

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
***Board of Directors Regular Board Meeting***

Administrative Headquarters  
14011 City Center Drive  
Chino Hills, CA 91709

Wednesday, June 8, 2022

**AGENDA**

6:00 p.m. - Open Session

ROLL CALL

OPEN SESSION

FLAG SALUTE

INVOCATION

Chaplain Ruben Estrada

PRESENTATIONS/ANNOUNCEMENTS

Retirement Recognition

Finance Director Steve Heide

PUBLIC HEARING

ADOPT RESOLUTION NO. 2022-10 APPROVING THE 2022-23 ORIGINAL BUDGET

Purpose is for the Board to review, approve and adopt Resolution No. 2022-10, adopting the 2022-23 Original Budget.

*Report By: Finance Director Steve Heide*

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-10, approving and adopting the 2022-23 Original Budget.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

PROPERTIES DECLARED FOR WEED ABATEMENT

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

*Report By: Fire Marshal Danielle O'Toole*

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to 5 minutes.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Suzette Dang, San Bernardino County 4th District  
Mayor Pro Tem Marc Lucio, City of Chino  
Council Member Art Bennett, City of Chino Hills  
President Mark Bozek, Chino Valley Fire Foundation  
Chair Charlie Blank, Fire Safe Council  
Member of the Board Donald L. Bridge, Chino Valley Unified School District  
Director Steven Elie, Inland Empire Utilities Agency

CONSENT CALENDAR

1. MINUTES

Minutes - May 4, 2022, Special Meeting

Minutes - May 11, 2022 Regular Meeting

2. MONTHLY DISTRICT REPORT

Month of April 2022

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report - May 2022

4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report – April 2022

5. WARRANTS

Warrants for May 2022 #55376 through #55537

6. BOARD MEETINGS/TRAVEL - AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING.

None.

7. FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361

8. AGREEMENT NO. 2022- 04 PROFESSIONAL SERVICES AGREEMENT WITH MESSINA AND ASSOCIATES

Purpose is to review and approve an extension of a Professional Services Agreement with Messina and Associates for leadership development and executive and supervisory coaching.

9. APPROVE RESOLUTION NO. 2022-11 FOR CHANGES TO SIGNERS FOR LOCAL AGENCY INVESTMENT ACCOUNT

Purpose is to review and approve Resolution No. 2022-11, for account signer changes on the District's Local Agency Investment Fund Account.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 9 as presented.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

OLD BUSINESS - None

## NEW BUSINESS

### 10. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR ELECTION FOR BOARD OF DIRECTOR SEAT B

Purpose is for the Board of Directors to review and discuss the participation in the current California Special Districts Association (CSDA) official voting process for the position of CSDA Board of Director Seat B position.

*Report By:* Clerk of the Board Sandra Heney

RECOMMENDATION: It is recommended that the Board of Directors participate in the current California Special Districts Association official voting process by casting a vote for a candidate for the CSDA Board of Director Seat B position.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

### 11. RESOLUTION NO. 2022-12 APPROVING CAL FIRE FY 2022-23 CONTACT AGREEMENT NO. 2022-05

Purpose is for the Board of Directors to review and approve Resolution No. 2022-12, approving Agreement No. 2022-05 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2022, through June 30, 2023.

*Report By:* Deputy Chief Nathan Cooke

RECOMMENDATION: It is recommended that the Board review and approve Resolution No. 2022-12, approving Agreement No. 2022-05 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2022 through June 30, 2023, authorizing the President to sign and execute the agreement on behalf of the District, and provide direction to staff.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

### 12. PURCHASE OF CLASS 3 FIREFIGHTING UNIT FOR STATION 63

Purpose is for the Board of Directors to discuss the proposed purchase of one (1) Class 3 Firefighting Unit for Fire Station 63 in cooperation with San Bernardino County.

*Report By:* Deputy Chief Carlos Skibar

RECOMMENDATION: It is recommended that the Board of Directors review and approve the purchase of one Rosenbauer Airwolf Class 3 ARFF Vehicle in an amount not to exceed \$574,025, inclusive of sales tax and a contingency for change orders,



encumbering up to 50% of this amount for the District's cost share, or up to \$274,765 from Unassigned Fund Balance, and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

13. ESTABLISHMENT OF THE JOB SPECIFICATION AND POSITION OF ASSISTANT TO THE FIRE CHIEF AND ADOPTING THE RECOMMENDED SALARY RANGE

Purpose is to review and approve the proposed establishment of the position of Assistant to the Fire Chief and job specification; adopting the recommended salary range.

*Report By: Human Resources Consultant Andy Tse*

RECOMMENDATION: It is recommended that the Board of Directors review and approve the position of Assistant to the Fire Chief and job specification and adopt the recommended salary range.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

14. ESTABLISHMENT OF THE JOB SPECIFICATION AND POSITION OF INFORMATION TECHNOLOGY INTERN ADOPTING THE RECOMMENDED SALARY RANGE

Purpose is to review and approve the proposed establishment of the Information Technology Intern and job specification; adopting the recommended salary range.

*Report By: Human Resources Consultant Andy Tse*

RECOMMENDATION: It is recommended that the Board of Directors review and approve the position of Information Technology Intern and job specification and adopt the recommended salary range.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

FIRE CHIEF'S COMMENTS

BOARD COMMITTEE REPORTS/BOARD COMMENTS

ADJOURNMENT

The meeting will be adjourned to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, July 13, 2022 at 6:00 p.m. at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by Friday, June 3, 2022.

A handwritten signature in cursive script that reads "Sandra Heney". The signature is written in black ink and is positioned above a horizontal line.

---

Sandra Heney, Clerk of the Board

**PUBLIC HEARING**

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: ADOPT RESOLUTION NO. 2022-10 APPROVING THE 2022-23 ORIGINAL  
BUDGET**

**PURPOSE:**

Purpose is for the Board to review, approve and adopt Resolution No. 2022-10, adopting the 2022-23 Original Budget.

**DISCUSSION:**

See attached.

**RECOMMENDATION:**

It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-10, approving and adopting the 2022-23 Original Budget.

**ATTACHMENTS:**

Discussion Attachment

FY23 Original Budget

**Chino Valley Fire District  
2022-23 Original Budget Adoption  
June 8, 2022**

**DISCUSSION**

The FY23 Original Budget document represents the culmination of a collaborative budget development process which officially kicked-off last December. A number of study and review sessions were held in support of the compilation of the budget, including a Budget Workshop in May.

Resilience will continue to be an important factor in our community's recovery from the devastating public health crisis of the COVID-19 pandemic, and in spite of the adversity of the past nearly year-and-a-half, the state of the District budget is relatively good.

***Seeking Excellence, Remaining Transparent & Valuing the Public Trust***

As documented in the FY23 budget, the District once again received recognition from the Government Finance Officers Association for both its award-winning annual budget and comprehensive annual financial report. Additionally, the District is accredited as a Platinum District of Distinction (DoD) by the Special District Leadership Foundation (SDLF). The Platinum DoD award is SDLF's highest level of recognition for a district.

These prestigious awards evidence the District's ongoing commitment to public trust and transparency, and reinforce our dedication to the District's core values of faithfulness, integrity and excellence.

***Fiscal Uncertainties Heading into FY23***

**COVID Virus Variants and Continuing Threat of Lockdown.** The potential for significant new viral strains offers possible substantial impacts on the District, including demand for emergency services which could overwhelm our service capabilities as well as those of the local and regional healthcare systems, direct health impacts to our personnel, and financial concerns associated with the prospects for sudden, prolonged economic shutdown if mandated by public health authorities.

**Supply Chain Issues & Inflationary Conditions** – Supply chain issues and current inflationary conditions are anticipated to generally result in delays in receiving some products, supplies and equipment, while associated prices are likely to continue to rise. The District has incorporated known and anticipated price increases into the FY23 budget, as well as the potential impacts of supply chain delays, both from an operational and estimated timing of budgetary impact perspective.

**Station No. 68 Construction Project** – The District and the City of Chino Hills entered into a property transfer and development impact fee payment agreement associated with construction of Fire Station No. 68 in Chino Hills. Terms of the agreement call for the city to provide an unimproved four-acre parcel of land and \$8 million in funding to the District to construct and equip

Station No. 68 near Soquel Canyon Parkway and Pipeline Avenue in Chino Hills. The project will be managed by the District, and any project costs above and beyond \$8 million would be the responsibility of the District.

While the District generally believes that the initial \$8 million in project funding will cover project costs, the construction portion of the project is anticipated to go to a competitive bid process during the first half of FY23, and the District will be in a better position to fully access the fiscal impacts of the total project upon award of the bid. In FY22, the District's Board earmarked roughly \$1.1 for project contingency costs, above and beyond the \$8 million in contract funding.

**Ambulance Crisis** – The District's Board authorized the emergency purchase of up to four ambulances during FY22 as part of a public-private partnership with American Medical Response (AMR), San Bernardino County's exclusive private ambulance provider. This agreement provided for critically needed ambulances, operated by District staff, necessary for emergency patient transport in District, due to AMR staffing shortages.

It is unclear if the agreement in its current form or perhaps some variation thereof, might continue into FY23. As referenced below, the District has committed to additional staffing in FY23, in part, due to the potential for continuing patient emergency transport by District personnel.

### **Healthy Emergency Contingency and Unassigned Fund Balances**

Although the District is facing these uncertainties headed into FY23, we are projecting a balance in the Emergency Contingency portion of Committed Fund balance of nearly \$9.0 million and \$8.6 million in the Unassigned portion of Fund balance at June 30, 2022. These funds are readily available to offset general economic uncertainty in FY23.

### ***New This Year***

#### **Personnel Additions**

Nine (9) new full-time positions are included in the FY23 budget, at a fully burdened cost estimate of about \$1.4 million, as follows:










- Six (6) firefighter/paramedics – Two added to the daily roster to staff another paramedic unit (ambulance, paramedic squad, etc.) until either the ambulance crisis is resolved or Station No. 68 is opened and these positions are assigned to the new station;
- Two (2) fire equipment mechanics – Transition previously contracted fleet repairs and maintenance to in-house for long-term cost savings and efficiency purposes;

- One (1) assistant to the fire chief – Management level administrative position to conduct high level analysis, work on special projects, and represent the office of the fire chief while interfacing with elected officials, staff and members of the community.

### **Restoration of Training Budget**

The training budget will be about \$385,000, compared to about \$290,000 in FY22, a roughly one-third increase over the previous year.

Highlights include:

-  Cardiac care program
-  Hazardous materials
-  Urban search and rescue
-  Auto extrication
-  Wildland firefighting
-  Peer support group
-  Aerial ladder truck training
-  Shift investigator program
-  Response technology integration

### ***Budget Summary***

Highlights of the FY23 budget include a balanced budget, with a modest operating surplus of \$1,580. Total revenues and expenditures are budgeted at nearly \$53.2 million. Unrestricted ending Fund balance is projected to be about \$26.0 million at June 30, 2023.

Property tax-related revenues are forecast at a year-over-year growth rate of about 4.9%, while total expenditures are anticipated to decrease over FY22 levels by about 1.5%. Additional details regarding revenues and expenditures are summarized below.

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2023 Original Budget
<b>Fund: 100 / 500 General Fund</b>					
<b>Revenue</b>					
4000 - Property tax revenue	\$ 30,904,228	\$ 32,907,802	\$ 35,001,556	\$ 36,443,436	\$ 38,242,619
4100 - Contract revenue	9,976,808	10,236,270	11,042,545	11,255,485	11,788,511
4200 - Other revenue	3,068,599	2,277,003	5,237,353	9,970,855	3,142,180
<b>Revenue Totals</b>	<b>\$ 43,949,635</b>	<b>\$ 45,421,075</b>	<b>\$ 51,281,454</b>	<b>\$ 57,669,776</b>	<b>\$ 53,173,310</b>
<b>Expenditures</b>					
6000 - Salaries and benefits	\$ 35,600,510	\$ 36,806,449	\$ 40,180,442	\$ 45,615,453	\$ 44,332,516
7000 - Services and supplies	5,938,153	5,583,169	5,399,428	6,733,364	7,622,839
8000 - Capital outlay	2,828,500	1,040,230	3,818,977	1,631,627	1,216,375
<b>Expenditure Totals</b>	<b>\$ 44,367,163</b>	<b>\$ 43,429,848</b>	<b>\$ 49,398,847</b>	<b>\$ 53,980,444</b>	<b>\$ 53,171,730</b>
<b>Net Change in Fund Balance</b>	<b>\$ (417,528)</b>	<b>\$ 1,991,227</b>	<b>\$ 1,882,607</b>	<b>\$ 3,689,332</b>	<b>\$ 1,580</b>
<b>Transfers In - Capital Replacement</b>	<b>\$ 110,911</b>	<b>\$ 89,000</b>	<b>\$ 2,010,749</b>	<b>\$ 150,135</b>	<b>\$ 63,722</b>
<b>Net Operating Revenue</b>	<b>\$ (306,617)</b>	<b>\$ 2,080,227</b>	<b>\$ 3,893,356</b>	<b>\$ 3,839,467</b>	<b>\$ 65,302</b>
<b>Note: Excludes restricted 115 Trust activities</b>					

## REVENUE RECAP

Total revenues of nearly \$53.2 million in the FY23 budget represent a \$4.5 million reduction or 7.8% decrease over FY22 budgeted revenues. Contract revenues of about \$11.8 million, combined with property tax revenues of \$38.2 million, represent some 94% of District revenues in the FY23 budget. The primary reason for the anticipated decrease in year-over-year revenues is the receipt of nonrecurring one-time “other” revenues received in FY22.

Other revenues, which account for roughly 6% of the District’s budget, are projected to decrease about \$6.8 million in comparison to the FY22 budget, to \$3.1 million in FY23. This is related to an assumed significant reduction in mutual aid recoveries, as well as one-time grant monies received in FY22 amounting to just over \$3.3 million.

Over the last five years, total revenues have increased by an average of about 8% annually.

## **EXPENDITURE RECAP**

As a service organization, salaries and benefits represent a projected 84% of total budgeted expenditures in FY23. Total non-capital expenditures for FY23 are projected to decrease about 0.7%, or roughly \$400,000, in comparison to the FY22 budget. Salary and benefit expenditures are projected to decrease about 2.8%, while services and supplies are projected to increase by about 13.2% in FY23.

Most significantly, while regular pay is increasing due to position additions referenced above, in combination with scheduled salary increases, the assumed reduction in mutual aid recoveries of about \$4.6 million in FY23 will also have a direct favorable impact on coverage (overtime) costs, since the vast majority of the associated staffing costs were incurred on an overtime basis. Accordingly, total salary and benefit costs in FY23 are projected to decrease over FY22 levels.

### ***FY23 Original Budget Document***

The FY23 Original budget document is attached to this staff report and contains a wealth of general information regarding the District, as well as detailed information regarding next year's proposed budget. The appropriate public notices regarding the workshop last month and this public budget hearing were published in the local newspaper, and posted at the District's administrative offices and on the District's website. A draft version of this budget has also been posted on the District's website.





# Chino Valley Fire District



*Medic Ambulance 66*

# 2022-23 Original Budget Chino Hills, California



*Proudly  
Serving the Cities of  
Chino, Chino Hills  
and portions of the  
County of San Bernardino*

***This page intentionally  
left blank***





# CHINO VALLEY FIRE DISTRICT

## 2022-23 Original Budget

### Table of Contents

---

Transmittal Letter.....	6
<b>Financial Trends</b>	
General Fund Revenues.....	32
General Fund Expenditures.....	35
General Fund Balance.....	39
GFOA Budget Award.....	43
GFOA ACFR Award .....	44
Original Budget Resolution.....	45
Mission, Vision & Values.....	47
<b>Organizational &amp; Introductory Information</b>	
District Overview.....	49
Board of Directors & District Management.....	53
Organizational Chart.....	54
Personnel Listing.....	55
Vision Statement Based Goals.....	56
Staffing Overview & Departmental Reporting.....	57
Account Code Structure.....	81
District Facilities.....	83
District Map.....	86
Budget Calendar.....	87
Budgetary Practices & Financial Policies.....	88
Budget Report Descriptions.....	95
<b>Budget Summary Information</b>	
Budget Summary.....	99
Budget Summary - Multi-Year Comparison.....	100
Changes in Fund Balance.....	101
<b>Budget Detail Information</b>	
Revenue History.....	103
Expenditure History.....	105
Divisional Expenditure History.....	107
Year-Over-Year Budget Comparisons.....	111
Budgeted Expenditures Variance Report.....	113
General Fund Expenditure Transactions.....	119



# CHINO VALLEY FIRE DISTRICT

## 2022-23 Original Budget

### Table of Contents

---

Long-Range Financial Planning Overview.....	138
Long-Range Financial Plan - 10-Year Outlook.....	140
Statistical Information.....	143
Glossary Information	
Glossary of Acronyms.....	161
Glossary of Terms.....	167
For Additional Information.....	171





# Chino Valley Fire District

14011 City Center Drive  
Chino Hills, CA 91709  
(909) 902-5260 Administration  
(909) 902-5250 Fax  
[Chinovalleyfire.org](http://Chinovalleyfire.org)

## Board of Directors

*Mike Kreeger*  
*President*

*John DeMonaco*  
*Vice President*

*Harvey Luth*

*Sarah Ramos-Evinger*  
*Winn Williams*

*Fire Chief*  
*Dave Williams*

**June 8, 2022**

As the Fire Chief of the Chino Valley Fire District, I am proud of the outstanding work accomplished over this past year by our personnel and Fire Board. I took on the role of Fire Chief in August 2021 after former Fire Chief Tim Shackleford announced his retirement. It has been a privilege to build upon the many great things established by my predecessor, the Board of Directors' foresight, and our personnel's dedication to the public.



The Chino Valley Fire District's mission is to provide exceptional service and to safeguard the community, and our *Mission, Vision and Values Policy Statement* (MVV) articulates the five cornerstones of the District's vision as well as our core values of faithfulness, integrity, respect and excellence. I am pleased to report that our CVFD personnel remain steadfastly focused on the District's mission and our core values.

This balanced budget will allow the District to further its vision to seek excellence in everything we do, remain transparent, appreciate our members, value the public trust above all else, and endeavor to learn and grow. I am pleased to present this 2022-23 Original budget, also referred to as the FY23 budget, to our Board of Directors, stakeholders, staff and the public. The FY23 budget represents a realistic yet conservatively based financial plan for the new fiscal year, ensuring that the District will continue to maintain exceptional, cost effective fire protection and emergency services as we safeguard the public.



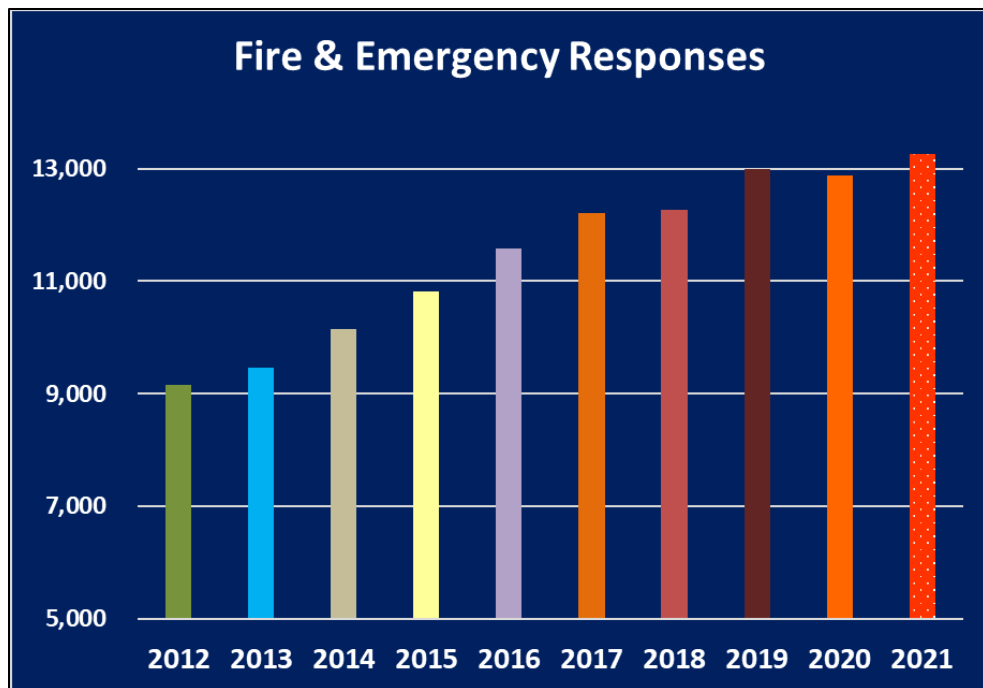
This past year has continued to yield remarkable challenges locally and beyond. We offer our condolences to the loved ones of those in our community who lost their lives amidst the COVID-19 pandemic. We recognize that this public health crisis has yielded significant personal and economic hardship for many of our residents.

Resilience has and will continue to be an important factor in the recovery process, and in spite of this continuing challenge, I am pleased to report that the state of the District is good.

New construction in the District and a strong local housing market continue to provide for growth in revenue. With this growth, the District will likely continue to experience challenges associated with greater demand for service in FY23, including increasing emergency call volumes and community risk reduction activities. Total calls for emergency service were 13.267 in 2021, an increase of about 3% over the prior year. In the last ten years, call volume has increased nearly 45% in aggregate.

Given the long-term growth patterns in call volume and continuing area real estate development, it is likely that the trend toward increasing emergency service demand will continue for

the next several years. That's why I'm pleased to announced that the District and the City of Chino Hills have entered into an agreement to construct a new fire station in Chino Hills. See additional information below regarding the Fire Station No. 68 construction project and its impact on the FY23 budget.



*Chart 1*



**Seeking Excellence, Remaining Transparent & Valuing the Public Trust** – The District participates in the Government Finance Officers Association (GFOA) financial reporting and budget presentation award programs. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles, to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure, and then to recognize individual governments that succeed in achieving that goal.

The GFOA established the Distinguished Budget Presentation Awards Program to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established

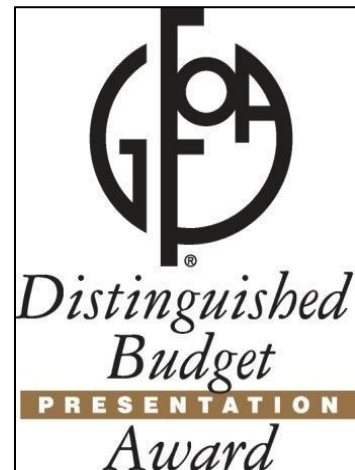
Special Districts Leadership Foundation - District of Distinction Since 2008

by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting, and then to recognize individual governments that succeed in achieving that goal.

I am pleased to report that the District once again earned these prestigious national awards this past year. The awards are further detailed elsewhere in this budget document.



Additionally, the District is accredited as a Platinum District of Distinction (DoD) by the Special District Leadership Foundation (SDLF). The SDLF is a 501(c)(3) organization dedicated to providing recognition and certification opportunities to special district officials and employees to enhance service to the public. SDLF is dedicated to excellence in local government.



The Platinum DoD award is SDLF's highest level of recognition for a special district. This award incorporates completion of all SDLF programs, and demonstrates a comprehensive approach toward excellence in district administration and governance.

I'd like to extend my sincere appreciation to our Board and staff for their continuing commitment to



participating in these prestigious award programs, which require significant ongoing effort to meet the rigorous requirements for maintaining eligibility. These awards evidence the District's commitment to public trust and transparency, and reinforce our dedication to the District's core values of faithfulness, integrity and excellence.

## FISCAL UNCERTAINTIES HEADING INTO FY23 BUDGET YEAR

**COVID Virus Variants and Continuing Threat of Lockdown** – Although COVID-19 vaccination strategies appear to be largely successful domestically, viral variants threaten the prospects for containment. The potential for significant new viral strains offers possible substantial impacts on the District, including but certainly not limited to, demand for emergency services which could overwhelm our service capabilities as well as those of the local and regional



Special Districts Leadership Foundation - District of Distinction Since 2008



healthcare systems, direct health impacts to our personnel, and financial concerns associated with the prospects for sudden, prolonged economic shutdown if mandated by public health authorities.



**Supply Chain Issues & Inflationary Conditions** – Supply chain issues and current inflationary conditions are anticipated to generally result in delays in receiving some products, supplies and equipment, while associated prices are likely to continue to rise. The District has incorporated known and anticipated price increases into the FY23 budget, as well as the potential impacts of supply chain delays, both from an operational and estimated timing of budgetary impact perspective.

Anticipated assembly line delays for fire apparatus, for example, requires thoughtful consideration and careful planning with regard to fleet management. For instance, the projected need for an aerial ladder truck for the opening of Fire Station No. 68, with a forecast build time of approximately 14 months and an estimated \$1.7 million apparatus cost, assuming approval by the Board in FY23, will result in an assignment of fund balance at the time of order next year, earmarking the funds for expenditure as part of the FY24 budget when the new ladder truck is anticipated to be received.



**Station No. 68 Construction Project** – The District and the City of Chino Hills have entered into a property transfer and development impact fee payment agreement associated with construction of Fire Station No. 68 in Chino Hills. Terms of the agreement call for the city to provide an unimproved four-acre parcel of land and \$8 million in funding to the District to construct and equip Station No. 68 near Soquel Canyon Parkway and Pipeline Avenue in Chino Hills. The project will be managed by the District, and any project costs above and beyond \$8 million would be the responsibility of the District.



The District has entered into an agreement with an architect for project design and management services for the Station No. 68 construction project, and \$650,000 has been included in the FY23 budget for architectural and engineering fees, as well as project management.

Additionally, \$140,583 has been included in the FY23 budget for permits, and various feasibility and environment studies related to station construction. The District will recognize offsetting revenue, up to the \$8 million, as project costs are incurred. Accordingly, \$790,583 in revenue is included in the FY23 budget as capital acquisitions revenue associated with this project.

Prior to FY23, approximately \$120,000 in project expenses had been incurred.

While the District generally believes that the initial \$8 million in project funding will cover project costs, the construction portion of the project is anticipated to go to a competitive bid process during the first half of FY23, and the District will be in a better position to fully access the fiscal impacts of the total project upon award of the bid. In FY22, the District's Board earmarked roughly \$1.1 for project contingency costs, above and beyond the \$8 million in contract funding. This is reflected in the Facility Acquisition and Maintenance Fund portion of committed fund balance, and is available should costs exceed \$8 million. See *Changes in Fund Balance* report for committed fund balances.



Once construction is complete and the station is certified for occupancy, the District will own and operate the facility, also assuming ongoing responsibility for staffing, operating and maintaining the new fire station. The new station is projected to be operational around January, 2024. Provision for the ongoing Station No. 68 projected operating costs has been included in the *Long-Range Financial Plan* in this budget.

**Ambulance Crisis** – The District's Board authorized the emergency purchase of up to four ambulances during FY22 as part of a public-private partnership with American Medical Response (AMR), San Bernardino County's exclusive private ambulance provider. This agreement provided for critically needed ambulances, operated by District staff, necessary for emergency patient transport in District, due to AMR staffing shortages.

This temporary arrangement was set to expire in late FY22, and it is unclear if the agreement in its current form or perhaps some variation thereof, might continue into FY23. In the meantime, the District has committed to additional staffing in FY23, in part, due to the potential for continuing patient emergency transport by District personnel. See *New This Year* section below for additional information regarding personnel additions.

### **Healthy Emergency Contingency and Unassigned Fund Balances**

I am pleased to report that although the District is facing these uncertainties headed into FY23, we are projecting a balance in the Emergency Contingency portion of Committed Fund balance of

nearly \$9.0 million and \$8.6 million in the Unassigned portion of Fund balance at June 30, 2022. These funds are readily available to offset general economic uncertainty in FY23. See *Changes in Fund Balance* for additional information regarding the District's projected Fund balances.

## NEW THIS YEAR

### Personnel Additions

I'm pleased to report that a total of nine new full-time positions are included in the FY23 budget, at a fully burdened cost estimate of about \$1.4 million, as follows:

- Six (6) firefighter/paramedics – Two added to the daily roster to staff another paramedic unit (ambulance, paramedic squad, etc.) until either the ambulance crisis is resolved or Station No. 68 is opened and these positions are assigned to the new station;
- Two (2) fire equipment mechanics – Transition previously contracted fleet repairs and maintenance to in-house for long-term cost savings and efficiency purposes;
- One (1) assistant to the fire chief – Management level administrative position to conduct high level analysis, work on special projects, and represent the office of the fire chief while interfacing with elected officials, staff and members of the community.



See *Personnel Listing* and *Staffing Overview & Departmental Reporting* for additional information.

### Restoration of Training Budget

I'm pleased to report that we're largely anticipating a return to normalcy with regard to mission-critical training. Accordingly, we intend to restore our training budget to largely pre-pandemic levels in FY23. Our training budget will be about \$385,000, compared to about \$290,000 in FY22, a roughly one-third increase over the previous year.

Highlights include:

- 🔥 Cardiac care program
- 🔥 Hazardous materials
- 🔥 Urban search and rescue



Special Districts Leadership Foundation - District of Distinction Since 2008



- 🔥 Auto extrication
- 🔥 Wildland firefighting
- 🔥 Peer support group
- 🔥 Aerial ladder truck training
- 🔥 Shift investigator program
- 🔥 Response technology integration

**Statewide Leadership** – I would like to acknowledge our Board of Directors for leading by example in taking active roles in statewide professional organizations for local government. The Board recognizes the very tangible benefits to the District that participation in leadership at the state level holds for our elected officials.

Board members currently involved in statewide leadership are as follows:

- **Board Vice President John DeMonaco**
  - *Committee Member, Legislative & Fiscal Committees – California Special Districts Association (CSDA)*
- **Board Member Sarah Ramos-Evinger**
  - *Committee Member, Professional Development & Membership Committees – CSDA*



## EXTENSIVE BUDGET DEVELOPMENT PROCESS



This document represents the culmination of a collaborative budget development process which officially kicked-off last December and spanned some six months. An extensive number of study and review sessions were held in support of the compilation of the budget, including a Budget Workshop in late May. The Preliminary and Final budget cycles have been consolidated into a single Original budget cycle and publication. This consolidation of budget cycles provides for a more streamlined and efficient budget process. The FY23 *Budget Calendar* is included in this budget document for reference.

Special Districts Leadership Foundation - District of Distinction Since 2008

**BUDGET OVERVIEW*****No Changes Between Proposed and Adopted Budget***

I am pleased to report that there are no changes between the District's proposed and adopted FY23 Original Budget.

***Highlights***

Highlights of the FY23 budget include a balanced budget, with a modest operating surplus of \$1,580. Total revenues and expenditures are budgeted at nearly \$53.2 million. Unrestricted ending Fund balance is projected to be about \$26.0 million at June 30, 2023.

Property tax-related revenues are forecast at a year-over-year growth rate of about 4.9%, while total expenditures are anticipated to decrease over FY22 levels by about 1.5%. See Table 1 below for a five-year summary budget comparison. Additional details regarding revenues and expenditures are summarized below.

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2023 Original Budget
<b>Fund: 100 / 500 General Fund</b>					
<b>Revenue</b>					
4000 - Property tax revenue	\$ 30,904,228	\$ 32,907,802	\$ 35,001,556	\$ 36,443,436	\$ 38,242,619
4100 - Contract revenue	9,976,808	10,236,270	11,042,545	11,255,485	11,788,511
4200 - Other revenue	3,068,599	2,277,003	5,237,353	9,970,855	3,142,180
<b>Revenue Totals</b>	<b>\$ 43,949,635</b>	<b>\$ 45,421,075</b>	<b>\$ 51,281,454</b>	<b>\$ 57,669,776</b>	<b>\$ 53,173,310</b>
<b>Expenditures</b>					
6000 - Salaries and benefits	\$ 35,600,510	\$ 36,806,449	\$ 40,180,442	\$ 45,615,453	\$ 44,332,516
7000 - Services and supplies	5,938,153	5,583,169	5,399,428	6,733,364	7,622,839
8000 - Capital outlay	2,828,500	1,040,230	3,818,977	1,631,627	1,216,375
<b>Expenditure Totals</b>	<b>\$ 44,367,163</b>	<b>\$ 43,429,848</b>	<b>\$ 49,398,847</b>	<b>\$ 53,980,444</b>	<b>\$ 53,171,730</b>
<b>Net Change in Fund Balance</b>	<b>\$ (417,528)</b>	<b>\$ 1,991,227</b>	<b>\$ 1,882,607</b>	<b>\$ 3,689,332</b>	<b>\$ 1,580</b>
<b>Transfers In - Capital Replacement</b>	<b>\$ 110,911</b>	<b>\$ 89,000</b>	<b>\$ 2,010,749</b>	<b>\$ 150,135</b>	<b>\$ 63,722</b>
<b>Net Operating Revenue</b>	<b>\$ (306,617)</b>	<b>\$ 2,080,227</b>	<b>\$ 3,893,356</b>	<b>\$ 3,839,467</b>	<b>\$ 65,302</b>
<b>Note: Excludes restricted 115 Trust activities</b>					

***Table 1*****REVENUE RECAP**

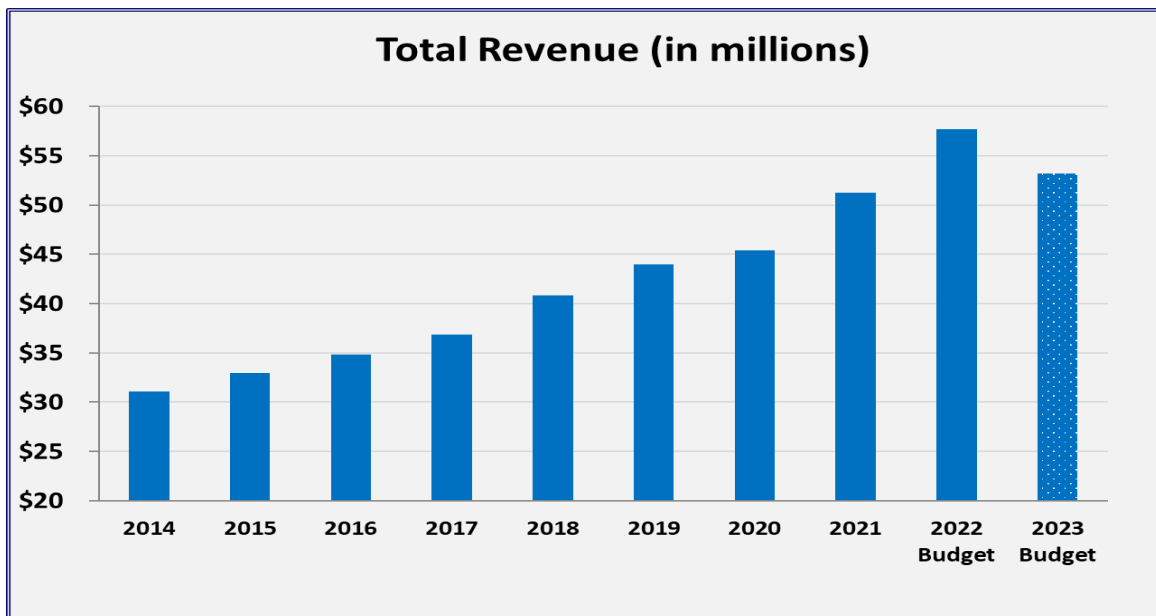
Total revenues of nearly \$53.2 million in the FY23 budget represent a \$4.5 million reduction or 7.8% decrease over FY22 budgeted revenues. Contract revenues of about \$11.8 million, combined with property tax revenues of \$38.2 million, represent some 94% of District revenues in the FY23

budget. As further explained below, the primary reason for the anticipated decrease in year-over-year revenues is the receipt of nonrecurring one-time “other” revenues received in FY22.

Over the last five years, total revenues have increased by an average of about 8% annually. The revenue mix by major category is depicted in Chart 2 below.



*Chart 2*

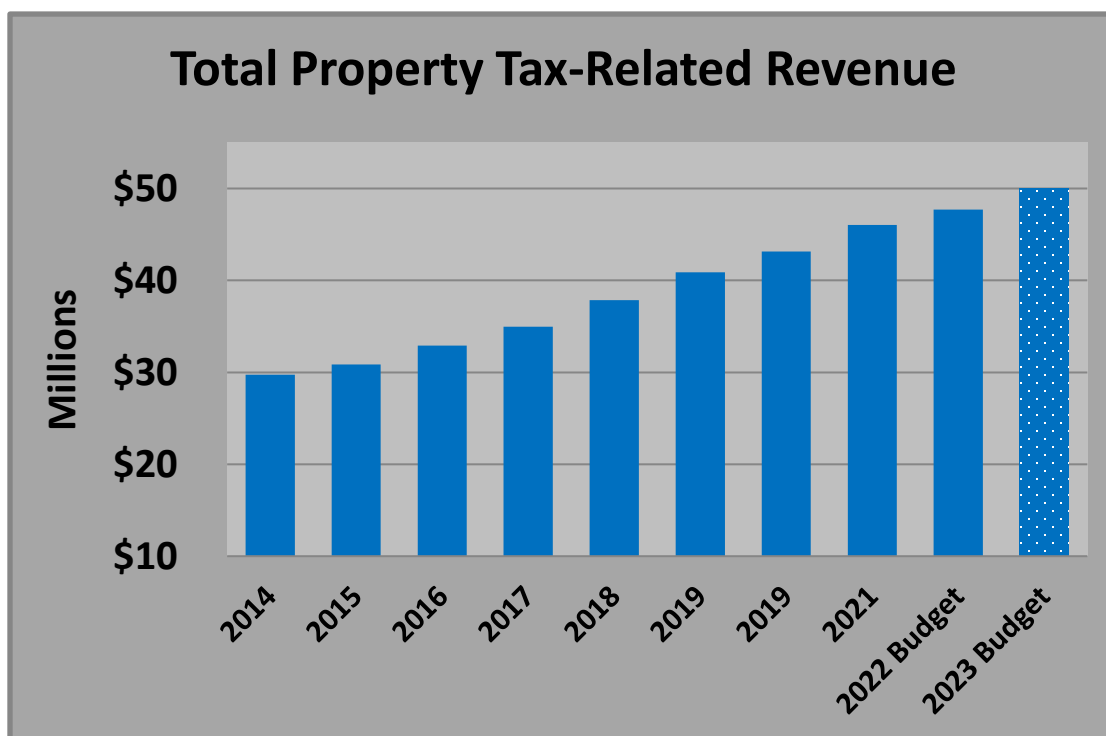


*Chart 3*

***Property Tax-Related Revenues***

The District receives direct property tax revenues for tax rate areas (TRA) within the cities of Chino and Chino Hills, as well as adjacent unincorporated areas of San Bernardino County located within the District's service area. Primarily as a result of now former redevelopment areas in the City of Chino, direct property tax payments received by the District for Chino TRA average less than half of the average property tax share received by the District for non-Chino TRA elsewhere within our jurisdiction. An equity agreement between Chino and the District provides for annual contract revenue payments to the District, when combined with direct property tax payments received by the District for Chino TRA, equivalent to the average property tax share received by the District in non-Chino TRA. For non-Chino TRA, the District receives its full property tax share directly through the County of San Bernardino.

The analysis and projection of property tax-related revenues, both direct property tax revenue combined with the aforementioned equity agreement revenue, is critical to the District's budget. These revenues have been forecast in close cooperation with the District's property tax consultant, with achievable, yet conservative estimates for growth in revenues. A thorough review of the tax role has been completed, including projected assessed values and forecasts for additions to the tax role for new construction within the District. Revenues have also been validated in comparison to FY22 updated projections as well as longer-term historical trends, with an emphasis on revenue trends over the last five years. Property tax-related revenues have increased on average 5.7% over the last five years.

***Chart 4***

Special Districts Leadership Foundation - District of Distinction Since 2008

The District's 4.9% conservatively forecasted growth rate in property tax-related revenues is attributable to annual valuation changes, projected additions of new development to the tax rolls, and other property tax adjustments for FY23.

Major components of property-tax related revenues are as follows:

<b>PROPERTY-TAX RELATED REVENUES</b>						
<b>(in millions)</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>FY23 vs FY22 Change</b>
Secured property taxes	\$27.5	\$29.5	\$31.0	\$33.1	\$34.6	\$1.5
Current services	\$10.0	\$10.2	\$11.0	\$11.3	\$11.8	\$0.5
Unsecured property taxes	\$1.2	\$1.3	\$1.4	\$1.4	\$1.4	\$0.0
Property taxes - prior and penalty	\$0.8	\$0.8	\$1.0	\$0.8	\$0.8	\$0.0
All other property taxes	\$1.4	\$1.3	\$1.6	\$1.1	\$1.5	\$0.3
	<b>\$40.9</b>	<b>\$43.2</b>	<b>\$46.0</b>	<b>\$47.7</b>	<b>\$50.0</b>	<b>\$2.3</b>

*Table 2*

### ***Other Revenues***

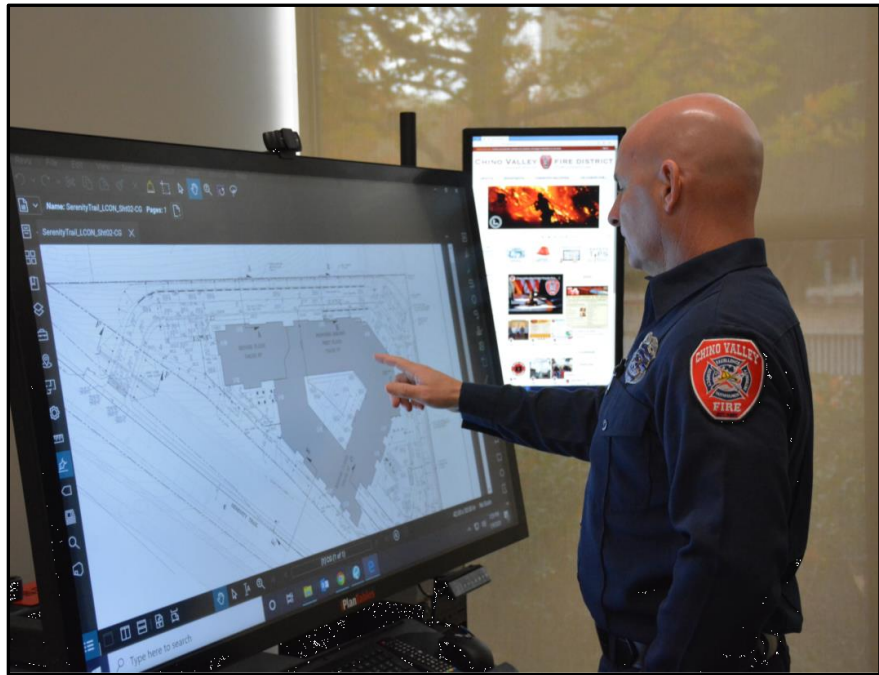
Other revenues, which account for roughly 6% of the District's budget, are projected to decrease about \$6.8 million in comparison to the FY22 budget, to \$3.1 million in FY23. This is related to an assumed significant reduction in mutual aid recoveries, as well as one-time grant monies received in FY22, as further described below. Major components of other revenues are as follows:

<b>OTHER REVENUES</b>						
<b>(in millions)</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22 Budget</b>	<b>FY23 Budget</b>	<b>FY23 vs FY22 Change</b>
Permit & inspection fees	\$1.3	\$1.4	\$1.4	\$1.3	\$1.6	\$0.3
Mutual aid recoveries	\$0.9	\$0.4	\$3.7	\$5.1	\$0.5	(\$4.6)
All other	\$0.9	\$0.5	\$0.2	\$3.6	\$1.1	(\$2.5)
	<b>\$3.1</b>	<b>\$2.3</b>	<b>\$5.2</b>	<b>\$10.0</b>	<b>\$3.1</b>	<b>(\$6.8)</b>

*Table 3*



Permit and inspection fee revenues result from the recovery of costs for fire prevention activities such as new construction planning and special event permits, and annual fire and life safety inspections of permitted occupancies such as places of assembly, high piled storage locations and hazardous materials operation. User fees for FY23 are projected to increase about \$300,000, or roughly 23% over FY22 budget, levels based largely on favorable trends in new construction activity, in part, due to pandemic backlogged projects anticipated to move forward in FY23.



Mutual aid recoveries, which includes reimbursements from state and federal agencies for emergency responses to out-of-area incidents, can be extremely volatile from year-to-year and difficult to project due to the highly unpredictable nature of those events. Also included in this account for FY22, are revenues associated with ambulance transport which have not been assumed to be continuing into FY23, based on the best available information at this time. In total, about \$4.6 million in mutual aid revenues from FY22 are not assumed to be nonrecurring in FY23.

Additionally, other revenues in FY22 included about \$3.3 million in one-time grant revenues received from a state COVID-19 relief fund for special districts.

## EXPENDITURE RECAP

As a service organization, salaries and benefits represent a projected 84% of total budgeted expenditures in FY23. Total non-capital expenditures for FY23 are projected to decrease about 0.7%, or roughly \$400,000, in comparison to the FY22 budget. Salary and benefit expenditures are projected to decrease about 2.8%, while services and supplies are projected to increase by about 13.2% in FY23.

See Tables 4 and 5 below for specifics regarding year-over-year changes in salaries and benefits, and services and supplies, respectively.



Chart 5

**Salaries and benefits**

As work shifts for the vast majority of safety positions require constant staffing, open or vacant positions result in associated work shifts being covered on an overtime rate basis. The District develops projections for the number of anticipated

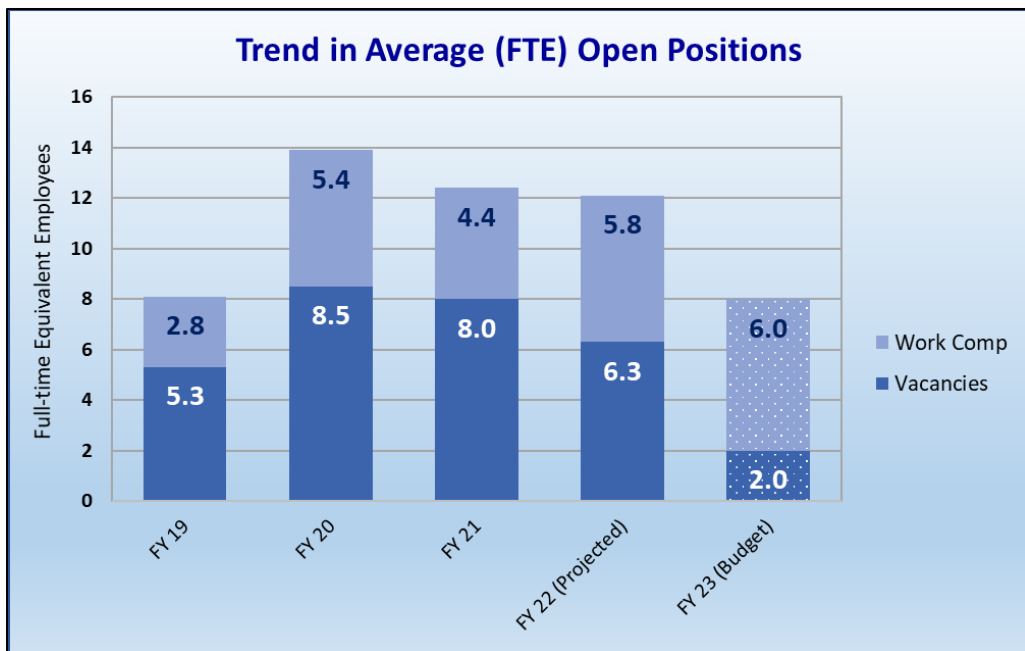


Chart 6

open positions each year for budgetary purposes. Open positions are created through a combination of retirements and other separations of employment. Chart 6 details the five-year trend in open positions, including for staff off work due to worker's compensation illness and injury, as further described below. The District anticipates a lower average open position vacancy factor in FY23, due primarily to fewer open positions at the end of FY22.

While vacant constantly staffed positions result in higher coverage (overtime) costs, the vacancies also result in lower regular salaries and employee benefits costs. For FY23, on average, the total cost to staff an open safety position on an overtime basis is projected to be substantially equivalent to that of a benefitted regular employee.

With regard to work comp vacancies, salary and benefit continuation is incurred for employees off work due to illness and injury, while additional coverage costs are incurred to ensure constant staffing levels. The greater the number of work comp vacancies, the more significant impact will be on coverage costs. For FY23, work comp vacancies are projected at a level similar to the forecast for FY22.

Although nine new positions are budgeted for FY23, total salaries and benefits are projected to decrease by 2.8%, or \$1.3 million in FY23. Major components of the change are summarized in Table 4 below.

<b>Projected Year-Over-Year Adjusted Salaries &amp; Benefits Changes (Net)</b>	
<b>Description</b>	<b>% Change vs. FY22 Budget</b>
Regular pay	3.2%
Coverage costs (overtime)	(7.2%)
Health benefits	1.4%
All other changes (net)	(0.2%)
<b>Total adjusted projected salaries &amp; benefits changes (net)</b>	<b>(2.8%)</b>

*Table 4*

Most significantly, regular pay is increasing due to position additions, in combination with scheduled salary increases. The aforementioned assumed reduction in mutual aid recoveries of about \$4.6 million in FY23 will also have a direct favorable impact on coverage (overtime) costs, since the vast majority of the associated staffing costs were incurred on an overtime basis. Accordingly, total salary and benefit costs in FY23 are projected to decrease over FY22 levels.

### **Services and supplies**

Services and supplies are expected to increase by about \$890,000, or 13.2%, on a net basis over the FY22 budget. Major components of the net increase are summarized below:

<b>Projected Year-Over-Year Services and Supplies Changes (Net)</b>	
<b>Description</b>	<b>% Change vs. FY22 Budget</b>
Small tools and equipment	1.2%
Inventory equipment	1.6%
County services	1.8%
Fuel	1.5%
Services – other	3.0%
Structure maintenance	1.4%
All other miscellaneous changes (net)	2.7%
<b>Total projected services and supplies changes (net)</b>	<b>13.2%</b>

*Table 5*

Most significantly, the budgets for various equipment accounts and structure maintenance are projected to be significantly impacted by inflationary factors in FY23. Fuel prices had risen significantly in late FY22, a trend expected to continue into FY23 and assumed in the new budget. Service - other includes the full costs associated with the wildland contract with Cal Fire, about \$140,000 of which was previously covered by the City of Chino Hills. As part of the agreement with Chino Hills to fund construction for Fire Station No. 68, the District agreed to bear the full cost of the Cal Fire agreement for wildland fire protection, with FY23 being the first full year of implementation.

### **Capital outlay**

The FY23 budget includes about \$1.2 million in capital outlay, most significantly:

- Fire Station No. 68 Construction Project - Nearly \$800,000 for architectural services and project studies in preparation for and in conjunction with the construction project
- Hazmat spectroscopy monitor - \$140,000
- X Series Advanced monitor/defibrillator (2) - \$94,000

Substantially all proposed FY23 capital outlay will be recurring in nature.

See the *Budgeted Expenditures Variance Report* and the *Budget Transactions* reports for detailed expenditure variances and additional information on budgeted line items, including capital outlay.

## OTHER INITIATIVES FUNDED THROUGH THIS BUDGET

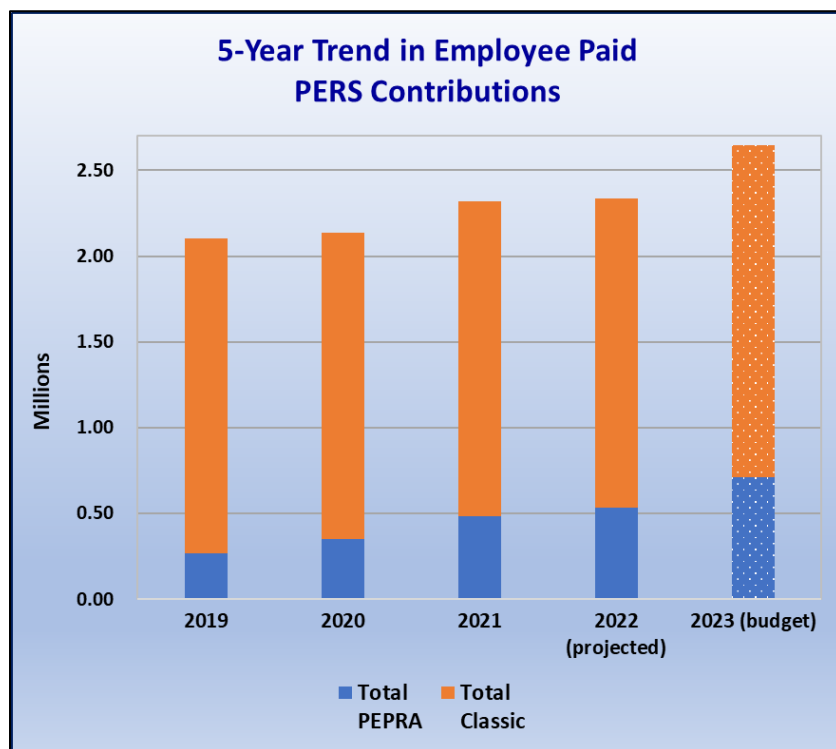
There are a number of projects, purchases and other initiatives which will be undertaken in FY23 with funding from this budget, including:

- Employee cost sharing of retirement contributions by all retirement-eligible personnel, resulting in a projected nearly \$2.6 million in cost savings for the District
- Wildland fire protection agreement with Cal Fire – approximately \$415,000
- Wellness exams for safety personnel - \$67,830
- Emergency services worker training classes, drills, exercises and other instruction amounting to nearly \$180,000

## OTHER ECONOMIC AND OPERATIONAL ISSUES

### Continuing Pension Cost Mitigation

While I'm pleased to present this balanced budget to the Board, and while the state of the District's overall financial condition is stable, like other government agencies in California, particularly those with public safety retirement plans, we are not immune to the effects of the public pension crisis. Pension cost issues have been and will continue for the next decade plus, to be a significant budgetary concern for government agencies throughout the state and across the nation.



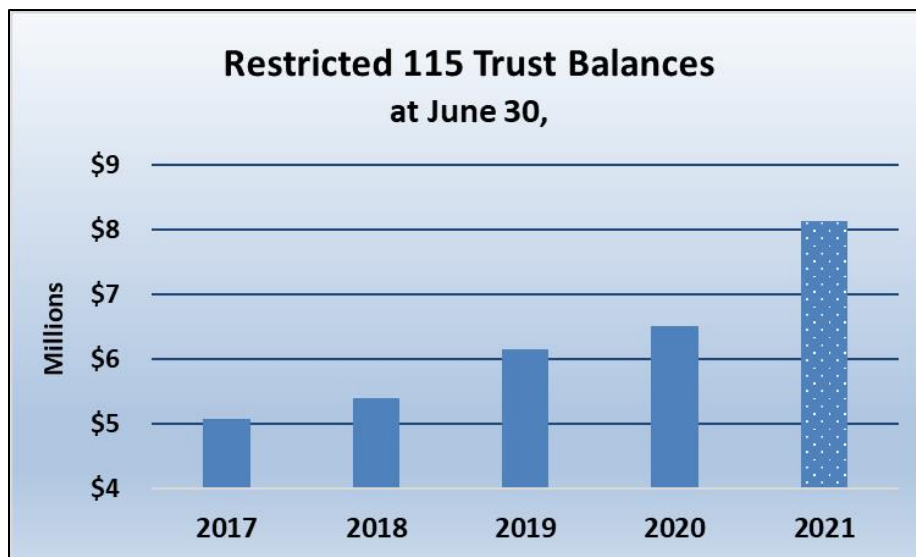
*Chart 7*

**Pension Cost Sharing** – I am pleased to report that our classic retirement status employees are contributing 12% of qualified pay, and classic miscellaneous members contributing 11% of pay toward retirement. This compares very favorably to the statutorily required CalPERS member contributions of 9% and 8% for safety and miscellaneous retirement plan members, respectively. Full pension reform has only been possible through the shared commitment and partnership of the District’s Board of Directors, our labor groups and unrepresented management and confidential personnel.

Cumulatively, including our projections for FY23, some \$16.3 million will have been contributed by our employees toward retirement benefit costs over the now nine-year period since employee pension cost sharing began. Chart 7 above depicts five-year employee retirement contributions, including amounts contributed by both PEPRAs and Classic status pension plan employees.

**Section 115 Trust/Accelerated Retirement Funding** – The District’s Section 115 Retirement Trust was initially funded with \$5 million from District reserves late in FY17. In conjunction with the establishment of the Retirement Trust, a Board policy was adopted allocating up to 1/3 of annual budget surpluses for further reduction of pension liabilities. A five-member employee Trust Investment Committee was authorized by the Board to oversee the investments of the Retirement Trust, working with the trust administrator and professional investment advisor, PFM Asset Management, LLC, a 5.5% average annualized return benchmark has been established by the Committee for Retirement Trust fund investment purposes.

At June 30, 2021, the Trust account balance stood at about \$8.1 million. Chart 8 depicts the 115

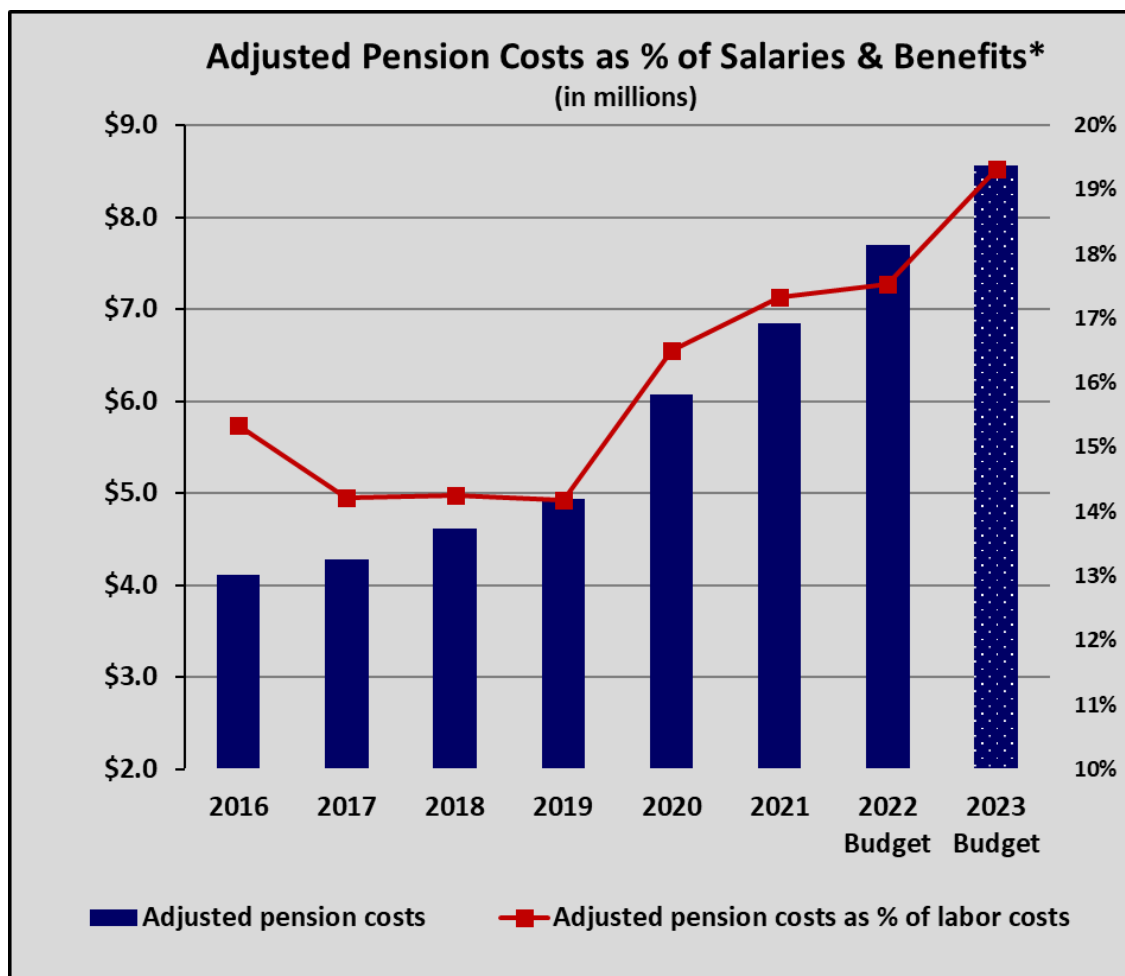


*Chart 8*

Trust annual balances at June 30, each year since inception. The District intends to utilize funds accumulated in the Retirement Trust for budget stabilization purposes, drawing from the Retirement Trust to fund pension obligations during years of significant budgetary constraint or fiscal emergency.



The District's commitment to accelerated pension funding, combined with employee cost sharing, clearly demonstrates our ongoing pledge to proactive pension cost management. Chart 9 below depicts the District's historical required net pension contributions as a percentage of total salaries benefits costs over the eight-year period since the District started tracking our pension costs in this manner. While the District has been largely successful in mitigating increases in pension costs over these last several years, pension expense, both in absolute dollars and as a percent of total salary and benefit costs are on the rise, primarily due to the unfunded actuarial liability (UAL) payment issues referenced below.



**Chart 9**

*\*Exclusive of one-time discretionary pension contributions.*

**Projected Increases in CalPERS Costs** – Retirement plan costs involve two basic cost components: the normal cost rate, expressed as a percentage of payroll, and the UAL, which is a fixed amount minimum payment due each fiscal year.

CalPERS has implemented an aggressive plan to increase the funded status of retirement plans through a significant ramp-up of fixed amount UAL payments by employers over a multi-year phase-in period. The District receives an annual actuarial plan valuation of its retirement plans from CalPERS each year. The most recent valuation available is for the plan year ended June 30, 2020, which sets retirement contribution rates for FY23.

Table 6 below is derived from the June 30, 2020 CalPERS valuations for the District's classic member retirement plans and also sets forth the projected future employer contributions for UAL over the next five years beyond FY23. These estimates project fixed amount UAL payments going from \$4.38 million in FY23, to \$5.90 million in FY28, about a 35% increase over the five-year period.



UAL payments for the District are currently projected to peak in about 10 years, after which, based on actuarial assumptions, annual UAL payments will begin decreasing over the following 15 or so years of the amortization period. The higher front-ended UAL payment schedule should contribute to a significantly higher funded plan status over time than would have otherwise been achieved.

		CalPERS Projected Future Employer Contributions (UAL)				
(in millions)	FY23	FY24	FY25	FY26	FY27	FY28
<b>Safety</b>	\$4.10	\$4.50	\$4.86	\$5.31	\$5.43	\$5.56
<b>Miscellaneous</b>	0.28	0.27	0.29	0.31	0.33	0.34
<b>TOTAL</b>	<b>\$4.38</b>	<b>\$4.77</b>	<b>\$5.15</b>	<b>\$5.62</b>	<b>\$5.76</b>	<b>\$5.90</b>

*Table 6*

Pension cost projections are subject to change depending on a number of factors and assumptions. The District is committed to proactive management of its long-term pension obligations. Only in the last seven or so years has CalPERS modified its policies to allow for additional discretionary pension plan contributions. As set forth in Table 7 below, since FY17, the District has contributed a combined \$8.6 million to the 115 Retirement Trust and/or directly to CalPERS in the form additional discretionary payments. These payments are above and beyond the required minimums, which are reflected in Table 6 above. The additional nearly \$870,000 payment to CalPERS in FY22 will be favorably reflected in the June 30, 2022 actuarial valuation, setting contribution amounts for FY25.



(in millions)	Additional Discretionary Funding Contributions Toward Pension Obligations				
	FY17	FY18	FY19	FY21	FY22
<b>Retirement Trust</b>	\$5.0	-	\$0.38	\$0.17	\$0.87
<b>CalPERS</b>	-	\$0.45	\$0.38	\$0.50	\$0.87
<b>TOTAL</b>	<b>\$5.0</b>	<b>\$0.45</b>	<b>\$0.76</b>	<b>\$0.67</b>	<b>\$1.74</b>

Table 7

Although a significant budget surplus is not anticipated in the FY23 budget, the Board has directed staff to report back at mid-year annually regarding opportunities to continue to accelerate pension funding. Should such accelerated discretionary funding be approved by the Board at mid-year in FY23, a budget amendment would be executed at that time.

While the District's aforementioned pension mitigation strategies will provide a measure of relief to the significant projected retirement cost increases over the next several years, additional deliberate action will need to be undertaken over time to proactively address the rising costs of pensions. It is anticipated that the District will consider the use of one-time monies, as available, as well as other funding opportunities and strategies over time to continue to accelerate extinguishment of pension liabilities.

The trends in funded ratio, or funded status of a pension plan, is generally considered one significant indicator as to the soundness or health of a retirement plan, albeit a point-in-time measurement. CalPERS refers to funded status is an assessment of the need for future employer contributions based on the selected actuarial cost method used to fund the plan. As reflected in Table 8 below, and reported in the most recently available actuarial retirement valuations, as of June 30, 2019 and 2020, and the funded ratio of the District's respective retirement plans was as follows:

CalPERS Pension Plan Funded Ratio As Of		
Retirement Plan	June 30, 2019	June 30, 2020
Safety Classic	75.7%	75.9%
Safety PEPRA	95.6%	92.9%
Miscellaneous Classic	77.3%	77.7%
Miscellaneous PEPRA	96.8%	94.2%

Table 8

The *Staffing Overview & Department Reporting* document in this budget provides specifics regarding pension benefit formulas for the various retirement benefit classes of employees.

**Discount Rate Changes Impacting FY23 Rates & Beyond** – During FY22, CalPERS announced an additional lowering of its discount rate from 7.0% to 6.8%. The discount rate is the assumed annual rate of return on retirement plan investments. Lowering of the discount rate means that CalPERS retirement plans will see increases in benefit costs, translating to higher employer contributions over time.

The benefits of reducing the discount rate include the strengthening of the long-term sustainability of the pension fund. The lower rates will improve the likelihood of CalPERS meeting or exceeding assumed rates of return long-term, as well as reducing investment volatility in the CalPERS investment portfolio, and ultimately translating to a higher funded plan status over time.

In FY19, CalPERS had announced a phased-in lowering of the discount rate from 7.5% to 7.0%. The fiscal impacts of discount rate reductions will be fully phased-in by FY25, and are included in CalPERS rate projections provided in the District's annual actuarial valuations.

**June 30, 2021 Actuarial Valuations** – The June 30, 2021 actuarial valuations from CalPERS are due for publication in early FY23. As this additional information becomes available, it will be factored into future retirement cost projections, as well as associated budgets and our long-range financial plan.

See the *Long-Range Financial Planning Overview* for additional information regarding projected long-term pension contribution fiscal impacts to the District.

### **Succession Planning and Related Issues**

**Senior Leadership Transitions** – In addition to my predecessor retiring in FY22, our human resources director also retired in FY22, and our finance director will be retiring at the end of FY22. I am pleased to report that we've hired a very capable new finance director and have established a comprehensive onboarding plan with our outgoing finance director, to ensure a smooth transition. We are also in process of recruiting for a new human resources director and anticipate the position to be filled in early FY23. In the meantime, we've contracted with an experienced interim human resources director to capably fill that role temporarily.

