

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Board of Directors Regular Board Meeting

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Wednesday, March 9, 2022

AGENDA

5:00 p.m. - Closed Session

6:00 p.m. - Open Session

ROLL CALL

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Meet with Board appointed negotiators (Fire Chief Dave Williams, Finance Director Steve Heide and Interim Human Resources Director Andy Tse) regarding negotiations between the unrepresented management and part-time employees and the Chino Valley Fire District per Government Code Section 54957.6.

RE-OPEN TO OPEN SESSION

FLAG SALUTE

INVOCATION

Chaplain Keith Roby

PRESENTATIONS/ANNOUCEMENTS

National Donate Life Awareness Month Proclamation

Employee Service Awards

15 Years of Service

Captain Mike Reilly
Firefighter/Paramedic Ryan Pourhassanian

Explorer Post 911 Recognition

Employee Promotions

Engineer Michael Age

Captain Mike Reilly

Battalion Chief Wayne Fontes

Deputy Chief Jeremy Ault

New Hire Introductions

PUBLIC HEARING

BOARD MEMBER COMPENSATION ORDINANCE 2ND READING

Purpose is for the Board of Directors to provide for public comment and conduct a Second Reading (Adoption) of Ordinance No. 2022-02 increasing the compensation of the Board of Directors effective July 1, 2022.

Report By: *Acting Clerk of the Ariana Cisneros*

RECOMMENDATION: It is recommended that the Board of Directors, following public hearing, conduct a Second Reading (Adoption) of Ordinance No. 2022-02, increasing the compensation of the Board of Directors, effective July 1, 2022; approve waiving the reading of the entire Ordinance No. 2022-02 and read the Ordinance by number and title only; advise the public that a complete copy of Ordinance No. 2022-02 is available for public inspection at Fire District Headquarters; and adopt Ordinance 2022-02, which will become effective July 1, 2022 following a 60-day waiting period and in compliance with the Fire District Policy and Procedures for Board of Directors.

PC _____ M _____ S _____ RC _____

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional)

prior to making your remarks. Please limit your comments to 5 minutes.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Suzette Dang, San Bernardino County 4th District

Mayor Pro Tem Marc Lucio, City of Chino

Council Member Art Bennett, City of Chino Hills

President Mark Bozek, Chino Valley Fire Foundation

Chair Charlie Blank, Fire Safe Council

Board Member Donald L. Bridge, Chino Valley Unified School District

Director Steven Elie, Inland Empire Utilities Agency

CONSENT CALENDAR

1. MINUTES

Minutes - February 9, 2022, Meeting

2. MONTHLY DISTRICT REPORT

Month of January 2022

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report - February 2022

4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report – January 2022

5. WARRANTS

Warrants for February 2022 #54861 through #55016

6. BOARD MEETINGS/TRAVEL - AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING.

None.

7. FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361

8. QUOTE NO. 2022-02 – TRIENNIAL FIREFIGHTER CLASS B UNIFORM REPLACEMENT

Purpose is for the Board of Directors to review and approve the award of RFQ No.2022-02 – Triennial Firefighter Class B Uniform Replacement.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

PC _____ M _____ S _____ RC _____

OLD BUSINESS - None.

NEW BUSINESS

9. RESOLUTION NO. 2022-02 ENTITLED: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT PROVIDING FOR THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS BY FIVE DIVISIONS, ESTABLISHING THE BOUNDARIES AND IDENTIFICATION NUMBER OF EACH DIVISION, AND ESTABLISHING THE ELECTION ORDER OF EACH DIVISION

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2022-02 adopting division boundaries for Fire District transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes.

Report By: Acting Clerk of the Board Ariana Cisneros

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-02 adopting division boundaries for Fire District transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes.

PC _____ M _____ S _____ RC _____

10. ALLOCATION OF COVID-19 SPECIAL DISTRICT RELIEF FUNDS

Purpose is to review, discuss and approve the allocation of funds received from the state COVID-19 Special District Relief Fund.

Report By: Finance Director Steve Heide

RECOMMENDATION: It is recommended that the Board review and approve the allocation of COVID-19 Special District Relief Funds equally among emergency contingency fund replenishment, Fire Station 68 construction project contingency funding and pension obligations, with 50% of the allocation toward

pension liabilities to CalPERS and the remaining 50% to the District's 115 Trust.

PC _____ M _____ S _____ RC _____

11. AWARD OF RFP #2022-01 - ARCHITECTURAL SERVICES FOR FIRE STATION 68

Purpose is to discuss the bids received and approve the award of RFP #2022-01 - Architectural Services for Fire Station 68 to the lowest responsible bidder, encumbering the associated funds from Unassigned Fund Balance and authorizing the Fire Chief to enter into the associated agreement(s) on behalf of the District.

Report By: Deputy Chief Carlos Skibar

RECOMMENDATION: It is recommended that the Board of Directors review and approve the award of RFP #2022-01- Architectural Services for Fire Station 68 to PBK as the lowest responsible bidder in the amount of \$781,600 from Unassigned Fund Balance, authorizing the Fire Chief to enter into the associated agreement(s) with PBK on behalf of the District.

