

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Board of Directors Regular Board Meeting

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Wednesday, July 10, 2024

4:30 p.m. - Closed Session

6:00 p.m. - Open Session

AGENDA

ROLL CALL

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Negotiators: Special Legal Counsel John Bakhit, Atkinson Andelson Loya Ruud & Romo; Fire Chief Dave Williams; Human Resources Director Anthony Arroyo; and Finance Director Mark Shaker.

Employee Organizations: Chino Valley Professional Firefighters Local 3522 Safety Unit; Teamsters Local 1932 Non-Safety Unit; and Unrepresented Management, Confidential, and Part-Time employees.

RE-OPEN TO OPEN SESSION

FLAG SALUTE

INVOCATION

Chaplain Keith Roby

PRESENTATIONS/ANNOUNCEMENTS

Check Presentation for Station 68 by California State Assemblymember Freddie Rodriguez

New Employee Introduction:

Administrative Assistant Ashleigh Guzman

New Hire Firefighter/Paramedics Academy

Jake Arnett

Saul Cuevas

Dillon Darrow

Dylan Heckle

Addison Hempstead

Ryan Pierce

Nick Truelove

Promotion Recognition and Badge Pinning:

Engineer Jason Farnsworth

Engineer Ian Haddad

Engineer J.R. Ryan

Captain Robert Pope

Captain Brian Wafford

Retirement Recognition:

Captain Arnold Klement for 16 Years of Service

PUBLIC HEARING

1.PROPERTIES DECLARED FOR WEED ABATEMENT

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

Report By:

Fire Marshal Danielle O'Toole

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any ruling on any and all objections raised regarding the proposed removal of weeds and said charges.

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not

on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to 3 minutes.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Suzette Dang, San Bernardino County 4th District
Mayor Pro Tem Karen Comstock, City of Chino
Vice Mayor Art Bennett, City of Chino Hills
President Mark Bozek, Chino Valley Fire Foundation
Chair Charlie Blank, Fire Safe Council
Vice President Jonathan E. Monroe, Chino Valley Unified School District
Director Steven Elie, Inland Empire Utilities Agency

CONSENT CALENDAR

1. MINUTES
 - a. June 12, 2024 - Regular Meeting
 - b. June 26, 2024 - Special Meeting
2. MONTHLY DISTRICT REPORT

Month of June 2024
3. MONTHLY FINANCIAL REPORT

Monthly Financial Report - May 2024
4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report - May 2024
5. WARRANTS

Warrants for June 2024 #59464 through #59661
6. BOARD MEETINGS/TRAVEL - AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING. - None.
7. MEMORANDUM OF AGREEMENT BETWEEN CHINO VALLEY INDEPENDENT FIRE DISTRICT AND SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT REGARDING THE SAN BERNARDINO COUNTY REGIONAL URBAN SEARCH AND RESCUE TASK FORCE SIX (RTF-6) RESPONSE SYSTEM

The purpose of this report is for the Board of Directors to review and approve the Memorandum of Agreement with San Bernardino County Fire Protection District regarding the San Bernardino County Regional Urban Search and Rescue Task Force Six (RTF-6) Response System.
8. BOARD OF DIRECTORS MEETING CANCELLATIONS

Purpose is for the Board of Directors to authorize the cancellation of the August 14, 2024 and September 11, 2024 regular meetings.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

PC _____ M _____ S _____ RC _____

OLD BUSINESS - None

NEW BUSINESS

9. RESOLUTION NO. 2024-12 ADOPTING A RECORDS RETENTION SCHEDULE AND AUTHORIZING DESTRUCTION OF CERTAIN AGENCY RECORDS

The purpose of this report is for the Board of Directors to review and adopt Resolution No. 2024-12 approving the Records Retention Schedule and Records Management and Disposition Policy for the Chino Valley Independent Fire District.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review, approve, and adopt Resolution No. 2024-12 repealing Resolution No. 2017-07, and adopt a Records Retention Schedule and Records Management and Disposition Policy for the Fire District.

PC _____ M _____ S _____ RC _____

10. CSDA BOARD OF DIRECTORS ELECTION BALLOT - TERM 2025-2027

Purpose is for the Board of Directors to confirm the Fire District’s desire to participate in the current CSDA Board of Directors Election for 2024 and cast a vote for a candidate for Seat “A” in the Southern Network.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors confirm the Fire District’s desire to participate in the current CSDA Board Election for 2024 and cast a vote for one candidate for Seat “A” in the Southern Network.

11. CONTRACT AMENDMENT WITH PBK ARCHITECTS

The purpose is for the Board of Directors to review and approve an amendment to the existing contract with PBK Architects, in response to additional requirements associated

with the construction of Fire Station 68, and find the amendment consistent with the District's Purchasing Policy.

Report By: Deputy Chief Jeremy Ault

RECOMMENDATION: It is recommended that the Board review and approve the contract amendment with PBK Architects in the amount of \$169,159.00, find the action consistent with District's Purchasing Policy, and grant the Fire Chief the authority to sign all documents to execute this contract amendment with PBK.

PC _____ M _____ S _____ RC _____

12. FIRE STATION 68 PROJECT AND CONSTRUCTION UPDATE

The purpose is to provide the Board of Directors with an update and report of activities regarding the Fire Station 68 project and construction, and to discuss whether to seek proposals for professional Project/Construction Management services.

Report By: Deputy Chief Jeremy Ault

RECOMMENDATION: It is recommended that the Board of Directors review, discuss, and provide direction to staff.

13. I.T. INFRASTRUCTURE REPLACEMENT

The purpose is to discuss the issuance of a purchase order to Logicalis Inc. in the amount of \$150,415.11 to purchase replacement networking equipment for the stations, security firewalls for the District, and professional services to assist with the migration to the new equipment. The scope also includes a \$9,000 contingency for services based on hours, if needed, resulting in a total of \$159,415.11.

Report By: Senior IT Support Analyst Chris Roberts

RECOMMENDATION: It is recommended that the Board of Directors review the proposed I.T. infrastructure replacement purchase and provide direction to staff.

PC _____ M _____ S _____ RC _____

FIRE CHIEF'S COMMENTS

BOARD COMMITTEE REPORTS/BOARD COMMENTS

ADJOURNMENT

The meeting will be adjourned to a Special Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Monday, August 5, 2024, at 4:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Angela Robles, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda was posted by 6:00 p.m., on Friday, July 5, 2024.

Angela Robles

Angela Robles, Clerk of the Board

PUBLIC HEARING

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: PROPERTIES DECLARED FOR WEED ABATEMENT

PURPOSE:

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

DISCUSSION:

At the April 10, 2024 Board of Directors meeting, Resolution No. 2024-06 was approved and adopted, identifying properties throughout the District to be noticed in accordance with Ordinance 2022-01 for weed abatement.

During the Spring reinspections, it was determined that several properties were found to be in violation of the aforementioned Ordinance. Following said inspections, those noted property owners were sent a Notice to Destroy, as prescribed in said Ordinance. As stated in each respective notice, property owners were given until July 10, 2024 to abate the noted hazard. Failure to abate the noted hazard is subject to an Administrative Citation and action by our office to abate the property by our private contractor. Our office will begin reinspections on July 11, 2024 and will take the noted actions to bring properties into compliance.

In accordance with our resolution, we are to hold a public hearing allowing property owners to address the Board on this matter.

RECOMMENDATION:

It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any ruling

on any and all objections raised regarding the proposed removal of weeds and said charges.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

MINUTES

- a. June 12, 2024 - Regular Meeting
- b. June 26, 2024 - Special Meeting

ATTACHMENTS:

Minutes - June 12, 2024 Regular Meeting

Minutes - June 26, 2024 Special Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, June 12, 2024

3:30 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 3:30 p.m. by Board President Luth.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, and Finance Director Mark Shaker.

CLOSED SESSION

President Luth announced and read the Closed Session items.

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957. Title: Legal Counsel

2. **CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency Negotiators: Special Legal Counsel John Bakhit, Atkinson Andelson Loya Ruud & Romo; Fire Chief Dave Williams; Human Resources Director Anthony Arroyo; and Finance Director Mark Shaker.

Employee Organizations: Chino Valley Professional Firefighters Local 3522 Safety Unit; Teamsters Local 1932 Non-Safety Unit; and Unrepresented Management, Confidential, and Part-Time employees.

There were no requests from the public to speak on the Closed Session items.

ADJOURN TO CLOSED SESSION

President Luth adjourned the Open Session to Closed Session at 3:31 p.m.

President Luth recessed to a drone presentation by Deputy Chief Skibar, Firefighter/Paramedic Hanlon, and Firefighter Paramedic Drozd at 4:15 p.m.

President Luth reconvened Closed Session at 4:35 p.m.

REOPEN TO OPEN SESSION

President Luth reopened to Open Session at 6:00 p.m.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, and Finance Director Mark Shaker.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen stated there was no reportable action taken on the Closed Session items.

FLAG SALUTE

President Luth led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Marco Miranda, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Reserve Fire Inspector Recognition

President Luth accompanied by Fire Chief Williams recognized Reserve Fire Inspector Juan Vega on his years at the Chino Valley Fire District and congratulated him on his new position at Alhambra Fire Department.

Employee Service Awards:

5 Years of Service:

President Luth accompanied by Fire Chief Williams recognized and congratulated Firefighter Paramedic Tyler Hackbarth for 5 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Firefighter Paramedic Gina Parlette for 5 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Firefighter Paramedic Greg Sprang for 5 years of service with the Fire District.

20 Years of Service:

President Luth accompanied by Fire Chief Williams recognized and congratulated Engineer Mark Bozek for 20 years of service with the Fire District.

30 Years of Service:

President Luth accompanied by Fire Chief Williams recognized and congratulated Engineer Jeff Tytula for 30 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Captain Richard Cramton for 30 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Captain Steve Tevis for 30 years of service with the Fire District.

Retirement Recognition:

President Luth accompanied by Fire Chief Williams recognized Administrative Assistant Alma Nielsen on her 21 years of service and congratulated her on her retirement.

President Luth accompanied by Fire Chief Williams recognized Engineer Scott Grier on his 30 years of service and congratulated him on his retirement.

President Luth accompanied by Fire Chief Williams recognized Engineer Les Kast on his 25 Years of Service and congratulated him on his retirement.

President Luth accompanied by Fire Chief Williams recognized Captain Mark Vaerini on his 30 years of service and congratulated him on his retirement.

The Board of Directors took a recess at 6:33 p.m. and reconvened the meeting at 6:47 p.m.

PUBLIC HEARING

President Luth opened the Public Hearing for the Fiscal Year 2024-25 Original Budget.

1. **RESOLUTION NO. 2024-10 APPROVING THE FISCAL YEAR 2024-25 ORIGINAL BUDGET**

Purpose is for the Board to review, approve and adopt Resolution No. 2024-10 adopting the 2024-25 Original Budget.

Report by: Finance Director Mark Shaker

RECOMMENDATION: It is recommended that the Board review, approve and adopt Resolution No. 2024-10 adopting the 2024-25 Original Budget.

Finance Director Shaker provided an overview of the proposed 2024-25 Original Budget.

Finance Director Shaker thanked the Finance Department for the continued effort and support that made the Awards and the documentation of the Budget possible.

There were no requests from the public to speak on this item.

President Luth closed the Public Hearing.

The Board of Directors thanked the Finance Department for their hard work in preparing the Fiscal Year 2024-25 Original Budget.

Moved by Director Kreeger, seconded by Director DeMonaco, carried by a 5-0 voice vote for the Board of Directors to adopt Resolution No. 2024-10 adopting the Fiscal Year 2024-25 Original Budget.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

President Luth opened the Public Hearing for Weed Abatement.

2. **PROPERTIES DECLARED FOR WEED ABATEMENT**

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

Report by: Deputy Chief Jeremy Ault

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

Deputy Chief Ault reported that at the April 10, 2024 Board of Directors meeting, Resolution No. 2024-06 was approved and adopted, identifying properties throughout the District to be noticed in accordance with Ordinance 2022-01 for weed abatement.

Deputy Chief Ault explained that after the initial Spring inspections, all property owners in violation of the Ordinance received a Notice to Destroy, and if they do not abate the noted hazard by June 12, 2024 then the property is subject to an Administrative Citation and action by the District to abate the property utilizing the District's private contractor.

There were no requests from the public to speak on this item.

President Luth closed the Public Hearing.

Moved by Vice President Ramos-Evinger, seconded by Director Haughey, carried 5-0 voice vote for the Board of Directors to review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

PUBLIC COMMUNICATIONS

Jimmy Gutierrez addressed the Board and asked if the District would be able to provide a speaker on topics including Weed Abatement and Emergency Services at an August 7th, 2024, Home Owners Association meeting. Mr. Gutierrez thanked the District for their service.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Mayor Pro Tem Karen Comstock from the City of Chino reported on the following community events:

- Chino Summer Nights starting on June 14th at 6:30 p.m. on Chino City Hall Lawn;
- Kiwanis Summer Concerts on the Chino City Hall lawn starting every Thursday from June 13th to July 26th from 7:00 p.m. to 9:00 p.m.;
- Go Skate Day on June 21st from 3:00 p.m. to 6:00 p.m. at Ayala Skate Park; and
- Firework Spectacular on June 28th and June 29th at Ayala Park.

Mayor Pro Tem Comstock provided an update on CIM as well as on the City Council Workshop regarding an air support program to aid the Chino Police Department.

Captain Pete Roebuck recognized Alma Nielsen on behalf of the Chino Valley Fire Foundation (CVFF) for the dedication and hard work she contributed to make the Foundation successful.

CONSENT CALENDAR

1. **MINUTES**

- a. May 8, 2024 - Regular Meeting
- b. May 28, 2024 – Special Meeting
- c. May 29, 2024 – Special Meeting

2. **MONTHLY DISTRICT REPORT**

Month of April 2024

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – April 2024

4. **MONTHLY TREASURER’S REPORT**

Monthly Treasurer’s Report – April 2024

5. **WARRANTS**

Warrants for May 2024 #59255 through #59463

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 6 as presented.

Moved by Director Haughey, seconded by Vice President Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 6 as presented.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

7. **RESOLUTION NO. 2024-11 APPROVING THE FISCAL YEAR 2024-25 AGREEMENT WITH CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)**

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2024-11, approving Agreement No. 3CA06935 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2024, through June 30, 2025.

Report by: Deputy Chief Jeremy Ault

RECOMMENDATION:

Deputy Chief Ault stated the purpose behind the contract with CalFire and the work staff has done to procure a new contract to extend through the 2024-25 Fiscal Year.

Deputy Chief Ault summarized the proposed terms in Agreement No. 3CA06935 and explained the changes in the terms from the previous year's Agreement.

In response to questions from the Board, Deputy Chief Ault explained the challenges with proposing a change to the mutual threat zone and stated the areas that fall within the Districts Jurisdiction are deemed local responsibilities, using the Blue Ridge Fire as an example on how the CalFire contract assisted the District.

Moved by Director Kreeger, seconded by Vice President Ramos-Evinger, carried 5-0 voice vote for the Board of Directors to adopt Resolution No. 2024-11, approving Agreement No. 3CA06935 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2024 through June 30, 2025, and authorize the Board President to sign and execute the agreement on behalf of the District.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- Attended CFED West from May 20th to May 24th

Board Activities/Public Relations

- On May 5th, CRR provided Fire Extinguisher Training at Threshold Technologies in Chino
- On May 14th, staff and Fire Suppression Personnel attended the City of Chino's State of the City Address
- On May 27th, CVFD personnel attended the Memorial Day Tribute in the City of Chino.
- On May 29th, CRR provided a Fire & Life Safety presentation at the Fern Academy in Chino
- On May 30th, CVFD held the Station 68 Groundbreaking ceremony.
- On May 18th, Chino Valley Fire Foundation hosted the Annual Bike & Hot Rod Show
- On June 5th, staff attended Supervisor Hagman's Summer Open House and recognized the CVPF for cooking food for the event

Organizational Items of Interest:

- On May 15th, participated in Section 115 Trust Committee
- On May 28th, CVFD had a Special Closed Session Board Meeting
- On May 28th, members of command staff conducted a tour of Ontario Fire Department development projects
- On May 30th, command staff had lunch with the new hire Firefighter/Paramedics
- On May 30th, staff conducted the Special Board Meeting/Budget Workshop
- On June 6, command staff attended West End JPA Meeting

Human Resources Update:

- On June 3rd and June 4th, interviews were held for the position of Administrative Assistant. 17 candidates were interviewed, and a conditional offer of employment was made to the top candidate.

EMS:

- Wildland Fire Training for all Suppression personnel
- Department Ladder testing
- Crews participated in the Annual County Preparedness Drill in Colton
- New Recruits started the New Recruit Academy on May 29th

CONFIRE Items of Interest:

- CONFIRE hiring committee is in the process to secure a new Director
- EMS Nurse Parham continues to finalize the steps in hiring an ECNS Nurse manager and looking forward to returning to the Fire District on June 24th.

Upcoming Meetings/Events:

- On June 13th CVFD has a Quarterly Meeting with City of Chino Hills
- On June 16th CVFD wishes everyone a Happy Father's Day
- On June 19th CVFD has a Quarterly Meeting with City of Chino

- June 21st Check presentation from Assemblymember Philip Chen for Station 68
- June 25th CONFIRE Special Administrative Committee Meeting
- On June 27th Command staff will be attending the San Bernardino County Fire Association Meeting in Big Bear
- June 29th Assemblymember Freddie Rodriguez Open House event
- July 4th Administration will be closed for the 4th of July holiday
- July 9th CONFIRE EMS Division Subsidiary Committee Meeting

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director DeMonaco

President DeMonaco reported on meetings and events attended since the last meeting that included the Special Board Meeting/Budget Workshop; Station 68 Groundbreaking event; CVFF Bike & Hot Rod Show; Chino State of the City; monthly meeting with Chief Williams; IEUA meeting; Board of Supervisors meeting; and CSDA Legislative Days.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Special Board Meeting/Budget Workshop; monthly meeting with the Fire Chief; as well as many of the meetings and events previously mentioned.

Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that included the Coffee with a Firefighter; County Family Fish Derby; Chino Hills Council meetings; Chino Valley Unified School District School Board meeting; coffee with Assemblymember Philip Chen; CVFF Bike & Hot Rod Show; Station 68 Groundbreaking event; Supervisor Hagman's Open House; and monthly meeting with the Fire Chief; as well as many of the meetings and events previously mentioned.

Vice President Ramos-Evinger

Vice President Ramos-Evinger reported on meetings and events attended since the last meeting that included the Chino Hills State of the City; Finance Committee meeting; Chino Hills Council meeting; CVFF Bike & Hot Rod Show; City of Chino Memorial Day event; Special Board Meeting; Station 68 Groundbreaking event; CSDA Professional Development; CSDA Member Services Committee; CSDA Legislative Days; Fire Safe Council meetings; monthly meeting with Fire Chief; and Agenda Review meeting.

President Luth

President Luth reported on meetings and events attended since the last meeting that included the Chino Council meetings; Supervisor Hagman's Open House; monthly meeting with Fire Chief; City of Chino Memorial Day event; Special Board Meeting/Budget Workshop; Station 68 Groundbreaking event; CIW meeting; Agenda Review meeting; as well as many of the meetings and events previously mentioned.

The Board of Directors congratulated all service award recipients and thanked all the retirees for their service to the Chino Valley Fire District. The Board also congratulated the Finance department on receiving the GFOA award and wished everyone a Happy Father's Day and a Happy Fourth of July.

ADJOURNMENT

The meeting was adjourned at 7:31 p.m. The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, July 10, 2024, at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 120TH DAY OF JULY 2024.

Angela Robles, Clerk of the Board

Harvey Luth, President

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Board of Directors Special Board Meeting

Wednesday, June 26, 2024

4:00 p.m. Open Session

Closed Session to Follow

Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The special meeting of the Board of Directors was called to order at 4:00 p.m. by Board President Luth.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger arrived at 4:07 p.m.; Director John DeMonaco, and Director Mike Kreeger.

Absent: Director Tom Haughey.

Also present: Fire Chief Dave Williams, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

FLAG SALUTE

President Luth led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Fire Chief Dave Williams led the invocation.

PUBLIC COMMUNICATIONS

There were no requests to speak.

NEW BUSINESS

1. GENERAL DISTRICT ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024

The purpose of this report is for the Board of Directors to review and adopt Resolution No. 2024-13 calling for the General District Election to be held on Tuesday, November 5, 2024, for the election of certain officers of the Chino Valley Independent Fire District Board of Directors and requesting consolidation and performance of services from the County of San Bernardino Registrar of Voters.

Report by Clerk of the Board Angela Robles

Clerk of the Board Robles reviewed Resolution No. 2024-13 and noted that on March 9, 2022, the Board of Directors adopted Resolution No. 2022-02, establishing five divisions for the election of members of the Board of Directors. Divisions 3 and 5 held elections in November 2022. Divisions 1, 2, and 4 will hold elections in November 2024.

RECOMMENDATION: It is recommended that the Board of Directors adopt Resolution No. 2024-13 calling for and consolidating the General District Election with the Statewide Election to be held on November 5, 2024 for the election of members of the Board of Directors from Divisions 1, 2, and 4 as required by the provisions of the laws of the State of California and find that candidates shall be responsible for the cost associated with publication of a candidate's statement of qualifications pursuant to Section 13307.

There were no requests from the public to speak on this item.

Moved by Director Kreeger, seconded by Director DeMonaco, carried 5-0 voice vote for the Board of Directors adopt Resolution No. 2024-13 calling for and consolidating the General District Election with the Statewide Election to be held on November 5, 2024 for the election of members of the Board of Directors from Divisions 1, 2, and 4 as required by the provisions of the laws of the State of California and find that candidates shall be responsible for the cost associated with publication of a candidate's statement of qualifications pursuant to Section 13307.

AYES: BOARD MEMBERS: Luth, DeMonaco, and Kreeger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Ramos-Evinger, Haughey

ADJOURN TO CLOSED SESSION

President Luth adjourned the Open Session to Closed Session at 4:05 p.m.

REOPEN TO OPEN SESSION

President Luth reopened to Open Session at 4:33 p.m.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, and Director Mike Kreeger.

Absent: Director Tom Haughey.

Also present: Fire Chief Dave Williams, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

REPORT OUT OF CLOSED SESSION

President Luth reported that there was no reportable action taken on the Closed Session item.

BOARD COMMENTS

The Board of Directors wished everyone a happy and safe 4th of July holiday.

ADJOURNMENT

The meeting adjourned at 4:35 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, July 10, 2024, at 6:00 p.m. at the Fire District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 10TH DAY OF JULY 2024.

Angela Robles, Clerk of the Board

Harvey Luth, President

MONTHLY DISTRICT REPORT 2.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Month of June 2024

ATTACHMENTS:

Monthly District Report June 2024

CHINO VALLEY FIRE DISTRICT



MONTHLY REPORT JUNE 2024

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I. Operations

- Incident Response Data

II. Community Risk Reduction

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction

JUNE 2024

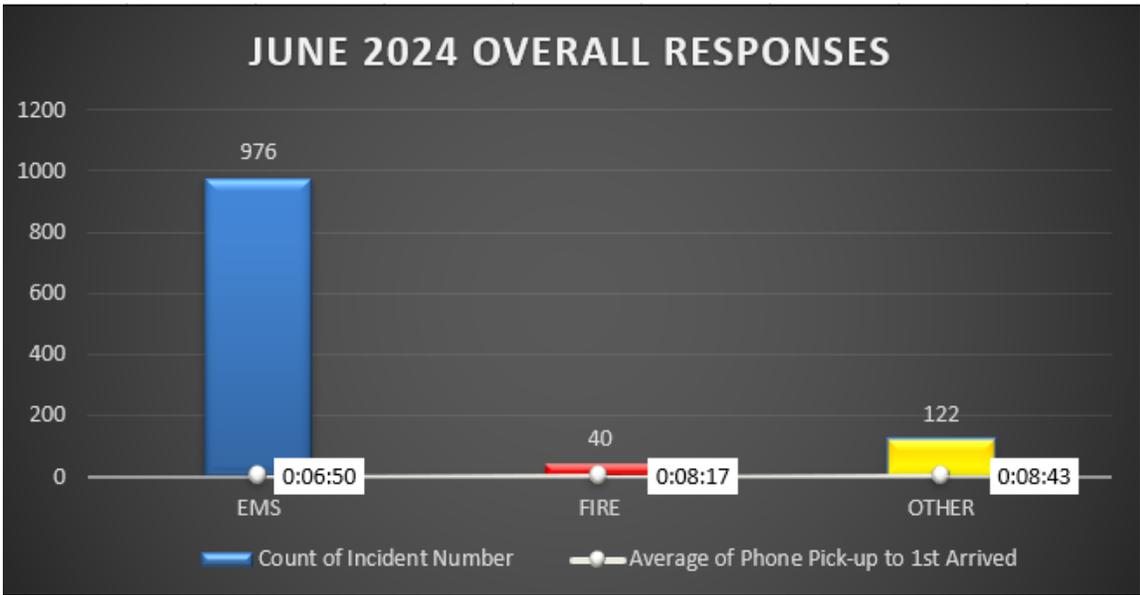
I. Operations:

- Incident Response Data

CHINO VALLEY FIRE DISTRICT

INCIDENT BASED RESPONSE TIME DATA JUNE 2024

Response times are calculated as an average from the time the call taker picked up the phone to the time of first unit arrival.