Two Administrative Battalion Chief positions were created, funded and staffed through internal promotions within the last few years. These management positions offer valuable high-level experience to potential future senior leaders of this organization. It is anticipated that these positions will be transitioned to shift BC positions when Battalion Two is initiated in conjunction with the opening of Fire Station No. 68, which is projected to be operational in mid-FY24.

**Fire Station No. 68 Staffing** – Additionally, as previously mentioned, with the funding of six new firefighter/paramedic positions in the FY23 budget, this advanced staffing plan for Fire Station No. 68 will ensure a smooth staffing transition when we open the new station.

**Ongoing Firefighter/Paramedic Recruitment** – The competition for recruitment of talented and experienced sworn fire personnel in southern California is fierce. As many organizations have experienced in recent years, the District has realized a significant number of retirements, particularly in the firefighter/paramedic ranks. We are continuing to aggressively pursue a variety of ways to creatively attract talented prospective public servants to the District.



## **FINANCIAL TRENDS**

I also wanted to bring to your attention, the *Financial Trends* section of this budget document which immediately follows the Transmittal Letter. The Financial Trends report contains a number of graphic depictions of key historical long-term trends in revenues, expenditures and changes in Fund balance. While we are forward focused with eye on the future, there is much we can glean from past performance and recent financial trends.

## **STRATEGIC GOALS**

The District's *Vision Statement Based Goals* are included in this budget document along with associated department level goals in the *Staffing Overview & Departmental Reporting* section of the budget. The District will be looking to establish new organizational strategic goals during FY23, and I'd like to take this opportunity to thank our Board of Directors in advance for their willingness to engage in a public goal setting process. We will agendaize this for discussion and further board direction at an upcoming board meeting in the near future.

## **FUND BALANCE**

This balanced budget allows the District to maintain a total Fund balance at June 30, 2023 projected at about \$34.2 million, with roughly \$26.0 million unrestricted, with in excess of \$8 million held in restricted funds in the Section 115 Retirement Trust, exclusively available for the funding of pension obligations. I am pleased that the District is in a position to make this important and substantial long-term commitment toward the effective management of pension liabilities. The projected balance in unrestricted Fund balance at June 30, 2023 represents approximately 49% of budgeted FY23 expenditures. See the *Changes in Fund Balance* document in this budget for additional details on Fund balance.

**BUDGETARY COMPLIANCE WITH FINANCIAL POLICIES**

I am pleased to confirm that the FY23 budget complies with all of the District's relevant financial policies. A summary of the District's financial policies is included in the *Budgetary Practices & Financial Policies* document of this budget.

**CONCLUSION*****Budgetary Priorities***

The FY23 budget presents a healthy, structurally balanced and financially prudent roadmap for next fiscal year and sets a very positive tone for the future. This budget will enable the District to maintain high quality fire and emergency response services, while continuing to place a top priority on the health and safety of the public and our staff.

Heading into the last couple of annual budget cycles, there were significant operational and economic uncertainties due to the many unknowns associated with the COVID-19 pandemic. While some of those uncertainties remain as we move in FY23, it is the District's priority to move forward with confidence that better days lie ahead. Our expanded training budget, the Fire Station No. 68 construction project, ongoing aggressive pension liability management, and continuing to explore the long-term prospects for our District ambulance transport, are top priorities for FY23.

***Financial Stewardship***

The revenue projections used are achievable and take into consideration a number of variables and uncertainties, while budgetary expenditures have been thoroughly vetted over a budget



development cycle spanning some six months. The District is also committed to prudent long-term financial stewardship through efficient operational and budget management processes, including cutting costs whenever feasible to do so. The Budget Workshop in May, as well as the various other public meetings and working sessions outlined in the *Budget Calendar* have provided ample opportunity

for staff, public and Board input regarding the FY23 Budget.

Special Districts Leadership Foundation - District of Distinction Since 2008

June 8, 2022

## TRANSMITTAL LETTER

---

Our *Long-Range Financial Plan* evidences the District's commitment to the long-term health of our organization and the forward-thinking dedication of our Board of Directors to the taxpayers of our community.

### *Acknowledgements*

Thanks to the cities of Chino and Chino Hills, and the County of San Bernardino for their continuing support of and public safety partnership with the District. A special thank you to the Board of Directors for the direction, support and leadership you've provided to the District.

Thanks as well to the taxpaying public, our residents and area businesses for their cooperation, support and partnership in making the Chino Valley an outstanding community to live, work and play, especially over these many months of the pandemic.

Finally, my appreciation is also extended to all staff for their ongoing dedication and commitment to serving our community, again, especially during this COVID-19 pandemic. On behalf of our Board of Directors and myself, I thank you for all that your do.

Sincerely,



**Dave Williams**  
**Fire Chief**





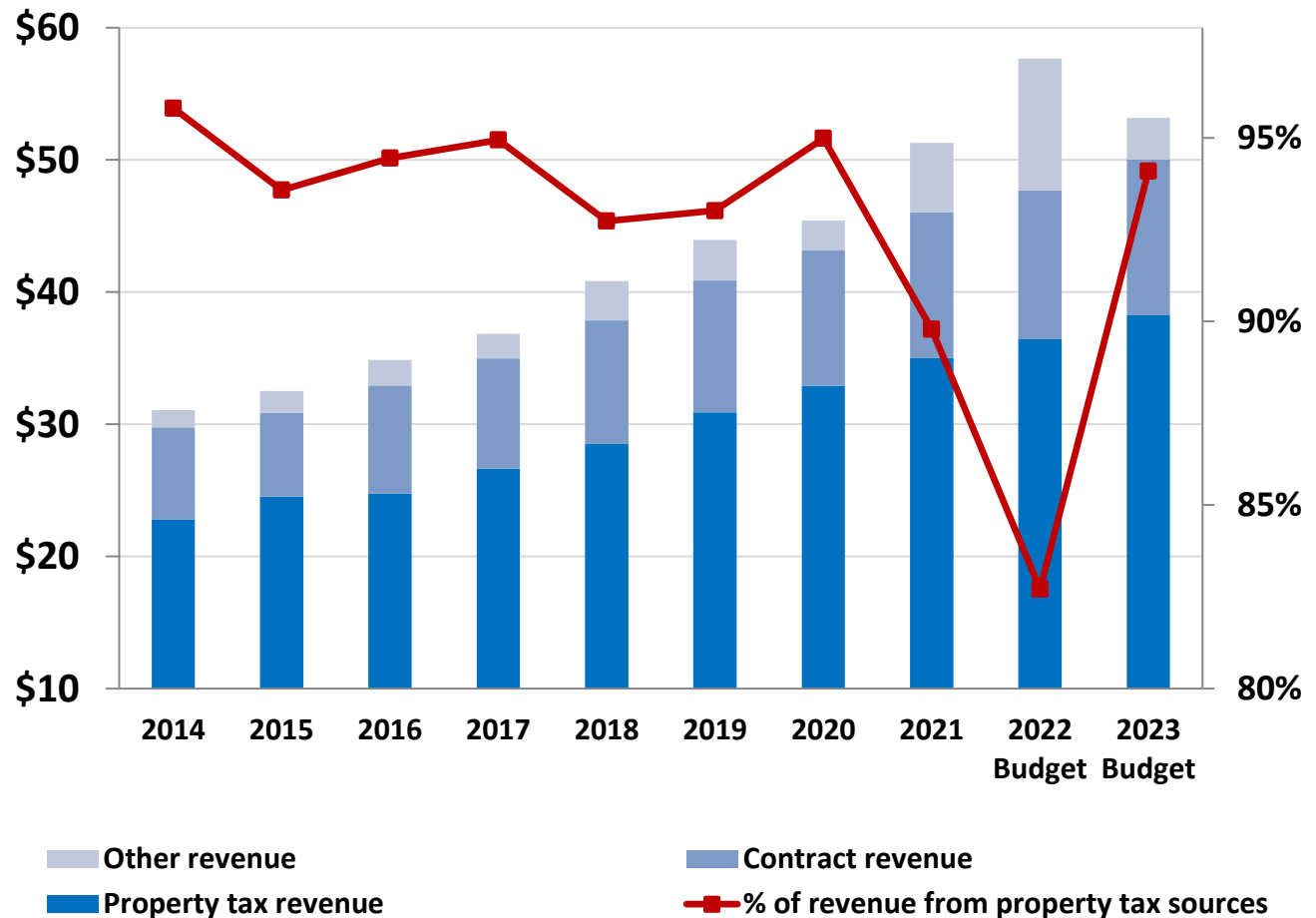


# FINANCIAL TRENDS



# General Fund Revenues

**Trends in Total Revenue (in millions)**



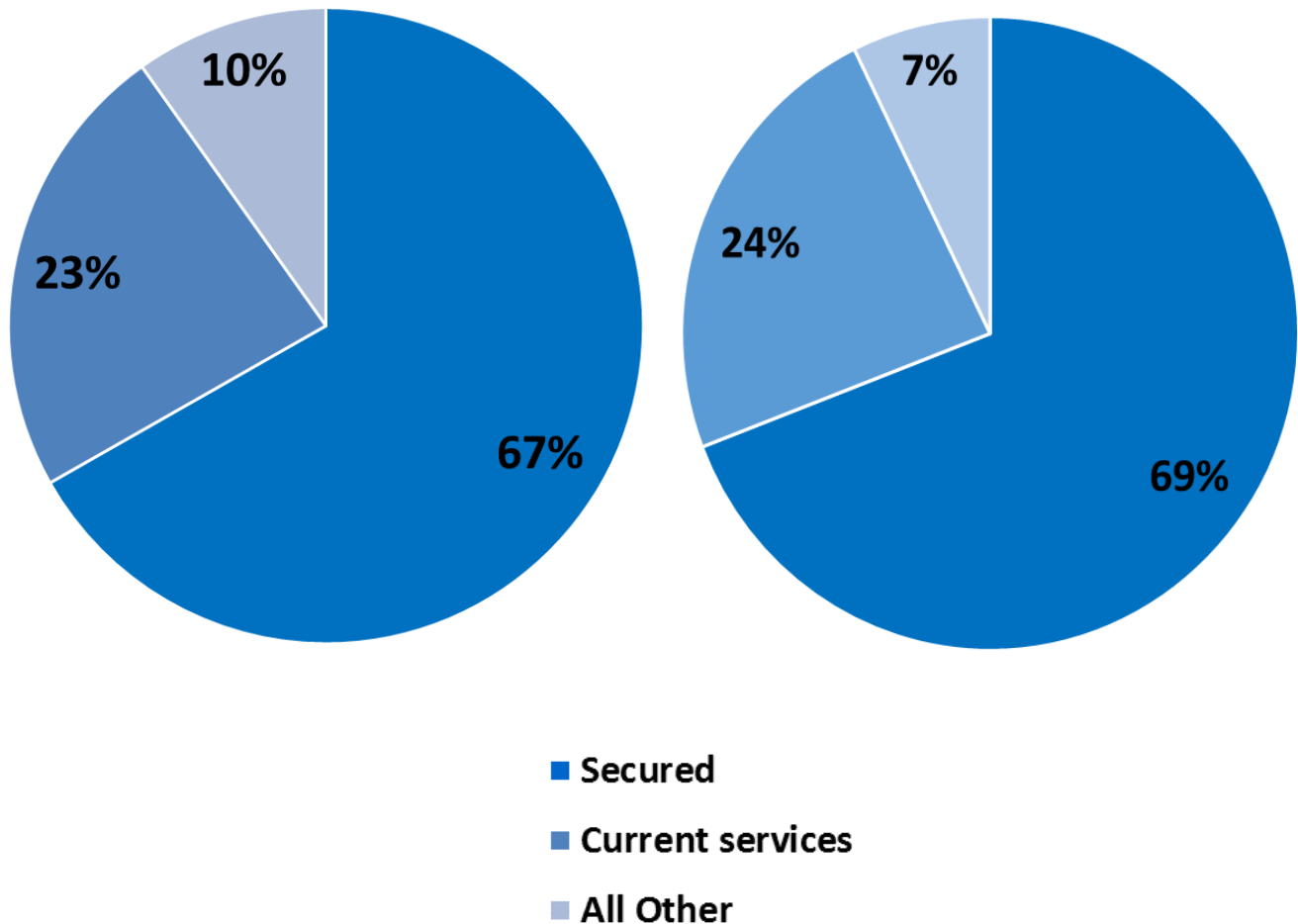
With the notable exception of FY22, property tax-related revenues, including both direct property tax receipts and property tax equivalencies received under contract have ranged from about 90% to 96% of total General Fund resources over the last ten years, and are projected to be about 94% of total revenues in the FY23 budget. Total revenues have increased, on average, roughly about 8.0% on an annualized basis over the last ten years. Nonrecurring, one-time mutual aid and grant revenues received in FY22, resulted in annual record revenues, distorting the trend in revenue percent of total revenues from property tax sources. Adjusting for one-time revenues in FY22, property tax revenues would have amounted to about 92% of total revenues.



# Major General Fund Revenues – Property Taxes

**FY14 ACTUALS - \$29.8 million**

**FY23 BUDGET - \$50.0 million**

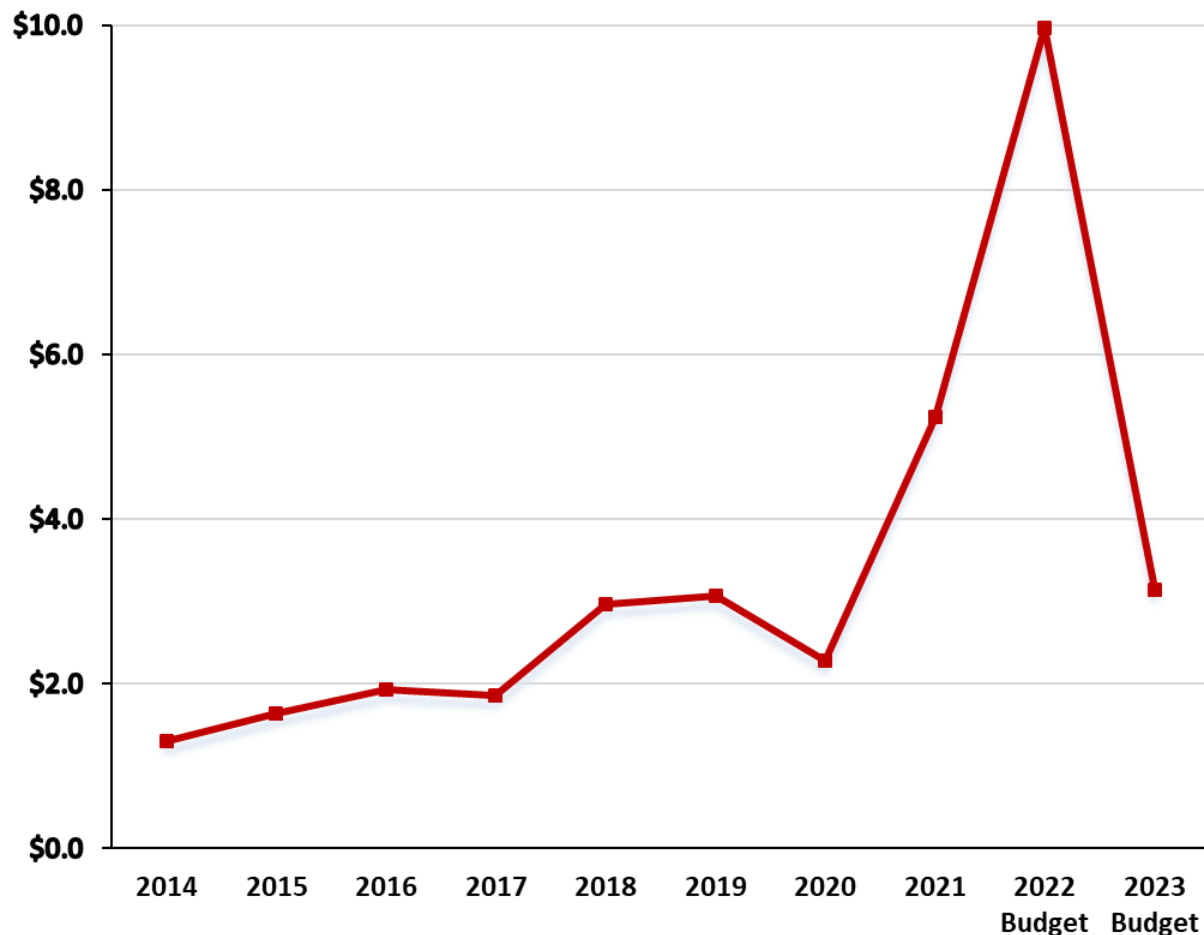


Total annual property tax-related revenues have increased about \$20.2 million over the last ten years, an average annual increase of roughly 6.4%. The largest component of property tax-related revenues is secured property taxes, making up approximately 69% of property tax-related revenues in the FY23 budget, compared to 67% ten years ago.

Current services is the next largest segment of this major revenue source, accounting for nearly one-quarter of total related revenues. As further described in the *Transmittal Letter*, current service represents property tax equivalency payments received from the City of Chino.

# Other General Fund Revenues

Total Other Revenues (in millions)



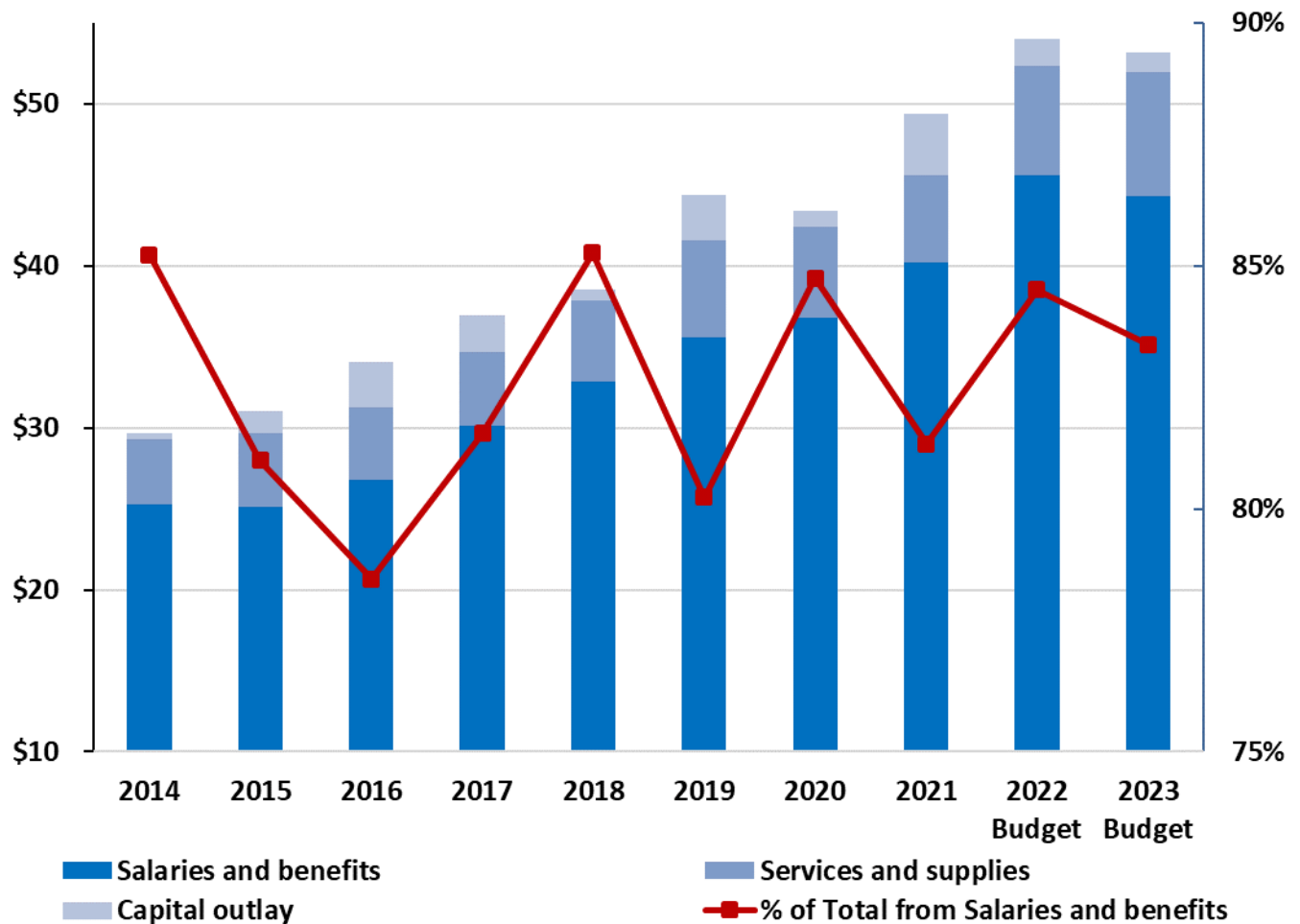
Other General Fund revenues have comprised roughly 8% of the District's total annual revenues on average over the last ten years. Over time, the District has successfully pursued strategies to increase other revenues.

User fees are typically the largest single component of other revenues. In FY18, the District implemented a new user fee schedule for cost recovery, combined with a significant increase in fee-related in development activities in the District. This has resulted in a significant increase in other revenues over the last three years. Additionally, in FY22 the District realized about \$3.3 million in one-time grant revenues and mutual aid recoveries of nearly \$5.1 million, which is well beyond average. This level of other revenue activity is not anticipating to be recurring in FY23.

In FY23, other revenues are anticipated to be about 5.9% of total General Fund revenues.

# General Fund Expenditures

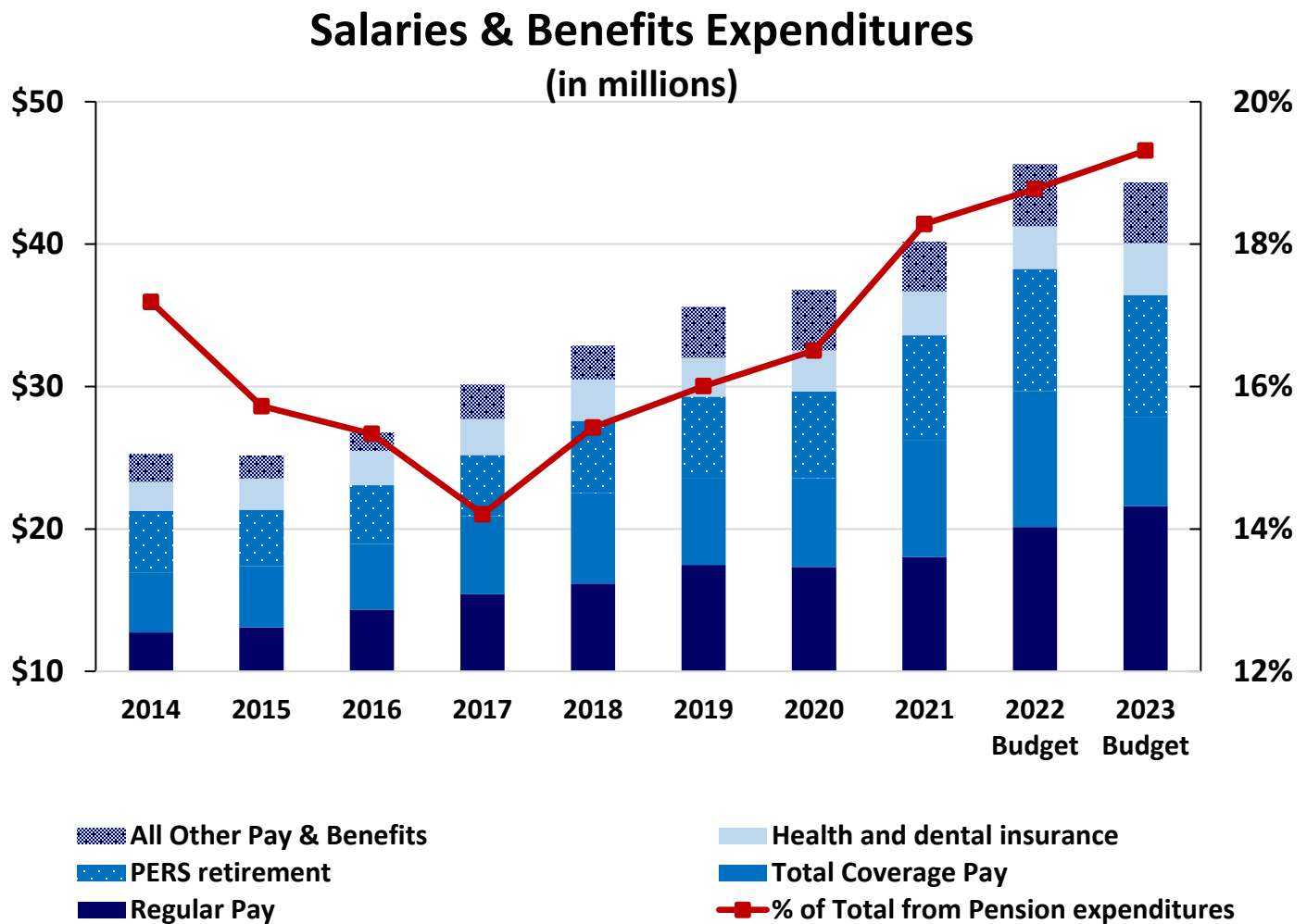
## Total Expenditures (in millions)



As a service organization, salaries and benefits comprise the vast majority of District expenditures, typically averaging between about 80% and 85% of total annual expenditures. Total expenditures have grown from about \$29.6 million in FY14 to a projected almost \$53.2 in the FY23 budget. Total expenditures have increased, on average, roughly 6.8% annually over the last ten years. Salaries and benefits are budgeted at about 84% of total expenditures in the FY23 budget.

Total expenditures are projected to decrease about \$810,000 in FY23 versus FY22, due primarily to the assumption of a significant decrease in salary and benefits overtime costs in FY23, based on a significant reduction in mutual aid activities, which typically are covered on an overtime basis.

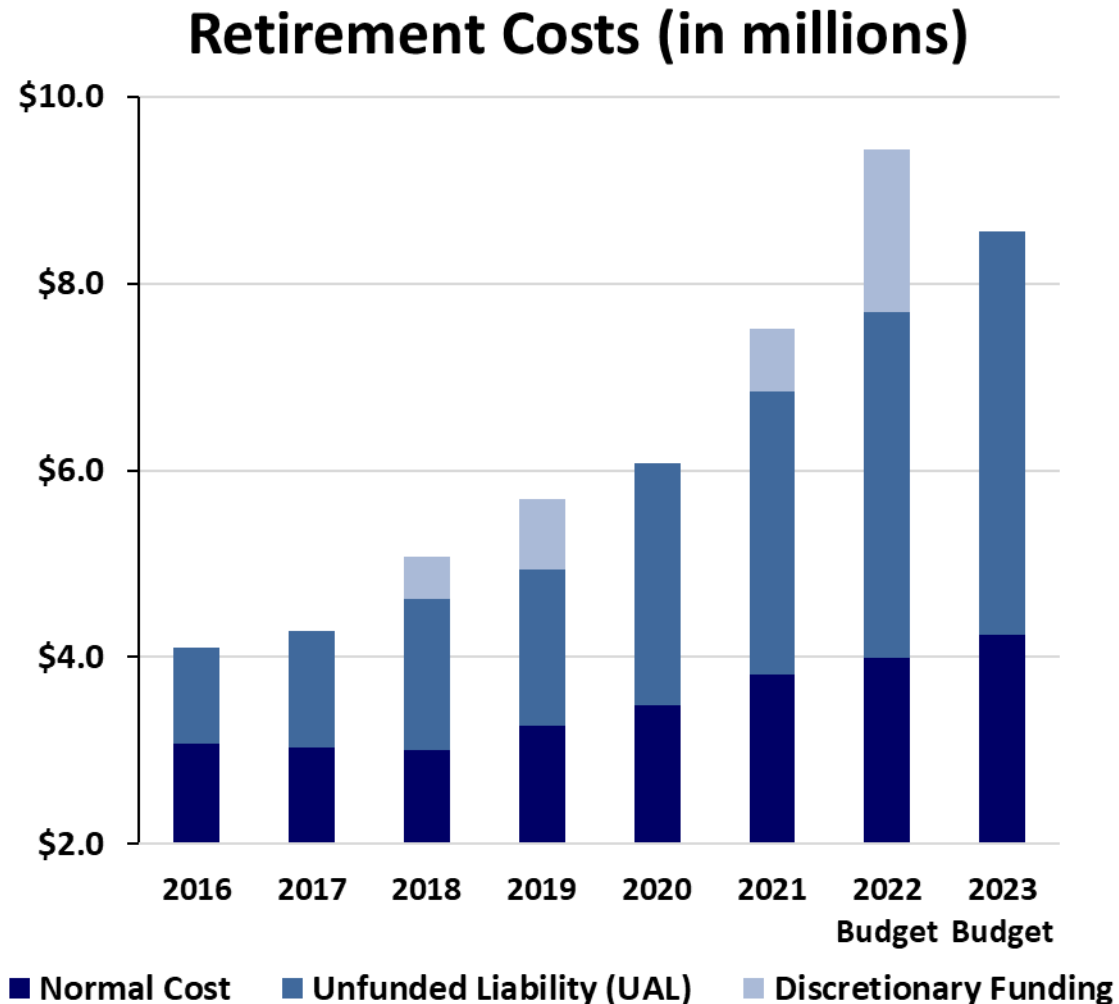
# General Fund Expenditures – Salaries & Benefits



Salary and benefits expenditures have steadily risen over the last ten years, in particular since about FY17, primarily as a result of rising pension costs combined with staffing increases due to growth in the District. The District entered in an IRS Section 115 Retirement Trust in FY17 in an effort to more aggressively manage increasing pension costs over time. The District also adopted a surplus policy which calls for one-third of any annual fiscal surpluses to be earmarked toward pension liabilities.

In addition to an initial \$5 million contribution to the 115 Retirement Trust in late FY17, the District has contributed an additional \$3.6 million in discretionary funding between FY18 and FY22 toward its pension liabilities. See Retirement Costs below for additional specifics.

# General Fund Expenditures – Retirement Costs

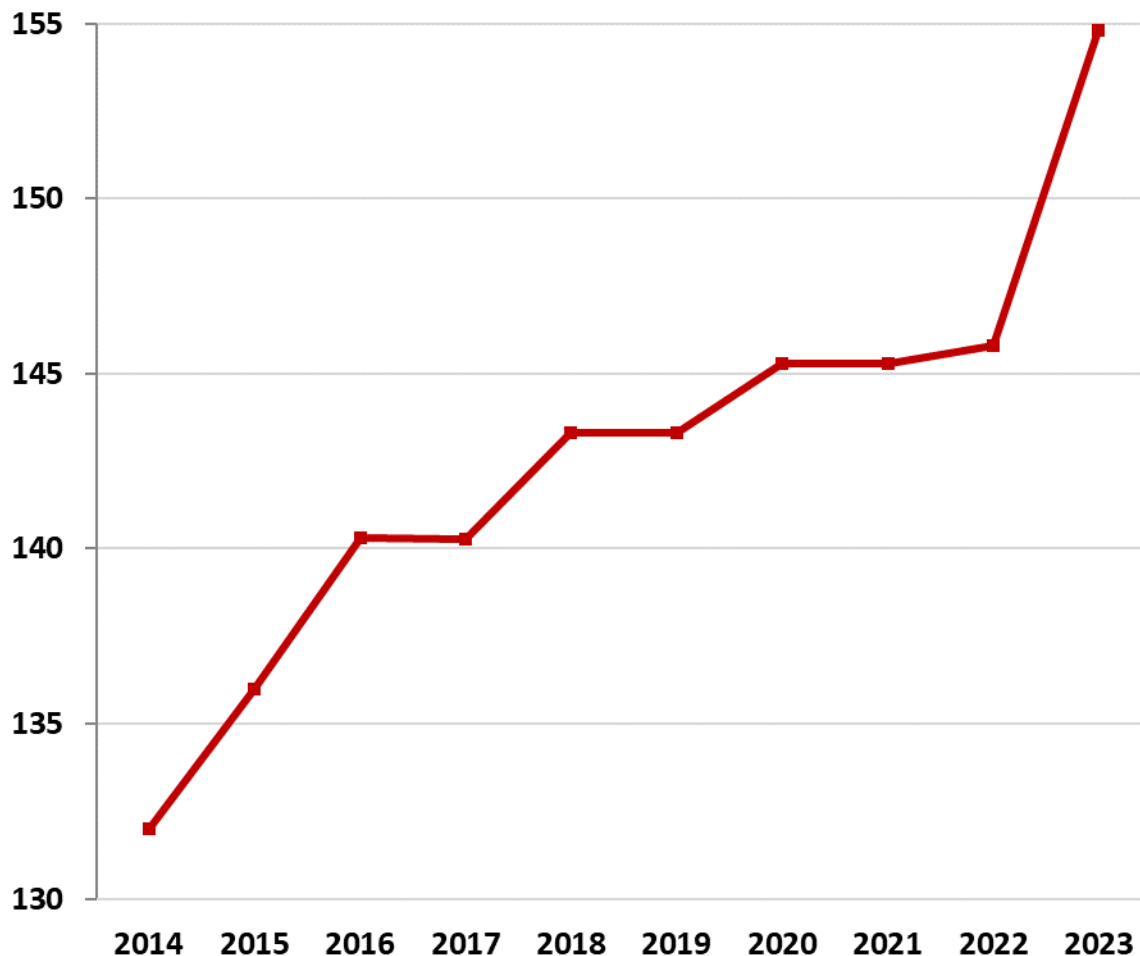


The District's CalPERS retirement system required contributions consist of normal cost pension contributions, which represent the current service cost of actuarially projected retirement benefits for active employees and UAL, or unfunded actuarial liability payments representing prior service cost estimates for both active and retired employees. Discretionary funding contribution are payments made into the retirement system above and beyond required minimum contributions.

The District contributed in excess of \$1.7 million in FY22 in discretionary pension funding, in equal amounts directly to CalPERS and also to the District's 115 Retirement Trust. Although no discretionary payments have been budgeted for FY23, the District's Board of Directors has directed staff to annually review options for recommending mid-year discretionary pension contributions.

# Staffing

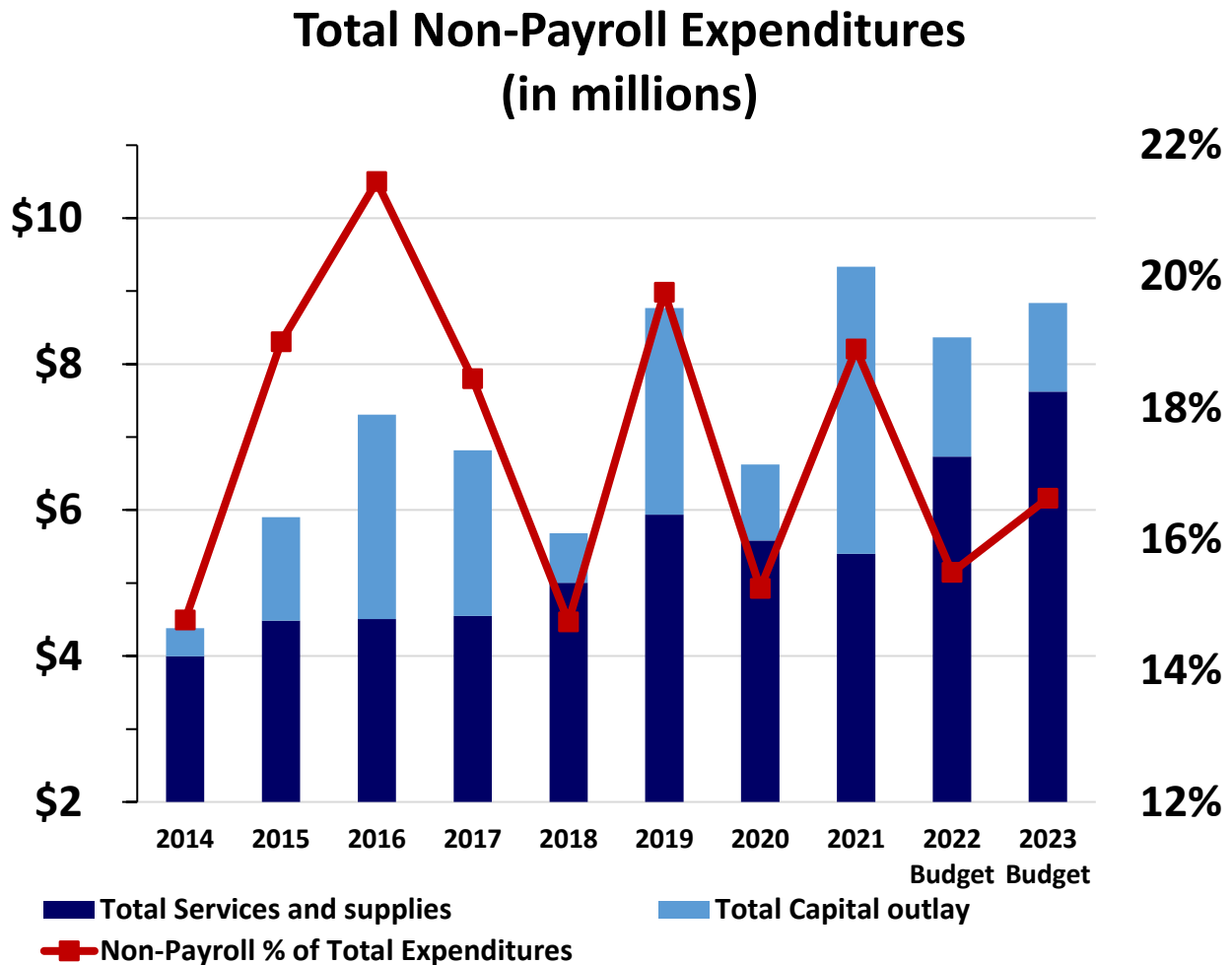
## Total Full-Time Equivalent Staffing



The District implemented a new emergency services delivery model in FY16, resulting in the addition of three full-time firefighter/paramedics. Continued growth over the five-year period prior to FY20 resulted in the addition of a number of management and other support positions, including in information technology, EMS nursing, battalion chiefs (administration) and office technician (finance). In FY23, nine additional full-time positions are included in the budget. Total full-time equivalent staffing is budgeted at approximately 155 for FY23.

See the *Organizational Chart* and *Personnel Listing* for additional specifics.

# General Fund Expenditures – Non-Payroll



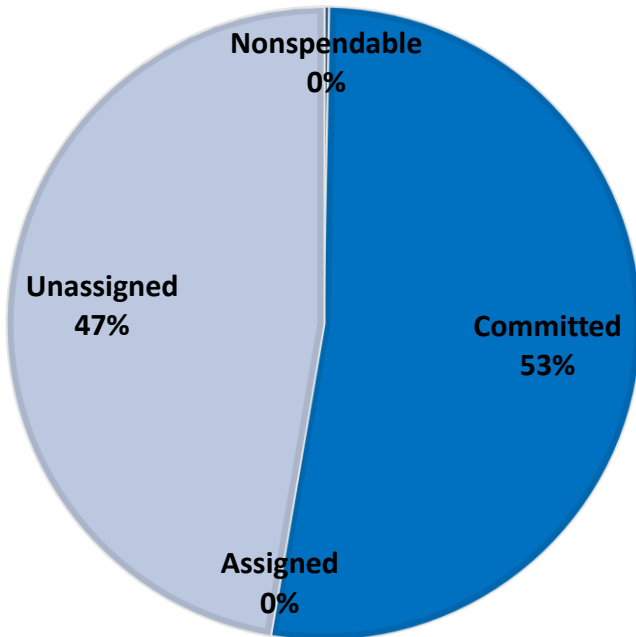
Non-payroll expenditures include Services and supplies as well as Capital outlay. Over the last ten years, non-payroll expenditures have typically averaged between about 15% and 20% of total expenditures. Capital acquisitions can vary significantly from year-to-year. In FY14, for example, the District was recovering from economic downturn and minimized capital outlay, deferring a number of capital purchases and projects in the process. In FY15, FY16 and FY17, capital outlay expenditures included certain items previously deferred from the prior three-year cycle.

In the FY23 budget, total non-payroll expenditures are anticipated to amount to nearly \$8.8 million or about 16% of total budgeted expenditures, compared to about \$8.4 million, or 15% of total budgeted expenditures in FY22. The FY23 budget includes approximately \$7.6 million and \$1.2 in services and supplies, and capital outlay, respectively, while the FY22 budget included some \$6.8 million in services and supplies, and \$1.6 million in capital outlay.

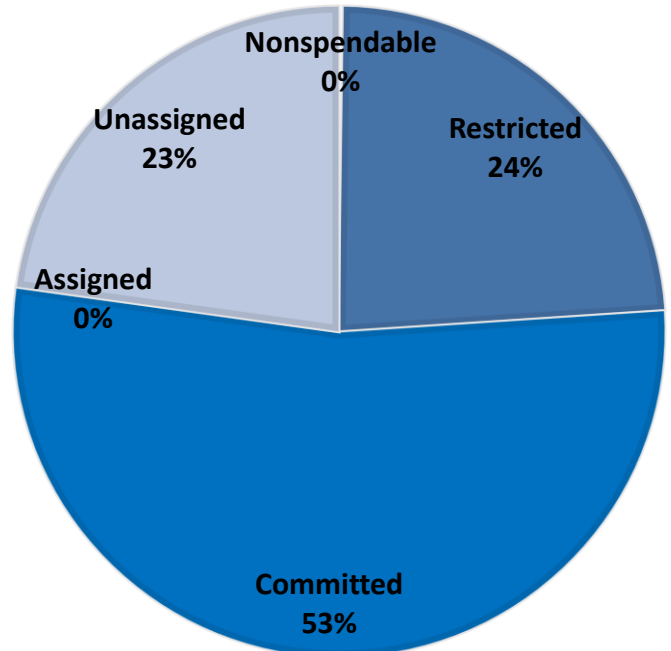


# General Fund Balance

**JUNE 30, 2014 - \$21.1 MILLION**



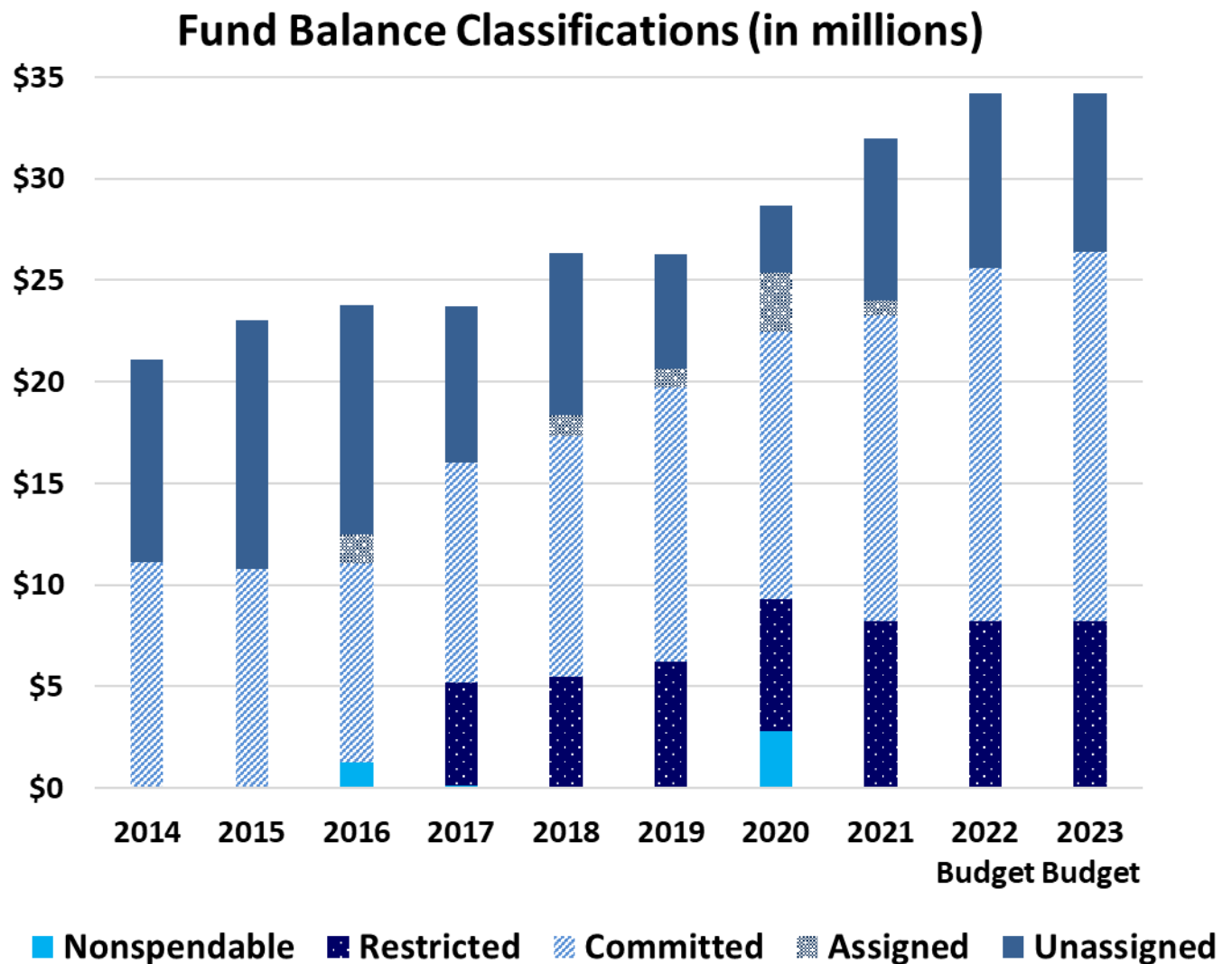
**JUNE 30, 2023 - \$34.2 MILLION**



Although the classification mix of fund types has shifted over the last ten years, the District's General Fund balances in aggregate have grown over the last decade. General Fund at June 30, 2014 amounted to \$21.1 million, while projected Fund balance at June 30, 2023 is \$34.2 million. During FY17, the District invested \$5 million from General Fund balance in a restricted 115 Retirement Trust for pension obligations, which had since grown to in excess of \$8.1 million at June 30, 2021. This has been the primary contributing factor in the ten-year change in General Fund balance classification mix as depicted above.

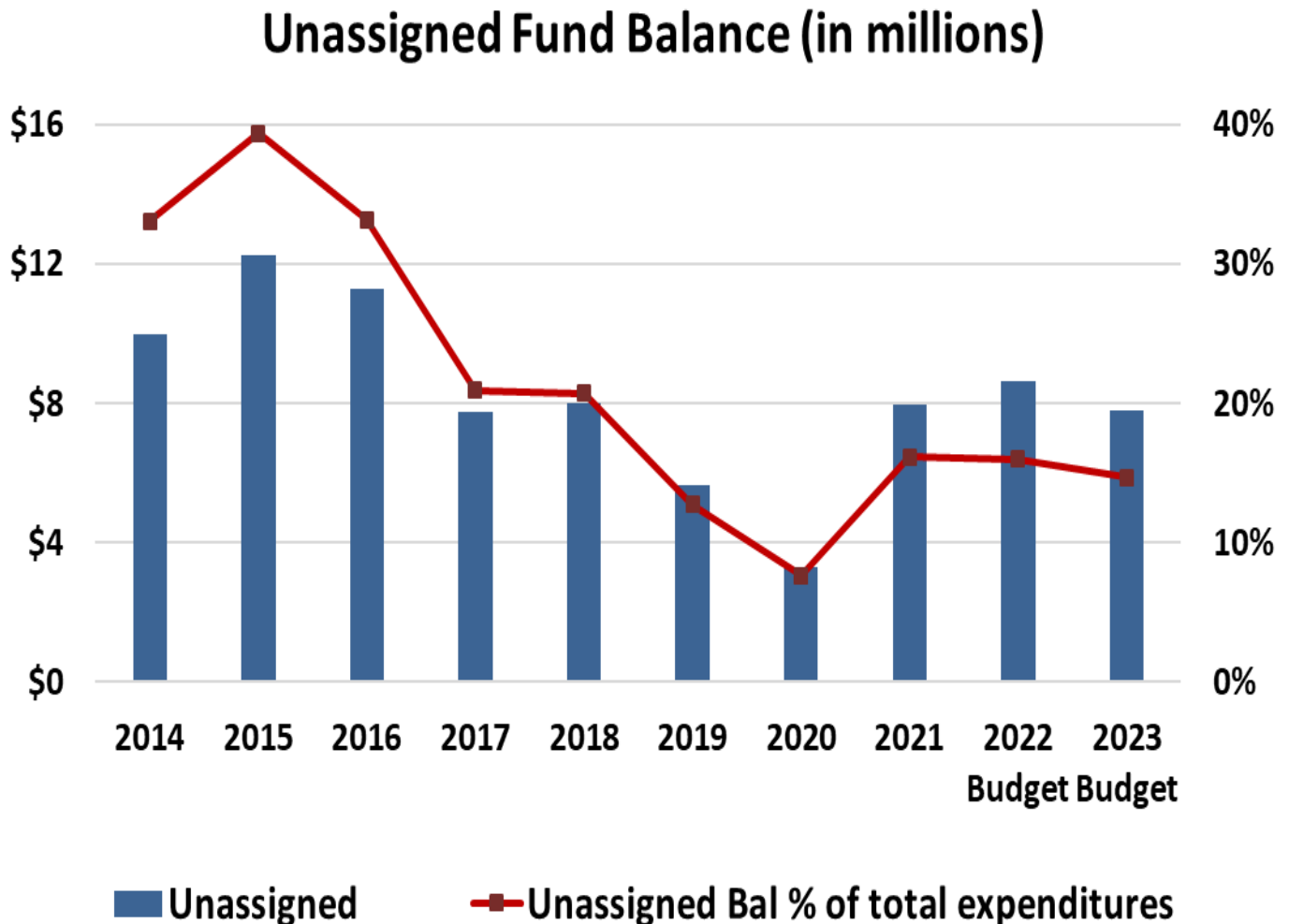
Fund balance classifications are described in detail in the Fund balance reporting section of the *Budgetary Practices and Financial Policies* document of this budget.

# General Fund Balance (continued)



The Fund balance classifications above depict the mix at June 30 of each of the last ten fiscal years. Based on the projected total Fund balance at June 30, 2023, Fund balance has grown approximately 60% over the last ten years.

# General Fund Balance (continued)



District policy specifies the maintenance of a general contingency reserve in Unassigned Fund balance equal to three (3) months, or 25%, of the District's approved expenditure budget. In the event that Unassigned Fund balance is not sufficient to meet the three-month minimum, the policy specifies that the remaining balance of funds not otherwise classified shall be maintained in this account.

While General Fund balances are stable, as a result of continued budgetary growth, combined with changes in Fund balance classifications over time, the unassigned portion of Fund balance has decreased over the last decade in proportion to total annual expenditures. At June 30, 2014, Unassigned Fund balance amounted to nearly \$10.0 million, or about 33% of expenditures, in comparison to budgetary projections at June 30, 2023 of Unassigned Fund balance amounting to approximately \$7.8 million, or about 15% of total FY23 budgeted expenditures. The District also maintains a committed Emergency Contingency Fund balance equal to two (2) months of operating expenditures.

# CHINO VALLEY FIRE DISTRICT

## *GFOA Budget Award*

Government Finance Officers Association of the United States and Canada (GFOA) presented a *Distinguished Budget Presentation Award* to the District for its Annual Budget for the fiscal year beginning July 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

### *Distinguished Budget Presentation Award*

PRESENTED TO

**Chino Valley Fire District  
California**

For the Fiscal Year Beginning

**July 01, 2021**

*Christopher P. Morill*

Executive Director

# CHINO VALLEY FIRE DISTRICT

## *GFOA ACFR Award*

Government Finance Officers Association of the United States and Canada (GFOA) awarded a *Certificate of Achievement for Excellence in Financial Reporting* to the Chino Valley Fire District for its comprehensive annual financial report for the fiscal year ended June 30, 2020. In order to be awarded a Certificate of Achievement, a government must publish and easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to GFOA to determine its eligibility for another certificate.



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**Chino Valley Fire District  
California**

For its Comprehensive Annual  
Financial Report  
For the Fiscal Year Ended

June 30, 2020

*Christopher P. Morrell*

Executive Director/CEO

**RESOLUTION NO. 2022-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CHINO VALLEY INDEPENDENT FIRE DISTRICT ADOPTING A BUDGET  
FOR THE 2022-23 FISCAL YEAR**

**WHEREAS**, the Chino Valley Independent Fire District annual budget for the 2022-23 fiscal year has been prepared in compliance with the Health & Safety Code (H&S) of the State of California; and,

**WHEREAS**, H&S sections 13890 through 13895 outline the requirements for adoption of preliminary and final budgets for fire protection districts; and,

**WHEREAS**, budget development for the 2022-23 annual budget started some six months ago and involved a rigorous and extensive process; and,

**WHEREAS**, the District is adopting a balanced budget and has determined that there will be sufficient revenues to adequately meet the amount of expenditures needed to protect life and property for the 2022-23 fiscal year; and,

**WHEREAS**, the Board of Directors held a public budget workshop to provide for budgetary input by members of the public, staff and the Board; and,

**WHEREAS**, in conjunction with the District's Fund Balance Policy, reserve funds have been specifically committed for certain express purposes by Board resolution; and,

**WHEREAS**, the Fund Balance Policy also contains a minimum fund balance required reserve which is able to be maintained under this budget; and,

**WHEREAS**, this Original Budget shall serve as both the Preliminary and Final Budgets for the 2022-23 fiscal year on a consolidated basis; and,

**WHEREAS**, the Board also has the opportunity to formally amend the budget at any time during the fiscal year; and,

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:** The Original Budget for the Chino Valley Independent Fire District for the fiscal year beginning July 1, 2022 and ending June 30, 2023, as approved and adopted by the Board of Directors of the Chino Valley Independent Fire District on June 8, 2022, is hereby formally adopted by resolution.

June 8, 2022  
Original Budget Resolution No. 2022-10  
Page 2

**REVIEWED, APPROVED AND ADOPTED** at a Board meeting held on the 8th day of June 2022, by the following vote, to wit:

<b>AYES:</b>	<b>BOARD MEMBERS:</b>
<b>NOES:</b>	<b>BOARD MEMBERS:</b>
<b>ABSENT:</b>	<b>BOARD MEMBERS:</b>
<b>ABSTAIN:</b>	<b>BOARD MEMBERS:</b>

---

MIKE KREEGER, PRESIDENT

**ATTEST:**

---

SANDRA HENEY, CLERK OF THE BOARD



# CHINO VALLEY FIRE DISTRICT

## *Mission, Vision & Values Policy Statement*

### MISSION

*The mission of the Chino Valley Fire District is to provide exceptional service and safeguard the community.*

### VISION

*As an organization, we...*

- ...seek excellence in everything we do; with innovative practices, training, and equipment.*
- ...remain transparent; open, honest, and accountable to each other and those we serve.*
- ...appreciate our members; we attract, retain, and develop future leaders.*
- ...value the public trust above all else; we are good stewards of our financial resources.*
- ...endeavor to learn and grow; continuously seeking improvement and embracing change.*

### VALUES

- **F**AITHFULNESS

*We are fully committed, invested and engaged in the communities we serve.*

- **I**NTEGRITY

*We lead by example, according to the highest ethical and professional standards.*

- **R**ESPECT

*We treat each other, and those we serve with compassion, dignity, and value.*

- **E**XCELLENCE

*We are relentless in our pursuit of the highest possible standard of quality.*

# ORGANIZATIONAL & INTRODUCTORY INFORMATION



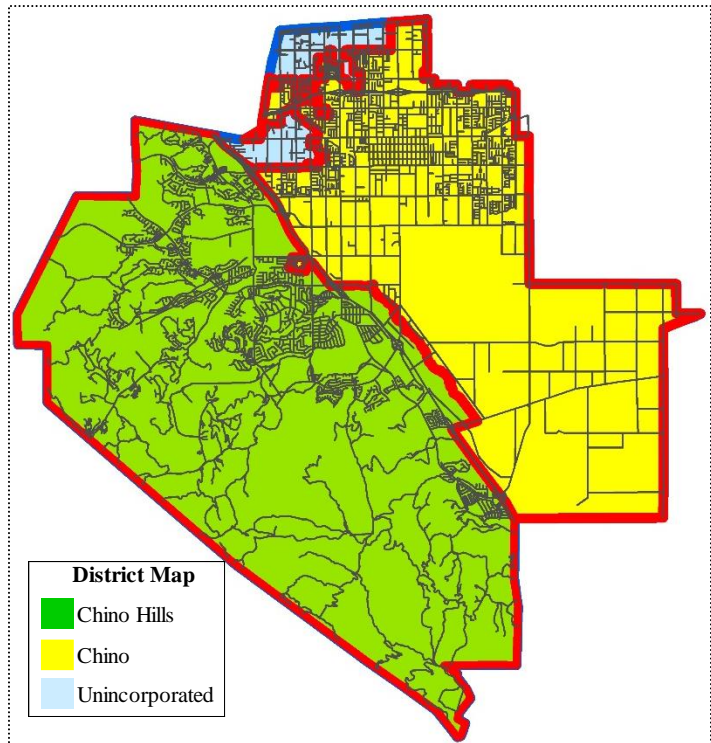


# CHINO VALLEY FIRE DISTRICT

## DISTRICT OVERVIEW

Although fire protection services in the Chino Valley have existed in various forms since the late 1800's, the Chino Valley Fire District was formed as a California special district in 1990 through a voter approved initiative, Proposition W, coinciding with the incorporation of the City of Chino Hills. Having recently celebrated its 30-year anniversary, the District provides fire protection and fire prevention services within the Chino Valley, and is governed by a five-member elected Board of Directors.

Located in the southwest region of San Bernardino County, the jurisdiction of the District is approximately 80 square miles in size and has an estimated current population of 176,868. It is estimated that the District population will be over 200,000 within the next 20 years. The Cities of Chino, Chino Hills, and surrounding unincorporated areas are served by the Fire District. District personnel responded to 13,267 emergency calls in 2021.



The District is bordered by Los Angeles County to the northwest; Orange County to the southwest; Riverside County to the southeast; the City of Ontario to the northeast and the City of Montclair to the north.



The Chino Valley community has a wide variety of development, which creates multiple fire problems. Approximately 48,000 residential units, from large single-family dwellings to apartment units, constitute the largest number of structure fires expected. This is due to the large number of residential units and the lack of ability to regulate fire safety practices in these occupancies. The major portion of emergency medical responses is anticipated to be at residential units.

Approximately 17,000 additional residential occupancies are planned for, or are being constructed, through the build-out of the community.

Target hazards within the District have been identified. The sites identified as such are considered to pose an extraordinary risk to lives and/or property. Examples of target hazards within the District are a senior residential site which consists of three-story non-sprinklered buildings; a four-story office building; an outdoor mall; several trucking routes; a public utility center and an airport. Several facilities, which, based on their operations, are deemed to be target hazards. Fire suppression, emergency medical, rescue and/or hazardous materials response are all services expected to be utilized at one of these locations during an emergency situation.

Over 3,400 commercial and industrial occupancies pose another type of fire problem. Current municipal planning projects the number of these occupancies to significantly increase at community build-out. In addition to the potential for large fires in these occupancies, the District expects spills and airborne releases of hazardous materials. Emergency responses for medical emergencies and rescue situations are also anticipated.



Multi-story occupancies are currently limited to mid-rise structures, three-story senior housing and a four-story office building. Additional mid-rise buildings are included in community development plans. Multi-story occupancies require an extraordinarily large number of fire ground personnel to control a fire. Mutual aid from neighboring jurisdictions is necessary to control these types of fires. Due to the large number of persons occupying these types of structures, emergency medical responses are expected to be high.

There are thirty-four existing public schools in the District, which includes twenty-two elementary, five junior high, six high schools, and one adult school. There are currently forty-four private and pre-schools in the Fire District. These schools are expected to have fire emergencies, as well as a high incidence of emergency medical and rescue service.

A general aviation airport owned by the County of San Bernardino lies within the District. This airport had 194,101 aircraft operations for the twelve-month period ended December 31, 2021. Although the County is responsible for crash-fire-rescue services at the airport, they have no resources assigned there. The District provides structural fire protection and emergency medical services at the airport. Consistent with the level of training and available resources, and in the absence of County fire resources, the District also provides initial response to aircraft incidents.

In addition to airport fire and emergency medical needs, hazardous materials incidents are expected to occur at the airport hangar facilities.



The wildland urban interface of Chino Hills presents a significant threat for wildfire. Over 14,000 acres of grass, brush and oak trees pose a seasonal fire threat to the residential interface. Over 300 residences are inspected annually, as part of the District's Brush Inspection program, focusing on the removal of flammable vegetation. Agricultural fires in both the cities of Chino Hills and Chino pose a potential threat. Emergency medical and rescue services, as well as extensive automatic and mutual aid

support, respond to incidents occurring in these rural areas, when needed.

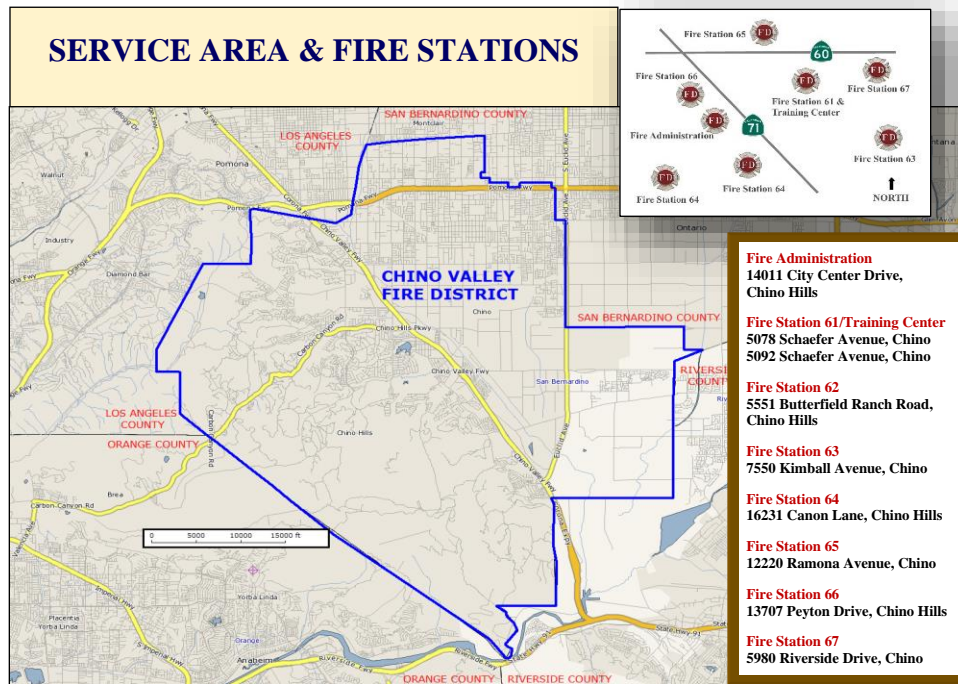
In June 1990, 18 homes and one business were destroyed by a 6,600-acre wildfire that resulted in more than \$4.8 million dollars in damage. In November 2008, the "Freeway Complex Fire" destroyed 187 structures while burning 30,305 acres (13,304 acres in Chino Hills and the State Park) causing approximately \$16.1 million in damage. Although only one out-building was lost within the District, the potential existed for a devastating event. In October 2020, the "Blue Ridge Fire" burned 13,964 acres in District and in Orange County, destroying one structure and damaging nine others in Orange County. The total incident cost was approximately \$13 million.

There are a variety of transportation routes throughout the District, such as railroad routes, two freeways, two highways, congested city streets and rural roads, which provide a diverse and often over-burdened transportation system. These transportation routes are frequently subject to a variety of potentially complex emergency incidents including vehicle accidents, fires, and hazardous materials related incidents,



all which require emergency fire, medical and rescue services. Two large flood control channels, subsidiary channels and creeks, and the Prado Reservoir present the potential for water rescue incidents. Disasters experienced by Southern California may include earthquakes, flooding, landslides, fire conflagrations, commercial aviation accidents, terrorism and civil unrest.





The District operates seven fire stations and employs approximately 155 full-time equivalent employees, including 116 sworn safety personnel. In addition to providing fire and emergency medical services within its jurisdiction, the District also provides fire and life safety

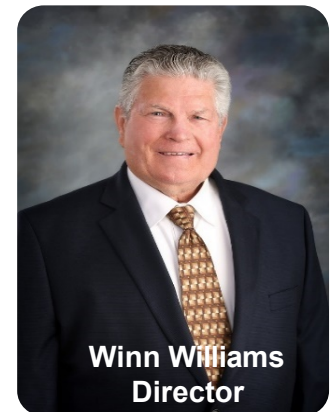
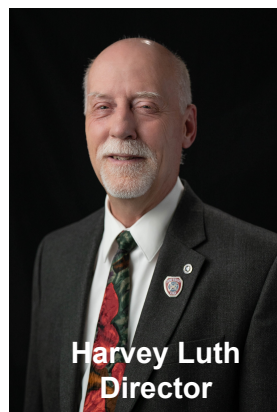
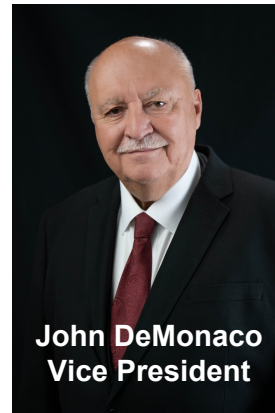
inspections, community education and community preparedness within the community.