PC _____ M _____ S _____ RC _____

12. RESOLUTION NO. 2022-03 - UNREPRESENTED MANAGEMENT EMPLOYEES VALUE OF UNIFORMS REPORTED TO CALPERS FOR CLASSIC EMPLOYEES

Purpose is for the Board of Directors to review and approve Resolution No, 2022-03 for unrepresented uniformed management employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

Report By: Finance Director Steve Heide

RECOMMENDATION: It is recommended that the Board approve Resolution No, 2022-03 for unrepresented uniformed management employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

PC _____ M _____ S _____ RC _____

13. RESOLUTION NO. 2022-04 - UNREPRESENTED PART-TIME EMPLOYEES VALUE OF UNIFORMS REPORTED TO CALPERS FOR CLASSIC EMPLOYEES

Purpose is for the Board of Directors to review and approve Resolution No. 2022-04

for unrepresented part-time employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

Report By: *Finance Director Steve Heide*

RECOMMENDATION: It is recommended that the Board approve Resolution No. 2022-04 for unrepresented part-time employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

PC _____ M _____ S _____ RC _____

FIRE CHIEF'S COMMENTS

BOARD COMMITTEE REPORTS/BOARD COMMENTS

ADJOURNMENT

The meeting will be adjourned to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, April 13, 2022 at 6:00 p.m. at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by Friday, March 4, 2022.



Sandra Heney, Clerk of the Board

PRESENTATIONS/ANNOUNCEMENTS

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

National Donate Life Awareness Month Proclamation

ATTACHMENTS:

National Donate Life Awareness Month Proclamation



CHINO VALLEY FIRE DISTRICT

PROCLAMATION

THE CHINO VALLEY INDEPENDENT FIRE DISTRICT PROCLAIMS APRIL 1-30, 2022 NATIONAL DONATE LIFE AWARENESS MONTH

WHEREAS, organ, tissue, marrow and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need;

WHEREAS, more than 106,000 individuals nationwide and more than 20,000 in California are currently on the national organ transplant waiting list, and on average, 17 people die each day while waiting due to the shortage of donated organs;

WHEREAS, the need for donated organs is especially urgent in Hispanic, Latino, and African American Communities;

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives and donation of tissue can save and heal the lives of more than 75 others;

WHEREAS, deceased organ donors saved more than 40,000 lives last year, the most ever;

WHEREAS, any person can register to be an organ, eye and tissue donor regardless of age or medical condition.

WHEREAS, being a registered donor does not impact the quality of life-saving medical care a person receives in an emergency;;

WHEREAS, California residents can sign up with the Donate Life California Donor Registry online at any time by visiting www.donateLIFecalifornia.org or for Spanish-speakers, www.doneVIDAcalifornia.org;

WHEREAS, California residents can sign up to be an organ, eye and tissue donor when applying for or renewing their driver's license or ID cards at the California Department of Motor Vehicles;

WHEREAS, California residents interested in saving a life through living kidney donation may visit www.LivingDonationCalifornia.org;

*WHEREAS, The Chino Valley Fire District recognizes **NATIONAL DONATE LIFE AWARENESS MONTH** by flying flags at all fire stations throughout the month of April raising awareness.*

NOW, THEREFORE, BE IT PROCLAIMED that the Chino Valley Fire District Board of Directors proclaim the month of April as:

"NATIONAL DONATE LIFE AWARENESS MONTH"

PRESENTED at a Regular Meeting held on the 9th day of March 2022.

Mike Kreeger, President

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: BOARD MEMBER COMPENSATION ORDINANCE 2ND READING

PURPOSE:

Purpose is for the Board of Directors to provide for public comment and conduct a Second Reading (Adoption) of Ordinance No. 2022-02 increasing the compensation of the Board of Directors effective July 1, 2022.

DISCUSSION:

At the Regular Board Meeting held on February 9, 2022, the Board of Directors introduced Ordinance No. 2022-02, conducted a First Reading and allowed for public comment. The Board of Directors also set March 9, 2022 as a Public Hearing for the Second Reading and Adoption of Ordinance No. 2022-02. Ordinance No. 2022-02 complies with the Health and Safety Code and the Water Code sections governing Board Member compensation.

Board Member compensation is currently set at \$165.00 per meeting, as adopted by Ordinance No. 2020-01. As currently permitted by state law and the Fire District Policy and Procedures, the maximum allowable current increase per meeting could be up to five percent (5%) per year for each calendar year, following the effective date of the last adjustment. Consistent with these requirements, compensation for Board Members can be increased by multiplying the current \$165.00 compensation rate by 5% per year and multiplying that amount by two (2) for a total increase of \$16.50 per meeting for a new total of \$181.50 per meeting. However, at the January 9, 2022 Board Meeting, the majority of the Board voted to adopt an ordinance to increase Board compensation by only \$10.00 per meeting (or each day's service rendered as a Board Member as approved by the Board). Ordinance No. 2022-02 reflects a \$10.00 increase for a total of \$175 per meeting.

If the ordinance is adopted, the maximum number of compensable meetings will remain at ten (10) days per month, and only one per diem per day will be paid regardless of how many meetings are attended. The ordinance will be effective July 1, 2022 following a 60-day waiting period and in compliance with

the Fire District Policy and Procedures for Board of Directors.

RECOMMENDATION:

It is recommended that the Board of Directors, following public hearing, conduct a Second Reading (Adoption) of Ordinance No. 2022-02, increasing the compensation of the Board of Directors, effective July 1, 2022; approve waiving the reading of the entire Ordinance No. 2022-02 and read the Ordinance by number and title only; advise the public that a complete copy of Ordinance No. 2022-02 is available for public inspection at Fire District Headquarters; and adopt Ordinance 2022-02, which will become effective July 1, 2022 following a 60-day waiting period and in compliance with the Fire District Policy and Procedures for Board of Directors.

