



ANNUAL REPORT

2017

CHINO VALLEY FIRE

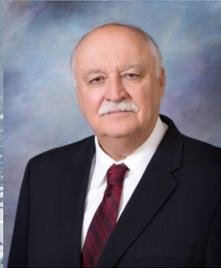
2017 Board of Directors



Sarah Ramos-Evinger
President



Mike Kreeger
Vice President



John DeMonaco
Director



Ed Gray
Director



Harvey Luth
Director

PRESIDENT'S MESSAGE

I was honored to serve as the 2017 President of the Chino Valley Fire District Board of Directors. The year was filled with many achievements that are a testament to the relationships formed while serving our constituents in the Chino Valley and unincorporated areas of San Bernardino County.

The Fire District is committed to being good stewards of public funds. In 2017, the District implemented a 115 Trust to fund District pension obligations. Under the trust, the District was able to take \$5 million of initial seed money and move it outside of the District's general fund to receive a more market-based return on investments. At the end of 2017, the initial \$5 million investment grew to \$5.4 million.

In conjunction with the 115 Trust, the Board adopted a policy allocating up to one-third of annual budget surpluses for further pension liabilities reduction. With the 115 Trust, new policy, and employee-paid contributions, the District has ensured that our PERS obligations are not deferred to a future generation of taxpayers.

In the coming year, the Board of Directors will continue to look at ways to provide exceptional service while operating in a fiscally responsible manner. I was honored to serve as Board President, and look forward to continuing to serve you.

BOARD OF DIRECTORS OVERVIEW

The Chino Valley Fire District is an independent Fire District governed by a five-member, locally elected Board of Directors.

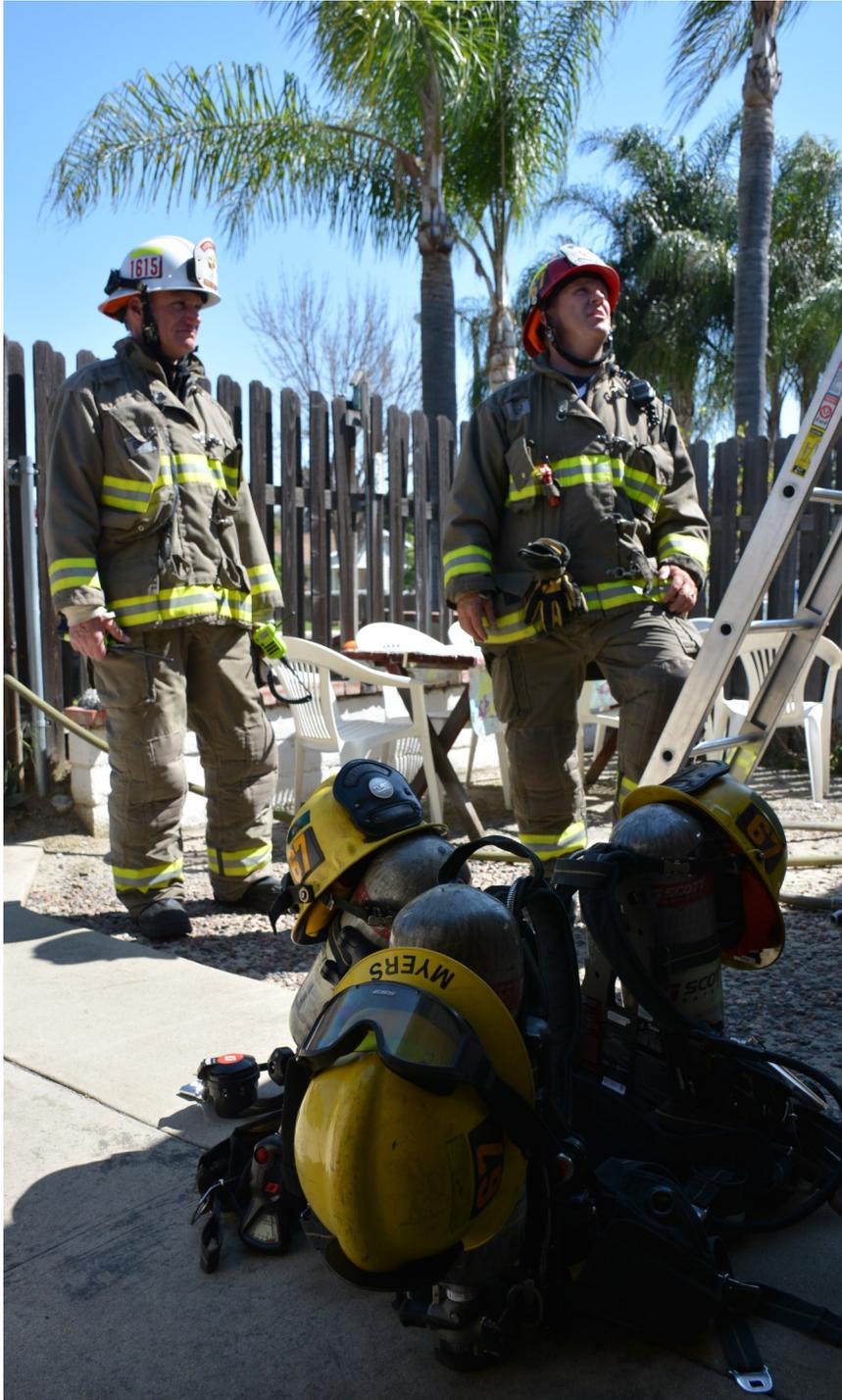
The Board of Directors serve as the policy-making body of the Fire District and are responsible for providing financial oversight and establishing policy direction that maximizes the value of services to the Chino Valley.