---

# CHINO VALLEY FIRE DISTRICT

## *Board of Directors & District Management*

---



Contact: [clerk@chofire.org](mailto:clerk@chofire.org)

---

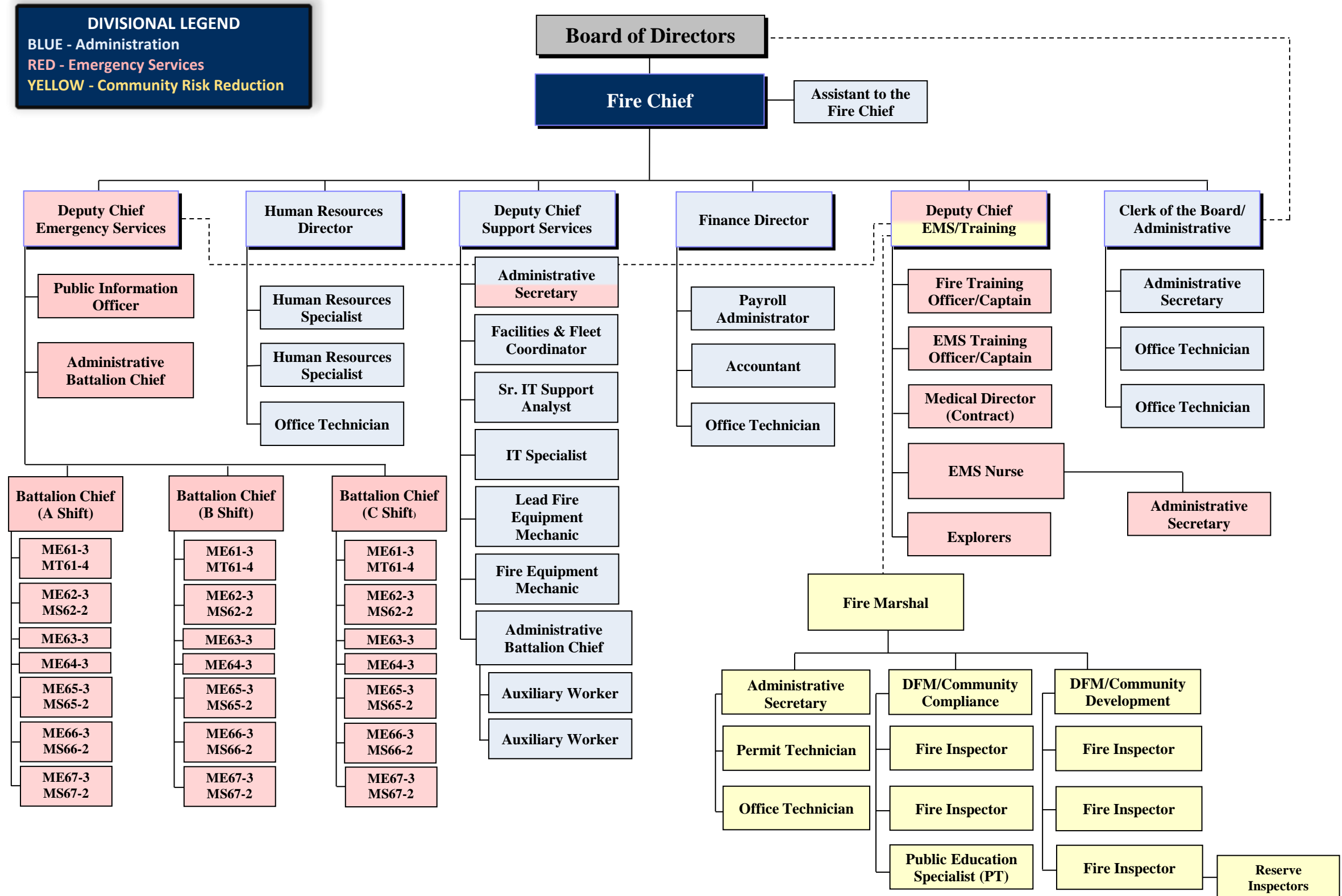


### Senior Management Staff

Jeremy Ault	Deputy Chief
Nathan Cooke	Deputy Chief
Carlos Skibar	Deputy Chief
Mark Shaker	Finance Director
Sandra Heney	Clerk of the Board
OPEN	Human Resources Director



# Chino Valley Fire District



Functional reporting as of 5/16/22

# Chino Valley Fire District Personnel Listing

						Change FY22 to FY23
Full-Time Equivalent Staffing	FY19	FY20	FY21	FY22	FY23	
<b>Administration</b>						
Accountant	1.0	1.0	1.0	1.0	1.0	
Administrative Battalion Chief	2.0	2.0	2.0	2.0	2.0	
Administrative Secretary	1.5	1.5	1.5	1.5	1.5	
Assistant to the Fire Chief	-	-	-	-	1.0	1.0
Auxiliary Worker	2.0	2.0	2.0	2.0	2.0	*
Clerk of the Board/Administrative Manager	1.0	1.0	1.0	1.0	1.0	
Deputy Chief	1.0	1.0	1.0	1.0	1.0	
Facilities & Fleet Coordinator	1.0	1.0	1.0	1.0	1.0	
Finance Director	1.0	1.0	1.0	1.0	1.0	
Fire Chief	1.0	1.0	1.0	1.0	1.0	
Fire Equipment Mechanic	-	-	-	-	1.0	1.0
Human Resources Director	1.0	1.0	1.0	1.0	1.0	
Human Resources Specialist	2.0	2.0	2.0	2.0	2.0	
Lead Fire Equipment Mechanic	-	-	-	-	1.0	1.0
Office Technician	3.0	4.0	4.0	4.0	4.0	
Payroll Administrator (reclassification)	-	-	-	-	1.0	1.0
Payroll Coordinator (reclassification)	1.0	1.0	1.0	1.0	-	(1.0)
Receptionist	-	-	-	-	-	
Sr. IT Support Analyst	1.0	1.0	1.0	1.0	1.0	
IT Specialist	-	1.0	1.0	1.0	1.0	
<b>Total Administration</b>	<b>19.5</b>	<b>21.5</b>	<b>21.5</b>	<b>21.5</b>	<b>24.5</b>	<b>3.0</b>
<b>Community Risk Reduction</b>						
Administrative Secretary	1.0	1.0	1.0	1.0	1.0	
Deputy Fire Marshal	3.0	3.0	3.0	3.0	3.0	*
Deputy Chief	1.0	1.0	1.0	1.0	1.0	
Fire Inspector	7.0	7.0	7.0	7.0	7.0	*
Fire Marshal	1.0	1.0	1.0	1.0	1.0	
Office Technician	1.0	1.0	1.0	1.0	1.0	
Permit Technician	1.0	1.0	1.0	1.0	1.0	
Public Education Specialist	0.6	0.6	0.6	0.6	0.6	
Public Information Officer (transfer to ES)	1.0	1.0	1.0	1.0	-	(1.0)
<b>Total Community Risk Reduction</b>	<b>16.6</b>	<b>16.6</b>	<b>16.6</b>	<b>16.6</b>	<b>15.6</b>	<b>(1.0)</b>
<b>Emergency Services</b>						
Administrative Secretary	0.5	0.5	0.5	1.5	1.5	
Battalion Chief	3.0	3.0	3.0	3.0	3.0	
Deputy Chief	1.0	1.0	1.0	1.0	1.0	
EMS Coordinator	-	-	-	-	-	
EMS Nurse	1.0	1.0	1.0	1.0	1.0	
Fire Captain	24.0	24.0	24.0	24.0	24.0	
Fire Captain/EMS Training Officer	1.0	1.0	1.0	1.0	1.0	
Fire Captain/Fire Training Officer	1.0	1.0	1.0	1.0	1.0	
Fire Engineer	24.0	24.0	24.0	24.0	24.0	
Firefighter/Paramedic	51.0	51.0	51.0	51.0	57.0	6.0
Office Technician	0.7	0.7	0.7	-	-	
Public Information Officer (transfer from CRR)	-	-	-	-	1.0	1.0
<b>Total Emergency Services</b>	<b>107.2</b>	<b>107.2</b>	<b>107.2</b>	<b>107.5</b>	<b>114.5</b>	<b>7.0</b>
<b>GRAND TOTAL</b>	<b>143.3</b>	<b>145.3</b>	<b>145.3</b>	<b>145.6</b>	<b>154.6</b>	<b>9.0</b>

\* Not Fully Funded: 1.0 Deputy Fire Marshall, 2.0 Fire Inspectors, 0.4 Part-Time Auxiliary Worker

# CHINO VALLEY FIRE DISTRICT

## *Vision Statement Based Goals*

1. Seek excellence in everything we do; with innovative practices, training and equipment.
2. Remain transparent at all times; open, honest, and accountable to each other and those we serve.
3. Appreciate our people; attract, retain & develop future leaders.
4. Value public trust above all else; be good stewards of our financial resources.
5. Endeavor to learn and grow; continuously seek improvement & embrace change.



# CHINO VALLEY FIRE DISTRICT

## *Staffing Overview & Departmental Reporting*

### STAFFING OVERVIEW

As a public safety agency, the vast majority of the District's employees, about 76% of positions authorized in the FY23 budget, are sworn personnel. This includes the fire chief, deputy and battalion chiefs, captains, engineers and firefighter/paramedics. The District hires only licensed paramedics for its emergency services ranks. With the exception of the certain chief officers and training captains, sworn personnel work 24-hour shifts and the District generally maintains minimum constant staffing of 36 emergency personnel on duty at all times.

The District is organized into three divisions: Administration, Community Risk Reduction and Emergency Services. Departments within each division are outlined below.

District staffing also includes typical civilian local government administrative support departments such as finance, human resources, clerk's office and general administration, as well as fire inspectors and related support staff for fire prevention and inspection-type activities in our community risk reduction area. A total of 154.6 full-time equivalent (FTE) positions are authorized in the FY23 budget, an addition of 9.0 FTE over FY22 staffing.

<b>Administration (24.5)</b>	<ul style="list-style-type: none"><li>•Fire Chief's Office/General Administration</li><li>•Clerk of the Board</li><li>•Human Resources</li><li>•Finance</li><li>•Support Services</li></ul>
<b>Community Risk Reduction (15.6)</b>	<ul style="list-style-type: none"><li>•CRR Administration</li><li>•Community Compliance &amp; Development</li><li>•Community Preparedness</li></ul>
<b>Emergency Services (114.5)</b>	<ul style="list-style-type: none"><li>•ES Administration</li><li>•Training &amp; Safety</li><li>•EMS Services/Fire Suppression</li></ul>

See the *Organization Chart* and *Personnel Listing* for additional specifics.

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

Pay and benefits for the majority of District personnel are provisioned under one of two Memorandums of Understanding (MOU). The Chino Valley Professional Firefighters (CVPF) represent all sworn safety personnel below the rank of Battalion Chief. Teamsters represents non-safety personnel, exclusive of management, confidential and part-time staff members. With the exception of the fire chief, all staff are at-will employees. Salary and benefit provisions for unrepresented staff are specified by board resolution, and terms of employment for the fire chief are specific by contract.

A summary of the highlights of the District's current labor commitments is as follows:

LABOR COMMITMENTS			
	CVPF Local 3522 (Safety)	Teamsters Local 1932 (Non-Safety)	Unrepresented Management & Confidential Personnel <sup>^</sup>
# of Covered Employees	107	25	19
MOU Expiration	June 30, 2024	June 30, 2024	June 30, 202 (Board resolution)
Classic Retirement Benefit Formula	3% @ 55	2.5% @ 55 (Non- Safety) 3% @ 55 (Safety)	2.5% @ 55 (Non-Safety Mgmt) 3% @ 55 (Safety Mgmt)
PEPRA Retirement Benefit Formula <sup>1</sup>	2.7% @ 57	2% @ 62 (Non- Safety) 2.7% @ 57 (Safety)	2% @ 62 (Non-Safety) 2.7% @ 57 (Safety)
Future Known Salary Changes <sup>2</sup>	3.5% at July 1, 2023 for engineers, 2.5% for all other members	2.5% at July 1, 2023	2.5% at July 1, 2023

<sup>^</sup>Excludes unrepresented part-time personnel and the fire chief, who serves under an employment contract.

<sup>1</sup>Personnel hired on or after January 1, 2013 who are defined as "new members" under the Public Employees Pension Reform Act of 2013 (PEPRA), have a reduced retirement benefit formula.

<sup>2</sup>Negotiations for successor MOUs are ongoing, and changes for unrepresented personnel are subject to future board action.

### DEPARTMENTAL REPORTING

The District's operating divisions and related departments are further described below, including departmental summaries of staffing, operating budgets, goals and performance measure reporting.

#### **ADMINISTRATION**

The Administration division provides general management, support and overhead functions typical of local government. Departments within Administration include:

1. General Administration
2. Finance
3. Human Resources
4. Clerk of the Board
5. Support Services



**Administration**

**Community  
Risk Reduction**

**Emergency  
Services**

#### **COMMUNITY RISK REDUCTION**

The Community Risk Reduction (CRR) Division is responsible for maintaining a safe environment in the Chino Valley through a professional balance of education, engineering, community outreach and compliance. This division is organized into three departments to better serve the public:

1. Administration
2. Community Compliance & Development
3. Community Preparedness

#### **EMERGENCY SERVICES**

The Emergency Services (ES) Division is the largest division of the District. Fire personnel in this division are responsible for medical emergency response, fire suppression, rescue activities, and the mitigation of disasters. This division is divided into three departments:

1. Administration
2. Training
3. Suppression

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

<b>Division: 10</b>	<b>Administration</b>
<b>Department: 01</b>	<b>ADMINISTRATION</b>

The **Administration** department includes the office of the Fire Chief and related administrative functions of the District. The Fire Chief reports to the District's five-member elected Board of Directors and Board-related costs are also contained in this department. In FY17, the Support Services (SS) department was formed and a number of personnel from Administration were transitioned to the new SS department.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Fire Chief</b>	1.0	1.0	1.0	1.0	1.0
<b>Assistant to the Fire Chief</b>	0.0	0.0	0.0	0.0	1.0
<b>Office Technician</b>	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>3.0</b>

EXPENDITURES BY MAJOR CATEGORY*					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 845,439	\$ 839,104	\$ 865,165	\$ 979,119	\$ 1,105,671
<b>Services and supplies</b>	1,109,364	1,266,269	1,426,537	1,776,355	2,034,705
<b>Capital Outlay</b>	796,148	33,272	-	170,000	63,722
<b>Total</b>	<b>\$2,750,951</b>	<b>\$2,138,644</b>	<b>\$2,291,702</b>	<b>\$2,925,474</b>	<b>\$3,204,098</b>

\*Expenditures include Board related cost.



# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

### ADMINISTRATION DEPARTMENT GOALS & OBJECTIVES:

1. Maintain the California Special Districts Association Platinum level accreditation (requires bi-annual reaccreditation);
2. Maintain the California Special Districts Association District Transparency Certificate of Excellence (requires bi-annual renewal);
3. Automate Board member expense statement submission and approval process;
4. Continue to present the Fire District's dedication of service to the community through the yearly State of the Fire District.
5. Conduct bi-annual Board elections.
6. Implement districting for bi-annual elections

FY23 BUDGET ADMINISTRATION DEPT PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY 2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
<b>Platinum accreditation (bi-annual)</b>	#1	Ongoing – Renewal 10/22	Renewal process delayed until FY22	Further delayed until FY23	YES
<b>Transparency Certificate of Excellence (bi-annual)</b>	#2, #3	Ongoing – Renewal 10/22	Renewal process delayed until FY22	Further delayed until FY23	YES
<b>Expense statement process</b>	#1, #2	Original Target: 6/19, Revised to 12/22	In progress	In progress	YES
<b>State of the Fire District Presentation</b>	#1, #2, #3, #4, #5	Ongoing annually	YES	YES	YES
<b>Board Election (bi-annual)</b>	#1, #2, #3, #4, #5	Ongoing – Bi-annual (November of even years)	YES	N/A – Bi-annual	YES
<b>Implement Election Districting</b>	#2, #4	6/30/22	N/A – New Goal	YES	N/A – Completed

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

<b>Division: 10</b>	<b>Administration</b>
<b>Department: 11</b>	<b>FINANCE</b>

The **Finance** department personnel are responsible for all accounting and finance related functions of the District, including general accounting and financial reporting, accounts receivable and payable, purchasing, budgeting, treasury, payroll, financial planning and analysis. The District does not have an elected treasurer.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Finance Director</b>	1.0	1.0	1.0	1.0	1.0
<b>Accountant</b>	1.0	1.0	1.0	1.0	1.0
<b>Payroll Administrator<sup>#</sup></b>	1.0	1.0	1.0	1.0	1.0
<b>Office Technician</b>	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

<sup>#</sup>Reclassified from Payroll Coordinator during FY22.

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 614,888	\$ 675,642	\$ 739,105	\$ 757,524	\$ 855,459
<b>Services and supplies</b>	96,565	121,281	75,944	146,645	129,360
<b>Capital Outlay</b>	-	-	-	-	-
<b>Total</b>	<b>\$ 711,454</b>	<b>\$ 796,923</b>	<b>\$ 815,049</b>	<b>\$ 904,169</b>	<b>\$ 984,819</b>

### FINANCE DEPARTMENT GOALS & OBJECTIVES:

1. Publish an annual budget document which meets the requirements of the GFOA awards program;
2. Publish a Comprehensive AFR which meets the requirements of the GFOA awards program;
3. Continue employee staff development by collectively completing at least 80 hours of professional training and education;
4. Engage ERP consultant to work with staff in ensuring efficiencies in use of financial management software.
5. Procure consulting services to complete updated user fee study and indirect cost allocation plan.

FY23 BUDGET FINANCE DEPT PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY 2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
<b>GFOA Budget award</b>	#1, #2, #4, #5	Ongoing	YES	YES	YES
<b>GFOA Comprehensive AFR award</b>	#1, #2, #4, #5	Ongoing	YES	YES	YES
<b>Employee development – staff training hours</b>	#1, #3, #5	Ongoing	YES	YES	YES
<b>Financial Management systems review</b>	#1, #4, #5	6/30/23	N/A – New Goal	Defer to FY23	YES
<b>Update user fee study &amp; cost allocation plan</b>	#1, #2, #4	6/30/23	N/A – New Goal	Project in process	YES – Project to be complete

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

**Division: 10      Administration**  
**Department: 12      HUMAN RESOURCES**

The **Human Resources** (HR) department is responsible for employee and labor relations, recruitment and retention, benefits management, succession planning and risk management.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Human Resource Director</b>	1.0	1.0	1.0	1.0	1.0
<b>Human Resources Specialist</b>	2.0	2.0	2.0	2.0	2.0
<b>Office Technician</b>	0.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2020	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 490,598	\$ 591,316	\$ 653,895	\$ 687,076	\$ 676,408
<b>Services and supplies</b>	127,776	101,771	77,181	149,080	128,135
<b>Capital Outlay</b>	-	-	-	-	-
<b>Total</b>	<b>\$ 618,374</b>	<b>\$ 693,087</b>	<b>\$ 731,076</b>	<b>\$ 836,156</b>	<b>\$ 804,543</b>

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

### HR DEPARTMENT GOALS & OBJECTIVES:

1. Amend District's Personnel Rules to include legislated and procedural updates;
2. Document Human Resources policies and procedures;
3. Update recruitment materials and job postings, focusing on marketing and advertising to align with District branding;
4. Full implementation of Benefits Administration to integrate with Open Enrollment;
5. Establish Diversity Committee to review District's policies and procedures and make recommendations regarding diversity, equity, and inclusion.

FY23 BUDGET HR DEPT PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
Update Personnel Rules	#2, #4	Ongoing	Review of rules by internal stakeholders	Continuation of legal review process	Provide recommendation for board approval
Document HR Procedures	#2, #3, #5	6/30/23	Documented at least 25% of HR processes and procedures	Document at least 50% of HR processes and procedures	Finalize guide by target date
Recruitment Marketing & Advertisement	#1, #2, #5	Ongoing	Implemented 50% of concepts from collaborative meetings	Evaluate concepts from collaborative meetings for effectiveness	Assist with the website rebuild regarding HR department
LOGO's Benefits Administration Module	#1, #5	6/30/23	Implement in test site with Payroll Dept.	Continuous testing but not implemented with Payroll test	Complete by target date
Establish Diversity Committee	#1, #2, #5	Ongoing	Completed research and attended virtual meetings	Identity new Committee Chair	Reconvene Committee meetings to develop mission statement and vision

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

<b>Division: 10</b>	<b>Administration</b>
<b>Department: 13</b>	<b>CLERK OF THE BOARD</b>

The **Clerk of the Board** (COB) department is responsible for public meeting agenda management, records retention, public records requests, elected officials relations, support to the Board of Directors, as well as general office administrative functions and support. The Clerk of the Board/Administrative Manager is a non-elected staff position.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Clerk of the Board/ Administrative Manager</b>	1.0	1.0	1.0	1.0	1.0
<b>Administrative Secretary</b>	1.0	1.0	1.0	1.0	1.0
<b>Office Technician</b>	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 389,463	\$ 438,866	\$ 533,548	\$ 557,799	\$ 562,968
<b>Services and supplies</b>	83,707	57,009	10,163	27,840	63,540
<b>Capital Outlay</b>	-	-	-	-	-
<b>Total</b>	<b>\$ 473,170</b>	<b>\$ 495,875</b>	<b>\$ 543,711</b>	<b>\$ 585,639</b>	<b>\$ 626,508</b>

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

### COB DEPARTMENT GOALS & OBJECTIVES:

1. Update Conflict of Interest Code (bi-annually);
2. Continue employee staff development by collectively completing at least 80 hours of professional training and education;
3. Implement automation of public records requests;
4. Update Agenda Management Software system.

FY23 BUDGET COB DEPT PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY 2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
Conflict of Interest Code (bi-annual)	#2, #4	12/31/22	Ongoing	YES	Ongoing
Employee development – staff training hours	#1, #3, #5	Ongoing	YES	YES	YES
Implement automation of public records requests	#1, #2, #5	3/31/22	N/A – New goal	Completed	N/A - complete
Update Agenda processing system	#2, #4	3/31/23	In Progress	In Progress	YES

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

**Division: 10 Administration**  
**Department: 15 SUPPORT SERVICES**

The **Support Services** (SS) department oversees fleet and facilities planning and acquisition, repairs and maintenance, as well as the District's information technology functions. Support Services was started as a new department during FY17.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Deputy Chief</b>	1.0	1.0	1.0	1.0	1.0
<b>Administrative Battalion Chief</b>	2.0	2.0	2.0	2.0	2.0
<b>Administrative Secretary</b>	0.5 <sup>1</sup>	0.5	0.5	0.5	0.5
<b>Auxiliary Worker</b>	2.0	2.0	2.0	2.0	2.0
<b>Facilities &amp; Fleet Coordinator</b>	1.0	1.0	1.0	1.0	1.0
<b>Lead Fire Equipment Mechanic</b>	0.0	0.0	0.0	0.0	1.0 <sup>2</sup>
<b>Fire Equipment Mechanic</b>	0.0	0.0	0.0	0.0	1.0 <sup>2</sup>
<b>Senior IT Support Analyst</b>	1.0	1.0	1.0	1.0	1.0
<b>IT Specialist</b>	0.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>7.5</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>	<b>10.5</b>

<sup>1</sup>0.5 FTE transferred to 60-01, Emergency Services Administration, for cost accounting purposes.

<sup>2</sup>New positions

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 1,603,242	\$ 1,797,546	\$ 1,191,050	\$ 1,222,431	\$ 1,501,610
<b>Services and supplies</b>	106,612	72,095	51,591	65,560	84,030
<b>Capital Outlay</b>	-	72,316	-	48,500	-
<b>Total</b>	<b>\$ 1,709,853</b>	<b>\$ 1,941,957</b>	<b>\$ 1,242,641</b>	<b>\$ 1,336,491</b>	<b>\$ 1,585,640</b>



### SS DEPARTMENT GOALS & OBJECTIVES:

1. Replace and upgrade the exhaust removal system at all fire stations:
  - A. Receive grant for exhaust removal
  - B. Coordinate and work with the vendor to obtain quote for the replacement
  - C. Receive bids for the project and choose a contractor;
  - D. Complete the replacement and upgrade of the exhaust removal system;
2. Apparatus
  - A. Complete specification process for Fire Station 68 apparatus
  - B. Complete purchase order for Class 3 Firefighting Apparatus for Fire Station 63
  - C. Complete loose equipment purchases for apparatus
  - D. Update apparatus replacement schedule
3. Mechanic/Apparatus Program:
  - A. Establish and evaluate new program
  - B. Determine goals and objectives for new mechanics
  - C. Evaluate and purchase equipment for maintenance and repair
  - D. Complete mechanic program infrastructure
  - E. Evaluate mechanic program and provide an updated direction for 23/24
4. Strategic plan development for future fire stations and apparatus:
  - A. Perform an assessment of the future fire stations locations
  - B. Perform an assessment of the future apparatus needs for the District;
  - C. Establish working group to forecast and present the future needs of the District
  - D. Bolster current replacement fund
  - E. Establish a future facility (Capital Replacement) fund
5. Fire Station 68:
  - A. Complete design plans with the Internal Design Team and the Architect
  - B. Submit site/floor plans to begin General Plan amendments/Site Review
  - C. Complete CEQA process
  - D. Receive completed plans and submit to BOD for approval
  - E. Complete Construction bid process
  - F. Begin construction of Fire Station 68
  - G. Complete specification process for Fire Station 68 apparatus

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

FY23 BUDGET SS DEPT PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY 2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
Exhaust removal system upgrade	#1, #5	6/23	N/A	New Goal	YES
Apparatus	#1, #4	6/23	N/A	New Goal	YES
Mechanic/Apparatus Program	#1, #3, #5	6/23	N/A	New Goal	YES
Strategic plan development for fire stations/apparatus	#1, #2, #4, #5	6/23	N/A	New Goal	YES
Fire Station 68	#1, #5	FY24	In Process	In Process	In Process

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

<b>Division: 20</b> <b>Department: 01</b>	<b>Community Risk Reduction</b> <b>ADMINISTRATION</b>
--	--

**Administration** is responsible for the overall management and supervision of the division, providing general support to each department within CRR.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Deputy Chief	1.0	1.0	1.0	1.0	1.0
Fire Marshal	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Total	3.0	3.0	3.0	3.0	3.0

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
Salaries and benefits	\$ 778,359	\$ 947,626	\$ 714,367	\$ 735,914	\$ 775,039
Services and supplies	13,359	7,326	6,487	18,735	24,760
Capital Outlay	-	22,159	-	-	-
Total	\$ 791,718	\$ 977,111	\$ 720,854	\$ 754,649	\$ 799,799

### CRR DIVISION-WIDE GOALS & OBJECTIVES:

1. Process inspection billing in an efficient manner while targeting for at least a 90% collections rate;
2. Continue to use various social media platforms and increase and enhance social media outreach/following by at least 5%;
3. Continue to utilize and refine electronic plan and permit submittal process;
4. Build upon existing processes to ensure efficiency with new technology upgrades;
5. Continue employee staff development by collectively completing at least 80 hours of professional training and education.

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

FY23 BUDGET CRR DIVISION-WIDE PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY 2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
Collection process on inspection fees	#1, #2, #4, #5	Ongoing	100%	95%	90-100%
Complete fire & life safety inspections and outreach (Results to exclude new construction inspections)	#1, #2, #4, #5	Ongoing	New Goal	1,250	1,250
Social media outreach/following (FY 2022 will be last year for reporting)	#2	Achieved	Accomplished a minimum of 5% growth for all SM platforms	Meet minimum increase	N/A
Electronic plan and permit submittal process	#1, #4, #5	Achieved	100% e-plan submittals Achieved	100%	N/A
Ensure efficiency with new technology changes	#1, #2, #4, #5	Ongoing	YES	YES	Implement new inspection software
Employee development- staff hours of training	#1, #3, #5	Ongoing	955.5 hours completed	400 hours	800 hours

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

**Division: 20      Community Risk Reduction**  
**Department: 21      COMPLIANCE & DEVELOPMENT**

**Community Compliance and Development** is organized as a single department while providing a variety of services. Community Compliance oversees the District's vegetation management program, consisting of bi-annual inspections conducted by fire inspectors to ensure proper clearance of vegetation and other combustible materials. Fire inspectors are also responsible to conduct mandatory occupancy inspections along with targeted inspections to ensure fire code compliance. This includes coordination of engine company inspections. Community Compliance also oversees the District's fire investigation program. Fire investigators are highly trained specialists who use a systematic approach and knowledge of basic fire science to conduct fire investigations. Investigators are also trained to gather evidence for prosecution in the event of arson-related fires.

Community Development ensures all new construction in the Chino Valley is code compliant by working with developers prior to building design to ensure code requirements are understood and met. District personnel review plans prior to construction and issue permits for various construction related projects. Once plans are approved and permits have been issued, inspections are conducted to ensure compliance with approved plans, codes, and/or standards.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Deputy Fire Marshal</b>	2.0	2.0	2.0	2.0	2.0
<b>Fire Inspector</b>	7.0	7.0	7.0	7.0	7.0
<b>Permit Technician</b>	1.0	1.0	1.0	1.0	1.0
<b>Office Technician</b>	1.0	1.0	1.0	1.0	1.0
<b>Total</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 928,043	\$ 1,118,393	\$ 1,397,962	\$ 1,549,954	\$ 1,649,998
<b>Services and supplies</b>	184,580	164,015	77,847	168,520	180,922
<b>Capital Outlay</b>	15,323	65,362	67,060	35,000	-
<b>Total</b>	<b>\$ 1,127,945</b>	<b>\$ 1,347,770</b>	<b>\$ 1,542,869</b>	<b>\$ 1,753,474</b>	<b>\$ 1,830,920</b>

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

**Division: 20      Community Risk Reduction**  
**Department: 22      PREPAREDNESS**

**Community Preparedness** empowers the public with knowledge for emergency preparedness. This department also promotes fire and life safety education to all segments of the population and works in partnership with local community groups, volunteer organizations, non-profits, our local schools and community leaders. Preparedness also oversees the Fire District's social media platforms such as Facebook, Instagram, Twitter, and YouTube and is responsible for public and media relations.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Deputy Fire Marshal</b>	1.0	1.0	1.0	1.0	1.0
<b>Public Education Specialist</b>	0.6	0.6	0.6	0.6	0.6
<b>Public Information Officer</b>	1.0	1.0	1.0	1.0	0.0 <sup>3</sup>
<b>Total</b>	<b>2.6</b>	<b>2.6</b>	<b>2.6</b>	<b>2.6</b>	<b>1.6</b>

<sup>3</sup>Transferred to 60 01, Emergency Services Administration

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 418,117	\$ 418,097	\$ 251,249	\$ 306,489	\$ 92,260
<b>Services and supplies</b>	54,222	52,019	35,704	62,920	58,865
<b>Capital Outlay</b>	-	-	-	-	-
<b>Total</b>	<b>\$ 472,339</b>	<b>\$ 470,116</b>	<b>\$ 286,953</b>	<b>\$ 369,409</b>	<b>\$ 151,125</b>

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

<b>Division: 60</b> <b>Department: 01</b>	<b>Emergency Services</b> <b>ADMINISTRATION</b>
--	--

**Administration** is responsible for the overall management and supervision of the division, providing general support to each department within ES.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Deputy Chief</b>	1.0	1.0	1.0	1.0	1.0
<b>Administrative Secretary</b>	0.5 <sup>4</sup>	0.5	0.5	0.5	0.5
<b>Public Information Officer</b>	0.0	0.0	0.0	0.0	1.0 <sup>5</sup>
<b>Total</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>2.5</b>

<sup>4</sup>0.5 FTE transferred from 60-01, Emergency Services Administration, for cost accounting purposes.

<sup>5</sup>Transferred from 20-22, CRR Preparedness

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 579,815	\$ 325,767	\$ 615,760	\$ 1,179,018	\$ 789,295
<b>Services and supplies</b>	46,847	52,666	34,248	33,825	60,175
<b>Capital Outlay</b>	13,907	-	-	-	-
<b>Total</b>	<b>\$ 640,570</b>	<b>\$ 378,434</b>	<b>\$ 650,008</b>	<b>\$ 1,212,843</b>	<b>\$ 849,470</b>

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

**Division: 60      Emergency Services**  
**Department: 61      TRAINING**

**Training** combines classroom, computer and hands-on applications for training of ES firefighter personnel. An Emergency Medical Services (EMS) nurse and two training captains provide training and support to District firefighters. Overseen by the District's contracted physician medical director, training staff is responsible for maintaining the EMS program, including training, compliance, quality assurance and patient care reporting. Training is also responsible for community outreach programs which include community CPR and First Care Provider classes.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Fire Captain/ EMS Training Officer</b>	1.0	1.0	1.0	1.0	1.0
<b>Fire Captain/ Fire Training Officer</b>	1.0	1.0	1.0	1.0	1.0
<b>Administrative Secretary</b>	0.0	0.0	0.0	0.0	1.0 <sup>7</sup>
<b>Office Technician</b>	0.7	0.7	0.7	0.7	0.0
<b>EMS Nurse</b>	1.0 <sup>6</sup>	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.7</b>	<b>3.7</b>	<b>3.7</b>	<b>3.7</b>	<b>4.0</b>

<sup>6</sup>Transferred from 60-61, Emergency Services Administration, for cost accounting purposes.

<sup>7</sup>Office Technician promoted to full-time Administrative Secretary

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$ 848,642	\$ 896,908	\$ 1,168,653	\$ 1,182,150	\$ 1,292,254
<b>Services and supplies</b>	76,296	62,664	58,651	149,655	127,234
<b>Capital Outlay</b>	106,710	-	-	14,000	14,000
<b>Total</b>	<b>\$ 1,031,649</b>	<b>\$ 959,572</b>	<b>\$ 1,227,304</b>	<b>\$ 1,345,805</b>	<b>\$ 1,419,488</b>



# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

### TRAINING DEPARTMENT GOALS & OBJECTIVES:

1. Continue to evaluate and improve the CVFD Cardiac Care Program and other EMS delivery services.
2. Support EMS QA/CQI processes that provide timely feedback to personnel for CPR and Cardiac Survivor metrics.
3. Engage with various stakeholders to ensure high level of service from existing SB County Ambulance provider and/or pursue ambulance transport opportunities within the Chino Valley.
4. Facilitate quality training to personnel at all levels for personal and professional development, across multiple forms of media and platforms; including Engineer, Captain, and BC academies and training.
5. Develop and maintain automated reporting methods for personnel to monitor compliance of District Key Performance Indicators, such as response times, NFIRS and ePCR compliance, and training records.
6. Conduct promotional exams, recruitments, and new hire orientations as necessary.

FY23 BUDGET TRAINING DEPT PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY 2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
Evaluate and Improve Cardiac Care Program	#1, #5	Continuous	Top Tier Survivor KPIs	STEMI Center engagement	Continuous
Support EMS QA/QI Processes	#1, #2, #5	Continuous	Continuous	Image Trend	Continuous
Engage in Ambulance Transport opportunities	#1, #2, #3, #4, #5	Continuous	2 Ambulances deployed by ABH	ABH agreement in place	Continued Engagement
Seek innovative training opportunities	#1, #5	Continuous	Multiple classes and conferences	Continuous	Continuous
Develop Automated Reporting Methods	#1, #2, #5	12/22	N/A – New Goal	Reports to assist with divisional KPIs	Completion
Recruitments and New Hire Orientation	#1, #3, #5	Continuous	3 Promotionals 2 New FF Recruitment	Continuous	Continuous

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

**Division: 60      Emergency Services**  
**Department: 62      SUPPRESSION**

**Suppression** personnel provide emergency medical care and fire and rescue services, working 24 hours a day, seven days a week, 365 days a year, with the District operating three shifts. The majority of District suppression personnel are state licensed paramedics, enabling the District to maintain the highest level of care and support to the community. District paramedics provide state-of-the-art advanced life support care, including pre-hospital 12-lead ECG's, standing orders for patients with Acute Coronary Syndrome, and transcutaneous cardiac pacing.

FTE PERSONNEL					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Battalion Chief</b>	3.0	3.0	3.0	3.0	3.0
<b>Fire Captain</b>	24.0	24.0	24.0	24.0	24.0
<b>Fire Engineer</b>	24.0	24.0	24.0	24.0	24.0
<b>Firefighter/ Paramedic</b>	51.0	51.0	51.0	51.0	57.0
<b>Total</b>	<b>102.0</b>	<b>102.0</b>	<b>102.0</b>	<b>102.0</b>	<b>108.0</b>

EXPENDITURES BY MAJOR CATEGORY					
	FY 2019	FY 2020	FY 2021	FY 2022 BUDGET	FY 2023 BUDGET
<b>Salaries and benefits</b>	\$28,103,904	\$28,757,184	\$32,049,690	\$36,457,979	\$35,031,554
<b>Services and supplies</b>	4,035,438	3,626,052	3,545,075	4,134,229	4,731,113
<b>Capital Outlay</b>	1,899,797	847,122	3,751,916	1,364,127	1,152,653
<b>Total</b>	<b>\$34,039,140</b>	<b>\$33,230,359</b>	<b>\$39,346,681</b>	<b>\$41,956,355</b>	<b>\$40,915,320</b>

# CHINO VALLEY FIRE DISTRICT

## STAFFING OVERVIEW & DEPARTMENTAL REPORTING

1. Implement Chief Officer Succession Plan by filling all vacancies created by retirements and promotions.
2. Deploy our OES Type-3 Engine on mutual aid assignments, in support of the California Office of Emergency Services mission.
3. Initiate Tactical Paramedic Program in partnership with the Chino Police Department.
4. Achieve a Type-2 designation from the California Office of Emergency Services for Haz-Mat 61.
5. Initiate Unmanned Aircraft System (UAS-Drone) program to enhance CVFD's situational awareness on emergency incidents.
6. Enhance our auto-aid agreements with Ontario Fire Department and Riverside County Fire (Eastvale).
7. Select, train, and equip new members for the USAR and Haz Mat Team.
8. Upgrade all Self-Contained Breathing Apparatus (SCBA) to comply with new industry standards.
9. Increase Haz-Mat team capabilities for detection, monitoring, and identification of hazardous materials, hazardous waste, and unknown substances.

FY23 BUDGET SUPPRESSION DEPT PERFORMANCE MEASURES					
MEASUREMENT	District Goal #	TARGET	FY 2021 RESULTS	FY 2022 ESTIMATE	FY 2023 TARGET
Chief Officer Succession Planning	#3	6/22	Ongoing	YES	N/A - Complete
Support OES mission with deployment of OES Type-3	#1, #5	Ongoing	Ongoing	Ongoing	Ongoing
Initiate Tactical Medic Program	#1, #5	6/23	N/A – New Goal	N/A – New Goal	YES
Achieve Type-2 OES Designation for Haz-Mat 61	#1, #5	6/23	Ongoing	Ongoing	YES
Initiate Unmanned Aircraft System (UAS-Drone) program	#1, #5	6/23	N/A – New Goal	N/A – New Goal	YES

## CHINO VALLEY FIRE DISTRICT

### STAFFING OVERVIEW & DEPARTMENTAL REPORTING

<b>Enhance Auto-Aid agreements with area cooperators</b>	#4	6/23	Ongoing	Ongoing	YES
<b>Train new members for USAR and Haz-Mat Teams</b>	#1, #3, #4, #5	Ongoing	Ongoing	Ongoing	Ongoing
<b>Upgrade SCBA to comply with industry standards</b>	#1	6/23	N/A – New Goal	N/A – New Goal	YES
<b>Increase Haz-Mat team capabilities for detection, monitoring, and identification of unknown substances</b>	#1, #5	6/23	N/A – New Goal	N/A – New Goal	YES



# CHINO VALLEY FIRE DISTRICT

## *Account Code Structure*

### ACCOUNT CODE STRUCTURE

#### Division – Department

100-10-01-000	Administration – <b>Admin</b>
100-10-11-000	Administration – <b>Finance</b>
100-10-12-000	Administration – <b>Human Resources</b>
100-10-13-000	Administration – <b>Clerk of the Board</b>
100-10-15-000	Administration – <b>Support Services</b>
100-20-01-000	Community Risk Reduction – <b>Admin</b>
100-20-21-000	Community Risk Reduction – <b>Compliance &amp; Development</b>
100-20-22-000	Community Risk Reduction – <b>Preparedness</b>
100-60-01-000	Emergency Services – <b>Admin</b>
100-60-61-000	Emergency Services – <b>Training</b>
100-60-62-000	Emergency Services – <b>Suppression</b>

FUND	DIVISION	DEPARTMENT	PROJECT	ACCOUNT
------	----------	------------	---------	---------

*Example:*

<b>100 -</b>	<b>60 -</b>	<b>62 -</b>	<b>000 -</b>	<b>7025</b>
<b>(General Fund)</b>	<b>(Emergency Services)</b>	<b>(Suppression)</b>	<b>(Unspecified)</b>	<b>(Clothing)</b>

**Fund** (this field will always be 100)

**Division** (10=Administration, 20=Community Risk Reduction, 60=Emergency Services)

**Department** (varies within Division)

**Project** (This field will generally be 000, but may be used to track grants, project accounting, etal., as 001, 002, etc.)

**Account** (defines the expense type - see attached list of common accounts)

**Common Accounts**

6035	Coverage – training and support
6350	Tuition reimbursement
7025	Clothing
7035	Telephone
7042	Cellular phones
7043	Electronic equipment maintenance
7070	Food
7075	Memberships
7080	Publications
7085	Legal postings
7120	Small tools and equipment
7125	Inventory equipment
7130	Non-inventory equipment
7135	Public education expenses
7140	Training
7180	Utilities
7250	General liability insurance
7305	Office supplies
7310	Postage
7323	Printing
7405	Services – auditing
7415	Services – county
7440	Services – legal
7445	Services – dispatch
7450	Services – other
7515	Kitchen and dining expense
7525	Laundry and dry cleaning expense
7535	General household expense
7540	Medical supplies
7550	Vehicle maintenance
7555	Equipment maintenance
7560	Fuel
7570	Structure maintenance
7597	Structure rent/lease
8830	CAPITAL – Structure Improvement
8840	CAPITAL – Equipment
8850	CAPITAL – Vehicles

# CHINO VALLEY FIRE DISTRICT

## *District Facilities*

The District currently operates seven fire stations and various other special purpose facilities. The District's long-term master plan projects the operational need for two to three additional fire stations at community build-out over the next two to three decades. Historically, the cities of Chino and Chino Hills have been financially responsible for the building of District fire stations within each respective city's boundaries. The fire stations and the Training Center located in Chino are leased by the District from the City of Chino. All other facilities are District owned.

The District and the City of Chino Hills have entered into an agreement for property transfer and funding for construction of Fire Station No. 68 in Chino Hills. Construction will likely commence in late 2022 or early 2023, with completion and occupancy likely in early 2024.

Facility	Address	
<b>Fire Administration</b>	14011 City Center Drive Chino Hills	
<b>Fire Station 61</b>	5078 Schaefer Avenue Chino	
<b>Fire Station 62</b>	5551 Butterfield Ranch Road Chino Hills	



## CHINO VALLEY FIRE DISTRICT

## DISTRICT FACILITIES

<b>Fire Station 63</b>	7550 Kimball Avenue Chino	
<b>Fire Station 64</b>	16231 Canon Lane Chino Hills	
<b>Fire Station 65</b>	12220 Ramona Avenue Chino	
<b>Fire Station 66</b>	13707 Peyton Drive Chino Hills	
<b>Fire Station 67</b>	5980 Riverside Drive Chino	

## CHINO VALLEY FIRE DISTRICT

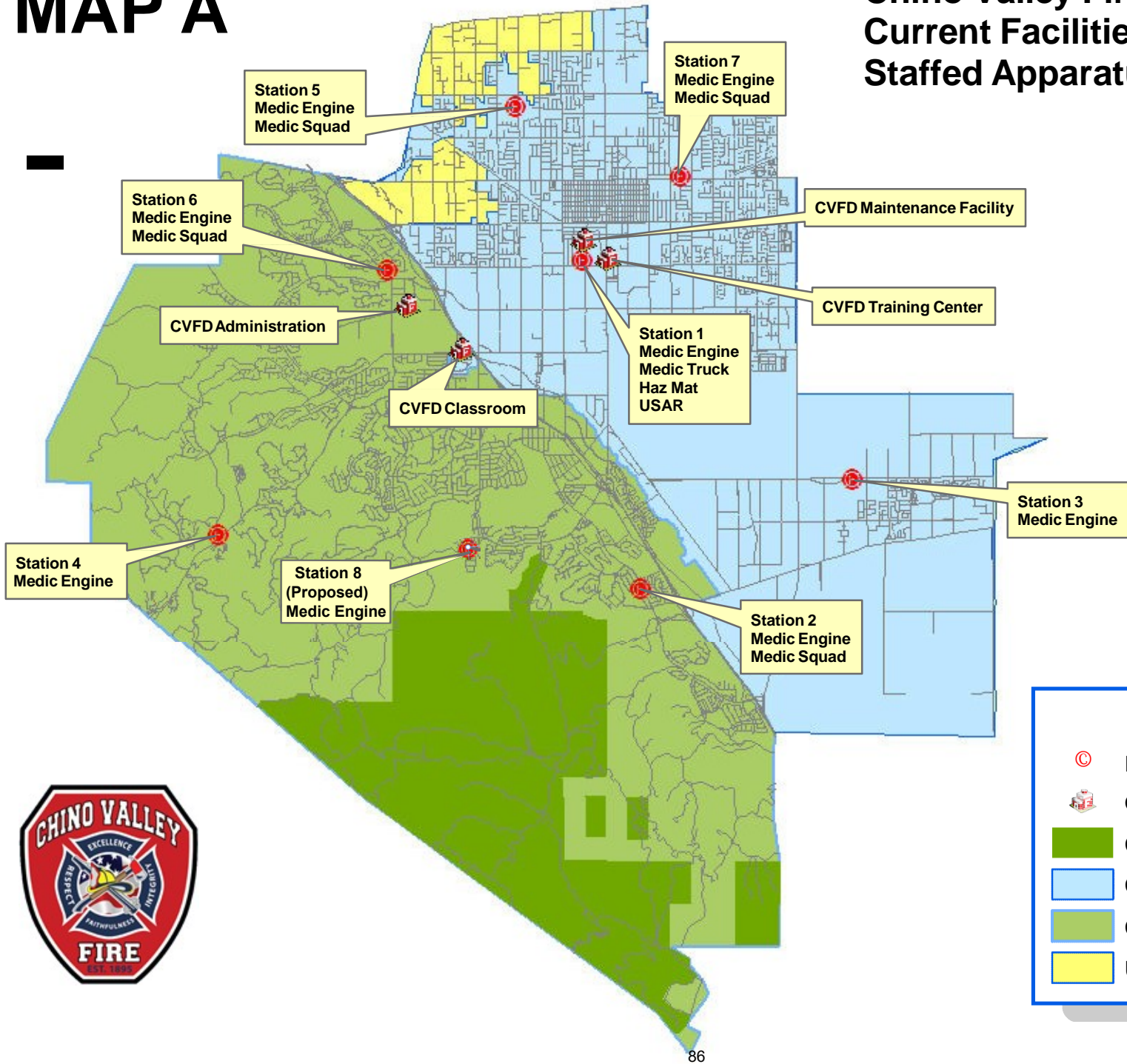
## DISTRICT FACILITIES

<b>Fire Station 68 (TO BE CONSTRUCTED)</b>	Soquel Canyon Pkwy/ Pipeline Ave.	
<b>Fleet Maintenance</b>	5076 Carter Street Chino	
<b>Training Center</b>	5092 Schaefer Avenue Chino	
<b>Training Tower</b>	(Located on the Training Center grounds in Chino)	
<b>CVFD Classrooms (Old Training Center)</b>	4040 Eucalyptus Avenue Chino	

# MAP A

## Chino Valley Fire District Current Facilities and Staffed Apparatus

84



**LEGEND**

- Fire Stations
- Other CVFD Facilities
- Chino Hills State Park
- City of Chino
- City of Chino Hills
- Unincorporated Areas

86





## **CHINO VALLEY FIRE DISTRICT**

### ***2022-23 Budget Calendar***

<b>DATE</b>	<b>ACTIVITY</b>
<b>December 15, 2021</b>	<b>Budget Kick-Off</b>
<b>January 21, 2022</b>	<b>Completed Requests to BCs &amp; DFMs</b>
<b>February 18</b>	<b>Input Due to Deputy Chiefs &amp; Managers</b>
<b>March 18</b>	<b>Budget Input Due to Finance Department</b>
<b>April 20</b>	<b>Management Review</b>
<b>May 11</b>	<b>Draft Budget to Board</b>
<b>May 25</b>	<b>Budget Workshop</b>
<b>June 8</b>	<b>Original Budget Adoption</b>
<b>February 8, 2023</b>	<b>Mid-Year (Amended) Budget Review</b>

**Notes:** Board to receive Budget at least two weeks in advance of Budget Workshop.

FINAL (Rev 2) 4/12/22

# **CHINO VALLEY FIRE DISTRICT**

## ***Budgetary Practices & Financial Policies***

### **BASIS OF BUDGETING & ACCOUNTING**

The District's financial records are maintained in accordance with accounting principles generally accepted in the United States of America (GAAP), as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for governmental accounting and financial reporting principles.

The District's Annual Comprehensive Financial Report (ACFR) contains both government-wide financial statements prepared on the accrual basis of accounting, as well as governmental fund financial statements prepared on modified accrual basis. As a single purpose fire authority, the District maintains one governmental fund: the General fund. The District reports all of its unrestricted financial and budgetary activities within the General fund.

Budgeted and actual revenues and expenditures are accounted for on a modified accrual basis. Revenues are recognized in the accounting period in which they become susceptible to accrual; that is, when they become measurable and available to finance expenditures of the current period. "Measurable" means that the amount of the transaction can be determined, and "available" means collectible within the current period or soon thereafter to be used to pay liabilities of the current period. Accrued revenues include property taxes received within 60 days after fiscal year-end and earnings on investments paid after year-end. Expenditures are recorded when the liability is incurred, if measurable, except for unmatured interest on long-term debt, if applicable, which is recognized when due.

### **BUDGET CONTROL AND AMENDMENT**

The Fire Chief is ultimately responsible for ensuring expenditures are within budget allocations and may adopt budget policies necessary to carry out that responsibility within his authority. Except in prescribed emergencies, no expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board of Directors as set forth in this budget.

The Board approves total budgeted appropriations and any necessary budget amendments throughout the year by resolution. The approved budget provides for the general operation of the District and includes the proposed expenditures of the District and the means of financing them. Formal budgetary integration at the fund level is employed as a management control device to monitor budget-to-actual performance throughout the fiscal year. Publicly available monthly budget-to-actual financial reports are prepared and are presented at regular monthly meetings of the District's Board of Directors.

Budgets are adopted on a basis consistent with GAAP.



# CHINO VALLEY FIRE DISTRICT

## BUDGETARY PRACTICES & FINANCIAL POLICIES

### BALANCED BUDGET

The District shall maintain a structurally balanced budget whereby recurring revenues are equal to or greater than recurring expenditures in the adopted budget. District policy allows for the use of reserves to balance the budget when a temporary shortfall (deficit) occurs. When using reserves, the District does so only to meet non-recurring obligations that are non-operating in nature.

### OVERVIEW OF BUDGET DEVELOPMENT PROCESS

The Original Budget is formally approved after the holding of a public hearing and incorporates the preliminary and final budget cycles into a single consolidated budget cycle with adoption in the June timeframe. As further outlined below, the process of Original Budget development spans some six months, and includes multiple levels of reviews, meetings, workshops, discussions and analysis.



The fiscal year budget development process officially kicks off in mid-December. A summary of the milestones in the process is provided below (all timeframes are approximate):

2022-23 BUDGET DEVELOPMENT CYCLE					
-----ORIGINAL-----			MID-YEAR		
Dec	Jan/Feb	Mar/Apr	May	June	Jan/Feb
<ul style="list-style-type: none"><li>Budget guidelines issued</li><li>Budget Calendar shared with Board &amp; Public</li><li>Staff input begins on December 15</li></ul>	<ul style="list-style-type: none"><li>Labor budgets analyzed and projected</li><li>Revenue projections developed</li><li>Staff input continues</li></ul>	<ul style="list-style-type: none"><li>Staff input concludes</li><li>Preliminary staff review of budget requests</li><li>Initial draft budget compiled</li><li>Multiple mgmt. level budget reviews</li></ul>	<ul style="list-style-type: none"><li>Revised draft budget compiled</li><li>Draft budget posted to website &amp; noticed in local paper</li><li>Budget Workshop held</li></ul>	<ul style="list-style-type: none"><li>Budget review by Finance Committee (if necessary)</li><li>Board review, Public Hearing, <b>Original Budget approved on June 8</b></li></ul>	<ul style="list-style-type: none"><li>Fiscal year-to-date revenues and expenses analyzed</li><li>Projections for balance of fiscal year updated</li></ul>

See the *Budget Calendar* for additional specifics.

# CHINO VALLEY FIRE DISTRICT

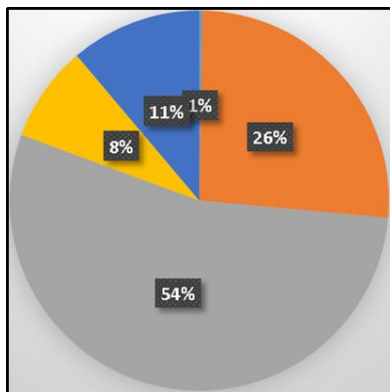
## BUDGETARY PRACTICES & FINANCIAL POLICIES



### USE OF ESTIMATES

The District prepares its budgets based on estimates, forecasts and projections. In certain cases, estimates and assumptions are also used to report actual financial results and disclosures. Accordingly, actual results could differ from these estimates. Because of the inexact nature of budget projections, the District budgets revenues realistically yet conservatively, in an effort to ensure an achievable balanced budget. The multiple budgetary review and approval cycles identified above provide ample opportunity to amend the budget, if and when appropriate.

### ALLOCATION OF COSTS



The cost of operating expenditures, including employee wages and benefits, are generally recorded to each benefitting division and department based on actual expenditures as tracked by the District's ERP computer system. When applicable, certain administrative and other operating costs benefitting multiple divisions and departments are allocated proportionately on the basis of budgeted direct costs, as appropriate, including:

- Post-retirement benefit costs allocated on the basis of direct budgeted base salaries;
- Unfunded Actuarial Liability pension costs allocated on the basis of budgeted retirement system normal cost retirement expense.

The District has adopted an indirect cost (overhead) allocation plan established in compliance with Title 2, Code of Federal Regulations, Part 200. The cost plan is applied to overhead rates for applicable grant management purposes as well as for certain reimbursable federal and state billings for mutual aid fire services provided by the District. The cost plan is updated annually.

### CAPITAL ASSETS & CAPITAL REPLACEMENT PLAN

Capital assets are defined in District policy as all land, buildings, vehicles, computers, equipment and improvements with an individual cost of at least \$5,000 and a useful life beyond one year. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Depreciation is calculated on a straight-line basis over the estimated useful life of the respective asset in periods ranging from five to 30 years depending on the asset classification.



## CHINO VALLEY FIRE DISTRICT

### BUDGETARY PRACTICES & FINANCIAL POLICIES

---

For budgetary purposes, the purchase of a capital asset may also be referred to as capital outlay. The District maintains a capital replacement plan providing for planned capital outlay over thirty years. Capital equipment replacement is funded through a commitment of Fund balance as further described in the fund balance reporting section of this policy. It is anticipated that equipment replacement funds will generally be sufficient to provide for funding of future capital outlay. See *Long-Range Financial Plan*, for additional information regarding the Equipment Replacement fund portion of Fund balance.

The vast majority of the District's recurring capital commitments are equipment and vehicle related, typically funded through committed Fund balance, as described above. For those relatively infrequent capital projects, if significant in nature, the District undertakes multi-year advanced planning efforts to



identify and secure outside project funding sources, including when applicable through our jurisdictional city partners, as well as granting sources when possible.

### RETIREMENT FUNDING POLICY

The District established an irrevocable single employer Internal Revenue Service Code Section 115 Retirement Trust (Retirement Trust) through PFM Asset Management, LLC (PFM) in FY17, initially contributing \$5 million to the Retirement Trust from District reserves. In conjunction with the adoption of the Retirement Trust, the District's Board of Directors also adopted a policy to commit up to one-third (1/3) of excess revenues on an annual basis to reduce District pension liabilities going forward.

Excess revenues earmarked at the end of each fiscal year for accelerated pension funding will be contributed to either the Retirement Trust, directly to the California Public Employees Retirement System (CalPERS) on behalf of the District's employees, or in combination to these two funding vehicles, as determined annually by the Board. Contributions will be made in the following fiscal year after completion of the District's annual audit.

# CHINO VALLEY FIRE DISTRICT

## BUDGETARY PRACTICES & FINANCIAL POLICIES

---



As an irrevocable trust, funds accumulated in the Retirement Trust are legally restricted for exclusive use to pay for qualified pension-related expenditures. The District generally intends to utilize the Retirement Trust funds for budget stabilization purposes, drawing from the Retirement Trust to fund pension obligations during years of significant budgetary constraint or fiscal

emergency, or as otherwise determined by the Board. To date, the District has not drawn on the Retirement Trust.

Over time, the District anticipates continuing to fund and grow the balance in the Retirement Trust, while identifying strategic opportunities to use accumulated funds and one-time revenues to reduce pension liabilities through additional discretionary payments directly to CalPERS.

### LONG-RANGE FINANCIAL PLANNING

It is the policy of the District to prepare and update a 10-year long-range financial plan (LRFP) in conjunction with its annual budget development process. The LRFP forecasts revenues and expenditures over the 10-year horizon based on a combination of historical averages, current budget and known and anticipated future budgetary impacts. These projections shall be used for financial, operating and strategic planning purposes. Among other factors, unfunded pension and OPEB liabilities shall be considered in the LRFP. See *Long-Range Financial Planning Overview* for additional information.

### DEBT OBLIGATIONS

The District does not currently have any debt on the books, nor does it contemplate any borrowings or debt issuance in the near future. As the District's partner cities are generally financially responsible for building fire stations and providing initial station apparatus, the District's financial commitments are generally operational in nature. Accordingly, there is no provision for debt obligation included in the FY23 budget.

### FUND BALANCE REPORTING

The Fire District's Fund Balance Reporting Policy was developed in conjunction with the Government Accounting Standards Board (GASB) Statement No. 54. The District has adopted a

# CHINO VALLEY FIRE DISTRICT

## BUDGETARY PRACTICES & FINANCIAL POLICIES

---

Board resolution that sets forth certain classifications of fund balance, as well as a minimum fund balance policy. Classifications of fund balance maintained by the District as per policy are set forth as follows:

**NONSPENDABLE** – Not available for other purposes because these funds are inherently nonspendable, i.e. not in spendable form. Examples include prepaids and deposits on file with other agencies.

**RESTRICTED** – Externally enforceable limitations on use, imposed by law or constraints by creditors, grantors or contributors. Examples might include funds held in an irrevocable trust for specific purposes, grant funds received for the express purpose of purchasing specific supplies or equipment, or debt covenants imposed by creditors. The District's 115 Retirement Trust balances are restricted funds which must be used to pay retirement obligations.

**COMMITTED** – Pursuant to constraints imposed by Board resolution, committed amounts cannot be use for any purpose other than specified in the resolution, unless the Board removes or changes the specific use through resolution or ordinance. Commitments of fund balance have been set forth by Board resolution as follows:

1. **Worker's Compensation Reserve Fund** – Established at a level equal to the total estimated value of all open claims and an estimated value of incurred but not reported claims at the end of each fiscal year. Funds from this account will be drawn-down to pay significant expenses against a particular workers' compensation claim file such as a single invoice in excess of \$50,000 and/or a lump sum payment when a claim is closed by way of Compromise and Release.
2. **Equipment Replacement Fund** – Provides for vehicle, apparatus and major equipment replacement. Funded through the accumulation of depreciation and amortization of capital assets in the fund. Monies shall be withdrawn for the purchase of equipment replacement items.
3. **Facilities Acquisition and Maintenance Fund** – Derived from proceeds from the sale of District property, with annual fund adjustments of a 3% inflation factor. Designated for future facility acquisition, maintenance and repair.
4. **Compensated Absences Fund** – Established at a level equal to 33% of employee accrued leave balances. Funds from this account will be drawn-down to pay-off accrued leave balance(s) due to an employee upon separation when the value of the leave accruals for a specific employee is \$50,000 or above.
5. **Emergency Contingency Fund** – Established at a level equal to two (2) months of the District's approved expenditure budget. Funds may be utilized for emergency operating purposes in the event of the declaration of a local, state or federal state of emergency.

## CHINO VALLEY FIRE DISTRICT

### BUDGETARY PRACTICES & FINANCIAL POLICIES

---

**ASSIGNED** – Amounts that are constrained by the District’s intent to be used for specific purposes, but are neither restricted nor committed. Examples of assigned fund balance include:

1. **Continuing Budget Appropriations** – Balance of multi-year funding requirements for approved projects or other expenditures.
2. **Budget Transfers for Revenue Shortfalls** – Amount to be transferred from fund balance to cover a projected budget deficit, if applicable, in the following fiscal year.
3. **Funds Earmarked for Reduction of Pension Liabilities** – As per policy, up to one-third (1/3) of excess revenues on an annual basis shall be earmarked for further reduction of pension liabilities. If applicable, this amount shall be established at fiscal year-end for funding in the following fiscal year.

**UNASSIGNED** – Excess amounts not otherwise classified, to include:

1. **Minimum Fund Balance** – As per policy, the District maintains a general contingency reserve fund equal to three (3) months of the District’s approved expenditure budget. In the event that Unassigned fund balance is not sufficient to meet the three-month minimum, the remaining balance of funds not otherwise classified shall be maintained in this account.
2. **All Other** – All other funds not otherwise classified.

# CHINO VALLEY FIRE DISTRICT

## *Budget Report Descriptions*

The descriptions below are intended to provide the reader of this budget document with a brief explanation regarding the nature of each report and the information intended to be conveyed to the reader. The reports are listed in the order in which they appear in this budget document.

1. **Budget Summary** – Summarizes budgetary totals at the highest level. Includes both operating and capital replacement activities.
2. **Budget Summary – Multi-Year Comparison** – Summary budget totals for proposed budget in comparison to the four preceding years.
3. **Changes in Fund Balance** – Two-year presentation of changes in components (classifications) of the District's fund balance. Fund balance represents the difference between the District's General fund assets and liabilities.
4. **Revenue History** – District-wide revenues by account, in a five-year reporting format. For reporting purposes, the District classifies revenues into three major categories: property tax revenue, contract revenue, and all other revenue.
5. **Expenditure History** – District-wide expenditures by account, in a five-year reporting format. The District classifies expenditures into three major categories: salaries and benefits, services and supplies, and capital outlay.
6. **Divisional Expenditure History** – Expenditures by division, by account, in a five-year reporting format. The District maintains three divisions: administration, community risk reduction and emergency services. This report follows the same format as the Expenditure History report, but provides information on a divisional basis. This report is a more detailed version of the Expenditure History report.
7. **Year-Over-Year Budget Comparisons** – Comparison of prior year amended summary budget to current year budget, including variance amounts and percentage changes between years.
8. **Budgeted Expenditures Variances Report** – Comments on significant variances between prior year amended budget and current year budget, by line item.
9. **General Fund Expenditure Transactions** – Provides transactional budget line item detail for accounts by division and department.

10. **Long-Range Financial Plan** – A 10-year fiscal outlook, or financial projection, for the District. Projects revenues and expenditures over a 10-year period based on the current budget and assumptions consistent with the District’s Master Plan, District goals, capital outlay plans, and other planning documents, as well as known and anticipated changes with potential fiscal impact to the District. This reference document is highly dynamic in nature. Although the Plan is likely to be less accurate for each successive year within the 10-year projection period, the document provides a roadmap for discussion and planning purposes for the District.
11. **Statistical Information** – Includes a number of ten-year trend comparisons associated with financial data, revenue capacity, demographic and economic information, as well as operating information.
12. **Glossary of Acronyms** – Definition of the various acronyms (abbreviated terms) listed in budgetary documents.
13. **Glossary of Terms** – Definition of the various terms listed in budgetary documents.





