

# **CHINO VALLEY INDEPENDENT FIRE DISTRICT**

*Special Meeting of the Board of Directors*

*Wednesday, September 25, 2024*

*5:00 p.m. Closed Session*

*6:00 p.m. Open Session*

*Fire District Administrative Headquarters*

*14011 City Center Drive*

*Chino Hills, CA 91709*

## **MINUTES**

### **CALL TO ORDER**

The special meeting of the Board of Directors was called to order at 5:00 p.m. by Board President Luth.

### **ROLL CALL**

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director Mike Kreeger, and Director Tom Haughey.

Absent: Director John DeMonaco.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

### **CLOSED SESSION**

President Luth announced and read the Closed Session items.

#### **1. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Dave Williams, Fire Chief

Unrepresented Employee: District Legal Counsel Best, Best & Krieger

There were no requests from the public to speak on the Closed Session item.

### **ADJOURN TO CLOSED SESSION**

President Luth adjourned the Open Session to Closed Session at 5:01 p.m.

**REOPEN TO OPEN SESSION**

President Luth reopened to Open Session at 6:00 p.m.

**ROLL CALL**

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director Mike Kreeger, and Director Tom Haughey.

Absent: Director John DeMonaco.

**REPORT OUT OF CLOSED SESSION**

District Legal Counsel Isaac Rosen stated there was no reportable action taken on the Closed Session item.

**FLAG SALUTE**

Director Haughey led the assembly in reciting the Pledge of Allegiance.

**INVOCATION**

Chaplain Henry Aguilar led the invocation.

**CHANGES TO THE AGENDA**

Clerk of the Board Robles reported no changes to the agenda.

**PRESENTATIONS / ANNOUNCEMENTS**

**New Chaplain Introduction**

President Luth accompanied by Fire Chief Williams welcomed Chaplain Yan Ling Wong to the Chino Valley Fire District.

**Employee Promotion**

President Luth accompanied by Fire Chief Williams recognized Deputy Fire Marshal Lena Lin for her promotion with the Chino Valley Fire District.

The Board of Directors took a recess at 6:09 p.m. and reconvened the meeting at 6:16 p.m.

**PUBLIC HEARING**

President Luth opened the Public Hearing for Weed Abatement.

**PROPERTIES DECLARED FOR WEED ABATEMENT**

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

Report by: Deputy Chief Jeremy Ault

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any ruling on any and all objections raised regarding the proposed removal of weeds and said charges.

Deputy Chief Ault reported that based on reinspection from the District’s original Spring inspections, additional parcels were identified as being noncompliant and property owners were mailed a notice to destroy and given until September 25th to abate the noted hazard.

Deputy Chief Ault stated the Community Risk Reduction Department will start reinspection on September 26th.

There were no requests from the public to speak on this item.

President Luth closed the Public Hearing.

The Board of Directors thanked the Community Risk Reduction Department for their hard work and consistency in working towards the weed abatement inspections.

**Moved by Director Kreeger, seconded by Vice President Ramos-Evinger, carried by a 4-0-1 voice vote for the Board of Directors to conduct the Public Hearing and review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any ruling on any and all objections raised regarding the proposed removal of weeds and said charges.**

**AYES: BOARD MEMBERS: Luth, Ramos-Evinger, Haughey, and Kreeger.**  
**NOES: BOARD MEMBERS: None.**  
**ABSTAIN: BOARD MEMBERS: None.**  
**ABSENT: BOARD MEMBERS: DeMonaco.**

**PUBLIC COMMUNICATIONS**

There were no requests to speak.

**LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)**

Representative Suzette Dang from San Bernardino County 4th District provided information on a

- Document shredding event on Saturday, September 28th at the Upland Memorial Park from 9:00 a.m. to 12:00 p.m.
- Community Cleanup event at Lyle Briggs Fundamental School on Saturday, September 28th.
- Land Use Open House on Wednesday, October 2nd at Chino Branch Library from 5:00 p.m. to 7:00 p.m.