Total number of incident responses for June 2024: 1138

EMS: 976
FIRE: 40
OTHER: 122

JUNE 2024

II Community Risk Reduction:

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction

NEW CONSTRUCTION WORKSHEET
JUNE 2024

PROJECT NAME	PROJECT# TRACT	LOCATION	CITY	DEVELOPER/ CONTRACTOR	DESIGN REVIEW	APPROVED	CONST PERMIT	OCCUP
100,000 sq. ft. Assisted living and memory care facility	Proj. 2019-00004	13225 Serenity Trail	Chino (Co-Area)	Summerland Senior Living	X	X	EXPIRED	
Battery Energy Storage Project	Proj. 2022-00139	3730 Francis Ave	Chino	Tetra Tech	X			
Auction/Vehicle Storage - Carmax 6827 sq. ft. bldg.	Proj. 2022-00169	11708 East End Ave	Chino	Allan Hatkins	X	X	X	
Vila Borba Multifamily Sites - 19 Lots	TR 16413	Butterfield (South of Avenida De Portugal)	C.H.	Lennar	X	X		
Vila Borba (PA4) Townhomes/Condos 220 Multifamily Units	19SPR04 TR 16414	NEC Butterfield & Avenida De Portugal	C.H.	Lennar	X	X TE 2024- 0001		
Subdivide 6.7 acres into 13 lots Existing home will remain	TR 16959 23PAR02	2294 Carbon Canyon Rd.	C.H.	Yuan Yun Fan	X			
Stonefield 25 Lot SFD (23EXT01-24 Mo. Time Ext)	TTM 18393 23EXT01	No. of Carbon Cyn/E. of Fairway Dr	CH	NDM Engineering	X	X TE06/20/23		
The Commons at Chino Hills/Major 3; Shops 6 and 9	06SPR02	4655/4575/4675 Chino Hills Pkwy.	C.H.		X	X		
BIZPARK - 187,000 sq. ft. Business Park (Office/Commercial/Warehouse)	TPM 20201 07SPR02	Pomona Rincon Rd	CH	HG Fenton	X	X		
Coptic Orthodox Church	15CUP04 15SPR04	14715 Peyton Dr.	C.H.	Ramy Awad	X	X	X	X
Rancho Cielito PM 4562/Formerly PM 4562; now PM 20343	17SPR02 PM 20343	15303 Country Club Dr. N/Los Serranos/Valle Vista Dr.; S/Lake Los Serranos (btwn Pipeline/Ramona)	C.H.	Rolling Ridge Ranch Jack Greening Jr.	X	X PH 01/18/22		
Costco Gas Station Expansion/Relocation; Car wash and warehouse expansion	19CUP04	13111 Peyton Dr.	CH	MG2 Architects	X	X	X	

NEW CONSTRUCTION WORKSHEET
JUNE 2024

159 SFDs on 130 Acres; Development to include Comm. Rec. Center, private streets & designated open spaces	19CUP06 TTM 20317	Shadyview	CH	Trumark Homes	X	X PH 09/06/22	X	
Development & Operation of landscape supply business.	19SPR01	SWC Pomona Rincon Rd/Enslor Ln	CH	Rosario Rios	X			
Chino Hills Condominiums	19SPR02	E. Pomona Rincon Rd/S. of Los Serranos Rd	CH	William Ashley Inc	X			
52 Lot subdivision "Paradise Ranch"	19SPR03 TTM 20286	Canyon Hills Rd. (Gentile Property)	CH	True Life Companies	X	X		
I & I Brewing	20MUP03	4020 Chino Hills Pkwy	C.H.	I & I Brewery	X	X	X	
2 Sites consisting of 6 Planning Areas; Site 1 = 724 units, Site 2 = 52 units	21SPR01	SW Portion of LSGC & vacant lot @ NEC Los Serranos Rd. & CC Drive	CH	Greening Trust	X			
378.65 Acres to include 135 SFD & 163 Townhomes Canyon Estates	21PAR01 TTM20019	3300 Woodview Rd	CH	GGF, LLC	X			
Western Hills Residences 187 unit residential development	22SPR01	So. Portion of WHGC/Fairway Dr./CC Rd.	CH	Lewis Land Developers	X			
Hydrogen Fuel Facility w/2 fuel dispensers	22SPR02 22CUP01	3260 Chino Ave.	CH	Fiedler Group	X	X	X	
Golftec - 3,376 sq. ft. Bldg.	22SPR04	15656 Yorba Ave	CH	Golftec	X	X		
Bliss Carwash Modification of existing carwash to automated	23ZCR01	14694 Pipeline Ave	CH	PM Design Group	X	X		
Primewash Express	23SPR02 23CUP01	SWC Chino Hills Pkwy/Ramona Ave	CH	Elias Bashoura	X	X PH 01/16/24	X UG ONLY	
8,819 sq. ft. 2-story Commercial Bldg.	23SPR03	W of Pomona Rincon Rd/ Adj. to 16258 Prado Rd.	CH	New Song	X			

NEW CONSTRUCTION WORKSHEET
JUNE 2024

GoStoreIt - 115,740 sq. ft. 6 story self-storage bldg.	22SPR03 22CUP03	SEC Chino Hills Pkwy/Monte Vista Ave	Chino	Alston Construction	X	X PH 02/07/23		
5,357 sq. ft. office retail & restaurant bldg.	PL10-0709	SEC Euclid Ave/Kimball Ave	Chino	Ben McBride	X			
Proposed 3-story (62 units), 49,711 sq.ft. Senior Apartment Building	PL16-0347 PL16-0357	11930 Central Ave.	Chino	Komar Investments	X	X (PH 09/20/21) TE#03 - 12/20/23		
Andy's Burgers 5,800 sq.ft. drive through restaurant	PL16-0671	4616 Riverside Dr.	Chino	John Wyka	X	X	X	X
Altitude Business Centre (Kimabl & Mayhew) Commercial Development - 220,000 sq.ft. Warehouse/Multi-Tenant Bldg. 30,000 sf.ft.	PL16-0456 PL16-0457 TPM 19756	15865, 15791 Quality Way; 15790, 15825, 15881 Terminal Ct.	Chino	Fullmer Construction	X	X	X	
Altitude Business Centre - Bldg. 6 48,650 sq. ft.	PL16-0456 PL16-0457 TPM 19756	15771 Terminal Ct	Chino	Fullmer Construction	X	X	X	
Fairfield Inn & Suites 4-story Hotel 58,940 sq.ft.	PL17-0060 PL17-0061	14705 Ramona Ave. (Rancho Del Chino)	Chino	JS Hotel Dev.	X	X	X	X
Time Extension for TTM 18856 - Rancho Miramonte	PL17-0106 TTM 18856	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	X (TE#3 02/21/24)		
Install Temporary Mobile Office	PL18-0028	7780&7802 Kimball Ave.	Chino	Superior Sod	X	X		
8,854 sq. ft. Industrial Bldg. Warehouse for packaging materials	PL18-0034	5199 F St.	Chino	Moksud Rahman	X	X		
1 Story Medical Office Bldg.; 23,580 sq. ft. Chino Pipeline Cener	PL18-0035 PL18-0105 TTM 20028	4076 Chino Ave	Chino	Creative Design Assoc. Kenneth Pang	X	X TE#01- 10/04/23		
Proposed Addition of 14,265 sq. ft. Wing Lee Poultry	PL18-0038	13625 Yorba Ave.	Chino	Austin Co.	X	PH 02/09/22		
3,200 S.F. Conv. Store w/a 1,600 S.F. Rest./1,563 S.F. detached carwash; 3,000 S.F. Gas station island	PL18-0047 PL18-0048	15191 Central Ave	Chino	Western States Const.	X	X	X	

NEW CONSTRUCTION WORKSHEET
JUNE 2024

Watson Ind. Park - 3 Industrial Bldgs - 267K - 560K sq.ft.; Bldgs. 847, 848, 849; 8975 & 9129 Remington- Complete	PL18-0040 PL18-0041	SWC/SEC Remington/Hellman 8841 Remington	Chino	Watson Land Co.	X	X	X	
Assisted living facility - 72 units	PL18-0057 PL18-0058	Guardian Way btwn 10th & Vernon Ave	Chino	Source Architecture Inc	X	X (TE # 06/08/22)		
SFD attached duplex & triplex development - 106 units Morning Sun	PL18-0059 TTM 20231	APN 1055-451-03 LOT 11	Chino	Lennar	X	X	X	100 OF 106
Subdivide land into 5 parcels for single family homes - Monte Vista Village	PL18-0063 PL18-0064 PL18-0065 TTM 20227	12948 Monte Vista	Chino	Global Wood Solutions	X	X	N/A	N/A
8 Manufacturing/Warehouse bldgs. Ranging btwn 12k sq.ft. - 205k sq.ft.	PL18-0070 PL18-0071 PL18-0072	NEC Bickmore/Euclid Ave.	Chino	Alere Property Group LLC	X	X		
Addition to existing bldg. and construction of 2 shade canopies	PL18-0086 PL18-0087	13677 Yorba Ave.	Chino	Gerald Mele & Associates	X			
Two proposed warehouse bldgs. Totaling 2,080k sq.ft.	PL18-0090 PL18-0091 PL18-0118 PL18-0119 PL18-0120 TPM 20071	16195 Mountain Ave.	Chino	Majestic Realty	X	TE #2 (04/19/23)		
Construct building for light industrial use	PL18-0099 PL18-0100 PL18-0101	SEC Moon /Remington Ave.	Chino	HIP So-Cal Properties LLC	X	X		
Two concrete tilt-up warehouse/office buildings TPM 20058	PL18-0112 PL18-0113	14468 Central Ave.	Chino	OC Engineering	X	X		
Eagles Nest V & VI Aviation Business Park 158,490 sq. ft. Bus. Park - 4 executive hangars	PL18-0114 Prev. SA05-33	7000 Merrill Ave. (NEC) APN 1026-081-10 to12	Chino	Chino Dev. League	X	X		
Relocating existing day spa to a new location	PL18-0125	14516 Pipeline Ave.	Chino	John R. DeWorken	X	X		
16,950 S.F. warehouse/office	PL19-0003	15022 La Palma Dr.	Chino	Homtomi C01 Partners LP	X	Public Hearing 7/20/2020 (TE #1 6/23/21)		

NEW CONSTRUCTION WORKSHEET
JUNE 2024

New Garage/storage/porch/patio	PL19-0020	11645 Vernon Ave.	Chino	Javier Hernandez	X	X		
3 Housing products - 68 detached dwelling units and auto courts; 28 attached duplexes and 72 attached triplexes (Lily/Lotus)	PL19-0021 PL19-0022 TTM 20247	NEC Bickmore Ave./Mayhew Ave.	Chino	Richland Ventures LLC	X	X	X	165 of 168
Construction of self-service carwash	PL19-0085 PL19-0084	5526 Philadelphia St	Chino	PM Design Group	X			
Proposed 3 acre park with restrooms & shade structure	PL19-0046	NEC Discovery Park Ave/Innovation	Chino	Chino Preserve Dev.	X			
15 Single Family Detached Homes (TTM 20235) "Francis Crossing"	PL19-0055	5084 Francis Ave	Chino	Kevin L Cramer	X			
Storage Units w/Office Space	PL19-0059	13381 11th St.	Chino	Mike/Debbie Boyle	X			
Conversion of residential to office	PL19-0068	13132-13138 9th St.	Chino	Jianyun Wang	X			
Homecoming Phase 5 - 187 Homes incl. 14 live/work units; Main St. Apartments - 172 Units	PL19-0071 PL19-0089 PL20-0007 TTM 20326	16300 E. Preserve Loop	Chino	Chino Preserve Dev	X	X	X	150 of 184
116 Detached Condominium Community (Block 4) Voyage @ Discovery Park	PL19-0072 TR 20167 TR 20248	Market St./Discovery Park Ave.	Chino	Lennar	X	X	X	109 of 116
123 Condominiums "Bungalows"; Delia @ The Preserve (MSA PL 18-0010/ PL 18-0011)	PL19-0073 TR 20171	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Tri Pointe Homes	X	X	X	X
76 Single-Family units (Monarch) (MSA PL 18-0010/ PL 18-0011)	PL19-0074 TR 20172	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Pulte Homes	X	X	X	71 of 76
116 Detached Condos - Gardenside (Liberty Deluxe) (MSA PL 18-0010/ PL 18-0011)	PL19-0075 TR 20170 TR 20270	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Richmond America	X	X	X	116 of 116
Modify a 3-story assisted living facility to a 2-story building	PL19-0079 PL19-0080	5592 Philadelphia St	Chino	Chino Villa LLC	X	X (TE#1 12/08/21)		

NEW CONSTRUCTION WORKSHEET
JUNE 2024

Town Center @ The Preserve; 146,648 sq. ft. Commercial Center	PL19-0082 PL20-0016 (TPM) 20333 PL2017-0017 PL20-0018	Pine Ave. & Main St.	Chino	Lewis Retail Centers	X	X	X	
Construction of 3, 500 sq. ft. self-service car wash	PL19-0085 PL19-0084	5526 Philadelphia St	Chino	PM Design Group	X	X (TE#1 07/07/21)		
Indoor RC car racetrack & baseball/softfall training and Rec Fac.	PL19-0105	13871 Oaks Ave.	Chino	The Field 3 LLC	X	X		
Convert existing warehouse into medical office	PL19-0090	5143 D Street	Chino	Youkun Nie	X	X	X	
Single Story commercial Bldg.	PL19-0101	6903 Schaefer Ave.	Chino	Architects McDonald, Soutar & Paz, Inc.	X	X	X	
Three Tilt-up Bldgs. (Previously PR-PL19-0014); TPM 20174	PL20-0003 PL20-0004 PL20-0005	12040 East End Ave	Chino	Lankershim Industrial Inc.	X	X PC 07/19/23		
Parklin@Discovery Park (Block 4) 68 detached auto courts residential units	PL20-0006 TPM 20168 TTM 20164 Lot 2 & 3	SWC Hellman/Market Mountain Ave/ Satterfield Way	Chino	Richmond American Homes	X	X	X	65 of 68
Proposed Accessory Structure (garage/storage)	PL20-0008	6010 Walnut Ave.	Chino	Water Living Church	X			
Proposed K-8 school, park, community center, and library	PL20-0014 (MSA) PL21-0026	Market St./ Main St./ E. Preserve Loop/ Legacy Park	Chino	Chino Holding Co.	X			
Proposed 28,153 S.F. lot subdivision into 2 residential lots	PL20-0019 TPM 20207	13515 Monte Vista Ave.	Chino	KG Investments LLC	X	TE01 09/19/22 X	N/A	N/A
295,300 sq.ft. one story tilt-up bldg.with 15,000 sq. ft. office/mezzanine	PL20-0026 PL20-0027 PL20-0028 PL20-0029	13402 Yorba Ave 13461 Ramona Ave.	Chino	Brandi Smith	X	X	X	13461 Final
2 Commercial/Retail buildings	PL20-0039 PL20-0040 PL20-0041 PL20-0042	NWC Kimball/Hellman	Chino	Orbis LCG Kimball LLC	X	X TE01 01/24/22		

NEW CONSTRUCTION WORKSHEET
JUNE 2024

Multi-Family Condo Dev N1 - Rancho Miramonte;1 10 bldgs w/6 dwelling units per bldg.	PL20-0046	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
Detached Condo Dev. - N2 - Rancho Miramonte; 67 detached buildings	PL20-0047	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 7/19/21		
Multi-Family Condo Dev. - N3 Rancho Miramonte; 12 Bldgs w/6 dwelling units	PL20-0048	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
SFD - 110 units N4 - Rancho Miramonte	PL20-0051	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 7/19/21		
76 detached condos; N9 - Rancho Miramonte	PL20-0052	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 8/16/21		
55 Dwelling Units N7 - Rancho Miramonte	PL20-0056	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
26,474 sq. ft Parcel division; (1) 9,820 sq. ft.; (2) 8,611 sq. ft.; (3) 8043 sq. ft. TPM 20280	PL20-0058 PL20-0059	12308 Fern Ave	Chino	Truong Dong	X			
163 Two-story homes	PL20-0060	Mountain Ave/Merrimack St	Chino	Lennar Homes	X			
Subdivide parcel into singe lot tract for condo purposes; total of 209 MFD Independece Apartments	PL20-0062 PL21-0021 TTM 20380	8400 Legacy Park	Chino	Chino Holding Co.	X	X	X	6 of 209
1,400 sq. ft. Custom Designed Accessory structure	PL20-0065	4231 Walnut Ave.	Chino	Brian Hoogeveen	X			
1,732 sq. ft. detached workshop	PL20-0066	4114 Hacienda Ln.	Chino	Roberto Graciano	X	X PH 03/01/21		
68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units; Lilly/Lotus	PL20-0071 TR 20247	Bickmore Ave/Mayhew	Chino	KB Homes Costal Inc.	X	X	X	
3.7 acre Rec center & 1.4 acre park "Rancho Miramonte 68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units	PL20-0072	Chino Corona Rd /Cucamonga Ave	Chino	The Miramonte Investors	X			
Two story 16,000 sq. ft. Bldg. on 45,000 sq. ft. lot	PL21-0001 PL21-0002	13779 Central Ave.	Chino	TZC LLC	X			

NEW CONSTRUCTION WORKSHEET
JUNE 2024

3.74 Acres proposed Commercial/Retail/Restaurant "The Campus at College Park"	PL21-0004 PL21-0005	14209, 14227, 14253 Oaks Ave & 5974 Eucalyptus Ave.	Chino	United Trust Realty Corp	X	X PH 09/06/22		
Commercial Development w/car wash; drive-thru restaurant & retail	PL21-0011 PL21-0012	6132 Riverside Dr.	Chino	Pacif Rim Arch.	X			
79 Single Family Detached Units - Block 4 (Greenway)	PL21-0013 TR 20165	N/O Legacy Park St. E/O Discovery Park Ave.	Chino	Century Communities	X	X	X	79 of 79
69 detached homes (Driftstone)	PL21-0023 TR 20166	NEC Hellman/ Legacy Park St	Chino	KB Homes	X	X	X	69 of 69
56 Dwellings Units; Previously approved as part of MSA PL18-0012 (Parklin II)	PL21-0027 TR 20249	NWC Discovery Park/Legacy Park	Chino	Richmond America	X	X	X	
Modification of Master Site Approval south of Pine Ave.	PL21-0031 PL21-0032 TR 16420	Market St/Main St/E. Preserve Loop/Legacy Park	Chino	Chino Holding Co.	X	X	N/A	N/A
Commercial Development consisting of approx. 18 bldgs.; MSA for Altitude	PL21-0036 PL21-0037 PL21-0038	Kimball Ave/Quality Way	Chino	Richland Ventures LLC	X	X	N/A	N/A
Baseball/Softball Academy "Line Drive Academy"	PL21-0039	15642 Dupont Ave	Chino	Mike Brocki	X	X		
Proposed amendment of EBPSP; land use change from Business Park to Manufacturing	PL21-0042	4331 Eucalyptus Ave	Chino	Eucalyptus LPIV 5 LLC	X			
Renewal of (1) existing modular office trailer for occasional meeting use	PL20-0035 PL21-0044	14005 S. Benson Ave	Chino	Maricela Gutierrez	X			
21.90 Acre MSA - 114 SFD	PL21-0045 PL21-0057 (TTM 20446)	8340 Chino Corona Rd	Chino	Chino Preserve Dev. Corp	X	X PH 09/19/22	N/A	N/A
Proposed Animal Hospital	PL21-0047 PL21-0048	3959 Grand Ave	Chino	Cool Theel	X	X PH 01/19/22		
Design guidelines for Fallon Crest	PL21-0049	8424 Bickmore Ave	Chino	Fallon Crest Farms	X	X PH 10/17/22	N/A	N/A
852 sq. ft. Exterior refrigeration enclosure for existing Ind. Bldg.	PL21-0050	12290 Colony Ave	Chino	The Ziegenfelder Co	X	X	X	

NEW CONSTRUCTION WORKSHEET
JUNE 2024

Block 11 - MSA Proposed mix of 4 residential product types, totaling 305 units and Rec Center (Block 11)	PL21-0056 PL21-0057 TTM 20445	SEC Legacy Park/ E Preserve Loop Rd/ Chino Corona Rd	Chino	Chino Preserve Dev. Corp	X	X	N/A	N/A
50,000 sq. ft. Ind. Bldg. (Part of Altitude Business Centre)	PL21-0061	15771 Terminal Ct	Chino	Link Logistics R.E.	X	X	X	
Pine Tree Motel expansion; 13,696 sq. ft. two-story addition with 31 rooms; 320 sq. ft. fitness room/48 parking spaces (Previous PL18-0020/PL18-0021)	PL21-0063 PL21-0064	12018 Central Ave.	Chino	J.C. Mann Arch.	X	X PH 08/15/22		
149 Condo Units; TR 20161 (Zinnia)	PL21-0071 PL21-0072 TTM 20173	Meadow House/ Desert Holly	Chino	Beazer Homes Holding, LLC	X	X	X	5 of 149
Request to subdivide one parcel into two	PL21-0074 TPM 20432	11841 Telephone Ave.	Chino	Frank Borges	X		N/A	N/A
Massage Establishment	PL21-0076	5420 Philadelphia St. Ste. F	Chino	Bao Xin Jin	X	X	X	
188 Condos on 23.60 acres (MSA/SA PL2011/12) Fallconcrest - Sage/Cedar	PL22-0002 PL22-0003 TR 20312	NEC Pine Ave/E. Preserve Loop	Chino	Tri Pointe Homes	X	X	X	0 of 188
Proposed use of RV dealership APN 1025-211-29 "RV READY"	PL22-0014	So. Side of Corporate Center Dr./W of Ramona Ave	Chino	Crystal Cardona/ Andersen Arch	X	X TE01 04/17/24		
Construct new industrial Bldgs (8,880 sq. ft)	PL22-0016	5437 Chino Ave	Chino	MNM Construction	X			
Proposed one-story Wienerschnitzel	PL22-0019	15713 Euclid Ave	Chino	Andersen Arch.	X			
Exterior T.I. project; 26,032 sq. ft. courtyard space	PL22-0020	4201 Eucalyptus Ave	Chino	Matthew Decker	X			
Old School House Museum and site improvement project	PL22-0025	5493 B Street	Chino	City of Chino	X	X	X	
24,891 sq. ft. Industrial Building	PL22-0027	13787 Oaks Ave	Chino	John Cataldo	X	X	X	
Industrial Bldg. in Preserve Specific Plan area Proposed 925,362 sq. ft. Industrial Bldg.	PL22-0028 PL22-0029 PL22-0030	8711 Remington Ave	Chino	Majestic Realty	X	X	X	
K-9 Private Christian School	PL22-0032	12765 Oaks Ave.	Chino	Joel Hendley	X			