# BUDGET SUMMARY INFORMATION



# CHINO VALLEY FIRE DISTRICT

## *Budget Summary*

	Operating Budget	Capital Replacement	TOTALS
<b>Fund: 100 / 500 General Fund</b>			
<b>Revenue</b>	\$ 53,173,310	\$ -	\$ 53,173,310
<b>Expenditures</b>			
6000 - Salaries and benefits	\$ 44,332,516	\$	44,332,516
7000 - Services and supplies	7,622,839		7,622,839
8000 - Capital outlay	1,152,653	\$ 63,722	1,216,375
<b>Total Expenditures</b>	<b>\$ 53,108,008</b>	<b>\$ 63,722</b>	<b>\$ 53,171,730</b>
<b>Net Change in Fund Balance</b>	<b>\$ 65,302</b>	<b>\$ (63,722)</b>	<b>\$ 1,580</b>
<b>Transfers In</b>			
From Equipment Replacement Fund	\$ -	\$ 63,722	\$ 63,722

# CHINO VALLEY FIRE DISTRICT

## Budget Summary - Multi-Year Comparison

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2023 Original Budget
<b>Fund: 100 / 500 General Fund</b>					
<b>Revenue</b>					
4000 - Property tax revenue	\$ 30,904,228	\$ 32,907,802	\$ 35,001,556	\$ 36,443,436	\$ 38,242,619
4100 - Contract revenue	9,976,808	10,236,270	11,042,545	11,255,485	11,788,511
4200 - Other revenue	3,068,599	2,277,003	5,237,353	9,970,855	3,142,180
<b>Revenue Totals</b>	<b>\$ 43,949,635</b>	<b>\$ 45,421,075</b>	<b>\$ 51,281,454</b>	<b>\$ 57,669,776</b>	<b>\$ 53,173,310</b>
<b>Expenditures</b>					
6000 - Salaries and benefits	\$ 35,600,510	\$ 36,806,449	\$ 40,180,442	\$ 45,615,453	\$ 44,332,516
7000 - Services and supplies	5,938,153	5,583,169	5,399,428	6,733,364	7,622,839
8000 - Capital outlay	2,828,500	1,040,230	3,818,977	1,631,627	1,216,375
<b>Expenditure Totals</b>	<b>\$ 44,367,163</b>	<b>\$ 43,429,848</b>	<b>\$ 49,398,847</b>	<b>\$ 53,980,444</b>	<b>\$ 53,171,730</b>
<b>Net Change in Fund Balance</b>	<b>\$ (417,528)</b>	<b>\$ 1,991,227</b>	<b>\$ 1,882,607</b>	<b>\$ 3,689,332</b>	<b>\$ 1,580</b>
<b>Transfers In - Capital Replacement</b>	<b>\$ 110,911</b>	<b>\$ 89,000</b>	<b>\$ 2,010,749</b>	<b>\$ 150,135</b>	<b>\$ 63,722</b>
<b>Net Operating Revenue</b>	<b>\$ (306,617)</b>	<b>\$ 2,080,227</b>	<b>\$ 3,893,356</b>	<b>\$ 3,839,467</b>	<b>\$ 65,302</b>

**Note:** Excludes restricted 115 Trust activities

# CHINO VALLEY FIRE DISTRICT

## Changes in Fund Balance

	FY22 AMENDED BUDGET				
	Fund Balance 7-1-2021	Revenues	Expenditures	Transfers	Fund Balance 6-30-2022
<b>Nonspendable:</b>					
Deposits and Prepaid Items	\$ 70,134			\$ -	\$ 70,134
<b>Restricted:</b>					
Section 115 Trust	8,127,679			-	8,127,679
<b>Committed:</b>					
Workers' Comp Reserve	4,076,565			-	4,076,565
Equipment Replacement	754,438			-	754,438
Facility Acquisition & Maintenance	57,799			1,734	59,533
Compensated Absences	2,338,183			70,145	2,408,328
Emergency Contingency	7,847,106			1,149,635	8,996,741
<b>Assigned:</b>					
Budget Transfers & Pension Funding	740,036			(740,036)	-
<b>Unassigned:</b>					
Minimum Fund Balance	7,960,000			1,764,332	9,724,332
Available	-	\$ 51,281,454	\$ 49,398,847	(2,245,810)	-
<b>TOTAL</b>	<b>\$ 31,971,940</b>	<b>\$ 51,281,454</b>	<b>\$ 49,398,847</b>	<b>\$ -</b>	<b>\$ 34,217,750</b>

	FY23 ORIGINAL BUDGET				
	Fund Balance 7-1-2022	Revenues	Expenditures	Transfers	Fund Balance 6-30-2023
<b>Nonspendable:</b>					
Deposits and Prepaid Items	\$ 70,134			\$ -	\$ 70,134
<b>Restricted:</b>					
Section 115 Trust	8,127,679			-	8,127,679
<b>Committed:</b>					
Workers' Comp Reserve	4,076,565			-	4,076,565
Equipment Replacement	754,438			875,853	1,630,291
Facility Acquisition & Maintenance	59,533			1,786	61,319
Compensated Absences	2,408,328			72,250	2,480,578
Emergency Contingency	8,996,741			(134,786)	8,861,955
<b>Assigned:</b>					
Budget Transfers & Pension Funding	-			521	521
<b>Unassigned:</b>					
Minimum Fund Balance	9,724,332			(814,044)	8,910,288
Available	-	\$ 53,173,310	\$ 53,171,730	(1,580)	-
<b>TOTAL</b>	<b>\$ 34,217,750</b>	<b>\$ 53,173,310</b>	<b>\$ 53,171,730</b>	<b>\$ -</b>	<b>\$ 34,219,330</b>

***This page intentionally  
left blank***





# BUDGET DETAIL INFORMATION



# CHINO VALLEY FIRE DISTRICT

## Revenue History

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2023 Original Budget
<b>Fund: 100 / 500 - General Fund</b>					
<b>Revenues</b>					
4000 - Property tax revenue					
4010 Property tax - current secured	\$ 27,509,218	\$ 29,533,154	\$ 31,039,216	\$ 33,118,827	\$ 34,609,174
4020 Property tax - current unsecured	1,235,078	1,302,522	1,403,249	1,380,609	1,376,720
4030 Property tax - current utility	477,556	526,336	681,037	400,541	681,836
4040 Property tax - prior and penalty	789,938	785,199	964,168	800,000	800,000
4050 Property tax - home owner's exemption	252,102	252,503	244,526	300,962	314,505
4080 Property tax - supplemental	630,061	461,434	598,330	397,497	415,384
4090 Property tax - weed abatement	10,275	46,654	71,030	45,000	45,000
<b>Account Classification Total: 4000 - Property tax revenue</b>	<b>\$ 30,904,228</b>	<b>\$ 32,907,802</b>	<b>\$ 35,001,556</b>	<b>\$ 36,443,436</b>	<b>\$ 38,242,619</b>
4100 - Contract revenue					
4110 Current services	\$ 9,976,808	\$ 10,236,270	\$ 11,042,545	\$ 11,255,485	\$ 11,788,511
<b>Account Classification Total: 4100 - Contract revenue</b>	<b>\$ 9,976,808</b>	<b>\$ 10,236,270</b>	<b>\$ 11,042,545</b>	<b>\$ 11,255,485</b>	<b>\$ 11,788,511</b>
4200 - Other revenue					
4200 Permit and inspection fees	\$ 1,280,526	\$ 1,354,350	\$ 1,356,952	\$ 1,316,800	\$ 1,572,597
4202 Weed abatement	26,982	27,106	10,643	30,000	30,000
4210 Other sales	3,510	3,605	1,456	3,000	3,000
4215 Other revenue	90,749	119,330	90,650	90,000	90,000
4220 Mutual aid recoveries	923,753	377,934	3,665,909	5,068,599	500,000
4225 Grants	30,215	-	-	3,325,209	30,000
4230 Sale of fixed assets	238,758	43,749	27,450	-	-
4235 Donations	1,196	-	1,021	1,000	1,000
4240 Capital acquisitions	-	-	-	121,247	790,583
4245 Interest revenue	472,910	350,929	83,272	15,000	125,000
<b>Account Classification Total: 4200 - Other revenue</b>	<b>\$ 3,068,599</b>	<b>\$ 2,277,003</b>	<b>\$ 5,237,353</b>	<b>\$ 9,970,855</b>	<b>\$ 3,142,180</b>
<b>Revenues Total</b>	<b>\$ 43,949,635</b>	<b>\$ 45,421,075</b>	<b>\$ 51,281,454</b>	<b>\$ 57,669,776</b>	<b>\$ 53,173,310</b>

Note: Excludes restricted 115 Trust activities



# CHINO VALLEY FIRE DISTRICT

## Expenditure History

		2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2023 Original Budget
<b>Fund: 100 / 500 - General Fund</b>						
<u>Expenditures</u>						
6000 - Salaries and benefits						
6010	Salaries regular	\$ 16,667,434	\$ 16,562,545	\$ 17,259,108	\$ 19,236,576	\$ 20,723,832
6015	Salaries - part time	112,421	92,933	92,218	117,103	71,586
6030	Uniform allowance	48,900	47,079	46,643	46,450	48,850
6035	Coverage - training and support	496,570	547,614	938,410	3,038,139	1,073,826
6036	Coverage - emergency response and	5,068,526	4,620,833	6,331,289	5,249,104	3,997,468
6037	Coverage - worker's compensation	553,908	1,081,368	944,040	1,275,000	1,200,000
6040	Call back or standby	9,455	9,135	8,978	11,315	11,315
6045	Separation payments	149,483	337,183	215,698	320,000	404,000
6050	Special compensation	686,190	671,927	681,432	776,760	806,791
6090	Annual leave buyback	819,405	657,747	619,912	600,000	600,000
6125	PERS retirement	5,697,438	6,075,097	7,346,084	8,563,522	8,561,905
6130	Survivor's benefits	10,838	10,924	11,783	11,401	12,398
6210	Long term disability	18,128	18,807	19,500	29,144	33,468
6215	Unemployment insurance	16,618	17,444	16,066	16,016	17,024
6220	Health and dental insurance	2,728,875	2,883,945	3,087,629	2,999,815	3,625,760
6225	Social security medicare	338,709	351,923	387,720	313,117	339,068
6230	State disability insurance	24,110	28,576	34,439	36,714	38,160
6235	Worker's compensation expense	1,624,682	2,108,881	1,283,294	1,900,000	1,550,000
6240	Life insurance	79,040	80,608	78,208	84,317	91,141
6318	Deferred comp benefit	412,121	574,409	729,190	858,000	914,044
6340	Technology allowance	-	-	-	65,460	64,380
6350	Tuition reimbursement	37,659	27,471	48,801	67,500	147,500
<b>Account Classification Total: 6000 - Salaries and benefits</b>		<b>\$ 35,600,510</b>	<b>\$ 36,806,449</b>	<b>\$ 40,180,442</b>	<b>\$ 45,615,453</b>	<b>\$ 44,332,516</b>
7000 - Services and supplies						
7025	Clothing	\$ 489,607	\$ 178,131	\$ 176,010	\$ 506,871	\$ 303,287
7035	Telephone	277,880	260,865	258,103	262,436	274,080
7042	Cellular phones	56,107	91,448	112,255	62,100	74,160
7043	Electronic equipment maintenance	237,828	337,907	389,018	485,812	527,774
7070	Food	9,172	5,303	5,430	12,750	13,750
7075	Memberships	18,375	20,555	19,229	32,210	40,697
7080	Publications	6,153	8,805	5,369	12,180	16,140
7085	Legal postings	1,655	7,177	6,902	10,800	11,800
7120	Small tools and equipment	122,086	226,530	184,598	191,950	275,717
7125	Inventory equipment	58,959	85,896	93,459	82,200	190,050
7130	Non-inventory equipment	319,462	216,664	328,849	126,335	275,180
7135	Special department expenses	50,775	43,267	28,345	64,025	78,125
7140	Training	157,401	126,488	77,301	288,541	383,624
7180	Utilities	235,182	253,677	269,284	281,796	305,664
7250	General liability insurance	158,076	209,071	345,029	430,100	500,000
7305	Office supplies	38,901	38,774	38,858	53,200	56,000
7310	Postage	21,350	15,390	13,798	20,000	20,000
7323	Printing	18,301	8,685	11,296	29,700	42,700
7405	Services - auditing	24,020	10,020	18,905	20,475	21,000
7415	County services	231,481	241,454	298,024	250,000	370,000
7440	Services - legal	761,840	185,769	249,135	350,000	350,000
7445	Services - dispatch	680,460	934,197	572,740	645,148	704,588
7450	Services - other	964,982	874,965	668,866	993,684	1,193,378
7535	General household expense	29,581	41,419	24,422	24,000	27,420
7540	Medical supplies	104,402	82,277	152,514	224,671	259,827
7550	Vehicle maintenance	427,531	582,490	505,738	533,550	355,400
7555	Equipment maintenance	55,058	56,589	58,330	106,800	127,403
7560	Fuel	192,506	176,849	166,760	200,000	300,000
7570	Structure maintenance	189,022	262,507	319,968	430,050	525,075
7597	Structure rent/lease	-	-	893	1,980	-
<b>Account Classification Total: 7000 - Services and supplies</b>		<b>\$ 5,938,153</b>	<b>\$ 5,583,169</b>	<b>\$ 5,399,428</b>	<b>\$ 6,733,364</b>	<b>\$ 7,622,839</b>

# CHINO VALLEY FIRE DISTRICT

## *Expenditure History*

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2023 Original Budget
8000 - Capital outlay					
8805 Capital - land	\$ -	\$ -	\$ -	\$ -	\$ -
8830 Capital - structure improvements	1,476,393	101,321	620,342	327,747	810,583
8840 Capital - equipment	639,015	82,504	88,175	251,054	342,070
8850 Capital - vehicles	713,092	856,405	3,110,460	1,052,826	63,722
8970 Capital - lease purchase equipment			-	-	-
<b>Account Classification Total: 8000 - Capital outlay</b>	<b>\$ 2,828,500</b>	<b>\$ 1,040,230</b>	<b>\$ 3,818,977</b>	<b>\$ 1,631,627</b>	<b>\$ 1,216,375</b>
<b>Expenditures Total</b>	<b>\$ 44,367,163</b>	<b>\$ 43,429,848</b>	<b>\$ 49,398,847</b>	<b>\$ 53,980,444</b>	<b>\$ 53,171,730</b>

**Note:** Excludes restricted 115 Trust activities

# CHINO VALLEY FIRE DISTRICT

## Divisional Expenditure History

		2019 Actual	2020 Actual	2021 Actual	2022	2023 Original
		Amount	Amount	Amount	Amended Budget	Budget
<b>Fund: 100 / 500 - General Fund</b>						
<b>Expenditures</b>						
<b>Division: 10 - Administration</b>						
6000 - Salaries and benefits						
6010	Salaries regular	\$ 2,377,046	\$ 2,632,669	\$ 2,359,019	\$ 2,544,629	\$ 2,728,370
6015	Salaries - part time	23,704	181	-	-	-
6030	Uniform allowance	6,700	6,075	4,525	4,525	4,575
6035	Coverage - training and support	31,111	91,740	39,044	59,019	89,300
6036	Coverage - emergency response and leave	41,231	28,403	-	-	-
6037	Coverage - worker's compensation	-	-	-	-	-
6040	Call back or standby	-	-	-	-	-
6045	Separation payments	80,453	-	28,766	-	120,000
6050	Special compensation	21,185	27,864	-	28,162	23,466
6090	Annual leave buyback	229,799	200,939	236,783	72,000	72,000
6125	PERS retirement	526,750	655,870	598,044	639,295	712,445
6130	Survivor's benefits	8,076	8,236	8,959	8,459	9,288
6210	Long term disability	18,128	18,808	19,501	15,975	18,857
6215	Unemployment insurance	2,201	2,703	2,184	2,184	2,520
6220	Health and dental insurance	399,266	459,862	472,779	542,447	613,597
6225	Social security medicare	45,777	47,809	43,708	45,093	49,522
6230	State disability insurance	12,210	14,847	18,257	19,381	22,078
6235	Worker's compensation expense	-	-	-	-	-
6240	Life insurance	14,326	16,800	14,794	15,260	17,733
6318	Deferred comp benefit	94,383	125,280	131,828	147,300	159,225
6340	Technology allowance	-	-	-	35,220	34,140
6350	Tuition reimbursement	11,284	4,388	4,571	25,000	25,000
<b>Account Classification Total: 6000 - Salaries and benefits</b>		<b>\$ 3,943,630</b>	<b>\$ 4,342,474</b>	<b>\$ 3,982,762</b>	<b>\$ 4,203,949</b>	<b>\$ 4,702,116</b>
7000 - Services and supplies						
7025	Clothing	\$ 6,236	\$ 2,237	\$ 1,097	\$ 3,050	\$ 3,600
7035	Telephone	26,756	32,149	31,867	37,140	37,620
7042	Cellular phones	24,696	30,552	34,485	-	3,060
7043	Electronic equipment maintenance	190,512	207,456	220,794	314,660	341,930
7070	Food	9,063	4,988	5,053	11,500	11,500
7075	Memberships	15,697	15,507	16,014	23,460	28,705
7080	Publications	884	766	841	2,440	2,440
7085	Legal postings	699	4,147	2,523	5,000	6,000
7120	Small tools and equipment	21,544	19,284	7,995	17,500	17,500
7125	Inventory equipment	11,911	9,419	1,554	5,000	7,000
7130	Non-inventory equipment	5,249	69,933	4,331	15,000	9,500
7135	Special department expenses	11,812	3,785	627	6,500	6,500
7140	Training	91,230	60,442	14,612	112,690	130,540
7180	Utilities	61,997	68,332	72,296	72,300	84,240
7250	General liability insurance	158,076	209,071	345,028	430,100	500,000
7305	Office supplies	24,788	21,170	27,407	29,500	33,000
7310	Postage	21,350	15,377	13,798	20,000	20,000
7323	Printing	11,688	4,129	4,714	12,000	12,000
7405	Services - auditing	24,020	10,020	18,905	20,475	21,000
7415	County services	231,481	241,454	298,024	250,000	370,000
7440	Services - legal	136,840	185,769	249,135	350,000	350,000
7445	Services - dispatch	-	-	-	-	-
7450	Services - other	379,800	327,318	198,441	331,355	331,905
7535	General household expense	-	-	-	-	-
7540	Medical supplies	-	-	-	-	-
7550	Vehicle maintenance	-	-	-	-	-
7555	Equipment maintenance	15,021	13,287	12,318	13,600	14,100
7560	Fuel	-	-	-	-	-
7570	Structure maintenance	42,674	61,833	58,665	80,230	97,630
7597	Structre rent/lease	-	-	892	1,980	-
<b>Account Classification Total: 7000 - Services and supplies</b>		<b>\$ 1,524,024</b>	<b>\$ 1,618,425</b>	<b>\$ 1,641,416</b>	<b>\$ 2,165,480</b>	<b>\$ 2,439,770</b>

# CHINO VALLEY FIRE DISTRICT

## Divisional Expenditure History

		2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2023 Original Budget
8000 - Capital outlay						
8805	Capital - land	\$ -	\$ -	\$ -	\$ -	\$ -
8830	Capital - structure improvements	663,460	14,539	-	28,500	-
8840	Capital - equipment	9,275	-	-	170,000	-
8850	Capital - vehicles	123,413	91,048	-	20,000	63,722
8970	Capital - lease purchase equipment	-	-	-	-	-
<b>Account Classification Total: 8000 - Capital outlay</b>		<b>\$ 796,148</b>	<b>\$ 105,587</b>	<b>\$ -</b>	<b>\$ 218,500</b>	<b>\$ 63,722</b>

<b>Division Total: 10 - Administration</b>	<b>\$ 6,263,802</b>	<b>\$ 6,066,486</b>	<b>\$ 5,624,178</b>	<b>\$ 6,587,929</b>	<b>\$ 7,205,608</b>
--	---------------------	---------------------	---------------------	---------------------	---------------------

### Division: 20 - Prevention

6000 - Salaries and benefits						
6010	Salaries regular	\$ 1,251,849	\$ 1,385,283	\$ 1,303,290	\$ 1,419,316	\$ 1,296,062
6015	Salaries - part time	48,859	52,269	51,238	74,872	71,586
6030	Uniform allowance	4,250	4,450	3,946	3,600	3,625
6035	Coverage - training and support	34,202	58,673	57,602	54,243	82,515
6036	Coverage - emergency response and leave	-	-	-	-	-
6037	Coverage - worker's compensation	-	-	-	-	-
6040	Call back or standby	9,351	9,135	8,978	11,315	11,315
6045	Separation payments	-	87,357	-	-	-
6050	Special compensation	15,618	17,713	22,975	23,699	20,101
6090	Annual leave buyback	71,185	87,226	33,510	42,000	36,000
6125	PERS retirement	383,788	440,907	505,462	512,653	522,532
6130	Survivor's benefits	308	329	327	326	305
6210	Long term disability	-	-	-	11,189	10,769
6215	Unemployment insurance	1,547	1,904	1,512	1,512	1,400
6220	Health and dental insurance	218,473	234,033	244,827	283,190	267,552
6225	Social security medicare	20,905	23,293	21,227	22,689	21,460
6230	State disability insurance	10,371	12,042	13,945	15,220	11,740
6235	Worker's compensation expense	-	-	-	-	-
6240	Life insurance	6,998	7,634	7,014	7,273	6,715
6318	Deferred comp benefit	40,736	60,005	69,429	78,000	73,200
6340	Technology allowance	-	-	-	8,760	7,920
6350	Tuition reimbursement	6,078	1,863	18,295	22,500	72,500
<b>Account Classification Total: 6000 - Salaries and benefits</b>		<b>\$ 2,124,518</b>	<b>\$ 2,484,116</b>	<b>\$ 2,363,577</b>	<b>\$ 2,592,357</b>	<b>\$ 2,517,297</b>

### 7000 - Services and supplies

7025	Clothing	\$ 25,244	\$ 2,778	\$ 5,485	\$ 6,075	\$ 7,650
7035	Telephone	-	-	-	-	-
7042	Cellular phones	9,443	10,194	8,785	-	-
7043	Electronic equipment maintenance	8,607	8,686	3,598	16,105	24,255
7070	Food	-	-	-	-	-
7075	Memberships	825	3,103	2,140	4,635	6,072
7080	Publications	2,370	4,556	1,939	2,410	6,370
7085	Legal postings	956	3,030	4,379	5,800	5,800
7120	Small tools and equipment	2,961	2,264	3,474	3,500	3,500
7125	Inventory equipment	-	-	-	5,000	-
7130	Non-inventory equipment	8,168	2,422	5,116	8,000	5,000
7135	Special department expenses	30,891	34,680	24,597	35,700	43,200
7140	Training	25,630	16,121	13,358	36,500	44,500
7180	Utilities	-	-	-	-	-
7250	General liability insurance	-	-	-	-	-
7305	Office supplies	5,611	7,685	5,370	12,500	12,500
7310	Postage	-	-	-	-	-
7323	Printing	5,680	4,125	1,916	8,500	8,500
7405	Services - auditing	-	-	-	-	-
7440	Services - legal	-	-	-	-	-
7445	Services - dispatch	-	-	-	-	-
7450	Services - other	125,776	123,716	39,882	105,450	97,200
7535	General household expense	-	-	-	-	-

# CHINO VALLEY FIRE DISTRICT

## Divisional Expenditure History

		2019 Actual	2020 Actual	2021 Actual	2022	2023 Original
		Amount	Amount	Amount	Amended Budget	Budget
7540	Medical supplies	-	-	-	-	-
7550	Vehicle maintenance	-	-	-	-	-
7555	Equipment maintenance	-	-	-	-	-
7560	Fuel	-	-	-	-	-
7570	Structure maintenance	-	-	-	-	-
<b>Account Classification Total: 7000 - Services and supplies</b>		<b>\$ 252,162</b>	<b>\$ 223,360</b>	<b>\$ 120,039</b>	<b>\$ 250,175</b>	<b>\$ 264,547</b>
8000	Capital outlay					
8830	Capital - structure improvements	\$ -	\$ -	\$ -	\$ -	\$ -
8840	Capital - equipment	15,323	-	-	-	-
8850	Capital - vehicles	-	87,521	67,060	35,000	-
<b>Account Classification Total: 8000 - Capital outlay</b>		<b>15,323</b>	<b>87,521</b>	<b>67,060</b>	<b>35,000</b>	<b>-</b>
<b>Division Total: 20 - Prevention</b>		<b>\$ 2,392,003</b>	<b>\$ 2,794,997</b>	<b>\$ 2,550,676</b>	<b>\$ 2,877,532</b>	<b>\$ 2,781,844</b>
<b>Division: 60 - Operations</b>						
6000	Salaries and benefits					
6010	Salaries regular	\$ 13,038,539	\$ 12,544,593	\$ 13,596,799	\$ 15,272,631	\$ 16,699,400
6015	Salaries - part time	39,857	40,483	40,980	42,231	-
6030	Uniform allowance	37,950	36,554	38,171	38,325	40,650
6035	Coverage - training and support	431,257	397,201	841,765	2,924,877	902,011
6036	Coverage - emergency response and leave	5,027,295	4,592,430	6,331,289	5,249,104	3,997,468
6037	Coverage - worker's compensation	553,908	1,081,368	944,040	1,275,000	1,200,000
6040	Call back or standby	104	-	-	-	-
6045	Separation payments	69,030	249,825	215,698	320,000	284,000
6050	Special compensation	649,387	626,349	629,692	724,899	763,224
6090	Annual leave buyback	518,420	369,582	349,618	486,000	492,000
6125	PERS retirement	4,786,900	4,978,320	6,242,578	7,411,574	7,326,928
6130	Survivor's benefits	2,454	2,359	2,496	2,616	2,805
6210	Long term disability	-	-	-	1,980	3,842
6215	Unemployment insurance	12,870	12,837	12,371	12,320	13,104
6220	Health and dental insurance	2,111,135	2,190,049	2,370,023	2,174,178	2,744,611
6225	Social security medicare	272,028	280,821	322,785	245,335	268,086
6230	State disability insurance	1,528	1,688	2,237	2,113	4,342
6235	Worker's compensation expense	1,624,682	2,108,881	1,283,294	1,900,000	1,550,000
6240	Life insurance	57,715	56,175	56,400	61,784	66,693
6318	Deferred comp benefit	277,002	389,124	527,932	632,700	681,619
6340	Technology allowance	-	-	-	21,480	22,320
6350	Tuition reimbursement	20,300	21,220	25,935	20,000	50,000
<b>Account Classification Total: 6000 - Salaries and benefits</b>		<b>\$ 29,532,361</b>	<b>\$ 29,979,859</b>	<b>\$ 33,834,103</b>	<b>\$ 38,819,147</b>	<b>\$ 37,113,103</b>
7000	Services and supplies					
7025	Clothing	\$ 458,128	\$ 173,116	\$ 169,429	\$ 497,746	\$ 292,037
7035	Telephone	251,124	228,715	226,236	225,296	236,460
7042	Cellular phones	21,967	50,703	68,986	62,100	71,100
7043	Electronic equipment maintenance	38,710	121,766	164,626	155,047	161,589
7070	Food	109	315	377	1,250	2,250
7075	Memberships	1,853	1,945	1,075	4,115	5,920
7080	Publications	2,900	3,483	2,589	7,330	7,330
7085	Legal postings	-	-	-	-	-
7120	Small tools and equipment	97,581	204,979	173,128	170,950	254,717
7125	Inventory equipment	47,047	76,477	91,905	72,200	183,050
7130	Non-inventory equipment	306,044	144,310	319,403	103,335	260,680
7135	Special department expenses	8,072	4,802	3,121	21,825	28,425
7140	Training	40,542	49,925	49,330	139,351	208,584
7180	Utilities	173,185	185,345	196,989	209,496	221,424
7250	General liability insurance	-	-	-	-	-
7305	Office supplies	8,502	9,919	6,082	11,200	10,500
7310	Postage	-	13	-	-	-
7323	Printing	933	431	4,666	9,200	22,200
7405	Services - auditing	-	-	-	-	-
7440	Services - legal	625,000	-	-	-	-

# CHINO VALLEY FIRE DISTRICT

## Divisional Expenditure History

		2019 Actual	2020 Actual	2021 Actual	2022	2023 Original
		Amount	Amount	Amount	Amended Budget	Budget
7445	Services - dispatch	680,460	934,197	572,740	645,148	704,588
7450	Services - other	459,406	423,931	430,543	556,879	764,273
7535	General household expense	29,581	41,419	24,422	24,000	27,420
7540	Medical supplies	104,402	82,277	152,514	224,671	259,827
7550	Vehicle maintenance	427,531	582,490	505,738	533,550	355,400
7555	Equipment maintenance	40,036	43,302	46,012	93,200	113,303
7560	Fuel	192,506	176,849	166,760	200,000	300,000
7570	Structure maintenance	146,348	200,674	261,304	349,820	427,445
7597	Structure rent/lease	-	-	-	-	-
<b>Account Classification Total: 7000 - Services and supplies</b>		<b>\$ 4,161,967</b>	<b>\$ 3,741,383</b>	<b>\$ 3,637,975</b>	<b>\$ 4,317,709</b>	<b>\$ 4,918,522</b>
8000 - Capital outlay						
8805	Capital - land	\$ -	\$ -	\$ -	\$ -	\$ -
8830	Capital - structure improvements	812,933	86,783	620,341	299,247	810,583
8840	Capital - equipment	614,418	82,505	8,174	81,054	342,070
8850	Capital - vehicles	589,679	677,835	3,043,400	997,826	-
8970	Capital - lease purchase equipment	-	-	-	-	-
<b>Account Classification Total: 8000 - Capital outlay</b>		<b>\$ 2,017,030</b>	<b>\$ 847,123</b>	<b>\$ 3,671,915</b>	<b>\$ 1,378,127</b>	<b>\$ 1,152,653</b>
<b>Division Total: 60 - Operations</b>		<b>\$ 35,711,358</b>	<b>\$ 34,568,365</b>	<b>\$ 41,143,993</b>	<b>\$ 44,514,983</b>	<b>\$ 43,184,278</b>
<b>Expenditures Total</b>		<b>\$ 44,367,163</b>	<b>\$ 43,429,848</b>	<b>\$ 49,318,847</b>	<b>\$ 53,980,444</b>	<b>\$ 53,171,730</b>

**Note: Excludes restricted 115 Trust activities**

# CHINO VALLEY FIRE DISTRICT

## Year-over-Year Budget Comparisons

	2022 Amended Budget	2023 Original Budget	Variance	Change
<b>Fund: 100 / 500 General Fund</b>				
<b>Revenue</b>				
4000 - Property tax revenue	\$ 36,443,436	\$ 38,242,619	\$ 1,799,183	4.9%
4100 - Contract revenue	11,255,485	11,788,511	533,026	4.7%
4200 - Other revenue	9,970,855	3,142,180	(6,828,675)	-68.5%
<b>Revenue Totals</b>	<b>\$ 57,669,776</b>	<b>\$ 53,173,310</b>	<b>\$ (4,496,466)</b>	<b>-7.8%</b>
<b>Expenditures</b>				
6000 - Salaries and benefits	\$ 45,615,453	\$ 44,332,516	\$ (1,282,937)	-2.8%
7000 - Services and supplies	6,733,364	7,622,839	889,475	13.2%
8000 - Capital outlay	1,631,627	1,216,375	(415,252)	-25.5%
<b>Operating &amp; Capital Expenditures</b>	<b>\$ 53,980,444</b>	<b>\$ 53,171,730</b>	<b>\$ (808,714)</b>	<b>-1.5%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 3,689,332</b>	<b>\$ 1,580</b>	<b>\$ (3,687,752)</b>	
<b>Transfers In - Capital Replacement</b>	<b>\$ 2,010,749</b>	<b>\$ 63,722</b>	<b>\$ (1,947,027)</b>	
<b>Net Operating Revenue</b>	<b>\$ 5,700,081</b>	<b>\$ 65,302</b>	<b>\$ (5,634,779)</b>	

**Note: Excludes restricted 115 Trust activities**



***This page intentionally  
left blank***



# CHINO VALLEY FIRE DISTRICT

## *Budgeted Expenditures Variances*

		2022 Amended Budget	2023 Original Budget
<b>Fund: 100 / 500 - General Fund</b>			
	<u>Expenditures</u>		
	<b>6000 - Salaries and benefits</b>		
6010	Salaries regular	\$ 19,236,576	\$ 20,723,832
6035	Coverage - training and support	3,038,139	1,073,826
6036	Coverage - emergency response and leave	5,249,104	3,997,468
6037	Coverage - worker's compensation	1,275,000	1,200,000
6045	Separation payments	320,000	404,000
6220	Health and dental insurance	2,999,815	3,625,760
6225	Social security medicare	313,117	339,068
6235	Worker's compensation expense	1,900,000	1,550,000

# CHINO VALLEY FIRE DISTRICT

## *Budgeted Expenditures Variances*

		Variance	\$\$	Variance %	Comments on significant variances (greater than \$25,000 & 3%)
<b>Fund: 100 / 500 - General Fund</b>					
<u>Expenditures</u>					
<b>6000 - Salaries and benefits</b>					
6010	Salaries regular	\$	1,487,256	7.7%	Nine new positions plus negotiated salary increases.
6035	Coverage - training and support	(1,964,313)		-64.7%	Non-recurring overtime expenditures in FY22 associated with ambulance transport and pandemic-related illness coverage.
6036	Coverage - emergency response and leave	(1,251,636)		-23.8%	Substantial overtime expenditures in FY22 associated with mutual aid incidents, not anticipated to recur in FY23.
6037	Coverage - worker's compensation	(75,000)		-5.9%	Based on favorable trend in reduced level of worker's compensation activity.
6045	Separation payments	84,000		26.3%	Based on projected retirements in FY23.
6220	Health and dental insurance	625,945		20.9%	New positions plus fewer projected vacant positions in FY23.
6225	Social security medicare	25,951		8.3%	Impact of new positions.
6235	Worker's compensation expense	(350,000)		-18.4%	Based on favorable trend in reduced level of worker's compensation activity.

# CHINO VALLEY FIRE DISTRICT

## *Budgeted Expenditures Variances*

		2022 Amended Budget	2023 Original Budget
6318	Deferred comp benefit	858,000	914,044
6350	Tuition reimbursement	67,500	147,500
<b>Total: 6000 - Salaries and benefits</b>		<b>\$ 45,615,453</b>	<b>\$ 44,332,516</b>
<b>7000 - Services and supplies</b>			
7025	Clothing	\$ 506,871	\$ 303,287
7043	Electronic equipment maintenance	\$ 485,812	\$ 527,774
7120	Small tools and equipment	191,950	275,717
7125	Inventory equipment	82,200	190,050
7130	Non-inventory equipment	126,335	275,180
7140	Training	288,541	383,624

# CHINO VALLEY FIRE DISTRICT

## *Budgeted Expenditures Variances*

		Variance	Variance	Comments on significant variances (greater than \$25,000 & 3%)
		\$	%	
6318	Deferred comp benefit	56,044	6.5%	New positions plus negotiated benefit increase.
6350	Tuition reimbursement	80,000	118.5%	Primarily due to negotiated benefit increase.
<b>Total: 6000 - Salaries and benefits</b>		<b>\$ (1,282,937)</b>	<b>-2.8%</b>	
<b>7000 - Services and supplies</b>				
7025	Clothing	\$ (203,584)	-40.2%	Triennial uniform replacement in FY22.
7043	Electronic equipment maintenance	41,962	8.6%	General increase in information technology & licensing agreements.
7120	Small tools and equipment	83,767	43.6%	Significant increases in material costs needed for emergency response.
7125	Inventory equipment	107,850	131.2%	Mattresses for all stations, vehicle mounted TIC's, & large tools for mechanics.
7130	Non-inventory equipment	148,845	117.8%	Apparatus & EPCR cyclical replacement (all apparatus) and mandated retrofit to all SCBA's.
7140	Training	95,083	33.0%	Training budget in FY23 restored to normal post-pandemic levels.

# CHINO VALLEY FIRE DISTRICT

## *Budgeted Expenditures Variances*

		2022 Amended Budget	2023 Original Budget
7250	General liability insurance	430,100	500,000
7415	County services	250,000	370,000
7445	Services - dispatch	645,148	704,588
7450	Services - other	993,684	1,193,378
7540	Medical supplies	224,671	259,827
7550	Vehicle maintenance	533,550	355,400
7560	Fuel	200,000	300,000
7570	Structure maintenance	430,050	525,075

<b>Total: 7000 - Services and supplies</b>	<b>\$ 6,733,364</b>	<b>\$ 7,622,839</b>
--	---------------------	---------------------

**Note: Account classification totals are presented for comparative illustration purposes only.**

# CHINO VALLEY FIRE DISTRICT

## *Budgeted Expenditures Variances*

		Variance	Variance	Comments on significant variances (greater than \$25,000 & 3%)
		\$\$	%	
7250	General liability insurance	69,900	16.3%	Industry-wide increases due to reinsurance reforms and large catastrophic losses suffered by insurers in recent years.
7415	County services	120,000	48.0%	Bi-annual election costs in FY23.
7445	Services - dispatch	59,440	9.2%	General cost increases plus fiscal impact of continuing service enhancement.
7450	Services - other	199,694	20.1%	District absorbing full cost of wildland agreement, previously partially funded by City of Chino Hills.
7540	Medical supplies	35,156	15.6%	Increased medical supplies necessary to stock ambulances.
7550	Vehicle maintenance	(178,150)	-33.4%	Anticipated reduction in outside costs of starting internal mechanic shop.
7560	Fuel	100,000	50.0%	Increasing fuel prices.
7570	Structure maintenance	95,025	22.1%	Necessary repairs to floors in various fire stations.
<b>Total: 7000 - Services and supplies</b>		<b>\$ 889,475</b>	<b>13.2%</b>	

**Note: Account classification totals are presented for comp illustration purposes only.**



# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Fund <b>100 - General Fund</b>				
Division <b>10 - Administration</b>				
Department <b>01 - Administration</b>				
Account <b>7025 - Clothing</b>				
100-10-01-000-7025	Board member clothing - District logo	5	300.00	1,500.00
100-10-01-000-7025	Board member clothing - miscellaneous	2	300.00	600.00
100-10-01-000-7025	Chief clothing	1	500.00	500.00
Account <b>7025 - Clothing Totals</b>				<u>\$2,600.00</u>
Account <b>7035 - Telephone</b>				
100-10-01-000-7035	Backup internet - disaster recovery plan	12	360.00	4,320.00
100-10-01-000-7035	District Spectrum internet service	12	1,400.00	16,800.00
100-10-01-000-7035	District Spectrum phone service	12	840.00	10,080.00
100-10-01-000-7035	Phones lines - fire, security, backup	12	350.00	4,200.00
Account <b>7035 - Telephone Totals</b>				<u>\$35,400.00</u>
Account <b>7043 - Electronic equipment maintenance</b>				
100-10-01-000-7043	Agenda management software - maintenance	1	22,000.00	22,000.00
100-10-01-000-7043	Antivirus software	1	6,000.00	6,000.00
100-10-01-000-7043	Application patch management & support	1	800.00	800.00
100-10-01-000-7043	Audio visual - annual maintenance	1	7,500.00	7,500.00
100-10-01-000-7043	Barracuda backup server maintenance - disaster recovery plan	1	35,000.00	35,000.00
100-10-01-000-7043	Barracuda email filter	1	7,500.00	7,500.00
100-10-01-000-7043	Computer imaging software & maintenance	100	7.50	750.00
100-10-01-000-7043	CVFD website - annual maintenance	1	5,000.00	5,000.00
100-10-01-000-7043	Data room remote monitoring - disaster recovery plan	1	120.00	120.00
100-10-01-000-7043	Digital media player - content management	1	750.00	750.00
100-10-01-000-7043	FTP plans/mapping - annual maintenance	1	250.00	250.00
100-10-01-000-7043	Laserfiche software - annual maintenance	1	24,500.00	24,500.00
100-10-01-000-7043	Microsoft Enterprise - annual maintenance	1	25,000.00	25,000.00
100-10-01-000-7043	Mobile device management subscription & support	250	240.00	60,000.00
100-10-01-000-7043	Network management software & maintenance	1	240.00	240.00
100-10-01-000-7043	Network monitoring software & maintenance	1	240.00	240.00
100-10-01-000-7043	NextRequest - records management system	1	8,000.00	8,000.00
100-10-01-000-7043	Package delivery tracking software	1	1,910.00	1,910.00
100-10-01-000-7043	PlanetBid - annual license	1	4,000.00	4,000.00
100-10-01-000-7043	Tyler ERP - annual maintenance	1	56,000.00	56,000.00
100-10-01-000-7043	Video management software	1	6,500.00	6,500.00
100-10-01-000-7043	Visitor digital check-in software - administration lobby	1	4,650.00	4,650.00
100-10-01-000-7043	Vmware software - annual maintenance	1	8,500.00	8,500.00
100-10-01-000-7043	VOIP Smartnet - annual maintenance	1	30,000.00	30,000.00
Account <b>7043 - Electronic equipment maintenance Totals</b>				<u>\$315,210.00</u>
Account <b>7070 - Food</b>				
100-10-01-000-7070	Food - Fire Board meetings	1	3,500.00	3,500.00
100-10-01-000-7070	Food - special meetings	1	3,000.00	3,000.00
Account <b>7070 - Food Totals</b>				<u>\$6,500.00</u>
Account <b>7075 - Memberships</b>				
100-10-01-000-7075	CFCA membership	1	2,500.00	2,500.00
100-10-01-000-7075	CSDA membership	1	10,000.00	10,000.00
100-10-01-000-7075	FDAC membership	1	1,000.00	1,000.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-10-01-000-7075	IAFC membership	1	350.00	350.00
100-10-01-000-7075	Miscellaneous membership	1	1,200.00	1,200.00
100-10-01-000-7075	Service club membership	6	800.00	4,800.00
Account <b>7075 - Memberships</b> Totals				\$19,850.00
Account <b>7080 - Publications</b>				
100-10-01-000-7080	Chino Champion - digital & printed subscriptions	3	75.00	225.00
100-10-01-000-7080	Daily Bulletin - digital subscription	2	120.00	240.00
100-10-01-000-7080	Miscellaneous publications	1	200.00	200.00
Account <b>7080 - Publications</b> Totals				\$665.00
Account <b>7085 - Legal postings</b>				
100-10-01-000-7085	Legal notices - agenda postings	1	5,000.00	5,000.00
Account <b>7085 - Legal postings</b> Totals				\$5,000.00
Account <b>7120 - Small tools and equipment</b>				
100-10-01-000-7120	Disaster prep supplies - Administration	1	5,000.00	5,000.00
100-10-01-000-7120	Facility supplies	1	5,000.00	5,000.00
Account <b>7120 - Small tools and equipment</b> Totals				\$10,000.00
Account <b>7125 - Inventory equipment</b>				
100-10-01-000-7125	Furniture replacement - administration	1	7,000.00	7,000.00
Account <b>7125 - Inventory equipment</b> Totals				\$7,000.00
Account <b>7130 - Non-inventory equipment</b>				
100-10-01-000-7130	Computer-related equipment - administration	1	2,000.00	2,000.00
100-10-01-000-7130	PA system	1	3,500.00	3,500.00
Account <b>7130 - Non-inventory equipment</b> Totals				\$5,500.00
Account <b>7135 - Special department expenses</b>				
100-10-01-000-7135	Community support/sponsorships/Salute to Public Safety	1	3,000.00	3,000.00
100-10-01-000-7135	District promotional items	1	3,000.00	3,000.00
100-10-01-000-7135	Quest donation	1	500.00	500.00
Account <b>7135 - Special department expenses</b> Totals				\$6,500.00
Account <b>7140 - Training</b>				
100-10-01-000-7140	Board & staff workshops	1	5,500.00	5,500.00
100-10-01-000-7140	Board of Directors - training & travel	5	6,000.00	30,000.00
100-10-01-000-7140	Fire Chief - training & travel	1	10,000.00	10,000.00
Account <b>7140 - Training</b> Totals				\$45,500.00
Account <b>7180 - Utilities</b>				
100-10-01-000-7180	Utilities - Admin	12	6,075.00	72,900.00
Account <b>7180 - Utilities</b> Totals				\$72,900.00
Account <b>7250 - General liability insurance</b>				
100-10-01-000-7250	District wide liability insurance	1	500,000.00	500,000.00
Account <b>7250 - General liability insurance</b> Totals				\$500,000.00
Account <b>7305 - Office supplies</b>				
100-10-01-000-7305	Office supplies - general	1	10,000.00	10,000.00
100-10-01-000-7305	Recognition items	1	3,000.00	3,000.00
100-10-01-000-7305	Toner - administration desktop printers	1	5,000.00	5,000.00
Account <b>7305 - Office supplies</b> Totals				\$18,000.00
Account <b>7310 - Postage</b>				
100-10-01-000-7310	Postage - all facilities & weed abatement	1	20,000.00	20,000.00
Account <b>7310 - Postage</b> Totals				\$20,000.00
Account <b>7323 - Printing</b>				
100-10-01-000-7323	Special awards/plaques/tiles/certificates	1	5,000.00	5,000.00
100-10-01-000-7323	Stationary & miscellaneous printing	1	5,000.00	5,000.00
Account <b>7323 - Printing</b> Totals				\$10,000.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7415 - County services</b>				
100-10-01-000-7415	County administrative services - property tax	1	250,000.00	250,000.00
100-10-01-000-7415	Election costs	1	120,000.00	120,000.00
	Account <b>7415 - County services</b> Totals			\$370,000.00
Account <b>7440 - Services - legal</b>				
100-10-01-000-7440	District wide legal services	1	350,000.00	350,000.00
	Account <b>7440 - Services - legal</b> Totals			\$350,000.00
Account <b>7450 - Services - other</b>				
100-10-01-000-7450	Bank & credit card monthly fees	12	2,000.00	24,000.00
100-10-01-000-7450	Board & staff development	1	10,000.00	10,000.00
100-10-01-000-7450	Climatec HVAC quarterly training agreement	4	2,500.00	10,000.00
100-10-01-000-7450	DI system - monthly service	1	400.00	400.00
100-10-01-000-7450	LAFCO	1	20,000.00	20,000.00
100-10-01-000-7450	Law enforcement services - Board meetings	24	600.00	14,400.00
100-10-01-000-7450	Paper shredder service	1	1,000.00	1,000.00
100-10-01-000-7450	SCAQMD permits	1	500.00	500.00
100-10-01-000-7450	State of the District - event & video	1	35,000.00	35,000.00
100-10-01-000-7450	West End FERC	1	25,000.00	25,000.00
	Account <b>7450 - Services - other</b> Totals			\$140,300.00
Account <b>7555 - Equipment maintenance</b>				
100-10-01-000-7555	Climatec air handling system maintenance	1	2,500.00	2,500.00
100-10-01-000-7555	Copier - monthly lease & usage	4	2,400.00	9,600.00
	Account <b>7555 - Equipment maintenance</b> Totals			\$12,100.00
Account <b>7570 - Structure maintenance</b>				
100-10-01-000-7570	Alarm maintenance - fire & security	1	2,500.00	2,500.00
100-10-01-000-7570	Alarm monitoring - fire & security	12	130.00	1,560.00
100-10-01-000-7570	Backflow testing	4	75.00	300.00
100-10-01-000-7570	Carpet cleaning	4	300.00	1,200.00
100-10-01-000-7570	Floor polishing	4	350.00	1,400.00
100-10-01-000-7570	General repairs	1	2,500.00	2,500.00
100-10-01-000-7570	Generator - repair & maintenance	1	2,000.00	2,000.00
100-10-01-000-7570	HVAC - repair & maintenance	1	6,500.00	6,500.00
100-10-01-000-7570	Ice machine - repair & maintenance	1	500.00	500.00
100-10-01-000-7570	Janitorial services	12	2,500.00	30,000.00
100-10-01-000-7570	Landscape services	12	350.00	4,200.00
100-10-01-000-7570	Painting - Admin exterior	1	18,500.00	18,500.00
100-10-01-000-7570	Pest control	12	80.00	960.00
100-10-01-000-7570	Plumbing	1	3,000.00	3,000.00
100-10-01-000-7570	Rolling gates - repair & maintenance	2	500.00	1,000.00
100-10-01-000-7570	Roof - repair & maintenance	1	1,000.00	1,000.00
100-10-01-000-7570	Window washing	1	1,500.00	1,500.00
	Account <b>7570 - Structure maintenance</b> Totals			\$78,620.00
Account <b>8850 - Capital - vehicles</b>				
100-10-01-000-8850	Fire Chief vehicle - F150	1	63,722.00	63,722.00
	Account <b>8850 - Capital - vehicles</b> Totals			\$63,722.00
	Department <b>01 - Administration</b> Totals			\$2,095,367.00
Department <b>11 - Finance</b>				
Account <b>7075 - Memberships</b>				
100-10-11-000-7075	AFSS membership	1	60.00	60.00
100-10-11-000-7075	CSMFO membership (4)	1	445.00	445.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-10-11-000-7075	GFOA membership (2)	1	430.00	430.00
100-10-11-000-7075	Miscellaneous membership	1	500.00	500.00
	Account <b>7075 - Memberships</b> Totals			\$1,435.00
	Account <b>7080 - Publications</b>			
100-10-11-000-7080	Manuals & reference guides	1	1,000.00	1,000.00
	Account <b>7080 - Publications</b> Totals			\$1,000.00
	Account <b>7120 - Small tools and equipment</b>			
100-10-11-000-7120	Miscellaneous supplies	1	500.00	500.00
	Account <b>7120 - Small tools and equipment</b> Totals			\$500.00
	Account <b>7130 - Non-inventory equipment</b>			
100-10-11-000-7130	Miscellaneous equipment	1	1,000.00	1,000.00
	Account <b>7130 - Non-inventory equipment</b> Totals			\$1,000.00
	Account <b>7140 - Training</b>			
100-10-11-000-7140	AFSS quarterly meetings	1	140.00	140.00
100-10-11-000-7140	CalPERS conference	2	1,450.00	2,900.00
100-10-11-000-7140	CPA license renewal	1	500.00	500.00
100-10-11-000-7140	CSMFO chapter meetings	4	120.00	480.00
100-10-11-000-7140	CSMFO conference	4	1,500.00	6,000.00
100-10-11-000-7140	General training	4	1,000.00	4,000.00
100-10-11-000-7140	GFOA conference	1	2,000.00	2,000.00
100-10-11-000-7140	Tyler conference	2	2,500.00	5,000.00
	Account <b>7140 - Training</b> Totals			\$21,020.00
	Account <b>7305 - Office supplies</b>			
100-10-11-000-7305	Office supplies	1	4,000.00	4,000.00
	Account <b>7305 - Office supplies</b> Totals			\$4,000.00
	Account <b>7405 - Services - auditing</b>			
100-10-11-000-7405	Annual financial audit	1	21,000.00	21,000.00
	Account <b>7405 - Services - auditing</b> Totals			\$21,000.00
	Account <b>7450 - Services - other</b>			
100-10-11-000-7450	GFOA - ACFR award program review fees	1	460.00	460.00
100-10-11-000-7450	GFOA - budget award program review fees	1	445.00	445.00
100-10-11-000-7450	GovInvest pension software services	1	6,500.00	6,500.00
100-10-11-000-7450	Other financial consultation & support	1	20,000.00	20,000.00
100-10-11-000-7450	PERS GASB 68 statement fees	4	350.00	1,400.00
100-10-11-000-7450	Property tax revenue consultant	4	4,750.00	19,000.00
100-10-11-000-7450	Sec115 trust investment fees (PFM)	12	1,800.00	21,600.00
100-10-11-000-7450	Tyler system support	1	10,000.00	10,000.00
	Account <b>7450 - Services - other</b> Totals			\$79,405.00
	Department <b>11 - Finance</b> Totals			\$129,360.00
	Department <b>12 - Human Resources</b>			
	Account <b>7043 - Electronic equipment maintenance</b>			
100-10-12-000-7043	NEOGOV annual maintenance	1	21,000.00	21,000.00
	Account <b>7043 - Electronic equipment maintenance</b> Totals			\$21,000.00
	Account <b>7070 - Food</b>			
100-10-12-000-7070	Oral boards, exams & recognition events	1	5,000.00	5,000.00
	Account <b>7070 - Food</b> Totals			\$5,000.00
	Account <b>7075 - Memberships</b>			
100-10-12-000-7075	AFSS membership	1	60.00	60.00
100-10-12-000-7075	CalPELRA membership	1	370.00	370.00
100-10-12-000-7075	SHRM membership	1	230.00	230.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7075 - Memberships</b> Totals				\$660.00
Account <b>7080 - Publications</b>				
100-10-12-000-7080	Labor law posters	1	775.00	775.00
Account <b>7080 - Publications</b> Totals				\$775.00
Account <b>7085 - Legal postings</b>				
100-10-12-000-7085	Recruitment ads & legal notices	1	1,000.00	1,000.00
Account <b>7085 - Legal postings</b> Totals				\$1,000.00
Account <b>7120 - Small tools and equipment</b>				
100-10-12-000-7120	Miscellaneous office equipment	1	2,000.00	2,000.00
Account <b>7120 - Small tools and equipment</b> Totals				\$2,000.00
Account <b>7130 - Non-inventory equipment</b>				
100-10-12-000-7130	Miscellaneous equipment	1	500.00	500.00
Account <b>7130 - Non-inventory equipment</b> Totals				\$500.00
Account <b>7140 - Training</b>				
100-10-12-000-7140	AFSS conference & quarterly meetings	1	1,600.00	1,600.00
100-10-12-000-7140	CalPERS conference	2	1,450.00	2,900.00
100-10-12-000-7140	Labor law training	2	2,000.00	4,000.00
100-10-12-000-7140	LCW conference	2	2,000.00	4,000.00
100-10-12-000-7140	NEOGOV conference	1	1,600.00	1,600.00
100-10-12-000-7140	SDRMA claims education day	2	2,100.00	4,200.00
100-10-12-000-7140	SHRM training	1	700.00	700.00
100-10-12-000-7140	Tyler conference	1	2,500.00	2,500.00
100-10-12-000-7140	Tyler in-house training	1	2,000.00	2,000.00
Account <b>7140 - Training</b> Totals				\$23,500.00
Account <b>7305 - Office supplies</b>				
100-10-12-000-7305	Office supplies & recognition items	1	10,000.00	10,000.00
Account <b>7305 - Office supplies</b> Totals				\$10,000.00
Account <b>7323 - Printing</b>				
100-10-12-000-7323	Recruitment materials & business cards	1	1,500.00	1,500.00
Account <b>7323 - Printing</b> Totals				\$1,500.00
Account <b>7450 - Services - other</b>				
100-10-12-000-7450	Consulting services - personnel (Messina)	1	21,600.00	21,600.00
100-10-12-000-7450	Employee counseling - Counseling Team	1	12,550.00	12,550.00
100-10-12-000-7450	Investigative services	1	12,000.00	12,000.00
100-10-12-000-7450	Legal consortium membership - LCW	1	4,350.00	4,350.00
100-10-12-000-7450	Miscellaneous	1	500.00	500.00
100-10-12-000-7450	SEC125 administrative fees	1	5,600.00	5,600.00
100-10-12-000-7450	Transcription services - investigation interviews	1		5,600.00
Account <b>7450 - Services - other</b> Totals				\$62,200.00
Department <b>12 - Human Resources</b> Totals				\$128,135.00
Department <b>13 - Office of the Clerk</b>				
Account <b>7043 - Electronic equipment maintenance</b>				
100-10-13-000-7043	Adobe electronic signature subscription	4	180.00	720.00
100-10-13-000-7043	Archive social media - cloud software	12	250.00	3,000.00
100-10-13-000-7043	Form 700 automation - cloud software	1	2,000.00	2,000.00
Account <b>7043 - Electronic equipment maintenance</b> Totals				\$5,720.00
Account <b>7075 - Memberships</b>				
100-10-13-000-7075	Miscellaneous memberships	1	1,000.00	1,000.00
Account <b>7075 - Memberships</b> Totals				\$1,000.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7140 - Training</b>				
100-10-13-000-7140	AFSS, CCAC, CSDA, IIMC, TCC conferences	7	2,000.00	14,000.00
100-10-13-000-7140	Local training & webinars	8	65.00	520.00
	Account <b>7140 - Training</b> Totals			<u>\$14,520.00</u>
Account <b>7323 - Printing</b>				
100-10-13-000-7323	Miscellaneous printing	1	500.00	500.00
	Account <b>7323 - Printing</b> Totals			<u>\$500.00</u>
Account <b>7450 - Services - other</b>				
100-10-13-000-7450	Legal consortium - BBK	1	4,600.00	4,600.00
100-10-13-000-7450	Temporary help	1	37,200.00	37,200.00
	Account <b>7450 - Services - other</b> Totals			<u>\$41,800.00</u>
	Department <b>13 - Office of the Clerk</b> Totals			<u>\$63,540.00</u>
Department <b>15 - Support Services</b>				
Account <b>7025 - Clothing</b>				
100-10-15-000-7025	Work boots	5	200.00	1,000.00
	Account <b>7025 - Clothing</b> Totals			<u>\$1,000.00</u>
Account <b>7035 - Telephone</b>				
100-10-15-000-7035	Phone lines - fire, security, backup	12	185.00	2,220.00
	Account <b>7035 - Telephone</b> Totals			<u>\$2,220.00</u>
Account <b>7075 - Memberships</b>				
100-10-15-000-7075	AFSS membership	1	60.00	60.00
100-10-15-000-7075	Deputy Chief - miscellaneous memberships	1	2,000.00	2,000.00
100-10-15-000-7075	Facilities & Fleet Coordinator - miscellaneous memberships	1	700.00	700.00
100-10-15-000-7075	IT Specialist - miscellaneous memberships	1	500.00	500.00
100-10-15-000-7075	Mechanics - miscellaneous memberships	2	1,000.00	2,000.00
100-10-15-000-7075	Senior IT Support Analyst - miscellaneous memberships	1	500.00	500.00
	Account <b>7075 - Memberships</b> Totals			<u>\$5,760.00</u>
Account <b>7120 - Small tools and equipment</b>				
100-10-15-000-7120	Specialty tools & equipment - Facilities & Fleet Coordinator	1	5,000.00	5,000.00
	Account <b>7120 - Small tools and equipment</b> Totals			<u>\$5,000.00</u>
Account <b>7130 - Non-inventory equipment</b>				
100-10-15-000-7130	Specialty tools & equipment - IT support	1	2,500.00	2,500.00
	Account <b>7130 - Non-inventory equipment</b> Totals			<u>\$2,500.00</u>
Account <b>7140 - Training</b>				
100-10-15-000-7140	Administrative Secretary - training & travel	1	2,500.00	2,500.00
100-10-15-000-7140	Deputy Chief - training & travel	1	7,500.00	7,500.00
100-10-15-000-7140	Facilities & Fleet Coordinator - training & travel	1	500.00	500.00
100-10-15-000-7140	IT Specialist - training & travel	1	3,500.00	3,500.00
100-10-15-000-7140	Mechanics - training & travel	2	2,500.00	5,000.00
100-10-15-000-7140	Senior IT Support Analyst - training & travel	1	7,000.00	7,000.00
	Account <b>7140 - Training</b> Totals			<u>\$26,000.00</u>
Account <b>7180 - Utilities</b>				
100-10-15-000-7180	Utilities - Carter	12	945.00	11,340.00
	Account <b>7180 - Utilities</b> Totals			<u>\$11,340.00</u>
Account <b>7305 - Office supplies</b>				
100-10-15-000-7305	Office supplies	1	1,000.00	1,000.00
	Account <b>7305 - Office supplies</b> Totals			<u>\$1,000.00</u>

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7450 - Services - other</b>				
100-10-15-000-7450	County/CUPA fees	1	1,000.00	1,000.00
100-10-15-000-7450	IT intern program	12	500.00	6,000.00
100-10-15-000-7450	Shop towel service	12	100.00	1,200.00
Account <b>7450 - Services - other</b> Totals				\$8,200.00
Account <b>7555 - Equipment maintenance</b>				
100-10-15-000-7555	Forklift/floor cleaner/scissor lift - repair & maintenance	1	2,000.00	2,000.00
Account <b>7555 - Equipment maintenance</b> Totals				\$2,000.00
Account <b>7570 - Structure maintenance</b>				
100-10-15-000-7570	Alarm maintenance - fire & security	1	500.00	500.00
100-10-15-000-7570	Alarm monitoring - fire & security	12	130.00	1,560.00
100-10-15-000-7570	Alarm system - annual inspection	1	700.00	700.00
100-10-15-000-7570	Backflow testing	2	75.00	150.00
100-10-15-000-7570	Fire sprinkler systems - annual testing & maintenance	1	500.00	500.00
100-10-15-000-7570	General repairs	1	1,500.00	1,500.00
100-10-15-000-7570	Generator - repair & maintenance	1	500.00	500.00
100-10-15-000-7570	HVAC - repair & maintenance	1	2,000.00	2,000.00
100-10-15-000-7570	Landscape - miscellaneous projects	1	5,000.00	5,000.00
100-10-15-000-7570	Pest control	12	50.00	600.00
100-10-15-000-7570	Rolling gates - repair & maintenance	1	500.00	500.00
100-10-15-000-7570	Roof - 5 year maintenance service	1	500.00	500.00
100-10-15-000-7570	Roof - repair & maintenance	1	500.00	500.00
100-10-15-000-7570	Security upgrades	1	4,500.00	4,500.00
Account <b>7570 - Structure maintenance</b> Totals				\$19,010.00
Department <b>15 - Support Services</b> Totals				\$84,030.00
Division <b>10 - Administration</b> Totals				\$2,500,432.00
Division <b>20 - Community Risk Reduction</b>				
Department <b>01 - Administration</b>				
Account <b>7025 - Clothing</b>				
100-20-01-000-7025	Clothing & work boots	1	400.00	400.00
Account <b>7025 - Clothing</b> Totals				\$400.00
Account <b>7075 - Memberships</b>				
100-20-01-000-7075	AFSS membership	1	60.00	60.00
100-20-01-000-7075	Deputy Chief - miscellaneous memberships	1	2,000.00	2,000.00
100-20-01-000-7075	Fire Marshal - miscellaneous memberships	1	700.00	700.00
100-20-01-000-7075	Pryor Career Track membership	2	200.00	400.00
Account <b>7075 - Memberships</b> Totals				\$3,160.00
Account <b>7135 - Special department expenses</b>				
100-20-01-000-7135	CLO supplies	1	200.00	200.00
Account <b>7135 - Special department expenses</b> Totals				\$200.00
Account <b>7140 - Training</b>				
100-20-01-000-7140	AFSS conference	1	1,500.00	1,500.00
100-20-01-000-7140	Deputy Chief - training & travel	1	7,500.00	7,500.00
100-20-01-000-7140	Fire Marshal - training & travel	1	5,000.00	5,000.00
100-20-01-000-7140	Training classes	1	1,000.00	1,000.00
Account <b>7140 - Training</b> Totals				\$15,000.00
Account <b>7305 - Office supplies</b>				
100-20-01-000-7305	Office supplies	1	3,000.00	3,000.00
100-20-01-000-7305	Toner - CRR desktop printers	1	2,500.00	2,500.00
Account <b>7305 - Office supplies</b> Totals				\$5,500.00



# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7323 - Printing</b>				
100-20-01-000-7323	Printing	1	500.00	500.00
Account <b>7323 - Printing</b> Totals				\$500.00
Department <b>01 - Administration</b> Totals				\$24,760.00
Department <b>21 - Compliance and Development</b>				
Account <b>7025 - Clothing</b>				
100-20-21-000-7025	Uniform - reserve inspectors	6	400.00	2,400.00
100-20-21-000-7025	Work boots	10	375.00	3,750.00
Account <b>7025 - Clothing</b> Totals				\$6,150.00
Account <b>7043 - Electronic equipment maintenance</b>				
100-20-21-000-7043	Adobe standard desktop licenses	2	180.00	360.00
100-20-21-000-7043	ArcGIS & ArcPAD annual maintenance	1	2,350.00	2,350.00
100-20-21-000-7043	ArcGIS survey 123	1	1,500.00	1,500.00
100-20-21-000-7043	Fire Files annual maintenance	1	8,485.00	8,485.00
100-20-21-000-7043	Iplan & Ipad Bluebeam licenses	5	120.00	600.00
100-20-21-000-7043	Mobile inspection software	1	10,000.00	10,000.00
Account <b>7043 - Electronic equipment maintenance</b> Totals				\$23,295.00
Account <b>7075 - Memberships</b>				
100-20-21-000-7075	CalChief FPO membership	5	55.00	275.00
100-20-21-000-7075	CCAI membership	6	75.00	450.00
100-20-21-000-7075	ICC membership	1	972.00	972.00
100-20-21-000-7075	Pryor Career Track membership	4	200.00	800.00
100-20-21-000-7075	SB County Arson Task Force membership	15	20.00	300.00
100-20-21-000-7075	SB County FPO membership	2	30.00	60.00
Account <b>7075 - Memberships</b> Totals				\$2,857.00
Account <b>7080 - Publications</b>				
100-20-21-000-7080	CA penal code	1	115.00	115.00
100-20-21-000-7080	CA vehicle code	1	130.00	130.00
100-20-21-000-7080	Fire code books	1	3,150.00	3,150.00
100-20-21-000-7080	Miscellaneous publications	1	75.00	75.00
100-20-21-000-7080	NFCSS update service	1	1,500.00	1,500.00
100-20-21-000-7080	NFPA standards	4	350.00	1,400.00
Account <b>7080 - Publications</b> Totals				\$6,370.00
Account <b>7085 - Legal postings</b>				
100-20-21-000-7085	CRR legal postings	8	725.00	5,800.00
Account <b>7085 - Legal postings</b> Totals				\$5,800.00
Account <b>7120 - Small tools and equipment</b>				
100-20-21-000-7120	Tools & equipment - fire investigation	1	1,500.00	1,500.00
100-20-21-000-7120	Tools & equipment - general	1	500.00	500.00
100-20-21-000-7120	Tools & equipment - weed abatement	1	1,500.00	1,500.00
Account <b>7120 - Small tools and equipment</b> Totals				\$3,500.00
Account <b>7140 - Training</b>				
100-20-21-000-7140	CalChief FPO local training	5	300.00	1,500.00
100-20-21-000-7140	CCAI conference	5	1,500.00	7,500.00
100-20-21-000-7140	CFPI annual workshop	3	1,500.00	4,500.00
100-20-21-000-7140	Deputy Fire Marshal - training & travel	2	2,000.00	4,000.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-20-21-000-7140	Fire investigator training	2	500.00	1,000.00
100-20-21-000-7140	General training	1	2,000.00	2,000.00
100-20-21-000-7140	Permit Technician - training	1	1,500.00	1,500.00
100-20-21-000-7140	Tyler conference	2	2,500.00	5,000.00
Account <b>7140 - Training</b> Totals				\$27,000.00
Account <b>7305 - Office supplies</b>				
100-20-21-000-7305	Office supplies	1	5,000.00	5,000.00
100-20-21-000-7305	Weed abatement supplies	1	2,000.00	2,000.00
Account <b>7305 - Office supplies</b> Totals				\$7,000.00
Account <b>7323 - Printing</b>				
100-20-21-000-7323	Miscellaneous printing	1	1,000.00	1,000.00
100-20-21-000-7323	Weed abatement printing	1	3,000.00	3,000.00
Account <b>7323 - Printing</b> Totals				\$4,000.00
Account <b>7450 - Services - other</b>				
100-20-21-000-7450	Data Ticket - citation programs	12	450.00	5,400.00
100-20-21-000-7450	Laserfiche - scanning	1	8,000.00	8,000.00
100-20-21-000-7450	Sprinkler system license renewal - inspectors	9	150.00	1,350.00
100-20-21-000-7450	Tyler - custom report services	2	800.00	1,600.00
100-20-21-000-7450	Weed abatement - contract services	1	70,000.00	70,000.00
100-20-21-000-7450	Weed abatement - DW Consulting	1	8,000.00	8,000.00
100-20-21-000-7450	Weed abatement - SB County lien correction fees	1	500.00	500.00
100-20-21-000-7450	Weed abatement - SB County PIMS inquiries	1	100.00	100.00
Account <b>7450 - Services - other</b> Totals				\$94,950.00
Department <b>21 - Compliance and Development</b> Totals				\$180,922.00
Department <b>22 - Preparedness</b>				
Account <b>7025 - Clothing</b>				
100-20-22-000-7025	Uniform sets - Public Education Specialist	2	400.00	800.00
100-20-22-000-7025	Work boots	1	300.00	300.00
Account <b>7025 - Clothing</b> Totals				\$1,100.00
Account <b>7043 - Electronic equipment maintenance</b>				
100-20-22-000-7043	Adobe creative cloud maintenance	1	960.00	960.00
Account <b>7043 - Electronic equipment maintenance</b> Totals				\$960.00
Account <b>7075 - Memberships</b>				
100-20-22-000-7075	SoCal Public Education Committee membership	1	55.00	55.00
Account <b>7075 - Memberships</b> Totals				\$55.00
Account <b>7130 - Non-inventory equipment</b>				
100-20-22-000-7130	Public outreach display equipment	1	5,000.00	5,000.00
Account <b>7130 - Non-inventory equipment</b> Totals				\$5,000.00
Account <b>7135 - Special department expenses</b>				
100-20-22-000-7135	Annual open house - fire prevention week	1	3,500.00	3,500.00
100-20-22-000-7135	Community preparedness outreach programs	1	12,500.00	12,500.00
100-20-22-000-7135	Public education - community distribution items	1	20,000.00	20,000.00
100-20-22-000-7135	Public service announcements	1	7,000.00	7,000.00
Account <b>7135 - Special department expenses</b> Totals				\$43,000.00
Account <b>7140 - Training</b>				
100-20-22-000-7140	Public Education Specialist - training & travel	1	2,500.00	2,500.00
Account <b>7140 - Training</b> Totals				\$2,500.00
Account <b>7323 - Printing</b>				
100-20-22-000-7323	Printing - community preparedness	1	4,000.00	4,000.00
Account <b>7323 - Printing</b> Totals				\$4,000.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7450 - Services - other</b>				
100-20-22-000-7450	Sparky costume cleaning	3	750.00	2,250.00
	Account <b>7450 - Services - other</b> Totals			\$2,250.00
	Department <b>22 - Preparedness</b> Totals			\$58,865.00
	Division <b>20 - Community Risk Reduction</b> Totals			\$264,547.00
Division <b>60 - Emergency Services</b>				
Department <b>01 - Administration</b>				
Account <b>7025 - Clothing</b>				
100-60-01-000-7025	Clothing	1	500.00	500.00
100-60-01-000-7025	Workboots - PIO	1	300.00	300.00
	Account <b>7025 - Clothing</b> Totals			\$800.00
Account <b>7043 - Electronic equipment maintenance</b>				
100-60-01-000-7043	Social media application - RIPL	1	450.00	450.00
100-60-01-000-7043	Video editing software	1	1,400.00	1,400.00
	Account <b>7043 - Electronic equipment maintenance</b> Totals			\$1,850.00
Account <b>7075 - Memberships</b>				
100-60-01-000-7075	Deputy Chief - membership	1	2,000.00	2,000.00
100-60-01-000-7075	NIOA membership	1	100.00	100.00
	Account <b>7075 - Memberships</b> Totals			\$2,100.00
Account <b>7130 - Non-inventory equipment</b>				
100-60-01-000-7130	Equipment	1	5,000.00	5,000.00
	Account <b>7130 - Non-inventory equipment</b> Totals			\$5,000.00
Account <b>7135 - Special department expenses</b>				
100-60-01-000-7135	Chaplain - event refreshments	1	500.00	500.00
100-60-01-000-7135	Chaplain - memberships	6	290.00	1,740.00
100-60-01-000-7135	Chaplain - training	6	665.00	3,990.00
100-60-01-000-7135	Chaplain - uniforms & safety equipment	1	3,000.00	3,000.00
100-60-01-000-7135	Explorer - advisor IEFEA Leadership Academy hotel	2	600.00	1,200.00
100-60-01-000-7135	Explorer - assistant uniforms	3	125.00	375.00
100-60-01-000-7135	Explorer - CPR/first aid certifications	20	70.00	1,400.00
100-60-01-000-7135	Explorer - miscellaneous supplies	1	120.00	120.00
100-60-01-000-7135	Explorer - recharter & program fees	1	1,500.00	1,500.00
100-60-01-000-7135	Explorer - recognition & appreciation dinner	1	600.00	600.00
100-60-01-000-7135	Honor Guard - Class A uniforms & accessories	1	5,000.00	5,000.00
100-60-01-000-7135	Honor Guard - medals & equipment	1	2,500.00	2,500.00
100-60-01-000-7135	Pipes & drums - travel	1	2,500.00	2,500.00
100-60-01-000-7135	Pipes & drums - uniforms & band equipment	1	4,000.00	4,000.00
	Account <b>7135 - Special department expenses</b> Totals			\$28,425.00
Account <b>7140 - Training</b>				
100-60-01-000-7140	CA Behavioral Health Task Force - travel expenses	5	300.00	1,500.00
100-60-01-000-7140	CalChiefs meetings	1	2,500.00	2,500.00
100-60-01-000-7140	Deputy Chief - training & travel	1	7,500.00	7,500.00
100-60-01-000-7140	NIOA conference	1	2,250.00	2,250.00
100-60-01-000-7140	PIO - training & travel	1	250.00	250.00
	Account <b>7140 - Training</b> Totals			\$14,000.00
Account <b>7305 - Office supplies</b>				
100-60-01-000-7305	Office supplies	1	500.00	500.00
	Account <b>7305 - Office supplies</b> Totals			\$500.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7323 - Printing</b>				
100-60-01-000-7323	Printing	1	500.00	500.00
	Account <b>7323 - Printing</b> Totals			\$500.00
Account <b>7450 - Services - other</b>				
100-60-01-000-7450	Media monitor service	1	7,000.00	7,000.00
	Account <b>7450 - Services - other</b> Totals			\$7,000.00
	Department <b>01 - Administration</b> Totals			\$60,175.00
Department <b>61 - Training</b>				
Account <b>7025 - Clothing</b>				
100-60-61-000-7025	Clothing	1	300.00	300.00
	Account <b>7025 - Clothing</b> Totals			\$300.00
Account <b>7035 - Telephone</b>				
100-60-61-000-7035	Phone lines - fire, security, backup	12	185.00	2,220.00
	Account <b>7035 - Telephone</b> Totals			\$2,220.00
Account <b>7043 - Electronic equipment maintenance</b>				
100-60-61-000-7043	Adobe license - Adobe, Illustrator, Photoshop	1	960.00	960.00
100-60-61-000-7043	Digital media player - content management	2	800.00	1,600.00
100-60-61-000-7043	GoToRoom training maintenance	8	350.00	2,800.00
100-60-61-000-7043	Target Solutions - annual license	1	3,000.00	3,000.00
	Account <b>7043 - Electronic equipment maintenance</b> Totals			\$8,360.00
Account <b>7070 - Food</b>				
100-60-61-000-7070	Food - training events	1	750.00	750.00
	Account <b>7070 - Food</b> Totals			\$750.00
Account <b>7075 - Memberships</b>				
100-60-61-000-7075	EMS Nurse - memberships	1	1,000.00	1,000.00
100-60-61-000-7075	Miscellaneous memberships	2	800.00	1,600.00
100-60-61-000-7075	QR code subscription	1	720.00	720.00
100-60-61-000-7075	SBCTOA membership	1	50.00	50.00
	Account <b>7075 - Memberships</b> Totals			\$3,370.00
Account <b>7080 - Publications</b>				
100-60-61-000-7080	Firehouse & JEMS subscription	2	75.00	150.00
100-60-61-000-7080	IFSTA Essentials of Firefighting	1	1,500.00	1,500.00
	Account <b>7080 - Publications</b> Totals			\$1,650.00
Account <b>7120 - Small tools and equipment</b>				
100-60-61-000-7120	OSB pallet for Class A burn rooms	1	8,000.00	8,000.00
100-60-61-000-7120	Propane tank refill	1	1,800.00	1,800.00
100-60-61-000-7120	Roof prop - lumber & supplies	1	6,000.00	6,000.00
100-60-61-000-7120	Simulated training house supplies	10	70.00	700.00
100-60-61-000-7120	Tools & supplies - miscellaneous	1	3,000.00	3,000.00
100-60-61-000-7120	Training tower equipment	1	3,000.00	3,000.00
100-60-61-000-7120	USAR - drills lumber	1	3,000.00	3,000.00
100-60-61-000-7120	USAR - prop maintenance materials	1	3,500.00	3,500.00
	Account <b>7120 - Small tools and equipment</b> Totals			\$29,000.00
Account <b>7140 - Training</b>				
100-60-61-000-7140	CFED West conference	2	1,000.00	2,000.00
100-60-61-000-7140	EMS Nurse - training & travel	1	4,000.00	4,000.00
100-60-61-000-7140	Fire Engineering video training subscription	1	500.00	500.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-60-61-000-7140	Firehouse World conference	3	500.00	1,500.00
100-60-61-000-7140	Fresno Training Officer conference	2	1,500.00	3,000.00
100-60-61-000-7140	Training Captain - training & travel	2	2,000.00	4,000.00
Account <b>7140 - Training</b> Totals				\$15,000.00
Account <b>7180 - Utilities</b>				
100-60-61-000-7180	Utilities - TC	12	552.00	6,624.00
Account <b>7180 - Utilities</b> Totals				\$6,624.00
Account <b>7305 - Office supplies</b>				
100-60-61-000-7305	Office supplies	1	2,500.00	2,500.00
Account <b>7305 - Office supplies</b> Totals				\$2,500.00
Account <b>7323 - Printing</b>				
100-60-61-000-7323	Miscellaneous printing	1	1,700.00	1,700.00
Account <b>7323 - Printing</b> Totals				\$1,700.00
Account <b>7450 - Services - other</b>				
100-60-61-000-7450	Key codes - CPR classes	1	5,500.00	5,500.00
100-60-61-000-7450	Mannequin & training equipment repairs	1	2,000.00	2,000.00
100-60-61-000-7450	Videographer - digital training program	2	2,500.00	5,000.00
Account <b>7450 - Services - other</b> Totals				\$12,500.00
Account <b>7555 - Equipment maintenance</b>				
100-60-61-000-7555	Air compressor - repair & maintenance	2	300.00	600.00
100-60-61-000-7555	Copier - monthly lease & usage	12	225.00	2,700.00
Account <b>7555 - Equipment maintenance</b> Totals				\$3,300.00
Account <b>7570 - Structure maintenance</b>				
100-60-61-000-7570	Alarm maintenance - fire & security	1	500.00	500.00
100-60-61-000-7570	Alarm monitoring - fire & security	12	130.00	1,560.00
100-60-61-000-7570	Backflow - quarterly testing	4	75.00	300.00
100-60-61-000-7570	Backflow - repair & maintenance	1	700.00	700.00
100-60-61-000-7570	Carpet cleaning	4	300.00	1,200.00
100-60-61-000-7570	Elevator - maintenance & certification	1	1,000.00	1,000.00
100-60-61-000-7570	Fire props - annual maintenance	1	9,500.00	9,500.00
100-60-61-000-7570	Fire sprinkler system - annual testing & maintenance	1	500.00	500.00
100-60-61-000-7570	Floor polishing	4	250.00	1,000.00
100-60-61-000-7570	General repairs	1	1,500.00	1,500.00
100-60-61-000-7570	HVAC - repair & maintenance	1	1,500.00	1,500.00
100-60-61-000-7570	Janitorial - monthly service	12	1,200.00	14,400.00
100-60-61-000-7570	Landscape - maintenance & tree trimming	1	1,000.00	1,000.00
100-60-61-000-7570	Landscape - miscellaneous projects	1	1,500.00	1,500.00
100-60-61-000-7570	Landscape - monthly service	1	1,100.00	1,100.00
100-60-61-000-7570	Landscape - planter maintenance	1	500.00	500.00
100-60-61-000-7570	Pest control	12	100.00	1,200.00
100-60-61-000-7570	Rolling gates - repair & maintenance	1	500.00	500.00
100-60-61-000-7570	Roof - repair & maintenance	1	500.00	500.00
Account <b>7570 - Structure maintenance</b> Totals				\$39,960.00
Department <b>61 - Training</b> Totals				\$127,234.00
Department <b>62 - Suppression</b>				
Account <b>7025 - Clothing</b>				
100-60-62-000-7025	Badges/brass/nameplates	1	2,500.00	2,500.00
100-60-62-000-7025	Boots - station	100	275.00	27,500.00
100-60-62-000-7025	Boots - structure	40	385.00	15,400.00
100-60-62-000-7025	Boots - wildland	30	385.00	11,550.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-60-62-000-7025	CVFD baseball caps	1	500.00	500.00
100-60-62-000-7025	Flash hoods	95	100.00	9,500.00
100-60-62-000-7025	Gloves - structure	75	110.00	8,250.00
100-60-62-000-7025	Gloves - wildland	50	110.00	5,500.00
100-60-62-000-7025	Goggles - structure	50	110.00	5,500.00
100-60-62-000-7025	Goggles - wildland	50	94.00	4,700.00
100-60-62-000-7025	Helmet leather shields - structure	25	88.00	2,200.00
100-60-62-000-7025	Helmet liners - structure	50	140.00	7,000.00
100-60-62-000-7025	Helmets - structure	45	342.00	15,390.00
100-60-62-000-7025	Helmets - wildland	25	60.50	1,512.50
100-60-62-000-7025	Hose straps	15	27.50	412.50
100-60-62-000-7025	Hot shields - wildland	25	154.00	3,850.00
100-60-62-000-7025	Patches	1	1,000.00	1,000.00
100-60-62-000-7025	Tshirts - annual	1	8,000.00	8,000.00
100-60-62-000-7025	Turnouts - new hires	20	3,300.00	66,000.00
100-60-62-000-7025	Uniform - class A - new hires	16	1,400.00	22,400.00
100-60-62-000-7025	Uniform - class B - new hires	30	500.00	15,000.00
100-60-62-000-7025	USAR uniforms - new members	10	678.15	6,781.50
100-60-62-000-7025	Web gear & fire shelters - wildland	15	1,430.00	21,450.00
100-60-62-000-7025	Wildland pants - single layer	120	187.00	22,440.00
100-60-62-000-7025	Wildland PPE - replacements	33	200.00	6,600.00
Account <b>7025 - Clothing</b> Totals				<u>\$290,936.50</u>
Account <b>7035 - Telephone</b>				
100-60-62-000-7035	Kronos/Telestaff - IVR minute per usage	12	120.00	1,440.00
100-60-62-000-7035	Message Media - event based staffing text service	12	200.00	2,400.00
100-60-62-000-7035	Phone lines - fire, security, backup	12	1,200.00	14,400.00
100-60-62-000-7035	Radio monthly access	12	12,000.00	144,000.00
100-60-62-000-7035	Satellite phone - annual service	3	800.00	2,400.00
100-60-62-000-7035	Station/dispatch monthly connectivity	12	5,800.00	69,600.00
Account <b>7035 - Telephone</b> Totals				<u>\$234,240.00</u>
Account <b>7042 - Cellular phones</b>				
100-60-62-000-7042	AT&T wireless - EPCR, IPAD, apparatus	12	800.00	9,600.00
100-60-62-000-7042	Verizon wireless - cell phone	12	625.00	7,500.00
100-60-62-000-7042	Verizon wireless - EPCR, IPAD, apparatus	12	4,500.00	54,000.00
Account <b>7042 - Cellular phones</b> Totals				<u>\$71,100.00</u>
Account <b>7043 - Electronic equipment maintenance</b>				
100-60-62-000-7043	Active911 mobile device alerting - phones & IPADS	250	13.00	3,250.00
100-60-62-000-7043	Airlink modem - annual support & warranty	1	9,500.00	9,500.00
100-60-62-000-7043	ARC/GIS online	1	5,000.00	5,000.00
100-60-62-000-7043	Fire apparatus diagnostic software - annual renewal	1	4,500.00	4,500.00
100-60-62-000-7043	Fire mapper software	9	306.00	2,754.00
100-60-62-000-7043	First Watch - data analytics	1	40,000.00	40,000.00
100-60-62-000-7043	FTP mapping server - support & maintenance	1	300.00	300.00
100-60-62-000-7043	GoToMeeting - annual license	30	250.00	7,500.00
100-60-62-000-7043	Kronos/Telestaff - annual maintenance	1	7,500.00	7,500.00
100-60-62-000-7043	Kronos/Telestaff - bidding license	115	15.00	1,725.00
100-60-62-000-7043	PS Traxx - annual license fee	1	18,500.00	18,500.00
100-60-62-000-7043	Station first arriving signage software	15	750.00	11,250.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-60-62-000-7043	Zoll autopulse - annual warranty	16	375.00	6,000.00
100-60-62-000-7043	Zoll xseries - annual warranty	16	1,500.00	24,000.00
100-60-62-000-7043	Zoll xseries - case review maintenance software	16	600.00	9,600.00
	Account <b>7043 - Electronic equipment maintenance</b> Totals			\$151,379.00
	Account <b>7070 - Food</b>			
100-60-62-000-7070	Food	1	1,500.00	1,500.00
	Account <b>7070 - Food</b> Totals			\$1,500.00
	Account <b>7075 - Memberships</b>			
100-60-62-000-7075	SBCHMRA annual membership	30	15.00	450.00
	Account <b>7075 - Memberships</b> Totals			\$450.00
	Account <b>7080 - Publications</b>			
100-60-62-000-7080	AHA 2021 student manuals - ACLS	30	42.00	1,260.00
100-60-62-000-7080	AHA 2021 student manuals - BLS/CPR	30	43.00	1,290.00
100-60-62-000-7080	Hazmat technical reference books	1	1,000.00	1,000.00
100-60-62-000-7080	Homeland security publications	3	200.00	600.00
100-60-62-000-7080	Incident response pocket guides	120	4.00	480.00
100-60-62-000-7080	Newspaper subscriptions - Champion & Daily Bulletin	7	150.00	1,050.00
	Account <b>7080 - Publications</b> Totals			\$5,680.00
	Account <b>7120 - Small tools and equipment</b>			
100-60-62-000-7120	Active shooter - CBRN adaptor & canister	10	133.00	1,330.00
100-60-62-000-7120	Active shooter - supplies	1	6,000.00	6,000.00
100-60-62-000-7120	Chainsaw/rotary saw/portable light replacements	4	2,000.00	8,000.00
100-60-62-000-7120	DECON after-incident turnout bags	20	72.00	1,440.00
100-60-62-000-7120	Decontamination safety wipes	25	110.00	2,750.00
100-60-62-000-7120	Disaster preparation - locker supplies	1	6,000.00	6,000.00
100-60-62-000-7120	Flags - US & CA	50	100.00	5,000.00
100-60-62-000-7120	Flashlights	40	80.00	3,200.00
100-60-62-000-7120	Foam - class A&B	1	10,000.00	10,000.00
100-60-62-000-7120	Fuel - Trufuel small engine	50	40.00	2,000.00
100-60-62-000-7120	Hazmat - equipment replacement	1	10,000.00	10,000.00
100-60-62-000-7120	Hazmat - HM61 - absorbents	1	2,500.00	2,500.00
100-60-62-000-7120	Hazmat - wireless 5-gas monitor	2	3,500.00	7,000.00
100-60-62-000-7120	Helmet ID magnets	1	17,000.00	17,000.00
100-60-62-000-7120	Helmet lights - tactical	35	66.00	2,310.00
100-60-62-000-7120	Helmet lights - wildland	35	66.00	2,310.00
100-60-62-000-7120	Lawn & garden equipment	1	3,200.00	3,200.00
100-60-62-000-7120	Light boxes	6	375.00	2,250.00
100-60-62-000-7120	Major incidents - supply cache	1	25,000.00	25,000.00
100-60-62-000-7120	PAS - system parts	1	2,000.00	2,000.00
100-60-62-000-7120	PPE extractor - cleaning supplies	3	3,300.00	9,900.00
100-60-62-000-7120	Rope rescue hardware replacement - front line apparatus	1	11,718.89	11,718.89
100-60-62-000-7120	Sandbags	2000	.50	1,000.00
100-60-62-000-7120	Station repair supplies	1	26,000.00	26,000.00
100-60-62-000-7120	SWR NRS R1400 rescue raft	1	4,350.00	4,350.00
100-60-62-000-7120	TICS personal - BE62 & OES brush engine	4	1,650.00	6,600.00
100-60-62-000-7120	USAR - lumber - trench rescue & shoring	1	5,000.00	5,000.00
100-60-62-000-7120	USAR - miscellaneous equipment	1	10,000.00	10,000.00
100-60-62-000-7120	USAR - shore trench kit	1	31,857.26	31,857.26
	Account <b>7120 - Small tools and equipment</b> Totals			\$225,716.15



# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
Account <b>7125 - Inventory equipment</b>				
100-60-62-000-7125	Appliance replacement - stations	1	20,000.00	20,000.00
100-60-62-000-7125	Chairs - kitchen - #61, 63, 67	30	350.00	10,500.00
100-60-62-000-7125	Furniture replacement - stations	1	20,000.00	20,000.00
100-60-62-000-7125	Mattress - all stations	40	862.00	34,480.00
100-60-62-000-7125	Nozzles - replacement	2	2,000.00	4,000.00
100-60-62-000-7125	Stair chairs - squads	2	4,845.00	9,690.00
100-60-62-000-7125	TIC - vehicle mounted - BC, ME65, OES, BE62	4	2,595.00	10,380.00
100-60-62-000-7125	Tools for mechanics	1	59,000.00	59,000.00
100-60-62-000-7125	Water heater replacement - stations	1	15,000.00	15,000.00
Account <b>7125 - Inventory equipment</b> Totals				\$183,050.00
Account <b>7130 - Non-inventory equipment</b>				
100-60-62-000-7130	Apparatus - MDC Ipads & cases	15	1,600.00	24,000.00
100-60-62-000-7130	Apparatus mounts - MDC Ipads	25	700.00	17,500.00
100-60-62-000-7130	Computer-related equipment	1	3,500.00	3,500.00
100-60-62-000-7130	CPR/first aid equipment - community	1	2,000.00	2,000.00
100-60-62-000-7130	Dorm remote - #61 day room	1	4,500.00	4,500.00
100-60-62-000-7130	Drones	2	3,750.00	7,500.00
100-60-62-000-7130	EPCR Ipads & cases - front lines	15	600.00	9,000.00
100-60-62-000-7130	Hose - general replacement	1	20,000.00	20,000.00
100-60-62-000-7130	Radio - antenna - VHF & 800 Mhz	10	70.00	700.00
100-60-62-000-7130	Radio - AV communication repair & parts	1	5,000.00	5,000.00
100-60-62-000-7130	Radio - batteries - VHF & 800 Mhz	1	4,580.00	4,580.00
100-60-62-000-7130	Radio - microphones - VHF & 800 Mhz portable	1	9,500.00	9,500.00
100-60-62-000-7130	SCBA - 45 minute cylinders	5	1,600.00	8,000.00
100-60-62-000-7130	SCBA - replace BA masks & voice amps	1	5,000.00	5,000.00
100-60-62-000-7130	SCBA - replacement parts	1	10,000.00	10,000.00
100-60-62-000-7130	SCBA - UBESS retrofit	1	60,000.00	60,000.00
100-60-62-000-7130	Station alerting - UPS battery replacement	24	350.00	8,400.00
100-60-62-000-7130	Station first arriving signage - hardware	15	1,100.00	16,500.00
100-60-62-000-7130	Wildland equipment & supplies	1	10,000.00	10,000.00
100-60-62-000-7130	Workout equipment - replacement	1	30,000.00	30,000.00
Account <b>7130 - Non-inventory equipment</b> Totals				\$255,680.00
Account <b>7140 - Training</b>				
100-60-62-000-7140	AHA/BLS/CPR instructor course	2	352.00	704.00
100-60-62-000-7140	BC Admin - training & travel	2	5,000.00	10,000.00
100-60-62-000-7140	BC Shift - training & travel	3	5,000.00	15,000.00
100-60-62-000-7140	Bi-annual paramedic/EMT recertifications	1	16,000.00	16,000.00
100-60-62-000-7140	C-TECC/ALEERT conference	2	2,500.00	5,000.00
100-60-62-000-7140	Cardiac Care symposium	2	3,000.00	6,000.00
100-60-62-000-7140	CFED West conference - HLS personnel	2	1,000.00	2,000.00
100-60-62-000-7140	CFED West conference - suppression personnel	2	1,000.00	2,000.00
100-60-62-000-7140	Corona auto extrication	12	700.00	8,400.00
100-60-62-000-7140	Deployment expenses	1	10,000.00	10,000.00
100-60-62-000-7140	Drone training	1	1,000.00	1,000.00
100-60-62-000-7140	EMS training classes	1	2,000.00	2,000.00
100-60-62-000-7140	EVOC offroad Type 3 tuition	2	1,000.00	2,000.00
100-60-62-000-7140	EVOC training fees	10	300.00	3,000.00
100-60-62-000-7140	Firescope training	1	1,500.00	1,500.00
100-60-62-000-7140	Fresno training symposium - tuition/travel	2	2,000.00	4,000.00
100-60-62-000-7140	Hazmat - assistant safety officer - Red Helmet	10	225.00	2,250.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-60-62-000-7140	Hazmat - Continuing Challenge class/travel	2	2,430.00	4,860.00
100-60-62-000-7140	Hazmat - outside instructors	1	5,000.00	5,000.00
100-60-62-000-7140	Hazmat - tech/spec tuition	2	4,700.00	9,400.00
100-60-62-000-7140	Image Trend conference	2	1,500.00	3,000.00
100-60-62-000-7140	Instructor training classes - training committee	1	5,000.00	5,000.00
100-60-62-000-7140	Kronos/Telestaff conference	2	3,000.00	6,000.00
100-60-62-000-7140	Marketing committee - social media training	4	425.00	1,700.00
100-60-62-000-7140	Outside instructors	1	5,000.00	5,000.00
100-60-62-000-7140	Peer support group classes	1	7,000.00	7,000.00
100-60-62-000-7140	PS Traxx training	1	1,500.00	1,500.00
100-60-62-000-7140	RIC safety, survival & operations classes	4	400.00	1,600.00
100-60-62-000-7140	Rio Hondo truck academy	2	1,500.00	3,000.00
100-60-62-000-7140	Shift investigator - training classes	1	5,300.00	5,300.00
100-60-62-000-7140	Shift investigator classes - new members	10	350.00	3,500.00
100-60-62-000-7140	Shift investigators - CCAI conference	3	1,500.00	4,500.00
100-60-62-000-7140	TriTech conference	1	2,500.00	2,500.00
100-60-62-000-7140	USAR - advanced rope rescue tech	1	2,000.00	2,000.00
100-60-62-000-7140	USAR - confined space rescue	1	2,000.00	2,000.00
100-60-62-000-7140	USAR - core classes	1	6,000.00	6,000.00
100-60-62-000-7140	USAR - heavy rescue training	1	2,000.00	2,000.00
100-60-62-000-7140	USAR - lodging for river/flood rescue	5	174.00	870.00
100-60-62-000-7140	USAR - river & flood rescue	1	2,000.00	2,000.00
100-60-62-000-7140	Wildland firefighting classes	1	5,000.00	5,000.00
Account <b>7140 - Training</b> Totals				\$179,584.00
Account <b>7180 - Utilities</b>				
100-60-62-000-7180	Utilities - 7 stations	12	17,900.00	214,800.00
Account <b>7180 - Utilities</b> Totals				\$214,800.00
Account <b>7305 - Office supplies</b>				
100-60-62-000-7305	Mapping - miscellaneous office supplies	1	1,000.00	1,000.00
100-60-62-000-7305	Office supplies	1	3,000.00	3,000.00
100-60-62-000-7305	Toner - station/tc desktop printers	1	3,500.00	3,500.00
Account <b>7305 - Office supplies</b> Totals				\$7,500.00
Account <b>7323 - Printing</b>				
100-60-62-000-7323	Active shooter/terrorism brochures	1	1,500.00	1,500.00
100-60-62-000-7323	Business cards - suppression	1	500.00	500.00
100-60-62-000-7323	First Due/Community Connect - marketing materials	1	2,000.00	2,000.00
100-60-62-000-7323	Mapping - as needed printing	40	400.00	16,000.00
Account <b>7323 - Printing</b> Totals				\$20,000.00
Account <b>7445 - Services - dispatch</b>				
100-60-62-000-7445	Dispatch - quarterly	4	176,147.00	704,588.00
Account <b>7445 - Services - dispatch</b> Totals				\$704,588.00
Account <b>7450 - Services - other</b>				
100-60-62-000-7450	Background investigations - District wide	1	21,400.00	21,400.00
100-60-62-000-7450	Department events - bi-annual	2	15,000.00	30,000.00
100-60-62-000-7450	DI systems - monthly service	1	2,500.00	2,500.00
100-60-62-000-7450	DI systems - repairs & maintenance	1	1,500.00	1,500.00
100-60-62-000-7450	Drug screenings	130	136.50	17,745.00
100-60-62-000-7450	Ergometrics services - promotional testing	1	4,000.00	4,000.00
100-60-62-000-7450	Fingerprinting	20	75.00	1,500.00
100-60-62-000-7450	GIS mapping services	1	5,000.00	5,000.00
100-60-62-000-7450	Hearing testing - suppression & management	2	63.50	127.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-60-62-000-7450	Hepatitis B inoculation	10	157.50	1,575.00
100-60-62-000-7450	HIV screenings	2	126.00	252.00
100-60-62-000-7450	ICEMA/medical control/compliance fees	1	6,800.00	6,800.00
100-60-62-000-7450	Kronos/Telestaff - position/vacation auction hours	30	130.00	3,900.00
100-60-62-000-7450	Kronos/Telestaff - support plus hours	50	139.00	6,950.00
100-60-62-000-7450	Lexipol - annual SOP contract	1	8,600.00	8,600.00
100-60-62-000-7450	Medical director - quarterly	4	3,750.00	15,000.00
100-60-62-000-7450	Medical waste pickup	12	100.00	1,200.00
100-60-62-000-7450	Physicals - Class B license	20	115.50	2,310.00
100-60-62-000-7450	Physicals - pre employment	12	745.00	8,940.00
100-60-62-000-7450	Polygraphs	12	250.00	3,000.00
100-60-62-000-7450	Psychological exams	12	325.00	3,900.00
100-60-62-000-7450	Repairs - furniture/carpet/blinds - all stations	1	8,600.00	8,600.00
100-60-62-000-7450	Respiratory medical review	114	63.00	7,182.00
100-60-62-000-7450	SCAQM/OSHA/CUPA FEES	1	7,000.00	7,000.00
100-60-62-000-7450	Shop towel service	1	3,000.00	3,000.00
100-60-62-000-7450	TB testing - suppression & management	50	63.00	3,150.00
100-60-62-000-7450	Turnout - repair & cleaning	65	220.00	14,300.00
100-60-62-000-7450	Turnout/PPE - advanced cleaning	226	275.00	62,150.00
100-60-62-000-7450	Uniform adjustments - Class A&B	1	6,000.00	6,000.00
100-60-62-000-7450	Wellness exams	114	595.00	67,830.00
100-60-62-000-7450	Westnet station alerting - repair costs	1	5,000.00	5,000.00
100-60-62-000-7450	Wildland contract - Cal Fire	1	414,361.35	414,361.35
Account <b>7450 - Services - other</b> Totals				<u>\$744,772.35</u>
Account <b>7535 - General household expense</b>				
100-60-62-000-7535	General household supplies	12	2,285.00	27,420.00
Account <b>7535 - General household expense</b> Totals				<u>\$27,420.00</u>
Account <b>7540 - Medical supplies</b>				
100-60-62-000-7540	EMS supplies - restock	1	200,000.00	200,000.00
100-60-62-000-7540	First Care Provider - active shooter community EMS supplies	1	6,000.00	6,000.00
100-60-62-000-7540	Flu vaccines	12	175.00	2,100.00
100-60-62-000-7540	Hepatitis A vaccines	2	700.00	1,400.00
100-60-62-000-7540	Xseries advanced cables/case	1	2,636.00	2,636.00
100-60-62-000-7540	Zoll autopulse supplies	130	230.00	29,900.00
100-60-62-000-7540	Zoll CPR stat pads	13	851.00	11,063.00
100-60-62-000-7540	Zoll monitor carry case	10	462.00	4,620.00
100-60-62-000-7540	Zoll pediatric defib pads	4	527.00	2,108.00
Account <b>7540 - Medical supplies</b> Totals				<u>\$259,827.00</u>
Account <b>7550 - Vehicle maintenance</b>				
100-60-62-000-7550	Detail & wax vehicles	90	100.00	9,000.00
100-60-62-000-7550	Electric Polaris - battery repair & maintenance	1	1,200.00	1,200.00
100-60-62-000-7550	Gas Ranger - repair & maintenance	1	1,000.00	1,000.00
100-60-62-000-7550	General vehicle maintenance	1	260,000.00	260,000.00
100-60-62-000-7550	New logos - District wide	80	465.00	37,200.00
100-60-62-000-7550	Tire & wheel replacement	1	47,000.00	47,000.00
Account <b>7550 - Vehicle maintenance</b> Totals				<u>\$355,400.00</u>
Account <b>7555 - Equipment maintenance</b>				
100-60-62-000-7555	Appliance repair - stations	1	5,500.00	5,500.00
100-60-62-000-7555	EPCR, MDC, modem maintenance & support	1	2,500.00	2,500.00
100-60-62-000-7555	Fire extinguisher maintenance	1	2,500.00	2,500.00
100-60-62-000-7555	Gurney - annual maintenance	1	11,503.00	11,503.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-60-62-000-7555	Hazmat air monitor - maintenance	1	12,000.00	12,000.00
100-60-62-000-7555	Hurst equipment - repair & maintenance	1	7,000.00	7,000.00
100-60-62-000-7555	Ladders - aerial - annual testing	1	6,500.00	6,500.00
100-60-62-000-7555	Ladders - ground - annual testing	1	6,000.00	6,000.00
100-60-62-000-7555	Nozzles - repair & maintenance	1	2,500.00	2,500.00
100-60-62-000-7555	Posi-check flow tester - annual calibration	1	2,000.00	2,000.00
100-60-62-000-7555	SCBA & oxygen cylinders - hydrostatic testing	1	10,000.00	10,000.00
100-60-62-000-7555	SCBA - air compressor maintenance	1	10,000.00	10,000.00
100-60-62-000-7555	SCBA - fit test machine calibration	1	4,000.00	4,000.00
100-60-62-000-7555	SCBA - flow testing	1	6,500.00	6,500.00
100-60-62-000-7555	Small engine - repair & maintenance	1	6,500.00	6,500.00
100-60-62-000-7555	USAR equipment - maintenance	1	5,000.00	5,000.00
100-60-62-000-7555	Workout equipment - preventable maintenance	1	5,000.00	5,000.00
100-60-62-000-7555	Workout equipment - repairs	1	5,000.00	5,000.00
Account <b>7555 - Equipment maintenance</b> Totals				\$110,003.00
Account <b>7560 - Fuel</b>				
100-60-62-000-7560	Fuel - all apparatus	1	300,000.00	300,000.00
Account <b>7560 - Fuel</b> Totals				\$300,000.00
Account <b>7570 - Structure maintenance</b>				
100-60-62-000-7570	Alarm maintenance - fire & security	1	3,500.00	3,500.00
100-60-62-000-7570	Alarm monitoring - fire & security	7	780.00	5,460.00
100-60-62-000-7570	Apparatus bay floor repair/coating - #66	1	51,800.00	51,800.00
100-60-62-000-7570	Backflow testing	35	125.00	4,375.00
100-60-62-000-7570	Bed-framed cabinets - #64	4	1,800.00	7,200.00
100-60-62-000-7570	Carpet & upholstery cleaning	7	1,300.00	9,100.00
100-60-62-000-7570	Electrical services	1	3,000.00	3,000.00
100-60-62-000-7570	Fire sprinkler sys - annual testing & maint	1	5,000.00	5,000.00
100-60-62-000-7570	Floor polishing - #62 entrance	2	400.00	800.00
100-60-62-000-7570	Fuel systems - maintenance	7	650.00	4,550.00
100-60-62-000-7570	Fuel systems - vapor recovery testing - unleaded tanks	2	1,500.00	3,000.00
100-60-62-000-7570	General repairs	1	25,000.00	25,000.00
100-60-62-000-7570	Generators & compressors - repair & maintenance	7	1,500.00	10,500.00
100-60-62-000-7570	Hood exhaust - annual cleaning	7	350.00	2,450.00
100-60-62-000-7570	HVAC - repair & maintenance	7	1,500.00	10,500.00
100-60-62-000-7570	Ice machines - repair & maintenance	7	500.00	3,500.00
100-60-62-000-7570	Landscape - maintenance & tree trimming	7	750.00	5,250.00
100-60-62-000-7570	Landscape - miscellaneous projects	1	9,000.00	9,000.00
100-60-62-000-7570	Landscape - monthly maintenance	12	1,500.00	18,000.00
100-60-62-000-7570	Locker room ventilation - #64	1	1,200.00	1,200.00
100-60-62-000-7570	Overhead doors - repair & maintenance	1	10,000.00	10,000.00
100-60-62-000-7570	Painting - #62 interior	1	16,500.00	16,500.00
100-60-62-000-7570	Painting - #67 exterior	1	14,500.00	14,500.00
100-60-62-000-7570	Painting - general	1	5,000.00	5,000.00
100-60-62-000-7570	Patio upgrade - all stations	7	2,000.00	14,000.00
100-60-62-000-7570	Pest control	12	450.00	5,400.00
100-60-62-000-7570	Plumbing	1	7,000.00	7,000.00
100-60-62-000-7570	Plymovent - repair & maintenance	1	3,500.00	3,500.00
100-60-62-000-7570	Rolling gates - repair & maintenance	7	300.00	2,100.00
100-60-62-000-7570	Roofs - miscellaneous repairs	1	6,000.00	6,000.00
100-60-62-000-7570	Tiger tower - repair & maintenance	6	800.00	4,800.00
100-60-62-000-7570	Tile - annual deep cleaning - all stations	1	4,000.00	4,000.00

# CHINO VALLEY FIRE DISTRICT

## General Fund Expenditure Transactions

G/L Account	Transaction	Units	Unit Cost	Total
100-60-62-000-7570	Tile replacement - #64 bathrooms	2	15,000.00	30,000.00
100-60-62-000-7570	Tile replacement - #66 bathrooms	1	76,000.00	76,000.00
100-60-62-000-7570	Vacuum systems - repair & maintenance	1	500.00	500.00
100-60-62-000-7570	Video security/VOIP cabling - maintenance	1	5,000.00	5,000.00
Account <b>7570 - Structure maintenance</b> Totals				\$387,485.00
Account <b>8830 - Capital - structure improvements</b>				
100-60-62-000-8830	Air conditioner replacement - general	1	20,000.00	20,000.00
100-60-62-000-8830	Architect & survey fees - #68	1	790,583.00	790,583.00
Account <b>8830 - Capital - structure improvements</b> Totals				\$810,583.00
Account <b>8840 - Capital - equipment</b>				
100-60-62-000-8840	Hazmat Raman spectroscopy monitor	1	140,000.00	140,000.00
100-60-62-000-8840	SCBA units - Chief Officer	6	9,600.00	57,600.00
100-60-62-000-8840	Xseries advanced - monitor/defibrillator	2	46,795.00	93,590.00
100-60-62-000-8840	Xseries advanced - upgrade BVM	8	6,360.00	50,880.00
Account <b>8840 - Capital - equipment</b> Totals				\$342,070.00
Department <b>62 - Suppression</b> Totals				\$5,883,764.00
Division <b>60 - Emergency Services</b> Totals				\$6,071,173.00
Fund <b>100 - General Fund</b> Totals				\$8,836,152.00

# CHINO VALLEY FIRE DISTRICT

## *Long-Range Financial Planning Overview*

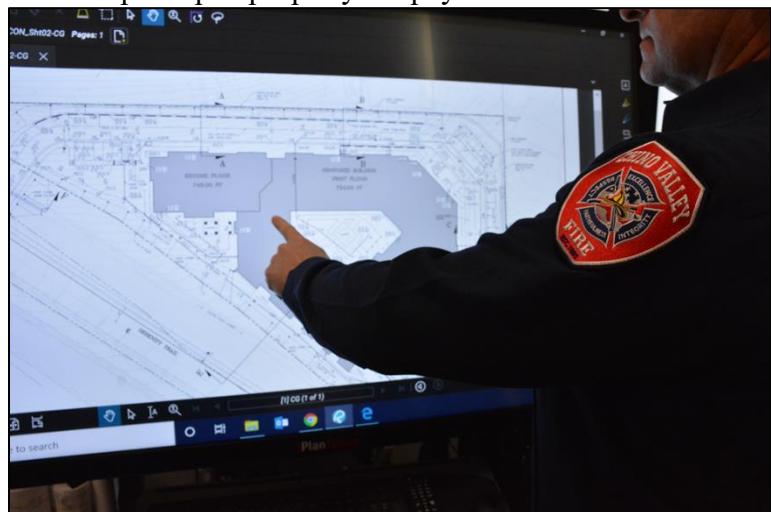
The District's 10-year LRFP has been updated to incorporate the long-term financial implications of the FY23 budget, as well as known and projected significant revenues and expenditures over the next decade, including capital replacement, the projected impacts of budgetary and financial policies, cash management and investment policies, as well as the projections for pension obligations and unfunded actuarial liabilities.

The LRFP revenue projections are generally conservative in nature, and expenditures are realistically forecast, based on historical trends, known and anticipated future changes, including the forecast fiscal impacts of strategic plans. The LRFP assumes Fire Station No. 68 opening in mid-FY24 and Station No. 69 being operational in FY29.

Property tax-related revenue assumptions are a critical aspect of the LRFP, since this revenue stream historically represent in excess of 90% over District revenues. The District works closely with its contracted property tax consultant to perform property tax allocation audits, trends analysis and tax increment verification. Property tax analysis includes:

- Historical review and trend analysis;
- Projected fiscal impacts of ongoing and planned local real estate development;
- Assessments of general economic conditions on the local and regional economies and its related impact on tax assessed property values;
- Monitoring of business activities of principal property taxpayers within the District's jurisdiction;
- Ongoing analysis of local property resales;
- Monitoring of the fiscal impact of county assessor temporary reassessments of property values during period of declining real estate values.

As salaries and benefits generally represent in excess of 80% of the District's annual expenditures, labor-related costs represent the most significant expenditure projection in the District's LRFP. Trend analysis, impacts of known





## CHINO VALLEY FIRE DISTRICT

### LONG-RANGE FINANCIAL PLANNING OVERVIEW

future labor agreement commitments and detailed multi-year projections of District pension costs and unfunded actuarial liabilities, factor prominently into the forecast of salaries and benefits. In addition, capital outlay is based on anticipated replacement of major capital purchases in accordance with the District's capital replacement schedule.

Annual operating revenues are generally projected to be sufficient to cover operating expenditures except in the initial two to three years after the opening of a new fire station. The burden of projected initial start-up and operating costs associated with the openings of two new fire stations within the next 10 years indicates the potential for short-term operating deficits, likely necessitating the short-term use of Unrestricted Fund balance to temporarily balance the budget. Unrestricted Fund balance is projected to be approximately \$17.0 million at the end of FY31, the end of the 10-year period.

The use of 115 Retirement Trust funds to fund a portion of annual pension expense may help to partially offset rising pension costs. In certain years it may be necessary to utilize Trust funds to partially offset pension-related operating deficits, and may prove particularly beneficial during the initial years after new fire station openings. Additional strategies should be employed over time to address the potential for deficits associated primarily with additional staffing for new fire stations, as well as due to rising pension costs which are likely to be sustained for roughly the next 10 to 15 years.

At the direction of the Board of Directors, management anticipates continuing efforts to further address long-term pension liabilities through the use of one-time and annual surplus monies, when available, toward advanced funding of pension obligations. With regard to projected pension costs, CalPERS provides five-year projections of normal cost rates and a 25-year amortization schedule of fixed payment annual UAL obligation payments, based on liabilities as of the most recent actuarial valuation date. The associated projected fiscal impacts of CalPERS projections have been included in the LRFP as applicable to the 10-year period.

Key revenue and expenditure assumptions in the LRFP are as follows:

KEY LRFP ASSUMPTIONS								
Year	FY24 3	FY25 4	FY26 5	FY27 6	FY28 7	FY29 8	FY30 9	FY31 10
<b>Revenues</b>								
Property tax share/Current services	4.0%	3.5%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Other revenue	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
<b>Expenses</b>								
Salaries and benefits	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Services and supplies	3.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%

See the companion the *Long-Range Financial Plan* for additional information.



# CHINO VALLEY FIRE DISTRICT

## Long-Range Financial Plan

10-Year Outlook	2021 2022	2022 2023	2023 2024	2024 2025	2025 2026	2026 2027	2027 2028	2028 2029	2029 2030	2030 2031
YEAR	1	2	3	4	5	6	7	8	9	10
<b>Revenues</b>										
Property Tax Share (4% Yr 3, 3.5 % Yr 4, 3% after)	\$ 36,443,436	\$ 38,242,619	\$ 39,772,324	\$ 41,164,355	\$ 42,399,286	\$ 43,671,264	\$ 44,981,402	\$ 46,330,844	\$ 47,720,770	\$ 49,152,393
Current Services (4% Yr 3, 3.5 % Yr 4, 3% after)	11,255,485	11,788,511	12,260,051	12,689,153	13,069,828	13,461,923	13,865,780	14,281,754	14,710,206	15,151,513
Other Revenue (3% annual increase)	9,970,855	3,142,180	2,445,862	2,519,238	2,594,815	2,672,660	2,752,840	2,835,425	2,920,488	3,008,102
<b>Total Revenue</b>	<b>\$ 57,669,776</b>	<b>\$ 53,173,310</b>	<b>\$ 54,478,238</b>	<b>\$ 56,372,747</b>	<b>\$ 58,063,929</b>	<b>\$ 59,805,847</b>	<b>\$ 61,600,022</b>	<b>\$ 63,448,023</b>	<b>\$ 65,351,464</b>	<b>\$ 67,312,008</b>
<b>Expenditures</b>										
Salaries and benefits (2% annual increase)	\$ 45,615,453	\$ 44,332,516	\$ 45,219,166	\$ 46,123,550	\$ 47,046,021	\$ 47,986,941	\$ 48,946,680	\$ 49,925,613	\$ 50,924,126	\$ 51,942,608
Services and supplies (2% annual increase)	6,733,364	7,622,839	7,775,296	7,930,802	8,089,418	8,251,206	8,416,230	8,584,555	8,756,246	8,931,371
Capital Outlay	1,631,627	1,216,375	2,154,801	1,830,790	146,152	866,006	305,104	608,602	1,916,167	4,024,994
Pension Obligation UAL Pymt Incremental Increase			382,254	768,690	1,014,599	1,244,139	1,377,964	1,515,465	1,656,756	1,801,925
Station No. 8 Add'l Staffing - Opening in mid-FY24			436,157	898,484	925,439	953,202	981,798	1,011,252	1,041,589	1,072,837
Third BC for Second Battalion in mid-FY24			146,651	299,167	308,142	314,305	320,591	327,003	333,543	340,214
Station No. 9 - Opening in FY29								2,816,786	2,901,290	2,988,328
Accelerated Pension Funding (1/3 Prior Yr Surplus)			521	-	-	176,272	4,546	411,546	-	-
<b>Total Expenditures</b>	<b>\$ 53,980,444</b>	<b>\$ 53,171,730</b>	<b>\$ 56,114,846</b>	<b>\$ 57,851,483</b>	<b>\$ 57,529,771</b>	<b>\$ 59,792,071</b>	<b>\$ 60,352,913</b>	<b>\$ 65,200,822</b>	<b>\$ 67,529,716</b>	<b>\$ 71,102,277</b>
<b>Net Operating Revenues over (under) Expenditures</b>	<b>\$ 5,320,959</b>	<b>\$ 1,217,955</b>	<b>\$ 518,714</b>	<b>\$ 352,054</b>	<b>\$ 680,311</b>	<b>\$ 1,056,054</b>	<b>\$ 1,556,759</b>	<b>\$ (732,651)</b>	<b>\$ (262,086)</b>	<b>\$ 234,724</b>
<b>ALL Revenues over (under) Expenditures</b>	<b>\$ 3,689,332</b>	<b>\$ 1,580</b>	<b>\$ (1,636,608)</b>	<b>\$ (1,478,736)</b>	<b>\$ 534,158</b>	<b>\$ 13,776</b>	<b>\$ 1,247,110</b>	<b>\$ (1,752,799)</b>	<b>\$ (2,178,253)</b>	<b>\$ (3,790,269)</b>
Net Revenues	\$ 3,689,332	\$ 1,580	\$ (1,636,608)	\$ (1,478,736)	\$ 534,158	\$ 13,776	\$ 1,247,110	\$ (1,752,799)	\$ (2,178,253)	\$ (3,790,269)
Carryover of Available Unassigned Fund Balance	7,960,000	8,617,596	7,803,551	4,850,607	3,536,821	4,041,606	3,138,692	2,666,950	-	-
Other Fund Balance Changes	\$ 438,579	\$ 950,411	\$ 825,816	\$ (454,390)	\$ 82,993	\$ 539,640	\$ 1,625,377	\$ 2,229,551	\$ 91,649	\$ (590,565)
<b>Cost of New Station(s)</b>										
Base salaries & benefits per station			\$ 674,800	\$ 695,044	\$ 715,895	\$ 737,372	\$ 759,493	\$ 782,278	\$ 805,746	\$ 829,919
Staffing Coverage			124,096	127,818	131,653	135,603	139,671	143,861	148,177	152,622
Extra employees per admin/safety ratio			73,419	75,622	77,890	80,227	82,634	85,113	87,666	90,296
Total est. cost of staffing new station			<b>\$ 872,315</b>	<b>\$ 898,484</b>	<b>\$ 925,439</b>	<b>\$ 953,202</b>	<b>\$ 981,798</b>	<b>\$ 1,011,252</b>	<b>\$ 1,041,589</b>	<b>\$ 1,072,837</b>
Third BC for Second Battalion			\$ 293,301	\$ 299,167	\$ 308,142	\$ 314,305	\$ 320,591	\$ 327,003	\$ 333,543	\$ 340,214
<b>Fund Balances</b>										
Nonspendable - Deposits	70,134	70,134	70,134	70,134	70,134	70,134	70,134	70,134	70,134	70,134
Restricted - Section 115 Trust	8,127,679	8,127,679	8,127,679	8,127,679	8,127,679	8,127,679	8,127,679	8,127,679	8,127,679	8,127,679
Committed - Workers Comp Reserve	4,076,565	4,076,565	4,076,565	4,076,565	4,076,565	4,076,565	4,076,565	4,076,565	4,076,565	4,076,565
Committed - Equipment Replacement	754,438	1,630,291	743,762	368,698	1,673,254	2,301,291	3,433,839	4,233,733	3,808,873	1,512,504
Committed - Facility Acquisition & Maintenance	1,166,269	1,168,056	1,169,897	1,171,792	1,173,745	1,175,756	1,177,827	1,179,961	1,182,159	1,184,422
Committed - Compensated Absences	2,408,328	2,480,578	2,554,996	2,631,646	2,710,595	2,791,913	2,875,670	2,961,940	3,050,798	3,142,322
Committed - Emergency Contingency	8,996,741	8,861,955	9,352,474	9,641,914	9,588,295	9,965,345	10,058,819	8,743,420	6,473,518	3,273,814
Assigned - Budget Transfers & Pension Funding	-	521	1,636,608	1,478,736	176,272	4,546	411,546	1,752,799	2,178,253	3,790,269
Unassigned	8,617,596	7,803,551	4,850,607	3,536,821	4,041,606	3,138,692	2,666,950	-	-	-
<b>Total Ending Fund Balance</b>	<b>\$ 34,217,750</b>	<b>\$ 34,219,330</b>	<b>\$ 32,582,722</b>	<b>\$ 31,103,986</b>	<b>\$ 31,638,144</b>	<b>\$ 31,651,920</b>	<b>\$ 32,899,030</b>	<b>\$ 31,146,231</b>	<b>\$ 28,967,979</b>	<b>\$ 25,177,709</b>



# STATISTICAL INFORMATION



**CHINO VALLEY FIRE DISTRICT**  
**Estimated Actual Value of Taxable Property**  
**Last Ten Fiscal Years**

<b>Fiscal Year Ended June 30,</b>	<b>Secured</b>		<b>Unsecured</b>		<b>Nonunitary</b>
2021	\$	28,289,230,138	\$	1,032,424,863	\$ 1,113,040
2020		26,849,912,707		1,003,873,389	1,113,040
2019		25,323,627,013		915,136,844	454,331
2018		23,476,040,134		858,556,171	456,218
2017		21,880,783,822		788,902,117	456,298
2016		20,730,162,389		873,281,186	456,510
2015		19,592,774,341		828,556,750	456,577
2014		18,158,498,438		766,240,217	643,432
2013		17,520,212,890		803,615,470	643,468
2012		17,366,144,814		847,033,973	643,448

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT**  
**Estimated Actual Value of Taxable Property**  
**Last Ten Fiscal Years**

<b>Fiscal Year Ended June 30,</b>		<b>Taxable Assessed Value</b> <sup>1,2</sup>	<b>Total Direct Tax Rate</b> <sup>3</sup>
2021	\$	29,322,768,041	0.1070
2020		27,854,899,136	0.1085
2019		26,239,218,188	0.1068
2018		24,335,052,523	0.1073
2017		22,670,142,237	0.1078
2016		21,603,900,085	0.1079
2015		20,421,787,668	0.1086
2014		18,925,382,087	0.1085
2013		18,324,471,828	0.1082
2012		18,213,822,235	0.1082

<sup>1</sup> Exempt values are not included in totals.

<sup>2</sup> In 1978 the voters of the State of California passed Proposition 13, which limited taxes to a total maximum of 1%, based upon the assessed value of property being taxed. Each year, the assessed value of property may be increased by an "inflation factor," limited to 2%. With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

<sup>3</sup> The District's total direct rate is the weighted average of all individual direct rates applied to the District and excludes revenues derived from aircraft.

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT**  
**Property Tax Levies and Tax Collections**  
**Last Ten Fiscal Years**  
**Fiscal Year Ended June 30,**

<b>Fiscal Year Ended June 30,</b>	<b>Taxes Levied for the Fiscal Year</b>	<b>Collected within the Fiscal Year of Levy</b>	
		<b>Amount</b>	<b>Percent of Levy</b>
2021	\$ 31,368,050	\$ 31,324,169	99.9%
2020	29,884,674	29,700,359	99.4%
2019	28,028,268	27,922,146	99.6%
2018	26,118,608	25,810,952	98.8%
2017	24,430,730	24,343,181	99.6%
2016	23,239,766	22,922,296	98.6%
2015	22,110,866	21,650,626	97.9%
2014	20,475,397	20,416,058	99.7%
2013	19,746,015	19,060,834	96.5%
2012	19,598,814	18,818,908	96.0%

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT**  
**Property Tax Levies and Tax Collections**  
**Last Ten Fiscal Years**  
**Fiscal Year Ended June 30,**

<b>Fiscal Year Ended June 30,</b>	<b>Collections in Subsequent Years <sup>1,2</sup></b>	<b>Supplemental Taxes Collected <sup>3</sup></b>	<b>Total Collections to Date</b>	
			<b>Amount <sup>1,2</sup></b>	<b>Percent of Levy Collected</b>
2021	\$ -	\$ 598,330	\$ 31,922,499	101.8%
2020	964,168	461,434	31,125,961	104.2%
2019	785,199	630,061	29,337,406	104.7%
2018	789,939	528,430	27,129,321	103.9%
2017	914,072	406,206	25,663,459	105.0%
2016	830,489	275,418	24,028,203	103.4%
2015	810,929	277,829	22,739,384	102.8%
2014	828,747	201,930	21,446,735	104.7%
2013	878,793	45,777	19,985,404	101.2%
2012	979,976	17,597	19,816,481	101.1%

<sup>1</sup> Exempt values are not included in totals.

<sup>2</sup> In 1978 the voters of the State of California passed Proposition 13, which limited taxes to a total maximum of 1%, based upon the assessed value of property being taxed. Each year, the assessed value of property may be increased by an "inflation factor," limited to 2%. With few exceptions, property is only reassessed as a result of new construction activity or at the time it is sold to a new owner. At that point, the property is reassessed based upon the added value of the construction or at the purchase price (market value) or economic value of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

<sup>3</sup> The District's total direct rate is the weighted average of all individual direct rates applied to the District and excludes revenues derived from aircraft.

Source: HdL Companies, San Bernardino County Assessor



**CHINO VALLEY FIRE DISTRICT**  
**Direct and Overlapping Property Tax Rates**  
**Last Ten Fiscal Years**  
**Fiscal Year Ended June 30,**

	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Basic Levy <sup>1</sup>	1.00000	1.00000	1.00000	1.00000	1.00000
Overlapping Rates: <sup>2</sup>					
School Tax Rate					
Chaffey Community College Bond	0.01110	0.02410	0.01530	0.00880	0.01130
Chaffey High School Bond	0.03520	0.03750	0.04020	0.02790	0.04090
Chino Unified School Bond	0.08970	0.07900	0.08490	0.09340	0.03310
Mt. View Elementary	0.01830	0.00350	0.02060	0.02630	0.03140
Metropolitan Water Agency	0.00350	0.01800	0.00350	0.00350	0.00350
Total Direct and Overlapping Tax Rates	1.15780	1.16210	1.16450	1.15990	1.12020
District's Share of 1% Levy <sup>3</sup>	0.06487	0.06487	0.06487	0.06487	0.06487
District's Total Direct Rate <sup>4</sup>	0.10698	0.10847	0.10682	0.10733	0.10777

<sup>1</sup> In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within.

<sup>2</sup> In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

<sup>3</sup> The District's share of the 1% levy is based on the District's share of the general fund tax rate area with largest net taxable value within the jurisdiction.

<sup>4</sup> The District's total direct rate is the weighted average of all individual direct rates applied to the District and excludes revenues derived from aircraft.

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT**  
**Direct and Overlapping Property Tax Rates**  
**Last Ten Fiscal Years**  
**Fiscal Year Ended June 30,**

	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
Basic Levy <sup>1</sup>	1.00000	1.00000	1.00000	1.00000	1.00000
Overlapping Rates: <sup>2</sup>					
School Tax Rate					
Chaffey Community College Bond	0.01130	0.01090	0.01570	0.01110	0.01530
Chaffey High School Bond	0.04090	0.02940	0.03710	0.01010	0.01940
Chino Unified School Bond	0.03310	0.03310	0.03580	0.03570	0.03460
Mt. View Elementary	0.03140	0.03360	0.03510	0.03280	0.03570
Metropolitan Water Agency	0.00350	0.00350	0.00350	0.00350	0.00370
Total Direct and Overlapping Tax Rates	1.12020	1.11050	1.12720	1.09320	1.10870
District's Share of 1% Levy <sup>3</sup>	0.06487	0.06487	0.06487	0.06487	0.06487
District's Total Direct Rate <sup>4</sup>	0.10791	0.10858	0.10849	0.10817	0.10818

<sup>1</sup> In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within.

<sup>2</sup> In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

<sup>3</sup> The District's share of the 1% levy is based on the District's share of the general fund tax rate area with largest net taxable value within the jurisdiction.

<sup>4</sup> The District's total direct rate is the weighted average of all individual direct rates applied to the District and excludes revenues derived from aircraft.

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT****Direct and Overlapping Property Tax Rates - Tax Rate Area 001001<sup>1</sup>****Last Ten Fiscal Years****Fiscal Year Ended June 30,**

	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
District Basic Rate <sup>2</sup>	0.06487	0.06487	0.06487	0.06487	0.06487
Overlapping Rates: <sup>3</sup>					
School Tax Rate					
Chaffey Community College Bond	0.01110	0.02410	0.01530	0.00880	0.01130
Chaffey High School Bond	0.03520	0.03750	0.04020	0.02790	0.04090
Chino Unified School Bond	0.08970	0.07900	0.08490	0.09340	0.03310
Mt. View Elementary	0.01830	0.00350	0.02060	0.02630	0.03140
Metropolitan Water Agency	0.00350	0.01800	0.00350	0.00350	0.00350
	0.15780	0.16210	0.16450	0.15990	0.12020
County Rates:					
Chino Unified School District	0.31030	0.31030	0.31030	0.31030	0.31030
Education Revenue Augmentation Fund	0.22440	0.22440	0.22440	0.22440	0.22440
County General Fund	0.14820	0.14820	0.14820	0.14820	0.14820
Chino General Fund	0.10800	0.10800	0.10800	0.10800	0.10800
Chaffey Community College	0.04290	0.04290	0.04290	0.04290	0.04290
Inland Empire Utilities Agency - Imp C	0.02920	0.02920	0.02920	0.02920	0.02920
Flood Control Zone 1	0.02610	0.02610	0.02610	0.02610	0.02610
Inland Empire Utilities Agency - Original	0.01683	0.01683	0.01683	0.01683	0.01683
County Free Library	0.01435	0.01435	0.01435	0.01435	0.01435
Superintendent of Schools - Countywide	0.00508	0.00508	0.00508	0.00508	0.00508
Chino Basin Water Conservation District	0.00334	0.00334	0.00334	0.00334	0.00334
Superintendent of Schools - Phys Handicap	0.00200	0.00200	0.00200	0.00200	0.00200
Flood Control Admin. 1 & 2	0.00185	0.00185	0.00185	0.00185	0.00185
Superintendent of Schools - Ment Handicap	0.00161	0.00161	0.00161	0.00161	0.00161
Inland Empire Joint Resources Cons. District	0.00057	0.00057	0.00057	0.00057	0.00057
Superintendent of Schools - Dev Center	0.00052	0.00052	0.00052	0.00052	0.00052
	0.93525	0.93525	0.93525	0.93525	0.93525
Total Direct and Overlapping Tax Rates	1.15792	1.16222	1.16462	1.16002	1.12032

<sup>1</sup> In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the

<sup>2</sup> The District's share of the 1% levy is based on the District's share of the general fund tax rate area with the largest net taxable value within the jurisdiction.

<sup>3</sup> In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT****Direct and Overlapping Property Tax Rates - Tax Rate Area 001001<sup>1</sup>****Last Ten Fiscal Years****Fiscal Year Ended June 30,**

	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
District Basic Rate <sup>2</sup>	0.06487	0.06487	0.06487	0.06487	0.06487
Overlapping Rates: <sup>3</sup>					
School Tax Rate					
Chaffey Community College Bond	0.01130	0.01090	0.01570	0.01110	0.01530
Chaffey High School Bond	0.04090	0.02940	0.03710	0.01010	0.01940
Chino Unified School Bond	0.03310	0.03310	0.03580	0.03570	0.03460
Mt. View Elementary	0.03140	0.03360	0.03510	0.03280	0.03570
Metropolitan Water Agency	0.00350	0.00350	0.00350	0.00350	0.00370
	0.12020	0.11050	0.12720	0.09320	0.10870
County Rates:					
Chino Unified School District	0.31030	0.31030	0.31030	0.31030	0.31030
Education Revenue Augmentation Fund	0.22440	0.22440	0.22440	0.22440	0.22440
County General Fund	0.14820	0.14820	0.14820	0.14820	0.14820
Chino General Fund	0.10800	0.10800	0.10800	0.10800	0.10800
Chaffey Community College	0.04290	0.04290	0.04290	0.04290	0.04290
Inland Empire Utilities Agency - Imp C	0.02920	0.02920	0.02920	0.02920	0.02920
Flood Control Zone 1	0.02610	0.02610	0.02610	0.02610	0.02610
Inland Empire Utilities Agency - Original	0.01683	0.01683	0.01683	0.01683	0.01683
County Free Library	0.01435	0.01435	0.01435	0.01435	0.01435
Superintendent of Schools - Countywide	0.00508	0.00508	0.00508	0.00508	0.00508
Chino Basin Water Conservation District	0.00334	0.00334	0.00334	0.00334	0.00334
Superintendent of Schools - Phys Handicap	0.00200	0.00200	0.00200	0.00200	0.00200
Flood Control Admin. 1 & 2	0.00185	0.00185	0.00185	0.00185	0.00185
Superintendent of Schools - Ment Handicap	0.00161	0.00161	0.00161	0.00161	0.00161
Inland Empire Joint Resources Cons. District	0.00057	0.00057	0.00057	0.00057	0.00057
Superintendent of Schools - Dev Center	0.00052	0.00052	0.00052	0.00052	0.00052
	0.93525	0.93525	0.93525	0.93525	0.93525
Total Direct and Overlapping Tax Rates	1.12032	1.11062	1.12732	1.09332	1.10882

<sup>1</sup> In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the

<sup>2</sup> The District's share of the 1% levy is based on the District's share of the general fund tax rate area with the largest net taxable value within the jurisdiction.

<sup>3</sup> In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT**  
**Principal Property Taxpayers**  
**Current Year and Nine Years Ago**

Taxpayer	2021		2012	
	Taxable Assessed Values	Percent of Total District Taxable Assessed Values	Taxable Assessed Values	Percent of Total District Taxable Assessed Values
Majestic Realty Company	\$ 467,525,000	1.59%	\$ 334,150,298	1.83%
Watson Land Company	305,780,071	1.04%	137,725,572	0.76%
Walmart/Sams	212,964,408	0.72%		
Homecoming I at the Preserve LLC	181,232,672	0.62%		
John Hancock Life Insurance Co.	172,680,161	0.59%	147,404,098	0.81%
Chino Dunhill LLC	159,342,804	0.54%		
MLM Chino Property Inc	142,037,441	0.48%		
Majestic Chino Gateway LLC	133,973,440	0.46%		
Spectrum South LLC	129,852,929	0.44%	116,495,600	0.64%
Chino Kimball Industrial LLC	129,533,880	0.44%		
Chino Hills Mall LLC			117,475,352	0.64%
VESTAR - CHINO LLC			114,281,767	0.63%
PK I Chino Town Square LP			102,678,311	0.56%
BRE Properties INC.			92,241,202	0.51%
CRCH LLC			78,878,464	0.43%
SY VENTURES LLC			74,556,561	0.41%
	<u>\$ 2,034,922,806</u>	<u>6.92%</u>	<u>\$ 1,315,887,225</u>	<u>7.22%</u>

Note: Zero value means the taxpayer was not in the top property owners based on net values in that particular year.

Source: HdL Companies, San Bernardino County Assessor

**CHINO VALLEY FIRE DISTRICT**  
**Demographic and Economic Statistics**  
**Last Ten Calendar Years**

<b>Calendar Year</b>	<b>Population<sup>1</sup></b>	<b>Per Capita Personal Income<sup>2</sup></b>	<b>Personal Income<sup>2</sup></b>	<b>Unemployment Rate<sup>2</sup></b>
2021	176,868	\$ 31,947	\$ 2,646,252,898	6.2%
2020	177,564	30,194	2,485,046,138	9.8%
2019	180,363	29,678	2,567,318,394	3.3%
2018	175,991	28,081	2,376,042,507	3.5%
2017	174,786	28,789	2,408,844,354	4.1%
2016	170,845	29,056	2,376,750,794	4.7%
2015	169,405	28,080	2,265,952,694	4.9%
2014	164,956	26,809	2,112,825,175	6.0%
2013	162,583	30,276	2,358,445,738	7.4%
2012	161,183	26,672	2,066,497,920	8.7%

<sup>1</sup> Population includes City of Chino, Chino Hills and Unincorporated Areas of San Bernardino County.

<sup>2</sup> Cities of Chino and Chino Hills combined; Unincorporated Area statistics not available.

Source: CA Department of Finance  
San Bernardino County Economic Development Agency  
U.S Census Bureau  
Bureau of Labor Statistics

**CHINO VALLEY FIRE DISTRICT**  
**Principal Employers**  
**Current Year and Nine Years Ago**

<b>Employer</b>	<b>2021</b>		<b>Rank</b>
	<b>Number of Employees<sup>1</sup></b>	<b>Percent of Total Employment<sup>2</sup></b>	
Chino Valley Unified School District	2,678	3.03%	1
Walmart Fulfillment Center #8103	1,998	2.26%	2
FedEx Ground Package Systems Inc. (Flight Avenue)	1,400	1.58%	3
California Institution for Men	1,148	1.30%	4
Amazon.com Services Inc.	761	0.86%	5
California Institution for Women	734	0.83%	6
Chino Valley Medical Center	684	0.77%	7
FedEx Ground Package Systems Inc. (Fern Avenue)	662	0.75%	8
City of Chino	558	0.63%	9
Hussman Corporation	513	0.58%	10
	<b>11,135</b>	<b>12.59%</b>	

<sup>1</sup> Calculated by Chino Valley Fire District Finance Department based on percentages of the total employment provided by the cities of Chino and Chino Hills.

<sup>2</sup> Total employment of Chino and Chino Hills provided by California Labor Market

Source: Cities of Chino and Chino Hills  
Employment Development Department  
Chino Valley Unified School District



**CHINO VALLEY FIRE DISTRICT**  
**Principal Employers**  
**Current Year and Nine Years Ago**

	<b>2012</b>		
	<b>Number of</b>	<b>Percent of</b>	<b>Rank</b>
<b>Employer</b>	<b>Employees</b>	<b>Total Employment</b>	
Chino Valley Unified School District	n/a	n/a	n/a
Walmart Fulfillment Center #8103	n/a	n/a	n/a
FedEx Ground Package Systems Inc. (Flight Avenue)	n/a	n/a	n/a
California Institution for Men	n/a	n/a	n/a
Amazon.com Services Inc.	n/a	n/a	n/a
California Institution for Women	n/a	n/a	n/a
Chino Valley Medical Center	n/a	n/a	n/a
FedEx Ground Package Systems Inc. (Fern Avenue)	n/a	n/a	n/a
City of Chino	n/a	n/a	n/a
Hussman Corporation	n/a	n/a	n/a
	<u>n/a</u>	<u>n/a</u>	
	<u>n/a</u>	<u>n/a</u>	

Note: Data for FY12 not available.

