

**CHINO VALLEY INDEPENDENT  
FIRE DISTRICT**

**VENDOR BID PROPOSAL PACKAGE**

**FOR**

**WEED, BRUSH AND RUBBISH ABATEMENT**

**(For 2010 – 2012 Seasons)**

**BID No. 10-01**



**SUBMITTAL DEADLINE: March 31, 2010**

**COVER PAGE  
BID PROPOSAL  
#10-01**

**Submit to  
CHINO VALLEY INDEPENDENT FIRE DISTRICT  
14011 City Center Drive  
Chino Hills, CA 91709**

**Deadline: March 31, 2010 5:00 p.m. local time**

\_\_\_\_\_ (Contractor), hereby submits this Bid Proposal in accordance with the Request for Bid No. 10-01 for Weed, Brush and Rubbish Abatement.

In addition to this Cover Page, Contractor must execute the Contractor Information, Statement of Experience, List of Subcontractors, Statement of Equipment and Statement of General Information forms which are attached hereto and must execute and cause to be notarized the attached Noncollusion Affidavit. Contractor must also execute the attached Bid Sheet. Contractor acknowledges that if aforementioned documents are not submitted with this proposal or if not properly completed, bid proposal may be rejected.

THE CHINO VALLEY INDEPENDENT FIRE DISTRICT MAY TERMINATE CONTRACT AT ANYTIME DUE TO LACK OF WORK.

All equipment listed shall be available for inspection within ten (10) days after contractors have been contacted by the Chino Valley Independent Fire District. Unsatisfactory equipment will be rejected.

All trucks used for transportation of equipment must comply with the State Public Utilities Commission Regulations.

**SUB-CONTRACTS** - See section 8 (page 7) in the Request for Bids.

Do you intend to use sub-contractors? (YES or NO) \_\_\_\_\_ If yes, please submit a list of sub-contractors and describe the portion of work that will be done by each sub-contractor.

Your sealed bid must be delivered to the Chino Valley Independent Fire District Headquarters – 14011 City Center Drive, Chino Hills, CA 91709 by 5:00 p.m. on Wednesday, March 31, 2010. Bids will be publicly opened at approximately 5:15 PM. A tabulation of all bids received shall be prepared and will be available for public inspection upon request.

**A BID BOND OF \$1,000.00 MUST BE ACCOMPANIED WITH YOUR BID PROPOSAL. THE BID BOND MAY BE IN THE FORM OF A CASHIER'S CHECK.**

No Bid (✓) _____	
Check here for no bid	
If you <u>do not</u> care to bid any items herein, <u>please check</u> no bid, complete and <u>return</u> this page only.	
Vendor _____ (Please Print)	Date _____
Address _____	
City _____	State _____ Zip Code _____
Signature _____	

**THIS PAGE TO BE COMPLETED BY CONTRACTOR AND SUBMITTED WITH BID**

**CONTRACTOR INFORMATION**

The undersigned hereby agrees to furnish the articles and/or services listed herein, at the prices and terms stated, subject to the instructions and conditions specified herein and in accordance with the Request for Bid No. 10-01 for Weed, Brush and Rubbish Abatement, receipt of which is hereby acknowledged. If Contractor is awarded the project, Contractor hereby agrees to execute a Weed Abatement Contract in the form specified by the Fire District.

Date \_\_\_\_\_

Firm Name \_\_\_\_\_

Firm Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Firm Telephone Number (\_\_\_\_) \_\_\_\_\_ Firm Fax Number (\_\_\_\_) \_\_\_\_\_

Social Security Number or Federal Tax I.D. Number \_\_\_\_\_

All information submitted in this bid proposal is true and accurate to the best of my knowledge.

Authorized Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**BIDS SUBMITTED WITH INSUFFICIENT POSTAGE MAY BE RETURNED. POSTMARKS ARE NOT ACCEPTABLE – BIDS MUST BE RECEIVED BY THE DEADLINE.**

**THIS PAGE TO BE COMPLETED BY CONTRACTOR AND SUBMITTED WITH BID**



# LIST OF SUBCONTRACTORS

Firm Name \_\_\_\_\_

List All Proposed Subcontractors Who May Perform Work Under Contractor

Subcontractor Name	Mailing Address	City, State and ZIP Code	Description of Work to be Performed	Est. Percent or Amount of Work to be Performed
<i>Ex: John Q. Smith</i>	<i>123 Anywhere Street</i>	<i>Anytown, CA 90000</i>	<i>Hand Clearing Lots</i>	<i>100%</i>

NOTE: If more space is needed, please attach additional sheet(s).

