

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
January 8, 2020

ROLL CALL

Vice President Ramos-Evinger and Director Kreeger arrived during Closed Session.

OPEN SESSION

ADJOURN TO CLOSED SESSION

President Luth read the closed session item and adjourned to Closed Session.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8, the Board of Directors will meet with its designated negotiator, Fire Chief Tim Shackelford, regarding real property owned by the City of Chino Hills and located on an undeveloped parcel located on the south side of Soquel Canyon at the intersection of Soquel Canyon and Pipeline Avenue. The Board of Directors will instruct the District's negotiators concerning the price and terms of payment.

RE-OPEN TO OPEN SESSION

All Board Members present.

President Luth stated there was nothing to report out of Closed Session.

President Luth asked meeting attendees to please silence their phones.

President Luth reminded the Public that the District was video recording the entire Board Meeting.

FLAG SALUTE

President Luth

INVOCATION

Keith Roby, Fire District Chaplain

CHANGES TO THE AGENDA

President Luth asked Clerk of the Board Heney and Board Members if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes to the agenda.

PRESENTATIONS/ANNOUNCEMENTS

Retirement Recognition - Deputy Chief Kyle Collins

President Luth read Deputy Chief Kyle Collins' biography and presented him with a retirement plaque.

Fire Chief Shackelford presented Deputy Chief Collins with a retirement badge and a card from Management.

Clerk of the Board Heney invited dignitaries forward to make a presentation.

Mayor Art Bennett presented Deputy Chief Collins with a Certificate of Commendation for his 29 years of service to the Chino and Chino Hills communities and congratulated him on his retirement.

Council Member Marc Lucio from the City of Chino presented Deputy Chief Collins with a certificate and thanked him for his 29 years of service to the community.

Suzette Dang from San Bernardino County 4th District presented Deputy Chief Collins with a certificate on behalf of Supervisor Hagman's office and thanked him for his years of service.

Massiel De Guevara presented Deputy Chief Collins with a gift on behalf of the Teamsters Non-Safety Unit and thanked him for his commitment to the community and wished him well in his retirement.

Deputy Chief Collins dedicated his career to his wife and thanked everyone at the District for making the Chino Valley Independent Fire District a great place to work.

Retirement Recognition – Battalion Chief Tim Stewart

President Luth read Battalion Chief Tim Stewart's biography and presented him with a retirement plaque.

Fire Chief Shackelford presented Battalion Chief Stewart with a retirement badge and a card from Management.

Clerk of the Board Heney invited the following dignitaries forward to make a presentation.

Mayor Art Bennett presented Battalion Chief Stewart with a Certificate of Commendation and thanked him for his 29 years of dedicated service to the Chino and Chino Hills communities.

Council Member Marc Lucio from the City of Chino presented Battalion Chief Stewart with a certificate and thanked him for his 29 years of service with the District and the community.

Suzette Dang from San Bernardino County 4th District presented Battalion Chief Stewart with a certificate on behalf of Supervisor Hagman's office and thanked him for his years of service with the community.

Massiel De Guevara presented Battalion Chief Stewart with a gift on behalf of the Teamsters Non-Safety Unit and thanked him for his professionalism and his 29 years of service with the District.

Fire Chief Shackelford congratulated Battalion Chief Stewart on his retirement and thanked him for his dedication and 29 years of service with the District.

Battalion Chief Stewart said a few words regarding his path to becoming a firefighter and thanked the District for giving him the opportunity.

Retirement Recognition – Captain Fernando Caldera

President Luth read Captain Fernando Caldera's biography and presented him with a retirement plaque.

Fire Chief Shackelford presented Captain Caldera with a retirement badge and a card from Management.

Mayor Art Bennett presented Captain Caldera with a Certificate of Commendation and thanked him for his 40+ years of dedicated service with the District.

Council Member Marc Lucio from the City of Chino presented Captain Caldera with a certificate and thanked him for his 40 years of service with the City of Chino.

Suzette Dang from San Bernardino County 4th District presented Captain Caldera with a certificate on behalf of Supervisor Hagman's office and thanked him for his 40 years of service and dedication with the District.

