



CHINO VALLEY FIRE DISTRICT FIRE PROTECTION STANDARD

FIRE WATCH

STANDARD # 106

REVISED 03/03/2021

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1. ADMINISTRATIVE

- 1.1. **AUTHORITY:** This standard is enforceable under authority of Chapter 9, with provisions of Chapter 4 of the current adopted edition of the California Fire Code.
- 1.2. **SCOPE:** This standard provides specific requirements pertaining to the use of a Fire Watch when it is determined that any automatic fire protection or detection systems are inoperable, defective, inadequate, has been taken out of service, is not approved, or when deemed necessary by the fire code official.
- 1.3. **PURPOSE:** The purpose of this standard is to establish uniform requirements for providing fire watch when required by the fire code official.

2. GENERAL

- 2.1. The owner, manager, or responsible person in charge of the building or premises shall assign to the fire watch as many personnel as are necessary and such person(s) shall be approved by the fire code official. The minimum level of fire watch service shall be one individual per floor in multi-story buildings and one individual for each fire protection system zone in a single-story building.
- 2.2. The fire watch shall not replace the required actions of the owner, manager, or responsible person in charge to immediately act to properly restore, repair or otherwise abate the necessary corrective action(s). All proper plans and permits shall be obtained, if applicable.
- 2.3. Personnel assigned to fire watch shall be able to provide the following tasks:
 - 2.3.1. Communicate effectively
 - 2.3.2. Perform patrol operations according to employer's instructions
 - 2.3.3. Make reports as instructed. A written record of patrol rounds and any significant information shall be recorded in a logbook provided and shall be legible.
 - 2.3.4. Relay any special orders or pertinent information to relief personnel and management.
 - 2.3.5. Remain on duty until properly relieved
 - 2.3.6. Patrol the entire building, each level/story and all rooms, including offices, conference rooms, etc.
 - 2.3.7. Alert building occupants of an emergency and direct evacuation when required.
 - 2.3.8. Properly use a fire extinguisher.
- 2.4. Fire watch personnel shall be equipped with the following:

- 2.4.1. A means of reliable communication
 - 2.4.2. A working knowledge of fire protection features within the building and/or premise, so as to reactivate sprinkler valves in the event of fire.
 - 2.4.3. Access to all areas of the building and/or premise for patrol rounds.
 - 2.4.4. Access to responsible party and/or afterhours contact information. Contact information shall include names, telephone numbers, and other information to assist in making emergency calls by either the fire watch personnel or fire officials.
 - 2.4.5. A visible means of identification, such as an armband or nametag as approved by the fire code official.
- 2.5. A facility and/or premise requesting fire watch or being placed on fire watch shall return the fire watch agreement to the Community Risk Reduction Division of Chino Valley Fire District.

3. PROCEDURE

- 3.1. Individuals assigned to perform fire watch shall perform patrol operations as least each half hour or as otherwise approved by the fire code official.
- 3.2. Individuals assigned to fire watch shall maintain a log of each patrol (see attached sample log).
- 3.3. The individual(s) responsible for fire watch shall only be assigned to their required patrols.
- 3.4. The fire watch shall remain active until the fire code official provides authorization to stop or discontinue.

FIRE WATCH AGREEMENT:

The undersigned accepts the requirements within this standard and will follow the requirements as written.

Facility Name: _____

Address: _____

Circle one: Chino Chino Hills

Facility Contact: (Person responsible for overseeing and/or approving fire watch)

Name: _____ Title: _____

Contact Number(s): _____

E-mail: _____

Fire Watch Contact: _____

Fire Watch Contact Number(s): _____

Signature: _____ Date: _____

FIRE WATCH – SAMPLE LOG

NAME: _____ PHONE: _____ DATE: _____

Building(s)

HOUR	EXTERIOR	BLDG/SUITE #1	BLDG/SUITE #2	BLDG/SUITE #3	BLDG/SUITE #4	BLDG/SUITE #5	BLDG/SUITE #6	BLDG/SUITE #7
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SAMPLE

COMMENTS: _____