NEW CONSTRUCTION WORKSHEET
JUNE 2024

New Construction of 5 Bldgs; total 42,668 sq. ft. for cultural and educational uses / TPM 20806	PL22-0033 PL22-0034 PL23-0121	11910 Benson Ave.	Chino	Creative Design Assoc	X			
197 Units- Falloncrest APN 105542161/105561101 - Monet/Rembrandt (Previously PL20-0053/PL20-0054)	PL22-0036 TR20369	Pine Ave/ E. Preserve Loop	Chino	KB Homes	X	X	X	0 of 197
10 Acre Public Park (Town Center Park)	PL22-0037	SEC Main St/Market St	Chino	Chino Preserve Dev	X			
Subdivide 2 parcels into 4 parcels for commercial office condo units & office bldgs.	PL22-0040 TTM 20570	5578, 5592, 5624, 5632 Philadelphia St.	Chino	Chino Villa LLC	X	X PH 08/15/22		
Subdivide one parcel creating two parcels	PL22-0043 TPM 20570	13674 San Antonio Ave.	Chino	Gilbert Salazar	X	X PH 10/17/22	N/A	NA
Preserve Town Center; Proposed Chipotle	PL22-0048	8363 Pine Ave	Chino	John Dugan Arch	X	X		
1,500 sq. ft. non-habitable ADU/Barn/RV Storage	PL22-0050	6145 Joaquin St	Chino	Shiv Talwar	X	X PH 01/18/23		
TPM 20593 to merge 2 existing parcels and subdivide to create 3 parcels	PL22-0070 TPM 20539	6699 Riverside Dr.	Chino	MM Development Inc	X			
Petco full servie veterinary clinic	PL22-0072	3820 Grand Ave	Chino	Michelle Slayden	X			
Orbis Commercial Center; 5 Bldg. MFD w/gym, recreational area, entertainment area	PL23-0111 PL22-0074 PL22-0075	NWC Euclid Ave/Schaefer Ave	Chino	Clark Schaefer Parners, LLC	X			
Site Developed into a trailer truck parking lot used for storage of vehicles, trailers & equipment (Osterkamp Dist)	PL22-0081	2220 Mills Ave	Chino	Harry Heady	X	X		
298 Apartment Units in 2 buildings on 9.74 acres Chino Creek Apartments	PL22-0096 PL23-0002 (TPM 20693)	0 Chino Hills Pkwy	Chino	Chino Valley Investments, LP	X	X PH 01/17/24		
Retail Restaurant; trash enclosure, drive-thru; Panera Bread	PL22-0102	8391 Pine Ave	Chino	Gerald Koh	X	X	X	
Change of use from pre-school to church & addition; Existing Bldg. 2,685 sq. ft; addition 833 sq. ft.	PL23-0006 PL23-0005	5135 Walnut Ave.	Chino	Leo D. Cho	X	X PC 07/19/23		
Public Park for Fallon Crest (76.78 acres)	PL23-0029	8424 Bickmore Ave	Chino	Tri Pointe Homes	X			

NEW CONSTRUCTION WORKSHEET
JUNE 2024

Parking lot expansion for Calvary Chapel	PL23-0113 PL23-0032	14015 Pipeline Ave	Chino	KPRS	X			
2 speculative shell warehouse buildings w/office space, totaling 305,00 sq. ft.	PL23-0034	13610 Yorba Ave.	Chino	Lovette Industrial, LLC.	X PH 12/20/23			
MSA & Subdivision for 40 acres of land within Block 8	PL23-0043 PL23-0044 TTM 20632	W of Main St (Btwn W Preserve Loop/Market St)	Chino	Chino Preserve Dev. Corp.	X		N/A	N/A
Specific Plan Amendment (SPA) T.I. to establish a private school - Heights Christian Schools	PL23-0057 PL23-0058	14670 Ramona Ave	Chino	Heights Christian Schools	X	X PH 11/15/23		
2 Speculative tilt-up Bldgs. With 2-story office; 4.66 acres	PL23-0059	13575 Benson Ave	Chino	Doug Franz Arch.	X			
TPM 20739 for commercial condominium purposes	PL23-0060 TPM 20739	5143 D Street	Chino	MKNZ, LLC	X	X	N/A	N/A
SCUP for massage establishment	PL23-0062	5266 Francis Ave	Chino	Serenity Medical Enterprises, LLC	X	X PC 07/19/23		
83 6-pack detached condos - Block 11	PL23-0071	8340 Chino Corona Rd	Chino	Chino Preserve Dev	X			
42 4-pack detached condos - Block 11	PL23-0072	8340 Chino Corona Rd	Chino	Chino Preserve Dev	X			
1,129 sq. ft. Addition of caretaker's quarters on 2nd floor of Ste. A	PL23-0082 PL10-0709	7231 Kimball Ave	Chino	Heady Design	X	X		
288 SFD lots; Block 1 Preserve	PL23-0083 PL23-0085 TTM 20633	S/O Pine Ave	Chino	Chino Preserve Dev.				
Redevelopment of 6.98 acre property to include warehouse facility	PL23-0061 PL23-0091	13925 Benson Ave	Chino	Rexford Industrial	X			
2,500 sq. ft. RV Garage	PL23-0088 PL23-0089	13241 Pipeline Ave	Chino	Emery Shen	X			
MFD 95 units with gym, recreation center, etc.	PL23-0090 (PR)	NWC Euclid Ave/Schaefer Ave	Chino	Eric Fikse	X			
Proposed Industrial dev. to include 394,042 sq. ft. bldg	PL23-0098	5088 Edison Ave	Chino	Prologis	X			

NEW CONSTRUCTION WORKSHEET
JUNE 2024

Proposed battery storage facility	PL23-0100	13951 Magnolia Ave	Chino	AYPA Power Dev., LLC	X			
Franklin Center Redevelopment	PL23-0109(PR)	12400-12490 Central Ave	Chino	Land Eng. Consultants	X			
77 SFD/ Block 11	PL23-0120 PL23-0122	SW of Legacy Park	Chino	Chino Preserve Development	X			
Day care use in a commercial building, requiring tenant improvement.	PL23-0123 PL23-0134	12479 Central Ave	Chino	RS Academy, LLC	X			
Proposed 9,994 sq. ft. auto body shop w/offices on 28,952 sq. ft. lot	PL23-0124	4510 Carter Ct	Chino	Risk Buildings @ Chino, LLC	X			
Proposed residential property subdivided to 4 lots w/private driveway	PL23-0138(PR)	3rd St	Chino	T.J.Build LLC	X			
Private K-9 school on existing church site (PL23-0105 PR) 1 new building	PL23-0140 PL23-0141	4201 Eucalyptus Ave	Chino	Bergman KPRS	X			
Lot Split - 2 lots	PL24-0007	13229 Oaks Ave	Chino	Equity Land Co.	X		N/A	N/A
New 394,230 sq. ft. Distribution Bldg.	PL24-0008	5088 Edison Ave	Chino	Prologis	X			
Proposed 516 condos of 4 product types; 156 residential buildings; 1 Rec. building with other amenities (DRC24-0001)	PL24-0013 PL24-0014	SWC Pine Ave/W Preserve Loop	Chino	Tri Pointe Homes	X			
Retrofit of existing Speedway Car Wash with new equipment and additional vacuum stations	PL24-0015	4089 Grand Ave	Chino	Sam Sousa	X			
Proposed 1,542 sq. ft. one story office with one or two suites	PL24-0021(AA)	12713 Central Ave	Chino	George Valakantjis	X			
Wine & saki tasting classroom	PL24-0022	12598 Central Ave	Chino	Jiou Jiu Shang Wine & Sake Academy	X			
Expansion of CNG Parking & Time Fill Fueling for Waste Management (Modificatin to existing SA PL	PL13-0629 PL24-0025	13793 Redwood Ave	Chino	USA Waste of CA, Inc.	X			
55 SFD on 10.78 acres	PL24-0026	SW Legacy Park/Chino Corona Rd	Chino	Trumark Homes	X			

NEW CONSTRUCTION WORKSHEET
JUNE 2024

Proposed foot and body massage spa	PL24-0034	4141 Riverside Dr	Chino	Mei Yang	X			
Construct unmanned telecommunicatin facility consisting of mono-eucalyptus tower	PL24-0040	11436 Central Ave	Chino	John Silverman	X			
Construct 59 SFD/Lot 17 & 20	PL24-0042	TR 16420	Chino	Century Communities	X			
Proposed 2,500 sq. ft. drive-through coffee shop McCalla Center	PL24-0047	Central/Schaefer Ave	Chino	Kaidence Group LLC	X			
Establish a towing yard in M2 Zoning District	PL24-0048	5140 G St	Chino	Pepe's Inc	X			
3.6 acre parking lot with 280 parking stalls to existing distribution center	PL24-0061	SWC Kimball Ave/Quality Way	Chino	Fusco Engineering	X			
Proposed 4-acre residential development consisting of 86 units in 16 buildings	PL24-0075 (PR)	Guardian Way/10th St.	Chino	Warmington Homes	X			
Proposed residential 3-story townhomes consisting of 108 units	PL24-0076 (PR)	892 Corporate Center A	Chino	BCT Dev. Acquisition Co., LLC	X			

MONTHLY FINANCIAL REPORT 3.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY FINANCIAL REPORT - MAY 2024

PURPOSE:

The purpose is to present the Chino Valley Fire District's financial activity for the month ended May 31, 2024, and for the fiscal year-to-date in comparison to the Amended budget.

DISCUSSION:

This report provides revenue and expenditure information for the month of May 2024, and for the fiscal year in comparison to the 2023-24 amended budget and the prior year-to-date actual amounts.

Cyclical Nature of District Revenues and Year-End Adjustments

As District revenues are largely cyclical, the majority of District property tax revenues are received during the November/December and April/May timeframes. Readers of the District's monthly financial reports should be cautioned when drawing conclusions regarding total revenues minus total expenses in any given month. Generally, over time, a more meaningful comparison may be drawn between the current and prior year-to-date totals, as well as the year-to-date variances between budgeted and actual financial performance. Additionally, there are a number of required adjustments to the District's financial statements after each fiscal year-end which can have a significant impact on the final numbers for the fiscal year. Over the course of the fiscal year, the attached two-year revenue and expenditure comparison graphs are intended to provide a summary comparison of the District's total revenues and expenditures between the current and prior fiscal year-to-date.

RECOMMENDATION:

It is recommended that the Board of Directors of the Chino Valley Fire District receive and file this financial report.

ATTACHMENTS:

Monthly Financial Attachment May 2024



Chino Valley Fire District Monthly Financial Report - Summary

As of May 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year-to- date Actual Amount	Variance From Prior Year
Funds 100/500							
REVENUE							
Property tax revenue	\$ 915,950	\$ 42,948,210	\$ 40,471,516	\$ 2,476,694	106%	\$ 39,127,492	\$ 3,820,718
Contract revenue	1,395,000	11,414,676	12,809,676	(1,395,000)	89%	10,879,549	535,127
Other revenue	262,935	4,616,404	4,928,185	(311,781)	94%	3,653,553	962,851
REVENUE TOTALS	\$ 2,573,885	\$ 58,979,290	\$ 58,209,377	\$ 769,913	101%	\$ 53,660,594	\$ 5,318,696
EXPENSE							
Salaries and benefits	\$ 4,279,447	\$ 40,492,489	\$ 48,350,839	\$ 7,858,350	84%	\$ 39,299,114	\$ 1,193,375
Services and supplies	1,497,413	6,333,685	8,256,979	1,923,294	77%	5,436,322	897,362
Capital outlay	8,600	199,535	751,547	552,012	27%	683,593	(484,058)
EXPENSE TOTALS	\$ 5,785,460	\$ 47,025,709	\$ 57,359,365	\$ 10,333,656	82%	\$ 45,419,029	\$ 1,606,680
Funds 100/500 - Totals							
REVENUE TOTALS	\$ 2,573,885	\$ 58,979,290	\$ 58,209,377	\$ 769,913	101%	\$ 53,660,594	\$ 5,318,696
EXPENSE TOTALS	5,785,460	47,025,709	57,359,365	10,333,656	82%	45,419,029	1,606,680
Funds 100/500 - Net Gain (Loss)	\$ (3,211,575)	\$ 11,953,581	\$ 850,012	\$ 11,103,569	1,406%	\$ 8,241,565	\$ 3,712,016
Transfers In - Capital Replacement	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
Fund 800 - Restricted Assets							
REVENUE							
Other revenue	380,572	1,035,037	-	1,035,037		437,348	597,689
REVENUE TOTALS	\$ 380,572	\$ 1,035,037	\$ -	\$ 1,035,037		\$ 437,348	\$ 597,689
EXPENSE							
Services and supplies	756	8,256	-	8,256		7,506	750
EXPENSE TOTALS	\$ 756	\$ 8,256	\$ -	\$ 8,256		\$ 7,506	\$ 750
Fund 800 - Restricted Assets Totals							
REVENUE TOTALS	\$ 380,572	\$ 1,035,037	\$ -	\$ 1,035,037		\$ 437,348	\$ 597,689
EXPENSE TOTALS	756	8,256	-	8,256		7,506	750
Fund 800 - Restricted Assets Net Gain	\$ 379,816	\$ 1,026,781	\$ -	\$ 1,026,781		\$ 429,842	\$ 596,939
Grand Totals, All Funds							
REVENUE TOTALS, INCL.	\$ 2,954,457	\$ 60,014,327	\$ 58,209,377	\$ 1,804,950		\$ 54,097,942	\$ 5,916,385
EXPENSE TOTALS	5,786,216	47,033,965	57,359,365	10,325,400		45,426,535	1,607,430
Grand Total Net Gain (Loss)	\$ (2,831,759)	\$ 12,980,362	\$ 850,012	\$ 12,130,350		\$ 8,671,407	\$ 4,308,955



Chino Valley Fire District Monthly Financial Report

As of May 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Funds 100/500							
REVENUE							
Property tax revenue							
Property tax - current secured	\$ 275,788	\$ 37,054,208	\$ 36,449,819	\$ 604,389	102%	\$ 34,622,670	\$ 2,431,538
Property tax - current unsecured	10,138	1,755,073	1,407,812	347,261	125%	1,540,761	214,312
Property tax - current utility	477,147	1,160,849	697,018	463,831	167%	995,743	165,106
Property tax - prior and penalty	50,483	2,030,509	905,202	1,125,307	224%	953,180	1,077,329
Property tax - home owner's exemption	77,088	187,213	328,658	(141,445)	57%	192,135	(4,922)
Property tax - supplemental	13,206	667,813	638,007	29,806	105%	815,689	(147,876)
Property tax - weed abatement	12,100	92,545	45,000	47,545	206%	7,314	85,231
Property tax revenue Totals	915,950	42,948,210	40,471,516	2,476,694	106%	39,127,492	3,820,718
Contract revenue							
Current services	1,395,000	11,414,676	12,809,676	(1,395,000)	89%	10,879,549	535,127
Contract revenue Totals	1,395,000	11,414,676	12,809,676	(1,395,000)	89%	10,879,549	535,127
Other revenue							
Permit and inspection fees	161,940	1,119,557	1,500,000	(380,443)	75%	1,426,323	(306,766)
Weed abatement	12	41,758	61,418	(19,660)	68%	52,065	(10,307)
Other sales	53	189	3,000	(2,811)	6%	1,722	(1,533)
Other revenue	6,449	196,634	230,477	(33,843)	85%	103,276	93,358
Mutual aid recoveries	80,952	1,920,960	1,891,532	29,428	102%	1,711,704	209,256
Grants	-	313,483	313,483	0	100%	-	313,483
Sale of fixed assets	-	139,156	139,156	-	+++	9,525	129,631
Donations	-	-	1,000	(1,000)	0%	-	-
Capital acquisitions	-	-	-	-	#DIV/0!	-	-
Interest revenue	13,530	884,665	788,119	96,546	112%	348,937	535,728
Other revenue Totals	262,935	4,616,404	4,928,185	(311,781)	94%	3,653,553	962,851
REVENUE TOTALS	\$ 2,573,885	\$ 58,979,290	\$ 58,209,377	\$ 769,913	101%	\$ 53,660,594	\$ 5,318,696



Chino Valley Fire District Monthly Financial Report

As of May 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
EXPENSE							
Salaries and benefits							
Salaries regular	\$ 2,287,675	\$ 17,582,462	\$ 21,547,244	\$ 3,964,782	82%	\$ 17,409,365	\$ 173,097
Salaries - part time	9,007	60,446	80,849	20,403	75%	104,590	(44,144)
Uniform allowance	150	46,350	48,850	2,500	95%	50,064	(3,714)
Coverage - training and support	83,650	910,396	1,247,736	337,340	73%	1,429,578	(519,182)
Coverage - emergency response and leave	620,594	5,045,656	6,183,186	1,137,530	82%	4,546,715	498,941
Coverage - worker's compensation	134,453	958,356	1,094,691	136,335	88%	780,451	177,905
Call back or standby	1,271	8,928	11,315	2,387	79%	9,486	(558)
Separation payments	89,249	180,975	278,000	97,025	65%	175,423	5,552
Special compensation	98,497	743,212	894,620	151,408	83%	692,706	50,506
Annual leave buyback	-	714,789	820,270	105,481	87%	555,710	159,078
PERS retirement	358,492	8,451,453	9,040,849	589,396	93%	8,099,483	351,969
Survivor's benefits	397	3,012	11,640	8,628	26%	3,086	(73)
Long term disability	1,730	18,316	33,940	15,624	54%	15,963	2,353
Unemployment insurance	187	16,217	17,024	807	95%	17,624	(1,407)
Health and dental insurance	251,294	2,702,010	3,339,966	637,956	81%	2,684,033	17,978
Social security medicare	46,471	375,520	355,398	(20,122)	106%	370,246	5,274
State disability insurance	5,163	31,889	32,596	707	98%	30,314	1,575
Worker's compensation expense	154,793	1,603,681	1,897,052	293,371	85%	1,345,260	258,421
Life insurance	9,818	75,151	89,427	14,277	84%	76,775	(1,624)
Deferred comp benefit	118,329	901,870	1,102,283	200,413	82%	842,578	59,293
Technology Allowance	8,228	61,800	71,403	9,603	87%	59,665	2,135
Tuition reimbursement	-	-	152,500	152,500	+++	-	-
Salaries and benefits Totals	4,279,447	40,492,489	48,350,839	7,858,350	84%	39,299,114	1,193,375



Chino Valley Fire District Monthly Financial Report

As of May 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Services and supplies							
Clothing	161,514	236,405	515,900	279,495	46%	151,199	85,206
Telephone	9,530	201,850	256,800	54,950	79%	204,836	(2,986)
Cellular phones	4,681	56,748	71,100	14,352	80%	61,854	(5,105)
Electronic equipment maintenance	53,019	520,011	595,373	75,362	87%	420,140	99,872
Food	231	5,425	13,750	8,325	39%	3,864	1,561
Memberships	1,208	21,078	46,090	25,012	46%	21,218	(140)
Publications	-	6,636	16,990	10,354	39%	7,520	(885)
Legal postings	-	3,422	12,400	8,978	28%	4,990	(1,568)
Small tools and equipment	24,006	162,059	329,952	167,893	49%	169,164	(7,105)
Inventory equipment	-	49,256	89,000	39,744	55%	113,622	(64,366)
Non-inventory equipment	40,899	259,652	427,958	168,306	61%	61,008	198,643
Special department expenses	10,488	48,633	80,955	32,322	60%	48,485	148
Training	30,721	299,247	423,924	124,677	71%	258,182	41,064
Utilities	20,928	283,131	369,765	86,634	77%	269,655	13,476
General liability insurance	-	583,569	604,101	20,532	97%	503,369	80,200
Office supplies	477	30,614	54,800	24,186	56%	41,020	(10,405)
Postage	2,577	10,929	15,000	4,071	73%	13,188	(2,259)
Printing	-	13,168	16,200	3,032	81%	7,235	5,933
Services - auditing	-	25,425	26,000	575	98%	20,500	4,925
County services	308,619	308,619	230,000	(78,619)	134%	305,903	2,716
Services - legal	15,670	152,364	300,000	147,636	51%	86,476	65,888
Services - dispatch	-	795,871	823,796	27,925	97%	710,660	85,211
Services - other	702,886	1,311,785	1,647,365	335,580	80%	902,049	409,736
General household expense	3,034	30,837	34,200	3,363	90%	32,862	(2,025)
Medical supplies	10,365	116,707	195,035	78,328	60%	176,970	(60,263)
Vehicle maintenance	35,618	277,432	300,447	23,015	92%	270,150	7,282
Equipment maintenance	14,741	63,370	141,803	78,433	45%	53,280	10,090
Fuel	19,334	197,798	250,000	52,202	79%	224,143	(26,345)
Structure maintenance	26,869	261,644	368,275	106,631	71%	292,804	(31,160)
Structure rent/lease	-	-	-	-	+++	(25)	25
Services and supplies Totals	1,497,413	6,333,685	8,256,979	1,923,294	77%	5,436,322	897,362