Massiel De Guevara presented Captain Caldera with a gift on behalf of the Teamsters Non-Safety Unit and thanked him for his dedication and service with the District.

Fire Chief Shackelford presented Captain Caldera with a retirement badge and a card from Management, thanked him for his years of dedication to the community, and congratulated him on his retirement.

Captain Caldera thanked his crew for being present at the Board Meeting and thanked everyone at the District for giving him the opportunity to become a Fire Fighter for the Chino Valley Independent Fire District.

Retirement Recognition – Captain Don Ross

President Luth read Captain Don Ross' biography and presented him with a retirement plaque.

Fire Chief Shackelford presented Captain Ross with a retirement badge and a card from Management.

Mayor Art Bennett presented Captain Ross with a Certificate of Commendation and thanked him for his dedication and 40 years of service with the District.

Council Member Marc Lucio, presented Captain Ross with a certificate and thanked him for his 40 years of service with the District.

Suzette Dang from San Bernardino County 4th District presented Captain Ross with a certificate on behalf of Supervisor Hagman's office and thanked him for his 40 years of service with the District.

Massiel De Guevara presented Captain Ross with a gift on behalf of the Teamsters Non-Safety Unit and thanked him for his 40 years of service and dedication with the District.

Fire Chief Shackelford thanked Captain Ross for his 40+ years of service and dedication with the District.

Captain Ross thanked his wife for supporting him through the years and thanked all the dignitaries and District staff for the gifts and the wonderful opportunity.

Retirement Recognition – Engineer Doug Summers

President Luth read Engineer Doug Summers' biography and presented him with a retirement plaque.

Fire Chief Shackelford presented Engineer Summers with a retirement badge and a card from Management.

Mayor Art Bennett presented Engineer Summers with a Certificate of Commendation and thanked him for his 29+ years of service with the District.

Council Member Marc Lucio from the City of Chino presented Engineer Summers with a certificate and thanked him for his 29 years of service and dedication with the District.

Suzette Dang from San Bernardino County 4th District presented Engineer Summers with a certificate on behalf of Supervisor Hagman's office and thanked him for his 29 years of service with the District.

Massiel De Guevara presented Engineer Summers with a gift on behalf of the Teamsters Non-Safety Unit and thanked him for his years of service with the District.

Fire Chief Shackelford thanked Engineer Summers for his dedication and congratulated him on his retirement.

Engineer Summers thanked his wife for her support throughout the years and thanked the District for the opportunity.

President Luth called for a 5 minute break.

PUBLIC COMMUNICATIONS

Clerk of the Board Heney asked if there were any requests to speak from the Public.

There were no Public requests to speak.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District

Mayor Art Bennett of the City of Chino Hills informed the Board that due to a reorganization within the city, he was named Mayor as of December 1, 2019. He also informed the Board that the reorganization brought changes to committee assignments. Council Member Brian Johsz was moved to Vector Control, Council Member Cynthia Moran was moved from Vector Control to the school district, and he was moved from the school district to the Chino Valley Independent Fire District.

Mayor Bennett informed the Board that there will be a Chino Hills Military Service Monument Dedication Ceremony and unveiling that will take place on Saturday, January 18, 2020 on the west end of the Chino Hills Community Center Facility. The ceremony will be funded by the Chino Hills 55+ Club and their Veterans Group.

Mayor Art Bennett informed the Board that Chino Hills' City facilities will be closed on January 20, 2020 to observe the Dr. Martin Luther King, Jr. Holiday.

Mayor Bennett informed the Board that the Healthy Hills Health and Wellness Fair will take place on January 25, 2020 at the Chino Hills Community Center.

Mayor Bennett informed the Board that there will be a Blood Drive on Feb 11, 2020 at the Government Center parking lot.

CONSENT CALENDAR

President Luth asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

Vice President Ramos-Evinger pulled Item 1.

President Luth asked if there was any Public comment.

There was no Public comment.

