

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Board of Directors Special Meeting

NOTE LOCATION CHANGE

Fire District Training Center
5092 Schaefer Ave
Chino, CA 91710

4:00 p.m. - Closed Session
5:00 p.m. - Open Session

Wednesday, June 24, 2020

AGENDA

CHINO VALLEY FIRE DISTRICT

****SPECIAL TELECONFERENCE MEETING INFORMATION****

In accordance with the California Governor's Executive Order N-29-20; guidance from the California Department of Public Health; and in an effort to combat the spread of COVID-19, the Chino Valley Fire District ("Fire District") will hold **all** Regular and Special meetings of the Board of Directors remotely in a hybrid format until further notice. Board members may be present in the Board Room and will accommodate physical attendance by the public.

Current Meeting GoToWebinar URL:

<https://attendee.gotowebinar.com/register/2454512782093063694>

Instructions and GoToWebinar URL links for all meetings will be listed on all agendas. Agendas are posted on the Fire District website at CVIFD.org and at Fire District Headquarters 72 hours prior to a Regular Board Meeting and 24 hours prior to a Special Board Meeting.

Please be aware that when you join the meeting real-time, your screen name will appear on the GoToWebinar screen.

For ADA accommodations, please contact the Clerk of the Board at (909) 315-8805 or by email at clerk@chofire.org 48 hours prior to the meeting.

REAL-TIME AND RECORDED PUBLIC VIEWING OF BOARD MEETING

The Board of Directors will use the platform GoToWebinar to hold Board Meetings for public viewing. Register using the GoToWebinar URL listed on the Board meeting agenda.

- For **computer real-time** viewing of a Board Meeting, a link will be provided on all Board Meeting agendas allowing the public to register and access the Board Meeting using the application GoToWebinar. Upon entering the meeting, you will be in listen-only mode and muted.
- For **telephone real-time listen-only** mode, registration is not required. Please follow the instructions below:
 1. Call: (877) 309-2073
 2. Enter attendee number: 138-802-019
 3. Select the # key
- For a **recorded** viewing of a Board Meeting, you may access the Fire District website the day following the meeting at www.cvifd.org and click on 'Video Archive.'

PUBLIC COMMENTS DURING BOARD MEETINGS

The public will have the option to attend the meeting and provide public comment, submit a public comment by email to be read into the record by the Clerk of the Board at the requested time during the Board Meeting, or participate and provide a public comment real-time at the appropriate requested time through GoToWebinar.

Please follow the instructions below to provide public comment during a Board Meeting.

PUBLIC COMMENT – Read by the Clerk of the Board during Board Meeting:

- Email your comments to clerk@chofire.org
- Email subject line should read: "Public Comment – Read by Clerk of the Board." List date of meeting. The body of the email should include the public comment exactly as it should be read by the Clerk of the Board during the meeting. Specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, please provide a topic description. If the comment is on a specific item on the agenda, please clearly describe the location of the item on the agenda such as Consent Calendar or New Business.
- Comments read by the Clerk of the Board must be limited to 300 words.
- Submit emails 1 hour prior to the start time of the Board Meeting.
- Please note that your name will be read into the record.

PUBLIC COMMENT – Real-time public participation during Board Meeting:

If you wish to provide a real-time live public comment, please register at GoToWebinar URL: <https://attendee.gotowebinar.com/register/2454512782093063694>.

- When registering for a real-time public comment, specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, provide a topic description. If the comment is on a specific item on the agenda, clearly describe the location of the item on the agenda such as Consent Calendar or New Business.

- Log on to GoToWebinar with the URL link provided on the Board agenda 15 minutes prior to the start of the meeting. Upon entering the meeting you will be muted.
- Registered attendees will be unmuted at the time of the public comment.
- Attendees may also need to “unmute” their own devices to be heard.
- When your name is called, begin the public comments by stating your name and address (optional) for the record.
- Comments must be limited to 5 minutes.

PUBLIC COMMENT – Physical Attendance at Board Meeting:

If you wish to attend the meeting in person and present a public comment, you will be asked to follow appropriate social distancing and wear a mask.

- Please arrive 15 minutes prior to the start of the meeting and prepare a request to speak form and submit to the Clerk of the Board or designee.
- Comments must be limited to 5 minutes.