Chino Valley Fire District Monthly Financial Report

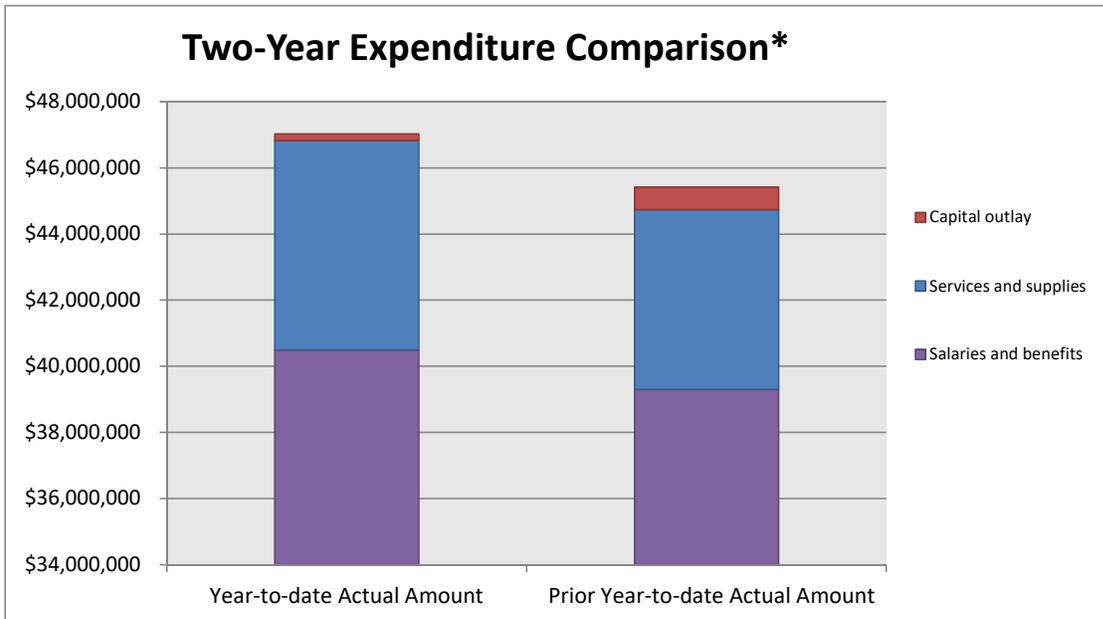
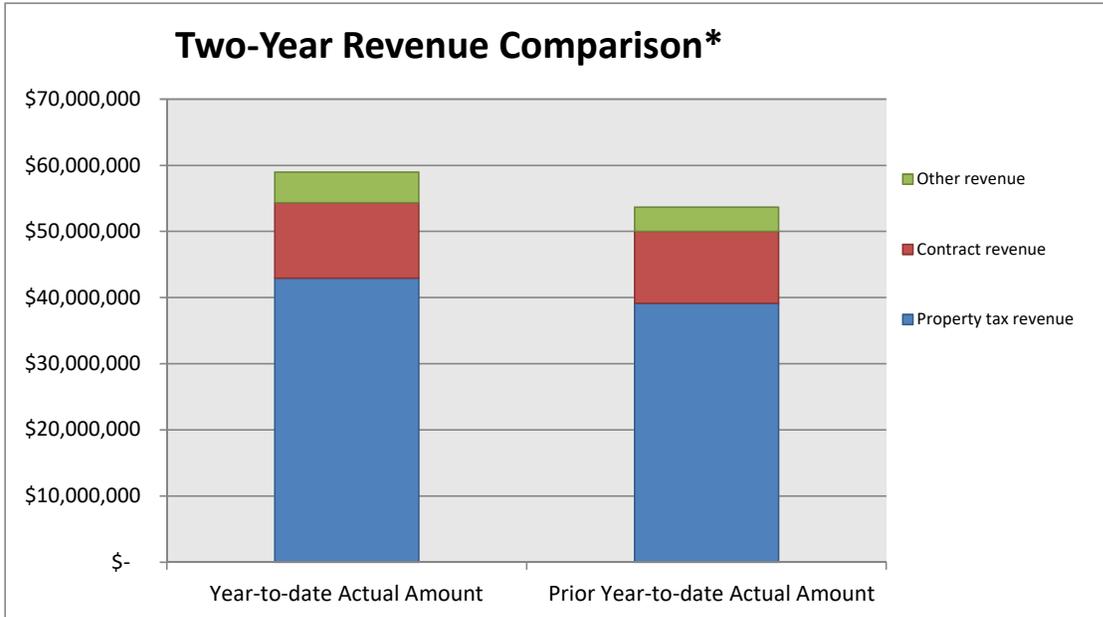
As of May 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Capital outlay							
Capital - land	-	-	-	-	+++	-	-
Capital - structure improvements	8,600	26,485	429,000	402,515	6%	22,980	3,505
Capital - equipment	-	81,589	122,547	40,958	67%	353,969	(272,380)
Capital - vehicles	-	91,461	200,000	108,539	46%	306,644	(215,183)
Capital - lease purchase equipment	-	-	-	-	+++	-	-
Capital outlay Totals	<u>8,600</u>	<u>199,535</u>	<u>751,547</u>	<u>552,012</u>	<u>27%</u>	<u>683,593</u>	<u>(484,058)</u>
EXPENSE TOTALS	<u>\$ 5,785,460</u>	<u>\$ 47,025,709</u>	<u>\$ 57,359,365</u>	<u>\$ 10,333,656</u>	<u>82%</u>	<u>\$ 45,419,029</u>	<u>\$ 1,606,680</u>
Funds 100/500 - Totals							
REVENUE TOTALS	<u>\$ 2,573,885</u>	<u>\$ 58,979,290</u>	<u>\$ 58,209,377</u>	<u>\$ 769,913</u>	<u>101%</u>	<u>\$ 53,660,594</u>	<u>\$ 5,318,696</u>
EXPENSE TOTALS	<u>5,785,460</u>	<u>47,025,709</u>	<u>57,359,365</u>	<u>10,333,656</u>	<u>82%</u>	<u>45,419,029</u>	<u>1,606,680</u>
Fund 100/500 - Net Gain (Loss)	<u>\$ (3,211,575)</u>	<u>\$ 11,953,581</u>	<u>\$ 850,012</u>	<u>\$ 11,103,569</u>	<u>1,406%</u>	<u>\$ 8,241,565</u>	<u>\$ 3,712,016</u>
Transfers In - Capital Replacement	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>		
Fund 800 - Restricted Assets							
REVENUE							
Other revenue							
Restricted - Sec115 Trust Interest	380,572	1,035,037				437,348	597,689
REVENUE TOTALS	<u>\$ 380,572</u>	<u>\$ 1,035,037</u>				<u>\$ 437,348</u>	<u>\$ 597,689</u>
EXPENSE							
Services and supplies							
Restricted - Sec115 Trust Admin Expense	756	8,256				7,506	750
EXPENSE TOTALS	<u>\$ 756</u>	<u>\$ 8,256</u>				<u>\$ 7,506</u>	<u>\$ 750</u>
Fund 800 - Restricted Assets Totals							
REVENUE TOTALS	<u>\$ 380,572</u>	<u>\$ 1,035,037</u>				<u>\$ 437,348</u>	<u>\$ 597,689</u>
EXPENSE TOTALS	<u>756</u>	<u>8,256</u>				<u>7,506</u>	<u>750</u>
Fund 800 - Restricted Assets Net Gain (Loss)	<u>\$ 379,816</u>	<u>\$ 1,026,781</u>				<u>\$ 429,842</u>	<u>\$ 596,939</u>
Grand Totals, All Funds							
REVENUE TOTALS, INCL. TRANSFERS IN	<u>\$ 2,954,457</u>	<u>\$ 60,014,327</u>	<u>\$ 58,209,377</u>	<u>\$ 1,804,950</u>		<u>\$ 54,097,942</u>	<u>\$ 5,916,385</u>
EXPENSE TOTALS	<u>5,786,216</u>	<u>47,033,965</u>	<u>57,359,365</u>	<u>10,325,400</u>		<u>45,426,535</u>	<u>(1,607,430)</u>
Grand Total Net Gain (Loss)	<u>\$ (2,831,759)</u>	<u>\$ 12,980,362</u>	<u>\$ 850,012</u>	<u>\$ 12,130,350</u>		<u>\$ 8,671,407</u>	<u>\$ 4,308,955</u>



Chino Valley Fire District Monthly Financial Report - Graphs

As of May 31, 2024



*Excludes restricted 115 Trust activity

MONTHLY TREASURER'S REPORT 4.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY TREASURER'S REPORT - MAY 2024

PURPOSE:

The purpose of this report is to inform the Board of Directors of current investment activities of the Chino Valley Fire District.

DISCUSSION:

Attached is a summary of the cash in bank and District investments. The information is displayed graphically as follows:

Chart 1: Presents a Two Year Overview of Cash Deposits and Unrestricted Investment Funds.

Chart 1A: Presents a One Year Overview of Restricted Investment Funds.

Chart 2: Presents an Overview of Total Cash and Unrestricted Investments beginning January 1996 to date.

Chart 3: Presents an Overview of the Rate of Return from the LAIF account beginning January 1996 to date.

As the District generally observes a "buy and hold" strategy, the District typically holds investments until maturity, unless called by the issuing agency, if applicable. Accordingly, fluctuating market values of the District's fixed instrument investments, while noted in this report, are only realized if these investments are liquidated prior to maturity. Government accounting standards require that the District account for market values below cost, if applicable.

In FY17, the District deposited \$5 million into a Section 115 Retirement Trust and another \$2.45 million after inception. Funds accumulated in the Trust are legally restricted for use in paying down pension obligations. Accordingly, 115 Trust funds are reported in the Treasurer's Report as restricted investments. Chart 1A also includes funds received in February 2022 from the City of Chino Hills under an agreement for construction of Fire Station 68 in Chino Hills. By agreement, these funds are

restricted for construction of the new fire station.

The Sweep earned a posted rate of return of 0.10% as of June 30.

The monthly average rate of return on the LAIF account was 4.332% for the month of May 2024.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this Treasurer's Report for the period.

ATTACHMENTS:

Treasurer's Report May 2024

Chino Valley Independent Fire District
Cash & Investment Statement
 TREASURER'S REPORT FOR THE PERIOD ENDING:
 May 2024

	CASH ACCOUNTS		DISTRICT INVESTMENT PORTFOLIO - UNRESTRICTED				RESTRICTED			
	Citizens Business Bank	US Bank	Overnight Sweep	Other Investments	LAIF	Total Unrestricted Cash & Investments	Principal 115 Trust Investment*	Return on 115 Trust Investment (Cummulative)^	115 Trust Balance	Construction Funds Account (Fire Stn 68)
<i>Percent of Portfolio</i>			4.8%	11.8%	83.4%	100%				
May 2024	\$ 1,278,562	\$ 135,628	\$ 2,426,122	\$ 5,918,369	\$ 41,867,898	\$ 51,626,579	\$ 7,454,287	\$ 4,464,374	\$ 11,918,661	\$ 3,450,362
April 2024	\$ 1,669,993	\$ 130,466	\$ 1,574,746	\$ 5,910,493	\$ 44,367,897	\$ 53,653,595	\$ 7,454,287	\$ 4,084,558	\$ 11,538,845	\$ 3,450,068
March 2024	\$ 1,678,400	\$ 123,595	\$ 4,230,087	\$ 5,923,136	\$ 32,018,709	\$ 43,973,927	\$ 7,454,287	\$ 3,051,120	\$ 10,505,407	\$ 3,449,766
February 2024	\$ 1,580,074	\$ 97,159	\$ 708,321	\$ 5,929,035	\$ 35,268,709	\$ 43,583,298	\$ 7,454,287	\$ 2,826,617	\$ 10,280,904	\$ 3,449,492
January 2024	\$ 1,862,611	\$ 73,072	\$ 959,625	\$ 5,937,565	\$ 31,268,709	\$ 40,101,582	\$ 7,454,287	\$ 2,573,408	\$ 10,027,695	\$ 3,449,218
December 2023	\$ 1,393,268	\$ 66,315	\$ 3,357,516	\$ 5,894,198	\$ 30,104,395	\$ 40,815,692	\$ 7,454,287	\$ 2,561,319	\$ 10,015,606	\$ 3,448,906
November 2023	\$ 1,354,361	\$ 570,011	\$ 2,572,698	\$ 5,335,628	\$ 17,104,395	\$ 26,937,093	\$ 7,454,287	\$ 2,105,773	\$ 9,560,060	\$ 3,448,632
October 2023	\$ 1,770,515	\$ 63,425	\$ 2,411,387	\$ 5,796,095	\$ 12,104,395	\$ 22,145,817	\$ 7,454,287	\$ 1,464,246	\$ 8,918,533	\$ 3,448,349
September 2023	\$ 1,769,785	\$ 38,464	\$ 1,592,273	\$ 5,784,671	\$ 14,428,150	\$ 23,613,343	\$ 7,454,287	\$ 1,690,508	\$ 9,144,795	\$ 3,556,207
August 2023	\$ 1,571,447	\$ 38,464	\$ 1,592,273	\$ 5,788,123	\$ 15,928,150	\$ 24,918,457	\$ 7,454,287	\$ 2,043,139	\$ 9,497,426	\$ 3,555,924
July 2023	\$ 1,357,338	\$ 36,309	\$ 1,884,602	\$ 5,771,912	\$ 19,928,150	\$ 28,978,311	\$ 7,454,287	\$ 2,240,535	\$ 9,694,822	\$ 3,555,623
June 2023	\$ 1,617,842	\$ 32,731	\$ 1,804,632	\$ 5,749,297	\$ 26,965,324	\$ 36,169,826	\$ 7,454,287	\$ 2,038,119	\$ 9,492,406	\$ 3,555,320
May 2023	\$ 1,828,748	\$ 29,751	\$ 1,003,446	\$ 5,754,898	\$ 29,465,324	\$ 38,082,167	\$ 7,454,287	\$ 1,732,717	\$ 9,187,004	\$ 3,958,778
April 2023	\$ 1,549,518	\$ 26,113	\$ 1,536,572	\$ 5,765,123	\$ 31,465,324	\$ 40,342,650	\$ 7,454,287	\$ 1,829,788	\$ 9,284,075	\$ 3,958,420
March 2023	\$ 1,819,044	\$ 23,687	\$ 2,775,282	\$ 5,748,647	\$ 20,812,282	\$ 31,178,942	\$ 6,417,137	\$ 1,762,345	\$ 8,179,482	\$ 3,958,116
February 2023	\$ 1,779,879	\$ 16,854	\$ 701,032	\$ 5,714,910	\$ 22,812,282	\$ 31,024,957	\$ 6,417,137	\$ 1,594,905	\$ 8,012,042	\$ 3,957,780
January 2023	\$ 1,727,287	\$ 16,803	\$ 759,864	\$ 5,722,350	\$ 25,312,282	\$ 33,538,586	\$ 6,417,137	\$ 1,810,836	\$ 8,227,973	\$ 3,957,476
December 2022	\$ 1,839,548	\$ 15,246	\$ 14,941,934	\$ 5,697,380	\$ 11,954,987	\$ 34,449,095	\$ 6,417,137	\$ 1,373,327	\$ 7,790,464	\$ 3,957,129
November 2022	\$ 1,718,771	\$ 14,371	\$ 2,187,912	\$ 5,668,242	\$ 11,954,987	\$ 21,544,283	\$ 6,417,137	\$ 1,587,088	\$ 8,004,225	\$ 3,956,804
October 2022	\$ 1,786,759	\$ 13,067	\$ 1,828,877	\$ 5,650,255	\$ 8,954,986	\$ 18,233,944	\$ 6,417,137	\$ 1,172,538	\$ 7,589,675	\$ 3,956,479
September 2022	\$ 1,748,565	\$ 11,531	\$ 718,330	\$ 5,665,974	\$ 12,393,298	\$ 20,537,698	\$ 6,417,137	\$ 915,438	\$ 7,332,575	\$ 3,956,143
August 2022	\$ 1,559,973	\$ 5,699	\$ 894,990	\$ 3,236,491	\$ 16,393,298	\$ 22,090,451	\$ 6,417,137	\$ 1,488,946	\$ 7,906,083	\$ 3,955,818
July 2022	\$ 1,614,948	\$ 5,663	\$ 746,126	\$ 3,253,474	\$ 18,893,298	\$ 24,513,509	\$ 6,417,137	\$ 1,762,683	\$ 8,179,820	\$ 3,955,460
June 2022	\$ 1,593,232	\$ 4,135	\$ 637,584	\$ 3,243,223	\$ 26,842,137	\$ 32,320,311	\$ 6,417,137	\$ 1,399,947	\$ 7,817,084	\$ 3,955,146

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
May 2024

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
12/31/2012	\$ 1,000,000	CalTRUST Investment Trust of CA	Pooled	\$ 1,000,000	\$ 1,175,544	\$ 1,183,391	\$ (44,051)	1.36%	n/a	N/A	N/A		Funds available for withdrawal only after providing five days notice.	
Shares:	103,944.369	Medium Term Fund Local Agency Pool	Investment Funds	\$ 10.08	\$ 9.68	\$ 9.71								
4/13/2021	\$ 249,000	BMO Harris Bank 5 year Certificate of Deposit - 1.00% CUSIP #: 05600XCP3 FDIC Insured up to \$250,000 Interest payable quarterly	Certificate of Deposit	\$ 249,000	\$ 230,562	\$ 230,922	\$ (18,078)	1.00%	4/13/2026	621 628 628	7/10/2024 10/10/2024 1/10/2025		Callable quarterly	
7/12/2021	\$ 500,000	Federal Home Loan Bank Bond - 0.35% Coupon, Purchased at 99.851 Term: 3 Years CUSIP #: 3130AMV82 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 499,255	\$ 494,927	\$ 496,972	\$ (2,283)	0.40%	7/12/2024	500,875	7/12/2024		Callable Quarterly	
9/23/2021	\$ 249,000	UBS Bank USA 3 year Certificate of Deposit - 0.65% CUSIP #: 90348JT42 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 249,000	\$ 244,388	\$ 245,313	\$ (3,687)	0.65%	9/23/2024	135	Monthly			
9/23/2021	\$ 248,000	Sallie Mae Bank 5 year Certificate of Deposit - 1.05% CUSIP #: 795451AV5 FDIC Insured up to \$250,000 Interest payable monthly	Certificate of Deposit	\$ 248,000	\$ 226,399	\$ 226,813	\$ (21,187)	1.05%	9/22/2026	1,313 1,291	9/22/2024 3/22/2025			
12/8/2021	\$ 250,000	Federal Home Loan Bank Bond - 1.0% Coupon, Purchased at 99.191 Term: 3 Years CUSIP #: 3130APK46 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 247,978	\$ 242,760	\$ 243,493	\$ (4,485)	1.00%	12/27/2024	913 250,913	10/27/2024 12/27/2024		Callable quarterly	
12/13/2023	\$ 750,000	Federal Home Loan Bank Bond - 4.9% Coupon Term: 2 Years CUSIP #: 313AV7L0 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 750,000	\$ 748,676	\$ 747,931	\$ (2,069)	4.90%	2/28/2025	18,750	8/13/2024		Callable quarterly	
12/19/2023	\$ 340,000	Federal Home Loan Bank Bond - 4.65% Coupon Term: 2 Years CUSIP #: 3130A4CH3 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 340,000	\$ 331,862	\$ 332,430	\$ (7,570)	4.65%	3/14/2025	4,038 344,038	9/14/2024 3/14/2025		Callable anytime	

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
May 2024

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
3/4/2022	\$ 250,000	BMW Bank 3 year Certificate of Deposit - 1.80% CUSIP #: 05580AK37 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 247,000	\$ 240,028	\$ 240,426	\$ (6,574)	1.80%	3/4/2025	2,241 249,205	9/4/2024 9/4/2024			
3/9/2022	\$ 250,000	American Express National Bank 3 year Certificate of Deposit - 1.80% CUSIP #: 02589ABP6 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 247,000	\$ 239,929	\$ 240,306	\$ (6,694)	1.80%	3/10/2025	2,241 249,205	9/10/2024 3/10/2025			
3/16/2023	\$ 248,000	Affinity Plus Federal Credit Union 3 year Certificate of Deposit - 5.05% CUSIP #: 00833AAC4 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 248,000	\$ 248,230	\$ 247,733	\$ (267)	5.05%	9/23/2024	\$ 1,044	Monthly			
3/16/2023	\$ 248,000	Technology Credit Union CA 3 year Certificate of Deposit - 5.00% CUSIP #: 87868YAL7 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 248,000	\$ 248,033	\$ 247,549	\$ (451)	5.00%	9/23/2024	\$ 1,325	Monthly			
3/16/2023	\$ 244,000	Morgan Stanley Bank NA 5 year Certificate of Deposit - 4.80% CUSIP #: 61690U3C2 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 244,000	\$ 245,142	\$ 244,279	\$ 279	4.80%	9/23/2024	\$ 5,904 \$ 5,808	9/16/2024 3/16/2025			
3/16/2023	\$ 244,000	Morgan Stanley Private Bank 5 year Certificate of Deposit - 4.80% CUSIP #: 61768EQQ9 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 244,000	\$ 245,142	\$ 244,279	\$ 279	4.80%	9/23/2024	\$ 5,904 \$ 5,808	9/16/2024 3/16/2025			
9/21/2023	\$ 248,000	Merrick Bank 4 year Certificate of Deposit - 4.65% CUSIP #: 59013KWW2 FDIC Insured up to \$250,000 Interest payable monthly	Certificate of Deposit	\$ 248,000	\$ 247,179	\$ 246,774	\$ (1,226)	4.65%	9/21/2027	\$ 963	Monthly			
9/21/2023	\$ 248,000	CME Federal Credit Union 3 year Certificate of Deposit - 5.50% CUSIP #: 12574EAC4 FDIC Insured up to \$250,000 Interest payable monthly	Certificate of Deposit	\$ 248,000	\$ 249,449	\$ 248,793	\$ 793	5.50%	9/12/2025	\$ 1,137	Monthly			
9/26/2023	\$ 248,000	Greenstate Credit Union North Liberty 5 year Certificate of Deposit - 5.00% CUSIP #: 39573LEM6 FDIC Insured up to \$250,000	Certificate of Deposit	\$ 248,000	\$ 252,243	\$ 250,965	\$ 2,965	5.00%	9/26/2028	\$ 965	Monthly			

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
May 2024

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
		Interest payable monthly												

Current Month Investment Trading Activity:

NONE

	% of Portfolio ²	% Allowed per Policy	Investments At Cost ¹	Prior Month Market Value	Current Month Market Value
Pooled Investment Funds (JPA) ¹	2%	No limit	\$ 1,183,391	\$ 1,175,544	\$ 1,183,391
Certificates of Deposit ²	6%	30%	2,968,000	2,916,724	2,914,152
Federal Agency Obligations	2%	No limit	1,087,233	1,818,225	1,820,826
			\$ 5,238,624	\$ 5,910,493	\$ 5,918,369