**CHINO VALLEY FIRE DISTRICT**  
**Full-Time Equivalent District Employees**  
**Last Ten Fiscal Years**  
**Fiscal Year Ended June 30,**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u> <sup>1</sup>	<u>2017</u>
<b>Administration</b>	21.5	21.5	19.5	19.5	14.0
<b>Community Risk Reduction</b>					
Support Personnel	5.6	5.6	5.6	5.6	4.6
Inspection Personnel	11.0	11.0	11.0	11.0	11.0
<b>Emergency Services</b>					
Support Personnel	3.2	3.2	3.2	3.2	3.7
Fire Personnel	104.0	104.0	104.0	104.0	107.0
Total	<u>145.3</u>	<u>145.3</u>	<u>143.3</u>	<u>143.3</u>	<u>140.3</u>

<sup>1</sup> Certain positions reclassified between departments

Source: Chino Valley Fire Human Resources Department

**CHINO VALLEY FIRE DISTRICT****Full-Time Equivalent District Employees****Last Ten Fiscal Years****Fiscal Year Ended June 30,**

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
<b>Administration</b>	14.0	10.5	9.5	9.5	9.5
<b>Community Risk Reduction</b>					
Support Personnel	4.6	3.5	3.5	3.5	3.5
Inspection Personnel	11.0	11.0	11.0	11.0	11.0
<b>Emergency Services</b>					
Support Personnel	3.7	3.5	3.5	3.5	3.5
Fire Personnel	107.0	107.5	104.5	104.5	104.5
Total	<u>140.3</u>	<u>136.0</u>	<u>132.0</u>	<u>132.0</u>	<u>132.0</u>

Source: Chino Valley Fire Human Resources Department

**CHINO VALLEY FIRE DISTRICT**  
**Capital Assets by Function**  
**Last Ten Fiscal Years**  
**Fiscal Year Ended June 30,**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Facilities					
Fire Stations	7	7	7	7	7
Administration	1	1	1	1	1
Other District Facilities	3	3	3	3	3
Total Facilities	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>	<u>11</u>
Fire Apparatus					
Engines	15	15	14	13	13
Trucks	2	2	2	3	3
Paramedic Squads	6	6	6	6	6
Other (Ambulances Included)	12	8	8	8	8
Total Fire Appartus	<u>35</u>	<u>31</u>	<u>30</u>	<u>30</u>	<u>30</u>
Other Fleet & Support Services	<u>35</u>	<u>34</u>	<u>34</u>	<u>36</u>	<u>33</u>
Total Vehicles	<u>70</u>	<u>65</u>	<u>64</u>	<u>66</u>	<u>63</u>

Source: Chino Valley Fire Support Services Department

**CHINO VALLEY FIRE DISTRICT**  
**Capital Assets by Function**  
**Last Ten Fiscal Years**  
**Fiscal Year Ended June 30,**

	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
Facilities					
Fire Stations	7	7	7	7	7
Administration	1	1	1	1	1
Other District Facilities	3	2	2	2	2
Total Facilities	<u>11</u>	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
Fire Apparatus					
Engines	13	13	13	12	12
Trucks	2	2	2	2	2
Paramedic Squads	5	5	5	-	-
Other (Ambulances Included)	6	6	6	6	6
Total Fire Appartus	<u>26</u>	<u>26</u>	<u>26</u>	<u>20</u>	<u>20</u>
Other Fleet & Support Services	<u>29</u>	<u>29</u>	<u>27</u>	<u>24</u>	<u>21</u>
Total Vehicles	<u>55</u>	<u>55</u>	<u>53</u>	<u>44</u>	<u>41</u>

Source: Chino Valley Fire Support Services Department

**CHINO VALLEY FIRE DISTRICT**  
**Emergency Response Calls for Service**  
**Last Ten Calendar Years**

	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b> <sup>1</sup>	<b>2017</b> <sup>2</sup>
<b>NUMBER OF TOTAL CALLS</b>					
<b>Incident Type</b>					
Fire	304	325	308	298	265
Rupture/Explosion	4	8	2	8	-
Emergency Medical Service/Rescue	9,435	8,981	9,326	9,002	8,774
Hazardous Condition	212	263	203	192	-
Service Call	713	696	752	696	-
Good Intent	1,840	1,819	1,581	1,354	-
False Call	651	631	780	617	47
Mutual Aid	-	-	-	-	82
SevereWeather	10	1	4	1	-
Other	98	142	37	99	3,049
	<b>13,267</b>	<b>12,866</b>	<b>12,993</b>	<b>12,267</b>	<b>12,217</b>

**PERCENTAGE OF TOTAL CALLS**

<b>Incident Type</b>					
Fire	2%	3%	2%	2%	2%
Rupture/Explosion	*	*	*	*	*
Emergency Medical Service/Rescue	71%	70%	72%	73%	72%
Hazardous Condition	2%	2%	2%	2%	*
Service Call	5%	5%	6%	6%	*
Good Intent	14%	14%	12%	11%	*
False Call	5%	5%	6%	5%	*
Mutual Aid	*	*	*	*	1%
SevereWeather	-	-	-	-	*
Other	1%	1%	*	1%	25%
	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

<sup>1</sup> In early 2018, the District transitioned to a new dispatch provider, resulting in some variance in classification of incident types versus in 2017.

<sup>2</sup> In 2017, the District switched to a new emergency response tracking system, resulting in a significant number of calls being classified in "Other."

\*Less than 1%

Note: Calls compiled on a calendar year basis.

Source: Chino Valley Fire Emergency Services Division

**CHINO VALLEY FIRE DISTRICT**  
**Emergency Response Calls for Service**  
**Last Ten Calendar Years**

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
<b>NUMBER OF TOTAL CALLS</b>					
<b>Incident Type</b>					
Fire	310	275	302	283	256
Rupture/Explosion	8	11	12	6	8
Emergency Medical Service/Rescu	8,528	8,022	7,296	6,853	6,685
Hazardous Condition	171	159	215	153	164
Service Call	699	603	561	497	452
Good Intent	1,232	1,126	1,127	1,031	999
False Call	623	615	622	620	582
Mutual Aid	-	-	-	-	-
SevereWeather	1	3	2	-	5
Other	2	11	10	9	7
	<u>11,574</u>	<u>10,825</u>	<u>10,147</u>	<u>9,452</u>	<u>9,158</u>

**PERCENTAGE OF TOTAL CALLS**

<b>Incident Type</b>					
Fire	3%	3%	3%	3%	3%
Rupture/Explosion	*	*	*	*	*
Emergency Medical Service/Rescu	74%	74%	72%	73%	73%
Hazardous Condition	1%	1%	2%	1%	2%
Service Call	6%	6%	6%	5%	5%
Good Intent	11%	10%	11%	11%	11%
False Call	5%	6%	6%	7%	6%
Mutual Aid	*	*	*	*	*
SevereWeather	*	*	*	*	*
Other	*	*	*	*	*
	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>	<u>100%</u>

\*Less than 1%

Note: Calls compiled on a calendar year basis.

Source: Chino Valley Fire Emergency Services Division



# CHINO VALLEY FIRE DISTRICT

## *Glossary of Acronyms*

ABH - Assistance By Hire  
AC - Alternating Current  
ACLS - Advanced Cardiac Life Support  
ACFR - Annual Comprehensive Financial Report  
ADMIN - Administration  
AED - Automated External Defibrillator  
AFFF - Aqueous Film Forming Foam  
AFG - Assistance to Firefighters Grant  
AFSS - Administrative Fire Service Section  
ALEERT - Advanced Law Enforcement Rapid Response Training  
ALS - Advanced Life Support  
APA - American Payroll Association  
ARC - Annual Required Contribution  
ATV - All Terrain Vehicle  
AVL - Automatic Vehicle Location  
A/V (AV) - Audio-Visual  
BA - Breathing Apparatus  
BBK - Best, Best & Krieger  
B/C (BC) - Battalion Chief  
BK - Bendix King  
BTLS - Basic Trauma Life Support  
CA - California  
CAD - Computer Aided Dispatch  
Cal Fire - California Department of Forestry and Fire Protection  
CalPELRA - California Public Employees Labor Relations Association  
CalPERS - California Public Employees Retirement System  
CBRN - Chemical, biological, radiological and nuclear  
CCAI - California Conference of Arson Investigators  
CCAC - City Clerk's Association of California  
CCC - California Conservation Corp.  
CD - Compact Disc  
CDF - California Department of Forestry  
CE - Professional Continuing Education  
CEMO - California Emergency Management Organization  
CESA - California Emergency Services Association  
CFCA - California Fire Chief's Association

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Acronyms*

CFED - California Fire, EMS and Disaster  
CFPI - California Fire Prevention Investigators  
CFPO - California Fire Prevention Officers  
CHO - County Radio Designation for Chino Valley Fire District  
CICCS - California Incident Command Certification System  
CLO - Community Liaison Officer  
CMTA - California Municipal Treasurer's Association  
COB - Clerk of the Board  
CPAP - Continuous Positive Airway Pressure  
CPR - Cardiac Pulmonary Resuscitation  
CPS - Cooperative Personnel Services  
CPSA - California Peer Support Association  
CRR - Community Risk Reduction  
CSDA - California Special District's Association  
CSMFO - California Society of Municipal Finance Officer's Association  
CSTI - California State Training Institute  
CUPA - California Unified Program Agency  
CVIFD (CVFD) - Chino Valley Independent Fire District  
DC - Deputy Chief  
DECON - Decontamination  
DEHS - Department Environmental Health Services  
DFM - Deputy Fire Marshal  
DI - Deionized Water Systems  
DMV - Department of Motor Vehicles  
DVD - Digital Video Disk  
EAP - Employee Assistance Program  
ECG or EKG - Electrocardiogram  
EMS - Emergency Medical Services  
EMT - Emergency Medical Technician  
EPCR - Electronic Patient Care Record System  
ERP - Enterprise Resource Planning System  
ES- Emergency Services  
ESP - Electronic Speech Projection  
EVOC - Emergency Vehicle Operators Center  
FAIRA - Fire Agencies Insurance Risk Authority  
FC - Fire Chief

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Acronyms*

FD - Fire District or Finance Director  
FDAC - Fire District Association of California  
FDC - Fire Department Connection  
FDIC - Fire Department Instructor's Conference  
FEMA - Federal Emergency Management Administration  
FERC - Fire and Emergency Services Response Commission  
FF - Fire Fighter  
FFC - Federation of Fire Chaplains  
FF&E - Furniture, Fixtures & Equipment  
FP - Fire Prevention  
FPO - Fire Prevention Officer  
FPI - Fire Prevention Institute  
FRO - First Responder Operational  
FRO-NBC - First Responder Operational Nuclear Biological Chemical  
FTE - Full-Time Equivalent  
FY or FYE- Fiscal Year or Fiscal Year Ending  
GASB - Government Accounting Standards Board  
GFOA - Government Finance Officers Association  
GIS - Geographical Information Mapping System  
GPS - Global Positioning System  
Haz Mat (or HM) - Hazardous Materials  
HEP - Hepatitis  
HR - Human Resources  
HT - Handi-Talkie  
HVAC - Heating, Ventilating and Air Conditioning System  
IAFC - International Association of Fire Chiefs  
IAFF - International Association of Fire Fighters  
ICBO - International Conference of Building Officials  
ICC - International Code Council  
ICEMA - Inland Counties Emergency Medical Agency  
ICHIEFS - International Fire Chiefs Association  
ICISF - International Critical Incident Stress Foundation  
ICPC - International Conference of Police Chaplains  
ICS - Incident Command System  
ID - Identification  
IEFEA - Inland Empire Fire Explorer Association

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Acronyms*

IFCI - International Fire Code Institute  
IFSTA - International Fire Service Training Association  
IPMA - Inter Personal Management Association  
IT - Information Technology  
IV - Intravenous  
JEMS - Journal of Emergency Medical Services  
JPA - Joint Powers Authority  
LAFCO - Local Agency Formation Commission  
LCW - Liebert Cassidy Whitmore  
LPG - Liquid, Propane and Gas  
MCI - Mass Casualty Incident  
MDC - Mobile Data Computer  
ME - Medic Engine  
MHZ/Mghz - Megahertz  
MI - Myocardial Infarction  
MIG - Metal Inert Gas  
MOU - Memorandum of Understanding  
MSA - Mine Safety Apparatus  
MT - Medic Truck  
MVI - Multi-Victim Incident  
MVV - Mission, Vision and Values Statement  
NCCDAT - National Center for Chaplain Development  
NEAT - Neighborhood Emergency Action Team  
NFA - National Fire Academy  
NFCSS - National Fire Code Subscription Service  
NFDR - National Fire Danger Rating  
NFPA - National Fire Protection Association  
NFSA - National Fire Sprinkler Association  
NIOA - National Information Officers Association  
NTN - National Testing Network  
NWCG - National Wildfire Coordinating Group  
OES - Office of Emergency Services  
OPEB - Other Post Employment Benefits  
OSB - Oriented Strand Board  
OSHA - Occupational Safety and Health Administration  
OT - Overtime

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Acronyms*

PALS - Pediatric Advanced Life Support  
PARMA - Public Agencies Risk Management Association  
PAS - Personnel Accountability System  
PC - Penal Code or Personal Computer  
PDSI - Principal Decision Systems International  
PERLAC - Public Employer Labor Relations Association of California  
PERS - California Public Employee Retirement System  
PERSPAC - Public Employee Retirement System Political Action Committee  
PIO - Public Information Officer  
PIMS - Property Information Management System  
PIN - Personal Identification Number  
PUB ED - Public Education  
PUC - Pierce Ultimate Configuration Fire Engine  
PRJ - Public Retirement Journal  
RIC - Rapid Intervention Crew  
RDA - Redevelopment Agency  
RMS - Record Management System  
ROSC - Return of Spontaneous Circulation  
QI - Quality Improvement  
SAC - Systems Advisory Committee for Inland Counties Emergency Medical Agency  
SB - San Bernardino  
SB 90 - Senate Bill 90, Mandated Costs  
SBCHMRA - San Bernardino County Hazardous Material Responders Association  
SBCTOA - San Bernardino County Training Officer's Association  
SBSO - San Bernardino County Sheriff's Office  
SCA - Sudden Cardiac Arrest  
SCAQMD - Southern California Air Quality Management District  
SCBA - Self-Contained Breathing Apparatus  
SCCA - Southern California Chaplains Association  
SDRMA - Special Districts Risk Management Association  
SHARPS - Biomedical Waste Such as Syringes and Injection Devices  
SHRM - Society of Human Resource Managers  
SIDS - Sudden Infant Death Syndrome  
SOC - Standards of Cover Assessment  
SOLAR - San Bernardino, Orange, Los Angeles and Riverside County  
SPAM - Unsolicited or Unwanted Electronic Messages

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Acronyms*

SS - Support Services  
STEMI - ST-Elevation Myocardial Infarction  
SWR - Swift Water Rescue  
TB - Tuberculosis  
TBD - To Be Determined  
TC - Training Center  
TEWG - Terrorism Early Warning Group  
TFT - Task Force Tip  
TLVJ - Translaryngeal Ventilation Device  
TLO - Terrorism Liaison Officer  
TO - Training Officer  
TRA- Tax Rate Area  
UAL - Unfunded Actuarial Liability  
UBC- Uniform Building Code  
UFC - Uniform Fire Code  
UHF - Ultra High Frequency  
US - United States  
USAR/US&R - Urban Search and Rescue  
U&E - Uniform & Equipment  
VHF - Very High Frequency  
VOIP - Voice Over Internet Protocol  
WAN- Wide Area Network  
WEHAT - West End Hazardous Materials Team  
WMD - Weapons of Mass Destruction  
WT - Water Tender

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Terms*

**Account** - A formal record that represents, in monetary units, resources, claims to resources, transactions or other events that result in changes to those resources and claims.

**Accounts Payable** - Amounts owed for goods or services.

**Accounts Receivable** - Amounts due to the District.

**Additional Discretionary Contribution** - Amount(s) contributed to pension plan beyond the statutorially required employer minimum amount(s).

**Advanced Life Support** - A higher level of emergency medical care, usually provided by paramedics. Typically includes invasive techniques such as IV therapy, intubation, and/or drug administration.

**Allocation** - A sum of money allotted for a specific use, or a systematic distribution of costs between and among benefitting cost centers, departments, projects, etc.

**Annually Required Contribution** - Actuarially determined annual amount due for obligations such as pension and post-retirement health plans.

**Apparatus** - Vehicles for fighting or extinguishing fire, or for use in emergency medical response.

**Appropriations** - Funds set aside by formal action for specific use.

**Asset** - A financial resource, including cash, accounts receivable, and deposits or prepayments.

**Automatic Aid** - Contractual agreement between two agencies, communities or departments to provide assistance with the nearest available resource to the incident without regard to jurisdictional boundaries.

**Automatic Vehicle Location** - A means for automatically determining and transmitting the geographic location of a vehicle.

**AutoPulse** - Automated, portable, battery-powered cardiopulmonary resuscitation device

**Basic Life Support** - Emergency cardiopulmonary resuscitation; control of bleeding; treatment of shock and poisoning; stabilization of injuries and wounds; and basic first aid.

**Bi-annual** - Every two years.

**Budget** - Financial plan that serves as an estimate of future revenues and expenditures.

**Carryover (Rollover)** - The transfer of budgeted revenue or expenditure from one fiscal year to another, generally due the anticipation of receipt or expenditure of funds in one year, which is not executed prior to year-end.

**Conflagration** - A large and destructive fire that threatens human life, animal life, health, and/or property. It may also be described as a blaze or simply a large fire. A conflagration can begin accidentally, be naturally caused (wildfire), or intentionally created (arson).

**Deficit** - Operating expenditures in excess of operating revenues within a financial reporting period.

**Depreciation** - Depreciation reflects the wear and tear on a capital asset over its useful life. CVFD utilizes the straight line method of depreciation. Front line apparatus is depreciated over 15 years, while equipment is depreciated over 5 years. Buildings and improvements other than buildings are depreciated over 30 years.

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Terms*

**Discount Rate** - Expected long-term rate of return on investment assets for pension and other similar obligations.

**Dwelling** - A building, house or other place of shelter where people live.

**Encumbrance** - Legal obligation or commitment of funds not yet expended, typically committed through a purchase order.

**Estimate** - A projection or forecast, generally based on the use of historical data, assumptions, forecasts, etc.

**Expenditure** - Payment, either in cash, by assuming a liability, or by surrendering an asset.

**Emergency Medical Technician** - Specially trained and licensed healthcare professional certified to give emergency medical care to patients before they reach a healthcare facility. May provide basic life support services.

**First Responder** - Person with specialized training who is among the first to arrive and provide assistance at the scene of an emergency, such as an accident or natural disaster. First responders include paramedics, emergency medical technicians, firefighters, police officers, and other trained professionals.

**Fiscal Year** - Period of 12 consecutive months chosen by an entity as its accounting period, which may or may not be a calendar year. CVFD's fiscal year ends June 30.

**Fixed (Capital) Asset** - Any tangible asset with a life of more than one year, used in an entity's operations.

**Front-Line** - Primary use vehicles or apparatus.

**Fund Accounting** - Method of accounting and presentation whereby assets and liabilities are grouped according to the purpose for which they are to be used. Generally used by government entities and not-for-profits.

**Fund Balance** - The difference between General fund assets and liabilities. Classifications of fund balance include: nonspendable, restricted, committed, assigned and unassigned.

**General Fund** - Because the District provides only fire protection services, all resources are accounted for in a single general fund.

**Generally Accepted Accounting Principles (GAAP)** - Conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. The highest level of such principles are set by the Financial Accounting Standards Board (FASB).

**Governmental Accounting Standards Board (GASB)** - Entity that has authority to establish standards of financial reporting for all units of government.

**Hazard** - Danger, risk, peril or threat.

**Jurisdiction** - Power or right of a legal or political agency to exercise its authority over a person, subject matter, or territory.



# CHINO VALLEY FIRE DISTRICT

## *Glossary of Terms*

**Liability** - Debts or obligations owed by one entity (debtor) to another entity (creditor) payable in money, goods, or services.

**Long-Term** - Generally matures, extends or applies for more than one year from the current date.

**Master Plan** - Document which provides basic framework for establishing operating and capital budgets, as well as other financial commitments; intended to guide future growth and development of the District.

**Memorandum of Understanding** - A legal document outlining the terms and details of an agreement between parties, including each party's requirements and responsibilities.

**Modified Accrual Basis** - Recognizes revenues when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred.

**Mutual Aid** - Organized, coordinated and cooperative reciprocal assistance in which personnel and equipment from participating surrounding fire departments and other appropriate emergency response agencies are utilized for fire or other generally larger scale emergencies.

**Occupancies** - Within the context of building construction and building codes, occupancy refers to the use, or intended use, of a building, or portion of a building, for the shelter or support of persons, animals or property.

**Other Post-Retirement Benefits (OPEB)** - Pensions, health care, life insurance and other benefits that are provided by an employer to retirees, their dependents, or survivors.

**Paramedic** - Healthcare professional, specially trained and licensed to provide emergency medical services, including advanced life support.

**Pension Cost Sharing** - Agreement or other arrangement whereby pension plan participants agree to pay some portion of pension costs beyond that which is statutorily required of the participant.

**Projection** - Prospective financial statements that include one or more hypothetical assumptions.

**Purchase Order** - Written, legally binding promise to pay for goods or services.

**Reserves** - Generally synonymous with unassigned Fund balance. Connotes sufficient cash and other liquid assets available to meet ongoing expenditures while providing for some additional funds to be available for contingency purposes.

**Resolution** - Formal approval of an action or policy, typically memorialized in written form.

**Revenues** - Sales of products, merchandise, and services; and earnings from taxes, interest, dividends and rents.

**Reserve Unit** - Back-up apparatus or other vehicle available to be placed in service if additional units are required and/or a primary vehicle or apparatus is out of service for repairs or other reasons.

**Standards of Cover** - A comprehensive system for analyzing resource deployment, to determine whether a fire department is properly deployed to meet its community's risks and expectations.

**Short-Term** - Current; ordinarily due within one year.

# CHINO VALLEY FIRE DISTRICT

## *Glossary of Terms*

**Succession Development or Succession Planning** - The intentional act of developing and training internal people with the potential to fill key technical, managerial and leadership positions.

**Suppression** - Control and extinguishment of fire.

**Surplus** - Excess of operating revenues over operating expenses within a financial reporting period.

**Tax** - Charge levied by a governmental unit on income, consumption, wealth, or other basis.

**Triennial** - Every three years.

**Turnouts** - Personal protective clothing worn by fire personnel.

**Unfunded Actuarial Liability** - Amounts owed for prior service obligations based on retirement or post-retirement benefit promises to current and former employees, as well as retirees.

**Unincorporated** - Geographical areas outside the jurisdictional boundaries of incorporated cities.

**Wildland Urban Interface** - Well-defined development presses up against or is immediately adjacent to open expanses of vegetation.



**CHINO VALLEY FIRE**

Chino Valley Fire District  
14011 City Center Drive  
Chino Hills, CA 91709

**2022-23 Original Budget**  
[www.chinovalleyfire.org](http://www.chinovalleyfire.org)



Phone: 909-902-5260  
Fax: 909-902-5250  
Email: [info@chofire.org](mailto:info@chofire.org)

Follow us on Social Media @CVIFD



For additional information, please visit our website at: [chinovalleyfire.org](http://chinovalleyfire.org)

## **PUBLIC HEARING**

### **CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: PROPERTIES DECLARED FOR WEED ABATEMENT**

#### **PURPOSE:**

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

#### **DISCUSSION:**

At the April 13, 2022 Board of Directors meeting, Resolution No. 2022-08 was approved and adopted, identifying properties throughout the District to be noticed in accordance with Ordinance 2022-01 for weed abatement.

After the initial Spring inspections, all property owners in violation of the aforementioned Ordinance received a Notice to Destroy, as prescribed in said Ordinance. As stated in each respective notice, property owners were given until June 8, 2022 to abate the noted hazard. Failure to abate the noted hazard is subject to an Administrative Citation and action by our office to abate the property utilizing our private contractor. Our office will begin reinspections on June 9, 2022 and will take the noted actions to bring properties into compliance.

In accordance with our resolution, we are to hold a public hearing allowing property owners to address the Board on this matter.

#### **RECOMMENDATION:**

It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.



**CHINO VALLEY INDEPENDENT FIRE DISTRICT**

**NO STAFF REPORT**

Minutes - May 4, 2022, Special Meeting

**ATTACHMENTS:**

Minutes - May 4, 2022, Special Meeting

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Board of Directors Special Board Meeting*

**MINUTES**  
*May 4, 2022*

**ROLL CALL**

All Board Members were present.

**OPEN SESSION**

President Mike Kreeger called the Open Session to order.

**FLAG SALUTE**

President Mike Kreeger.

**INVOCATION**

Keith Roby, Fire District Chaplain.

**CHANGES TO THE AGENDA**

President Kreeger asked if there were any changes to the agenda.

Acting Clerk of the Board Ariana Cisneros stated there were no changes to the agenda.

**PUBLIC COMMUNICATIONS**

President Kreeger asked if there was any Public comment.

Acting Clerk of the Board Cisneros stated there were no requests to speak.

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. **FIRE STATION 68 PROJECT OVERVIEW**

Purpose is for the Board of Directors to receive a project overview and proposed timeline for the Station 68 project.

Fire Chief Dave Williams, Deputy Chief Carlos Skibar and Battalion Chief Greg Gabel presented a PowerPoint overview of the Fire Station 68 project, its key dates, next steps and encouraged input.

Kelley Needham with PBK was also present to answer questions.

President Kreeger asked if there were any requests to speak from the Public.

Acting Clerk of the Board Cisneros stated that there were no requests to speak.

President Kreeger asked for Board comments.

The Board of Directors discussed the overview of the Fire Station 68 project. Each Board Member had the opportunity to ask questions or make comments.

Legal Counsel Isaac Rosen stated that no action was required. Receive and file.

#### **BOARD COMMITTEE REPORTS/BOARD COMMENTS**

President Kreeger asked for Board comments.

The Board of Directors thanked staff for all their hard work on this project.

#### **ADJOURNMENT**

The meeting was adjourned at 6:50 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, May 11, 2022 at 6:00 p.m. at the Fire District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 8th DAY OF June 2022.

---

Sandra Heney, Clerk of the Board

---

Mike Kreeger, President



**CHINO VALLEY INDEPENDENT FIRE DISTRICT**

**NO STAFF REPORT**

Minutes - May 11, 2022 Regular Meeting

**ATTACHMENTS:**

Minutes - May 11, 2022 Regular Meeting

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Regular Meeting of the Board of Directors*

**MINUTES**  
*May 11, 2022*

**ROLL CALL**

All Board Members were present.

**OPEN SESSION**

President Kreeger called the Open Session to order.

**FLAG SALUTE**

President Kreeger.

**INVOCATION**

Ruben Estrada, Fire District Chaplain.

**CHANGES TO THE AGENDA**

President Kreeger asked Clerk of the Board Sandra Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes to the agenda.

**PRESENTATIONS / ANNOUNCEMENTS**

**ECNS Presentation**

Clerk of the Board Heney announced that EMS Nurse Leslie Parham was present to provide an overview of the ECNS Program.

EMS Nurse Parham presented a PowerPoint overview of the ECNS Program.

Each Board Member had the opportunity to ask questions and/or make comments.

**Employee Service Awards**

Firefighter/Paramedic Aaron Patty – 5 Years

President Kreeger recognized Firefighter/Paramedic Patty for his 5 years of service to the Fire District and thanked him for his service. Aaron was unable to attend.

Firefighter/Paramedic Joseph Bossler – 5 Years

President Kreeger recognized Firefighter/Paramedic Bossler for his 5 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Firefighter/Paramedic Bossler on his 5 years of service.

Firefighter/Paramedic Trevor Haton – 5 Years

President Kreeger recognized Firefighter/Paramedic Haton for his 5 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Firefighter/Paramedic Haton on his 5 years of service.

Firefighter/Paramedic – Robert Webber – 5 Years

President Kreeger recognized Firefighter/Paramedic Webber for his 5 years of service to the Fire District and thanked him for his service. Robert was unable to attend.

Captain Travis Foster – 5 Years

President Kreeger recognized Captain Foster for his 5 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Captain Foster on his 5 years of service.

### **Employee Promotion**

Administrative Secretary Donna Rohrer

President Kreeger read a brief summary and congratulated Administrative Secretary Rohrer on her internal promotion.

Fire Chief Williams said a few words and congratulated Administrative Secretary Rohrer on her internal promotion.

### **PUBLIC COMMUNICATIONS**

President Kreeger asked if there were any requests to speak from the Public.

Clerk of the Board Heney stated that there were no requests to speak from the Public.

### **LIAISON REPORTS TO FIRE DISTRICT (County 4<sup>th</sup> District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District**

Clerk of the Board Heney announced that City of Chino Hills Council Member Art Bennett was present. Council Member Bennett gave a summary of the events taking place around the City of Chino Hills.

Clerk of the Board Heney announced that Firefighter/Paramedic Jeff Tytula representing the Chino Valley Fire Foundation was present.

Firefighter/Paramedic Tytula gave a summary of the Chino Valley Fire Foundation events taking place within the Fire District.

Clerk of the Board Heney announced that Board Member Donald Bridge with the Chino Valley Unified School District was present.

Board Member Bridge gave a summary of the events taking place with the school district.

### **CONSENT CALENDAR**

1. **MINUTES**

Minutes – April 13, 2022 – Regular Board Meeting

2. **MONTHLY DISTRICT REPORT**

Month of March 2022

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – April 2022

4. **MONTHLY TREASURER’S REPORT**

Monthly Treasurer’s Report – March 2022

5. **WARRANTS**

Warrants for April 2022 #55201 through #55375

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

7. **FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361**

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 7 as presented.

President Kreeger asked Clerk of the Board Heney if there were any public comments on the Consent Calendar.

Clerk of the Board Heney stated that there were no public comments.

President Kreeger asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

No items were pulled.

**Moved by Director Ramos-Evinger seconded by Vice President DeMonaco carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items #1-7, as presented.**

**AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: None.**

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### **8. SURPLUS OF 2000 INTERNATIONAL TYPE 3 FIRE APPARATUS (CHO-86)**

Purpose is for the Board of Directors to review and approve the surplus of a 2000 International Type 3 Fire Engine (CHO-86), with a recommended fire engine donation to the Mount San Antonio College Regional Fire Academy.

Deputy Chief Carlos Skibar stated that the 2000 International Type III Engine has exceeded the district service life standard for several years. He also stated that per NFPA and DMV requirements, the engine still requires an annual pump test, DOT inspections, fluid changes, and maintenance of wear/deterioration items such as belts, hoses, and tires.

Deputy Chief Skibar stated that since 2019, the District has purchased a new Type III and in 2021 acquired an OES Type III Engine Dublin.

Deputy Chief Skibar stated that a value assessment was conducted using various government apparatus and auction sites. He further stated that it was found that the asking prices for this type of apparatus would range from \$4,500 to \$7,000.

Deputy Chief Skibar stated that if designated for surplus and donation, staff would work with legal to draft the appropriate release to be executed by the college before the engine donation.

RECOMMENDATION:

It is recommended that the Board of Directors approve the surplus of the 2000 International Type 3 Fire Engine (CHO-86) and authorize the donation of the fire engine to the Mount San Antonio College Regional Fire Academy, authorizing the fire chief to execute documents as necessary related to the donation.

President Kreeger asked if there was any Public comment.

There was no Public comment.

President Kreeger asked for Board comment.

Vice President DeMonaco stated that it is a good place for the unit to go to offer valuable training to the academy.

President Kreeger asked when these donations are made, does the apparatus stay on our property.

Deputy Chief Skibar stated that the apparatus goes to Mount San Antonio into their own storage facilities with the title.

**Moved by Director Ramos-Evinger seconded by Director Luth, carried by a 5-0 voice vote for the Board of Directors to approve the surplus of the 2000 International Type III Fire Engine (CHO 86) and authorize the donation of the fire engine to Mount San Antonio College Regional Fire Academy, authorizing the fire chief to execute documents as necessary related to the donation.**

**AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: None.**

**FIRE CHIEF'S COMMENTS**

Fire Chief Williams stated that our OES brush engine has been deployed with our personnel to Las Vegas, New Mexico (not to be confused with Las Vegas, Nevada), for a major wildland fire threatening numerous foothill communities in and around the Rocky Mountains. This deployment has been authorized under the Federal Emergency Management Assistance Compact through the California's Governor's Office of Emergency Services. This is the first time in recent memory that California local-government resources have been deployed to the State of New Mexico for a wildland fire.

Fire Chief Williams stated that the district continues to staff one ALS ambulance under the assistance by hire agreement with AMR. We continue to monitor the ambulance situation and have the ability to deploy additional ambulances in the event AMR has an extended ETA to an incident, involving a critical patient.

Fire Chief Williams stated that our suppression personnel staff the ambulance out of Station-66, 24-hours a day, 7 days a week. MA66 is deployed to medical-aids when it is the closest ambulance to an incident in the district.

Fire Chief Williams stated that during the month of April our ambulances responded to 174 incidents in the district and transported 84 patients to the hospital. The average response time of our ambulances during this time-frame was 8 minutes and 44 seconds. Since July 3rd, our ambulances have responded to 5,101 incidents and transported 2,156 patients to the hospital.

Fire Chief Williams stated that CVFD will be hosting a sharps collection on Saturday, May 14th between 8 a.m. and 1 p.m. at the Training Center.

Interim Human Resources Director Andrew Tse gave a recruitment update.

Fire Chief Williams stated that CSDA Special Districts Legislative Days is scheduled for May 17th – May 18th in Sacramento.

Fire Chief Williams stated that the 13th Annual Chino Valley Fire Foundation Hot Rod & Bike Show will be held on May 21st, 10:00 a.m. to 2:00 p.m. at The Shoppes.

Fire Chief Williams stated that the Finance Committee Meeting is scheduled for May 23<sup>rd</sup> at 8:00 a.m.

Fire Chief Williams stated that the Human Resources Committee is scheduled for May 23<sup>rd</sup> at 9:00 a.m.

Fire Chief Williams stated that a Special Board Meeting / Budget Workshop will be held on May 25<sup>th</sup> at 4:00 p.m. at the Training Center.

Fire Chief Williams stated that our Administration office will be closed on Monday, May 30<sup>th</sup> in observance of Memorial Day.

Fire Chief Williams stated that the City of Chino Hills State of the City is scheduled for May 31<sup>st</sup> at 5:30 p.m.

### **BOARD COMMITTEE REPORTS/BOARD COMMENTS**

Director Williams stated that he attended the ASBCSD meeting. He also inquired about getting paid for attending liaison committee meetings as the alternate.

President Kreeger informed Director Williams that committee assignments that have two primary appointments such as the City of Chino and City of Chino Hills City Council Meetings, Finance Committee, Human Resources and Planning Committee both get paid. Board Members assigned as alternates only get paid if they attend a meeting in place of the primary.

Director Luth also stated that information on how Board Members are paid is defined in the board policies. He also informed Director Williams that as previously discussed, Director Luth will contact Director Williams if he cannot attend a meeting so he can attend on his behalf as the alternate.

Director Luth congratulated the service award recipients and Donna Rohrer on her promotion.

Director Luth stated that he attended Chino Council, SB Airport Commission, Special Board meetings, monthly meeting with the Chief and the Corn Feed Run event.

Director Ramos-Evinger stated she attended Chino Hills Council, Special Board meetings and a monthly meeting with the Chief Williams.

Director Ramos-Evinger thanked EMS Nurse Parham for ECNS Presentation. She also thanked Chief Williams and staff for their support at the Corn Feed Run Event.

Director Ramos-Evinger congratulated Donna Rohrer on her promotion.

Director Ramos-Evinger also welcomed new Finance Director Mark Shaker to the District.

Vice President DeMonaco stated that he attended Chino Council, IEUA, San Bernardino County Board of Supervisors, agenda review, Confire Board meetings and a CSDA Committee meeting.

Vice President DeMonaco thanked EMS Nurse Parham for her work. He also asked Chief Williams to give an update on the last meeting with Confire.

Fire Chief Williams gave an update on Confire Dispatch Center facility relocation.

Vice President DeMonaco congratulated all the service award recipients and congratulated Donna Rohrer on her promotion. He also thanked EMS Nurse Parham on her ECNS presentation.

President Kreeger thanked EMS Nurse Parham on her presentation. He also congratulated Donna Rohrer on her promotion.

President Kreeger stated that he attended quarterly meetings with the cities of City of Chino and Chino Hills, Chino Hills Council meeting and the Southern California Association of Government (SCAG) Conference. He also stated that he and Chief Williams met with Congresswoman Norma Torres to discuss the vehicle needs of the District.

President Kreeger welcomed Finance Director Mark Shaker to the Fire District.



**ADJOURNMENT**

The meeting was adjourned at 7:04 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, June 8, 2022 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 8TH DAY OF JUNE 2022

---

Sandra Heney, Clerk of the Board

---

Mike Kreeger, President

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**

**NO STAFF REPORT**

Minutes - May 25, 2022 Special Board Meeting / Workshop

**ATTACHMENTS:**

Minutes - May 25, 2022 Special Board Meeting / Workshop

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Board of Directors Special Board Meeting/Workshop*

**MINUTES**  
*May 25, 2022*

**ROLL CALL**

All Board Members were present. Director Ramos-Evinger was absent.

**OPEN SESSION**

President Mike Kreeger called the Open Session to order.

**FLAG SALUTE**

Vice President John DeMonaco.

**INVOCATION**

Henry Aguilar, Fire District Chaplain

**CHANGES TO THE AGENDA**

President Kreeger asked if there were any changes to the agenda.

Clerk of the Board Sandra Heney stated there were no changes to the agenda.

**PUBLIC COMMUNICATIONS**

President Kreeger asked if there was any public comment.

Clerk of the Board Heney stated there were no requests to speak.

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. **2022-23 ORIGINAL BUDGET WORKSHOP**

Purpose is to conduct a 2022-23 Original Budget workshop to provide for budget input and direction to staff.

Finance Director Steve Heide provided a PowerPoint presentation of the 2022-23 Original Budget. He reported that the workshop objectives were to provide for an interactive review and discussion; solicit public comment; and obtain direction from the Board.

Finance Director Heide provided an overview of the original budget development process and the timeline.

Finance Director Heide thanked the Finance team for their hard work in creating the budget and presentation.

Accountant Dawn Burns also participated and provided clarification on budget item details and answered questions.

The Board of Directors participated in the workshop interactively with questions, and Finance Director Heide provided clarifications.

President Kreeger asked if there were any requests to speak from the public.

Clerk of the Board Heney stated that there were no requests to speak.

No action was taken on this item.

#### **BOARD COMMITTEE REPORTS/BOARD COMMENTS**

President Kreeger asked for Board comments.

The Board of Directors asked questions on specific budget items and thanked staff for all their hard work on this presentation.

#### **ADJOURNMENT**

The meeting was adjourned at 5:12 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, June 8, 2022 at 6:00 p.m. at the Fire District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 8th DAY OF June 2022.

---

Sandra Heney, Clerk of the Board

---

Mike Kreeger, President

## **MONTHLY DISTRICT REPORT 2.**

### **CHINO VALLEY INDEPENDENT FIRE DISTRICT**

#### **NO STAFF REPORT**

Month of April 2022

#### **ATTACHMENTS:**

Monthly District Report April 2022

# **CHINO VALLEY FIRE DISTRICT**



## **MONTHLY REPORT APRIL 2022**

# TABLE OF CONTENTS

## I. Operations

- Incident Response Data

## II. Community Risk Reduction

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction

# **APRIL 2022**

## **I. Operations:**

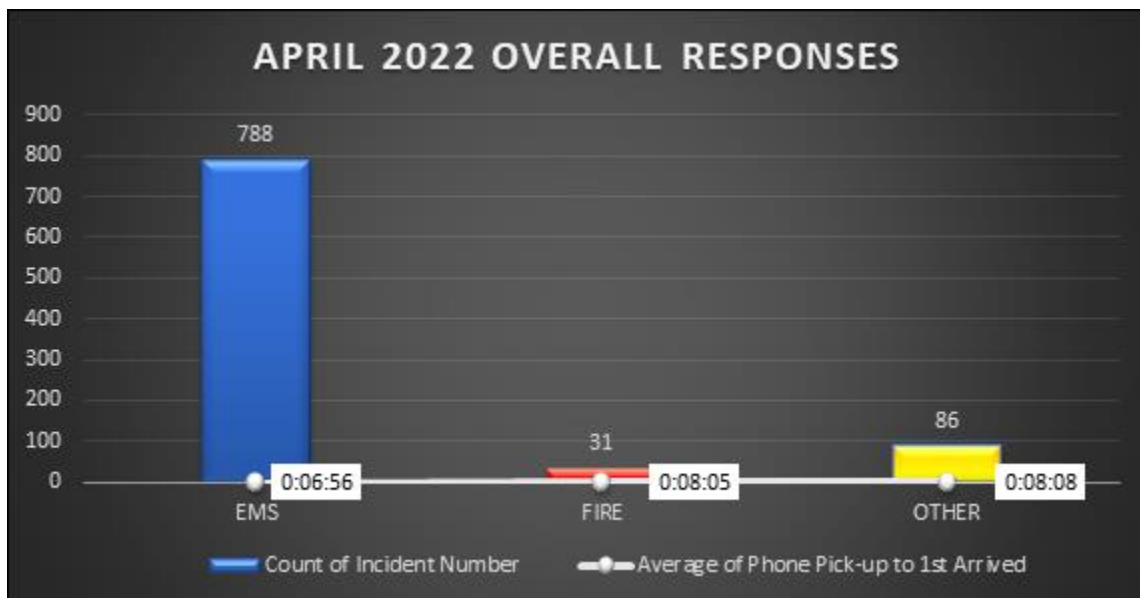
- Incident Response Data



# CHINO VALLEY FIRE DISTRICT

## INCIDENT BASED RESPONSE TIME DATA APRIL 2022

Response times are calculated as an average from the time the call taker picked up the phone to the time of first unit arrival.



Total number of incident responses for April 2022: 905

FIRE:	31
EMS:	788
OTHER:	86

# **APRIL 2022**

## **II Community Risk Reduction:**

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction



## Permit Revenue Summary Report

Payments as of 04/30/2022

Summary Listing

MONTH	YEAR	TOTAL FEES RECEIVED
January	2022	\$96,717.00
February	2022	\$116,892.00
March	2022	\$186,721.00
April	2022	\$151,521.00
Year To Date	Total	\$551,851.00



## License Revenue Summary Report

Payments as of 04/30/2022

Summary Listing

MONTH	YEAR	TOTAL FEES RECEIVED
January	2022	\$28,995.00
February	2022	\$14,970.00
March	2022	\$11,770.00
April	2022	\$15,583.00
Year To Date	Total	\$71,318.00

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

PROJECT NAME	PROJECT# TRACT	LOCATION	CITY	DEVELOPER/ CONTRACTOR	DESIGN REVIEW	APPROVED	CONST PERMIT	OCCUP
Assisted living and memory care facility 100,000 sq. ft.	Proj. 2019-00004	13255 Serenity Trail	Chino (Co-Area)	Summerland Senior Living	X	X		
183 SFD/Vila Borba Montarra & Serena	TR 15989	Butterfield (West of Avenida De Portugal)	C.H.	Lennar	X	X	X	
Vila Borba Multifamily Sites - 19 Lots	TR 16413	Butterfield (South of Avenida De Portugal)	C.H.	Lennar	X	X		
Vila Borba (PA4) Townhomes/Condos 220 Multifamily Units	19SPR04 TR 16414	NEC Butterfield & Avenida De Portugal	C.H.	Lennar	X	X		
149 SFD/Vila Borba Montarra II	TR 16388	Butterfield/Pine	C.H.	Lennar	X	X	X	
95 Unit Condo Development Lago Los Serranos	05SPR01 TR 17362	Birdfarm Rd & Country Club Dr.	C.H.	Twen Ma Arch.	X	X	X	
Subdivide 6.7 acres into 13 lots Existing home will remain	TR 16959	2294 Carbon Canyon Rd.	C.H.	Richard Meaglia	X	X		
The Commons at Chino Hills/Major 3; Shops 6 and 9	06SPR02	4655/4575/4675 Chino Hills Pkwy.	C.H.		X	X		
Coptic Orthodox Church	15CUP04 15SPR04	14715 Peyton Dr.	C.H.	Ramy Awad	X	X		
The Rincon (Imaging Center; Holiday Inn; Wendy's)	15SPR03 Amendment TPM 19846	15855/15851/15931 Soquel Cyn. Rd	C.H.	Philip Lee	X	X	X	
Rancho Cielito PM 4562/Formerly PM 4562; now 20343	PM 20343 17SPR02	15303 Country Club Dr. N/Los Serranos/Valle Vista Dr.; S/Lake Los Serranos (btwn Pipeline/Ramona)	C.H.	Rolling Ridge Ranch Jack Greening Jr.	X			
Proposed 130,149 sf. Three story self-storage facility. The Storage District@Fairfield Ranch Bus. Park	18SPR01 18CUP05	15443 Fairfield Ranch Rd.	C.H.	SORSIRS, Inc	X	X	X	

**NEW CONSTRUCTION WORKSHEET  
APRIL 2022**

Costco Gas Station Expansion/Relocation; Car wash and warehouse Expansion	<b>19CUP04</b>	13111 Peyton Dr.	CH	MG2 Architects	<b>X</b>			
159 SFDs on 130 Acres; Development to include Comm. Rec. Center, private streets & designated open spaces.	<b>19CUP06 TTM 20317</b>	Shadyview	CH	Trumark Homes	<b>X</b>			
Development & Operation of landscape supply business.	<b>19SPR01</b>	SWC Pomona Rincon Rd/Enslor Ln	CH	Rosario Rios	<b>X</b>			
Chino Hills Condominiums	<b>19SPR02</b>	E. Pomona Rincon Rd/S. of Los Serranos Rd	CH	William Ashley Inc	<b>X</b>			
52 Lot subdivision "Paradise Ranch"	<b>19SPR03 TTM 20286</b>	Canyon Hills Rd. (Gentile Property)	CH	True Life Companies	<b>X</b>			
Development of 4,077 sq. ft. multi-tenant Bldg, including Drive-thru Burger King Rest. Of 2,281 sq. ft.	<b>19SDP03</b>	3170 Chino Ave.	CH	John Dodson	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Hidden Oaks **On hold until 10/21**	<b>TR 18869 SP10-01</b>	Carbon Canyon Rd.	C.H.	J.P. Weber Group	<b>X</b>			
Proposal to subdivide vacant lot into 2 lots; 5.097 gross acres; 5,091 gross acres	<b>TPM 15262</b>	Old Carbon Canyon Rd	CH	Bill Estanislau	<b>X</b>	<b>X</b>	<b>N/A</b>	<b>N/A</b>
2 parcel residential subdivision (DR#473)	<b>TPM 20037 2019-1425</b>	NC Intersection Pomona Rincon Rd/Bird Farm	C.H.	Umesh Patel	<b>X</b>	<b>X</b>	<b>N/A</b>	<b>N/A</b>
Micro brewery; outdoor patio; I & I Brewing (PH 09/21/21)	<b>20MUP03</b>	4020 Chino Hills Pkwy	C.H.	I & I Brewing	<b>X</b>	<b>X</b>		
2 Sites consisting of 6 Planning Areas; Site 1 = 724 units, Site 2 = 52 units	<b>21SPR01</b>	SW Portion of LSGC & vacant lot @ NEC Los Serranos Rd. & CC Drive	C.H.	Greening Trust	<b>X</b>			
U.S. Bowling Corp.: Phase IV McCalla Center	<b>SA 96-09 (R1)</b>	13609, 13613, 13619, 13625 Central Ave.	Chino	Alston Construction	<b>X</b>	<b>X</b>	<b>X</b>	
183 Units/Open space amenities Turnleaf	<b>PL12-0513-15 PL17-0077 TR 18858</b>	N/O Bickmore, E/O Mayhew	Chino	KB Homes	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>

**NEW CONSTRUCTION WORKSHEET  
APRIL 2022**

92 SFR units & Private Rec. Center. Orchard Square	<b>PL14-0685/0686 TR18924</b>	E/s Central; N/o Francis	Chino	Meritage Homes (Stratham Homes)	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
2 Story warehouse bldg. & office; 46,560 s.f	<b>PL 14-1133 (SA) APN 102136113</b>	5240 & 5280 Eucalyptus Ave.	Chino	Ever Sun Investments LLC	<b>X</b>	<b>X</b>	<b>X</b>	
Kimball Business Park (Kimball Street 12 Bldgs. remaining - 10 bldgs. now completed 8522 - 8778 Kimball)	<b>PL15-0527 PL15-0528 PL15-0529 PL15-0530</b>	8522/8544/8576/8614/ 8624/8652/8688 8716/8746/8778/8820 Kimball Ave; 15666 Hellman Ave.	Chino	SRG Acquisition	<b>X</b>	<b>X</b>	<b>X (TE#01 02/09/22)</b>	
Heirloom @ Harvest - 104 Residential Units	<b>PL16-0166 TR 19947 TR19950</b>	Pine Ave. Lots 2 & 6	Chino	Richmond American Homes of Maryland, Inc.	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Honda T.I to existing office warehouse; Partial conversion of truck trailer parking	<b>PL16-0245</b>	14141 Yorba Ave	Chino	Withee Malcolm Arch.	<b>X</b>	<b>X</b>		
Proposed 4-story (62 units), 49,711 sq.ft. Senior Apartment Building	<b>PL16-0347 PL16-0357</b>	11930 Central Ave.	Chino	Komar Investments	<b>X</b>	<b>X (PH 09/20/21)</b>		
Harvest Olive Grove - 57 SFD	<b>PL16-0675 PL14-1141 TR 19946 TR 19948</b>	NWC Pine/Hellman	Chino	Lennar Homes	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Andy's Burger's 5,800 sq.ft. drive through restaurant	<b>PL16-0671</b>	4616 Riverside Dr.	Chino	John Wyka	<b>X</b>	<b>X</b>	<b>X</b>	
Euclid Commerce Center - 6 Industrial Bldgs.	<b>PL16-0701 PL16-0702 PL16-0703 PL17-0048</b>	15801; 15841; 15881; 15921; 15893; 15915 Euclid Ave.	Chino	Euclid/Kimball Partners LLP	<b>X</b>	<b>X</b>	<b>X</b>	
Farmer Boys - 3,218 sq.ft.Restaurant	<b>PL16-0772 PL16-0773</b>	7031 Kimball Ave.	Chino	HHI San Bernardino, LLC	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Utilize existing 14,720 sq.ft. facility for Islamic Center	<b>PL16-0704 TPM 18903</b>	4711 Chino Ave.	Chino	Chino Valley Islamic	<b>X</b>	<b>X</b>		
Altitude Business Center (Kimabl & Mayhew) Commercial Development - 220,000 sq.ft. Warehouse/Multi- Tenant Bldg. 30,000 sf.ft.	<b>PL16-0456 PL16-0457 TPM 19756</b>	15865, 15791 Quality Way; 15790, 15771, 15825, 15881 Terminal Ct.	Chino	Richland Communities	<b>X</b>	<b>X</b>		

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

Distribution Facility for In-N-Out	PL17-0042 PL17-0044 PL19-0048 PL19-0049 PL19-0091 PL19-0092	16000 Quality Way	Chino	In-N-Out Burger	X	X	X	
Fairfield Inn & Suites 4-story Hotel 58,940 sq.ft.	PL17-0060 PL17-0061	14705 Ramona Ave. (Rancho Del Chino)	Chino	JS Hotel Dev.	X	X	X	
2,117 S.F. office space & driveway for trucking co.	PL17-0081 PL17-0082	14085 Magnolia Ave	Chino	LGS Engineering	X	X	X	
2 Industrial Bldgs.: Bldg. 1 - 136,200 sq. ft.; Bldg. 2; 80,753 sq. ft. / Yorba II Modification Filed 1/2021	PL17-0092 PL17-0093 PL17-0094 PL17-0121	14522 & 14628 Yorba Ave.	Chino	HPA Arch./Fullmer	X	X	X	
Time Extention for TTM 18856 - Rancho Miramonte	PL17-0106 TTM 18856	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	X (TE#1 06/09/21)		
Reconstruction of CHS Campus w/ 1 & 2 story bldgs; parking lots; play fields; plazas	PL17-0113	5472 Park Pl.	Chino	WLC Architects	X	X	N/A	N/A
Install Temporary Mobile Office	PL18-0028	7780&7802 Kimball Ave.	Chino	Superior Sod	X	X		
Industrial Bldg. - 8,854 sq.ft.- Warehouse for packaging materials	PL18-0034	5199 F St.	Chino	Moksud Rahman	X	X	X	
Proposed Addition of 14,265 sq. ft. - Wing Lee Poultry	PL18-0038	13625 Yorba Ave.	Chino	Austin Co.	X	X (TE#01 02/09/22)		
3,200 S.F. Conv. Store w/a 1,600 S.F. Rest./1,563 S.F. detached carwash; 3,000 S.F. Gas station island	PL18-0047 PL18-0048	El Prado/Central	Chino	Kaykel Investment	X	X	X (TE#2 08/09/21)	
55 Residential Dwellings - Harvest @ The Preserve - Olive Grove II	PL18-0039 TR 19952	NWC Bickmore/Alpine Pine Ave. Lot 8	Chino	Lennar Homes	X	X	X	X
Watson Industrial Park - 3 Industrial Bldgs - 267K - 560K sq.ft.; Bldgs. 847, 848, 849; 8975 & 9129 Remington- Complete	PL18-0040 PL18-0041	SWC/SEC Remington/Hellman 8841 Remington	Chino	Watson Land Co.	X	X	X	



**NEW CONSTRUCTION WORKSHEET  
APRIL 2022**

Assisted living facility - 72 units	<b>PL18-0057 PL18-0058</b>	Guardian Way btwn 10th & Vernon Ave	Chino	Source Architecture Inc	<b>X</b>	Public Hearing 7/20/2020 (TE #1 6/23/21)		
SFD attached duplex & triplex development - 106 units Morning Sun	<b>PL18-0059 TTM 20231</b>	APN 1055-451-03 LOT 11	Chino	Lennar	<b>X</b>	<b>X</b>	<b>X</b>	
Subdivide land into 5 parcels for single family homes - Monte Vista Village	<b>PL18-0063 PL18-0064 PL18-0065 TTM 20227</b>	12948 Monte Vista	Chino	Global Wood Solutions	<b>X</b>			
Proposed Residential Development Summerfield @ Harvest -The Preserve 93 SFD	<b>PL18-0067 TR19951</b>	NWC Bickmore/Alpine Meadows	Chino	Lennar Homes	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
8 Manufacturing/Warehouse bldgs. - Ranging btwn 12k sq.ft. - 205k sq.ft.	<b>PL18-0070 PL18-0071 PL18-0072</b>	NEC Bickmore/Euclid Ave.	Chino	Alere Property Group LLC	<b>X</b>	<b>X</b>		
The Landings - 200 homesites w/SFD & Townhomes (Waypoint & Crossings)	<b>PL18-0073 TR 20008</b>	N/o Bickmore; W/o Rincon Meadows	Chino	Lennar Homes	<b>X</b>	<b>X</b>	<b>X</b>	
Pineberry@ The Preserve - 78 SFD	<b>PL18-0074 TR 19953/18479 TR 18480</b>	Pine Ave. Lots 10 & 12	Chino	Richmond American Homes of Maryland, Inc.	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Vineyard @ The Preserve - 73 SFD	<b>PL18-0075 TR 19935</b>	Pine Ave. Lot 11	Chino	Richmond American Homes of Maryland, Inc.	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
Addition to existing bldg. and construction of shade canopies (2)	<b>PL18-0086 PL18-0087</b>	13677 Yorba Ave.	Chino	Gerald Mele & Associates	<b>X</b>			
Two proposed warehouse bldgs. Totaling 2,080k sq.ft.	<b>PL18-0090 PL18-0091 PL18-0118 PL18-0119 PL18-0120 TPM 20071</b>	16195 Mountain Ave.	Chino	Majestic Realty	<b>X</b>			
SFD - 26 units	<b>PL18-0094 TTM 20169</b>	Pine/Meadowhouse	Chino	Chino Preserve Dev. Corp.	<b>X</b>			
Two lots for Condos - 177 units	<b>PL18-0096 TTM 20173</b>	Pine/Meadowhouse	Chino	Chino Preserve Dev. Corp.	<b>X</b>			

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

Construct building for light industrial use	<b>PL18-0099 PL18-0100 PL18-0101</b>	SEC Moon /Remington Ave.	Chino	HIP So-Cal Properties LLC	<b>X</b>	<b>X</b>		
Proposed Industrial project	<b>PL18-0102</b>	NWC East End/ County Rd	Chino	Overton Moore Properties	<b>X</b>			
Warehouse Bldg. 61,023 sq.ft.	<b>PL18-0103 PL18-0099 PL20-0010</b>	9261 Remington	Chino	Steve Hong	<b>X</b>	<b>X (TE#1 07/21/21)</b>	<b>X</b>	
23,850 sq. ft. Commercial Center "Chino Pipeline Center"	<b>PL18-0035 PL18-0105 TTM 20028</b>	4076 Chino Ave	Chino	Creative Design Assoc	<b>X</b>			
Expansion of Existing Veterinary Bldg. 2,999 sq. ft.	<b>PL18-0106</b>	3415 Chino Ave.	Chino	Steven Dunbar	<b>X</b>			
Two concrete tilt-up warehouse/office buildings TPM 20058	<b>PL18-0112 PL18-0113</b>	14468 Central Ave.	Chino	OC Engineering	<b>X</b>	<b>X</b>		
Eagles Nest V & VI Aviation Business Park 158,490 sq. ft. Bus. Park - 4 executive hangars	<b>PL18-0114 Prev. SA05-33</b>	7000 Merrill Ave. (NEC) APN 1026-081-10 to12	Chino	Chino Dev. League	<b>X</b>	<b>X</b>		
Relocating existing day spa to a new location	<b>PL18-0125</b>	14516 Pipeline Ave.	Chino	John R. DeWorken	<b>X</b>			
16,950 S.F. warehouse/office	<b>PL19-0003</b>	15022 La Palma Dr.	Chino	Homtomi C01 Partners LP	<b>X</b>	Public Hearing 7/20/2020 (TE #1 6/23/21)		
New Garage/storage/porch/patio	<b>PL19-0020</b>	11645 Vernon Ave.	Chino	Javier Hernandez	<b>X</b>	<b>X</b>		
3 Housing products - 68 detached dwelling units and auto courts; 28 attached duplexes and 72 attached triplexes	<b>PL19-0021 PL19-0022 TTM 20247</b>	NEC Bickmore Ave./Mayhew Ave.	Chino	Richland Ventures LLC	<b>X</b>	<b>X</b>		
Child Care Center 9,970 sq.ft.	<b>PL19-0023 PL19-0024</b>	6921 Schaefer Ave.	Chino	Architects McDonald, Soutar & Paz, Inc.	<b>X</b>	<b>X</b>	<b>X</b>	
Construction of self-service carwash	<b>PL19-0085 PL19-0084</b>	5526 Philadelphia St	Chino	PM Design Group	<b>X</b>			

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

Proposed 3 acre park with restrooms & shade structure	<b>PL19-0046</b>	NEC Discovery Park Ave/Innovation	Chino	Chino Preserve Dev.	<b>X</b>			
15 Single Family Detached Homes (TTM 20235) "Francis Crossing"	<b>PL19-0055</b>	5084 Francis Ave	Chino	Kevin L Cramer	<b>X</b>			
Storage Units w/Office Space	<b>PL19-0059</b>	13381 11th St.	Chino	Mike/Debbie Boyle	<b>X</b>			
Conversion of residential to office	<b>PL19-0068</b>	13132-13138 9th St.	Chino	Jianyun Wang	<b>X</b>			
Homecoming Phase 5 - 187 Homes incl. 14 live/work units; Main St. Apartments - 172 Units	<b>PL19-0071 PL19-0089 PL20-0007 TTM 20326</b>	16300 East Preserve Loop	Chino	Chino Preserve Dev	<b>X</b>	<b>X</b>	<b>X UG Permit</b>	
116 Detached Condominium Community (Block 4) Voyage @ Discovery Park	<b>PL19-0072 TR 20167 TR 20248</b>	Market St./ Discovery Park Ave.	Chino	Lennar	<b>X</b>	<b>X</b>	<b>X</b>	
123 Condominiums "Bungalows"; Delia @ The Preserve (MSA PL 18-0010/ PL 18-0011)	<b>PL19-0073 TR 20171</b>	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Tri Pointe Homes	<b>X</b>	<b>X</b>	<b>X</b>	
76 Single-Family units (Amelia) (MSA PL 18-0010/ PL 18-0011)	<b>PL19-0074 TR 20172</b>	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Pulte Homes	<b>X</b>	<b>X</b>	<b>X</b>	
116 Detached Condos - Gardenside (Liberty Deluxe) (MSA PL 18-0010/ PL 18-0011)	<b>PL19-0075 TR 20170 TR 20270</b>	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Richmond America	<b>X</b>	<b>X</b>	<b>X</b>	
123-unit living/memory care facility; 2 Office Bldgs. And 2 Rest. Pads (PH 12.07.20)	<b>PL19-0079 PL19-0080</b>	Btwn Central Ave/ Benson Ave	Chino	Clover Estates	<b>X</b>	<b>X (TE#1 12/08/21)</b>		
Town Center @ The Preserve; 146,648 sq. ft. Commercial Center.	<b>PL19-0082 PL20-0016 (TPM) 20333) PL2017-0017 PL20-0018</b>	Pine Ave. & Main St.	Chino	Lewis Retail Centers	<b>X</b>	<b>PH 04/05/21</b>	<b>(TE#1 03/23/2022)</b>	
Construction of self-service carwash	<b>PL19-0085 PL19-0084</b>	5526 Philadelphia St	Chino	PM Design Group	<b>X</b>	<b>X (TE#1 07/07/21)</b>		
4 Warehouse/Comm. Bldgs	<b>PL19-0086 PL19-0103</b>	12438/12448/12480/ 12473 East End Ave.	Chino	Clark Neuhoff	<b>X</b>	<b>X</b>	<b>X UG Permit</b>	

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

Indoor RC car racetrack & baseball/softball training and Rec Fac.	<b>PL19-0105</b>	13871 Oaks Ave.	Chino	The Field 3 LLC	<b>X</b>	<b>X</b>		
Convert existing warehouse into medical office	<b>PL19-0090</b>	5143 D Street	Chino	Youkun Nie	<b>X</b>	<b>X</b>		
Single Story commercial Bldg.	<b>PL19-0101</b>	6903 Schaefer Ave.	Chino	Architects McDonald, Soutar & Paz, Inc.	<b>X</b>	<b>X</b>	<b>X</b>	
Three Tilt-up Bldgs. (Previously PR-PL19-0014)	<b>PL20-0003 PL20-0004 PL20-0005</b>	12040 East End Ave	Chino	Lankershim Industrial Inc.	<b>X</b>			
Discovery Park @ The Preserve(Block 4) 68 detached auto courts residential units	<b>PL20-0006 TPM 20168 TTM 20164 Lot 2 &amp; 3</b>	SWC Hellman/Market Mountain Ave/ Satterfield Way	Chino	Richmond American Homes	<b>X</b>	<b>X</b>	<b>X</b>	
Proposed Accessory Structure (garage/storage)	<b>PL20-0008</b>	6010 Walnut Ave.	Chino	Water Living Church	<b>X</b>			
Proposed K-8 school, park, community center, and library	<b>PL20-0014 (MSA) PL21-0026</b>	Market St./ Main St./ E. Preserve Loop/ Legacy Park	Chino	Chino Holding Co.	<b>X</b>			
Proposed 28,153 S.F. lot subdivision into 2 residential lots	<b>PL20-0019 TPM 20207</b>	13515 Monte Vista Ave.	Chino	KG Investments LLC	<b>X</b>	<b>X</b>		
Fast Food Restaurant w/drive-thru; 2,400 s.f. (Modify SCUP PL05-0033) El Pollo Loco	<b>PL05-0033 PL20-0025</b>	6969 Schaefer Ave.	Chino	McDonald, Soutar & Paz Inc.	<b>X</b>	<b>X</b>		
295,300 sq.ft. one story tilt-up bldg.with 15,000 sq. ft. office/mezzanine;	<b>PL20-0026 PL20-0027 PL20-0028 PL20-0029</b>	13404 Yorba Ave 13461 Ramona Ave. 13402 Yorba Ave.	Chino	Brandi Smith	<b>X</b>	<b>TE01 PL20-0026/ PL20-0029</b>		
2 Commercial/Retail buildings	<b>PL20-0039 PL20-0040 PL20-0041 PL20-0042</b>	NWC Kimball/Hellman	Chino	Orbis LCG Kimball LLC	<b>X</b>	<b>X PH 03/01/21</b>		
Multi-Family Condo Dev N1 - Rancho Miramonte;1 10 bldgs w/6 dwelling units per bldg.	<b>PL20-0046</b>	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	<b>X</b>			
Detached Condo Dev. - N2 - Rancho Miramonte; 67 detached buildings	<b>PL20-0047</b>	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	<b>X</b>	<b>PH 7/19/21</b>		

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

Multi-Family Condo Dev. - N3 Rancho Miramonte; 12 Bldgs w/6 dwelling units	<b>PL20-0048</b>	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	<b>X</b>			
SFD - 110 units N4 - Rancho Miramonte	<b>PL20-0051</b>	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	<b>X</b>	<b>PH 7/19/21</b>		
76 detached condos; N9 - Rancho Miramonte	<b>PL20-0052</b>	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	<b>X</b>	<b>PH 8/16/21</b>		
203 MDR & 4 Lettered Lots	<b>PL20-0053 PL20-0054 TTM 20369</b>	NEC Pine/E. Preserve Loop	Chino	Fallon Crest Farm	<b>X</b>			
60 Dwelling Units N6 - Rancho Miramonte	<b>PL20-0055</b>	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	<b>X</b>	<b>PH 8/16/21</b>		
55 Dwelling Units N7 - Rancho Miramonte	<b>PL20-0056</b>	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	<b>X</b>			
26,474 sq. ft Parcel division; (1) 9,820 sq. ft.; (2) 8,611 sq. ft.; (3) 8043 sq. ft. TMP20280	<b>PL20-0058 PL20-0059</b>	12308 Fern Ave	Chino	Truong Dong	<b>X</b>			
163 Two-story homes	<b>PL20-0060</b>	Mountain Ave/Merrimack St	Chino	Lennar Homes	<b>X</b>			
Subdivide parcel into singe lot tract for condo purposes; total of 210 MFD	<b>PL20-0062 PL21-0021 TTM 20380</b>	Academy/Legacy	Chino	Chino Holding Co.	<b>X</b>	<b>PH 03/21/22</b>		
Custom designed 1,400 sq. ft. Accessory structure.	<b>PL20-0065</b>	4231 Walnut Ave.	Chino	Brian Hoogeveen	<b>X</b>			
1,732 sq. ft. detached workshop	<b>PL20-0066</b>	4114 Hacienda Ln.	Chino	Roberto Graciano	<b>X</b>	<b>X PH 03/01/21</b>		
Raising Cane Chicken - Drive Thru	<b>PL20-0067</b>	3919 Grand Ave	Chino	PM Design Group	<b>X</b>	<b>X</b>	<b>X</b>	
68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units	<b>PL20-0071</b>	Bickmore Ave/Mayhew	Chino	KB Homes Costal Inc.	<b>X</b>	<b>PH 9/20/21</b>		
3.7 acre Rec center & 1.4 acre park "Rancho Miramonte 68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units	<b>PL20-0072</b>	Chino Corona Rd /Cucamonga Ave	Chino	The Miramonte Investors	<b>X</b>			

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

Two story 16,000 sq. ft. Bldg. on 45,000 sq. ft. lot	<b>PL21-0001 PL21-0002</b>	13779 Central Ave.	Chino	TZC LLC	<b>X</b>			
3.74 Acres proposed Commercial/Retail/Restaurant "The Campus at College Park"	<b>PL21-0004 PL21-0005</b>	Eucalyptus/Oaks/ Notre Dame	Chino	United Trust Realty Corp	<b>X</b>			
Commercial Development w/car wash; drive- thru restaurant & retail	<b>PL21-0011 PL21-0012</b>	6132 Riverside Dr.	Chino	Pacif Rim Arch.	<b>X</b>			
79 Single Family Detached Units - Block 4	<b>PL21-0013 TR 20165</b>	N/O Legacy Park St. E/O Discovery Park Ave.	Chino	Century Communities	<b>X</b>	<b>PH 7/19/21</b>		
Develop of 69 detached homes	<b>PL21-0023 (TR 20166)</b>	NEC Hellman/ Legacy Park St	Chino	KB Homes	<b>X</b>	<b>PH 9/20/21</b>		
56 Dwellings Units; Previously approved as part of MSA PL18-0012	<b>PL21-0027 TR 20249</b>	NWC Discovery Park/Legacy Park	Chino	Chino Preserve Dev.	<b>X</b>			
Modification of Master Site Approval for K-8 school; Comm. Center, Library, Public Park and High Density Residential	<b>PL21-0031 PL21-0032 TR 16420</b>	Market St/Main St/E. Preserve Loop/Legacy Park	Chino	Chino Holding Co.	<b>X</b>			
Commercial Development consisting of approx. 18 bldgs.	<b>PL21-0036 PL21-0037 PL21-0038</b>	Kimball Ave/Quality Way	Chino	Richland Ventures LLC	<b>X</b>			
Baseball/Softball Academy "Line Drive Academy"	<b>PL21-0039</b>	15642 Dupont Ave	Chino	Mike Brocki	<b>X</b>			
Proposed amendment of EBPSP; land use change from Business Park to Manufacturing	<b>PL21-0042</b>	4331 Eucalyptus Ave	Chino	Eucalyptus LPIV 5 LLC	<b>X</b>			
Renewal of (1) existing modular office trailer for occasional meeting use	<b>PL20-0035 PL21-0044</b>	14005 S. Benson Ave	Chino	Maricela Gutierrez	<b>X</b>			
MSA "Block 3" for 168 Units and Park	<b>PL21-0045 PL21-0057 (TTM 20446) PL21-0058 (TTM 20447)</b>	SEC Legacy Park/ E Preserve Loop Rd/ Corona Rd	Chino	Chino Preserve Dev. Corp	<b>X</b>			
Proposed Animal Hospital	<b>PL21-0047 PL21-0048</b>	SEC of the Preserve	Chino	Cool Theel	<b>X</b>			

NEW CONSTRUCTION WORKSHEET  
APRIL 2022

Design guidelines for Fallon Crest	<b>PL21-0049</b>	8424 Bickmore Ave	Chino	Fallon Crest Farms	<b>X</b>			
852 sq. ft. Exterior refrigeration enclosure for existing Ind. Bldg.	<b>PL21-0050</b>	12290 Colony Ave	Chino	The Ziegenfelder Co	<b>X</b>			
Block 11 - MSA Proposed mix of 4 residential product types, totaling 305 units and Rec Center (Block 11)	<b>PL21-0056 PL21-0075 TTM 20445</b>	SEC Legacy Park/ E Preserve Loop Rd/ Corona Rd	Chino	Chino Preserve Dev. Corp	<b>X</b>			
50,000 sq. ft. Ind. Bldg. (Part of Altitude Business Centre)	<b>PL21-0061</b>	Kimball Ave/Quality Way	Chino	Link Logistics R.E.	<b>X</b>	<b>PH 03/21/22</b>		
Pine Tree Motel expansion; 13,696 sq. ft. two-story addition with 31 rooms; 320 sq. ft. fitness room/48 parking spaces (Previous PL18-0020/PL18-0021)	<b>PL21-0063 PL21-0064</b>	12018 Central Ave.	Chino	J.C. Mann Arch.	<b>X</b>			
149 Condo Units; TR 20161 - The Meadows	<b>PL21-0071 PL21-0072 TTM 20173</b>	Meadow House/ Desert Holly	Chino	Beazer Homes Holding, LLC	<b>X</b>			
Request to subdivide one parcel into two	<b>PL21-0074 TPM 20432</b>	11841 Telephone Ave.	Chino	Frank Borges	<b>X</b>			
Massage Establishment	<b>PL21-0076</b>	5420 Philadelphia St. Ste. F	Chino	Bao Xin Jin	<b>X</b>			
188 Condos on 23.60 acres	<b>PL22-0002 PL22-0003</b>	NEC Pine/E. Preserve Loop	Chino	Tri Pointe Homes	<b>X</b>			
Proposed use of RV dealership	<b>PL22-0014</b>	Corporate Center Dr	Chino	Crytsal Cardona/Andersen Arch.	<b>X</b>			
Construct new industiral bldgs. (8,880 sq. ft)	<b>PL22-0016</b>	5437 Chino Ave	Chino	MNM Construction	<b>X</b>			
Proposed one-story Wienerschnitzel	<b>PL22-0019</b>	1571 Euclid Ave.	Chino	Andersen Arch	<b>X</b>			
Exterior T.I. project, 26,032 sq. ft. courtyard space	<b>PL22-0020</b>	4201 Eucalyptus Ave	Chino	Matthew Decker	<b>X</b>			
Old School House Museum Bam & Site Improvement Project	<b>PL22-0025</b>	5493 B Street	Chino	City of Chino	<b>X</b>			

## **MONTHLY FINANCIAL REPORT 3.**

### **CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: MONTHLY FINANCIAL REPORT - MAY 2022**

#### **PURPOSE:**

The purpose is to present the Chino Valley Fire District's financial activity for the month ended May 31, 2022, and for the fiscal year-to-date in comparison to the Amended budget.