\_\_\_\_\_  
Contractor's Authorized Representative Signature

\_\_\_\_\_  
Printed Name/Title

\_\_\_\_\_  
Date

**THIS PAGE TO BE COMPLETED BY CONTRACTOR AND SUBMITTED WITH BID**



**STATEMENT OF GENERAL INFORMATION**

FIRM NAME \_\_\_\_\_ YES \_\_\_\_\_ NO \_\_\_\_\_

1. Are you the legal owner of all equipment being offered? \_\_\_\_\_

2. Do you intend to employ subcontractors in any phase of the clearing operation? If so, please indicate provide subcontractor information on List of Subcontractors form. \_\_\_\_\_

3. Do you or any subcontractor you intend to employ have Any additional contractual commitments occurring during The term of this contract? If so, please list them (attach separate sheet). \_\_\_\_\_

4. Is the equipment in your possession at this time available for inspection. (If no, when do you plan on securing this equipment?) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Do you agree to make all equipment offered available for inspection at one location on a mutually-established date? If not, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Have you under your name or any other name ever had a contract canceled or terminated for any reason? If so, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Has any subcontractor that you intend to employ ever had a contract under their name or any other name canceled or terminated for any reason? If so, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Contractor's Authorized Representative Signature      Printed Name/Title      Date

**THIS PAGE TO BE COMPLETED BY CONTRACTOR AND SUBMITTED WITH BID**

**NONCOLLUSION AFFIDAVIT**  
**TO BE EXECUTED BY CONTRACTOR AND SUBMITTED WITH BID**  
**Chino Valley Independent Fire District**  
**Weed, Brush and Rubbish Abatement**  
**Bid No. 10-01**

\_\_\_\_\_ (Name), being first duly sworn, deposes and says that he or she is  
\_\_\_\_\_ (Title) of \_\_\_\_\_ (Company), the party making the  
foregoing bid and that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership,  
company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the  
bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has  
not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a  
sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly,  
sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other  
bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure  
any advantage against the public body awarding the contract of anyone interested in the proposed contract; that  
all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted  
his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative  
thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization,  
bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

\_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Business City, State ZIP

(Attach notary acknowledgement of signature)

**THIS PAGE TO BE COMPLETED BY CONTRACTOR AND SUBMITTED WITH BID**

# WEED, BRUSH AND RUBBISH ABATEMENT BID SHEET GUIDELINES

## **Bid Item 1 and 2-Discing Lots**

Weed Abatement by discing shall be accomplished by discing with a double-throw disc at sufficient depth to place all weeds under soil surface. Discing is the plowing of weeds using reasonable care as to not disturb under/over ground utilities, destruction to fencing, trees, bushes, buildings, equipment, supplies or adjoining land, including fire due to reckless/negligent plowing of land. Wherever practical and unless otherwise specified, discing is to be considered the primary method of abating weeds. Whenever it is impractical or unsafe of reason of topography to use conventional rubber tire tractors to disc lots, the weeds shall be disced by use of a tracklayer type tractor (D4 or equivalent.) Because of steep topography, only tracklayer/Caterpillar D4 or equivalent tractors will be considered for Chino Hills. In both Chino and Chino Hills, the tractors used must have adequate horsepower to pull a disc not less than 7 feet, 6 inches wide weighing at least 4,000 pounds with blades of not less than twenty-six inch diameter cutting type blades. The tractor contractor shall be capable of operating two (2) tractors in the field for the length of the contract. Photographs of the work will be taken by the Fire District, both before and after the work, and kept by the Fire District in their files.

Method of Clearing - Five (5) acres and less will be cleared completely. Where the acreage consists of more than five (5) contiguous acres, a one hundred (100) foot wide strip shall be cleared at the perimeter of the property and a one hundred (100) foot wide strip shall be cleared around any structure or other thing, object, area deemed to require protection from an approaching vegetation fire by the inspector. In both cases, payment would be based on actual acreage disced.

Tumbleweed Abatement - Contractors will also be used in tumbleweed abatement in all areas during August thorough November.

