

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, February 14, 2024

4:30 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 4:30 p.m. by Board President Luth.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

CLOSED SESSION

President Luth announced and read the Closed Session item.

I. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Negotiators: Special Legal Counsel John Bakhit, Atkinson Andelson Loya Ruud & Romo; Fire Chief Dave Williams; Human Resources Director Anthony Arroyo; and Finance Director Mark Shaker.

Employee Organizations: Chino Valley Professional Firefighters Local 3522 Safety Unit; Teamsters Local 1932 Non-Safety Unit; and Unrepresented Management, Confidential, and Part-Time employees.

There were no requests from the public to speak on the item.

ADJOURN TO CLOSED SESSION

President Luth adjourned the Open Session to Closed Session at 4:31 p.m.

REOPEN TO OPEN SESSION

President Luth reopened to Open Session at 6:01 p.m.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session item.

FLAG SALUTE

President Luth led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Henry Aguilar, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Proclamation – American Heart Month

President Luth read a summary of the Proclamation declaring February 2023 as “American Heart Month.”

Firefighter of the Year – Engineer Ethan Sanders

President Luth accompanied by Fire Chief Williams recognized Engineer Ethan Sanders for being selected as the 2023 Firefighter of the Year and presented him with the Firefighter of the Year plaque.

Employee of the Year – Donna Rohrer, Administrative Assistant

President Luth accompanied by Fire Chief Williams recognized Administrative Assistant Donna Rohrer for being selected as the 2023 Employee of the Year and presented her with the Employee of the Year plaque.

Fire District Wellness Program - Therapy Dog

President Luth accompanied by Fire Chief Williams recognized Captain Matt Gonsalves as a coordinator for the Wellness Program and presented CVFD's therapy canine Riley with a badge. A video featuring the new program was shown during the meeting.

The Board of Directors took a recess at 6:20 p.m. and reconvened the meeting at 6:30 p.m.

PUBLIC COMMUNICATIONS

There were no requests to speak.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Representative Suzette Dang from San Bernardino County 4th District provided information on Supervisor Curt Hagman's upcoming events: Document Shredding on March 16th from 9:00 a.m. to 12:00 p.m. at the Montclair City Hall parking lot, and San Bernardino County Animal Care Department free pet adoption program for senior citizens and veterans.

Council Member Chris Flores from the City of Chino reported on the following community events: Annual DairyAire 5K on March 2nd at 8:00 a.m., Annual Chino Days Festival on March 16th from 2:00 p.m. to 8:00 p.m. and March 17th from 11:00 a.m. to 5:00 p.m. at the Chino Civic Center, and Measure V to be voted on at the March 5, 2024 Presidential Primary Election.

Vice President Jeff Tytula from the Chino Valley Fire Foundation provided information regarding upcoming events: Brewfest on March 9th from 3:00 p.m. to 7:00 p.m. at the Chino Hills Shoppes, and Annual Car Show on May 18th from 10:00 a.m. to 2:00 p.m. at the Chino Hills Shoppes.

CONSENT CALENDAR

1. **MINUTES**

Minutes – January 10, 2024 Regular Meeting

2. **MONTHLY DISTRICT REPORT**

Month of December 2023

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – December 2023

4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report – December 2023

5. WARRANTS

Warrants for January 2024 #58659 through #58790

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 6 as presented.

Moved by Vice President Ramos-Evinger, seconded by Director Kreeger, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 6 as presented.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

7. FIRE STATION 68 PROJECT UPDATE

Purpose is to provide the Board of Directors with an update and report of activities regarding the Fire Station 68 project, in the city of Chino Hills.

Report By: Deputy Chief Jeremy Ault

RECOMMENDATION: It is recommended that the Board of Directors receive and file the Fire Station 68 update.

Deputy Chief Ault introduced Lisa Cox, from PBK, as the new architect that will be working on the Station 68 Project.

Lisa Cox introduced herself and shared information about her background and experience in the field of architecture and design.

Deputy Chief Ault reviewed the milestones that have been achieved for the Station 68 project as well as future goals and target dates for the construction of Station 68.

Director Haughey asked for clarification regarding the groundbreaking ceremony.

Deputy Chief Ault confirmed the groundbreaking ceremony is scheduled for May 30, 2024.

There were no requests from the public to speak on this item.

The Board of Directors received and filed the information presented.

8. ORDINANCE NO. 2024-01 INCREASING THE COMPENSATION OF THE BOARD OF DIRECTORS

Purpose is to introduce and solicit public comment on Ordinance No. 2024-01 increasing the compensation of the Board of Directors for first reading by title only and waive further reading.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors solicit public input; approve the introduction of Ordinance No. 2024-01 increasing the compensation of the Board of Directors, to be read by title and number only and waive further reading of the Ordinance; advise the public that a complete copy of Ordinance No. 2024-01 is available for public inspection at Fire District Headquarters; set a Public Hearing for March 13, 2024 for the Second Reading and Adoption of Ordinance No. 2024-01; and direct staff to provide public notice as required by law.

