

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Board of Directors Regular Board Meeting

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Wednesday, April 13, 2022

AGENDA

6:00 p.m. - Open Session

ROLL CALL

FLAG SALUTE

INVOCATION

Chaplain Ruben Estrada

PRESENTATIONS/ANNOUNCEMENTS

Proclamations

Wildfire Awareness Month Proclamation

Trauma Awareness Month and EMS Week Proclamation

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not

on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to 5 minutes.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Suzette Dang, San Bernardino County 4th District
Mayor Pro Tem Marc Lucio, City of Chino
Council Member Art Bennett, City of Chino Hills
President Mark Bozek, Chino Valley Fire Foundation
Chair Charlie Blank, Fire Safe Council
Member of the Board Donald L. Bridge, Chino Valley Unified School District
Director Steven Elie, Inland Empire Utilities Agency

CONSENT CALENDAR

1. MINUTES

Minutes - March 9, 2022 Regular Meeting

2. MONTHLY DISTRICT REPORT

Month of February 2022

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report - March 2022

4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report – February 2022

5. WARRANTS

Warrants for March 2022 #55017 through #55200

6. BOARD MEETINGS/TRAVEL - AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING.

None.

7. FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361

8. RESOLUTION NO. 2022-05 ALLOCATING SURPLUS FUNDS FROM

UNASSIGNED FUND BALANCE TO REDUCE PENSION LIABILITIES THROUGH BUDGET AMENDMENT NUMBER 5 FOR FISCAL YEAR 2021-22

Purpose is to review and approve Resolution No. 2022-05 for the allocation of FY21 budget surplus funds from Unassigned Fund Balance toward reduction of pension liabilities as Budget Adjustment Number 5.

9. RESOLUTION NO. 2022-06 APPROVING MID-YEAR BUDGET ADJUSTMENTS AS BUDGET AMENDMENT NUMBER 6 FOR FISCAL YEAR 2021-22

Purpose is to review and approve Resolution No. 2022-06, approving mid-year budget adjustments as Budget Amendment Number 6 for FY22.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 9 as presented.

PC _____ M _____ S _____ RC _____

OLD BUSINESS - None.

NEW BUSINESS

10. RESOLUTION NO. 2022-07 ALLOCATING UNASSIGNED FUND BALANCE FOR ONE-TIME PREMIUM PAY FOR COVID-19 ESSENTIAL WORKERS THROUGH BUDGET AMENDMENT NUMBER 7 FOR FISCAL YEAR 2021-22

Purpose is to review, discuss and approve Resolution No. 2022-07 for a proposed allocation from Unassigned Fund Balance for one-time premium pay for COVID-19 essential workers as Budget Adjustment Number 7.

Report By: Finance Director Steve Heide

RECOMMENDATION: It is recommended that the Board review and approve Resolution No. 2022-07 for the allocation of up to \$750,000 from Unassigned Fund Balance for one-time premium pay for COVID-19 essential workers as Budget Adjustment Number 7.

PC _____ M _____ S _____ RC _____

11. SPECIAL DISTRICTS ELECTION FOR REGULAR LAFCO MEMBER AND ALTERNATE LAFCO MEMBER

Purpose is for the Board of Directors to review and discuss participation in the current LAFCO official voting process for the position of Regular LAFCO Member and Alternate LAFCO Member.

Report By: Clerk of the Board Sandra Heney

RECOMMENDATION: It is recommended that the Board of Directors participate in the current LAFCO official voting process by casting a vote for a candidate for one Regular LAFCO Member and one Alternate LAFCO Member positions.

PC _____ M _____ S _____ RC _____

12. RESOLUTION NO. 2022-08 PROPERTIES DECLARED FOR WEED ABATEMENT

Purpose of this report is for the Board of Directors to review, approve and adopt Resolution No. 2022-08 identifying properties throughout Chino Valley Fire District (“Fire District”) to be noticed in accordance with Ordinance 2022-01 for weed abatement.

Report By: Fire Marshal Danielle O'Toole

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-08 regarding the declaring and noticing of property owners for weed abatement.

PC _____ M _____ S _____ RC _____

13. ADOPTION OF RESOLUTION NO. 2022-09 AND AGREEMENT NO. 2022-02 PROFESSIONAL SERVICES AGREEMENT WITH THE COMPLIANCE ENGINE, POWERED BY BRYCER, LLC

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2022-09 and approve Agreement Number 2022-02, a professional services agreement for a third-party inspection reporting system.

Report By: Fire Marshal Danielle O'Toole

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-09 and approve Agreement No. 2022-02, a professional services agreement with The Compliance Engine, powered by Brycer, LLC, authorizing the Fire Chief to enter into said agreement on behalf of the District.

PC _____ M _____ S _____ RC _____

14. AUTHORIZE AN ADDITIONAL SIX (6) FIREFIGHTER/PARAMEDIC POSITIONS

Purpose is for the Board of Directors to review, discuss, and approve staff to increase

the overall staffing of the district by an additional six (6) Firefighter/Paramedics. This will bring the total number of fire suppression staff from ninety nine (99) to one hundred five (105) full-time positions.

Report By: Deputy Chief Nathan Cooke

RECOMMENDATION: It is recommended that the Board of Directors review, discuss, and approve this request.

PC _____ M _____ S _____ RC _____

15. CLASSIFICATION SPECIFICATION AND SALARY RANGE – FULL-TIME FIRE EQUIPMENT MECHANIC POSITIONS

Purpose is to review and discuss the classification specifications and salary ranges for a Fire Equipment Mechanic and a Lead Fire Equipment Mechanic.

Report By: Deputy Chief Carlos Skibar

RECOMMENDATION: It is recommended that the Board of Directors authorize this request for the classification specification for the Fire Equipment Mechanic and the Lead Fire Equipment Mechanic and coinciding salary ranges.

PC _____ M _____ S _____ RC _____

16. CLASS 3 FIREFIGHTING UNIT FOR STATION 63

Purpose is for the Board of Directors to review and discuss the proposed purchase of one (1) Class 3 Firefighting Unit for Fire Station 63 in cooperation with San Bernardino County.

Report By: Deputy Chief Carlos Skibar

RECOMMENDATION: It is recommended that the Board of Directors review and approve the proposed cost share purchase with San Bernardino County for one (1) Class 3 Firefighting Unit and provide direction to staff.

PC _____ M _____ S _____ RC _____

FIRE CHIEF'S COMMENTS

BOARD COMMITTEE REPORTS/BOARD COMMENTS

ADJOURNMENT

The meeting will be adjourned to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, May 11, 2022 at 6:00 p.m. at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by Friday, April 8, 2022.

A handwritten signature in cursive script that reads "Sandra Heney".

Sandra Heney, Clerk of the Board