¹Investment at cost value, plus unrealized losses (if any), and accrued interest

²Of total investment portfolio, including Sweep & LAIF Investments



Chart 1: Cash & Unrestricted Investment Balances Two Year Perspective

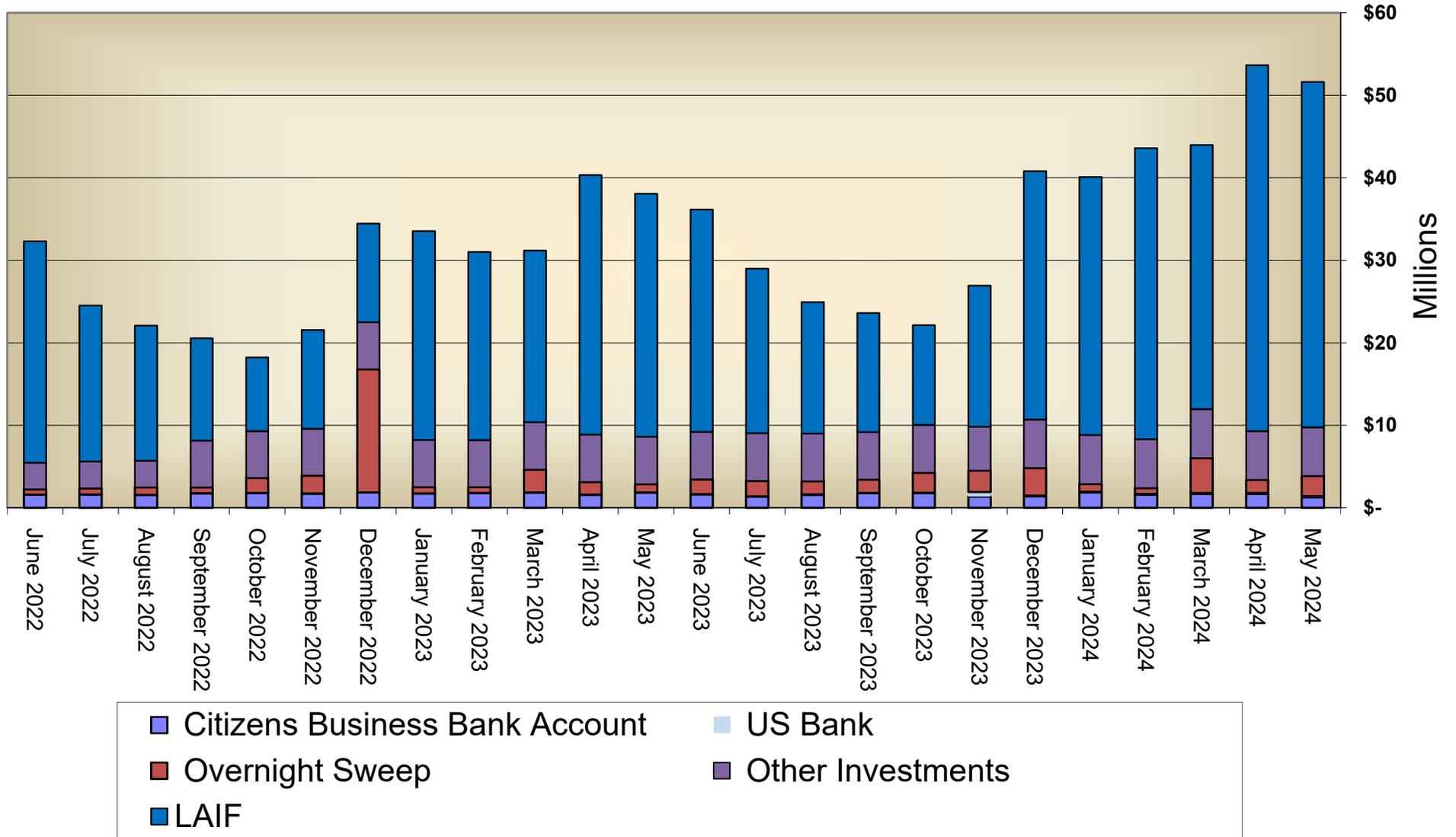




Chart 1A: Restricted Investment Balances Two Year Perspective

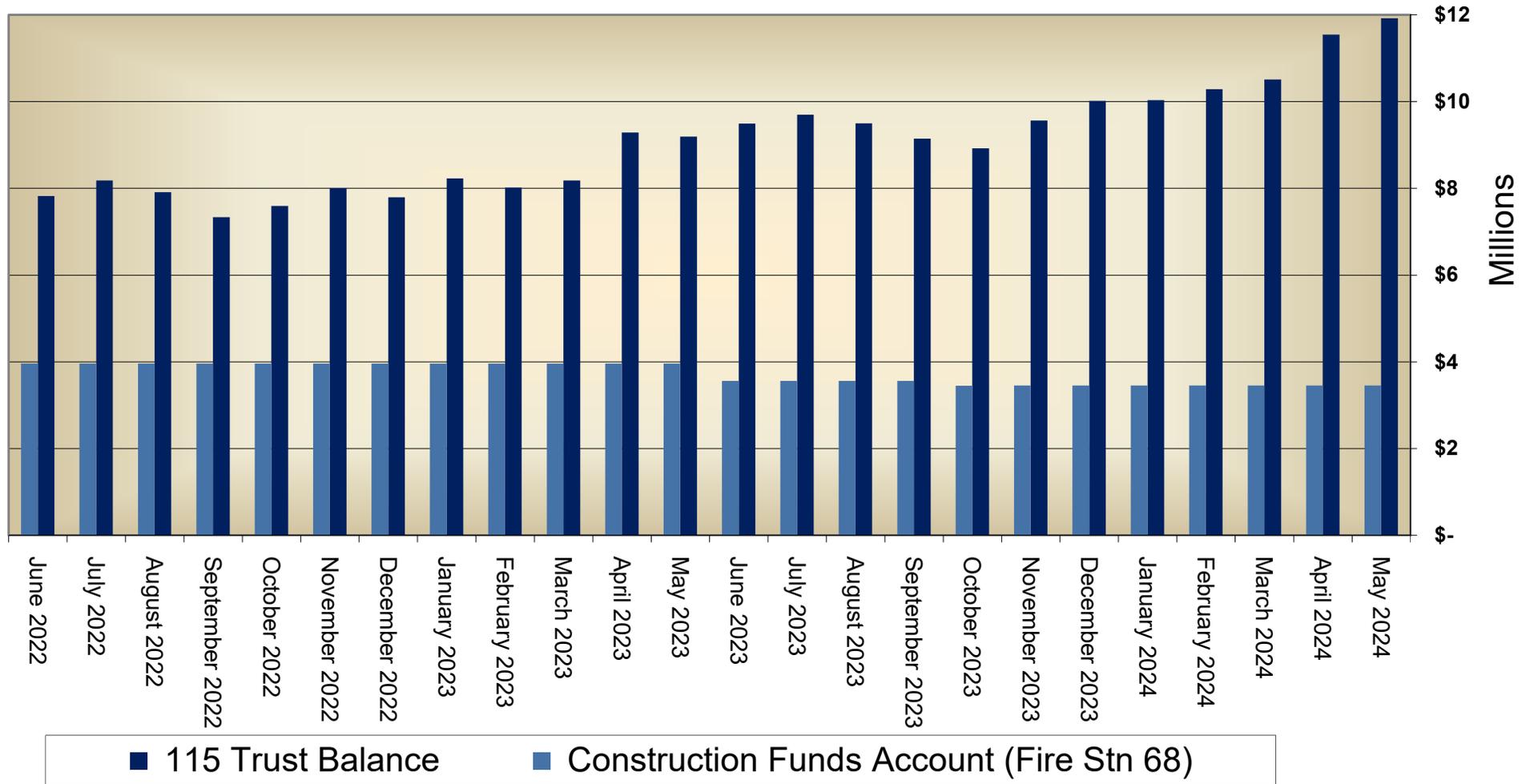
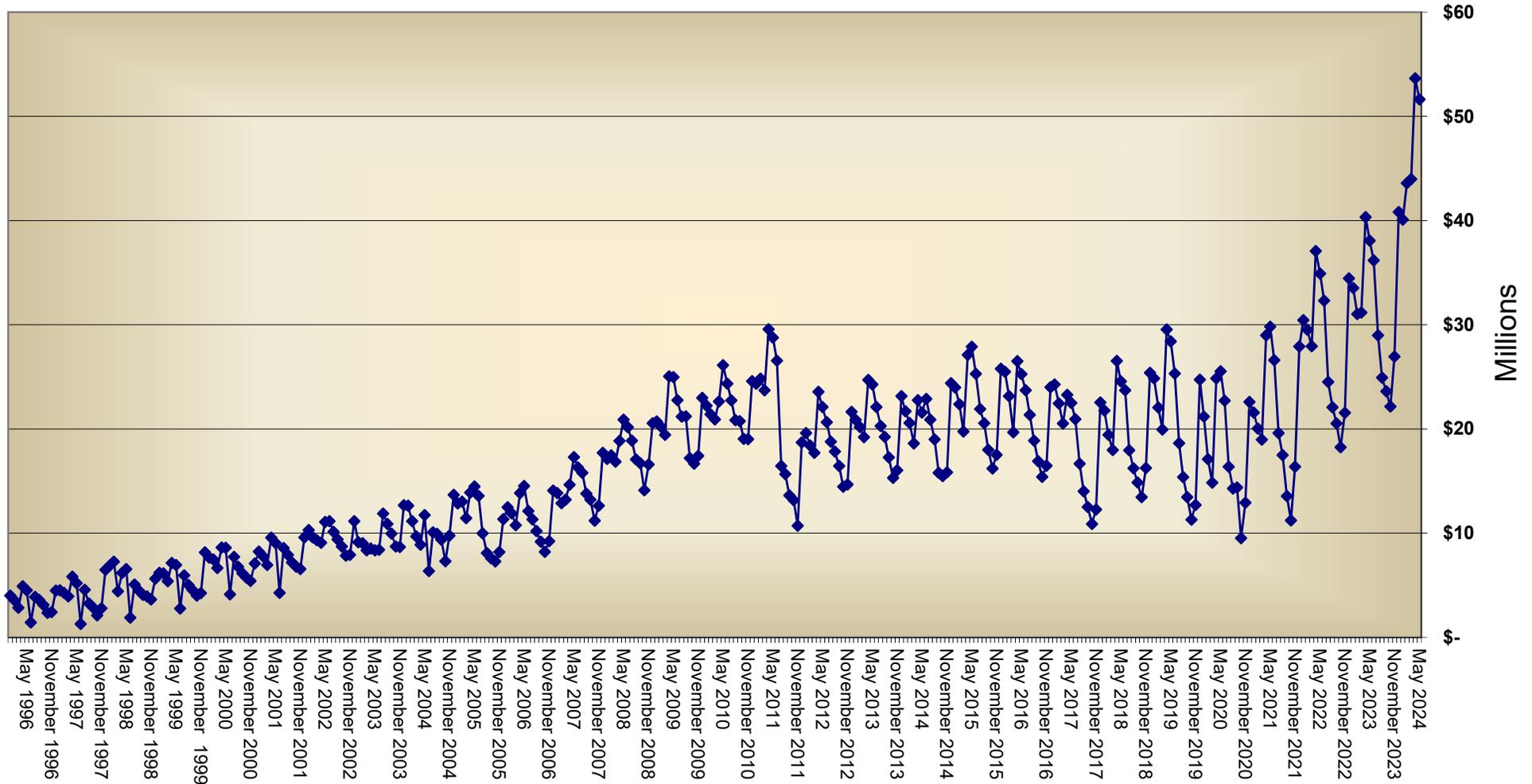




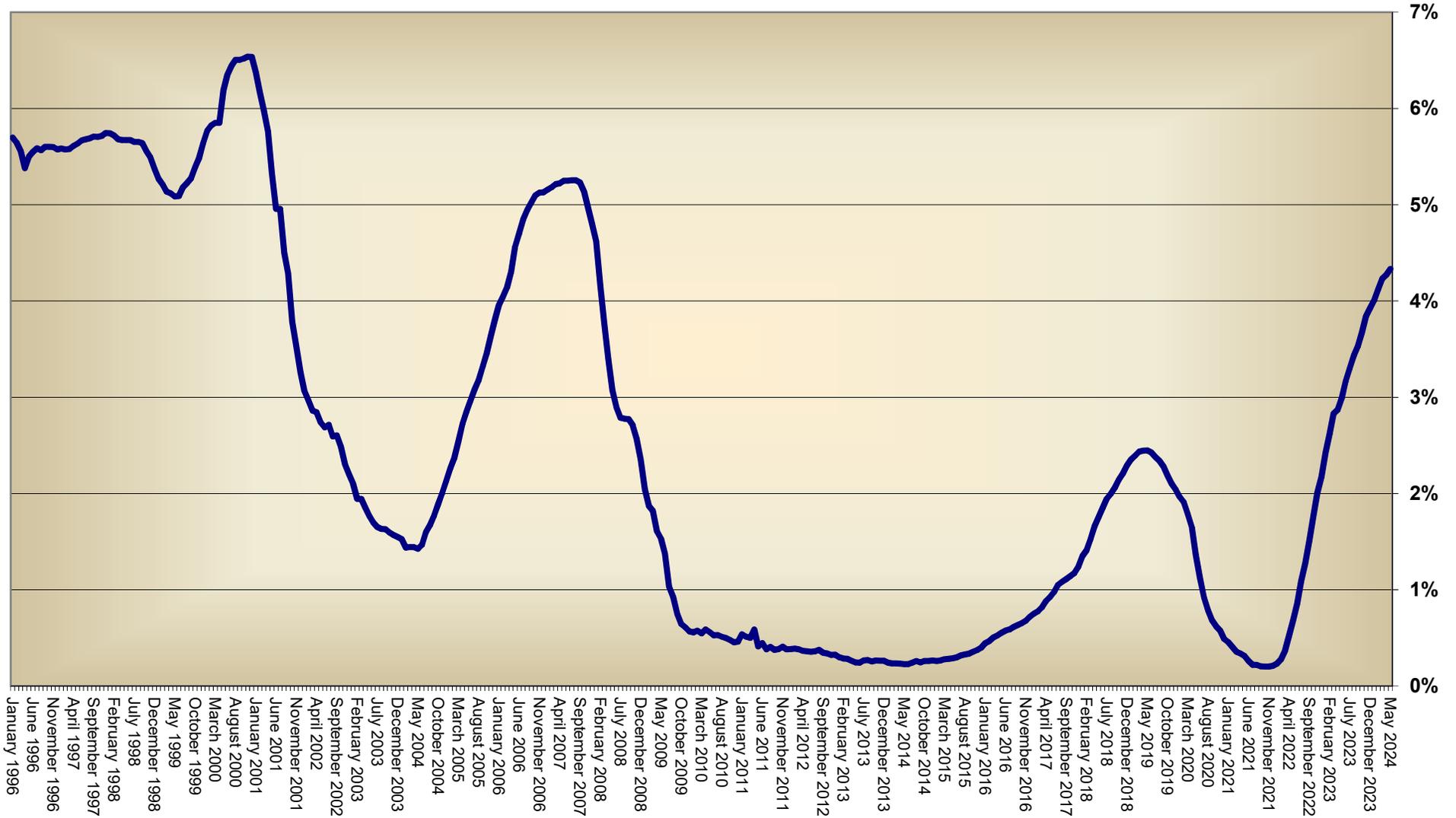
Chart 2: Total Cash & Unrestricted Investments January 1996 to date*



*Note: The District paid off pension side-fund obligations totaling approximately \$4.75 million in July, 2011 & deposited \$5 million into a IRS Section 115 Retirement Trust in April 2017. Funds in the 115 Trust are legally restricted to fund pension obligations.



Chart 3: LAIF Historical Rate of Return January 1996 to date



**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: WARRANTS FOR JUNE 2024 #59464 THROUGH #59661

PURPOSE:

I have reviewed the warrants below and recommend approval.

<u>NUMBER</u>	<u>WARRANTS</u>	<u>DATE</u>	<u>AMOUNT</u>
2024-723	59464 – 59505	06/05/2024	\$74,198.50
2024-737	59506 – 59557	06/12/2024	95,506.87
2024-749	59558 – 59605	06/19/2024	219,177.15
2024-778	59606 – 59661	06/26/2024	230,599.14
VOIDS:		TOTAL	\$619,481.66

RECOMMENDATION:

Expenses as audited are within budget for warrants 59464 through 59661 and are hereby submitted for approval.

ATTACHMENTS:

Warrants for June 2024

Chino Valley Fire District
June 5, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/05/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	06/05/2024	59464 Accounts Payable	A. J. KIRKWOOD & ASSOCIATES, INC.		7,096.00
Check	06/05/2024	59465 Accounts Payable	AFSS SOUTHERN DIVISION		30.00
Check	06/05/2024	59466 Accounts Payable	AIR EXCHANGE, INC		269.51
Check	06/05/2024	59467 Accounts Payable	BCN FINANCIAL INC		120.00
Check	06/05/2024	59468 Accounts Payable	CALIFORNIA PPE RECON INC		2,356.27
Check	06/05/2024	59469 Accounts Payable	CECCARELLI, KEITH		320.00
Check	06/05/2024	59470 Accounts Payable	CHARTER COMMUNICATIONS INC		119.97
Check	06/05/2024	59471 Accounts Payable	CHINO HILLS FORD		268.03
Check	06/05/2024	59472 Accounts Payable	CHINO TIRE & MUFFLER		231.74
Check	06/05/2024	59473 Accounts Payable	CITY OF CHINO		353.67
Check	06/05/2024	59474 Accounts Payable	CITY OF CHINO HILLS		1,942.79
Check	06/05/2024	59475 Accounts Payable	CLEAN DIESEL SPECIALISTS SO CAL, INC.		663.01
Check	06/05/2024	59476 Accounts Payable	COUNTY OF SAN BERNARDINO		705.74
Check	06/05/2024	59477 Accounts Payable	CRITICAL MENTION, INC.		7,275.00
Check	06/05/2024	59478 Accounts Payable	DANIELS TIRE SERVICE, INC.		1,129.64
Check	06/05/2024	59479 Accounts Payable	DEMONACO, JOHN		60.10
Check	06/05/2024	59480 Accounts Payable	F. D. SIGNWORKS LLC		439.78
Check	06/05/2024	59481 Accounts Payable	FLEETPRIDE INC		135.67
Check	06/05/2024	59482 Accounts Payable	FLYERS ENERGY, LLC		5,995.24
Check	06/05/2024	59483 Accounts Payable	FRANKLIN TRUCK PARTS- INC.		457.52
Check	06/05/2024	59484 Accounts Payable	GALLS INC.		221.85
Check	06/05/2024	59485 Accounts Payable	GoTO TECHNOLOGIES USA INC		1,063.57
Check	06/05/2024	59486 Accounts Payable	INLAND OVERHEAD DOOR COMPANY INC		1,290.75
Check	06/05/2024	59487 Accounts Payable	LASERZONE 1 INC.		181.04
Check	06/05/2024	59488 Accounts Payable	LOPEZ, JEFF		320.00
Check	06/05/2024	59489 Accounts Payable	McMASTER-CARR		256.57
Check	06/05/2024	59490 Accounts Payable	NRS INC		260.90
Check	06/05/2024	59491 Accounts Payable	OMEGA POLYGRAPH LLC		500.00
Check	06/05/2024	59492 Accounts Payable	PBK ARCHITECTS INC		7,620.00
Check	06/05/2024	59493 Accounts Payable	PEDIATRIC EMERGENCY STANDARDS, INC.		7,444.50
Check	06/05/2024	59494 Accounts Payable	PFM ASSET MANAGEMENT INC		2,309.63
Check	06/05/2024	59495 Accounts Payable	POWER PROS ELECTRIC COMPANY		9,625.00

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Chino Valley Fire District
June 5, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/05/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/05/2024	59496 Accounts Payable	PREMIER FIRST RESPONDER PSYCHOLOGICAL SERVICES		750.00
Check	06/05/2024	59497 Accounts Payable	QUINN COMPANY INC		1,880.28
Check	06/05/2024	59498 Accounts Payable	ROBOTRONICS		5,398.00
Check	06/05/2024	59499 Accounts Payable	SAM'S CLUB DIRECT		1,184.12
Check	06/05/2024	59500 Accounts Payable	SAN BERNARDINO & RIVERSIDE COUNTIES FIRE EQPT INC		1,823.03
Check	06/05/2024	59501 Accounts Payable	SKIBAR, CARLOS		107.00
Check	06/05/2024	59502 Accounts Payable	SOUTH COAST AIR QUALITY MANAGEMENT		323.62
Check	06/05/2024	59503 Accounts Payable	VEOLIA ES TECH SOLUTIONS-NORTH AMERICA INC		511.71
Check	06/05/2024	59504 Accounts Payable	VERIZON WIRELESS		731.37
Check	06/05/2024	59505 Accounts Payable	ZOLL MEDICAL CORPORATION		425.88
A/P Accounts Payable Checking Totals:			Transactions: 42		<u>\$74,198.50</u>

Checks: 42 \$74,198.50

not done 6-11-24

Chino Valley Fire District
June 12, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/12/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	06/12/2024	59506 Accounts Payable	10-8RETROFIT_COM INC		428.49
Check	06/12/2024	59507 Accounts Payable	360 DEEP CLEANING LLC		2,900.00
Check	06/12/2024	59508 Accounts Payable	ALL STAR FIRE EQUIPMENT INC		457.07
Check	06/12/2024	59509 Accounts Payable	AMAZON CAPITAL SERVICES		1,242.81
Check	06/12/2024	59510 Accounts Payable	AMERICAN HEART ASSOC INC		2,009.00
Check	06/12/2024	59511 Accounts Payable	AXIOM INVESTIGATIONS GROUP LLC		1,000.00
Check	06/12/2024	59512 Accounts Payable	CALIFORNIA TOOL & WELDING SUPPLY		735.75
Check	06/12/2024	59513 Accounts Payable	CHAMPION NEWSPAPERS		1,044.00
Check	06/12/2024	59514 Accounts Payable	CHARTER COMMUNICATIONS INC		499.86
Check	06/12/2024	59515 Accounts Payable	CHARTER COMMUNICATIONS INC		180.18
Check	06/12/2024	59516 Accounts Payable	CHARTER COMMUNICATIONS INC		5,982.21
Check	06/12/2024	59517 Accounts Payable	CINTAS CORPORATION #150		646.88
Check	06/12/2024	59518 Accounts Payable	CITY OF CHINO		464.80
Check	06/12/2024	59519 Accounts Payable	CITY OF CHINO HILLS		1,090.89
Check	06/12/2024	59520 Accounts Payable	CONCENTRA MEDICAL CENTERS		95.00
Check	06/12/2024	59521 Accounts Payable	CORKY'S PRO PACIFIC PEST CONTROL INC		890.00
Check	06/12/2024	59522 Accounts Payable	CUEVAS, SAUL		470.00
Check	06/12/2024	59523 Accounts Payable	DAILY BULLETIN		713.73
Check	06/12/2024	59524 Accounts Payable	DEB'S BOOKKEEPLUS		1,980.00
Check	06/12/2024	59525 Accounts Payable	DIEHL, MICHAEL		320.00
Check	06/12/2024	59526 Accounts Payable	FARIAS, DANIEL		480.00
Check	06/12/2024	59527 Accounts Payable	FEE, JOHN		320.00
Check	06/12/2024	59528 Accounts Payable	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA (FDAC)		1,000.00
Check	06/12/2024	59529 Accounts Payable	FLYERS ENERGY, LLC		4,446.38
Check	06/12/2024	59530 Accounts Payable	FRONTIER COMMUNICATIONS		145.50
Check	06/12/2024	59531 Accounts Payable	HECKLE, DYLAN		120.00
Check	06/12/2024	59532 Accounts Payable	HEMPSTEAD, ADDISON		120.00
Check	06/12/2024	59533 Accounts Payable	KIWANIS CLUB OF CHINO INC		258.34
Check	06/12/2024	59534 Accounts Payable	KRONOS INCORPORATED		40.69
Check	06/12/2024	59535 Accounts Payable	L N CURTIS & SONS INC		7,857.89
Check	06/12/2024	59536 Accounts Payable	LIFE ASSIST		386.97
Check	06/12/2024	59537 Accounts Payable	LIN, LENA		114.62

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Chino Valley Fire District
June 12, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/12/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/12/2024	59538 Accounts Payable	MESSAGE MEDIA USA INC		150.00
Check	06/12/2024	59539 Accounts Payable	METLIFE		300.00
Check	06/12/2024	59540 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		16,840.37
Check	06/12/2024	59541 Accounts Payable	ORANGE COUNTY FIRE AUTHORITY		2,714.06
Check	06/12/2024	59542 Accounts Payable	PAPER RECYCLING & SHREDDING SPCLTS INC		88.00
Check	06/12/2024	59543 Accounts Payable	PIERCE, RYAN		470.00
Check	06/12/2024	59544 Accounts Payable	RAUL'S AUTO TRIM INC		110.00
Check	06/12/2024	59545 Accounts Payable	RC PLUMBING		315.00
Check	06/12/2024	59546 Accounts Payable	READYREFRESH BY NESTLE INC		444.88
Check	06/12/2024	59547 Accounts Payable	S D R M A		1,588.02
Check	06/12/2024	59548 Accounts Payable	SB COUNTY-DEPT OF INNOVATION AND TECHNOLOGY		11,841.18
Check	06/12/2024	59549 Accounts Payable	SEDGWICK CMS INC		1,045.00
Check	06/12/2024	59550 Accounts Payable	SOCAL GAS		962.12
Check	06/12/2024	59551 Accounts Payable	STANDARD LIFE		7,161.18
Check	06/12/2024	59552 Accounts Payable	STAR WAY PRODUCTIONS INC		9,838.01
Check	06/12/2024	59553 Accounts Payable	TEAMSTERS LOCAL 1932		860.19
Check	06/12/2024	59554 Accounts Payable	TRUELOVE, NICHOLAS		120.00
Check	06/12/2024	59555 Accounts Payable	WASTE MANAGEMENT OF THE INLAND EMPIRE INC		931.67
Check	06/12/2024	59556 Accounts Payable	WESTERN HILLS GOLF & COUNTRY CLUB		145.72
Check	06/12/2024	59557 Accounts Payable	ZOLL MEDICAL CORPORATION		1,340.41
A/P Accounts Payable Checking Totals:			Transactions: 52		<u>\$95,506.87</u>
Checks:		52	\$95,506.87		

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6-12-24*

Chino Valley Fire District
June 19, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/19/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	06/19/2024	59558 Accounts Payable	2 HOT UNIFORMS INC		47.32
Check	06/19/2024	59559 Accounts Payable	4IMPRINT, INC.		3,106.10
Check	06/19/2024	59560 Accounts Payable	ATKINSON, ANDELSON, LOYA, RUUD & ROMO		10,810.00
Check	06/19/2024	59561 Accounts Payable	BACK TO PERFECTION, INC.		1,575.00
Check	06/19/2024	59562 Accounts Payable	BCN FINANCIAL INC		60.00
Check	06/19/2024	59563 Accounts Payable	BETTER CHOICE COSTUMES, LLC		3,725.00
Check	06/19/2024	59564 Accounts Payable	CALIFORNIA PPE RECON INC		1,370.50
Check	06/19/2024	59565 Accounts Payable	CAVION, RANDALL		575.00
Check	06/19/2024	59566 Accounts Payable	CHINO HILLS FORD		572.32
Check	06/19/2024	59567 Accounts Payable	CHINO TIRE & MUFFLER		623.40
Check	06/19/2024	59568 Accounts Payable	CITY OF CHINO		1,131.05
Check	06/19/2024	59569 Accounts Payable	CONCENTRA MEDICAL CENTERS		111.00
Check	06/19/2024	59570 Accounts Payable	CUMMINS CAL PACIFIC LLC		5,814.91
Check	06/19/2024	59571 Accounts Payable	DAILY BULLETIN		496.22
Check	06/19/2024	59572 Accounts Payable	EAGLE ENGRAVING, INC		65.95
Check	06/19/2024	59573 Accounts Payable	EDELMIRA PANTOJA		300.00
Check	06/19/2024	59574 Accounts Payable	FAILSAFE TESTING LLC		4,430.34
Check	06/19/2024	59575 Accounts Payable	FIREFIGHTERS SAFETY CENTER		590.11
Check	06/19/2024	59576 Accounts Payable	FLEETPRIDE INC		1,107.57
Check	06/19/2024	59577 Accounts Payable	FLYERS ENERGY, LLC		2,807.39
Check	06/19/2024	59578 Accounts Payable	FRONTIER COMMUNICATIONS		2,520.24
Check	06/19/2024	59579 Accounts Payable	GANAS PRODUCTIONS LLC		200.00
Check	06/19/2024	59580 Accounts Payable	HCI ENVIRONMENTAL & ENGINEERING SVC INC		232.88
Check	06/19/2024	59581 Accounts Payable	HULL & SONS INC		800.00
Check	06/19/2024	59582 Accounts Payable	HUNTER'S HEATING & AIR CONDITIONING INC		565.00
Check	06/19/2024	59583 Accounts Payable	INTERSTATE ALL BATTERY CENTER		2,384.33
Check	06/19/2024	59584 Accounts Payable	JAKEN MEDICAL INC		866.31
Check	06/19/2024	59585 Accounts Payable	KIRTON'S LANDSCAPE MAINTENANCE INC.		2,745.00
Check	06/19/2024	59586 Accounts Payable	L N CURTIS & SONS INC		22,605.34
Check	06/19/2024	59587 Accounts Payable	LASERZONE 1 INC.		104.35
Check	06/19/2024	59588 Accounts Payable	MATTSON, BRETT		320.00