Clerk of the Board Robles reported that at the January 10th Board meeting the Board of Directors considered adjustments to the Board compensation amounts under the authority of Board Policy 1050. The Board of Directors voted and directed staff to bring forward an ordinance to reflect the suggested compensation change.

There were no requests from the public to speak on this item.

District Legal Counsel Isaac Rosen stated the Public Hearing and adoption of Ordinance No. 2024-01 will occur at the Regular Board Meeting on March 13, 2024.

Moved by Director Kreeger, seconded by Vice President Ramos-Evinger, carried 4-1 voice vote for the Board of Directors to solicit public input; approve the introduction of Ordinance No. 2024-01 increasing the compensation of the Board of Directors, to be read by title and number only and waive further reading of the Ordinance; advise the public that a complete copy of Ordinance No. 2024-01 is available for public inspection at Fire District Headquarters; set a Public Hearing for March 13, 2024 for the Second Reading and Adoption of Ordinance No. 2024-01; and direct staff to provide public notice as required by law.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, Haughey, and Kreeger.

NOES: BOARD MEMBERS: DeMonaco.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

9. RESOLUTION NO. 2024-02 ADOPTING FIRE DISTRICT POLICY AND PROCEDURES

Purpose is for the Board of Directors to review and consider proposed changes to the Board of Directors Policy and Procedures as presented in redlined format and approve Resolution No. 2024-02 adopting the revised Board Policy and Procedures.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and approve Resolution No. 2024-02 rescinding Resolution No. 2023-03 and adopting the amended Policy and Procedures for Board of Directors.

Clerk of the Board Robles stated the staff report included in the agenda packet provides a summary of the proposed changes to the Board Policy document. Additionally, copies of the revision log and Board Member benefits was placed at the dais for the Board of Directors review and reference.

There were no requests from the public to speak on this item.

Moved by Director Haughey, seconded by Vice President Ramos-Evinger, carried 5-0 voice vote for the Board of Directors review and approve Resolution No. 2024-02 rescinding Resolution No. 2023-03 and adopting the amended Policy and Procedures for Board of Directors.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

10. SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) NOTICE OF DIRECTOR VACANCY AND CALL FOR NOMINATIONS FOR BOARD OF DIRECTORS

Purpose is for the Board of Directors to review and discuss the SDRMA notice of Director vacancy and call for nominations for the SDRMA Board of Directors and determine Fire District participation.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the Special District Risk Management Authority (SDRMA) call for nominations to fill a vacancy on the SDRMA Board of Directors for a term ending December 31, 2025 and consider approval of Resolution 2024-03 nominating a Fire District Board Member as a candidate or decline to participate.

Clerk of the Board Robles reviewed the notice the Fire District received regarding a vacant Director's seat on the SDRMA Board of Directors for a term ending December 31, 2025.

There were no requests from the public to speak on this item.

The Board of Directors unanimously agreed not to submit a candidate nomination for the vacancy on SDRMA Board of Directors.

11. ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS (ASBCSD) CALL FOR (ASBCSD) CALL FOR NOMINATIONS FOR BOARD OF DIRECTORS

Purpose is for the Board of Directors to review and discuss the call for nominations for the ASBCSD Board of Directors and determine Fire District participation.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the Association of San Bernardino County Special Districts (ASBCSD) call for nominations for a seat by election on the ASBCSD Board of Directors and nominate Fire District Board Member as candidate and authorize a letter of support or decline to participate.

Clerk of the Board Robles reviewed the notice the Fire District received regarding a call for nomination and election to the ASBCSD Board of Directors. It was noted that all of the incumbents have expressed an interest in being reelected.

There were no requests from the public to speak on this item

The Board of Directors expressed their support towards the four incumbents seeking reelection to the ASBCSD Board of Directors.

The Board of Directors unanimously agreed not to submit a candidate nomination for the ASBCSD Board of Directors election.

12. APPOINTMENT OF CVFD REPRESENTATIVE AND ALTERNATE TO CONFIRE BOARD CONFIRE BOARD OF DIRECTORS

President Luth appointed Director Kreeger as the Fire District representative to CONFIRE Board of Directors. President Luth directed the Clerk of the Board to amend the 2024 list of Committee/Liaison/JPA assignments and to notify CONFIRE of this change.

President Luth and Members of the Board expressed their appreciation and thanked Director DeMonaco for his dedication and years of service as the District's representative on the CONFIRE Board of Directors.