Fire District elections are managed by the San Bernardino County Registrar of Voter's Office. Elected Board Members serve four-year staggered terms. Each November, the Board of Directors vote a fellow board member into the seat of Board President and Board Vice President.

The Fire District consists of approximately 80 square miles of urban and wildland areas in the cities of Chino, Chino Hills and unincorporated areas of San Bernardino County. The approximate population for these service areas is 170,845.

The Fire District Board of Directors are committed to serving our communities with faithfulness, integrity, respect and excellence, while providing professional, skilled, courteous and compassionate customer service.

TABLE OF CONTENTS



YOUR FIRE CHIEF	5
SERVICE AREA	6
AT A GLANCE	8
EMERGENCY SERVICES	9
PARAMEDIC SERVICES	12
TRAINING	14
COMMUNITY DEVELOPMENT	16
COMMUNITY COMPLIANCE	17
COMMUNITY PREPAREDNESS	18
FINANCE	19
COMMUNITY LIAISON OFFICER	21
FIRE CHAPLAIN	22



MISSION STATEMENT

The mission of the Chino Valley Fire District is to provide exceptional service and safeguard the community.

VISION STATEMENT

As an organization, we:

Seek excellence in everything we do; with innovative practices, training and equipment.

Remain transparent; open honest, and accountable to each other and those we serve.

Appreciate our members; we attract, retain, and develop future leaders.

Value the public trust above all else; we are good stewards of our financial resources.

Endeavor to learn and grow; continuously seeking improvement and embracing change.

YOUR FIRE CHIEF



VALUES

F AITHFULNESS

We are fully committed, invested and engaged in the communities we serve.

I NTEGRITY

We lead by example, according to the highest ethical and professional standards.

R ESPECT

We treat each other, and those we serve with compassion, dignity, and value.

E XCELLENCE

We are relentless in our pursuit of the highest possible standard of quality.



I am very pleased to present the 2017 Annual Report, as it demonstrates the commitment of our personnel to provide exceptional service to the residents of our community in a fiscally responsible manner.

In 2017, Fire District personnel responded to 12,219 emergency calls for service; this represents a 6.6 percent increase over 2016. Additionally, a number of our personnel responded to the devastating fires that occurred throughout our state in 2017. Our personnel performed more than 4,200 fire and life safety inspections and interacted with nearly 39,000 community members through our public outreach programs.