ATTACHMENTS:

Board Compensation Ordinance 2022-02

ORDINANCE NO. 2022-02

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, INCREASING THE COMPENSATION OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT BOARD OF DIRECTORS

WHEREAS, California Health and Safety Code section 13857(b) authorizes the Board of Directors ("Board") of the Chino Valley Independent Fire District to increase the compensation of the Board pursuant to an ordinance adopted pursuant to Chapter 2 of Division 10 of the California Water Code (Wat. Code, §§ 20200 et seq.); and

WHEREAS, Health and Safety Code section 13861(h) authorizes the Board to adopt ordinances following the procedures of Article 7 of Chapter 1 of Part 2 of Division 2 of Title 3 of the Government Code (Gov. Code, §§ 25120 et seq.); and

WHEREAS, on March 11, 2020 the Board adopted Ordinance No. 2020-01 that established Board Member compensation of one hundred sixty five dollars and fifty cents (\$165.00) per meeting; and

WHEREAS, the Board now desires, through the adoption of this Ordinance, to increase the compensation of Board Members by \$10 per meeting following the effective date of the last adjustment as contained in Ordinance No. 2020-01, thus increasing pay from \$165.00 to a total amount to \$175.00 per day, for each day's attendance at meetings of the Board, or for each day's service rendered as a Member of the Board as approved by the Board, which is within the allowable limit of a five percent (5%) increase per calendar year; and

WHEREAS, pursuant to Water Code section 20203, at least one public hearing was held before the Board concerning this Ordinance; and

WHEREAS, pursuant to Water Code section 20203, notice of the hearing was given by publication in a newspaper of general circulation pursuant to Government Code section 6066 at least once a week for two successive weeks prior to the hearing; and

WHEREAS, all other prerequisites to the adoption of this Ordinance have occurred.

**THE BOARD OF DIRECTORS OF THE CHINO VALLEY
INDEPENDENT FIRE DISTRICT ORDAINS AS FOLLOWS:**

SECTION 1. Purpose.

This Ordinance is enacted pursuant to Health and Safety Code section 13857(b) and Water Code section 20202 and increases compensation for members of the Board of Directors of the Chino Valley Independent Fire District.

SECTION 2. Board Member Compensation.

Compensation for each Member of the District's Board of Directors shall be one hundred and seventy five dollars (\$175) per day for each day's attendance at meetings of the Board, or for each day's service rendered as a Member of the Board as approved by the Board. No Member shall receive compensation for more than a total of ten (10) days in any calendar month. Any such future increase in compensation received by Members of the Board shall be authorized by an ordinance adopted pursuant to Chapter 2 of Division 10 of the California Water Code (Wat. Code, §§ 20200 et seq.) or its successor statute(s) in compliance with Policy 1050.0 ("Remuneration and Reimbursement") of the Policies and Procedures for the Board of Directors, or any successor policy thereto. Only one per diem per day will be paid, regardless of how many meetings are attended. When a Member is authorized to attend a conference, seminar or other function on behalf of the District a day consisting solely of travel may be interpreted as a day of service rendered as a Member of the Board.

SECTION 3. Effective Date.

This Ordinance shall become effective July 1, 2022.

SECTION 4. Publication.

The Clerk of the Board shall certify to the adoption of this Ordinance and cause it, or a summary of it, to be published within fifteen (15) days after its passage at least once in a newspaper of general circulation printed and published within the Chino Valley Independent Fire District.

SECTION 5. CEQA.

Pursuant to the California Environmental Quality Act (Pub Resources Code, §§ 21000 et seq.) ("CEQA") and the CEQA Guidelines (Title 14, Cal. Code Regs., §§ 15000 et seq.) ("Guidelines"), the Board has determined that the adoption of this Ordinance is not a "project" within the meaning of CEQA because pursuant to Guidelines 15378(b)(4) it involves only a

government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment (see also CEQA Guidelines sections 15060(c)(3), 15061(b)(3).) The Secretary of the Board or designee shall file a notice of exemption with the San Bernardino County Clerk within three (3) days following adoption of this Ordinance.

SECTION 6. **Severability.**

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. The Board of Directors hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof.

REVIEWED, APPROVED, AND ADOPTED at a regular meeting of the Board of Directors on this 9th day of March, 2022, by the following vote:

| | |
|----------|----------------|
| AYES: | BOARD MEMBERS: |
| NOES: | BOARD MEMBERS: |
| ABSENT: | BOARD MEMBERS: |
| ABSTAIN: | BOARD MEMBERS: |

Mike Kreeger, President

I, Sandra Heney, Clerk of the Board of the Chino Valley Independent Fire District, hereby certify that foregoing Ordinance No. 2022-02 was duly introduced and placed upon its first reading at a regular meeting of the Board of Directors of the Chino Valley Independent Fire District on the 9th day of February 2022, and that thereafter, said Ordinance was duly reviewed, approved and adopted, at a regular meeting of the Board of Directors of the Chino Valley Independent Fire District on the 9th day of March, 2022.

ATTEST:

Sandra Heney, Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Minutes - February 9, 2022, Meeting

ATTACHMENTS:

Minutes - February 9, 2022, Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
February 9, 2022

ROLL CALL

All Board Members were present. Director Ramos-Evinger arrived during closed session.