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Chino Valley Fire District
June 19, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/19/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/19/2024	59589 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		77,135.32
Check	06/19/2024	59590 Accounts Payable	NAPA AUTO PARTS		2,824.69
Check	06/19/2024	59591 Accounts Payable	PARKES MD, KEVIN		3,750.00
Check	06/19/2024	59592 Accounts Payable	POPE, ROBERT		320.00
Check	06/19/2024	59593 Accounts Payable	PYRO-COMM SYSTEMS, INC		195.00
Check	06/19/2024	59594 Accounts Payable	QUADIENT LEASING USA, INC.		11,873.76
Check	06/19/2024	59595 Accounts Payable	RABEHL, MIKE		70.00
Check	06/19/2024	59596 Accounts Payable	ROJAS COMMUNICATIONS GROUP INC		4,800.00
Check	06/19/2024	59597 Accounts Payable	SB COUNTY FIRE PROTECTION DISTRICT		30.00
Check	06/19/2024	59598 Accounts Payable	STANDARD DENTAL		20,255.00
Check	06/19/2024	59599 Accounts Payable	STAPLES BUSINESS ADVANTAGE		602.71
Check	06/19/2024	59600 Accounts Payable	SVT FLEET		18,942.09
Check	06/19/2024	59601 Accounts Payable	VEOLIA WTS SERVICES USA, INC.		434.76
Check	06/19/2024	59602 Accounts Payable	VERIZON BUSINESS		58.38
Check	06/19/2024	59603 Accounts Payable	VISION SERVICE PLAN - (CA)		2,798.29
Check	06/19/2024	59604 Accounts Payable	WHITE CAP, LP		2,199.26
Check	06/19/2024	59605 Accounts Payable	WINZER		225.26
A/P Accounts Payable Checking Totals:			Transactions: 48		\$219,177.15
Checks:	48	\$219,177.15			

*mtg
6-26-24*

Chino Valley Fire District
June 26, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/26/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	06/26/2024	59606 Accounts Payable	2 HOT UNIFORMS INC		258.60
Check	06/26/2024	59607 Accounts Payable	AIR EXCHANGE, INC		569.97
Check	06/26/2024	59608 Accounts Payable	ALL STAR FIRE EQUIPMENT INC		9,141.82
Check	06/26/2024	59609 Accounts Payable	AMERICA'S TIRE		3,095.43
Check	06/26/2024	59610 Accounts Payable	AT&T MOBILITY		849.16
Check	06/26/2024	59611 Accounts Payable	BADGE FRAME INC		328.45
Check	06/26/2024	59612 Accounts Payable	BEST BEST & KRIEGER LLP		7,109.70
Check	06/26/2024	59613 Accounts Payable	BOSSLER, JOSEPH		2,600.00
Check	06/26/2024	59614 Accounts Payable	BUNAGUEN, CHRISTINE		301.00
Check	06/26/2024	59615 Accounts Payable	CANON FINANCIAL SERVICES INC		1,028.45
Check	06/26/2024	59616 Accounts Payable	CHINO MOWER AND EQUIPMENT INC		118.65
Check	06/26/2024	59617 Accounts Payable	CHINO TIRE & MUFFLER		120.13
Check	06/26/2024	59618 Accounts Payable	CHINO VALLEY FIRE FOUNDATION		1,060.00
Check	06/26/2024	59619 Accounts Payable	CHINO VALLEY UNIFIED SCHOOL DSTRCT		458.92
Check	06/26/2024	59620 Accounts Payable	CITY OF CHINO		383.57
Check	06/26/2024	59621 Accounts Payable	CITY OF CHINO HILLS		1,972.45
Check	06/26/2024	59622 Accounts Payable	CONCENTRA MEDICAL CENTERS		190.00
Check	06/26/2024	59623 Accounts Payable	CROWN GRAPHICS INC		1,240.35
Check	06/26/2024	59624 Accounts Payable	CUMMINS CAL PACIFIC LLC		633.65
Check	06/26/2024	59625 Accounts Payable	FELDMAN, FRANKIE		360.86
Check	06/26/2024	59626 Accounts Payable	FIREFIGHTERS SAFETY CENTER		1,527.36
Check	06/26/2024	59627 Accounts Payable	FITNESS TECH SPECIALTY LLC		3,017.00
Check	06/26/2024	59628 Accounts Payable	FLEETPRIDE INC		552.79
Check	06/26/2024	59629 Accounts Payable	FLYERS ENERGY, LLC		5,760.52
Check	06/26/2024	59630 Accounts Payable	GALLS INC.		1,146.72
Check	06/26/2024	59631 Accounts Payable	GUARDIAN - APPLETON		3,449.87
Check	06/26/2024	59632 Accounts Payable	HOLROYD, CLARK		192.33
Check	06/26/2024	59633 Accounts Payable	JASPER WELLER LLC		4,122.55
Check	06/26/2024	59634 Accounts Payable	JUNG, TORI		154.46
Check	06/26/2024	59635 Accounts Payable	KINGDOM CALIBRATIONS, INC		775.95
Check	06/26/2024	59636 Accounts Payable	LIFE ASSIST		7,359.49
Check	06/26/2024	59637 Accounts Payable	MAXIMUM EXHAUST CLEANING, INC		4,130.00
Check	06/26/2024	59638 Accounts Payable	MCFADDEN-DALE HARDWARE		31.19

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Chino Valley Fire District
June 26, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 06/26/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	06/26/2024	59639 Accounts Payable	McMASTER-CARR		20.04
Check	06/26/2024	59640 Accounts Payable	METLIFE		300.00
Check	06/26/2024	59641 Accounts Payable	MOUNTAIN VIEW URGENT CARE		535.00
Check	06/26/2024	59642 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		3,437.07
Check	06/26/2024	59643 Accounts Payable	PBK ARCHITECTS INC		16,480.00
Check	06/26/2024	59644 Accounts Payable	PYRO-COMM SYSTEMS, INC		585.00
Check	06/26/2024	59645 Accounts Payable	R S HOSE & EQUIPMENT INC.		51.56
Check	06/26/2024	59646 Accounts Payable	RAMOS-EVINGER, SARAH		640.00
Check	06/26/2024	59647 Accounts Payable	RAUL'S AUTO TRIM INC		550.00
Check	06/26/2024	59648 Accounts Payable	RGCI INC		780.00
Check	06/26/2024	59649 Accounts Payable	RODRIGUEZ, ALEX		320.00
Check	06/26/2024	59650 Accounts Payable	S D R M A		96,169.13
Check	06/26/2024	59651 Accounts Payable	SAM BROWN SHIELDS, INC.		4,208.69
Check	06/26/2024	59652 Accounts Payable	SB COUNTY DEPT OF PUBLIC HEALTH		155.00
Check	06/26/2024	59653 Accounts Payable	SB COUNTY-DEPT OF INNOVATION AND TECHNOLOGY		11,841.18
Check	06/26/2024	59654 Accounts Payable	SOUTHERN CALIFORNIA EDISON		19,192.88
Check	06/26/2024	59655 Accounts Payable	STAPLES BUSINESS ADVANTAGE		13.35
Check	06/26/2024	59656 Accounts Payable	STEWART, GLEN		360.86
Check	06/26/2024	59657 Accounts Payable	TEAMSTERS LOCAL 1932		860.19
Check	06/26/2024	59658 Accounts Payable	VEOLIA ES TECH SOLUTIONS-NORTH AMERICA INC		137.79
Check	06/26/2024	59659 Accounts Payable	VERIZON WIRELESS		4,224.35
Check	06/26/2024	59660 Accounts Payable	WILLIAMS, WINN		500.00
Check	06/26/2024	59661 Accounts Payable	ZOLL MEDICAL CORPORATION		5,195.66
A/P Accounts Payable Checking Totals:			Transactions: 56		\$230,599.14
Checks:		56	\$230,599.14		

*Met 9/26
6-26-24*

BOARD MEETINGS/TRAVEL 6.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

None.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: MEMORANDUM OF AGREEMENT BETWEEN CHINO VALLEY
INDEPENDENT FIRE DISTRICT AND SAN BERNARDINO COUNTY FIRE
PROTECTION DISTRICT REGARDING THE SAN BERNARDINO
COUNTY REGIONAL URBAN SEARCH AND RESCUE TASK FORCE SIX
(RTF-6) RESPONSE SYSTEM**

PURPOSE:

The purpose of this report is for the Board of Directors to review and approve the Memorandum of Agreement with San Bernardino County Fire Protection District regarding the San Bernardino County Regional Urban Search and Rescue Task Force Six (RTF-6) Response System.

BACKGROUND:

As described by the California Office of Emergency Services (Cal OES), “urban search and rescue is considered a “multi-hazard” discipline, as it may be needed for a variety of emergencies or disasters, including earthquakes, hurricanes, typhoons, storms and tornadoes, floods, dam failures, technological accidents, terrorist activities, mud slides, and hazardous materials releases. The California Regional Urban Search and Rescue Task Forces are teams of individuals comprised of firefighters, engineers, medical professionals, Haz Mat Technicians/Specialists, canine/handler teams and emergency managers with highly specialized training in urban search and rescue environments, and which serve as a resource for disaster response at local and state levels.”

The San Bernardino County Fire Protection District is the sponsoring agency and responsible for RTF-6, which is one of twelve regional urban search and rescue task forces in California. The regional task force is comprised of specially trained personnel who are trained and certified with the required skills and capabilities for urban search and rescue operations.

DISCUSSION:

Over the years, the Chino Valley Fire District has collaborated with the San Bernardino County Operational Area to provide urban search and rescue services to safeguard lives and property. Recently the San Bernardino County Fire Protection District developed a Memorandum of Agreement (MOA) template, allowing for agencies to participate in Rescue Task Force 6 (RTF-6), which was previously comprised of solely San Bernardino County Fire District personnel. Participation in RTF-6 will provide CVFD personnel with additional training and experience that would benefit the District, and San Bernardino County as a whole. The attached MOA outlines the participating agency duties and responsibilities and is effective through June 10, 2029. The MOA may be terminated by either party upon 30 days written notice, except during an interval with RTF-6 has been placed on alert status or has been activated.

RECOMMENDATION:

It is recommended that the Board of Directors approve the Memorandum of Agreement with San Bernardino County Fire Protection District regarding the San Bernardino County Regional Urban Search and Rescue Task Force Six (RTF-6) Response System through June 10, 2029 and authorize the Fire Chief to execute the agreement on behalf of the Chino Valley Fire District.

ATTACHMENTS:

MEMORANDUM OF AGREEMENT BETWEEN SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND PARTICIPATING AGENCY REGARDING THE SAN BERNARDINO COUNTY REGIONAL URBAN SEARCH AND RESCUE TASK FORCE SIX RESPONSE SYSTEM

B. DEFINITIONS

- B.1** Activation: Activation is the formal request through established notification procedures, to mobilize toward and deploy RTF-6 to a designated incident.
- B.2** Alert/Standby: An Alert is the first official level of readiness recognized by CalOES. Alert notification will be transmitted through the pre-established California Master Mutual Aid Agreement resource request ordering system. The common definition of an Alert is standby. When placed on Alert/Standby, RTF-6 may anticipate being activated anytime within the next 24 hours. Upon an Alert/Standby, RTF-6 is to initiate those activities that will ensure their availability to meet the response parameter of 45 minutes.
- B.3** CalOES: CalOES means the California Governor's Office of Emergency Services.
- B.4** Mobilization: Mobilization is the acquisition of apparatus, equipment and RTF-6 personnel to an assembly point, intelligence gathering and transportation of RTF-6 to mission assignment.
- B.5** National Urban Search & Rescue Response System: Pursuant to federal law, principally the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121 through 5206 (the "Stafford Act"), the U.S. Department of Homeland Security ("DHS"), acting through Federal Emergency Management Agency ("FEMA"), operates the National Urban Search & Rescue Response System in conjunction with State and local governments.
- B.6** Participant: Participant is the employee of the Participating Agency.
- B.7** Participating Agencies: Other public fire agencies located in San Bernardino County that enter into an agreement similar to this Agreement with Sponsoring Agency.
- B.8** Participating Agency: See Section A.2 of this Agreement.
- B.9** San Bernardino County Regional Urban Search and Rescue Task Force Six Response System or RTF-6: San Bernardino County Fire Protection District is the Sponsoring Agency for San Bernardino County Regional Urban Search and Rescue Task Force Six Response System (the "RTF-6") and is responsible for, among other things, recruiting and organizing Participating Agencies for RTF-6. In the performance of its responsibilities, the Sponsoring Agency may enter into an agreement similar to this Agreement with other public fire agencies located in San Bernardino County to serve as Participating Agencies in RTF-6 setting forth the relationship between the parties. RTF-6 consists of individuals occupying certain specified positions plus additional support personnel, all of whom have been properly trained and licensed with the requisite skills and capabilities required for urban search and rescue operations and/or deployment of RTF-6. RTF-6 may be deployed as a single unit or it may be reorganized into teams for purposes of modularized responses for limited or specialized activations.
- B.10** Sponsoring Agency: San Bernardino County Fire Protection District is the Sponsoring Agency and cooperating party under this Agreement.

C. PARTICIPATING AGENCY RESPONSIBILITIES

- C.1** Contingent upon availability, as further discussed in this Agreement, Participating Agency agrees to provide personnel to serve in certain designated positions on RTF-6 as determined by Sponsoring Agency. A list of the individuals who will occupy those designated positions, and who are referred to in this Agreement as "Participants," as well as other pertinent information about them is contained in Appendix "A", Participating Agency Participant's Contact Information.
- C.2** The parties both acknowledge and agree that Participating Agency's response to a request for assistance from Sponsoring Agency, as well as Participating Agency's ability to provide the requested personnel, shall be expressly contingent upon staffing demands, equipment availability, and existing fire and other emergency conditions within Participating Agency's

jurisdiction, as determined by Participating Agency in its sole and absolute discretion. Participating Agency's response to a request for assistance from Sponsoring Agency may not interfere with Participating Agency's responsibility or ability to respond to emergencies or other calls within its own jurisdiction.

C.3 Participating Agency further agrees that Participants will meet the required qualifications for the positions to be filled, will receive the required training specified in this Agreement, and will satisfy other conditions of preparedness and response as required by the Sponsoring Agency.

C.4 Participating Agency shall cooperate with Sponsoring Agency and other Participating Agencies so as to facilitate achievement of the goals and objectives of RTF-6 as fully and completely as possible.

D. FINANCIAL PROVISIONS

D.1 After an Activation, Participating Agency may complete their own cost reimbursement package to be submitted to CalOES, FEMA, or other appropriate entity. Sponsoring Agency shall not complete any cost reimbursement package for Participating Agency.

D.2 Each party is responsible for their own costs and expenses incurred under this Agreement and there shall be no reimbursement from Sponsoring Agency to Participating Agency under this Agreement. **Participating Agency shall be solely responsible for compensating its Participants (including, but not limited to, compensation and benefits) while they act as a Participant under this Agreement, including, but not limited to during RTF-6 trainings, Alter/Standby, and Activation, in compliance with all applicable laws, regulations, rules, and agreements.**

E. REPORTING AND RECORD KEEPING REQUIREMENTS

E.1 Participating Agency shall provide the Sponsoring Agency with proof of Participant's qualification requirements.

E.2 Sponsoring Agency shall issue an RTF-6 Picture Identification Card for all Participants of the RTF-6.

E.3 Participating Agency shall provide prompt and accurate reporting as specified in this Agreement.

F. MANDATORY MINIMUM REQUIREMENTS

F.1 Each Participant shall be an employee in good standing of the Participating Agency. Entry-level employees who are probationary or in a similar status are not eligible to serve as a Participant.

F.2 Participants serving in an RTF-6 position that requires the individual to hold a license, registration, certificate or other similar authorization to lawfully engage in an activity must hold the appropriate authorization, which must be current and validly issued and maintained with Participant's Participating Agency.

F.3 Subject to any applicable standards, including any CalOES, Sponsoring Agency, and Participating Agency standards, as well as all applicable laws, rules, and regulations, each Participant must meet the medical/fitness standards mutually agreed upon by Sponsoring Agency and Participating Agency.

F.4 Each Participant must be available on short notice to mobilize within one (1) hour of request and be able to respond on a mission for up to twenty-one (21) days.

F.5 Each Participant must be capable of improvising and functioning for long hours under adverse working conditions.

- F.6** Each Participant must be aware of the signs, symptoms and corrective measures of Critical Incident Stress Syndrome.
- F.7** Each Participant must understand and adhere to safe working practices and procedures as required in the urban disaster environment.
- F.8** Each Participant must have a working knowledge of the National Urban Search & Rescue Response System and RTF-6's organizational structure, operating procedures, safety practices, terminology and communication protocols.
- F.9** Each Participant must have completed such courses of education and training and other requirements as the Sponsoring Agency shall specify.
- F.10** Sponsoring Agency has authority to immediately suspend or terminate a Participant's and/or Participating Agency's participation on RTF-6 for failure to satisfy any requirement of this Agreement.

G. CLOTHING AND EQUIPMENT

- G.1** Sponsoring Agency will disclose uniform and personal protective equipment specifications and requirements to Participating Agency and Participating Agency shall be responsible for providing uniforms and personal protective equipment to Participants of RTF-6.
- G.2** All uniforms will display the official patch of the RTF-6, as specified by the Sponsoring Agency. The Sponsoring Agency shall specify the design of the uniform and any identifying insignia or markings.

H. COMMAND, CONTROL, AND COORDINATION

- H.1** When a Participant has been Activated or has otherwise been placed at the direction and control of RTF-6, such as, for example, during participation in RTF-6 training, the ultimate authority for command, control and coordination of the service of the Participant reposes with RTF-6 exercised through the chain of command.
- H.2** Subject to H.1, this section governs the responsibilities of the parties with respect to supervisory, disciplinary and other specified aspects of the Participant's employment within the context of his/her participation on RTF-6.
- H.3** Sponsoring Agency shall exercise direct supervisory authority over Participant during Activations, deployments and other activities of RTF-6 conducted by Sponsoring Agency. In instances where disciplinary action upon a Participant is deemed necessary by Sponsoring Agency, Sponsoring Agency shall report the pertinent circumstances to Participating Agency to the extent authorized by law, which shall, in its sole and absolute discretion, determine whether discipline is necessary, and administer discipline as appropriate in accordance with the Participating Agency's established rules and regulations.
- H.4** Nothing in this Agreement is intended to, nor does it, affect the employer-employee relationship between Participating Agency and its employees who are a Participant(s), and Participating Agency shall at all times continue to be fully responsible for all of its employment obligations to its employee Participant(s), including, but not limited to, the compensation and benefits that the Participating Agency provides to its employee Participant(s) while performing services under this Agreement, as well as Participating Agency's Workers' Compensation Insurance for its employees Participant(s) while performing services under this Agreement.
- H.5** While participating in activities conducted by RTF-6, Participant(s) shall be subject to and observe and comply with all lawful orders and directions of the authorized representatives of Sponsoring Agency and RTF-6.

H.6 Sponsoring Agency retains the right to suspend or exclude any Participant and/or Participating Agency from participation on the RTF-6 for cause including failure to abide by the provisions of this Agreement.

I. MEDIA AND INFORMATION POLICY

I.1 Subject to all applicable laws and regulations, all photographs and video taken during a deployment shall be kept under the exclusive control of Sponsoring Agency.

I.2 All applicable federal, state, and local laws, regulations, rules, and policies shall be strictly enforced and followed by Sponsoring Agency, Participating Agency and Participants.

I.3 Subject to applicable laws, rules, and regulations, Sponsoring Agency shall be the liaison with media sources and representatives concerning activities of the RTF-6 and Participating Agency and Participant(s) shall not provide any comments to the media about any services provided under this Agreement.

I.4 Pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health (HITECH) Act, regulations have been promulgated governing the privacy of individually identifiable health information. Sponsoring Agency and Participating Agency acknowledge that Sponsoring Agency is a covered entity and subject to the requirements of HIPAA and HITECH, and their implementing regulations. As a covered entity and subject to the requirements of HIPAA and HITECH, and their implementing regulations, Sponsoring Agency shall not share any protected health information with Participating Agency unless authorized by HIPAA/HITECH and state privacy laws, rules, and regulations. To the extent Participating Agency and/or Participants receive any protected health information from Sponsoring Agency, Participating Agency shall ensure it and Participants shall comply with all applicable privacy laws, rules, and regulations related to such protected health information, including but not limited to HIPAA and HITECH. This provision shall remain in force even after the termination of this Agreement.

J. RULES OF CONDUCT

J.1 Participating Agency and all Participants shall abide by all applicable federal, state, and local laws, regulations, policies, and rules.

J.2 The failure of a Participant to abide by the applicable laws, regulations, policies, and rules may result in suspension or exclusion of Participant and/or Participating Agency from the RTF-6 under Sections F.10 and/or H.6 above.

K. PREPAREDNESS ACTIVITIES

K.1 Sponsoring Agency shall conduct RTF-6 management, administration, training, equipment and supplies procurement and other preparedness activities required by CalOES. Participating Agency and its Participant(s) shall cooperate with Sponsoring Agency and shall participate in the activities as necessary to achieve RTF-6 preparedness goals and objectives.

K.2 Specific activities to be conducted by Participating Agency, including training, administration and reporting requirements, are contained in Appendix "B".

K.3 Subject to the availability of funding, Sponsoring Agency shall procure and maintain required caches of equipment and supplies. The contents of these caches shall be utilized for deployments of the RTF-6 and, subject to applicable laws, rules, and regulations, will be made available for training activities of Sponsoring Agency and Participating Agency. Participant(s) shall use RTF-6 cache equipment and supplies only for authorized purposes and shall exercise reasonable care to protect and preserve the property against loss or damage. The Participating Agency shall be financially accountable for any RTF-6 property that is lost or damaged due to negligence or unauthorized use by the Participating Agency or Participating Agency's Participant. Sponsoring

Agency shall retain ownership of all equipment and supplies and Participating Agency shall return all equipment and supplies upon termination of this Agreement.

L. GENERAL PROVISIONS

- L.1** Effective Date. This Agreement shall be effective when it has been duly and regularly authorized and executed by both parties.
- L.2** Authority. As more specifically indicated above and below, this Agreement is made under the authority of California law, in furtherance of the purposes of the Urban Search and Rescue Response System.
- L.3** Amendments and Termination.
 - L.3.1** Except as otherwise expressly provided, this Agreement may be modified or amended only by another written agreement approved and executed by both parties.
 - L.3.2** Term and Termination. The Agreement shall continue in effect from the Effective Date through June 10, 2029, unless it is terminated early as provided in this Agreement. The Agreement may be terminated by either party for any reason upon thirty (30) days' written notice, except that Participating Agency may not terminate this Agreement without the written consent of Sponsoring Agency during any time interval when the RTF-6 has been placed on Alert status or has been Activated if the Alert or Activation affects Participant(s) of the Participating Agency.
- L.4** Miscellaneous Provisions.
 - L.4.1** The obligations of the Participating Agency set forth in this Agreement are non-delegable and may not be assigned to or assumed by any other person without the prior written consent of Sponsoring Agency.
 - L.4.2** Except and to the extent federal law controls, this Agreement shall be construed and enforced, as between the parties, according to the laws of the State of California. The parties agree that the venue of any action or claim brought by any party to this Agreement will be the Superior Court of California, San Bernardino County. Each party hereby waives any law or rule of the court, which would allow them to request or demand a change of venue. If any action or claim concerning this Agreement is brought by any third-party and filed in another venue, the parties hereto agree to use their best efforts to obtain a change of venue to the Superior Court of California, San Bernardino County.
 - L.4.3** No party, including Participating Agency's Participant(s), shall engage in any conduct or activity in the performance of this Agreement that constitutes a conflict of interest under applicable federal, state or local law, rules and regulations.
 - L.4.4** Each party, including Participating Agency's Participant(s), shall at all times observe and comply with all applicable federal, state and local laws, regulations, rules, and policies, shall be up to date on all required trainings, and shall possess all applicable and valid licenses and certifications.
 - L.4.5** Titles and section headings are for convenience only and are not a part of the parties' Agreement.
 - L.4.6** Should any provision of this Agreement be determined to be invalid or unenforceable under applicable law, the provision shall, to the extent required, be severed from the remainder of the Agreement which shall continue in full force and effect.