1. MINUTES

Minutes – December 11, 2019 – Regular Board Meeting

2. MONTHLY DISTRICT REPORT

Month of November 2019

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – December 2019

4. MONTHLY TREASURER'S REPORT

MONTHLY TREASURER'S REPORT FOR THE PERIOD ENDING: NOVEMBER
2019

5. WARRANTS

Warrants for December 2019 #50393 through #50592

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND
CONFERENCE, MEETING OR TRAINING

None.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through
6 as presented.

**Moved by Director Kreeger, seconded by Director DeMonaco, carried by a 5-0
voice vote for the Board of Directors to approve Consent Calendar Items 2-6 on
the Consent Calendar.**

**AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Kreeger and
Williams.**

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

Item 1 was pulled due to Vice President Ramos-Evinger's absence from the December
11, 2019 Board Meeting.

Moved by Director DeMonaco, seconded by Director Kreeger, carried by a 4-1 voice vote that the Board of Directors approve Consent Calendar Item 1 as presented.

**AYES: BOARD MEMBERS: Luth, DeMonaco, Kreeger, and Williams.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: Ramos-Evinger.
ABSENT: BOARD MEMBERS: None.**

OLD BUSINESS

None.

NEW BUSINESS

7. FIRE DISTRICT BOARD MEMBER COMPENSATION

Purpose is for the Board of Directors to review and discuss Board Member compensation.

Clerk of the Board Heney stated that the Fire District Policy and Procedures for Board of Directors calls for review and consideration of Board Member compensation, at the Regular Board Meeting in January of every even year or as soon thereafter as practical, to review and consider Board Member compensation to determine if any adjustments are appropriate.

Clerk of the Board Heney stated that Health and Safety Code section 13857, as part of the Fire Protection District Law of 1987, sets forth the provisions controlling compensation for members of the District's Board of Directors pursuant to Chapter 2 of Division 10 of the California Water Code section 20202 or its successor statutes. The code provides for increases in compensation by ordinance up to five percent (5%) for each calendar year following the effective date of the last adjustment. It has been two calendar years since the last increase. The maximum number of compensable meetings remains at 10 days per month.

Clerk of the Board Heney stated that Board Member compensation is currently set at \$157.50 per meeting as adopted by Ordinance No. 2018-01. As currently permitted by the governing code and the Fire District Policy and Procedures, the maximum allowable current increase per meeting could be \$15.75 (based on the 5% statutory limit on increases per year x the current \$157.50 compensation per meeting x 2 calendar year following the last adjustment), which would amount to a total maximum allowable compensation of \$173.25 per meeting.

Clerk of the Board Heney stated that if the Board of Directors would like to consider adopting an ordinance to provide for an increase in Board Member compensation, the proposed schedule for adopting an ordinance would be as follows:

1. First Reading – February 12, 2020
2. Second Reading and Public Hearing (Adoption) of Ordinance – March 11, 2020
3. Ordinance effective July 1, 2020 in compliance with Fire District Policy and Procedures for Board of Directors.

Clerk of the Board Heney stated that any ordinance to increase Board Member compensation requires a public hearing held at a regularly scheduled Board meeting and notice of the hearing published in a newspaper of general circulation in the District once a week for two successive weeks prior to the public hearing.

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the information provided pertaining to Board Member compensation and provide direction to staff.

President Luth asked if there was any Public comment.

There was no Public comment.

President Luth asked if there was any Board comment.

Director Kreeger clarified that review of Board Member Compensation by the Board is set by Board policy for review every two years.

Director Kreeger stated that while the law allows an increase of 5% per calendar year, he was in favor of taking smaller increases.

Director Kreeger recommended a 2.5% increase for two calendar years instead of the allowable limit of 5% per each calendar year.

Vice President Ramos-Evinger agreed with Director Kreeger that the Board consider increasing their compensation by 2.5 % per calendar year for a total of 5%.

After discussion by the Board, there was a consensus to increase Board Member compensation from \$157.50 to a new rounded total of \$165 per meeting.

Moved by Director Kreeger, seconded by Vice President Ramos-Evinger, carried by a 4-1 voice vote that the Board of Directors increase Board Member compensation to a rounded total of \$165 per meeting.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, Kreeger, and Williams.
NOES: BOARD MEMBERS: DeMonaco
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

FIRE CHIEF'S COMMENTS

Fire Chief Shackelford stated that the District has received a national Distinguished Budget Presentation Award from the Government Finance Officers Association for our 2019-20 Original Budget. He stated that this will be the District's third annual GFOA Budget Award.