With an ongoing focus on being prepared for the needs of the future, the Board of Directors utilized the services of Citygate Associates to assess the Fire District and develop a Standards of Cover Report. Nearly every aspect of the organization was evaluated; the findings indicate that the Fire District is performing at a high level, but in need of an additional fire station in the City of Chino Hills to meet demands for emergency service. Discussions are currently underway with representatives from the City of Chino Hills to address this need. The Standards of Cover Report is an in-depth, high-quality report that provides the Fire District with a solid foundation for data-driven decision making.

It is an honor to lead this organization and to serve you. We value the relationship we enjoy with the public and welcome your feedback. I look forward to seeing what our outstanding personnel will accomplish in 2018!



The Chino Valley Fire District proudly serves the cities of Chino, Chino Hills, and unincorporated areas of San Bernardino County.





AT A GLANCE

CHINO VALLEY FIRE, YOUR FIRE DISTRICT

- Operates seven Paramedic Engine Companies, a Paramedic Truck, and four Paramedic Squads that provide Advanced Life Support Care.
- Operates various specialty teams that include Urban Search and Rescue, Hazardous Materials, and Swift Water Rescue.
- Empowers residents with knowledge and skills through various classes offered by the Fire District, which include CPR, CPR & First Aid, and First Care Provider.

Square Miles Covered by CVFD	80
Population in the Chino Valley	170,845
Number of Fire Stations	7
Number of Personnel	140
2017 Calls for Service	12,219

EMERGENCY SERVICES

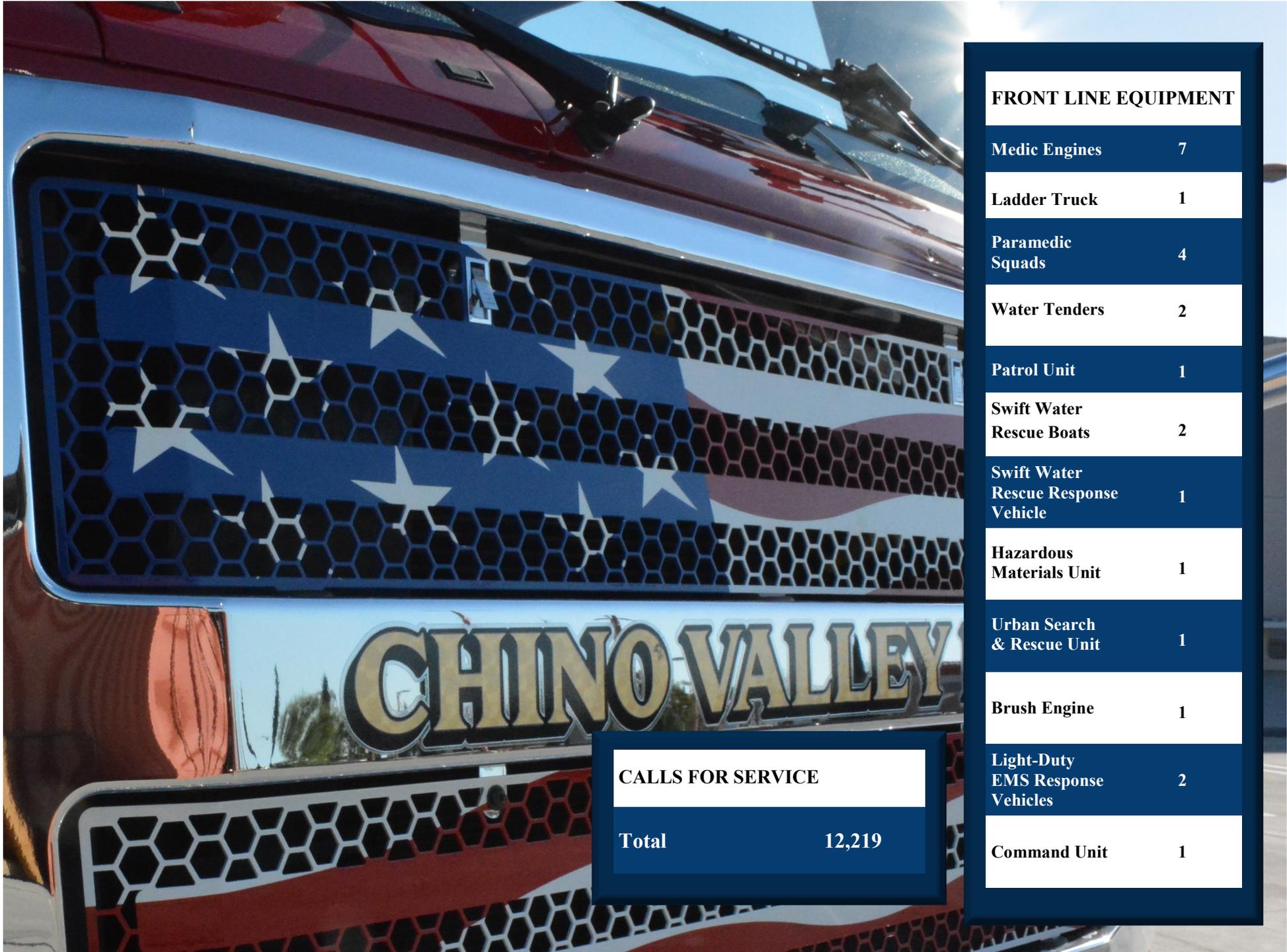
Emergency Services is the largest division of the Chino Valley Fire District.