### **CONSENT CALENDAR**

1. MINUTES

MINUTES

2. MONTHLY DISTRICT REPORT

Monthly District Report August 2024

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – July 2024

4. MONTHLY TREASURER’S REPORT

Monthly Treasurer’s Report – July 2024

5. WARRANTS

Warrants for August 2024 #59836 through #60010

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None.

7. INFORMATION

Receive and File Letter of Support for Senate Bill 536 (Rubio) Surplus State Real Property: Heman G. Stark Youth Correctional Facility.

8. RESOLUTION NO. 2024-15 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2023-24 ITEMS NOT COMPLETED AS OF JUNE 30, 2024 TO THE FISCAL YEAR 2024-25 AMENDED BUDGET AS BUDGET AMENDMENT NO. 1

Purpose is to review and adopt Resolution No. 2024-15 adding Fiscal Year 2023-24 items not completed as of June 30, 2024 to the Fiscal Year 2024-25 Amended Budget as Budget Amendment No. 1.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

**Moved by Director Haughey, seconded by Vice President Ramos-Evinger, carried by a 4-0-1 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 8 as presented.**

**AYES: BOARD MEMBERS: Luth, Ramos-Evinger, Haughey, and Kreeger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

9. **AMENDMENT TO AGREEMENT NO. 2023-14 WITH ATKINSON ANDELSON LOYA RUUD AND ROMO**

Purpose is to approve and authorize the Fire Chief to execute the amendment to Agreement No. 2023-14 with Atkinson Andelson Loya Ruud & Romo to provide labor counsel for the Chino Valley Fire District.

Report By: Human Resources Director Anthony Arroyo

RECOMMENDATION: It is recommended the Board of Directors approve the amendment to Agreement no. 2023-14 with Atkinson Andelson Loya Ruud & Romo for an additional amount of \$20,000 for a total not to exceed amount of \$70,000 to continue labor negotiations and authorize the Fire Chief to sign said amendment.

Human Resources Director Arroyo stated at the November 8, 2023 Board meeting, the Board of Directors approved an agreement with Atkinson Andelson Loya Ruud & Romo (AALRR) to serve as the District's legal representative for negotiations and not to exceed the amount of \$50,000.

Human Resources Director Arroyo reported negotiations are ongoing and in order to continue with AALRR's legal services, staff recommends an increase in the amount of \$20,000, bringing the total not to exceed \$70,000.

There were no requests from the public to speak on this item.

**Moved by Director Haughey, seconded by Director Kreeger, carried 4-0-1 voice vote for the Board of Directors to approve the amendment to Agreement no. 2023-14 with Atkinson Andelson Loya Ruud & Romo for an additional amount of \$20,000 for a total not to exceed amount of \$70,000 to continue labor negotiations and authorize the Fire Chief to sign said amendment.**

**AYES: BOARD MEMBERS: Luth, Ramos-Evinger, Haughey, and Kreeger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

10. CHINO VALLEY FIRE DISTRICT SECTION 115 TRUST ANNUAL REPORT

Purpose is to review and discuss and approve the 2023-24 Annual Report for the Section 115 Trust.

Report by: Finance Director Mark Shaker

RECOMMENDATION: It is recommended that the Board of Directors review, discuss and approve the 2023-24 annual report of the Chino Valley 115 Trust.

Finance Director Shaker introduced Managing Director Andrew Brown from PFM Asset Management LLC who gave a presentation on the 2023-24 Annual Report for the Section 115 Trust.

There were no requests to speak from the public on this item.

**Moved by Vice President Ramos-Evinger, seconded by Director Kreeger, carried by a 4-0-1 voice vote for the Board of Directors to approve the 2023-24 Annual Report for the Chino Valley Fire District Section 115 Trust.**

**AYES: BOARD MEMBERS: Luth, Ramos-Evinger, Haughey, and Kreeger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

**FIRE CHIEF'S COMMENTS**

Personnel Development Activities

- On August 29th, staff attended the 2024 Woman's Conference at the Ontario Convention Center.
- Throughout September, fourteen fire personnel participated in the Gettysburg Leadership Staff Ride.

#### Board Activities/Public Relations

- On August 13th through 16th, Board and staff members attended Fire - Rescue International IAFC Conference & Expo in Dallas TX.
- On September 9th through 12th, Board and staff members attended CSDA Annual Conference in Indian Wells.
- On September 11th, the District held the Annual 9/11 Memorial Service event at Station 66.