SUBSCRIBING TO AGENDA

If you would like to receive notice when an agenda is posted, please go to our website and subscribe by performing the following steps:

1. On the homepage (www.cvifd.org), hover over the ‘Departments’ tab, and select ‘Agendas & Minutes’ under the Clerk of the Board tab.
2. Select ‘Board Agendas & Minutes.’
3. Click the option that says ‘Notify Me’, then add your email and/or phone number to receive alerts regarding CVFD Agenda postings.

Agendas are posted on the Fire District website at www.cvifd.org and at Fire District Headquarters 72 hours prior to a Regular Board Meeting and 24 hours prior to a Special Board Meeting in compliance with the Brown Act.

ROLL CALL

ADJOURN TO CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8, the Board of Directors will meet with its designated negotiator, Fire Chief Tim Shackelford, regarding real property owned by the City of Chino Hills and located on an undeveloped parcel located on the south side of Soquel Canyon at the intersection of Soquel Canyon and Pipeline Avenue. The Board of Directors will instruct the District’s negotiator concerning the price and terms of payment.

RE-OPEN TO OPEN SESSION

FLAG SALUTE

INVOCATION

Chaplain Keith Roby

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the

agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to 5 minutes.

OLD BUSINESS - None

NEW BUSINESS

1. DIRECTOR WINN WILLIAMS' BEHAVIOR/COMMENTS AT JUNE 10, 2020 REGULAR BOARD MEETING

Purpose is for the Board of Directors to discuss the actions and inappropriate words by Director Winn Williams at the June 10, 2020 Regular Board Meeting during board comments and discuss possible action and condemnation.

Report By: Fire Chief Tim Shackelford

RECOMMENDATION: It is recommended that the Board of Directors discuss the actions and inappropriate words by Director Winn Williams at the June 10, 2020 Regular Board Meeting during board comments and discuss possible action and condemnation.

PC _____ M _____ S _____ RC _____

2. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE TEAMSTERS LOCAL 1932, NON-SAFETY UNIT EMPLOYEES AND THE CHINO VALLEY INDEPENDENT FIRE DISTRICT

Purpose is to present for approval a Memorandum of Understanding between the Teamsters Local 1932, Non-Safety Unit employees and the Chino Valley Independent Fire District.

Report By: Human Resources Director Kristi Kuchwara

RECOMMENDATION: It is recommended that the Board of Directors review, approve, and ratify the MOU between the Teamsters Local 1932, Non-Safety Unit employees and the Chino Valley Independent Fire District.

PC _____ M _____ S _____ RC _____

3. RESOLUTION NO. 2020-08 PERTAINING TO UNREPRESENTED EMPLOYEE COMPENSATION-PART-TIME EMPLOYEES

Purpose is to present for approval changes to compensation and benefits for unrepresented part-time employees.

Report By:

Human Resources Director Kristi Kuchwara

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2020-08 approving and ratifying the compensation and benefit changes for unrepresented part-time employees.

PC _____ M _____ S _____ RC _____

BOARD COMMITTEE REPORTS/BOARD COMMENTS

ADJOURNMENT

The meeting will be adjourned to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, July 8, 2020 at 6:00 p.m. at the District Training Center located at 5092 Schaefer Ave, Chino, CA 91710.

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by Friday, June 19, 2020 at 6:00 p.m. at the following locations.

Fire District Administration
14011 City Center Drive
Chino Hills, CA 91709

Fire District Training Center
5092 Schaefer Ave.
Chino, CA 91710



Sandra Heney, Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

DIRECTOR WINN WILLIAMS' BEHAVIOR/COMMENTS AT JUNE 10, 2020 REGULAR BOARD MEETING

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CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

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CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

**RESOLUTION NO. 2020-08 PERTAINING TO UNREPRESENTED EMPLOYEE
COMPENSATION-PART-TIME EMPLOYEES**

Purpose is to present for approval changes to compensation and benefits for unrepresented part-time employees.

RECOMMENDATION:

It is recommended that the Board of Directors review, approve and adopt Resolution No. 2020-08 approving and ratifying the compensation and benefit changes for unrepresented part-time employees.