Fire personnel under this division are responsible for medical emergency responses, fire suppression, rescue activities, and the mitigation of disasters.

The Emergency Services Division is overseen by the Emergency Services Deputy Chief and is comprised of three shifts.

Fire suppression personnel are always ready and willing to respond to your 9-1-1 call. Personnel work 24 hours a day, seven days a week, 365 days a year.





CALLS FOR SERVICE	
Total	12,219

FRONT LINE EQUIPMENT	
Medic Engines	7
Ladder Truck	1
Paramedic Squads	4
Water Tenders	2
Patrol Unit	1
Swift Water Rescue Boats	2
Swift Water Rescue Response Vehicle	1
Hazardous Materials Unit	1
Urban Search & Rescue Unit	1
Brush Engine	1
Light-Duty EMS Response Vehicles	2
Command Unit	1



PARAMEDIC SERVICES

The Chino Valley Fire District has been providing advanced life support (ALS) care since 1975. Fire District paramedics provide state-of-the-art advanced life support care, such as administration of cardiac medications, interpretation and treatment of 12-lead ECGs and advanced airway procedures.

The Emergency Medical Services (EMS) department is staffed with an EMS nurse, a paramedic training captain, and an administrative assistant. This staff is responsible for maintaining the EMS program, which includes training, compliance, quality assurance, and patient reporting systems. Our Medical Director, Dr. Kevin Parkes, functions in an advisory capacity and also provides continuing education. The EMS department is responsible for providing the required 48 recertification hours. Paramedics are required to recertify every two years.

The EMS department also provides community outreach programs that include Community CPR and First Care Provider classes. First Care Provider classes teach the public how to transition from a bystander to a first care provider that can help save a life by preventing someone from hemorrhaging after sustaining a gunshot wound or other type of injury that has the potential to cause significant bleeding.



COMMUNITY CPR PROGRAM

**Traditional Heartsaver
CPR & AED Class**

**Traditional Heartsaver
First Aid with CPR & AED
Class**

**Basic Life Support for Health
Care Providers (CVFD Person-
nel)**

Hands Only CPR

**Heartsaver CPR & AED
Instructor Courses for
Law Enforcement Partners**

Approximate Total Reached 3,000

COMMUNITY PREPAREDNESS

First Care Provider Program 5,000 (participants)



TRAINING

Chino Valley Fire District emergency personnel are trained and ready to respond to any type of emergency incident that the community may face.