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- January 11th, CONFIRE EMS Sub Committee Meeting.
- January 16th, Chino City Council Meeting.
- January 16th, CONFIRE Board of Director's Meeting.
- January 22nd, Legislative Committee Meeting.
- January 22nd, Finance Committee Meeting.
- January 23rd, CONFIRE Administrative Committee Meeting.
- January 23rd, Chino Hills City Council Meeting.
- February 5th Chino City Council Meeting.

Board Activities/Public Relations:

- January 22nd, ASBCSD Membership Meeting.
- January 23rd, San Bernardino County Chief's Meeting.
- January 25th, Chino Valley Fire District Stations 63 Lease Agreement Renewal.
- February 3rd, Run for Russ 5K Walk/Run
- February 5th CVFD and Chino Hills Quarterly Meeting

Human Resources Update:

- Fire Recruit/Firefighter Paramedic, 75 applicants applied to fill 8 vacancies and 10 applicants were placed on the Eligibility List.
- Battalion Chief, Interviews on February 6th.
- CRR Office Technician, Fire Inspector, and Fire Apparatus and Fleet Mechanic started with the District.

Upcoming Meetings/Events:

- February 15th, Special Board Meeting
- February 19th, District Office Closure due to President's Day.
- February 21st, Section 115 Committee Meeting
- February 21st, Meeting with Assembly Member Rodriguez.
- February 22nd, San Bernardino County Fire Chief's Association Meeting.
- February 22nd, Meeting with Senator Rubio.
- February 23rd, Chino Youth Boxing Foundation Dinner.
- February 26th, Chino Valley Fire District will be hosting the monthly ASBCSD Meeting.
- February 27th, Chino Valley's Mayor Prayer Breakfast.
- March 4th Agenda Review Meeting.
- March 7th, West End JPA Meeting.
- March 12th, CONFIRE EMS Subsidiary Meeting.

- March 12th, Chino City Council Meeting.

CONFIRE Items of Interest:

- During the Ambulance RFP Workshop/CONFIRE discussed the County Ambulance Deployment Plan Overview, and is accepting applications for an Executive Director.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director DeMonaco

Director DeMonaco congratulated Engineer Ethan Sanders on receiving the Firefighter of the Year Award and Administrative Assistant Donna Rohrer on receiving the Employee of the Year Award, as well as welcomed Riley as the District's therapy canine. Director DeMonaco thanked the Board Members for their support while he served as the District's representative on the CONFIRE Board.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Chino Council meetings; monthly meeting with the Fire Chief; Legislative Committee meeting; Washington DC visit to meet with elected officials and staff; and Run for Russ 5K event.

Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that included the Chino Hills Council meetings; Washington DC visit to meet with elected officials and staff; Run for Russ 5K event; Chino Valley Unified School District School Board meeting; and monthly meeting with the Fire Chief.

Vice President Ramos-Evinger

Vice President Ramos-Evinger reported on meetings and events attended since the last meeting that included the Agenda Review meeting; Chino Hills Council meetings; Fire Safe Council meeting; meeting with the Fire Chief; Ad Hoc Committee meetings; Rotary Club meeting; Fred L. Burns Committee meeting; CSDA Professional Development and Education meeting; quarterly meeting with Chino Hills representatives; and Run for Russ 5K event.

President Luth

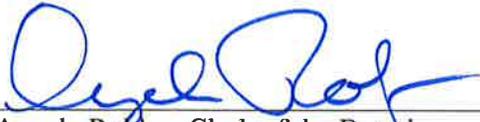
President Luth reported on meetings and events attended since the last meeting that included Ad Hoc Committee meetings; meeting with Mike Messina and District Legal Counsel; Chino Council meetings; Airport Commission meeting; Vellano HOA presentation of check to the Fire Foundation; meeting with San Bernardino County Airport Director; Run for Russ 5K; Agenda Review meeting; quarterly meeting with Chino Hills representatives; monthly meeting with Fire Chief; and meeting with CIW.

The Board of Directors congratulated Engineer Ethan Sanders on receiving the Firefighter of the Year Award and Administrative Assistant Donna Rohrer on receiving the Employee of the Year Award, as well as welcomed Riley as the District's therapy canine.

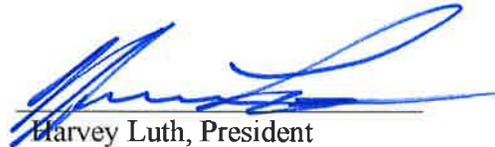
ADJOURNMENT

The meeting was adjourned at 7:20 p.m. The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, March 13, 2024 at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 13TH DAY OF MARCH, 2024.



Angela Robles, Clerk of the Board



Harvey Luth, President