- L.4.7** This Agreement and its provisions are binding upon and inure to the benefit of the parties and to their respective successors in interest, provided, however, this Agreement does not and will not bestow any rights or remedies upon persons to whom an unlawful delegation or assignment has been made by Participating Agency.
- L.4.8** This Agreement is made for the sole and exclusive benefit of the named parties and their lawful successors in interest, and no other person or entity is intended to, nor shall such other person or entity acquire or be entitled to receive any rights or benefits as a third-party beneficiary of this Agreement.
- L.4.9** Neither the United States of America nor the State of California is a party to this Agreement.
- L.4.10** This is not an exclusive Agreement. Sponsoring Agency reserves the right to enter into the same or similar agreement with other Participating Agencies for the same or similar services.
- L.4.11** Dispute Resolution: In the event of a dispute, the parties shall use their best efforts to settle the dispute through negotiation with each other in good faith.

M. INDEMNIFICATION AND INSURANCE REQUIREMENTS

M.1 Indemnification

Pursuant to California Government Code Section 895 et seq., each party agrees to defend, indemnify, and hold each other, their elected officials, officers, employees, contractors, volunteers, and agencies mutually free and harmless from any and all claims, demands, causes of action, costs, expenses, losses, damages, injuries, or liabilities, including reasonable attorneys' fees, arising from their own performance under this Agreement, except to the extent that such liability is caused by the negligence, gross negligence, or willful misconduct of the other parties.

M.2 Additional Insured

All policies, except for Worker's Compensation, Errors and Omissions and Professional Liability policies shall contain additional endorsements naming Sponsoring Agency and its officers, employees, agents and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder. The additional insured endorsements shall not limit the scope of coverage for the Sponsoring Agency to vicarious liability but shall allow coverage for the Sponsoring Agency to the full extent provided by the policy. Such additional insured coverage shall be at least as broad as Additional Insured (Form B) endorsement form ISO, CG 2010.11 85.

M.3 Waiver of Subrogation Rights

Participating Agency shall require the carriers of the above required coverages to waive all rights of subrogation against the Sponsoring Agency, its officers, employees, agents, volunteers, contractors, and subcontractors. All general or auto liability insurance coverage provided shall not prohibit Participating Agency and Participating Agency's employees or agents from waiving the right of subrogation prior to a loss or claim. Participating Agency hereby waives all rights of subrogation against the Sponsoring Agency.

M.4 Policies Primary and Non-Contributory

All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by the Sponsoring Agency.

M.5 Severability of Interests

Participating Agency agrees to ensure that coverage provided to meet these requirements is applicable separately to each insured and there will be no cross liability exclusions that preclude coverage for suits between the Participating Agency and the Sponsoring Agency or between the Sponsoring Agency and any other insured or additional insured under the policy.

M.6 Proof of Coverage

Participating Agency shall furnish Certificates of Insurance to the Sponsoring Agency to the address referenced in Section A, evidencing the insurance coverage at the time the Agreement is executed, additional endorsements, as required shall be provided prior to the commencement of performance of services hereunder, which certificates shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to the Department, and Participating Agency shall maintain such insurance from the time Participating Agency commences performance of services hereunder until the completion of such services. Within fifteen (15) days of the commencement of this contract, the Participating Agency shall furnish a copy of the Declaration page for all applicable policies and will provide complete certified copies of the policies and endorsements immediately upon request.

M.7 Acceptability of Insurance Carrier

Unless otherwise approved by Risk Management, insurance shall be written by insurers authorized to do business in the State of California and with a minimum "Best" Insurance Guide rating of "A-VII".

M.8 Deductibles and Self-Insured Retention

Any and all deductibles or self-insured retentions in excess of \$10,000 shall be declared to and approved by Risk Management.

M.9 Failure to Procure Coverage

In the event that any policy of insurance required under this Agreement does not comply with the requirements, is not procured, or is canceled and not replaced, Sponsoring Agency has the right but not the obligation or duty to cancel the Agreement or obtain insurance if it deems necessary and any premiums paid by the Sponsoring Agency will be promptly reimbursed by the Participating Agency.

M.10 Insurance Review

Insurance requirements are subject to periodic review by Sponsoring Agency. Sponsoring Agency's Director of Risk Management or designee is authorized, but not required, to reduce, waive or suspend any insurance requirements whenever Risk Management determines that any of the required insurance is not available, is unreasonably priced, or is not needed to protect the interests of the Sponsoring Agency. In addition, if the Department of Risk Management determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Director of Risk Management or designee is authorized, but not required, to change the above insurance requirements to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Sponsoring Agency, inflation, or any other item reasonably related to the Sponsoring Agency's risk.

Any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. Participating Agency agrees to execute any such amendment within thirty (30) days of receipt.

Any failure, actual or alleged, on the part of the Sponsoring Agency to monitor or enforce compliance with any of the insurance and indemnification requirements will not be deemed as a waiver of any rights on the part of Sponsoring Agency.

M.11 Participating Agency agrees to provide insurance set forth in accordance with the requirements herein. If Participating Agency uses existing coverage to comply with these requirements and that coverage does not meet the specified requirements, Participating Agency agrees to amend, supplement or endorse the existing coverage to do so.

For Participating Agencies which are considered self-insured public entities: Both Participating Agency and Sponsoring Agency are authorized self-insured public entities for purposes of

Professional Liability, General Liability, Automobile Liability, and Workers' Compensation. Participating Agency and Sponsoring Agency warrant that through their respective program of self-insurance, they have adequate coverage or resources to protect against liabilities arising out of the performance of the terms, conditions or obligations of this agreement.

For Participating Agencies which are not considered self-insured public entities: Without in anyway affecting the indemnity herein provided and in addition thereto, Participating Agency shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

M.11.1 Workers' Compensation Liability - A program of Workers' Compensation insurance or a state-approved self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons including volunteers providing services on behalf of Participating Agency and all risks to such persons under this Agreement.

M.11.2 Commercial/General Liability Insurance - Participating Agency shall carry General Liability Insurance covering all operations performed by or on behalf of the Participating Agency providing coverage for bodily injury and property damage with a combined single limit of not less than one million dollars (\$1,000,000), per occurrence. The policy coverage shall include:

- a. Premises operations and mobile equipment.
- b. Products and completed operations.
- c. Broad form property damage (including completed operations).
- d. Explosion, collapse and underground hazards.
- e. Personal injury.
- f. Contractual liability.
- g. \$2,000,000 general aggregate limit.

M.11.3 Automobile Liability Insurance - Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars (\$1,000,000) for bodily injury and property damage, per occurrence.

If Participating Agency is transporting one or more non-employee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars (\$2,000,000) for bodily injury and property damage per occurrence.

If Participating Agency owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

M.11.4 Umbrella Liability Insurance - An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a "dropdown" provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.

M.11.5 Abuse/Molestation Insurance - Participating Agency shall have abuse or molestation insurance providing coverage for all employees for the actual or threatened abuse or molestation by anyone of any person in the care, custody, or control of any insured, including negligent employment, investigation and supervision. The policy shall provide coverage for both defense and indemnity with liability limits of not less than one million dollars (\$1,000,000) with a two million dollars (\$2,000,000) aggregate limit.

N. NOTICES

All written notices provided for in this Agreement or which either party desires to give to the other shall be deemed fully given, when made in writing and either served personally, or by facsimile, or deposited in the United States mail, postage prepaid, and addressed to the other party as provided in Section A of this Agreement. Notice shall be deemed communicated two (2) Sponsoring Agency working days from the time of mailing if mailed as provided in this section.

O. AGREEMENT AUTHORIZATION

Participating Agency warrants and represents that the individual signing this Agreement is a properly authorized representative of Participating Agency and has the full power and authority to enter into this Agreement on the Participating Agency's behalf.

P. ENTIRE AGREEMENT

This Agreement, consisting of thirteen (13) pages, including Appendix A and B, represents the final, complete and exclusive agreement between the parties hereto. Any prior agreement, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party has carefully read this Agreement and signs the same of its own free will.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other mail transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

IN WITNESS WHEREOF, San Bernardino County Fire Protection District and the Participating Agency have each caused this Contract to be subscribed by its respective duly authorized officers and delivered this Agreement on the Execution Date on its behalf.

SPONSORING AGENCY: SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

By _____
(Authorized signature – sign in blue ink)

Name _____
(Print or type name of person signing contract)

Title _____
(Print or Type)

Dated: _____

PARTICIPATING AGENCY

Chino Valley Independent Fire District

(Print or type name of agency/department)

By _____
(Authorized signature – sign in blue ink)

Name Dave Williams

(Print or type name of person signing contract)

Title Fire Chief

(Print or Type)

Dated: July 10, 2024

Approved as to Legal Form

Scott Runyan, Principal Assistant County Counsel

Date: _____

Appendix "A" – Participating Agency Participant's Contact Information

Participant's Name and Position	To Be Determined		
Contact Information:	Dispatch	Phone:	Address:
Additional Information:			

Appendix "B"

All Participating Agencies shall:

1. Ensure Participating Agency's Participants maintain compliance with all Agreement terms and conditions.
2. Ensure and document each Participating Agency's Participants successful completion of a quantitative respiratory protection fit test required per 29 CFR 1910.134.
3. Ensure and document Participating Agency's Participants maintain current inoculations, unless medically contraindicated or documented refusal.
4. Ensure and document Participating Agency's Participants have a current Physician Clearance for deployment.
5. Adhere to FIRESCOPE ICS 162 Position Descriptions and Training Requirements.
6. Ensure and document their Participating Agency's Participants have complied with all applicable training requirements.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: BOARD OF DIRECTORS MEETING CANCELLATIONS

PURPOSE:

Purpose is for the Board of Directors to authorize the cancellation of the August 14, 2024 and September 11, 2024 regular meetings.

DISCUSSION:

In August and September 2024, two annual conferences coincide with a regular board meeting week. Traditionally, Board Members attend these conferences as representatives of the Fire District and as Special District statewide leadership committee members.

The August conference is the Fire Rescue International (FRI) Conference, offering valuable insights on the latest firefighting techniques, leadership strategies, and technological advancements. It also features an exhibit hall showcasing products, services, and technologies in the fire and emergency service sector. The FRI conference is scheduled for August 14-16, 2024.

In September, the California Special Districts Annual Conference will take place. CSDA committee members are actively involved in planning this event and selecting the educational and professional development programs. Special District leaders statewide convene to learn about Special District specific topics, engage with industry suppliers, and foster networking and collaboration. The CSDA conference is set for September 9-12, 2024.

To allow Board Members to attend these conferences, it is recommended the Board consider cancelling the regular meetings on August 14, 2024, and September 11, 2024.

Special meetings will be arranged for matters requiring action by the Board of Directors. Expected special meetings during August and September include: August 5, 2024 at 4:00 p.m.; August 21, 2024 at 6:00 p.m.; and September 18, 2024 at 6:00 p.m.

RECOMMENDATION:

It is recommended that the Board of Directors authorize staff to cancel the August 14, 2024 and September 11, 2024 regular meetings.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: RESOLUTION NO. 2024-12 ADOPTING A RECORDS RETENTION
SCHEDULE AND AUTHORIZING DESTRUCTION OF CERTAIN AGENCY
RECORDS**

PURPOSE:

The purpose of this report is for the Board of Directors to review and adopt Resolution No. 2024-12 approving the Records Retention Schedule and Records Management and Disposition Policy for the Chino Valley Independent Fire District.

BACKGROUND:

In 1998, the Board of Directors adopted a records retention schedule and policy in accordance with the requirements under the California Government Code for Special District records. In 2005 and again in 2017, the Board of Directors adopted a revised records retention schedule and policy in response to changes in state and federal laws.

In the District's ongoing efforts to enhance operational efficiency and ensure legal compliance, staff conducted a comprehensive review of the records retention schedule and policy. Over the past several months, representatives from all departments reviewed the District's Records Retention Schedule to ensure that all District records were captured, and the schedule appropriately updated.

The updates were necessary to ensure retention periods reflected changes in law, eliminate duplication of effort, increase efficiency, and utilize current technology. Gladwell Governmental Services, Inc., an expert in Special District records, assisted staff to develop a comprehensive records retention schedule and disposition policy for the District. By way of background, Gladwell Governmental Services, Inc. has assisted over 200 California municipal governments with their records management, records retention and/or document imaging programs, including many special districts and agencies.

DISCUSSION:

The Records Retention Schedule proposed for adoption provides a comprehensive listing of records descriptions, retention periods, and applies current law and technology to the management of the District's records. By identifying which department is responsible for maintaining the original record, and by establishing clear retention periods for different categories of records, the District will realize operational efficiencies. Furthermore, the proposed resolution authorizes future administrative updates to the records retention schedule as well as the routine destruction of records that have exceeded their adopted retention period with the written consent of the Department Head, Fire Chief, and Clerk of the Board.

District Legal Counsel has reviewed and approved the resolution, Records Management and Disposition Policy, and all Records Retention Schedules for compliance.

RECOMMENDATION:

It is recommended that the Board of Directors review, approve, and adopt Resolution No. 2024-12 repealing Resolution No. 2017-07, and adopt a Records Retention Schedule and Records Management and Disposition Policy for the Fire District.

ATTACHMENTS:

Resolution No. 2024-12

On file in the office of the Clerk of the Board:

Records Management Policy

Attachment A - Records Destruction Authorization Form

Attachment B - Records Retention Schedule

RESOLUTION NO. 2024-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT REPEALING RESOLUTION NO. 2017-07 AND ADOPTING A RECORDS RETENTION SCHEDULE AND AUTHORIZING DESTRUCTION OF CERTAIN AGENCY RECORDS

WHEREAS, the Chino Valley Independent Fire District (the "District") adopted Resolution No. 98-11 on October 14, 1998 which established a Records Management and Retention Policy to regulate the retention and destruction of obsolete documents and files in accordance with Government Code sections 60200 through 60203; and

WHEREAS, in response to amendments to Government Code sections 60201 and 60203 of the State of California that became effective in 2005, the Board of Directors repealed Resolution No. 98-11 and adopted Resolution No. 2005-15; and

WHEREAS, in response to further changes in law the Board of Directors repealed Resolution No. 2005-15 and adopted Resolution No. 2017-07; and

WHEREAS, to enhance operational efficiency and ensure legal compliance the Board of Directors finds it necessary to update the Records Retention Schedule to stay current with State and Federal law; and

WHEREAS, in accordance with Section 60201 of the Government Code of the State of California effective January 1, 2005, District records which have served their purpose, which are not expressly required by law to be filed and preserved, and which will not adversely affect any interest of the District or public may be destroyed; and

WHEREAS, the District has a procedure to maintain a list of the types of records destroyed or disposed of that reasonably identifies the information contained in the records in each category; and

WHEREAS, the destruction or disposition of the records series that have exceeded the retention periods as set forth in the Records Retention Schedule will not adversely affect the District or the public.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT does hereby resolve, declare, determine, and order as follows:

Section 1. The Board of Directors hereby repeals Resolution No. 2017-07 in its entirety.

Section 2. The Board of Directors hereby finds and determines that the recitals of this Resolution are true and correct and are hereby incorporated into this Resolution.

Section 3. The Board of Directors hereby approves the Chino Valley Independent Fire District Records Management and Disposition Policy (the Records Policy), which includes Attachment A - Request for Destruction of Obsolete Records and Attachment B - Records Retention Schedule. The Records Policy is attached to this Resolution as Exhibit A and is incorporated herein and made a part hereof by this reference.

Section 4. The Fire Chief and Clerk of the Board are authorized to update or amend the Records Policy and Records Retention Schedule as needed, without further approval required from the Board of Directors, to keep the Records Policy and Records Retention Schedule current with Federal and State laws, as well as any other regulations affecting the retention of the District's records.

Section 5. The records of the Chino Valley Independent Fire District, as set forth in the Records Retention Schedule Attachment B, attached hereto and incorporated herein by this reference, are hereby authorized to be destroyed as provided by Section 60201 et seq. of the Government Code of the State of California and in accordance with the provision of said schedule in accordance with District policies and procedures, and with the approval of the Department Head, Fire Chief and Clerk of the Board. The term "records" as used herein shall include documents, instructions, books, microforms, electronic files, magnetic tape, optical media, or papers; as defined by the California Public Records Act.

Section 6. The Clerk of the Board shall certify to the passage and adoption of this Resolution.

Section 7. This Resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED this 10th of July, 2024.

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

BY: _____
HARVEY LUTH, PRESIDENT

ATTEST:

BY: _____
ANGELA ROBLES
CLERK OF THE BOARD

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: CSDA BOARD OF DIRECTORS ELECTION BALLOT - TERM 2025-2027

PURPOSE:

Purpose is for the Board of Directors to confirm the Fire District's desire to participate in the current CSDA Board of Directors Election for 2024 and cast a vote for a candidate for Seat "A" in the Southern Network.

BACKGROUND:

The Fire District has received an official voting ballot from CSDA for a current vacancy on the Board of Directors within the Southern Network. Each network has three seats represented and elected by the CSDA membership.

The CSDA Board of Directors is the governing body responsible for all policy decisions effecting CSDA's member services and legislative programs. In addition, CSDA Board Members are involved in responding to pending legislation and other public policy documents that may impact the operation of special districts.

Attached is the CSDA ballot for voting consideration. Any independent special district, with current membership in CSDA, is eligible to cast one vote. The ballot is due to CSDA by 5:00 p.m. on July 26, 2024.

The three candidates are incumbent Jo MacKenzie of Vista Irrigation District; Jason Dafform of Valley Sanitary District; and Rodd Leja of Jurupa Area Recreation & Park District.

RECOMMENDATION:

It is recommended that the Board of Directors confirm the Fire District's desire to participate in the current CSDA Board Election for 2024 and cast a vote for one candidate for Seat "A" in the Southern

Network.

ATTACHMENTS:

Ballot - CSDA Board of Directors, Southern Network Seat A

Candidates Information - CSDA Board of Directors Southern Network Seat A



Home How It Works Logout **David Williams**

CSDA Board of Directors Election Ballot - Term 2025 - 2027; Seat A - Southern Network

Please vote for your choice

Choose **one** of the following candidates:

- Jo MacKenzie, Director, Vista Irrigation District *
- Jason Dafforn, General Manager, Valley Sanitary District
- Rodd Leja, Director, Jurupa Area Recreation & Park District

*Incumbent

Jo MacKenzie* [\[view details\]](#)

Jason Dafforn [\[view details\]](#)

Ross Leja [\[view details\]](#)

[Continue](#) [Cancel](#)



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: JO MacKENZIE

District/Company: Vista Irrigation District, *CSDA District of Distinction, Platinum Level*

Title: Director, Certificate in Special District Governance

Elected/Appointed/Staff: Elected

Length of Service with District: 32 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

- ✚ CSDA Board of Directors, President 2011, Vice President 2010, Treasurer 2008-2009
- ✚ CSDA Finance Corporation Board of Directors, 2007-present; President 2012, 2013, 2015- present
- ✚ Special District Leadership Foundation Board of Director, Treasurer, currently Vice President
- ✚ Fiscal and Audit Committees, rewrote 'Treasurer Job Description'; Membership Committee 2011-present; Chair 2020-2021, 2022 and 2024
- ✚ Legislative Committee 2004-present; Chair, 2006-2010 and 2012
- ✚ CSDA San Diego Chapter, Board of Directors, 1993-present; President 1998-2000; presently serve on the Chapter Executive Board
- ✚ Attend all Annual Conferences and Legislative Days

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

- ✚ ACWA: Past Board Director; Local Government, Chair 2014-2015 and Membership Committee
- ✚ ACWA Region 10 Board of Directors, Vice Chair, Alternate Chair, Director 1997-2010
- ✚ The California Association of Local Agency Formation Commissions (CALAFCO), Board Member and Legislative Committee member, 2017-2023

3. List local government involvement (such as LAFCO, Association of Governments, etc.):

- ✚ San Diego LAFCO, 1994-present: Commission Chair 2018 & 2019; Alternate 5 years; Special District Advisory Committee 14 years, Chair 2005-2009
- ✚ City of San Marcos Planning and Traffic Commissions
- ✚ Personally initiated the City of San Marcos Budget Review Committee in 1980, Chair 1996-2006
- ✚ Resource Conservation District of Greater San Diego County, Association Director, 2016 to present

4. List civic organization involvement and recognitions

- ✚ Special District Official of the Year by PublicCEO
- ✚ CSDA Legislative Advocate of the Year, 2011
- ✚ Graduate of CSDA's Special District Leadership Academy
- ✚ San Marcos Chamber of Commerce, Lifetime Ambassador
- ✚ Graduate of Leadership 2000, Cal State San Marcos
- ✚ Vista Community Development Associates, Treasurer
- ✚ Soroptimist International



RE-ELECT JO MACKENZIE

PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

- **DEDICATED**
- **FISCALLY RESPONSIBLE**
- **COMMITTED TO SPECIAL DISTRICTS**

It has been a privilege and honor to serve on the CSDA Board of Directors (Board) representing the Southern Network. Serving on the Board requires a commitment of time; I am in Sacramento at least twice a month for CSDA meetings. I have served as President, Vice President and Treasurer, and served as a Chair and/or member of the various committees. In 2010 and 2011, respectively, I was recognized as CSDA's Legislative Advocate of the Year and by PublicCEO as Special District Official of the Year.

During my tenure on the CSDA Board, I have formed working relationships throughout the Network and State that have given me an insight regarding the needs of special districts. Based on these insights and input from other CSDA directors, CSDA has worked to provide webinars at no cost to its members, begun offering the leadership academy three times a year and on-line, and the SDLF Board eliminated budget limits for scholarships. I serve on the CSDA and SDLF Boards, and I am proud of the collaboration that allows all special districts to take advantage of CSDA's programs.

During my term, I have been committed to continue building on the present foundation of CSDA's educational programs, state and federal legislative advocacy, and public outreach. CSDA is now the "voice of Special Districts", "the third leg of local government", and the 'go-to' association for legislative issues.

My proven leadership and public service experience, commitment to fiscal responsibility, and comprehensive LAFCO and special district knowledge make me the most qualified candidate to represent the Southern Network.

I have a true passion for and proven experience in leading Special Districts. I would be honored to continue serving on the CSDA Board as your Southern Network Director.

I am asking for your **Vote**.

ELECTRONIC VOTING ENDS JULY 26 AT 5:00 P.M.

**50+ CSDA EDUCATIONAL OPPORTUNITIES ARE LISTED ON
CSDA'S HOME PAGE**



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Jason Dafforn

District/Company: Valley Sanitary District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 1 year

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attend CSDA Conference and Leadership Academy

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

ACWA, CASA

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

N/A

4. List civic organization involvement:

Desert Recreation Foundation Board of Directors

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

My name is Jason Dafforn. I am a Licensed Civil Engineer in the State of California with over 30 years of experience in the water and wastewater industry. I have 17 years of experience as a utility manager working for California local governments, including over eight years working for a special district.

California's special districts play a crucial role in the daily lives of millions, providing essential services ranging from water and sanitation to fire protection, healthcare, and many others. The California Special District Association (CSDA) provides resources, training, state and federal advocacy, and professional development to help special districts across the State flourish.

Today, special districts are confronted with unprecedented challenges. As a special district manager, I have gained a comprehensive understanding of these challenges, which positions me to provide valuable guidance and develop effective resolutions. My fresh ideas and unique perspective will enable the Board of Directors to proactively address current issues and future challenges, keeping CSDA ahead of the curve.

Together, we hold the power to shape the future and provide exceptional resources for special districts in California. By ensuring they remain at the forefront of delivering essential services and improving the quality of life for all residents, we can make a significant impact.

Let us build a stronger, more resilient future for California's special districts and the communities they serve.