The Training Division combines classroom, computer and hands-on applications for training. Below are examples of training for emergency medical services personnel:

- Active Shooter
- Advanced Cardiac Life Support
- Automobile Extrication Techniques
- Building and Shoring
- Command and Control
- Company Officer Development
- Confined Space Rescue
- Continuing Education Units for Paramedics
- CPR
- Engineer Development
- Firefighter-Down Rescue
- Firefighter Self-Survival
- Helicopter Operations
- High-Performance CPR
- High-Rise Firefighting
- Ladders
- Rope Systems
- Salvage
- Search and Rescue
- Structural Firefighting Tactics
- Trench Rescue
- Wildland Firefighting



COMMUNITY RISK REDUCTION

Community Risk Reduction is responsible for maintaining a safe environment in the Chino Valley through a professional balance of education, engineering, community outreach, fire investigation, and compliance.

Community Risk Reduction is responsible for the Fire District's Fire Investigation program. Fire investigators are highly trained specialists that use a systematic approach and knowledge of basic fire science to conduct their investigation.

Community Risk Reduction is divided into three sections to better serve the public:

- **Community Development**
- **Community Compliance**
- **Community Preparedness**

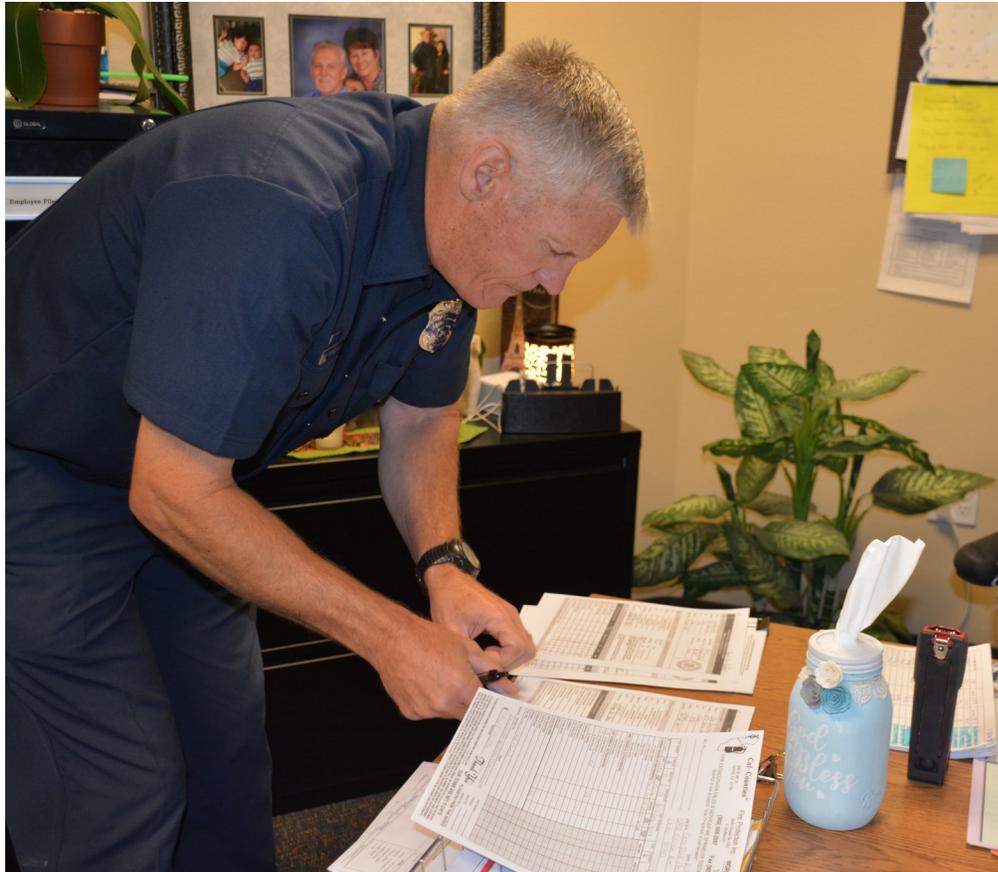


COMMUNITY DEVELOPMENT

Community Development ensures all new construction in the Chino Valley is code compliant by working with developers prior to building design to ensure code requirements are understood and met.