#### Organizational Items of Interest:

- On August 22nd, Fire Chief Williams attended the San Bernardino County Fire Chiefs Association Meeting.
- On August 27th CVFD staff members attended the CONFIRE Administrative Committee Meeting.
- On September 5th, CVFD staff members attended the West End JPA Meeting.
- On September 7th, CVFD staff members participated in Chino Cares Emergency Preparedness Fair.
- On September 18th, Board and staff members attended the San Bernardino State of the County at the Ontario Convention Center.
- On September 19th, Assemblymember Phil Chen had a meeting with Fire Chief Williams and Local 398 Business Manager Steiner/ Business Agent Hanson.
- On September 24th, Board and staff members attended the CONFIRE Joint Board of Directors & Administrative Committee Meeting.
  - The CRR department participated in several community events including: Emergency Preparedness Fair and the City of Chino Inclusion Community Celebration.
  - CRR Collaborated with staff from Oldtimers Center Chino Senior Apartments to host fire safety bingo event, during the event staff was able to share key safety tips with residents.
  - On September 19th, fire personnel were honored with an appreciation breakfast hosted by Oakmont Senior Living

#### Human Resources Update:

- Over 50 applications were submitted for the position of Fire Inspector and 18 applicants will be invited for interviews to be held on October 16th and 17th.

#### EMS:

- CVFD crews continue to be deployed to multiple wildland fires throughout the state in support of mutual aid.
- CVFD crews were deployed to incidents close to home which consisted of the Line, Bridge and Airport fires.
- CVFD ME67 and MS63 were called to cover stations in the City of Upland on September 11-12th.

CONFIRE Items of Interest:

- In regard to the Ambulance contract, the court granted the motion for a preliminary injunction on behalf of AMR.
- CVFD crews continue to be deployed to multiple wildland fires throughout the state in support of mutual aid which consisted of the Line, Bridge and Airport fires.

Upcoming Meetings/Events:

- CVFD's Open House is on October 5th at 9am-12pm at the Training Center located at 5092 Shaefer Ave in Chino.

Director Kreeger asked Fire Chief Williams to elaborate on the unique Strike Team mobilized by the County in response to the wildfires.

Fire Chief Williams stated the District was contacted by the County to assemble an Ambulance Strike Team to evacuate people from the Big Bear Hospital, located in proximity to the Line fire.

**BOARD COMMENTS**

Director DeMonaco

Director DeMonaco was absent.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Chino Council meetings; Chino Cares Emergency Preparedness Fair; CSDA conference; State of the County; and Chino Basin Water Conservation 75th Anniversary Gala.

Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that included the Chino Cares Emergency Preparedness Fair; Chino inclusion Community Celebration; CVUSD meeting; CSDA conference; CONFIRE meeting; as well as many of the meetings and events previously mentioned.

Vice President Ramos-Evinger

Vice President Ramos-Evinger reported on meetings and events attended since the last meeting that included the Agenda Review meeting; CSDA conference; Chino Cares Emergency Preparedness Fair; Special Board Meeting; and Chino Hills Council meeting.

President Luth

President Luth reported on meetings and events attended since the last meeting that included the Chino Cares Emergency Preparedness Fair; ASBCSD Meeting; Agenda Review Meeting; Finance Meeting; CSDA conference; Special Board Meeting; and CVFD 9/11 Memorial Service.

The Board of Directors recognized the service of the Firefighters and Strike Teams fighting the fires in California as well as other states. The Board congratulated Deputy Fire Marshal Lin on her promotion and welcomed Chaplain Yan Ling Wong to the Chino Valley Fire District.

**ADJOURNMENT**

The meeting adjourned at 7:07 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, October 9th, 2024, at 6:00 p.m. at the Fire District Administrative Headquarters located at 14011 City Center Drive, Chino Hills, CA, 91710.

APPROVED AND ADOPTED THIS 9TH DAY OF OCTOBER 2024.

  
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Angela Robles, Clerk of the Board

  
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Sarah Ramos-Evinger, Vice President