#### **DISCUSSION:**

This report provides revenue and expenditure information for the month of May 2022 and fiscal year-to-date in comparison to the 2022-23 Amended budget and the prior year amounts for the fiscal year-to-date.

#### **Cyclical Nature of District Revenues and Year-End Adjustments**

As District revenues are largely cyclical, the majority of District property tax revenues are received during the November/December and April/May timeframes. Readers of the District's monthly financial reports should be cautioned when drawing conclusions regarding total revenues minus total expenses in any given month. Generally, over time, a more meaningful comparison may be drawn between the current and prior year-to-date totals, as well as the year-to-date variances between budgeted and actual financial performance. Additionally, there are a number of required adjustments to the District's financial statements after each fiscal year-end which can have a significant impact on the final numbers for the fiscal year. Over the course of the fiscal year, the attached two-year revenue and expenditure comparison graphs are intended to provide a summary comparison of the District's total revenues and expenditures between the current and prior fiscal year-to-date.

#### **RECOMMENDATION:**

It is recommended that the Board of Directors of the Chino Valley Fire District receive and file this



financial report.

**ATTACHMENTS:**

Monthly Financial Report for May 2022



# Chino Valley Fire District Monthly Financial Report - Summary

As of May 31, 2022

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year-to- date Actual Amount	Variance From Prior Year
<b>Funds 100/500</b>							
<b>REVENUE</b>							
Property tax revenue	\$ 687,132	\$ 36,309,489	\$ 36,443,436	\$ (133,947)	100%	\$ 34,478,191	\$ 1,831,298
Contract revenue	1,187,338	10,068,147	11,255,485	(1,187,338)	89%	10,015,347	52,800
Other revenue	215,290	9,865,225	9,970,855	(105,630)	99%	4,561,421	5,303,804
<b>REVENUE TOTALS</b>	<b>\$ 2,089,760</b>	<b>\$ 56,242,861</b>	<b>\$ 57,669,776</b>	<b>\$ (1,426,915)</b>	<b>98%</b>	<b>\$ 49,054,959</b>	<b>\$ 7,187,902</b>
<b>EXPENSE</b>							
Salaries and benefits	\$ 3,457,206	\$ 38,819,351	\$ 45,615,453	\$ 6,796,102	85%	\$ 35,011,861	\$ 3,807,490
Services and supplies	905,562	5,118,526	6,845,864	1,727,338	75%	4,423,114	695,412
Capital outlay	9,080	941,480	1,631,627	690,147	58%	3,795,269	(2,853,789)
<b>EXPENSE TOTALS</b>	<b>\$ 4,371,848</b>	<b>\$ 44,879,357</b>	<b>\$ 54,092,944</b>	<b>\$ 9,213,587</b>	<b>83%</b>	<b>\$ 43,230,244</b>	<b>\$ 1,649,113</b>
<b>Funds 100/500 - Totals</b>							
<b>REVENUE TOTALS</b>	<b>\$ 2,089,760</b>	<b>\$ 56,242,861</b>	<b>\$ 57,669,776</b>	<b>\$ (1,426,915)</b>	<b>98%</b>	<b>\$ 49,054,959</b>	<b>\$ 7,187,902</b>
<b>EXPENSE TOTALS</b>	<b>\$ 4,371,848</b>	<b>\$ 44,879,357</b>	<b>\$ 54,092,944</b>	<b>\$ 9,213,587</b>	<b>83%</b>	<b>\$ 43,230,244</b>	<b>\$ 1,649,113</b>
<b>Funds 100/500 - Net Gain (Loss)</b>	<b>\$ (2,282,088)</b>	<b>\$ 11,363,504</b>	<b>\$ 3,576,832</b>	<b>\$ 7,786,672</b>	<b>318%</b>	<b>\$ 5,824,715</b>	<b>\$ 5,538,789</b>
<b>Transfers In - Capital Replacement</b>	<b>\$ -</b>	<b>\$ 6,043</b>	<b>\$ 150,135</b>	<b>\$ 144,092</b>	<b>4%</b>		
<b>Fund 800 - Restricted Assets</b>							
<b>REVENUE</b>							
Other revenue	(370,719)	(580,426)	-	(580,426)		1,285,186	(1,865,612)
<b>REVENUE TOTALS</b>	<b>\$ (370,719)</b>	<b>\$ (580,426)</b>	<b>\$ -</b>	<b>\$ (580,426)</b>		<b>\$ 1,285,186</b>	<b>\$ (1,865,612)</b>
<b>EXPENSE</b>							
Services and supplies	750	7,514	-	7,514		7,500	14
<b>EXPENSE TOTALS</b>	<b>\$ 750</b>	<b>\$ 7,514</b>	<b>\$ -</b>	<b>\$ 7,514</b>		<b>\$ 7,500</b>	<b>\$ 14</b>
<b>Fund 800 - Restricted Assets Totals</b>							
<b>REVENUE TOTALS</b>	<b>\$ (370,719)</b>	<b>\$ (580,426)</b>	<b>\$ -</b>	<b>\$ (580,426)</b>		<b>\$ 1,285,186</b>	<b>\$ (1,865,612)</b>
<b>EXPENSE TOTALS</b>	<b>\$ 750</b>	<b>\$ 7,514</b>	<b>\$ -</b>	<b>\$ 7,514</b>		<b>\$ 7,500</b>	<b>\$ 14</b>
<b>Fund 800 - Restrictred Assets Net Gain</b>	<b>\$ (371,469)</b>	<b>\$ (587,940)</b>	<b>\$ -</b>	<b>\$ (587,940)</b>		<b>\$ 1,277,686</b>	<b>\$ (1,865,626)</b>
<b>Grand Totals, All Funds</b>							
<b>REVENUE TOTALS, INCL.</b>	<b>\$ 1,719,041</b>	<b>\$ 55,668,478</b>	<b>\$ 57,819,911</b>	<b>\$ (2,151,433)</b>		<b>\$ 50,340,145</b>	<b>\$ 5,322,290</b>
<b>EXPENSE TOTALS</b>	<b>\$ 4,372,598</b>	<b>\$ 44,886,871</b>	<b>\$ 54,092,944</b>	<b>\$ 9,206,073</b>		<b>\$ 43,237,744</b>	<b>\$ 1,649,127</b>
<b>Grand Total Net Gain (Loss)</b>	<b>\$ (2,653,557)</b>	<b>\$ 10,781,607</b>	<b>\$ 3,726,967</b>	<b>\$ 7,054,640</b>		<b>\$ 7,102,401</b>	<b>\$ 3,673,163</b>



# Chino Valley Fire District Monthly Financial Report

As of May 31, 2022

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Funds <b>100/500</b>							
REVENUE							
Property tax revenue							
Property tax - current secured	\$ 243,875	\$ 32,431,528	\$ 33,118,827	\$ (687,299)	98%	\$ 30,695,515	\$ 1,736,013
Property tax - current unsecured		1,440,392	1,380,609	59,783	104%	1,360,639	79,753
Property tax - current utility	7,326	887,053	400,541	486,512	221%	879,047	8,006
Property tax - prior and penalty	344,865	858,714	800,000	58,714	107%	882,444	(23,730)
Property tax - home owner's exemption	44,627	204,873	300,962	(96,089)	68%	207,847	(2,974)
Property tax - supplemental	84,359	459,273	397,497	61,776	116%	385,780	73,493
Property tax - weed abatement	(37,920)	27,656	45,000	(17,344)	61%	66,919	(39,263)
Property tax revenue Totals	687,132	36,309,489	36,443,436	(133,947)	100%	34,478,191	1,831,298
Contract revenue							
Current services	1,187,338	10,068,147	11,255,485	(1,187,338)	89%	10,015,347	52,800
Contract revenue Totals	1,187,338	10,068,147	11,255,485	(1,187,338)	89%	10,015,347	52,800
Other revenue							
Permit and inspection fees	213,676	1,572,514	1,316,800	255,714	119%	1,181,341	391,173
Weed abatement	-	11,502	30,000	(18,498)	38%	6,715	4,787
Other sales	-	2,011	3,000	(989)	67%	1,456	555
Other revenue	1,614	64,497	90,000	(25,503)	72%	55,612	8,885
Mutual aid recoveries	-	4,851,176	5,068,599	(217,423)	96%	3,249,681	1,601,495
Grants	-	3,362,010	3,325,209	36,801	101%	-	3,362,010
Sale of fixed assets	-	300	-	300	+++	1,000	(700)
Donations	-	-	1,000	(1,000)	0%	-	-
Capital acquisitions	-	-	121,247	(121,247)	0%	-	-
Interest revenue	-	1,215	15,000	(13,785)	8%	65,616	(64,401)
Other revenue Totals	215,290	9,865,225	9,970,855	(105,630)	99%	4,561,421	5,303,804
REVENUE TOTALS	\$ 2,089,760	\$ 56,242,861	\$ 57,669,776	\$ (1,426,915)	98%	\$ 49,054,959	\$ 7,187,902



# Chino Valley Fire District Monthly Financial Report

As of May 31, 2022

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
<b>EXPENSE</b>							
Salaries and benefits							
Salaries regular	\$ 2,142,537	\$ 15,946,334	\$ 19,236,576	\$ 3,290,242	83%	\$ 14,661,557	\$ 1,284,777
Salaries - part time	7,566	84,274	117,103	32,829	72%	77,818	6,456
Uniform allowance	50	46,029	46,450	421	99%	46,471	(442)
Coverage - training and support	131,340	2,595,048	3,038,139	443,091	85%	858,420	1,736,628
Coverage - emergency response and leave	344,864	4,476,280	5,249,104	772,824	85%	5,682,717	(1,206,437)
Coverage - worker's compensation	75,715	1,046,157	1,275,000	228,843	82%	771,068	275,089
Call back or standby	744	9,362	11,315	1,953	83%	7,618	1,744
Separation payments		216,940	320,000	103,060	68%	192,593	24,347
Special compensation	55,689	590,286	776,760	186,474	76%	580,723	9,563
Annual leave buyback		539,289	600,000	60,711	90%	513,814	25,475
PERS retirement	305,016	8,191,207	8,563,522	372,315	96%	7,001,606	1,189,601
Survivor's benefits	257	2,799	11,401	8,602	25%	2,796	3
Long term disability	1,613	18,056	29,144	11,088	62%	17,899	157
Unemployment insurance	80	15,791	16,016	225	99%	15,956	(165)
Health and dental insurance	237,562	2,471,713	2,999,815	528,102	82%	2,331,326	140,387
Social security medicare	39,849	368,331	313,117	(55,214)	118%	334,738	33,593
State disability insurance	3,945	29,791	36,714	6,923	81%	28,702	1,089
Worker's compensation expense	36,450	1,355,096	1,900,000	544,904	71%	1,204,087	151,009
Life insurance	6,406	68,843	84,317	15,474	82%	65,940	2,903
Deferred comp benefit	63,069	696,609	858,000	161,391	81%	616,012	80,597
Technology Allowance	4,454	50,735	65,460	14,725	78%	-	50,735
Tuition reimbursement		381	67,500	67,119	+++	-	381
Salaries and benefits Totals	3,457,206	38,819,351	45,615,453	6,796,102	85%	35,011,861	3,807,490



# Chino Valley Fire District

## Monthly Financial Report

As of May 31, 2022

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Services and supplies							
Clothing	35,054	147,092	506,871	359,779	29%	84,282	62,810
Telephone	21,912	222,381	262,436	40,055	85%	216,304	6,077
Cellular phones	1,851	56,835	62,100	5,265	92%	97,112	(40,277)
Electronic equipment maintenance	1,485	300,943	485,812	184,869	62%	364,149	(63,206)
Food	1,046	6,638	12,750	6,112	52%	4,424	2,214
Memberships	1,250	18,156	32,210	14,054	56%	18,929	(773)
Publications	1,324	6,942	12,180	5,238	57%	5,113	1,829
Legal postings		10,534	10,800	266	98%	5,133	5,401
Small tools and equipment	32,446	111,821	191,950	80,129	58%	157,585	(45,764)
Inventory equipment	617	47,361	82,200	34,839	58%	81,650	(34,289)
Non-inventory equipment	9,969	88,937	126,335	37,398	70%	276,316	(187,379)
Special department expenses	3,325	31,755	64,025	32,270	50%	28,231	3,524
Training	20,739	118,175	288,541	170,366	41%	64,071	54,104
Utilities	21,548	237,877	281,796	43,919	84%	219,579	18,298
General liability insurance		427,266	430,100	2,834	99%	345,934	81,332
Office supplies	3,697	31,785	53,200	21,415	60%	31,565	220
Postage	2,273	9,543	20,000	10,457	48%	8,879	664
Printing	70	10,915	29,700	18,785	37%	5,239	5,676
Services - auditing		18,905	20,475	1,570	92%	18,905	-
County services	202,432	202,432	250,000	47,568	81%		202,432
Services - legal	582	203,494	350,000	146,506	58%	180,512	22,982
Services - dispatch		632,826	645,148	12,322	98%	572,740	60,086
Services - other	422,739	847,924	1,106,184	258,260	77%	583,665	264,259
General household expense	4,420	24,389	24,000	(389)	102%	22,644	1,745
Medical supplies	7,896	174,594	224,671	50,077	78%	140,451	34,143
Vehicle maintenance	49,235	474,101	533,550	59,449	89%	446,215	27,886
Equipment maintenance	11,002	54,941	106,800	51,859	51%	40,358	14,583
Fuel	25,889	205,698	200,000	(5,698)	103%	127,146	78,552
Structure maintenance	22,596	392,451	430,050	37,599	91%	275,255	117,196
Structure rent/lease	165	1,815	1,980	165	92%	728	1,087
Services and supplies Totals	905,562	5,118,526	6,845,864	1,727,338	75%	4,423,114	695,412



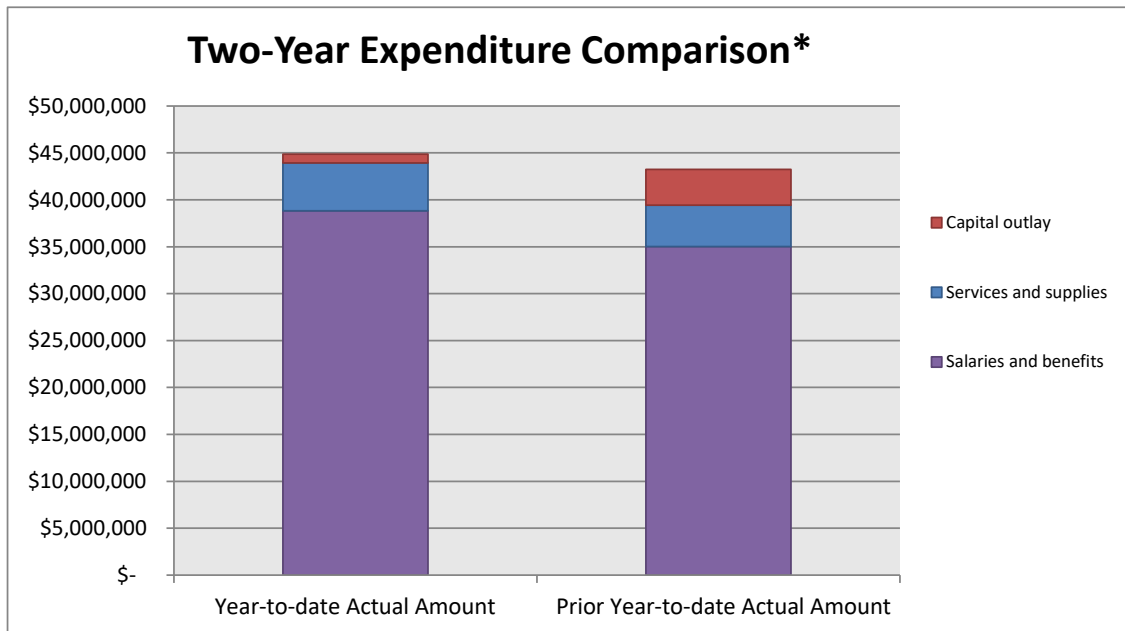
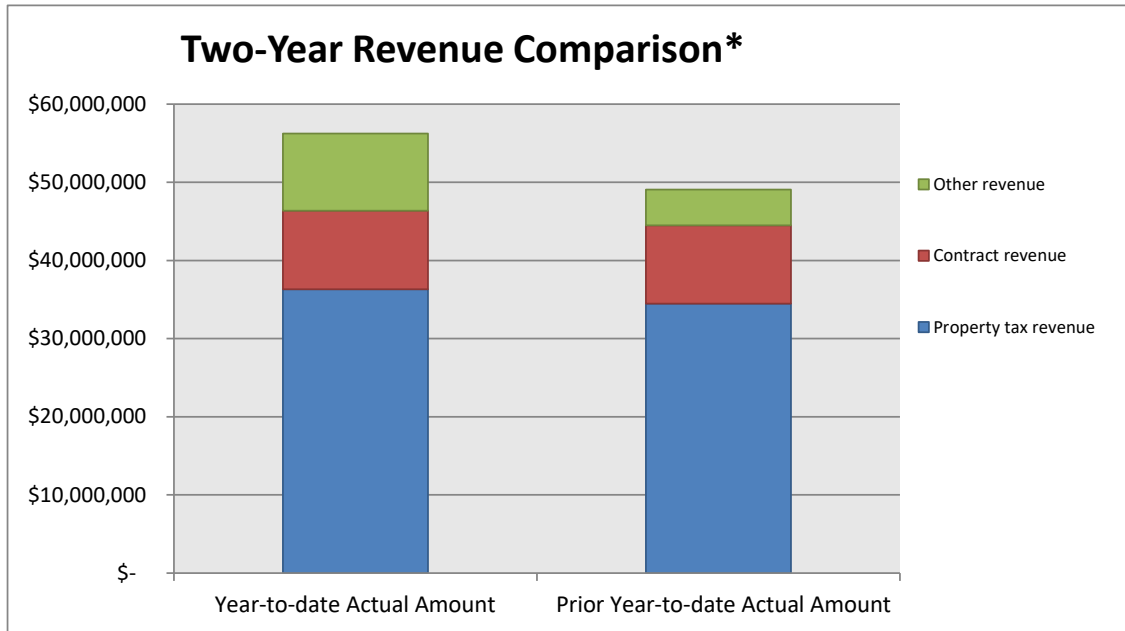
# Chino Valley Fire District Monthly Financial Report

As of May 31, 2022

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Capital outlay							
Capital - land	-	-	-	-	+++	-	-
Capital - structure improvements	9,080	83,205	327,747	244,542	25%	584,825	(501,620)
Capital - equipment	-	144,916	251,054	106,138	58%	88,175	56,741
Capital - vehicles	-	713,359	1,052,826	339,467	68%	3,122,269	(2,408,910)
Capital - lease purchase equipment	-	-	-	-	+++	-	-
Capital outlay Totals	9,080	941,480	1,631,627	690,147	58%	3,795,269	(2,853,789)
<b>EXPENSE TOTALS</b>	<b>\$ 4,371,848</b>	<b>\$ 44,879,357</b>	<b>\$ 54,092,944</b>	<b>\$ 9,213,587</b>	<b>83%</b>	<b>\$ 43,230,244</b>	<b>\$ 1,649,113</b>
Funds <b>100/500 - Totals</b>							
<b>REVENUE TOTALS</b>	<b>\$ 2,089,760</b>	<b>\$ 56,242,861</b>	<b>\$ 57,669,776</b>	<b>\$ (1,426,915)</b>	<b>98%</b>	<b>\$ 49,054,959</b>	<b>\$ 7,187,902</b>
<b>EXPENSE TOTALS</b>	<b>4,371,848</b>	<b>44,879,357</b>	<b>54,092,944</b>	<b>9,213,587</b>	<b>83%</b>	<b>43,230,244</b>	<b>1,649,113</b>
Fund <b>100/500 - Net Gain (Loss)</b>	<b>\$ (2,282,088)</b>	<b>\$ 11,363,504</b>	<b>\$ 3,576,832</b>	<b>\$ 7,786,672</b>	<b>318%</b>	<b>\$ 5,824,715</b>	<b>\$ 5,538,789</b>
<b>Transfers In - Capital Replacement</b>	<b>\$ -</b>	<b>\$ 6,043</b>	<b>\$ 150,135</b>	<b>\$ 144,092</b>	<b>4%</b>		
Fund <b>800 - Restricted Assets</b>							
<b>REVENUE</b>							
Other revenue							
Restricted - Sec115 Trust Interest	(370,719)	(580,426)				1,285,186	(1,865,612)
<b>REVENUE TOTALS</b>	<b>\$ (370,719)</b>	<b>\$ (580,426)</b>				<b>\$ 1,285,186</b>	<b>\$ (1,865,612)</b>
<b>EXPENSE</b>							
Services and supplies							
Restricted - Sec115 Trust Admin Expense	750	7,514				7,500	14
<b>EXPENSE TOTALS</b>	<b>\$ 750</b>	<b>\$ 7,514</b>				<b>\$ 7,500</b>	<b>\$ 14</b>
Fund <b>800 - Restricted Assets Totals</b>							
<b>REVENUE TOTALS</b>	<b>\$ (370,719)</b>	<b>\$ (580,426)</b>				<b>\$ 1,285,186</b>	<b>\$ (1,865,612)</b>
<b>EXPENSE TOTALS</b>	<b>750</b>	<b>7,514</b>				<b>7,500</b>	<b>14</b>
Fund <b>800 - Restrcted Assets Net Gain (Loss)</b>	<b>\$ (371,469)</b>	<b>\$ (587,940)</b>				<b>\$ 1,277,686</b>	<b>\$ (1,865,626)</b>
Grand Totals, All Funds							
<b>REVENUE TOTALS, INCL. TRANSFERS IN</b>	<b>\$ 1,719,041</b>	<b>\$ 55,668,478</b>	<b>\$ 57,819,911</b>	<b>\$ (2,151,433)</b>		<b>\$ 50,340,145</b>	<b>\$ 5,328,333</b>
<b>EXPENSE TOTALS</b>	<b>4,372,598</b>	<b>44,886,871</b>	<b>54,092,944</b>	<b>9,206,073</b>		<b>43,237,744</b>	<b>(1,649,127)</b>
<b>Grand Total Net Gain (Loss)</b>	<b>\$ (2,653,557)</b>	<b>\$ 10,781,607</b>	<b>\$ 3,726,967</b>	<b>\$ 7,054,640</b>		<b>\$ 7,102,401</b>	<b>\$ 3,679,206</b>



# Chino Valley Fire District Monthly Financial Report - Graphs As of May 31, 2022



\*Excludes restricted 115 Trust activity

## **MONTHLY TREASURER'S REPORT 4.**

### **CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: MONTHLY TREASURER'S REPORT – APRIL 2022**

#### **PURPOSE:**

The purpose of this report is to inform the Board of Directors of current investment activities of the Chino Valley Fire District.

#### **DISCUSSION:**

Attached is a summary of the cash in bank and District investments. The information is displayed graphically as follows:

Chart 1: Presents a Two Year Overview of Cash Deposits and Unrestricted Investment Funds.

Chart 1A: Presents a One Year Overview of Restricted Investment Funds.

Chart 2: Presents an Overview of Total Cash and Unrestricted Investments beginning January 1996 to date.

Chart 3: Presents an Overview of the Rate of Return from the LAIF account beginning January 1996 to date.

As the District generally observes a "buy and hold" strategy, the District typically holds investments until maturity, unless called by the issuing agency, if applicable. Accordingly, fluctuating market values of the District's fixed instrument investments, while noted in this report, are only realized if these investments are liquidated prior to maturity. Government accounting standards require that the District account for market values below cost, if applicable.

In FY17, the District deposited \$5 million into a Section 115 Retirement Trust and another \$1.4 million after inception. Funds accumulated in the Trust are legally restricted for use in paying down pension obligations. Accordingly, 115 Trust funds are reported in the Treasurer's Report as restricted investments. Chart 1A also includes funds received in February 2022 from the City of Chino Hills under an agreement for construction of Fire Station 68 in Chino Hills. By agreement, these funds are



restricted for construction of the new fire station.

The Sweep earned a posted rate of return of 0.10% as of April 30.

The monthly average rate of return on the LAIF account was 0.523% for April. The daily yield as of April 30 was 0.610%.

**FINDING:**

NONE

**RECOMMENDATION:**

It is recommended that the Board of Directors receive and file this Treasurer's Report for the period.

**ATTACHMENTS:**

April Treasurer's Report

**Chino Valley Independent Fire District**  
**Cash & Investment Statement**  
**TREASURER'S REPORT FOR THE PERIOD ENDING:**  
**APRIL 2022**

		CASH ACCOUNTS		DISTRICT INVESTMENT PORTFOLIO - UNRESTRICTED				RESTRICTED			
		Citizens Business Bank	US Bank	Overnight Sweep	Other Investments	LAIF	Total Unrestricted Cash & Investments	Principal 115 Trust Investment*	Return on 115 Trust Investment (Cummulative)^	115 Trust Balance	Construction Funds Account (Fire Stn 68)
Percent of Portfolio				4.5%	9.3%	86.2%	100%				
April 2022	\$	1,885,033	\$ 1,992	\$ 1,577,739	\$ 3,260,529	\$ 30,342,137	\$ 37,067,430	\$ 5,550,000	\$ 2,914,477	\$ 8,464,477	\$ 3,954,474
March 2022	\$	1,829,618	\$ 572	\$ 2,494,572	\$ 3,287,639	\$ 20,323,821	\$ 27,936,222	\$ 5,550,000	\$ 2,343,114	\$ 7,893,114	\$ 4,000,405
February 2022	\$	1,723,025	\$ 3,151	\$ 1,426,473	\$ 2,846,127	\$ 23,523,821	\$ 29,522,597	\$ 5,550,000	\$ 2,468,218	\$ 8,018,218	\$ 4,000,066
January 2022	\$	1,706,170	\$ 3,106	\$ 1,312,415	\$ 2,899,825	\$ 24,523,821	\$ 30,445,337	\$ 5,550,000	\$ 2,296,178	\$ 7,846,178	
December 2021 **	\$	1,689,845	\$ 1,633	\$ 2,790,218	\$ 2,907,357	\$ 20,519,267	\$ 27,908,320	\$ 5,550,000	\$ 3,429,589	\$ 8,979,589	
November 2021	\$	1,789,397	\$ 252,759	\$ 4,904,304	\$ 2,411,321	\$ 7,019,267	\$ 16,377,048	\$ 5,550,000	\$ 2,811,804	\$ 8,361,804	
October 2021	\$	1,613,466	\$ 252,693	\$ 1,809,228	\$ 2,412,044	\$ 5,119,267	\$ 11,206,698	\$ 5,550,000	\$ 2,700,952	\$ 8,250,952	
September 2021	\$	1,451,973	\$ 2,166	\$ 527,655	\$ 2,665,302	\$ 8,910,481	\$ 13,557,577	\$ 5,550,000	\$ 2,678,587	\$ 8,228,587	
August 2021	\$	1,847,932	\$ 2,236	\$ 2,058,391	\$ 2,169,155	\$ 11,410,481	\$ 17,488,195	\$ 5,550,000	\$ 2,678,587	\$ 8,228,587	
July 2021	\$	1,749,009	\$ 2,339	\$ 516,157	\$ 2,168,852	\$ 15,160,481	\$ 19,596,838	\$ 5,550,000	\$ 2,577,679	\$ 8,127,679	
June 2021	\$	1,581,439	\$ 1,786	\$ 1,110,884	\$ 1,668,133	\$ 22,242,163	\$ 26,604,405	\$ 5,550,000	\$ 2,577,679	\$ 8,127,679	
May 2021	\$	1,583,230	\$ 1,854	\$ 2,306,466	\$ 1,669,791	\$ 24,242,163	\$ 29,803,504	\$ 5,550,000	\$ 2,411,841	\$ 7,961,841	
April 2021 **	\$	1,586,526	\$ 1,976	\$ 495,208	\$ 1,169,434	\$ 25,742,163	\$ 28,995,307	\$ 5,380,000	\$ 2,189,419	\$ 7,569,419	
March 2021	\$	1,627,467	\$ 500,000	\$ 449,093	\$ 1,169,046	\$ 15,224,309	\$ 18,969,915	\$ 5,380,000	\$ 2,101,482	\$ 7,481,482	
February 2021	\$	1,550,087		\$ 596,570	\$ 1,169,635	\$ 16,724,309	\$ 20,040,601	\$ 5,380,000	\$ 2,207,989	\$ 7,587,989	
January 2021	\$	1,647,639		\$ 2,027,914	\$ 1,171,382	\$ 16,724,309	\$ 21,571,244	\$ 5,380,000	\$ 1,569,681	\$ 6,949,681	
December 2020	\$	1,596,269		\$ 3,103,257	\$ 1,170,782	\$ 16,710,683	\$ 22,580,991	\$ 5,380,000	\$ 1,834,708	\$ 7,214,708	
November 2020	\$	1,597,836		\$ 2,947,233	\$ 1,170,102	\$ 7,210,683	\$ 12,925,854	\$ 5,380,000	\$ 1,371,968	\$ 6,751,968	
October 2020	\$	1,552,375		\$ 74,467	\$ 1,169,364	\$ 6,710,683	\$ 9,506,889	\$ 5,380,000	\$ 1,371,968	\$ 6,751,968	
September 2020	\$	1,656,213		\$ 159,240	\$ 1,169,537	\$ 11,383,015	\$ 14,368,005	\$ 5,380,000	\$ 1,444,046	\$ 6,824,046	
August 2020	\$	1,549,308		\$ 175,704	\$ 1,169,223	\$ 11,383,015	\$ 14,277,250	\$ 5,380,000	\$ 1,369,565	\$ 6,749,565	
July 2020	\$	1,543,390		\$ 874,273	\$ 1,168,470	\$ 12,783,815	\$ 16,369,948	\$ 5,380,000	\$ 1,369,565	\$ 6,749,565	
June 2020	\$	1,026,356		\$ 203	\$ 1,166,153	\$ 20,513,650	\$ 22,706,362	\$ 5,380,000	\$ 1,134,155	\$ 6,514,155	
May 2020	\$	1,638,118		\$ 1,823,724	\$ 1,163,695	\$ 20,913,650	\$ 25,539,187	\$ 5,380,000	\$ 1,001,691	\$ 6,381,691	

^Net of expenses

\*Note: The District deposited \$5 million into an IRS Section 115 Retirement Trust in April 2017, \$380,000 in February 2019, and \$170,000 in April 2021.

\*\*Account at US Bank funded in late March 2021, and CDs purchases in April 2021. In error, the March and April 2021 reports did not reflect this activity.

\*\*\*The 115 Trust account balance included \$744,400 in money market transfers which reversed in the following month.

**Chino Valley Independent Fire District**  
**OTHER INVESTMENTS**  
**TREASURER'S REPORT FOR THE PERIOD ENDING:**  
**APRIL 2022**

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
12/31/2012	\$ 1,000,000	<b>CalTRUST Investment Trust of CA</b>	Pooled	\$ 1,000,000	\$ 1,135,994	\$ 1,129,930	\$ (18,722)	0.44%	n/a	\$ 799	N/A			Funds available
Shares:	103,944.369	<b>Medium Term Fund Local Agency Pool</b>	Investment Funds	\$ 10.08	\$ 9.93	\$ 9.87								for withdrawal only after providing five days notice.
4/13/2021	\$ 249,000	<b>BMO Harris Bank</b> <b>5 year Certificate of Deposit - 1.00%</b> CUSIP #: 05600XCP3 FDIC Insured up to \$250,000 Interest payable quarterly	Certificate of Deposit	\$ 249,000	\$ 234,444	\$ 231,012	\$ (17,988)	1.00%	4/13/2026	621 628 628 614	7/10/2022 10/10/2022 1/10/2023 4/10/2023			Callable quarterly
7/12/2021	\$ 500,000	<b>Federal Home Loan Bank</b> <b>Bond - 0.35% Coupon, Purchased at 99.851</b> Term: 3 Years CUSIP #: 3130AMV82 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 499,255	\$ 478,559	\$ 476,175	\$ (23,080)	0.40%	7/12/2024	\$ 875 875	7/12/2022 1/12/2023			Callable Quarterly
9/23/2021	\$ 249,000	<b>UBS Bank USA</b> <b>3 year Certificate of Deposit - 0.65%</b> CUSIP #: 90348JT42 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 249,000	\$ 239,273	\$ 236,595	\$ (12,405)	0.65%	9/23/2024	\$ 135	Monthly			
9/23/2021	\$ 248,000	<b>Sallie Mae Bank</b> <b>5 year Certificate of Deposit - 1.05%</b> CUSIP #: 795451AV5 FDIC Insured up to \$250,000 Interest payable monthly	Certificate of Deposit	\$ 248,000	\$ 232,203	\$ 228,398	\$ (19,602)	1.05%	9/22/2026	\$ 1,313 1,291	9/22/2022 3/22/2023			
12/8/2021	\$ 250,000	<b>Federal Home Loan Bank</b> <b>Bond - 1.0% Coupon, Purchased at 99.191</b> Term: 3 Years CUSIP #: 3130APK46 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 247,978	\$ 238,567	\$ 237,068	\$ (10,910)	1.00%	12/27/2024	913 913	10/27/2022 4/27/2023			Callable quarterly
12/13/2021	\$ 250,000	<b>Federal Farm Credit Bureau</b> <b>Bond - 0.66% Coupon, Purchased at par</b> Term: 2 Years CUSIP #: 3133ENGW4 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 250,000	\$ 243,374	\$ 242,630	\$ (7,370)	0.66%	12/13/2023	\$ 825 825	6/13/2022 12/13/2022			Callable anytime
3/4/2022	\$ 250,000	<b>BMW Bank</b> <b>3 year Certificate of Deposit - 1.80%</b> CUSIP #: 05580AK37 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 247,000	\$ 242,644	\$ 239,398	\$ (7,602)	1.80%	3/4/2025	\$ 2,241 2,205	9/4/2022 3/4/2023			
3/9/2022	\$ 250,000	<b>American Express National Bank</b> <b>3 year Certificate of Deposit - 1.80%</b> CUSIP #: 02589A8P6 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 247,000	\$ 242,581	\$ 239,323	\$ (7,677)	1.80%	3/10/2025	\$ 2,241 2,205	9/10/2022 3/10/2023			

**Chino Valley Independent Fire District**  
**OTHER INVESTMENTS**  
**TREASURER'S REPORT FOR THE PERIOD ENDING:**  
**APRIL 2022**

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
3/23/2022	\$ 500,000	<b>United States Treasury 2 year U.S. Treasury Note - 2%</b> CUSIP #: 91282CDM0 Interest payable semi-annually	Treasury Note	\$ 488,402	\$ 485,938	\$ 484,434	\$ (3,968)	2.00%	11/30/2023	\$ 1,250 1,250	5/30/2022 11/30/2022			114 days of accrued interest - \$782.97

**Current Month Investment Trading Activity:**

NONE

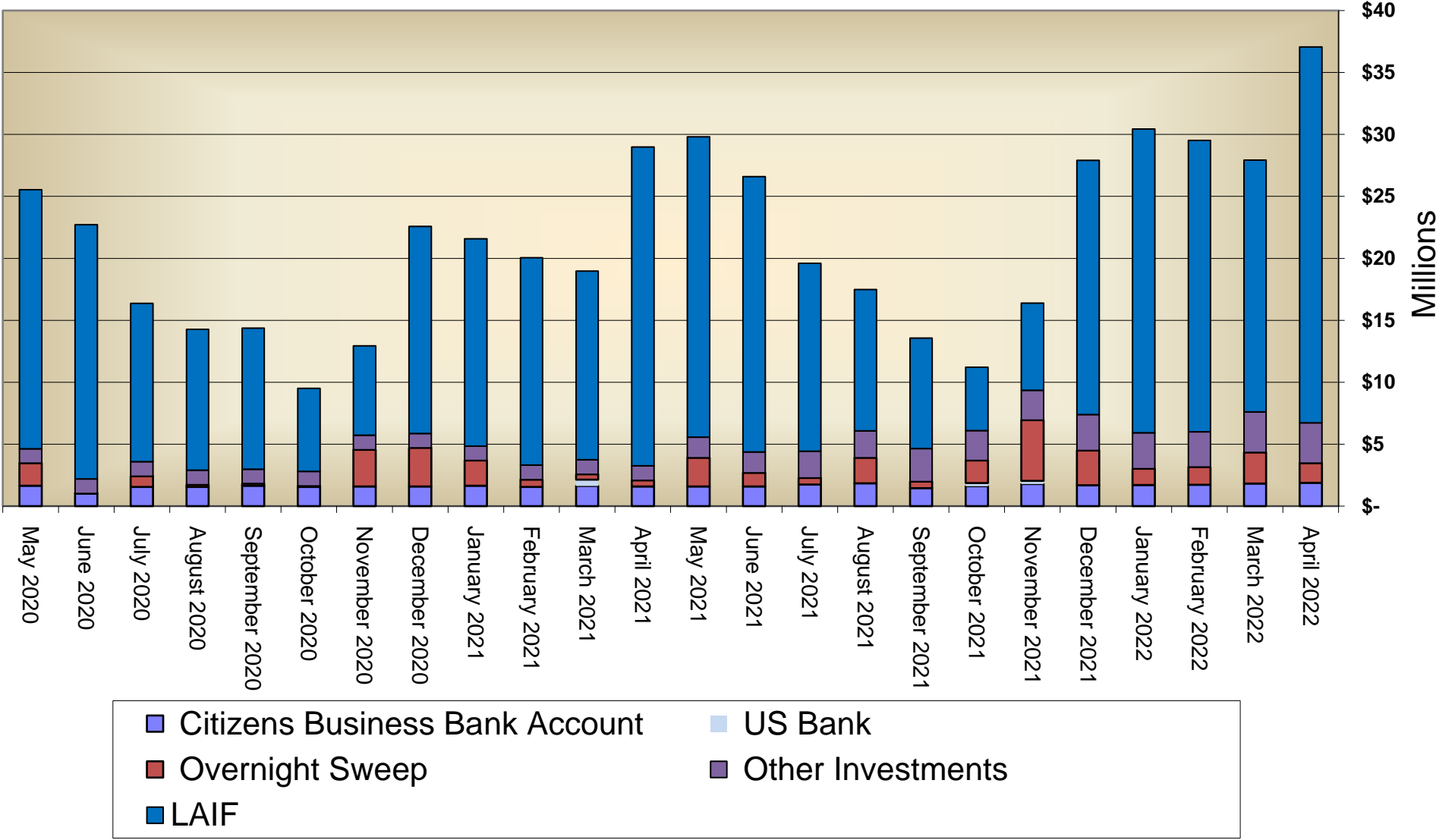
	% of Portfolio <sup>2</sup>	% Allowed per Policy	Investments At Cost <sup>1</sup>	Prior Month Market Value	Current Month Market Value
Pooled Investment Funds (JPA) <sup>1</sup>	3%	No limit	\$ 1,129,930	\$ 1,135,994	\$ 1,129,930
Certificates of Deposit <sup>2</sup>	4%	30%	1,240,000	1,191,145	1,174,726
Federal Agency Obligations	3%	No limit	997,233	960,500	955,873
Treasury Notes	1%	No limit	488,402	485,938	484,434
			<b>\$ 3,367,163</b>	<b>\$ 3,287,639</b>	<b>\$ 3,260,529</b>

<sup>1</sup>Investment at cost value, plus unrealized losses (if any), and accrued interest

<sup>2</sup>Of total investment portfolio, including Sweep & LAIF Investments

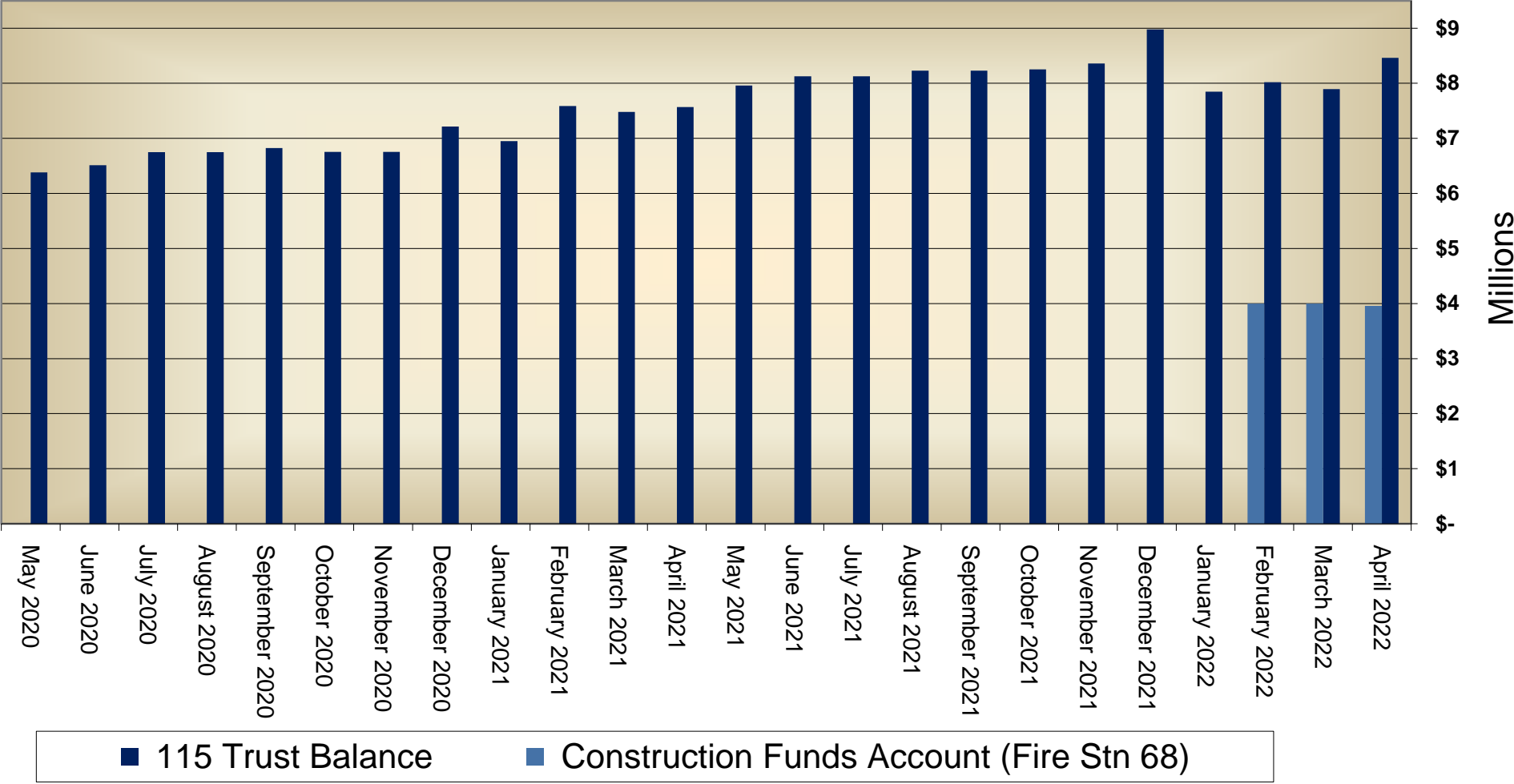


# Chart 1: Cash & Unrestricted Investment Balances Two Year Perspective



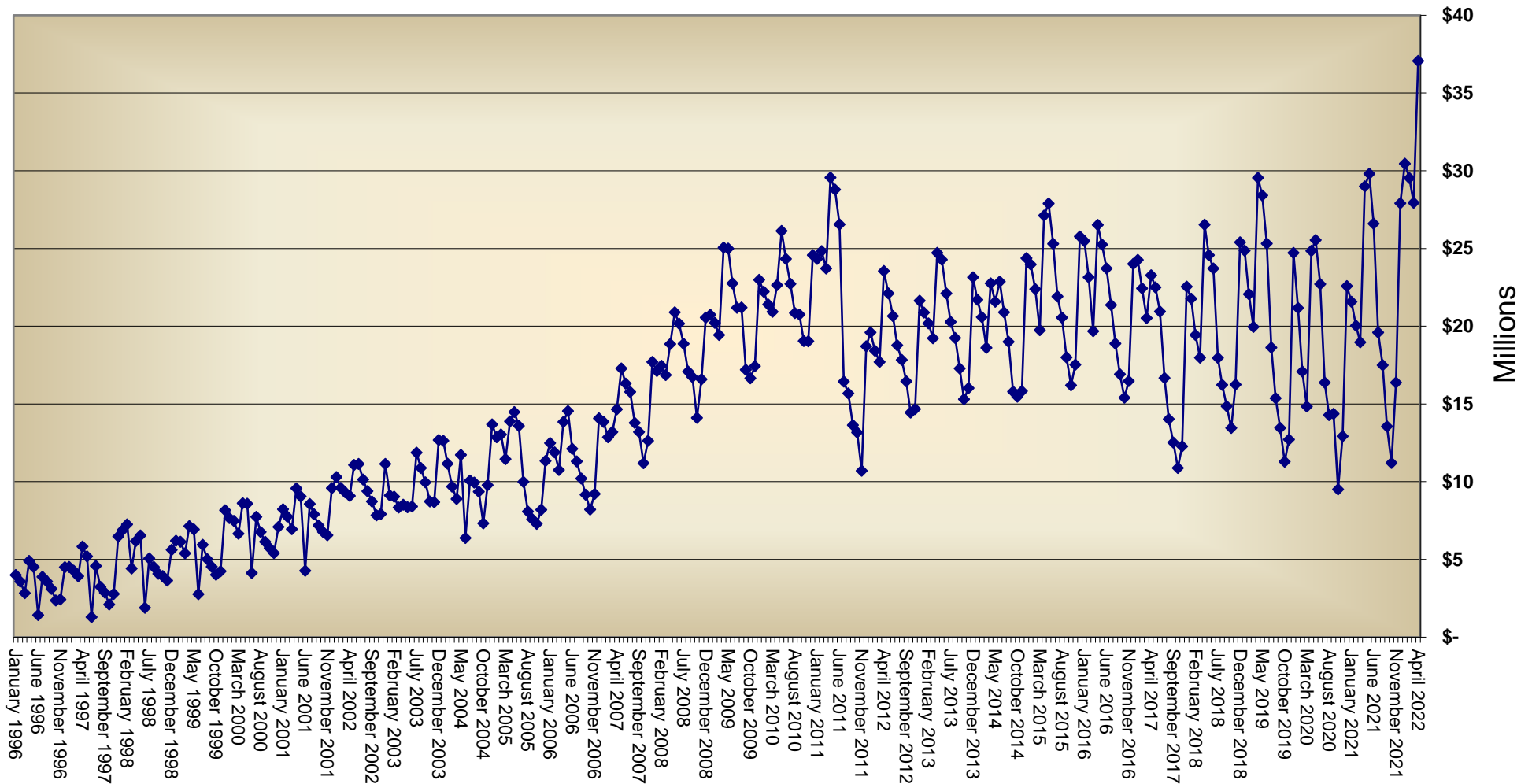


# Chart 1A: Restricted Investment Balances Two Year Perspective





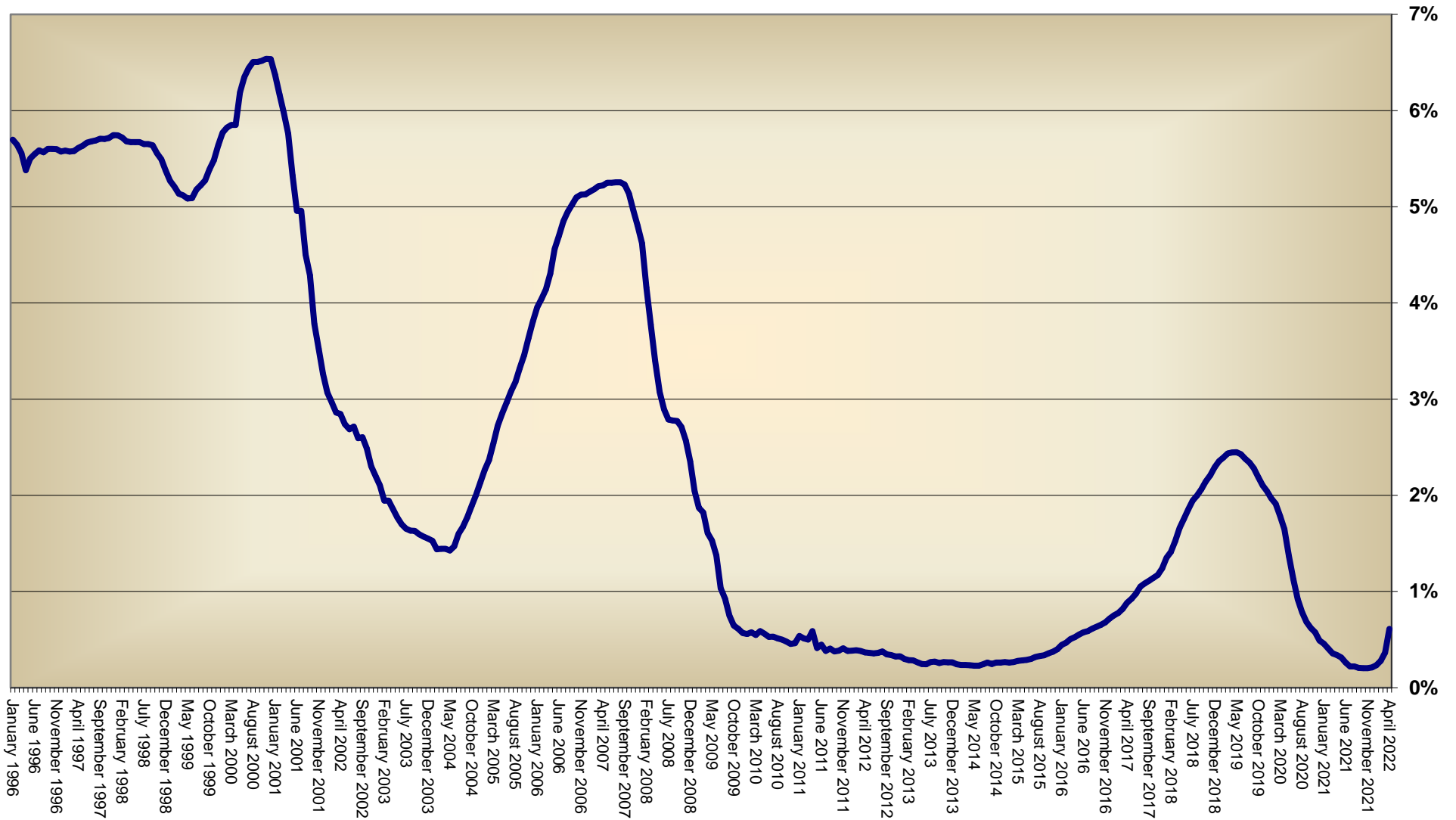
## Chart 2: Total Cash & Unrestricted Investments January 1996 to date\*



*\*Note: The District paid off pension side-fund obligations totaling approximately \$4.75 million in July, 2011 & deposited \$5 million into a IRS Section 115 Retirement Trust in April 2017. Funds in the 115 Trust are legally restricted to fund pension obligations.*



# Chart 3: LAIF Historical Rate of Return January 1996 to date





**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: WARRANTS FOR MAY 2022 #55376 THROUGH #55537**

**PURPOSE:**

**I have reviewed the warrants below and recommend approval.**

<b><u>NUMBER</u></b>	<b><u>WARRANTS</u></b>	<b><u>DATE</u></b>	<b><u>AMOUNT</u></b>
<b>2022-625</b>	<b>55376 – 55424</b>	<b>05/04/2022</b>	<b>\$134,717.12</b>
<b>2022-640</b>	<b>55425 – 55486</b>	<b>05/11/2022</b>	<b>566,452.81</b>
<b>2022-653</b>	<b>55487 – 55537</b>	<b>05/25/2022</b>	<b>132,418.17</b>
<b>VOIDS:</b>		<b>TOTAL</b>	<b>\$833,588.10</b>

**RECOMMENDATION:**

**Expenses as audited are within budget for warrants 55376 through 55537 and are hereby submitted for approval.**

**ATTACHMENTS:**

May 2022 Warrants

**Chino Valley Fire District**  
**May 4, 2022 Warrants**  
 Bank Account: A/P - Accounts Payable Checking  
 Batch Date: 05/04/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	05/04/2022	55376 Accounts Payable	AIR EXCHANGE, INC		2,390.53
Check	05/04/2022	55377 Accounts Payable	ALL STAR FIRE EQUIPMENT INC		5,916.00
Check	05/04/2022	55378 Accounts Payable	ASSN. OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS		40.00
Check	05/04/2022	55379 Accounts Payable	BATTERY SYSTEMS, INC.		1,236.32
Check	05/04/2022	55380 Accounts Payable	BOSSLER, JOSEPH		2,600.00
Check	05/04/2022	55381 Accounts Payable	BURNS, STEVE		112.74
Check	05/04/2022	55382 Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		1,096.61
Check	05/04/2022	55383 Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		1,241.54
Check	05/04/2022	55384 Accounts Payable	CALIFORNIA TOOL & WELDING SUPPLY		506.30
Check	05/04/2022	55385 Accounts Payable	CCAC		200.00
Check	05/04/2022	55386 Accounts Payable	CHARTER COMMUNICATIONS		6,617.24
Check	05/04/2022	55387 Accounts Payable	CHINO HILLS FORD		6,981.84
Check	05/04/2022	55388 Accounts Payable	CHINO MINI STORAGE INC		165.00
Check	05/04/2022	55389 Accounts Payable	CHINO MOWER AND EQUIPMENT INC		13.21
Check	05/04/2022	55390 Accounts Payable	CHINO TIRE & MUFFLER		179.85
Check	05/04/2022	55391 Accounts Payable	CITY OF CHINO		400.70
Check	05/04/2022	55392 Accounts Payable	CITY OF CHINO HILLS		440.79
Check	05/04/2022	55393 Accounts Payable	COUNSELING TEAM INC		300.00
Check	05/04/2022	55394 Accounts Payable	ENVIROSAFETY		7,111.50
Check	05/04/2022	55395 Accounts Payable	FLYERS ENERGY, LLC		3,158.48
Check	05/04/2022	55396 Accounts Payable	GoTO TECHNOLOGIES		1,045.18
Check	05/04/2022	55397 Accounts Payable	GROUP 1 PRODUCTIONS		5,000.00
Check	05/04/2022	55398 Accounts Payable	H & S MOBILE FIRE EQUIP REPAIR		4,440.00
Check	05/04/2022	55399 Accounts Payable	HdL COREN & CONE INC		4,625.00
Check	05/04/2022	55400 Accounts Payable	HI-TECH EVS INC		1,696.93
Check	05/04/2022	55401 Accounts Payable	INLAND OVERHEAD DOOR COMPANY INC		556.50
Check	05/04/2022	55402 Accounts Payable	KIMCO STAFFING SERVICES INC.		1,119.66
Check	05/04/2022	55403 Accounts Payable	L N CURTIS & SONS INC		2,162.89
Check	05/04/2022	55404 Accounts Payable	LIEBERT CASSIDY WHITMORE		266.00
Check	05/04/2022	55405 Accounts Payable	MAUREEN KANE & ASSOCIATES INC		1,600.00
Check	05/04/2022	55406 Accounts Payable	MESSINA AND ASSOCIATES INC		1,850.00

User: Dawn Burns

Pages: 1 of 2

5/4/2022 11:06:50 AM

Chino Valley Fire District  
**May 4, 2022 Warrants**  
 Bank Account: A/P - Accounts Payable Checking  
 Batch Date: 05/04/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/04/2022	55407 Accounts Payable	METLIFE		1,812.39
Check	05/04/2022	55408 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		19,776.08
Check	05/04/2022	55409 Accounts Payable	PFM ASSET MANAGEMENT INC		2,335.26
Check	05/04/2022	55410 Accounts Payable	PYRO-COMM SYSTEMS, INC		585.00
Check	05/04/2022	55411 Accounts Payable	QAL-TEK ASSOCIATES LLC		796.59
Check	05/04/2022	55412 Accounts Payable	RCS INVESTIGATIONS & CONSULTING LLC		2,300.00
Check	05/04/2022	55413 Accounts Payable	SAFE-ENTRY INC		930.54
Check	05/04/2022	55414 Accounts Payable	SAM BROWN SHIELDS, INC.		83.35
Check	05/04/2022	55415 Accounts Payable	SAM'S CLUB DIRECT		639.43
Check	05/04/2022	55416 Accounts Payable	SEDGWICK CMS INC		226.07
Check	05/04/2022	55417 Accounts Payable	SOUTHWEST SALES INC		1,860.84
Check	05/04/2022	55418 Accounts Payable	TEAMSTERS LOCAL 1932		749.69
Check	05/04/2022	55419 Accounts Payable	TELEPHONETICS		87.50
Check	05/04/2022	55420 Accounts Payable	U.S. BANK CORPORATE PAYMENT SYSTEM		35,185.25
Check	05/04/2022	55421 Accounts Payable	WEST COAST FIRE SALES		484.88
Check	05/04/2022	55422 Accounts Payable	WESTRUX INTERNATIONAL INC		321.57
Check	05/04/2022	55423 Accounts Payable	WILLIAMS, WINN		510.12
Check	05/04/2022	55424 Accounts Payable	YRC FREIGHT		959.75
A/P Accounts Payable Checking Totals:			Transactions: 49		\$134,717.12
Checks:	49		\$134,717.12		

*Handwritten signature*  
 5/4/22

User: Dawn Burns

Pages: 2 of 2

5/4/2022 11:06:50 AM

**Chino Valley Fire District**  
**May 11, 2022 Warrants**  
 Bank Account: A/P - Accounts Payable Checking  
 Batch Date: 05/11/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	05/11/2022	55425 Accounts Payable	360 DEEP CLEANING LLC		3,350.00
Check	05/11/2022	55426 Accounts Payable	AIR EXCHANGE, INC		6,329.18
Check	05/11/2022	55427 Accounts Payable	ARISTA TEK INC		1,995.00
Check	05/11/2022	55428 Accounts Payable	BADGE FRAME INC		267.22
Check	05/11/2022	55429 Accounts Payable	BEST BEST & KRIEGER LLP		315.60
Check	05/11/2022	55430 Accounts Payable	CAL FIRE		451,065.00
Check	05/11/2022	55431 Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		1,096.61
Check	05/11/2022	55432 Accounts Payable	CALIFORNIA STATE DISBURSEMENT UNIT		1,241.54
Check	05/11/2022	55433 Accounts Payable	CHARTER COMMUNICATIONS		853.89
Check	05/11/2022	55434 Accounts Payable	CHINO HILLS FORD		1,230.17
Check	05/11/2022	55435 Accounts Payable	CHINO MOWER AND EQUIPMENT INC		2,327.99
Check	05/11/2022	55436 Accounts Payable	CINTAS CORPORATION #150		393.85
Check	05/11/2022	55437 Accounts Payable	CITY OF CHINO HILLS		725.23
Check	05/11/2022	55438 Accounts Payable	CONCENTRA MEDICAL CENTERS		57.00
Check	05/11/2022	55439 Accounts Payable	COUNTY OF SAN BERNARDINO		1,879.61
Check	05/11/2022	55440 Accounts Payable	DATA TICKET INC		300.00
Check	05/11/2022	55441 Accounts Payable	DEPARTMENT OF JUSTICE		175.00
Check	05/11/2022	55442 Accounts Payable	FLICKER, TRAVIS		250.00
Check	05/11/2022	55443 Accounts Payable	FLYERS ENERGY, LLC		3,006.43
Check	05/11/2022	55444 Accounts Payable	FRONTIER COMMUNICATIONS		125.83
Check	05/11/2022	55445 Accounts Payable	GBR PAVING INC		6,600.00
Check	05/11/2022	55446 Accounts Payable	GOODYEAR COMMERCIAL TIRE		154.15
Check	05/11/2022	55447 Accounts Payable	GUARDIAN - APPLETON		3,677.71
Check	05/11/2022	55448 Accounts Payable	H & S MOBILE FIRE EQUIP REPAIR		6,080.00
Check	05/11/2022	55449 Accounts Payable	HOSE-MAN, INC		90.64
Check	05/11/2022	55450 Accounts Payable	IIMC, INC		380.00
Check	05/11/2022	55451 Accounts Payable	KIMCO STAFFING SERVICES INC.		4,204.37
Check	05/11/2022	55452 Accounts Payable	KRONOS INCORPORATED		63.58
Check	05/11/2022	55453 Accounts Payable	L N CURTIS & SONS INC		2,048.43
Check	05/11/2022	55454 Accounts Payable	MCFADDEN-DALE HARDWARE		317.11
Check	05/11/2022	55455 Accounts Payable	MESSAGE MEDIA USA INC		150.00
Check	05/11/2022	55456 Accounts Payable	MORALES, PETE C.		320.00