Fire District personnel review plans prior to construction and issue permits for various construction related projects.

Once plans are approved and permits have been issued, inspections are conducted to ensure compliance with approved plans, codes, and/or standards.



PERMIT TYPE	PERMITS ISSUED	INSPECTIONS
New Construction	1,045	1,086
Tenant Improvements	96	94
Sprinklers	1,147	1,864
Fire Alarms	105	136
Solar	813	705
Special Events	131	47
Other	189	333

COMMUNITY COMPLIANCE

Community Compliance oversees the Fire District’s Vegetation Management program, which consists of biannual inspections conducted by fire personnel to ensure proper clearance of vegetation and other combustible materials.

Community Risk Reduction coordinates the inspections of local businesses by our emergency services personnel through the Engine Company Inspection program.

Community Compliance also oversees fireworks enforcement during the 4th of July holiday. Fire inspectors inspect fireworks booths in the city of Chino on a daily basis to ensure fireworks are stored and handled properly. Our staff sorts and tracks all confiscated illegal fireworks in partnership with local law enforcement, ensuring proper disposal.



FIREWORKS STATISTICS	
Confiscated Fireworks	1,396 pounds
Citations Issued	64
Fireworks Related Fires	6
Fireworks Related Injuries	3
Fireworks Booth Inspections	136

FIRE INVESTIGATIONS	
Investigations Conducted	51

WEED ABATEMENT	
Brush Inspections	303
Spring non-Compliant Parcels	343
Spring Parcels Abated by Contractor	46
Fall Non-Compliant Parcels	216
Fall Parcels Abated by Contractor	27

COMMUNITY PREPAREDNESS

Community Preparedness empowers the public with knowledge so that they can prepare for any emergency situation that the Chino Valley may face.

Community Preparedness educates all segments of the population on fire and life safety, earthquake preparedness, flooding, and wildland fires.

Community Preparedness works in partnership with community groups, volunteer organizations, non-profit organizations, our local schools, and community leaders. Community Preparedness oversees the Fire District's website and social media platforms, which include Facebook, Instagram, Twitter, and YouTube.



OUTREACH TYPE	NUMBER OF	NUMBER OF
School Presentations/ Student Outreach	35	6,260
Community Events/ Outreach Booths	61	38,800
Fire Extinguisher Training	14	342
Remembering When Senior Program	7 presentations 60+ home visits	375

SOCIAL MEDIA PLATFORM	FOLLOWING
Facebook	4,081
Instagram	1,941
Twitter	1,483
YouTube	55,440 (views)