OPEN SESSION

President Kreeger called the Open Session to order.

ADJOURN TO CLOSED SESSION

President Kreeger read the closed session items and adjourned to Closed Session.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (one (1) potential case) (Threat of litigation from Winn Williams, dated January 20, 2022)

CONFERENCE WITH LABOR NEGOTIATORS

Meet with Board appointed negotiators (Fire Chief Dave Williams, Finance Director Steve Heide, and Interim Human Resources Director Andrew Tse regarding negotiations between the Teamsters Local 1932, Non-Safety Unit employees and the Chino Valley Fire District per Government Code Section 54957.6.

CONFERENCE WITH LABOR NEGOTIATORS

Meet with Board appointed negotiators (Fire Chief Dave Williams, Finance Director Steve Heide and Interim Human Resources Director Andrew Tse regarding negotiations between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Fire District per Government Code Section 54957.6.

President Kreeger asked if there were any requests to speak from the Public.

Acting Clerk of the Board Arredondo stated that there were no requests to speak from the Public.

RE-OPEN TO OPEN SESSION

President Kreeger re-opened to Open Session at 6:00 p.m.

ROLL CALL

All Board Members were present.

REPORT OUT OF CLOSED SESSION

President Kreeger reported that there was no reportable action out of Closed Session.

FLAG SALUTE

Director Harvey Luth.

INVOCATION

Marco Miranda, Fire District Chaplain.

CHANGES TO THE AGENDA

President Kreeger asked Acting Clerk of the Board Arredondo if there were any changes to the agenda.

Acting Clerk of the Board Arredondo stated that there are no changes.

PRESENTATIONS / ANNOUNCEMENTS

Proclamation – American Heart Month

President Kreeger read the summary of the proclamation and informed the public that the complete copy of the proclamation was available on the Fire District's website.

Employee Service Awards

Engineer Chris Greene – 15 Years

President Kreeger recognized Engineer Greene for his 15 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Engineer Greene on his 15 years of service.

Engineer Jared Mitchell – 15 Years

President Kreeger recognized Engineer Mitchell for his 15 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Engineer Mitchell on his 15 years of service.

Employee Recognition

Battalion Chief Bryan Turner

President Kreeger thanked Battalion Chief Turner for his service as EMS Captain and presented him with a plaque.

Fire Chief Williams thanked Chief Turner for his service.

Employee of the Year – Human Resources Specialist Angelica De La Torre

President Kreeger recognized and announced Human Resources Specialist Angelical De La Torre as Employee of the Year. He also presented her with a plaque.

Fire Chief Dave Williams congratulated Human Resources Specialist De La Torre on being chosen as Employee of the Year.

Firefighter of the Year – Engineer Jeff Anderson

President Kreeger recognized and announced Engineer Jeff Anderson as Firefighter of the Year. He also presented him with a plaque.

Fire Chief Dave Williams congratulated Engineer Anderson on being chosen as Firefighter of the Year.

Chaplain Recognition – Chaplain Robert Lewis

President Kreeger congratulated Chaplain Lewis on his retirement from the Chaplain Program and thanked him for his service.

Chief Dave Williams said a few words and thanked Chaplain Lewis for his service to the Fire District and community.

Chaplain Lewis thanked the District for the opportunity to serve.

PUBLIC HEARING

PUBLIC HEARING – PUBLIC TO PROVIDE INPUT REGARDING THE COMPOSITION OF THE DIVISIONS AND TO CONSIDER DIVISION BOUNDARIES FOR FIRE DISTRICT TRANSITION FROM AT-LARGE TO BY-DIVISION ELECTIONS AND ADOPTION OF BOUNDARY MAP

Purpose is to provide the public with an overview of the Fire District's plan to transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes, and review draft maps with the proposed boundary lines.

President Kreeger opened the Public Hearing.

Acting Clerk of the Board Arredondo stated that today is the fourth required public hearing for the Districting process. She further stated that two public hearings were held for the purpose of providing information and soliciting input before any maps were drawn.

Acting Clerk of the Board Arredondo stated that a third public hearing was held for the purpose of providing the public with information, collecting additional input and reviewing draft maps. She also stated that this public hearing is the fourth.

Acting Clerk of the Board Arredondo stated that Jeff Simonetti from National Demographics Corporation (NDC) was again at the meeting to present revised and additional draft maps. She further stated that draft maps presented tonight were attached to the staff report and also available on the Fire District's website.

RECOMMENDATION: It is recommended that the Board of Directors conduct a fourth Public Hearing to provide an opportunity for the public to receive an overview of the Fire District's plan to transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes, and review and provide input on draft maps with the proposed boundary lines.

Jeff Simonetti with NDC presented a PowerPoint overview on the redistricting process, its key dates, next steps and encouraged input.

President Kreeger asked Acting Clerk of the Board Arredondo if there was public comment.

There was no public comment.

President Kreeger closed the Public Hearing.

President Kreeger asked for Board comment.

Each Board Member had the opportunity to ask questions and/or make comments. NDC bring back Map 104 and Map 105 without changes to the Board Meeting on March 9, 2022 for review and final selection of a map for approval and adoption. Maps will be posted to the Fire District Website 7 days prior to the Board Meeting as required.

