



6/5/2020

## BOARD OF DIRECTORS MEETING AGENDA

JUNE 5, 2020

10:00 A.M.

LOMA LINDA COMMUNITY ROOM

25541 BARTON RD. LOMA LINDA

&

ZOOM

The CONFIRE Board of Directors Meeting is scheduled for Friday, June 5, 2020 in the Loma Linda Community Room, 25541 Barton Road, Loma Linda, and ZOOM.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of CONFIRE and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by web-based virtual meeting (Zoom). Details for participating in the meeting are below:

CONFIRE BOARD OF DIRECTORS Meeting

<https://zoom.us/j/99374582152>

Meeting ID: 993 7458 2152

Password: 002181

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US



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The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Board of Directors at this time; however, the Board may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors.

## **OPENING**

Call to order – Chairperson Dr. Rhodes Rigsby  
Flag Salute

## **ROLL CALL**

### **BOARD OF DIRECTORS COMMITTEE**

Chairperson – Dr. Rhodes Rigsby, Mayor – City of Loma Linda  
Vice-Chairperson-Ernest R. Cisneros, Council Member - City of Colton  
Andy Carrizales, Council Member – City of Rialto  
Eddie Tejada, Council Member – City of Redlands  
Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga  
Dawn Rowe, 3<sup>rd</sup> District Supervisor - County of San Bernardino  
Dan Leary, Board President - Apple Valley Fire Protection District  
John DeMonaco, Board President - Chino Valley Independent Fire District

### **ADMINISTRATIVE COMMITTEE**

Chief Tim McHargue, Chairperson– Colton Fire Department  
Chief Ivan Rojer, Vice Chairperson– Rancho Cucamonga Fire District  
Chief Jim Topoleski – Redlands Fire Department  
Chief Dan Munsey – San Bernardino County Fire District  
Chief Dan Harker – Loma Linda Fire Department  
Chief Sean Grayson – Rialto Fire Department  
Chief Lorenzo Gigliotti - Apple Valley Fire Protection District  
Chief Tim Shackelford – Chino Valley Independent Fire District

### **CONFIRE STAFF**

Mike Bell, Director  
Karen Hardy, Business Manager/Analyst



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Blessing Ugbo, IT Manager  
Tim Franke, Communications Manager  
John Tucker, Assistant Communications Manager  
Kristen Anderson, Assistant Communications Manager  
Liz Berry – Admin. Secretary I

## **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Board of Directors. (Limited to 30 minutes; 3 minutes allotted for each speaker)

## **CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Board of Director Minutes of February 12, 2020 (**Attachment A**)
2. Financial Statements thru April 30, 2020 (**Attachments B1 & B2**)

**ACTION REQUEST:** The Administrative Committee requests the Board accept and approve consent items 1 and 2.

**ACTION:**

**Motion by:**

**Second:**

**Ayes:**

**Noes:**

**Abstain:**

**Absent:**

**UPDATE ON CONFIRE ACTIVITIES** – CONFIRE Director to give an update on the various activities within CONFIRE.

COVID related activities  
Nurse Triage Program update  
Regional CAD to CAD project update (MOU)  
Victorville Membership inquiry update  
Moronga Basin Ambulance request for proposal (**Attachment C**)

## **OLD BUSINESS**

JPA Agreement revision process update – Oral Report



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**NEW BUSINESS**

3. Receipt of \$43,073 from the 2019 Homeland Security Grant Program (HSGP) – Automated Voice Dispatch Project (**Attachments D1 & D2**)

**ACTION REQUEST:** Approve the Memorandum of Understanding (MOU) with County of San Bernardino Fire Protection District for Homeland Security Grant Program (HSGP) award of \$43,073 for the 2019 period to be utilized for an Automated Voice Dispatch (AVD) Project.

Authorize the CONFIRE Director to sign and execute the MOU.

**ACTION**

**Motion by:**

**Second:**

**Ayes:**

**Noes:**

**Abstain:**

**Absent:**

4. Receipt of \$475,663 from the 2019 Urban Area Security Initiative grant (UASI) – Inland Empire Regional Interoperability Project (**Attachment E**)

**ACTION REQUEST:** Approve the Memorandum of Understanding (MOU) with the City of Riverside Urban Area Security Initiative (UASI) award of \$475,633 for the 2019 grant period to be utilized for the Inland Empire Regional Interoperability Project (CAD to CAD)

Authorize CONFIRE Administrative Committee Chair to sign the MOU and the CONFIRE Director to execute the provisions therein.

**ACTION**

**Motion by:**

**Second:**

**Ayes:**

**Noes:**

**Abstain:**

**Absent:**

5. RESOLUTION 2020 – 01: FY 2019/20 BUDGET APPROVAL (**Attachments F**)



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**ACTION REQUEST:** The Administrative Committee recommends the adoption of Board of Directors Resolution 2020 – 01 2020/2021 approving the FY 2020/21 budget as presented- **Power Point**

Operating Fund (5008)	\$ 11,262.823
Equipment Reserve Funds (5009)	\$ 820,300
General Reserves (5010)	\$ 2,224,736
Term Benefit Fund (5011)	\$ 130,465

**ACTION:**

**Motion by:**

**Second:**

**Ayes:**

**Noes:**

**Abstain:**

**Absent:**

6. Approval of personnel request items in the FY 2020/21 approved budget (**Attachment G**)
  - a. One (1) Computerized Mapping Analyst
  - b. Convert four (4) Dispatcher positions to four (4) Supervising Dispatcher positions

**ACTION REQUEST:** Approve personnel requests as presented in the adopted budget

**ACTION:**

**Motion by:**

**Second:**

**Ayes:**

**Noes:**

**Abstain:**

**Absent:**

7. ELECTION OF OFFICERS: JPA BY-LAWS ITEM 12, PARAGRAPH A REQUIRE THAT THE BOARD ELECT OFFICERS (CHAIR AND VICE -CHAIR) EACH YEAR.

**ACTION REQUEST:** Request to vote in Chair and Vice-Chair to 1-year term.

**ACTION:**

**Motion by:**

**Second:**

**Ayes:**



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Noes:  
Abstain:  
Absent:

**CLOSED SESSION:**

Pursuant to California Government Code Section 54956.9(a) The Board will meet in closed session to be briefed regarding (1) case of pending litigation Claim No. 18W21F928762 Joel Rothschild V. Consolidated Fire Agencies (CONFIRE). One (1) case.

Personnel Matter: Director Information

**ADJOURNMENT**

**ACTION:** To adjourn the CONFIRE Board of Directors' Meeting

**Motion by:**

**Second:**

**Ayes:**

**Noes:**

**Abstain:**

**Absent:**

**NEXT MEETING:**

**POSTING:**

This is to certify that on June 1, 2020, I posted a copy of the agenda:

-on the Center's website which is: [www.confirer.org](http://www.confirer.org)

-25541 Barton Rd., Loma Linda, CA

Liz Berry  
Administrative Secretary I