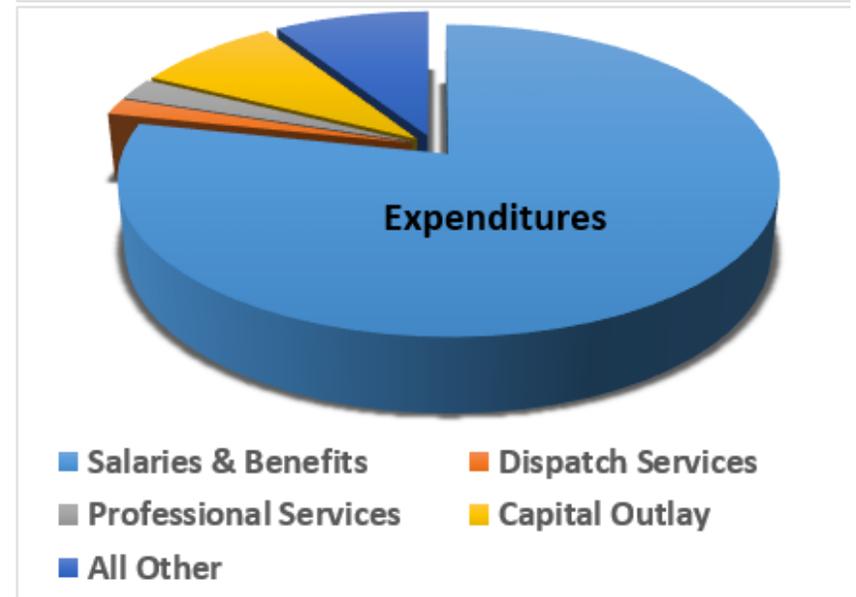
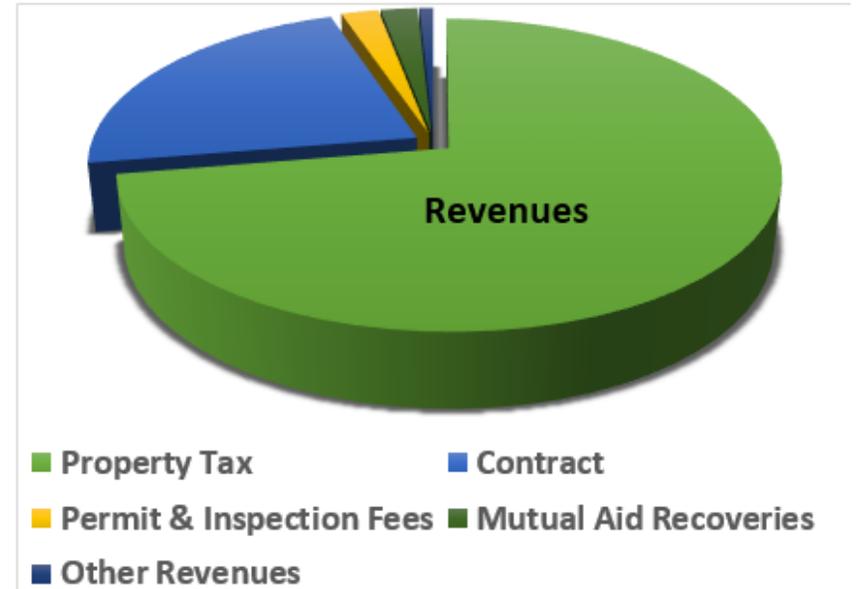
FINANCE

For the fiscal year ended June 30, 2017, General Fund revenues totaled \$36.9 million against total expenditures of \$37.0 million.

FY17 REVENUES, EXPENDITURES & CHANGES IN FUND BALANCE

REVENUES	\$ (in Millions)	% of Total
Property Tax	\$26.7	72%
Contract	8.3	23%
Permit & Inspection Fees	0.8	2%
Mutual Aid Recoveries	0.8	2%
Other Revenues	0.3	1%
Total	\$36.9	100%

EXPENDITURES	\$ (in Millions)	% of Total
Salaries & Benefits	\$30.1	81%
Dispatch Services	0.6	2%
Professional Services	0.7	2%
Capital Outlay	2.3	6%
All Other	3.3	9%
Total	\$37.0	100%
NET REVENUE FROM OPERATIONS	\$0.1	2% *
<i>*Percent of revenues</i>		



FINANCE

The Chino Valley Fire District implemented a new user fee schedule that covers the cost to provide non-emergency services and compliance activities. The fee schedule is based on a cost recovery model that does not generate any profit for the Fire District. The Fire District's user fees have not been updated since 2009, despite an increase in cost to provide services. The new schedule includes some fee increases and over 50 fee reductions.