Moved by Director Ramos-Evinger seconded by President Kreeger carried by a 5-0 voice vote for the Board of Directors to select maps 104 and 105 for further review at the March 9, 2022 Regular Board Meeting.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

VEGETATION MANAGEMENT ORDINANCE 2022-01

Purpose is for the Board of Directors to receive public comment, conduct a second reading by title only of Ordinance 2022-01 and adopt said Ordinance.

President Kreeger opened the Public Hearing.

Fire Marshal Danielle O'Toole stated that Ordinance 2022-01 was previously introduced and a first reading by title only was conducted at the regular Board of Directors meeting on January 12, 2022.

Fire Marshal O'Toole stated that attached to this report is proposed Ordinance 2022-01 outlining various requirements that would prohibit the accumulation of combustible vegetation that is capable of being ignited and endangering life, property and the environment. She further stated that Ordinance 2022-01 is intended to protect lives and property from the threat of wildfire, while increasing community safety and the level of protection for habitable structures throughout the District, and clarifying the process by which the District can enforce vegetation management and defensible space standards.

Fire Marshal O'Toole stated that for approximately the past 21 years, the District has had a Weed and Hazard Abatement Program with the respective cities that we serve. She further stated that the proposed Ordinance will refine our current process by formally declaring native vegetation within the Fire District as a seasonal and recurrent nuisance, allowing an annual Resolution to be brought before the Board of Directors, which will ensure more efficiency in the noticing to property owners in violation of relevant vegetation management authorities, and will mitigate the increased risk of fires as a result.

Fire Marshal O'Toole stated that Ordinance 2022-01 outlines specific definitions related to what constitutes combustible vegetation and a fire hazard; sets forth minimum general requirements for compliance, including defensible space; and outlines the due process for actions by the District relating to abatement, including providing for the right to appeal and for the collection of cost recovery. She further stated that the proposed Ordinance has been reviewed and approved by Fire District legal counsel and advertised as required by law.

RECOMMENDATION: It is recommended that the Board of Directors receive public comment, conduct a second reading of Ordinance No. 2022-01; approve waiving the reading of the entire Ordinance and read the Ordinance by number and title only; advise the public that a complete copy of said Ordinance is available for public inspection at Fire District Headquarters; and adopt Ordinance No. 2022-01 to be effective March 12, 2022.

President Kreeger asked Acting Clerk of the Board Arredondo if there was public comment.

There was no public comment.

President Kreeger closed the Public Hearing.

President Kreeger asked for Board comment.

Director Williams asked Fire Marshal Barnes if she has been with the District for 21 years and if the District has had this program since then.

Fire Marshal Barnes stated that for 21 years, the Fire District has had some form of vegetation management program. She further stated that in 1995, the District entered into an agreement with the City of Chino Hills and the following year with the City of Chino to do vegetation management weed abatement inspections.

Moved by Vice President DeMonaco seconded by Director Ramos-Evinger carried by a 5-0 voice vote for the Board of Directors to approve to adopt Ordinance No. 2022-01, as presented.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

Acting Clerk of the Board Arredondo read the Ordinance by number and title only as approved by majority vote.

PUBLIC COMMUNICATIONS

President Kreeger asked if there were any requests to speak from the Public.

Acting Clerk of the Board Arredondo stated that there were no requests to speak from the Public.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District

Acting Clerk of the Board Arredondo announced that San Bernardino County 4th District Representative Suzette Dang was present.

Representative Suzette Dang from San Bernardino County 4th District gave a summary of the events taking place around San Bernardino County.

Acting Clerk of the Board Arredondo announced that City of Chino Hills Council Member Art Bennett Was present.

Council Member Bennett thanked the Fire District for their participation in the Mayor's Prayers Breakfast.

Council Member Bennett commented on new Fire Station 68.

Chief Williams thanked Council Member Bennett for his support on Station 68.

Council Member Bennett gave a summary of the events taking place in the City of Chino Hills.

Acting Clerk of the Board Arredondo announced that Chino Valley Unified School District Board Member Donald L. Bridge was present.

Board Member Bridge announced the reorganization of the Board Members of the Chino Valley Unified School District at the December meeting.

Board Member Bridge commented that the school board selected a new School District Trustee area election map.

Board Member Bridge announced the new start times for all the schools in the Chino Valley Unified School District.

CONSENT CALENDAR

1. **MINUTES**

Minutes – January 12, 2022 – Regular Board Meeting

2. **MONTHLY DISTRICT REPORT**

Month of December 2021

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – January 2022

4. **MONTHLY TREASURER’S REPORT**

Monthly Treasurer’s Report – December 2021

5. **WARRANTS**

Warrants for November 2021 #54714 through #54860

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

7. **FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361**

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361.

8. 2021-22 MID-YEAR BUDGET REVIEW AND ANALYSIS

Purpose is to conduct a mid-year budget review for discussion purposes.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

President Kreeger asked Acting Clerk of the Board Arredondo if there were any public comments on the Consent Calendar.

Acting Clerk of the Board Arredondo stated that there were no public comments.

President Kreeger asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

No items were pulled.

Moved by Director Ramos-Evinger seconded by Director Luth carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items #1-8, as presented.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

9. SIDE LETTER BETWEEN THE TEAMSTERS LOCAL 1932 NON-SAFETY UNIT AND THE CHINO VALLEY INDEPENDENT FIRE DISTRICT RE: VALUE OF UNIFORMS REPORTED TO CALPERS FOR CLASSIC EMPLOYEES

Purpose is for the Board of Directors to provide approval for a side letter between the Teamsters, Local 1932 Non-Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

Finance Director Steve Heide stated that this item was discussed earlier in Closed Session and presented for Board action in Open Session.