User: Dawn Burns

Pages: 1 of 3

5/12/2022 8:55:52 AM

**Chino Valley Fire District**  
**May 11, 2022 Warrants**  
 Bank Account: A/P - Accounts Payable Checking  
 Batch Date: 05/11/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/11/2022	55457 Accounts Payable	MOUNTAIN VIEW URGENT CARE		5,885.00
Check	05/11/2022	55458 Accounts Payable	MV CHENG & ASSOCIATES INC		15,180.00
Check	05/11/2022	55459 Accounts Payable	NAPA AUTO PARTS		1,537.52
Check	05/11/2022	55460 Accounts Payable	ORANGE COUNTY FIRE AUTHORITY		584.81
Check	05/11/2022	55461 Accounts Payable	PAPER RECYCLING & SHREDDING SPCLTS INC		78.00
Check	05/11/2022	55462 Accounts Payable	POURHASSANIAN, RYAN		128.54
Check	05/11/2022	55463 Accounts Payable	PRO PACIFIC PEST CONTROL INC		903.00
Check	05/11/2022	55464 Accounts Payable	RABEHL, MIKE		250.00
Check	05/11/2022	55465 Accounts Payable	RC PLUMBING		165.00
Check	05/11/2022	55466 Accounts Payable	READYREFRESH BY NESTLE INC		368.40
Check	05/11/2022	55467 Accounts Payable	REPUBLIC SERVICES INC		319.11
Check	05/11/2022	55468 Accounts Payable	RIVERSIDE COMMUNITY COLLEGE DISTRICT		345.00
Check	05/11/2022	55469 Accounts Payable	SB COUNTY FIRE-ARSON INVESTIGATORS TASKFORCE		240.00
Check	05/11/2022	55470 Accounts Payable	SOCAL GAS		1,201.99
Check	05/11/2022	55471 Accounts Payable	SOUTH COAST AIR QUALITY MANAGEMENT		287.76
Check	05/11/2022	55472 Accounts Payable	SOUTH COAST EMERGENCY VEHICLE SVC INC		222.21
Check	05/11/2022	55473 Accounts Payable	STANDARD DENTAL		19,307.52
Check	05/11/2022	55474 Accounts Payable	STANDARD LIFE		6,971.88
Check	05/11/2022	55475 Accounts Payable	STAPLES BUSINESS ADVANTAGE		80.38
Check	05/11/2022	55476 Accounts Payable	STATE INDUSTRIAL PRODUCTS		2,161.47
Check	05/11/2022	55477 Accounts Payable	SUEZ WTS SERVICES USA, INC.		391.80
Check	05/11/2022	55478 Accounts Payable	SUNBELT RENTALS INC		31.12
Check	05/11/2022	55479 Accounts Payable	TIFCO INDUSTRIES INC.		653.72
Check	05/11/2022	55480 Accounts Payable	TOC PUBLIC RELATIONS		400.00
Check	05/11/2022	55481 Accounts Payable	TRACTION		1,277.86
Check	05/11/2022	55482 Accounts Payable	VERIZON BUSINESS		65.75
Check	05/11/2022	55483 Accounts Payable	VISION SERVICE PLAN - (CA)		2,840.17
Check	05/11/2022	55484 Accounts Payable	WEST COAST FIRE SALES		741.72
Check	05/11/2022	55485 Accounts Payable	WESTERN HILLS GOLF & COUNTRY CLUB		677.79
Check	05/11/2022	55486 Accounts Payable	ZOLL MEDICAL CORPORATION		2,084.15

User: Dawn Burns

Pages: 2 of 3

5/12/2022 8:55:52 AM

Chino Valley Fire District  
**May 11, 2022 Warrants**  
Bank Account: A/P - Accounts Payable Checking  
Batch Date: 05/11/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
A/P Accounts Payable Checking Totals:				Transactions: 62		\$566,452.81
Checks:		62				

*mg 05/12/22*

User: Dawn Burns

Pages: 3 of 3

5/12/2022 8:55:52 AM

**Chino Valley Fire District**  
**May 25, 2022 Warrants**  
 Bank Account: A/P - Accounts Payable Checking  
 Batch Date: 05/25/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					1,550.00
Check	05/25/2022	55487 Accounts Payable	380 DEEP CLEANING LLC		368.86
Check	05/25/2022	55488 Accounts Payable	AGUAYO, VERN		100.00
Check	05/25/2022	55489 Accounts Payable	ALL STAR LIVE SCAN FINGERPRINTING		2,012.91
Check	05/25/2022	55490 Accounts Payable	AMERICAN PRINTING & PROMOTIONS		849.16
Check	05/25/2022	55491 Accounts Payable	AT&T MOBILITY		84.18
Check	05/25/2022	55492 Accounts Payable	AUTO AIR SPECIALISTS		51.00
Check	05/25/2022	55493 Accounts Payable	BCN FINANCIAL INC		107.00
Check	05/25/2022	55494 Accounts Payable	BRADY, JEFF		2,084.46
Check	05/25/2022	55495 Accounts Payable	BUNAGUEN, CHRISTINE		875.61
Check	05/25/2022	55496 Accounts Payable	CANON FINANCIAL SERVICES INC		4,975.00
Check	05/25/2022	55497 Accounts Payable	CFED CONFERENCE & EXPO		57.63
Check	05/25/2022	55498 Accounts Payable	CHINO MOWER AND EQUIPMENT INC		1,257.01
Check	05/25/2022	55499 Accounts Payable	CHINO TIRE & MUFFLER		1,864.05
Check	05/25/2022	55500 Accounts Payable	CITY OF CHINO		1,854.14
Check	05/25/2022	55501 Accounts Payable	CITY OF CHINO HILLS		1,050.00
Check	05/25/2022	55502 Accounts Payable	COUNSELING TEAM INC		368.86
Check	05/25/2022	55503 Accounts Payable	FELDMAN, FRANKIE		930.00
Check	05/25/2022	55504 Accounts Payable	FLEETSERV		19,724.28
Check	05/25/2022	55505 Accounts Payable	FLYERS ENERGY, LLC		128.36
Check	05/26/2022	55506 Accounts Payable	FRONTIER COMMUNICATIONS		2,233.16
Check	05/26/2022	55507 Accounts Payable	GOODYEAR COMMERCIAL TIRE		26.94
Check	05/25/2022	55508 Accounts Payable	GRAPHIC DETAILS INC		11,047.84
Check	05/25/2022	55509 Accounts Payable	H & S MOBILE FIRE EQUIP REPAIR		517.36
Check	05/25/2022	55510 Accounts Payable	HERO'S SALUTE AWARDS COMPANY INC		205.85
Check	05/25/2022	55511 Accounts Payable	HOLROYD, CLARK		250.00
Check	05/25/2022	55512 Accounts Payable	HUBBARD, ANDREW		9,080.00
Check	05/25/2022	55513 Accounts Payable	HUNTER'S HEATING & AIR CONDITIONING INC		4,242.97
Check	05/25/2022	55514 Accounts Payable	KIMCO STAFFING SERVICES INC.		2,540.00
Check	05/25/2022	55515 Accounts Payable	KIRTON'S LANDSCAPE MAINTENANCE INC.		2,361.35
Check	05/25/2022	55516 Accounts Payable	KLEMENT, ARNOLD		3,956.58
Check	05/25/2022	55517 Accounts Payable	L N CURTIS & SONS INC		5,305.58
Check	05/25/2022	55518 Accounts Payable	LIFE ASSIST		

User: Dawn Burns

Pages: 1 of 2

5/26/2022 1:56:52 PM

**Chino Valley Fire District**  
**May 25, 2022 Warrants**  
 Bank Account: A/P - Accounts Payable Checking  
 Batch Date: 05/25/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	05/25/2022	55518 Accounts Payable	LINE GEAR FIRE & RESCUE EQUIPMENT		4,743.19
Check	05/25/2022	55520 Accounts Payable	LION		1,413.50
Check	05/25/2022	55521 Accounts Payable	LOPEZ, JEFF		250.00
Check	05/25/2022	55522 Accounts Payable	METLIFE		1,538.83
Check	05/25/2022	55523 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		7,342.83
Check	05/25/2022	55524 Accounts Payable	NIKKI'S FLAG SHOP		2,248.32
Check	05/25/2022	55525 Accounts Payable	RC PLUMBING		165.00
Check	05/25/2022	55526 Accounts Payable	SAN BERNARDINO SHERIFF'S DEPARTMENT		1,509.54
Check	05/25/2022	55527 Accounts Payable	SB COUNTY-DEPT OF INNOVATION AND TECHNOLOGY		11,863.91
Check	05/25/2022	55528 Accounts Payable	SC FUELS INC		2,181.65
Check	05/25/2022	55529 Accounts Payable	SEA COAST DESIGN GROUP, INC		816.75
Check	05/25/2022	55530 Accounts Payable	SEDGWICK CMS INC		275.00
Check	05/25/2022	55531 Accounts Payable	SOUTHERN CALIFORNIA EDISON		13,541.48
Check	05/25/2022	55532 Accounts Payable	STEWART, GLEN		368.86
Check	05/25/2022	55533 Accounts Payable	STROUD SAFETY APPAREL		720.00
Check	05/25/2022	55534 Accounts Payable	SUEZ WTS SERVICES USA, INC.		79.73
Check	05/25/2022	55535 Accounts Payable	TEAMSTERS LOCAL 1932		752.58
Check	05/25/2022	55536 Accounts Payable	VASQUEZ, PHILIP		250.00
Check	05/25/2022	55537 Accounts Payable	WILLIAMS, WINN		500.00
A/P Accounts Payable Checking Totals:					<b>\$132,418.17</b>

A/P Accounts Payable Checking Totals:

Checks: 51 \$132,418.17

Transactions: 51

Steve  
Heide

Digitally signed by Steve Heide  
DN: cn=Steve Heide, o=Chino Valley Fire District, ou=Finance Department,  
mail=stheide@chvalley.org, c=US  
Date: 2022.05.26 11:56:52 -0700

User: Dawn Burns

Pages: 2 of 2

5/26/2022 1:56:52 PM



**BOARD MEETINGS/TRAVEL 6.**

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**

**NO STAFF REPORT**

None.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS  
VIRTUALLY UNDER ASSEMBLY BILL 361**

**PURPOSE:**

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361

**BACKGROUND:**

Governor Newsom's Executive Orders N-29-20 and N-35-20, which relaxed some of the Brown Act's teleconferencing provisions during the COVID-19 pandemic, expired on September 30, 2021. On September 16, 2021, Governor Newsom signed AB 361, which amends sections of the Brown Act to allow legislative bodies to more easily hold teleconference meetings during a state of emergency.

In order to utilize these provisions of the Brown Act, the Fire District must find that it has considered the circumstances of the state of emergency, and either:

- (1) state or local officials have imposed or recommended measures to promote social distancing as a result of the proclaimed state of emergency, or
- (2) the state of emergency continues to directly impact the ability of the members to meet safely in person.

The Fire District must make these findings every 30 days for as long as the District is conducting virtual meetings under AB 361.

Fire District Legal Counsel has confirmed these findings. Although the Governor's Executive Orders dealing with virtual meetings have expired, the original state of emergency for COVID-19 is still in

effect. In addition, the California Department of Public Health (CDPH) and the County of San Bernardino continue to recommend social distancing as a result of the COVID-19 state of emergency. As such, the Fire District Legal Counsel recommends that the Board of Directors make these findings at every regular Board meeting to meet the “every 30 days” requirement of AB 361. These findings will apply to all regular and special Board and committee meetings, to allow for virtual videoconference meetings under AB 361.

**RECOMMENDATION:**

It is recommended that the Board of Directors state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings remotely by videoconference, in accordance with AB 361.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: AGREEMENT NO. 2022- 04 PROFESSIONAL SERVICES AGREEMENT  
WITH MESSINA AND ASSOCIATES**

**PURPOSE:**

Purpose is to review and approve an extension of a Professional Services Agreement with Messina and Associates for leadership development and executive and supervisory coaching.

**DISCUSSION:**

The District has a Professional Services Agreement with Messina and Associates that runs through the end of June. Funding for fiscal year 2022-23 is included in the Preliminary Budget that was presented at the Budget Workshop on May 25, 2022.

This level of funding contemplates an extension of the services currently being provided by Mike Messina, which include:

- Leadership development efforts focusing on identifying and mentoring newly emerging leaders within the organization.
- Team building and executive coaching for existing organizational leaders.
- Group and individual coaching for supervisory personnel.

A copy of the proposed agreement is attached and represents a one-year term beginning July 1, 2022 and running through June 30, 2023 with an hourly rate of \$225 per hour not to exceed forty-three thousand two hundred dollars (\$43,200), including reimbursable expenses. It is anticipated that these expenses will be incurred at a monthly rate of approximately sixteen (16) hours per month; however, invoicing will be based on actual hours worked. The funding is already included in the Preliminary Budget.

Special workshops or training modules developed outside the scope of this agreement will be charged

separately at the standard workshop price or the current hourly rate, and will be approved independent of this agreement.

**RECOMMENDATION:**

It is recommended that the Board of Directors authorize Agreement No. 2022-04 between Messina and Associates and the District.

**ATTACHMENTS:**

Messina PSA FY2022-23

**AGREEMENT FOR PROFESSIONAL SERVICES**

**THIS AGREEMENT** is made and entered into by and between the Chino Valley Fire District, a Municipal Corporation (District) and Mike Messina, Messina and Associates, Inc. (Consultant).

**RECITALS**

**WHEREAS**, Consultant represents that he is specially trained, experienced, and competent to perform the services of Leadership Training, Executive Coaching, Customer Care and Team Building; and

**WHEREAS**, Consultant is competent and able to render the professional services described herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the parties agree as follows;

**AGREEMENT:**

1. Scope of Service. Subject to the terms and conditions set forth herein, Consultant shall provide professional services to District that consist of, Leadership Development, Executive Coaching, Customer Care, and Team Building. Consultant shall provide the services in the manner specified by the Fire Chief or his/her designee.

2. Compensation. District agrees to pay Consultant and Consultant agrees to accept payment at the rate of \$225.00 per hour for all services required by this agreement provided that the total compensation to Consultant shall not exceed the sum of forty-three thousand two hundred dollars (\$43,200), including reimbursable expenses such as materials and/or supplies. It is anticipated that these expenses will be incurred at a monthly rate of approximately sixteen (16) hours per month; however, invoicing will be based on actual hours worked. This will include services in the form of on-site office hours, resource development, individual and group meetings and on-call availability. Special workshops or training modules developed outside the scope of this agreement will be charged separately at the standard workshop price or the current hourly rate, and will be approved independent of this agreement. Payment for reimbursable expenses will only be made when said expenses are authorized by the Fire Chief or his/her designee prior to being incurred.

3. Effective Date and Term. This agreement shall become effective on July 1, 2022. Further, Consultant shall perform all the services described herein by June 30, 2023. If extended, the Consultant shall be bound by the terms and condition of this agreement. Consultant shall not be entitled to, and shall not, commence any work hereunder unless and until the Fire Chief or his/her designee issues a written notice to proceed to Consultant.

4. Billings. Consultant shall submit monthly bills to the District not to exceed the maximum compensation in section 2 hereof.

5. Status Reports. Consultant shall provide written reports of all significant developments arising during performance of services unless excused by the Fire Chief or his/her designee.

6. Primary Provider of Services. The services described by this agreement shall be performed by Mike Messina, who shall not be replaced without the written consent of the Fire Chief or his/her designee.

7. Assignment and Subcontracting. It is recognized by the parties hereto that a substantial inducement to District for entering this agreement was, and is, the professional reputation and competence of Consultant. Therefore, this agreement may not be assigned by Consultant without the prior written consent of District.

8. Consultant's Responsibility. It is understood that Consultant possesses the skills, experience and knowledge necessary to perform the work agreed to be performed under this agreement, and that District relies upon the Consultant's representation about his skills, experience and knowledge to perform Consultant's work in a competent manner. Acceptance by District of the work performed under the agreement does not operate as a release of said Consultant from responsibility for the work performed. It is further understood and agreed that Consultant is apprised of the scope of the work to be performed under this agreement and Consultant agrees that said work can and shall be performed in a fully competent manner.

9. Indemnification. Consultant shall indemnify, defend, and hold District, its officials, officers and employees harmless from and against any and all actions, claims, damages, expenses and liability arising out of the acts or omissions of Consultant in the performance of his or her obligations under this agreement. It is understood that the duty to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code.

10. Ownership of Materials. Any and all documents, including draft documents where completed documents are unavailable, or materials prepared or caused to be prepared by the Consultant pursuant to the agreement shall be the property of the District at the moment of their preparation. All materials and records of a finished nature, such as final plans, specifications, reports, and maps, prepared or obtained in the performance of this agreement, shall be delivered to and become the property of the District. All materials of a preliminary nature, such as survey notes, sketches, preliminary plans, computations and other data, prepared or obtained in the performance of this agreement, shall be made available, upon request, to the District at no additional charge and without restriction or limitation on their use consistent with the intent of the original design.

11. Conflict of Interests. Consultant warrants and covenants that the Consultant presently has no interest in, nor shall any interest be hereinafter acquired in, any matter that will render the services required under the provisions of this agreement a violation of any applicable state, local, or federal law. In the event that any conflict of interest should nevertheless hereinafter arise, the Consultant shall promptly notify the Fire Chief of the existence of such conflict of interest so that the District may determine whether to terminate this agreement. The Consultant further warrants its compliance with the Political Reform Act (Gov. Code 8100 et Seq.) respecting this agreement. In addition, the Consultant possesses no authority with respect to any District decision beyond the rendition of information, advice, recommendation or counsel.

12. Copyright. Upon the District's request, the Consultant shall execute appropriate documents to assign to the District the copyright to work created pursuant to this agreement. The issuance of patent or copyright to the Consultant or any other person shall not affect the District's rights

to the materials and records prepared or obtained in the performance of this agreement. The District reserves a license to use such materials and records without restrictions or limitation consistent with the intent of the original design, and the District shall not be required to pay any additional fee or royalty for such materials or records. The license reserved by the District shall continue for a period of fifty years from the date of execution of this agreement unless extended by operation of law or otherwise.

13. Time is of the Essence. The Consultant agrees to diligently carry out the services to be provided under this agreement to completion and in accordance with any schedules specified herein. In the performance of this agreement, time is of the essence.

14. Independent Contractor Status. It is expressly understood and agreed by both parties that Consultant, while engaged in carrying out and complying with any of the terms and conditions of this agreement, is an independent contractor and not an employee of the District. Consultant expressly warrants that it will not represent, at any time or in any manner, that Consultant is an employee of the District.

15. Notices. All notices under this agreement shall be in writing and shall be delivered by personal service or by certified or registered mail, postage prepaid, return receipt requested, of the parties. Any written notice to any of the parties required or permitted hereunder shall be deemed to have been duly given on the date of service if served personally or if served by facsimile transmission (with confirmation of receipt), or seventy-two (72) hours after the mailing. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given as provided hereunder shall be deemed to be receipt of the notice, demand or request sent. Notices of the parties shall be addresses as follows:

To Consultant:           Mike Messina  
                                  Messina and Associates, Inc.  
                                  (714) 926-2878  
                                  (714) 255-8461 FAX

To District:             Chino Valley Fire District  
                                  Attn: Fire Chief  
                                  c/o Sandra Heney, Clerk of the Board  
                                  14011 City Center Drive  
                                  Chino Hills, CA 91709  
                                  (909) 909-902-5260  
                                  (909) 909-902-5295 FAX

Each party shall provide the other party with written notice of any change of address or telephone number that occurs as soon as practicable.

16. No Third-Party Rights. The parties intend not to create rights in, or to grant remedies to, any third party as a beneficiary of this agreement or of any duty, covenant, obligation, or undertaking established herein.

17. Whole Agreement. This agreement has four (4) pages. This agreement constitutes the entire understanding and agreement of the parties. This agreement integrates all of the terms and



conditions mentioned herein or incidental hereto and supersedes all negotiations or previous agreements between the parties with respect to all or any part of the subject matter thereof.

18. Amendments. This agreement may be modified or amended only by a written document executed by both Consultant and Fire Chief. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this agreement.

19. Interpretation. The provisions contained herein shall not be construed in favor of or against either party but shall be construed as if all parties prepared this agreement. The masculine and neuter genders, the singular number and the present tense shall be deemed to include the feminine gender, the plural number and past and future tense, respectively, where the context so requires.

20. Controlling Law. This agreement and all matters relating to it shall be governed by the laws of the State of California.

21. Counterparts. This agreement may be executed in multiple identical counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument but the parties agree that the agreement on file in the office of the Clerk of the Board is the version of the agreement that shall take precedent should any differences exist among counterparts of the document.

IN WITNESS WHEREOF, Consultant and the District have executed this agreement in Chino Hills, California, on \_\_\_\_\_, 20\_\_.

CHINO VALLEY FIRE DISTRICT:

CONSULTANT:

By: \_\_\_\_\_  
Dave Williams, Fire Chief

Michael J. Messina

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Attest:

(714) 926-2878      (714) 255-8461  
Telephone Number      Fax Number

By: \_\_\_\_\_  
Clerk of the Board

571156671 (Tax ID number)  
Social Security/Tax ID Number

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: APPROVE RESOLUTION NO. 2022-11 FOR CHANGES TO SIGNERS FOR  
LOCAL AGENCY INVESTMENT ACCOUNT**

**PURPOSE:**

Purpose is to review and approve Resolution No. 2022-11, for account signer changes on the District's Local Agency Investment Fund Account.

**DISCUSSION:**

Although the District has adopted by resolution a list of authorized account signers by title, the Local Agency Investment Fund (LAIF) requires a specific resolution for account signer changes authorized for our LAIF investment account. LAIF's resolution requires individual signer names and titles. Due to recent and pending changes in existing LAIF account signers, the attached Resolution No. 2022-11 will update authorized signers on the District's LAIF account.

**RECOMMENDATION:**

It is recommended that the Board review and approve Resolution No. 2022-11 for changes to account signers for the District's Local Agency Investment Account.

**ATTACHMENTS:**

Resolution No. 2022-11 LAIF Account Signers

## **RESOLUTION NO. 2022-11**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

**WHEREAS**, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Chino Valley Independent Fire District Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the District;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors hereby authorizes the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

**BE IT FURTHER RESOLVED**, as follows:

**SECTION 1.** The following District officers holding the names and titles specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

<b>Name</b>	<b>Title</b>
1. Dave Williams	Fire Chief
2. Jeremy Ault	Deputy Chief
3. Nathan Cooke	Deputy Chief
4. Carlos Skibar	Deputy Chief
5. Sandra Heney	Clerk of the Board
6. Mark Shaker	Finance Director
7. OPEN	Human Resources Director

**SECTION 2.** District Resolution Number 2002-18 is hereby rescinded.

**SECTION 3.** This resolution shall remain in full force and effect until rescinded by the Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

**REVIEWED, APPROVED AND ADOPTED** this 8th day of June 2022.

AYES:	BOARD MEMBERS:
NOES:	BOARD MEMBERS:
ABSENT:	BOARD MEMBERS:
ABSTAIN:	BOARD MEMBERS:

---

MIKE KREEGER, PRESIDENT

ATTEST:

---

SANDRA HENEY  
CLERK OF THE BOARD

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, ACTING FIRE CHIEF**

**SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR  
ELECTION FOR BOARD OF DIRECTOR SEAT B**

**PURPOSE:**

Purpose is for the Board of Directors to review and discuss the participation in the current California Special Districts Association (CSDA) official voting process for the position of CSDA Board of Director Seat B position.

**DISCUSSION:**

The nomination period of the CSDA Board has ended. The official voting process has commenced.

The following nomination for the CSDA Board of Director Seat B position are on the ballot as follows:

- Don Bartz, Phelan Pinon Hills Community Services District (Incumbent)
- Ken Endter, Fallbrook Public Utility District
- Beverli Marshall, Valley Sanitary District

Each District may vote for one candidate for the CSDA Director seat for the Southern Network. This seat is a three-year term beginning on January 1, 2023 expiring on December 31, 2025.

The CSDA Board of Directors is the governing body responsible for all policy decisions relating to CSDA's member services and legislative advocacy, education and resources. The Board represents the common interest of all California's special districts before the Legislature and the State Administration.

CSDA's Board of Directors is made up of six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Directors are nominated and elected by network. Chino Valley Fire District is included in the Southern Network which represents the counties of San Bernardino, Los Angeles, Orange, Riverside, San Diego and Imperial.

The incumbent for Seat B is Don Bartz from Phelan Pinon Hills Community Services District. The incumbent has expressed a desire to run for re-election.

A CSDA Board of Director is expected to attend all Board Meetings and also serve on at least one CSDA committee. Board Meetings are held every other month in Sacramento. Committees meet three to five times a year in Sacramento. Board Members are also requested to attend the CSDA Annual Conference and Special Districts Legislative Days, and complete all four modules of CSDA's Special District Leadership Academy within two (2) years. CSDA does not provide reimbursement for conferences and academy expenses.

The election ballots are now electronic and CSDA will begin accepting votes on June 2, 2022. All votes must be received through the system no later than 5:00 p.m. on July 8, 2022.

**RECOMMENDATION:**

It is recommended that the Board of Directors participate in the current California Special Districts Association official voting process by casting a vote for a candidate for the CSDA Board of Director Seat B position.

**ATTACHMENTS:**

CSDA 2022 Ballot Seat B



**CSDA Board of Directors Election Ballot - Term 2023-2025; Seat B - Southern  
Network**

**Please vote for your choice**

Choose **one** of the following candidates:

- Don Bartz, Phelan Pinon Hills Community Services District\*
- Ken Eldter, Fallbrook Public Utility District
- Beverli Marshall, Valley Sanitary District

\*Incumbent

☐ **Don Bartz\*** [\[view details\]](#)

☐ **Ken Eldter** [\[view details\]](#)

☐ **Beverli Marshall** [\[view details\]](#)

[Continue](#)

[Cancel](#)

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: RESOLUTION NO. 2022-12 APPROVING CAL FIRE FY 2022-23 CONTACT  
AGREEMENT NO. 2022-05**

**PURPOSE:**

Purpose is for the Board of Directors to review and approve Resolution No. 2022-12, approving Agreement No. 2022-05 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2022, through June 30, 2023.

**DISCUSSION:**

The District maintains a contract with Cal Fire for supplemental wildland fire protection of designated Hazardous Fire Areas in Chino and Chino Hills. Through this contract, Cal Fire assumes primary financial responsibility for preventing and suppressing wildfires within, or threatening, the contract area. In the event of a significant wildfire in the contract area, fire suppression costs would likely quickly exceed the cost of the proposed contract.

Contract #3CA05869 between Cal Fire and the District is proposed to cover 12,003 acres, at a total cost of \$414,361.35. The proposed contract will remain consistent in acreage to the 2021 – 2022 agreement. The rates from the previous year have decreased slightly from \$33.55 per acre, to \$32.85 per acre, due to a decrease in Cal Fire suppression cost. The admin rate remains the same from FY21-22, at 12.01%.

Resolution No. 2022-12, approving Contract #3CA05869 and authorizing President Kreeger to sign the contract on behalf of the District, is attached, as is Cal Fire contract for next fiscal year.

**RECOMMENDATION:**



It is recommended that the Board review and approve Resolution No. 2022-12, approving Agreement No. 2022-05 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2022 through June 30, 2023, authorizing the President to sign and execute the agreement on behalf of the District, and provide direction to staff.

**ATTACHMENTS:**

Resolution No. 2022-12

AGREEMENT NO. 2022-05 CAL FIRE 2022-23 YR

**RESOLUTION NO. 2022-12**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT  
APPROVING THE AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF  
FORESTRY AND FIRE PROTECTION FOR SERVICES  
FROM JULY 1, 2022 TO JUNE 30, 2023**

**BE IT RESOLVED**, by the Board of Directors of the Chino Valley Independent Fire District that said Board does hereby approve the agreement with the California Department of Forestry and Fire Protection (Cal Fire) dated July 1, 2022. This agreement provides wildland protection during the State fiscal year 2022/2023.

**BE IT FURTHER RESOLVED**, that Board President Mike Kreeger be and hereby is authorized to sign and execute said agreement on behalf of the Chino Valley Independent Fire District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Chino Valley Independent Fire District at a regular meeting thereof, held on the 8<sup>th</sup> day of June 2022, by the following vote:

AYES: BOARD MEMBERS:  
NOES: BOARD MEMBERS:  
ABSTAIN: BOARD MEMBERS:  
ABSENT: BOARD MEMBERS:

BY: \_\_\_\_\_  
MIKE KREEGER, PRESIDENT

**CERTIFICATION OF RESOLUTION:**

**ATTEST:**

I, Sandra Heney, Clerk of the Board of the Chino Valley Independent Fire District, do hereby certify that this is a true and correct copy of the original.

Resolution No. 2022-12

WITNESS MY HAND OR THE SEAL OF THE CHINO VALLEY INDEPENDENT FIRE

DISTRICT on this 8th day of June 2022.

---

SANDRA HENEY  
CLERK OF THE BOARD

**SEAL OR NOTARY CERTIFICATION**

STATE OF CALIFORNIA  
COOPERATIVE FIRE PROGRAMS  
LOCAL RESPONSIBILITY AREA WILDLAND PROTECTION  
REIMBURSEMENT AGREEMENT  
LG-W REV 3/2022

AGREEMENT NO. 2022-05  
APPROVED DATE: 6-8-22

AGREEMENT NUMBER **3CA05869**

REGISTRATION NUMBER:

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

Chino Valley Independent Fire District

2. The term of this Agreement is: July 1, 2022 through June 30, 2023

3. The maximum amount of this Agreement is: \$ 414,361.35  
Four Hundred Fourteen Thousand, Three Hundred Sixty One Dollars,  
and Thirty Five Cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	3 pages
Exhibit B – Budget Detail and Payment Provisions	2 pages
Exhibit C* – General Terms and Conditions; DGS GTC Version: 04/2017	0 pages
Exhibit D – Special Terms and Conditions (Attached hereto as part of this Agreement)	1 pages
Exhibit E – Additional Provisions	6 pages

\*Items shown with an Asterisk (\*), are hereby incorporated by reference and made part of this Agreement as if attached hereto.  
General Terms and Conditions can be viewed at: <http://www.dgs.ca.gov/ols>

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY

LOCAL AGENCY'S NAME

Chino Valley Independent Fire District

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

14011 City Center Dr. Chino Hills, CA 91709

STATE OF CALIFORNIA

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Bret Gouvea, Assistant Deputy Director, Cooperative Fire Protection, Safety, Training, and EMS

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

California Department of General  
Services Use Only

## EXHIBIT A

### COOPERATIVE FIRE PROGRAMS

#### AGREEMENT FOR PROTECTION OF WILDLANDS WITHIN LOCAL AGENCY RESPONSIBILITY AREA

1. The project representatives during the term of this Agreement will be:

CAL FIRE Unit Chief:		Local Agency:	Chino Valley Independent Fire District
Name:	Shane Littlefield	Name:	Dave Williams
Phone:	(909) 881-6900	Phone:	(909) 591-9892
Fax:	(909) 881-6969	Fax:	(909) 950-5535

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Shane Littlefield	Local Agency:	Chino Valley Independent Fire District
Section/Unit:	San Bernardino	Section/Unit:	
Attention:	Patrick Aguada	Attention:	Dave Williams
Address:	3800 N. Sierra Way San Bernardino, CA 92405	Address:	14011 City Center Drive Chino Hills, CA 91709
Phone:	(909) 881-6900	Phone:	(909) 591-9892
Fax:	(909) 881-6969	Fax:	(909) 950-5535

Send an additional copy of all correspondence to:

**CAL FIRE**  
**Cooperative Fire Services**  
**P.O. Box 944246**  
**Sacramento, CA 94244-2460**

#### **2. AUTHORIZATION**

This Agreement is entered into this 1st day of July, 2022, by and between the State of California, hereinafter called STATE and Chino Valley Independent Fire District, County of San Bernardino, State of California, hereinafter called Local Agency through its duly authorized officers. As used herein, Director shall mean Director of the California Department of Forestry and Fire Protection (CAL FIRE). Where the standard clauses for example in Exhibit C, use the word "Contractor" that word shall mean LOCAL AGENCY as LOCAL AGENCY is used in this Agreement.

Section 4142 of the Public Resources Code provides that the Director may enter into cooperative Agreements with local jurisdictions for the purpose of providing wildland fire protection.

#### **3. SCOPE OF WORK**

LOCAL AGENCY has the responsibility for protection of life, property, and wildland areas comprising 12,003 acres of land as indicated on the map included under Exhibit E and desires to contract with the STATE to provide wildland fire protection to said area.

Contractor Name: Chino Valley Independent Fire District

Contract No: **3CA05869**

- 3 -

STATE has the ability to provide wildland fire protection for said area, of the type and degree, which it now provides on adjacent State Responsibility Areas.

**4. SERVICES BY STATE**

- A. STATE shall provide wildland fire protection for the areas defined in the above section.
- B. For those areas, which are adjacent to State Responsibility Area, STATE will provide wildland fire protection at the same level of service it now provides on adjacent State Responsibility Area.
- C. For those areas (islands), which are not adjacent to State Responsibility Area, the wildland fire protection provided by the STATE will be limited to those resources identified in the preplanned wildland response for the respective area. Any resources beyond those specified in the preplanned wildland response are assistance by hire and the financial responsibility of the LOCAL AGENCY.

**5. ADMINISTRATION**

- A. LOCAL AGENCY agrees that STATE may dispatch fire protection resources available under this Agreement to other areas of the state when needed at the sole discretion of STATE.
- B. STATE response will be subject to availability of resources.
- C. Incident Management within the contract area shall conform to current Incident Command System criteria for Unified Command.
- D. STATE and LOCAL AGENCY shall, through established dispatch procedures, immediately notify each other of any fire incident within the contract area.

**6. MUTUAL AID**

LOCAL AGENCY shall provide mutual aid response into the contract area for wildfires. Structural fire protection remains the jurisdictional and financial responsibility of LOCAL AGENCY.

**7. ENTIRE AGREEMENT**

This Agreement contains the whole Agreement between the parties. It cancels and supersedes any previous Agreement for the same or similar services.



## **EXHIBIT B**

### **BUDGET DETAIL, INVOICING, PAYMENT AND RECONCILIATION**

#### **1. Invoicing and Payment:**

- A. LOCAL AGENCY shall pay STATE for providing said protection at the rate of \$30.82 per acre, plus an 12.01% administrative charge for a total of \$414,361.35 upon presentation of an invoice by STATE. The rate per acre and administrative charge will be calculated by STATE prior to January 1, of each year and annually thereafter, for the succeeding fiscal year subject to approval by LOCAL AGENCY. This Agreement shall be amended each fiscal year to reflect new rates.
- B. STATE shall provide thirty (30) day written notice to LOCAL AGENCY of the cost per acre and the administrative charge to be assessed for each subsequent fiscal year during the term of this Agreement; LOCAL AGENCY shall have thirty (30) days to approve said rate; if written approval is not received by STATE within said period, STATE's obligations hereunder shall terminate; LOCAL AGENCY shall be liable for all amounts due up to and including the date of such termination.
- C. To minimize the need for reconciliation payment is expected in full after the LOCAL AGENCY receives the STATE invoice. Payments made by the LOCAL AGENCY will cover the protection rate per acre and the administrative charge for the protection services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.

#### **2. Budget Contingency Clause**

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.



- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

## **EXHIBIT D**

### **SPECIAL TERMS AND CONDITIONS**

**1. Cancellation**

Failure of either party to meet any of the terms and conditions of this Agreement, including non-payment of monies due hereunder, shall be cause for the termination of this Agreement; such termination shall become effective upon written receipt of 30 day notice of cancellation.

**2. Audit**

If the Agreement is over \$10,000, the parties shall, in accordance with Government Code Section 10532, be subject to examination and audit of the State Auditor General for a period of three (3) years after final payment under the Agreement. Examination and audit shall be confined to those matters connected with performance of the Agreement including, but not limited to, cost of administering the Agreement. The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon Agreement or understanding.

**3. Operating Plan**

Prior to April 1 of each year, STATE and LOCAL AGENCY shall establish a joint Operating Plan for the contract area, which shall be attached after Exhibit E. If LOCAL AGENCY received its structural fire protection from another local agency, the local agency providing the structural fire protection must be party to the Operating Plan.

**4. Extension of Agreement**

Unless there is written notice by LOCAL AGENCY to terminate this Agreement STATE shall extend this Agreement for a single one-year period from the original termination date. The cost of services provided by STATE during the extended period shall be based upon the rates published for the fiscal year in which the extended period falls had a new Agreement been entered into.

**5. Modification**

This Agreement may be amended at any time by written mutual consent of the parties hereto.

**6. Indemnification**

Each party, to the extent permitted by law, agrees to indemnify and hold harmless the other party, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the indemnifying party.

**EXHIBIT E**

**ADDITIONAL PROVISIONS**

**Attachments**

- ☒ Budget Plan
- ☒ Topographic Map
- ☒ Operating Plan
- ☐ Annual Report

**LOCAL RESPONSIBILITY AREA (LRA) WILDLAND PROTECTION REIMBURSEMENT AGREEMENT**Program Cost Account (PCA #) 39005

THIS IS THE BUDGET PLAN FOR THE LOCAL RESPONSIBILITY AREA (LRA)  
WILDLAND FIRE PROTECTION REIMBURSEMENT AGREEMENT BETWEEN THE  
STATE OF CALIFORNIA, DEPARTMENT OF FORESTRY & FIRE PROTECTION (CAL FIRE)  
AND THE CITY/TOWN OF Chino Valley Independent Fire District A LOCAL AGENCY  
FOR THE 2022/2023 FISCAL YEAR

**AGREEMENT COST CALCULATIONS:**Number of Acres 12003

General Fund Reimbursement	\$ 12.97	\$ 155,678.91
Unit Budget	\$ 17.85	\$ 214,253.55
Sub-Total		\$ 369,932.46
Admin Rate	12.01%	\$ 44,428.89
<b>Total Protection Cost</b>		<b>\$ 414,361.35</b>









Comments Section:



# Chino Valley

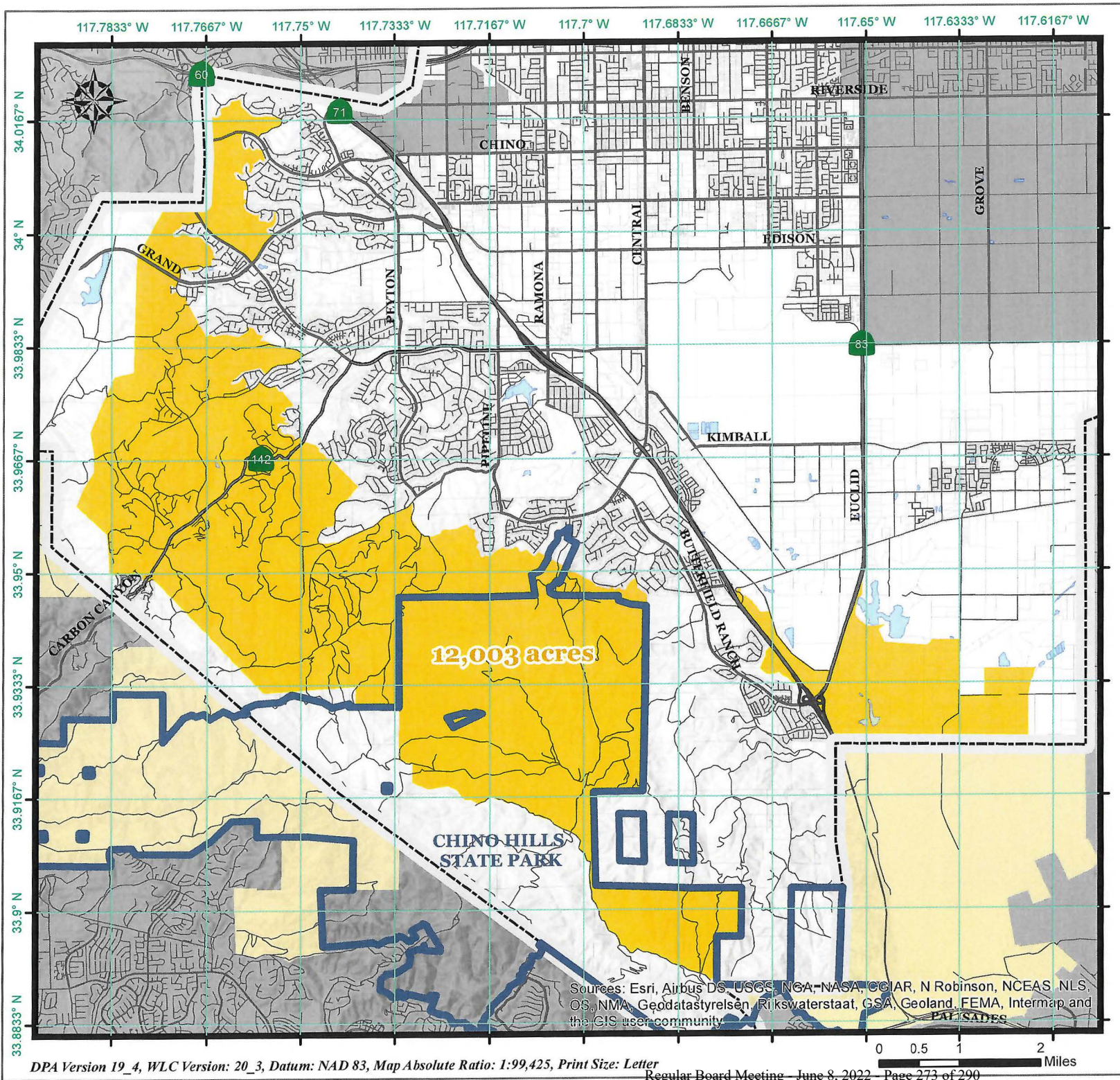
Fire Protection Dist.

## WILDLAND CONTRACT

-  State Park
-  County Line
-  Water
-  Wildland Contract
-  State DPA
-  Parcel
-  Chino Valley FPD
-  Other Jurisdiction



Elizabeth A. Smith  
CAL FIRE San Bernardino Unit  
Prepared on: March 17, 2020





**WILDLAND AGREEMENT OPERATING PLAN**  
**FOR**  
**CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE**  
**PROTECTION**  
**SAN BERNARDINO UNIT**  
**AND**  
**CHINO VALLEY INDEPENDENT FIRE DISTRICT**

1. WHO

This operating plan is between the California Department of Forestry and Fire Protection (CAL FIRE), San Bernardino Unit (BDU) and the Chino Valley Independent Fire District (CHO). It has been developed to specifically discuss the contractual agreement with the BDU and CHO for watershed fire protection within established and agreed upon boundaries found in the agreement.

2. AUTHORITY

Authority for this operating plan is found in the AGREEMENT by both authorizing agencies, BDU and CHO for Wildland Fire Protection dated 7/01/2022 hereafter referred to as AGREEMENT.

3. PURPOSE

The purpose of this operating plan will be to provide Chief Officers of both agencies a means for executing the AGREEMENT and the operating plan is included as part "Exhibit B" of the AGREEMENT.

4. DEFINITIONS AND RESTRICTIONS

See Agreement for definitions and descriptions of general terms.

This operating plan does not allow either agency to operate outside the limitations stated in the AGREEMENT or existing automatic mutual aid agreements.

## 5. PROCEDURES

- A) Fire Reporting/Reports – When CHO receives a report of a wildfire within the area covered by the AGREEMENT, it will promptly notify the BDU Emergency Command Center (ECC). Each agency will process their appropriate reports and make the information available to the other within 60 days of receipt of the initial incident.
- B) Incident Management – The Incident Command System (ICS) will be used to manage wildfires within the AGREEMENT area. A unified command structure will be implemented with a CAL FIRE representative and a CHO representative. The **SOLAR** communications plan shall be utilized whenever possible to promote consistent communications between the AGREEMENT agencies and other cooperating/responding agencies.
- C) Agreement Area Fires – Each agency will maintain a pre-planned response for fires (also see **SOLAR Plan**) within the AGREEMENT area. Immediate cooperation between agency dispatch centers (BDU ECC and CONFIRE Dispatch) will occur to insure commonality in resource utilization. State resources will be ordered consistent with the terms of the AGREEMENT through the BDU ECC. Any State augmentation to the pre-planned State response must be authorized by a CAL FIRE Chief Officer. Augmentation above the pre-planned response level may require documentation that an adjacent, CAL FIRE Direct Protection Area was threatened, or that the augmentation was justified on a cost efficiency basis.
- D) Mutual Aid – For the purpose of this AGREEMENT, all initial attack resources will be considered mutual aid.
- E) Initial Attack – Initial attack resources will always be based on the closest available resource concept as identified in the pre-planned initial attack response areas.
- F) Move-Up and Cover – Station coverage will be exchanged between both agencies when appropriate. Normally covering agency engines should be replaced with specific agency resources as soon as possible to prevent long term coverage problems.
- G) Fire Information – Whenever possible a Joint Information Center (JIC) will be established and any information released will be coordinated between the two agencies. The establishment of a JIC will not supersede either agencies internal information policy or procedure.

During a Unified Command Fire, PIO's representing both agencies shall:

1. Meet as needed to discuss procedures and locations of potential information centers. Both agencies will strive to keep personnel certified in the field of public information available for use during emergencies.
2. Determine which agency will provide the lead information officer. This will normally be the agency with the greatest commitment of resources or the greatest threat to life/property.

H) Parties to this AGREEMENT (Chief Officer Level) may order resources directly from the Unified Ordering Point (UOP) when an immediate need exists. These resources include engines, fire crews, and bulldozers in accordance with the AGREEMENT. The closest available resource concept will be utilized. The BDU ECC will be utilized as the UOP whenever possible.

#### 6. GENERAL PROCEDURES

Each agencies representative and ECC will meet annually to discuss, review and update boundary fire dispatching, AGREEMENT area dispatching, fire reporting procedures, and exchange information which would affect the other agency.

Periodic monitoring and evaluation of the Operating Plan will provide for orderly and timely amendment and revisions of the Plan. The monitoring will be to determine if:

1. Objectives are being met.
2. Plan direction is being followed.
3. Plan is achieving desired results.



**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: PURCHASE OF CLASS 3 FIREFIGHTING UNIT FOR STATION 63**

**PURPOSE:**

Purpose is for the Board of Directors to discuss the proposed purchase of one (1) Class 3 Firefighting Unit for Fire Station 63 in cooperation with San Bernardino County.

**DISCUSSION:**

At the April 13, 2022, Regular Board meeting, the Board of Directors approved a cost share agreement with San Bernardino County for the purchase of one (1) Class 3 Firefighting Unit and authorized execution of the cost share contract by Fire Chief Williams. The contract has been finalized and fully executed by both parties.

The next step is to process the purchase of the unit. The County will provide the Fire District with their 50% cost share of the unit. The total cost share agreement for the Class 3 Firefighting Unit is for an amount up to \$574,025.13. The San Bernardino County Board of Supervisors has formally approved half of the funding required to purchase the unit, up to \$287,012.56.

Rosenbauer has provided the attached pre-competed quote for an Airwolf Class 3 ARFF Vehicle in the amount of \$509,975, plus sales tax for a total of \$549,529. Estimated delivery time is up to 600 (six hundred) days after order. Funds for the District's 50% share of cost would be encumbered from Unassigned Fund Balance, and would likely be rolled into the FY24 budget, pending a more definitive delivery date. This pricing would be exclusive of a possible prepayment discount option, which staff is currently evaluating.

Staff is seeking approval for the purchase of the Class 3 unit from Rosenbauer, and recommending that the Fire Chief be authorized to expend up to \$574,025, the full amount of the cost share agreement with San Bernardino County, inclusive of sales tax and a contingency for change orders, and that the Chief be further authorized to execute all related purchase documents on behalf of the District.

**RECOMMENDATION:**

It is recommended that the Board of Directors review and approve the purchase of one Rosenbauer Airwolf Class 3 ARFF Vehicle in an amount not to exceed \$574,025, inclusive of sales tax and a contingency for change orders, encumbering up to 50% of this amount for the District's cost share, or up to \$274,765 from Unassigned Fund Balance, and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

**ATTACHMENTS:**

Purchase of Class 3 FF Unit Quote

To: Chino Valley Fire District  
14011 CITY CENTER DR.  
Chino Hills, CA. 91709  
Attn: Jeff Brady

Date: May 26, 2022

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the (Chino Valley Fire District), hereinafter called the Buyer and an officer of Rosenbauer Minnesota, LLC, hereinafter called the Company, the following apparatus and equipment.

One (1) Rosenbauer Airwolf Class 3 ARFF Vehicle

\$509,975.00

Five Hundred Nine Thousand Nine Hundred Seventy-Five Dollars\*  
**\*\*Chino Valley shall be responsible for any applicable taxes\*\***

**\$15,320.00 may be deducted from the total price if Chino Valley elects to pre-pay 100% at time of order placement.**

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

**DELIVERY:** The estimated delivery time for the completed apparatus, is to be made up to 600 days after receipt of and approval of this contract duly executed, (chassis and (or) major components must arrive within 190 days or delivery may be extended), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the approved specifications within 60 days of contract signing. "Delivery" means the date company is prepared to make physical possession of vehicle available to the customer.

**CONTRACT CHANGES:** After execution and acceptance of this Contract, the Buyer may request that the Company incorporate a change to the Products or the Specifications for the Products by delivering a Change Order to the Company; provided, however, that any such Change Order must be in writing and include a description of the proposed change sufficient to permit the Company to evaluate the feasibility of such Change Order. Within seven (7) working days of receipt of a Change Order, the Company will inform the Buyer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or delivery resulting from such Change Order. The Company shall not be liable to the Buyer for any delay in performance or delivery arising from any such Change Order. Purchase Price may be modified only by mutual written agreement of the Parties because of changes to the Apparatus required or requested by the Buyer during the construction process pursuant to Appendix C, Change Order Policy. Any changes in the Purchase Price resulting from changes to the Apparatus required or requested by the Buyer during the construction process shall be stated in the Change Order signed by both parties. Additional Changes: If various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) require changes to the specification and/or the product that result in a cost increase to comply therewith this cost will be added to the Purchase Price to be paid by the customer.

**FORCE MAJEURE:** The Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Company's control which make the Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

**PAYMENT TERMS:** Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, the Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and testing, any defects should develop, the Company shall be given reasonable time to correct changes. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer. \*NOTE: upon final inspection at the factory for pick-up or delivery, the Buyer will need to supply a Certificate of Insurance and full payment prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

**TITLE:** The Apparatus shall always be the property of the Company until it is delivered to the Buyer pursuant to the terms of this agreement. The Company shall bear the sole responsibility and risk for destruction, loss or damage to the apparatus, or any portion of the Apparatus, through the date and time it is delivered to the Buyer. The Company shall deliver good and merchantable title to the Apparatus at the time it is delivered to the Buyer. The Buyer shall bear the sole responsibility and risk for destruction, loss or damage to the Apparatus upon the date and time it takes delivery of the Apparatus.

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

[info@rosenbaueramerica.com](mailto:info@rosenbaueramerica.com)

ROSENBAUER SOUTH DAKOTA, LLC.  
100 THIRD STREET  
P.O. BOX 57  
LYONS, SOUTH DAKOTA 57041  
P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.  
5181 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER MOTORS, LLC.  
5190 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER AERIALS, LLC.  
870 SOUTH BROAD STREET  
FREMONT, NEBRASKA 68025  
P: 402.721.7622

**PIGGY BACK ORDERS:** The Company, at its sole discretion, will allow the terms of the contract to be extended to both the Buyer, as well as to other Municipal, State, or Federal agencies for similar unit(s). The Company will allow tag on / additional orders for up to three (3) years

from the date of contract execution. To facilitate pricing, the Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/ or commercial heavy truck industries.

**MISCELLANEOUS PROVISIONS:** This agreement shall be construed in accordance with the laws of the State of Minnesota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venue in Minnesota. The parties agree that this agreement bears a rational relationship to the State of Minnesota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

Respectfully submitted,

**FACTORY REP:** PAUL POWELL

**BUYER:**

We accept the above proposal and enter into contract with signature below.

\_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

*After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.*

**ROSENBAUER MINNESOTA, LLC**

State or Organization – Delaware 4/18/1995



Tague Johnson - ARFF Sales Manager

Date: 05-26-22

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

[info@rosenbaueramerica.com](mailto:info@rosenbaueramerica.com)

ROSENBAUER SOUTH DAKOTA, LLC.  
100 THIRD STREET  
P.O. BOX 57  
LYONS, SOUTH DAKOTA 57041  
P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.  
5181 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER MOTORS, LLC.  
5190 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER AERIALS, LLC.  
870 SOUTH BROAD STREET  
FREMONT, NEBRASKA 68025  
P: 402.721.7622



## APPENDIX C CHANGE ORDER POLICY

This change order policy is intended to reflect the increased cost of changes which result in delayed deliveries, confused paperwork, poor production flow and increased potential of trucks being built to incorrect specifications. With your cooperation, changes can be kept to a minimum which means we will be able to reduce lead times, increase production and maintain costs which will benefit all of us.

Our objective is accurate, high quality and on-time deliveries exceeding our customer expectations.

Changes any time after the order is received may delay the quoted delivery date. Significant design or component changes will have the largest impact on the schedule and quoted delivery date. Changes that occur later in the process will also have the largest impact on the schedule and quoted delivery date.

All time fences are reference to contract execution date if not otherwise stated.

### Change Window #1

All changes will be priced at standard pricing and specials will be priced through our normal process. Significant changes made to the vehicle during this time period may result in a delivery extension.

RBM Chassis	0-60 days
RBA Aerial	0-60 days
Rosenbauer Body	0-60 days

### Change Window #2

All changes are subject to a 25% mark-up, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues.

RBM Chassis	61-75 days
RBA Aerial	61-75 days
Rosenbauer Body	61-120 days

### Change Window #3

All changes are subject to a 50% mark-up, and 50% restocking fee on deleted items, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues. No major components can be changed at this time; major components are considered engine, transmission, axles, suspension, cab, frame (wheelbase), seats, water pump and water tank.

RBM Chassis	76-120 days
RBA Aerial	76-120 days
Rosenbauer Body	121-180 days

### Change Window #4

Changes are not recommended at this time. Any changes requested will be priced on a time and material basis, as well as a \$500.00 change order processing fee. Any changes requested, and that are quoted to the customer, must be approved by the customer within three days or they will not be valid.

RBM Chassis	After 120 days
RBA Aerial	After 120 days
Rosenbauer Body	After 180 days

*\*Note: Any late change orders that are factory driven will be done at cost and no additional mark up or penalties will apply.*

Initials \_\_\_\_\_

[www.rosenbaueramerica.com](http://www.rosenbaueramerica.com)

[info@rosenbaueramerica.com](mailto:info@rosenbaueramerica.com)

ROSENBAUER SOUTH DAKOTA, LLC.  
100 THIRD STREET  
P.O. BOX 57  
LYONS, SOUTH DAKOTA 57041  
P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.  
5181 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER MOTORS, LLC.  
5190 260TH STREET  
P.O. BOX 549  
WYOMING, MINNESOTA 55092  
P: 651.462.1000

ROSENBAUER AERIALS, LLC.  
870 SOUTH BROAD STREET  
FREMONT, NEBRASKA 68025  
P: 402.721.7622

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: ESTABLISHMENT OF THE JOB SPECIFICATION AND POSITION OF  
ASSISTANT TO THE FIRE CHIEF AND ADOPTING THE  
RECOMMENDED SALARY RANGE**

**PURPOSE:**

Purpose is to review and approve the proposed establishment of the position of Assistant to the Fire Chief and job specification; adopting the recommended salary range.

**DISCUSSION:**

The proposed Assistant to the Fire Chief would be a non-sworn management position, similar to an Assistant to the City Manager in a municipality. The ideal candidate would be a seasoned public servant with previous government experience in a similar capacity. The incumbent is expected to have the ability to manage the office of the Fire Chief and be politically astute, neutral, and represent the Fire Chief, Fire District, and the Board of Directors in a professional manner. The Assistant to the Fire Chief will interface with the Board, elected officials, department directors and staff as directed by the Fire Chief. The incumbent will also perform complex analysis, prepare reports, make presentations and manage projects as directed by the Fire Chief. This position will also provide general administrative support to the Fire Chief and serve as a resource to other administrative departments in the temporary absence of the department manager or director.

Although the position was never fully developed during previous Fire Chief Shackelford's tenure, \$175,000 was included in the FY20 budget for a similar position. The proposed base salary range for this position is \$116,882 to \$142,071 per year. Total compensation for a Classic PERS member is estimated to be \$166,318 to \$191,507, and for a PEPRAs member is estimated to be \$163,476 to \$188,665. This position is requested to be authorized at this time and funding provided for in the FY23 budget.

A comprehensive salary survey was conducted of similar positions in southern California local

governments to ensure an appropriate and competitive salary range.

**RECOMMENDATION:**

It is recommended that the Board of Directors review and approve the position of Assistant to the Fire Chief and job specification and adopt the recommended salary range.

**ATTACHMENTS:**

Assistant to the Fire Chief -Job Classification - June Board Meeting



## Chino Valley Fire District Position Classification

### Assistant to the Fire Chief

#### Position Summary

Under general supervision of the Fire Chief, provides a full range of highly complex support to the Fire Chief; helps facilitate communications between the Office of the Fire Chief, the general public, members of the Board of Directors, District appointed committees, and others seeking interaction with the Office of the Fire Chief; manages the general office support functions of the Office of the Fire Chief; performs related duties as assigned.

#### Essential Job Functions

*The following are duties performed by employees in this classification. However, this job specification is intended to identify essential functions and requirements of the job, and should not be considered all-inclusive.*

- Provide a full range of highly complex assistance and support to the Fire Chief.
- Plan, organize and manage the Office of the Fire Chief including calendar and event scheduling and travel.
- Prepare and process correspondence, staff reports, speeches, scripts and confidential documents.
- Prepare and maintain the annual budget of the Office of the Fire Chief and participate in the Fire District's annual budget development process at the direction of the Fire Chief.
- Conduct assigned research, studies and analysis.
- Monitor State and Local legislative actions that may impact the District, and make recommendations to support or oppose such legislation.
- Present staff reports on behalf of the Fire Chief as directed.
- Represent and provide presentations on behalf of the Fire Chief as assigned.
- Plan and oversee events such as State of the Fire District, Fire Chief swearing-in and Fire Chief retirements.
- Serve as project manager and/or liaison as assigned by the Fire Chief.
- Assist with the coordination between the Office of the Fire Chief and department directors and managers at the direction of the Fire Chief.
- Serve as a resource to other administrative departments in the temporary absence of the department manager or director.
- Draft policies and procedures, as directed.
- Perform related duties as assigned.

#### Qualifications

##### ***Knowledge of:***

- Operations of the Fire District, stakeholders, local government agencies and municipal and governmental programs and services as necessary to execute assigned responsibilities.
- Principles, practices and regulations of public administration, including the Brown Act and public Records Act.
- Operations, services, and activities of office administration/.
- Principles and practices of research, analyzing, reporting and record keeping.
- Principles, procedures and practices of general and public sector budget preparation.
- Pertinent federal, state, special district and other local laws, codes, and regulations.
- Sound business communication, and business letter writing and report preparation.



**Ability to:**

- Work and act independently.
- Plan, organize, and carry out a full range of project management, administrative and analytical assignments from the Fire Chief with minimal supervision and direction.
- Review, analyze and reconcile complex data, and perform complex analysis and research on a variety of topics.
- Track and implement goals.
- Prepare and maintain accurate reports and records, and interpret, summarize and present technical information and data in an effective manner.
- Communicate with the Fire Chief, department directors, staff and elected officials on complex issues.
- Serve as project manager on administrative projects.
- Coordinate large scale events.
- Represent the Fire Chief and provide presentations.
- Maintain strict confidentiality regarding sensitive, non-public District business matters.
- Operate a variety of office equipment, computers and software, including the Microsoft Office suite of programs as well as specialized accounting programs.
- Analyze problems to identify solutions.
- Understand and apply general public administration practices.
- Understand, implement and apply management theories, principles and standards in a government environment.
- Work on multiple, concurrent projects with strict deadlines and with frequent interruptions.
- Establish and maintain accurate reports and records.
- Communicate effectively both orally and in writing.
- Ability to attend after hours Board and other community meetings and events, as requested.
- Ability to attend off site training, seminars and other meetings which may involve overnight travel on occasion.
- Understand and follow written and oral instructions.
- Establish and maintain effective working relationships with others.

**Education and Experience Requirements:**

**Education:**

- A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, or a related field. A Master's degree in a related field is desirable.
- Possession and maintenance of a valid California Class C driver's license and satisfactory driving record.

**Experience:**

- Five years increasingly responsible administrative and analytical experience within a local government environment, including at least two years of management experience. Experience in a governmental setting working with elected and appointed officials is highly desirable.

**Physical Profile**

Work is performed in a typical office environment with the following characteristics:

## Assistant to the Fire Chief Position Classification

Page 3 of 3

- Mobility – frequent use of keyboard; frequent sitting for long periods of time; occasional bending or squatting.
- Lifting – frequently up to 10 pounds; occasionally up to 25 pounds.
- Vision – constant use of overall vision; frequent reading and close-up work; occasional color and depth vision.
- Dexterity – frequent repetitive motion; frequent writing; frequent grasping, holding and reaching.
- Hearing/Talking – frequent hearing and talking, in person and on the phone.
- Emotional/Psychological – frequent decision-making and concentration; frequent public and/or co-worker contact; occasional working alone.
- Environmental – frequent exposure to computer screens and noise.

FLSA Status: Exempt  
Date Approved: \_\_/\_\_/2022

DRAFT

**CHINO VALLEY INDEPENDENT FIRE DISTRICT  
STAFF REPORT**

**DATE: JUNE 8, 2022**

**TO: MIKE KREEGER, BOARD PRESIDENT  
ALL MEMBERS OF THE BOARD**

**FROM: DAVE WILLIAMS, FIRE CHIEF**

**SUBJECT: ESTABLISHMENT OF THE JOB SPECIFICATION AND POSITION OF  
INFORMATION TECHNOLOGY INTERN ADOPTING THE  
RECOMMENDED SALARY RANGE**

**PURPOSE:**

Purpose is to review and approve the proposed establishment of the Information Technology Intern and job specification; adopting the recommended salary range.

**DISCUSSION:**

The Support Service Division has considered implementing an internship program for the IT Section to provide valuable on-the-job learning experience for current college students or recent graduates majoring in computer sciences. The Intern will assist with help-desk routine tasks and special projects as assigned.

The Intern would serve on a limited basis for 1 year. His/her tenure may be extended based on the recommendation of the IT team. The Intern is expected to work one day a week, no more than 10 hours.

The proposed salary for this position is \$18.00 per hour. Sufficient funds have been budgeted in the FY 2021-2022 budget to fund this position.

**RECOMMENDATION:**

It is recommended that the Board of Directors review and approve the position of Information Technology Intern and job specification and adopt the recommended salary range.

**ATTACHMENTS:**

IT INTERN - JOB SPECIFICATION



## Chino Valley Fire District Position Classification

### INFORMATION TECHNOLOGY INTERN

*(Limited Term One Year Internship with minimum 3.0 GPA)*

#### Position Summary

The Information Technology Intern (I.T.) will assist with help-desk routine tasks and special projects, record keeping duties. The Intern position will provide valuable on-the-job learning experience for current college students or recent graduates in a municipal government and specifically an Information Technology office. Intern staff must be dependable, responsible and have a great customer service attitude! This position reports to the Deputy Chief of Support Services or designee.

#### Essential Job Functions

*The following are the duties performed by employees in this classification. However, this job specification is intended to identify essential functions and requirements of the job, and should not be considered all-inclusive.*

- Diagnose and resolve computer problems and requests from users in a timely manner.
- Log requests into the helpdesk system.
- Install, configure, and troubleshoot hardware, including desktops, laptops, iPads, peripherals, network equipment.
- Install, configure, and troubleshoot software packages, including operating systems, desktop software and custom applications.
- Assist with inventory of equipment and software.
- Assist with maintaining VOIP phones for users.
- Assist with maintaining system updates to ensure all working systems are up to date with the latest security patches.
- Contributes to technical documentation and participates in policy, procedure, and standards development.
- Perform other duties as assigned.

#### Qualifications Knowledge of:

- Excellent communication skills, both written and verbal
- Strong technical, analytical, and problem-solving skills
- Customer focus and dedication to customer satisfaction
- Strong initiative, self-motivation, and ability to complete tasks on time
- Ability to work well in a fast-paced, team environment
- Working knowledge of Windows 10 and 11 Desktop Operating Systems
- Working Knowledge of the Microsoft Office Suite
- Working knowledge of iOS operating system for tablets and phones
- Familiarity of Desktop and Laptop hardware components
- Familiarity with basic IT concepts
- Analytics (Highly Desirable)

**Education and Experience Requirements:**

- High School Diploma or G.E.D.
- Currently enrolled in a technical college or business school with course work in computer science, business applications, telecommunications, or a closely related field.
- Minimum GPA of 3.0

**Physical Profile**

Work is performed in a typical office environment and offsite facilities with the following characteristics:

- Mobility - frequent use of keyboard; frequent sitting, standing and/or walking for long periods of time; occasional bending, squatting, lifting, carrying, pushing, pulling, climbing and walking on uneven surfaces.
- Lifting - occasional lifting up to 75 pounds; frequent lifting, pushing and/or carrying of objects weighing up to 25 pounds.
- Vision - constant use of overall vision; frequent reading and close-up work as well as driving and other distance related activities; identification and distinguishing of colors and depth.
- Dexterity - frequent repetitive motion, frequent writing, frequent grasping, holding and reaching.
- Hearing/Talking - frequent hearing and talking, in person and on the telephone.
- Emotional/Psychological - decision-making and concentration, frequent public and/or co-worker contact; occasional working alone.
- Environmental - frequent exposure to all types of weather conditions and marked changes in temperatures; frequent exposure to computer screens and noise.
- Mobility – frequent bending, twisting, reaching, kneeling and lifting such as retrieving

FLSA Status: Non-Exempt

Date Approved: \_\_\_/\_\_\_/2022