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: ROSS A. LEJA

District/Company: JURUPA AREA RECREATION & PARK DISTRICT

Title: DIRECTOR DIVISION 5

Elected/Appointed/Staff: ELECTED

Length of Service with District: 6 YEARS

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

NO

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

NO

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

NONE

4. List civic organization involvement:

JURUPA CHILDRENS CHRISTMAS PARTY

JURUPA DISTRICT LIONS CLUB

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

I am running for the open board position to bring representation for the Inland Empire to CSDA and grow CSDA in the Inland Empire. San Bernardino and Riverside Counties, together known as the Inland Empire, is one of the fastest growing regions of California and home to over 80 special districts. However, the Inland Empire currently has no representation on the Southern District Board.

I currently serve on the Board of Directors for the Jurupa Area Recreation and Parks District (JARPD). Our district serves the city of Jurupa Valley and a portion of the city of Eastvale. I have been in this position for six years. During this time we have grown our district by fourteen facilities. I have made it a mission to develop relationships with the other special districts in our area to help JARPD better serve its residents. I look forward to expanding this mission to the other special districts in the Inland Empire if I am elected to the Board representing the Southern District

I am an eight year Air Force Veteran, husband, father and grandfather. My wife of 49 years and I have made our home in Jurupa Valley for over three decades. I have served on the City of Jurupa Valley Traffic Safety Committee, acting as its first chair for three years. I also served on the Jurupa Unified School District Citizen Oversight Committee for a \$144 million bond measure as both Vice Chair and Chair. A cause close to my heart is my work with the Jurupa Children's Christmas Party, an organization that has distributed presents to underprivileged in Jurupa Valley for over 40 years.

I have always considered service to my country and community a privilege and would like to continue by serving on the board of the California Special Districts Association.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: CONTRACT AMENDMENT WITH PBK ARCHITECTS

PURPOSE:

The purpose is for the Board of Directors to review and approve an amendment to the existing contract with PBK Architects, in response to additional requirements associated with the construction of Fire Station 68, and find the amendment consistent with the District's Purchasing Policy.

DISCUSSION:

Several conditions of approval have been set forth by the City of Chino Hills regarding the construction of Fire Station 68. In addition to the work that is to be done on the project site itself, additional work must be done in the public right-of-way to modify the intersection of Soquel Canyon Parkway and Pipeline Ave. due to the construction of the station. This work is deemed "Off-Site" work and is not included in the original scope of work with the District's architect firm, PBK. The "Off-site" work includes additional surveying to complete "as-built" elevations of existing ADA ramps, as well as additional engineering and surveying to relocate the crosswalk, construct new ADA ramps, as well as other technical requirements for work in the public right-of-way.

In addition to the additional scope of work for the modifications to the public right-of-way, the District must also provide for monitoring of the mitigation measures set forth in the CEQA study/MND for the construction of Fire Station 68. The monitoring includes, but is not limited to biological, cultural, and paleontological monitoring. The costs associated with monitoring includes both fixed fees and daily rates, calculated for potential services based on a 30-day monitoring period.

PBK has provided a revised quote to provide these services, either directly or through their agent(s). The total estimate for the revised work is an additional \$169,159.00. In March 2022, the Board originally authorized \$781,600 for architectural work related to Station 68. Since then, the Board has authorized an additional \$121,500 in contract amendments for the addition of the Essential Resource Facility and additional apparatus bay for a total of \$903,100.

District staff believes the PBK contract amendment is consistent with the District's Purchasing Policy. Specifically, the PBK contract was competitively bid for the project, and PBK has served as District's project architect to date. PBK's existing scope of work resulted in the need for this contract amendment. PBK worked with Chino Hills on District's behalf for the necessary entitlements and Conditions of Approval that now require additional services associated with the Right-of-Way; and PBK's environmental sub-consultant, Chambers, prepared the District's adopted MND, which includes necessary environmental monitoring that must be completed.

The 2024/2025 Budget includes \$300,000 for architectural services. If a budget amendment is needed, it will be brought to the Board for approval through the mid-year amendment process.

RECOMMENDATION:

It is recommended that the Board review and approve the contract amendment with PBK Architects in the amount of \$169,159.00, find the action consistent with District's Purchasing Policy, and grant the Fire Chief the authority to sign all documents to execute this contract amendment with PBK.

ATTACHMENTS:

PBK Contract Amendment



8163 Rochester Avenue
 Rancho Cucamonga, CA 91730
 P. +1 909-987-0909
 PBK.com

June 4, 2024

Mr. Dave Williams
 Fire Chief
 Chino Valley Independent Fire District
 14011 City Center Drive
 Chino Hills, CA 91709-5442

Re: Contract Amendment – Additional City Requirements
 Chino Valley Fire Station No. 68
 Project 220098.06

Dear Chief Williams:

As you are aware, there are a number of plan check items that have been issued by the City which were not originally anticipated. These include both off-site street improvements, and additional geotechnical work. In addition to those items, I have also included the fees required for the biological and cultural mitigation monitoring. A breakdown of the additional fees is as follows:

TASK	FEE
Off-Site Work	
civTEC	\$ 18,000.00
KOA	50,000.00
PBK	7,000.00
Geotechnical Review	3,700.00
Chambers Group	
Basic Services	23,084
Potential Services	67,375.00
TOTALS	\$ 169,159.00

The basic services for the Chambers Group are the minimum required and largely what is expected. The potential services are based on an hourly rate and a 30-day monitoring period should anything be discovered. Please let me know if a meeting would be helpful to review this in more detail. If, however, this meets with your approval please sign and return this document at your earliest convenience.

Very truly yours,

KELLEY NEEDHAM, AIA
 Managing Partner

KN:hb/P0220098x8-ltr

 DAVE WILLIAMS
 Fire Chief
 Chino Valley Independent Fire District

cc: Jeremy Ault, Deputy Chief, Chino Valley Independent Fire District
 Lisa Cox, AIA, Principal, Architect, PBK
 Stephanie Quintero, Director of Accounting, Senior Associate, PBK
 Bernhard Wassink, LEED AP, BD+C, PBK

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

FIRE STATION 68 PROJECT AND CONSTRUCTION UPDATE

The purpose is to provide the Board of Directors with an update and report of activities regarding the Fire Station 68 project and construction, and to discuss whether to seek proposals for professional Project/Construction Management services.

RECOMMENDATION:

It is recommended that the Board of Directors review, discuss, and provide direction to staff.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 10, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: I.T. INFRASTRUCTURE REPLACEMENT

PURPOSE:

The purpose is to discuss the issuance of a purchase order to Logicalis Inc. in the amount of \$150,415.11 to purchase replacement networking equipment for the stations, security firewalls for the District, and professional services to assist with the migration to the new equipment. The scope also includes a \$9,000 contingency for services based on hours, if needed, resulting in a total of \$159,415.11.

DISCUSSION:

The I.T. Department plans and budgets to replace the I.T. Infrastructure equipment based on a 6-10 year equipment life. The replacement cycle is dictated by the manufacturers' support and end-of-life notices to maintain the product. The District's growth and technology changes also play a key role in planning the replacement. Based on the I.T. replacement budget lifecycle, I.T. has created a roadmap that shows the identified equipment that needs to be replaced over several fiscal years. The first phase of the roadmap is to replace the network switches at the stations and the security firewalls at the District's headquarters. The current equipment is deemed to be at the end of service life and will no longer be warranted or supported by the manufacturers.

A quote for the required equipment and services to complete the project was requested through Logicalis Inc. under California Multiple Award Schedules (CMAS) Contract # 3-14-70-3040B. The funding for the quote of \$150,415.11 is budgeted under capital equipment account #8840 in the 2024-2025 budget.

The CMAS Contract quote provided by Logicalis Inc. of \$150,415.11 meets the competitive bid requirements of the District's Purchasing Policy.

Copies of an I.T. roadmap for the infrastructure projects and a detailed equipment quote are attached

for review.

RECOMMENDATION:

It is recommended that the Board of Directors review the proposed I.T. infrastructure replacement purchase and provide direction to staff.

ATTACHMENTS:

IT Roadmap and Quote



IT Roadmap

Server and Network Infrastructure

Fire Administration - COMPLETE

- VoIP Phone System
- Server Infrastructure
- Network Infrastructure
- WiFi
- Battery Backup

Fire Administration - COMPLETE

- Server Infrastructure

Phase 2 of 2 - IT Infrastructure

Fire Administration - COMPLETE

- Network Infrastructure
- Security Firewalls



Station 61, 67 - COMPLETE

- VoIP Phone System
- Battery Backup

Training Center - COMPLETE

- VoIP Phone System
- WiFi
- Battery Backup

Phase 1 of 2 - IT Infrastructure

Fire Administration - COMPLETE

- VoIP Hardware
- WiFi

Fire Stations – COMPLETE

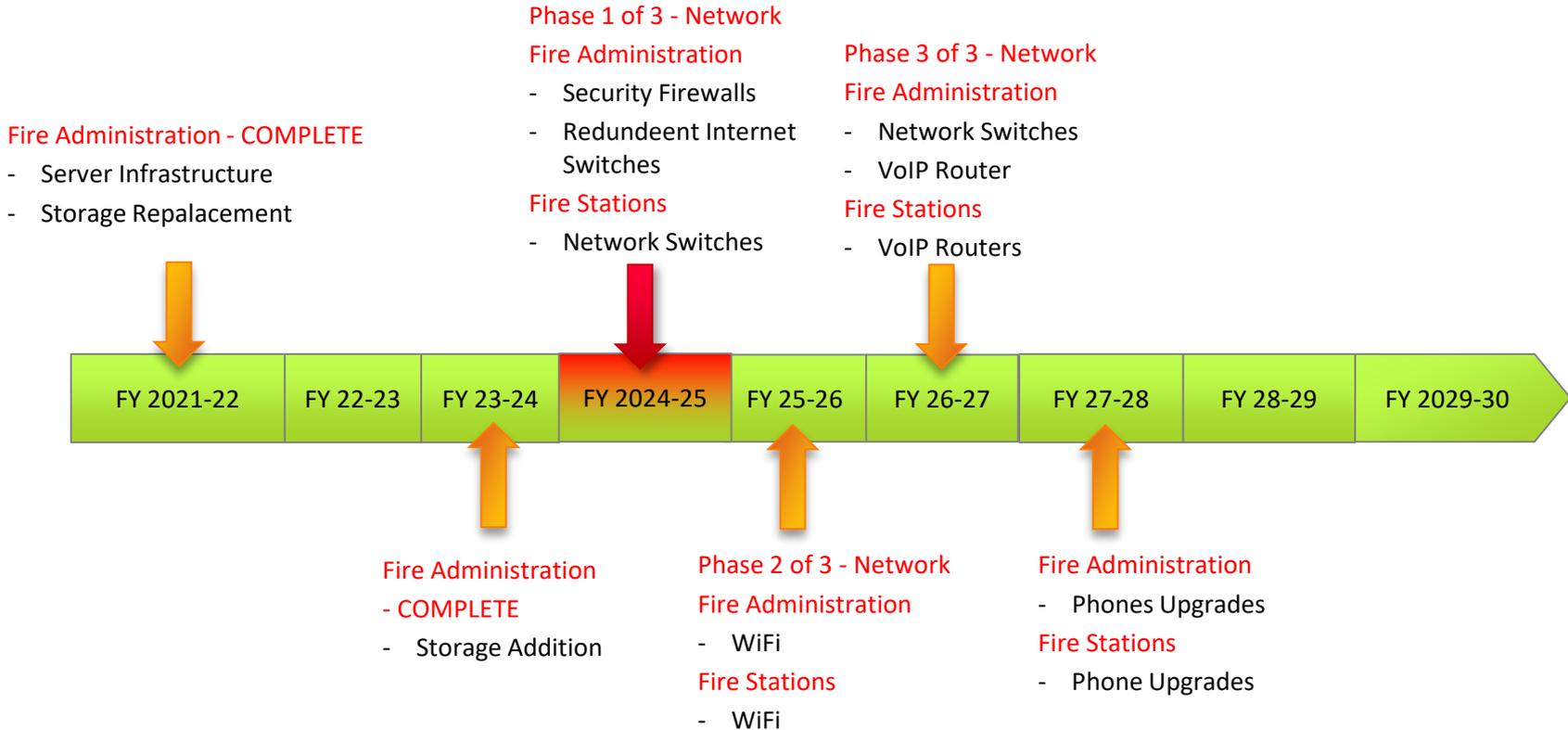
- VoIP Phone System
- Network Infrastructure
- WiFi
- Battery Backup

Chris Roberts
Sr. IT Support Analyst



IT Roadmap

Server and Network Infrastructure*



Chino Valley Fire District - Meraki Switching and Firewall
Refresh
Quotation # 2024-187964v1

Prepared By Logicalis for:
Chino Valley Fire District

To the attention of :

*Chino Valley Fire District
14011 City Center Dr
Chino Hills, CA 91709-5442*

June 25, 2024

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Hardware	\$106,464.40
Software	\$25,059.72
Professional Services (Estimate)	\$10,640.00
Additional Charges	\$8,250.99
Grand Total	\$150,415.11

Chino Valley Fire District - Meraki Switching and Firewall Refresh

Quotation # 2024-187964v1

Customer Name & Address	Logicalis Account Executive
Chino Valley Fire District 14011 City Center Dr Chino Hills, CA 91709-5442	Jesse Zepeda Corona, CA 90602 +1 9513932313 jesse.zepeda@us.logicalis.com
Bill To Address	Ship to Address
Chino Valley Fire District 14011 City Center Dr Chino Hills, CA 91709-5442	Chino Valley Fire District 14011 City Center Dr Chino Hills, CA 91709-5442

Quotation expiration date: July 19, 2024

This Quotation adheres to the pricing requirements of the CMAS Contract #3-14-70-3040B contract.

Meraki Firewalls							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
Products							
1	2	MX250-HW	Meraki MX250 Router/ Security Appliance	\$13,124.11	51.00%	\$6,430.81	\$12,861.62
2	1	LIC-MX250-SEC-3YR	Meraki MX250 Advanced Security License and Support; 3YR	\$22,078.00	51.00%	\$10,818.22	\$10,818.22
<i>Products Subtotal</i>							\$23,679.84
<i>Meraki Firewalls Subtotal</i>							\$23,679.84
<i>Meraki Firewalls Tax</i>							\$996.78
<i>Meraki Firewalls Total</i>							\$24,676.62

Meraki Internet Switches							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
Products							
3	2	C9300-24T-M	Cisco Meraki Catalyst 9300-24T - Switch - L3 - managed - 24 x 10/100/1000 - rack- mountable	\$5,606.90	52.00%	\$2,691.31	\$5,382.62
4	2	LIC-C9300-24E-3Y	MERAKI ENTERPRISE LICENSE FOR C9300- M 24-PORT, 3 YEAR	\$1,412.03	51.00%	\$691.89	\$1,383.78

Meraki Internet Switches							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
<i>Products Subtotal</i>							\$6,766.40
<i>Meraki Internet Switches Subtotal</i>							\$6,766.40
<i>Meraki Internet Switches Tax</i>							\$417.15
<i>Meraki Internet Switches Total</i>							\$7,183.55

Meraki Access Switches							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
Products							
5	2	MS130-8P-HW	Cisco Meraki MS130-8P - Switch - managed - 8 x 10/100/1000Base-T + 2 x Gigabit SFP - desktop, wall-mountable - PoE+ (120 W)	\$1,381.88	52.00%	\$663.30	\$1,326.60
6	2	LIC-MS130-CMPT-3Y	Cisco Meraki Enterprise - Subscription license (3 years) + Support	\$150.53	51.00%	\$73.76	\$147.52
7	8	C9300-48UN-M	Cisco Meraki Catalyst 9300-48UN - Switch - L3 - managed - 48 x 100/1000/2.5G/5GBase-T (UPOE) - rack-mountable - UPOE (645 W)	\$15,377.51	52.00%	\$7,381.20	\$59,049.60
8	8	LIC-C9300-48E-3Y	MERAKI ENTERPRISE LICENSE FOR C9300-M 48-PORT, 3 YEAR	\$2,593.91	51.00%	\$1,271.02	\$10,168.16
9	8	PWR-C1-1100WAC-P-M	Cisco Meraki - Power supply - hot-plug (plug-in module) - 80 PLUS Platinum - 1100 Watt	\$2,247.18	46.00%	\$1,213.48	\$9,707.84
10	2	C9300-48UN-M	Cisco Meraki Catalyst 9300-48UN - Switch - L3 - managed - 48 x 100/1000/2.5G/5GBase-T (UPOE) - rack-mountable - UPOE (645 W)	\$15,377.51	52.00%	\$7,381.20	\$14,762.40

Meraki Access Switches							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
11	2	LIC-C9300-48E-3Y	MERAKI ENTERPRISE LICENSE FOR C9300-M 48-PORT, 3 YEAR	\$2,593.91	51.00%	\$1,271.02	\$2,542.04
12	2	PWR-C1-1100WAC-P-M	Cisco Meraki - Power supply - hot-plug (plug-in module) - 80 PLUS Platinum - 1100 Watt	\$2,247.18	46.00%	\$1,213.48	\$2,426.96
13	4	MA-CBL-TA-3M	Cisco Meraki - Direct attach cable - SFP+ (M) to SFP+ (M) - 10 ft - twinaxial - for Cloud Managed MS350-24, MS350-24P, MS350-48, MS350-48FP, MS350-48LP	\$195.09	46.00%	\$105.35	\$421.40
14	2	STACK-T1-1M-M	C9000 1M Type 1 Stacking Cable; w/ MERAKI	\$232.16	46.00%	\$125.37	\$250.74
15	2	CAB-SPWR-150CM-M	C9000 Stack Power Cable 150 CM; w/ MERAKI	\$254.27	46.00%	\$137.31	\$274.62
<i>Products Subtotal</i>							\$101,077.88
<i>Meraki Access Switches Subtotal</i>							\$101,077.88
<i>Meraki Access Switches Tax</i>							\$6,837.06
<i>Meraki Access Switches Total</i>							\$107,914.94

Professional Services							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
Logicalis Professional Services - Time & Materials							
Communication & Network Services							
16	40.00	PS	Tier 3 - Senior Consultant	\$200.00	0.00%	\$225.00	\$9,000.00
<i>Subtotal</i>							\$9,000.00
Project Management							
17	8.00	PS	Project Management	\$209.00	0.00%	\$205.00	\$1,640.00
<i>Estimated Logicalis Professional Services Subtotal</i>							\$10,640.00
<i>Professional Services Total</i>							\$10,640.00

Grand Total	
Products and Estimated Services Subtotal:	\$142,164.12
Sales Tax (estimated):	\$8,250.99
Estimated Grand Total:	\$150,415.11

Solution Summary

Chino Valley Fire District (CVFD) has engaged Logicalis to provide professional services for assistance with migrating existing Meraki MX firewalls and Meraki MS switches. This includes migrating from:

- One (1) pair of Meraki MX 100 firewalls to one (1) pair of Meraki MX 250 firewalls.
- Two (2) Cisco Catalyst 3560X switches to two (2) Cisco Catalyst Meraki-managed 9300-24T switches
- Two (2) Cisco Meraki MS220-8 switches to two (2) Cisco Meraki MS130-8 switches
- 10 Cisco Meraki MS210 and MS220 switches to 10 Cisco Catalyst Meraki-managed C9300-48UN switches

Logicalis will assist CVFD with design considerations, installation at the CVFD MDF, migration planning, configurations, and cutover to support the new equipment. Logicalis will be onsite for the cutover at the CVFD MDF.

Professional Services Statement of Work

Professional Services

Communication & Network Services - Route / Switch

Tasks and Activities

- 1 Implement
 - 1.1 Cisco Catalyst, Meraki MX, and Meraki MS
 - 1.1.1 Provide Cisco Catalyst, Meraki MX, and Meraki MS Migration and Implementation Assistance for up to 40 hours.

Project Management

The assigned Logicalis Project Manager will be responsible for providing the following Project Management Services:

Project Management (L1)

Planning

- Project initiation phone call
- Resource scheduling
- High-level milestone timeline

Execution

- Tracking of Products relating to this SOW ordered through Logicalis, if applicable
- Project status meetings up to 2 hours*
- Resource schedule management
- Oversight of project activitie(s)
- Serves as the Customer Service point of contact

Monitoring & Controlling

- Project Deliverables management
- Scope of Services and Project Schedule management
- Document Project Change Requests (PCRs), if applicable
- Project budget estimates vs. actual reporting (for Time & Material engagements)
- Ensure customer satisfaction

Closing

- Project closure and Acceptance processing

*If the Project is priced as a Fixed Price, the Price includes up to two (2) cumulative resource hours dedicated for status meetings. Any additional time spent on status meetings in excess of these two (2) hours are considered out of scope. Such additional meetings require a mutually agreed upon PCR. If the Project is priced on a Time and Material basis, then Customer will be billed according to the rates set forth herein.

Professional Services Assumptions / Customer Responsibilities

- Where feasible, all Logicalis efforts will be performed remotely by remote access VPN connectivity or a collaboration tool, such as Microsoft Teams or Cisco WebEx Teams. Installation of CVFD MDF equipment, as well as cutover efforts will be onsite.
- CVFD will schedule time with Logicalis Professional Services Consultant in advance of any changes (2-hour minimum).
- CVFD will schedule necessary change management window(s), as required, to allow for any configuration changes that may temporarily disrupt service.
- CVFD will provide any internal communications & change control requests if, and when, necessary.
- CVFD is responsible for providing Logicalis access to solution components in-scope, if, and when, necessary.
- A change order will be required for any changes to the scope of services.

Contiguous Delivery

Logicalis has selected, designed, and quoted the Services to be performed and (as applicable) Deliverables to be provided under this SOW with an understanding that they will be delivered on a contiguous schedule in accordance with the timeline set forth herein. Adherence to this contiguous timeline enables Logicalis to deliver maximal value to Customer in the most timely and efficient manner. Customer acknowledges and agrees that a Project Change Request, setting forth any applicable adjustments to the project timeline and pricing, including but not limited to hourly, recurring, and flat fee pricing (depending on the impact on Logicalis' efficiencies and resource allocations), will need to be made and executed in any of the three (3) following events:

1. Customer requests a change of the SOW timeline or scheduling of Services for convenience; or
2. Customer is the precipitating reason, either by its own action or inaction or that of its contractors, agents, employees, or (as applicable) users of Services performed under this SOW, cause a delay in the performance of Services by Logicalis; or
3. Customer requests a project hold (i.e., a pause in Logicalis' performance of Services).

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Product Sales

1. To the extent applicable, the terms of the CMAS Contract #3-14-70-3040B are incorporated herein by reference. For all other terms not addressed in the previously stated contract, Logicalis Terms of Sale, found on our website at www.us.logicalis.com/tcsales apply and are incorporated herein by reference.
2. Any variation in quantity or requested delivery may result in price changes.
3. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis.
4. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments.
5. Logicalis collaborates with the OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery.
6. To the extent this Quotation includes Cisco Cloud Services, the following link shall apply: www.cisco.com/c/en/us/about/legal/cloud-and-software/cloud-terms.html. "Cisco Cloud Services" shall mean any of the offerings described on the aforementioned link. If Customer does not issue a purchase order to Logicalis or otherwise accept a Logicalis quotation to renew such Cisco Cloud Services, or does not otherwise provide written notice of non-renewal, at least forty-five (45) days prior to the end of the then-current subscription term thereof, then the Cisco Cloud Services shall automatically renew and Customer agrees to pay Logicalis for such renewed subscription term at the rates charged by Logicalis therefor.

Terms Applicable for Professional Services Sales

1. To the extent applicable, the terms of the CMAS Contract #3-14-70-3040B are incorporated herein by reference. For all other terms not addressed in the previously stated contract, Logicalis Terms of Sale, found on our website at www.us.logicalis.com/tcsales apply and are incorporated herein by reference.
2. General customer responsibilities, project assumptions, change management processes, and other terms applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/gcr, are incorporated herein by reference.
3. Unless otherwise mutually agreed upon, reasonable travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls and lodging). Meals, if any, will be billed at the per diem rate of \$65.

The parties acknowledge the Estimated Total pricing set forth in the table above is only an estimate based upon the information available to the parties at the time of signing this Quotation and not a not-to-exceed Price. As a consequence, the parties further acknowledge the Services may not be completed in its entirety for this amount and is subject to change as more information becomes readily available to the parties. The Estimated Total is calculated, and the Services shall be performed, on a time and material basis in accordance with Unit Price and rates set forth herein.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:
Chino Valley Fire District

Accepted By:
Logicalis, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

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