RECOMMENDATION:

It is recommended that the Board of Directors provide authority to the Fire Chief to enter into a side letter agreement as presented between Teamsters, Local 1932 Non-Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comment.

Vice President DeMonaco asked if this item has already been voted on by the Non-Safety Unit.

Finance Director Heide stated that he believes that this is in process and there is a tentative agreement with labor. He further stated that they are waiting for Fire Chief to enter into the agreement.

Moved by Vice President DeMonaco seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to provide authority to Fire Chief to enter into a side letter agreement with the Non-Safety Unit as presented on the staff report.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

10. SIDE LETTER BETWEEN THE CHINO VALLEY PROFESSIONAL FIREFIGHTERS, LOCAL 3522 (CVPF) SAFETY UNIT

Purpose is for the Board of Directors to provide approval a side letter between the Chino Valley Professional Firefighters, Local 3522(CVPF) Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

Finance Director Steve Heide stated that this item was discussed earlier in Closed Session and presented for Board action in Open Session.

RECOMMENDATION: It is recommended that the Board provide authority to the Fire Chief to enter into a side letter agreement as presented between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

There were no Board comments

Moved by Vice President DeMonaco seconded by Director Luth, carried a 5-0 voice vote for the Board of Directors to provide authority to Fire Chief to enter into a side letter agreement with the Safety Unit as presented on the staff report.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

11. LOCAL AGENCY FORMATION COMMISSION (LAFCO) NOMINATION FOR THE POSITIONS OF REGULAR SPECIAL DISTRICT MEMBER AND ALTERNATE SPECIAL DISTRICT MEMBER

Purpose is for the Board of Directors to review and discuss the option of nominating a Fire District Board Member as candidate for the position of LAFCO Regular Special District Member or Alternate Special District Member.

Acting Clerk of the Board Arredondo stated that the Fire District has received a letter from LAFCO officially opening the nomination period for a regular special district member and/or an alternate special district board member. The term of office for the current positions are scheduled to expire May 2, 2022. The positions are both 4-year terms. The nomination forms are due to LAFCO by 5:00 p.m. on February 14, 2022.

Acting Clerk of the Board Arredondo stated that if the Board of Directors would like to submit a candidate nomination, it must be done by official Board action. If LAFCO receives only one candidate nomination for each position, the sole candidates shall be deemed selected with no further vote required. If more than one candidate nomination is received for the positions, a mail ballot will be sent out to all participating agencies.

Acting Clerk of the Board Arredondo stated that earlier this evening we received notice from LAFCO that Jim Curatalo (Cucamonga Valley Water District) is no longer seeking to run for re-election as the incumbent for the regular voting member position. She further stated that the District received notice from LAFCO that Steven Farrell (Crestline Village Water District) who is the current incumbent for the alternate voting member position is now seeking election for the regular member position and both seats are open for nomination.

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the option of nominating a Fire District Board Member as candidate for the current LAFCO Regular Special District Member vacancy and/or the alternate Special District Member vacancy and take action accordingly.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board Comments.

The Board of Directors declined participation.

No action was taken.

12. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR NOMINATIONS FOR BOARD OF DIRECTOR SEAT B-VACANCY

Purpose is for the Board of Directors to review and discuss the CSDA call for nominations for a seat on the CSDA Board and determine Fire District participation.

Acting Clerk of the Board Arredondo stated CSDA is currently accepting nominations for a CSDA Director seat for the Southern Network. This seat is a three-year term expiring in 2025. The Fire District is eligible to nominate one person, such as a Fire District Board Member or managerial employee, for election as a CSDA Director.

Acting Clerk of the Board Arredondo stated that the incumbent for Seat B in the Southern Network is Don Bartz, General Manager with Phelan Pinion Hills Community Services District. The incumbent has expressed a desire to run for re-election.

Acting Clerk of the Board Arredondo stated that if the Fire District Board of Directors elects to submit a nomination, a copy of the Fire District's minute action and Candidate Information Sheet must be submitted to CSDA by March 31, 2022.

Acting Clerk of the Board Arredondo stated that a CSDA Board Member is expected to attend all Board Meetings, usually 4-5 times a year at the Sacramento office and also serve on at least one CSDA committee. Committees meet 3-5 times a year in Sacramento. Board Members are also requested to attend the CSDA Annual Conference and Special Districts Legislative Days, and complete all four modules of CSDA's Special District Leadership Academy within two (2) years. CSDA does not provide reimbursement for conferences and academy expenses.

Acting Clerk of the Board Arredondo stated that all qualified nominees received by CSDA will be placed on the election ballot. CSDA has a web-based online voting system. Electronic ballots will be emailed to the Fire District by June 2, 2022 with a voting deadline date of July 8, 2022.

RECOMMENDATION:

It is recommended that the Board of Directors review and discuss the California Special Districts Association call for nominations for a seat on the CSDA Board and either vote to submit a nomination or decline to participate.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

The Board of Directors declined to participate.

No action was taken.

13. ORDINANCE 2022-02 INCREASING THE COMPENSATION OF THE BOARD OF DIRECTORS

Purpose is to review a proposed increase in the compensation of the Board of Directors and conduct a First Reading (Introduction) of Ordinance No. 2022-02.