## **Measurement and Payment-Bid Item 1 and 2**

The unit of measurement for discing lots shall be the acre measurement as taken from the County of San Bernardino Assessors Parcel Maps or by actual measurements by the Fire District and the contractor. All lots cleared that are less than one acre shall be paid at the 'up to one acre' bid price. All lots greater than one acre will be paid at the 'more than one-acre' bid price.

All parcels over five (5) acres will be paid for the actual acreage disced. For billing purposes a parcels over an acre in size will be rounded off as follows: when the fractional portion of the parcel size is less than .34 acres it will be rounded down and if greater than .34 acres it will be rounded up.

Example: A parcel with a total acreage of 2.33 would be billed at two (2) acres. Whereas a parcel with an average of 2.34 would be billed at three (3) acres. All acreage is based on the legal information given on the Assessor Parcel Map pages.

The amount of work and the type of work to be performed shall be under the direction of, and only with authorization of, the Weed Abatement Unit Fire Inspector.

## **Bid Item 3-Track Layer/D4**

Some areas of steep terrain may be difficult to calculate acreage. In those instances, a track layer will be utilized. Weed Abatement by discing shall be accomplished by discing with a double-throw disc at sufficient depth to place all weeds under soil surface. Discing is the plowing of weeds using reasonable care as to not disturb under/over ground utilities, destruction to fencing, trees, bushes, buildings, equipment, supplies or adjoining land, including fire due to reckless/negligent plowing of land. Wherever practical and unless otherwise specified, discing is to be considered the primary method of abating weeds. Photographs of the work will be taken by the Fire District, both before and after the work, and kept by the Fire District in their files.

Tumbleweed Abatement - Contractors will also be used in tumbleweed abatement in all areas during August through November.

## **Measurement and Payment-Bid Item 3**

The unit of measurement for track layer discing when the acreage cannot be calculated shall be by the hour. This tractor is required for hourly discing in lieu of square footage discing on those parcels which the Fire District has determined that square footage discing is not in the best interest of the property owner and the Weed Abatement Unit. The minimum rate shall be for two hours with expected progress of 1-1/2 acres per hour.

## **Bid Item 4-Hand Clearing Lots**

Whenever it is impractical by reason of topography, location of trees, shrubbery, buildings, or fences, to disc, mow, or use heavy equipment over a significant portion of the parcel, the weeds shall be removed by weedwacker, hoe, rake, or other means employing hand labor. All cuttings accumulated by the above described method shall be disposed of daily at an authorized disposal area. Hand clearing shall only be done by approval of the Weed Abatement Unit Fire Inspector. The hand work contractor shall be capable of operating three (3), two (2) person crews in the field for the length of the contract. Photographs of the work will be taken by the Fire District, both before and after the work, and kept by the Fire District in their files.

Tumbleweed Abatement - Contractors will also be used in tumbleweed abatement in all areas during August through November.

## **Measurement and Payment – Bid Item 4**

Payment for hand clearing lots, or portions thereof, will be made on an hourly basis and shall include full compensation for furnishing all labor, materials, tools, and equipment and doing all the work as herein provided. The hourly rate quoted will be for a two (2) person crew with equipment. Time will start when crew arrives at the job site and stop when work is completed. Time will be rounded off to fifteen minute increments. No travel time between jobs will be paid.

## **Work Estimate**

Bid Item 1 and 2 – 49 lots at ¼ acre to 40,000 acre

Bid Item 3 – 20 hours at 1 ½ acres per hour

Bid Item 4 – 45 lots at 5,000 square feet

Numbers of parcels and hours quoted are estimates only. The Fire District makes no guarantee as to the actual amount of work to be performed.

Firm Name \_\_\_\_\_

**Chino Valley Independent Fire District  
BID SHEET  
Bid No. 10-01**

ITEM	DESCRIPTION	UNIT PRICE AMOUNT
1	Discing Lots (up to one acre) Rubber Tire and Track Layer/D4	_____ per acre
2	Discing Lots (more than one acre) Rubber Tire and Track Layer/D4	_____ per acre
3	Track Layer (Caterpillar D4 or equivalent only)	_____ per hour
4	Hand Clearing Lots (price per person, based on a two- person minimum crew)	_____ per hour

Check this box to indicate bid exceptions, which should be explained with an attached sheet.

\_\_\_\_\_  
Contractor's Authorized Representative Signature      Printed Name/Title      Date

(Attach business card here)

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