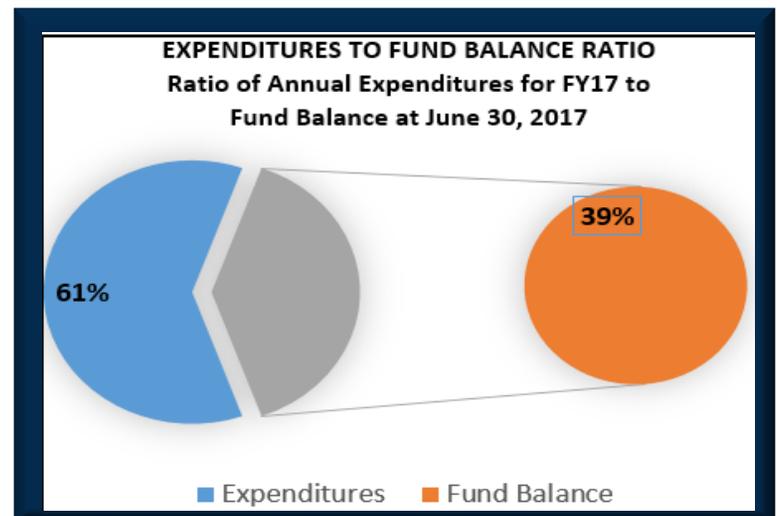
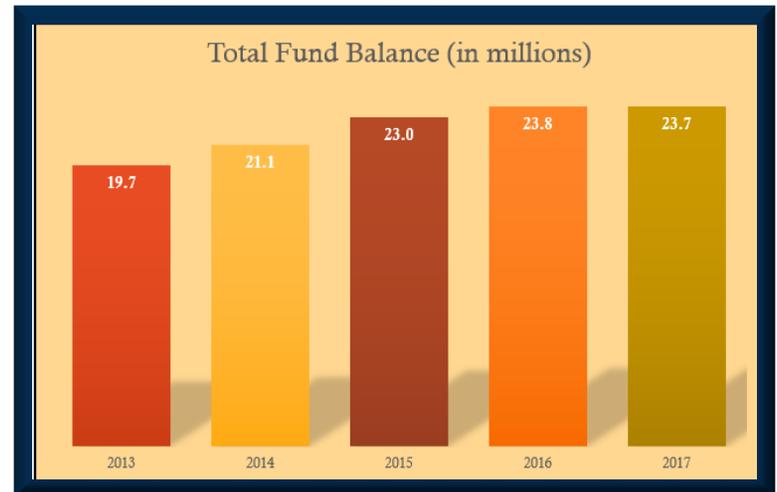
Examples of user fee services provided by Fire District personnel include weed abatement enforcement, new construction plan review, retail firework booth inspections, and fire code permitted occupancy inspections, such as hood extinguishing systems and places of assembly.

These services are provided on a fee-for-service basis, unlike fire and emergency medical response services, which are provided primarily through property tax funding.



The five-year trend in Fund Balance demonstrates a continuing level of financial stability.

Fund Balance at June 30, 2017, equaled about 64 percent of 2016-17 total expenditures.



COMMUNITY LIAISON OFFICER

The Community Liaison Officer program is designed to assist community members during the recovery process after a fire or other emergency.

Community Liaison Officers provide information and assistance with the following:

- Temporary shelter
- Obtaining clothing and food
- Insurance issues
- Caring for damaged photographs
- Personal needs



FIRE CHAPLAIN

The Fire Chaplain program is staffed by volunteers who have a desire to serve within the Chino Valley. They provide spiritual ministry after a traumatic event to Fire District employees and their families, as well as Chino Valley residents.

Fire Chaplains serve non-denominationally and do not promote a doctrinal position or take the place of a family pastor.

Trained and experienced chaplains are available around the clock to provide comfort, encouragement, and support.

Fire Chaplains perform the following services:

- Crisis intervention involving victims of emergencies
- Death notifications
- Critical incident stress management
- Confidential counseling and referrals for fire personnel and their families
- Visit sick or injured fire personnel at home or in the hospital
- Memorials, funerals, invocations, and wedding ceremonies for fire personnel and their families



CHAPLAIN SERVICES

Calls for Service

26

**"We're striving to help ease the sufferings of our fellow man wherever our paths shall lead."
-CVFD Chaplains**





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Annual Report 2017

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