Acting Clerk of the Board Arredondo stated that the Fire District Policy and Procedures for Board of Directors calls for review and consideration of Board Member compensation, at the beginning of each even year, to determine if any adjustments are appropriate.

Acting Clerk of the Board Arredondo stated that at the January 9, 2022 Board Meeting, the majority of the Board voted to adopt an ordinance to increase Board compensation by \$10.00 per meeting. Attached to your staff report is Ordinance No. 2022-02 which reflects a \$10.00 increase for a total of \$175 per meeting.

Acting Clerk of the Board Arredondo stated that the effective date for the ordinance would be July 1, 2022. The proposed schedule for the adoption of Ordinance No. 2022-02 is as follows:

1. First Reading – February 09, 2022 - Today
2. Second Reading and Public Hearing (Adoption) of Ordinance – March 9, 2022
3. Ordinance effective July 1, 2022 in compliance with Fire District Policy and Procedures for Board of Directors

RECOMMENDATION: It is recommended that the Board of Directors approve the proposed increase to Board Member compensation. If approved, it is recommended that the Board of Directors conduct a First Reading and Introduction of Ordinance No. 2022-02 increasing the compensation of the Board of Directors effective July 1, 2022; approve waiving the reading of the entire Ordinance No. 2022-02 and read the Ordinance by number and title only; advise the public that a complete copy of Ordinance No. 2022-02 is available for public inspection at Fire District Headquarters; set a Public Hearing for March 9, 2022 for the Second Reading and Adoption of Ordinance No. 2022-02; and direct staff to provide public notice as required by law.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

The Board of Directors had no comment.

Moved by President Kreeger seconded by Director Williams, carried a 3-2 voice vote for the Board of Directors to approve the proposed increase to Board Member compensation.

AYES: BOARD MEMBERS: Kreeger, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: DeMonaco and Luth.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

Acting Clerk of the Board Arredondo read the Ordinance by number and title only as approved by majority vote.

14. RECLASSIFICATION OF PART-TIME OFFICE TECHNICIAN POSITION (EMS/TRAINING) TO FULL-TIME ADMINISTRATIVE SECRETARY (EMS/TRAINING)

Purpose is for the Board of Directors to review and discuss the proposed reclassification of the part-time Office Technician (EMS/Training) position to full-time Administrative Secretary (EMS/Training).

Deputy Chief Jeremy Ault stated that the EMS/Training division is responsible for managing several key programs that directly impact the mission of the Fire District. This would include Emergency Medical Services Administration, managing and directing all aspects of training for District personnel, as well as coordinating the activities at the Training Center. Additionally, the MS/Training staff are tasked with tracking, evaluating, and synthesizing data to determine our current operational effectiveness, which drives organizational growth and improvement. Currently, the EMS/Training Division is supported by one part-time Office Technician.

Deputy Chief Ault stated that management of Emergency Medical Services and Training in the District requires significant administrative support. Scheduling classes, managing and tracking certifications and credentials, as well as supporting critical programs such as the District's Cardiac Care Program are supported by the part-time office technician. The increase in demand for administrative support has outpaced the capacity and scope of one part-time Office Technician.

Deputy Chief Ault stated that the Training Center has become a hub for all internal department District training. It is often the host location for county and regional meetings and training events, home to the Mt. San Antonio Fire Academy, and is used by many partner agencies from various municipalities. While the District is proud and honored to host these numerous entities, the additional activity increases the demand on the part-time Office Technician responsible for scheduling, managing, and tracking these various events.

Deputy Chief Ault stated that staff has conducted a review and study of the current job descriptions for Office Technician and an Administrative Secretary. Staff has determined that the current and future needs of the District at the Training Center align with the job description of an Administrative Secretary and support a reclassification of the current part-time Office Technician position to a full-time Administrative Secretary.

Deputy Chief Ault stated that the differential between the salary schedule of the current position (part-time Office Technician) and the proposed reclassification (full-time Administrative Secretary) would result in a fully burdened annual cost increase of approximately \$56,445. This increase is reflective of the salary increase and the addition of benefits. Assuming an April 1 effective date,

the prorated fiscal impact for the remainder of the current fiscal year would be approximately \$14,111. If approved, the fiscal impact of the reclassification for Fiscal '21-22 could be absorbed in the board-approved budget and would not require a budget adjustment at this time.

RECOMMENDATION: It is recommended that the Board of Directors review, discuss and approve the request for reclassification of the part-time Office Technician position (EMS/Training) to full-time Administrative Secretary.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

Director DeMonaco stated that this has been a long time coming especially with the growth of the District and another Fire Station.

Director DeMonaco asked Deputy Ault if this position is establishing a promotion.

Deputy Chief Ault stated that whenever an internal promotion is done as part of our rules process when we conduct either an external test or internal promotion for a testing process, an eligibility list is established as part of the process.

Director Williams asked if the part-time office technician will try to go full-time.

Deputy Chief Ault stated that he believes that person would be interested in the full-time position and that there are multiple office technicians that would be eligible to apply.

Director Ramos-Evinger had no comment.

Moved by Vice President DeMonaco seconded by Director Ramos-Evinger, carried a 5-0 voice vote for the Board of Directors to approve the reclassification of the part-time Office Technician position (EMS/Training) to full-time Administrative Secretary.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

FIRE CHIEF'S COMMENTS

Fire Chief Williams stated that it appears as if the latest COVID wave, has quickly passed through our suppression personnel without significant long term affects and or impacts. As a result, we have moved back into staffing levels that have created a stable atmosphere.