Fire Chief Shackelford stated that Finance Director Steve Heide will be installed as President of the California Society of Municipal Finance Officers at the upcoming CSMFO Annual Conference in Anaheim at the end of January.

Fire Chief Shackelford stated that Finance Director Heide will be the second special district member and the first fire district representative to serve as president of CSMFO in the 63-year history of this statewide professional association for government finance officers.

Fire Chief Shackelford informed the Board that on Monday, December 23rd, the District launched Envoy. Envoy is an electronic sign-in system for all visitors and it also allows for District staff to electronically check-in all packages that are delivered.

Fire Chief Shackelford stated that on December 13th, Board Members and staff attended the Chino Hills Boat Parade.

Fire Chief Shackelford stated that he and Board Members, along with some of the District's on-duty suppression personnel, participated in the Chino Youth Christmas Parade & Fair on December 14th.

Fire Chief Shackelford stated that on January 20th, Administration offices will be closed in observance of the Dr. Martin Luther King, Jr. Holiday.

Fire Chief Shackelford informed the Board that a Finance Committee Meeting is scheduled for January 27, 2020 at 8:00 a.m. at Administration.

Fire Chief Shackelford informed the Board that the monthly ASBCSD Meeting will take place on January 27, 2020 in Rancho Cucamonga.

Fire Chief Shackelford congratulated all the retirees that were recognized earlier in the meeting and thanked them all for their service and dedication with the District.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Williams stated the following:

I attended the Christmas Parade with my wife and grandson and it was great. When I asked my 9 year old grandson what he liked best about the parade, he said "Seeing my dad and my brother waving to me at the curb". We thought that was great.

I did have a meeting with President Luth and a Board Consultant and I'm trying to get some issues resolved. As you guys well know, we've had issues this past year and I don't want to make any kind of problems or anything like that and we're going to try to resolve these issues and put me back in regular status. We're not going to do anything controversial or make any comments that are out of place or anything like that and I'm very sorry for this past year in the way things have gone and hopefully this year, we're going to have a much better year. I'm hoping that Director (sic) Luth will be a peacemaker and everything will get back to normal. Thank you very much.

Director Kreeger congratulated Finance Director Heide on his accomplishment and stated that he attended the Chino Youth Parade and Chino City Council meeting where he and President Luth were introduced as liaisons.

Director DeMonaco stated that he attended the San Bernardino County Board of Supervisors meeting and stated that they have adopted their fire code. He also wished the retirees well and appreciated the hard work and dedication they have done for the District. He also thanked everyone for their support last year while serving as President of the Board.

Vice President Ramos-Evinger wished everyone a Happy New Year and stated that she attended the City of Chino Council meetings and will now be liaison to the City of Chino Hills. She stated that she attended the Chino Boat Parade and the Chino Youth Parade. She also informed the Board that while in attendance at the Fire Safe Council meeting Team Rubicon Disaster Response and Building Resilient Communities made presentations to inform everyone that they can assist those with a lack of funds or elders in the community who might struggle with home maintenance issues like weed abatement and tree mitigation.

Vice-President Ramos-Evinger congratulated Finance Director Heide on his accomplishment and thanked him for his hard work for the District.

Vice President Ramos-Evinger informed the Board that the community will be hosting its 1st Annual Mayor's Prayer Breakfast on February 19, 2020 at Los Serranos Country Club. Tickets will be on sale for \$25 and will be hosted by Mayor Eunice Ulloa and Mayor Bennett.

President Luth stated that he attended the Chino Youth Parade and attended the City of Chino Council meeting. He also congratulated the retirees and thanked them for their services and dedication with the District.


ADJOURNMENT

The meeting was adjourned at 7:25 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, February 12, 2020 at 6:00 p.m. at District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 12th DAY OF February 2020.



Sandra Heney, Clerk of the Board



Harvey Luth, President