Fire Chief Williams stated that our suppression personnel continue to staff 2 ambulances 24-hours a day, 7 days a week. AMR is starting to rebuild their daily staffing levels due to the COVID numbers declining as well. With this change, AMR has stated to respond to calls again in the district. In the event that AMR is projected to have a response time that is longer than 9 minutes and 59 seconds, a Chino Valley ambulance is deployed to the incident in lieu of AMR, at the time of dispatch.

Fire Chief Williams stated that during the month of January, our ambulances responded to 274 incidents in the district and transported 116 patients to the hospital. The average response time of our ambulances during this time-frame was 8 minutes and 24 seconds. Since July 3rd, our ambulances have responded to 4,687 incidents and transported 1,964 patients to the hospital.

Fire Chief Williams stated that on February 5th, he and staff attended the Run for Russ Memorial 5K Run and Community Walk in Chino.

Fire Chief Williams stated that on February 8th, he and staff attended the Chino Valley Mayor's Prayer Breakfast at Los Serranos Country Club.

HR Consultant Andrew Tse gave a recruitment update.

Fire Chief Williams gave an update on Station 68 and stated that the District is now the official owner of the property located at Pipeline and Soquel Canyon Pkwy. Additionally, we will be turning over the keys to our former property at 4040 Eucalyptus Ave. Escrow has official closed and the County Recorder has accepted the grant deed for property transfer. The transfer of funds should occur in next few days.

Fire Chief Williams stated that on February 21st, Administration offices will be closed in observance of the President's Day Holiday.

Fire Chief Williams stated that the 2022 Chino State of the City Event will take place at the Planes of Fame Museum on February 22nd.

Fire Chief Williams stated that the Finance Committee Meeting is scheduled for February 28th at 8:00 a.m.

Fire Chief Williams stated that the ASBCSD Meeting will take place on February 28, 2022 in San Bernardino at 6:00 p.m.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Luth stated he attended Chino Council, SB Airport Commission meetings and the Mayor Prayers Breakfast event.

Director Luth congratulated the service award recipients, Battalion Chief Bryan Turner and Employee of the year Angelica De La Torre and Firefighter of the Year Jeff Anderson. He further congratulated Chaplain Lewis on his retirement.

Director Williams commented on an article regarding the City of Ontario.

Director Williams asked Legal Counsel Jeff Ballinger about the first closed session pertaining to himself.

Legal Counsel Ballinger stated that as the Board President had indicated earlier, there was no reportable action from any of the closed session items. He further stated to Director Williams that he is not going to disclose what was discussed in closed session with him the adversary.

Director Williams asked Legal Counsel Ballinger to show him where it says that board members can do sanctions on one of the board members and if it's legal.

Legal Counsel stated to Director Williams that he can ask.

Director Williams stated that he just wants his fellow board members to understand that he does not have animosity towards them and that he did not come on this board to be negative. He further stated that he is here for the right reason and hopes that they can start treating each other with respect and honesty.

Director Ramos-Evinger commented that her duty as an elected official does not involve discipline of an employee when they do something wrong. She further stated that is between the manager and employee on need to know basis.

Director Ramos-Evinger stated she attend the ASBCSD meeting, Chino Hills Council, monthly meeting with Fire Chief, Human Resources Committee, Fire Safe Council, Fred L. Burns Committee, CSDA Member Services meetings.

Director Ramos-Evinger congratulated Engineer Greene and Engineer Mitchell for the service awards, Employee of the Year Angelica De La Torre, Firefighter of the Year Jeff Anderson, Battalion Chief Bryan Turner. She also congratulated Chaplain Lewis on his retirement.

Director Ramos-Evinger thanked the union and the Fire District for representing at the Mayor's Prayer Breakfast.

Vice President DeMonaco stated that he attended Chino Council meeting and Chino Hills City Council as a resident. He further stated that he virtually attended IEUA and San Bernardino County Board of Supervisors meetings.

Vice President DeMonaco attended the ASBCSD meeting, CSDA Legislative Committee, agenda review, finance committee, Chino Quarterly and CONFIRE meetings. He stated he also attended the Mayor's Prayer Breakfast event.

Vice President DeMonaco congratulated Chaplain Lewis on his retirement and service award recipients Engineer Greene and Engineer Mitchell. He also congratulated Battalion Chief Turner for his hard work as EMS Captain and Firefighter of the Year Jeff Anderson and Employee of the Year Angelica De La Torre.

President Kreeger congratulated all the honorees for all the hard work they do.

President Kreeger stated that he attended Chino Valley Unified School District, Chino Hills Council meetings and the Mayor's Prayer Breakfast event.

President Kreeger thanked Fire Chief Williams for his diligence on Station 68.

ADJOURNMENT

The meeting was adjourned at 7:57 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, March 9, 2022 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 9TH DAY OF MARCH 2022

Sandra Heney, Clerk of the Board

Mike Kreeger, President

MONTHLY DISTRICT REPORT 2.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Month of January 2022

ATTACHMENTS:

Monthly District Report January 2022

CHINO VALLEY FIRE DISTRICT



MONTHLY REPORT JANUARY 2022

TABLE OF CONTENTS

I. Operations

- Incident Response Data

II. Community Risk Reduction

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction

JANUARY 2022

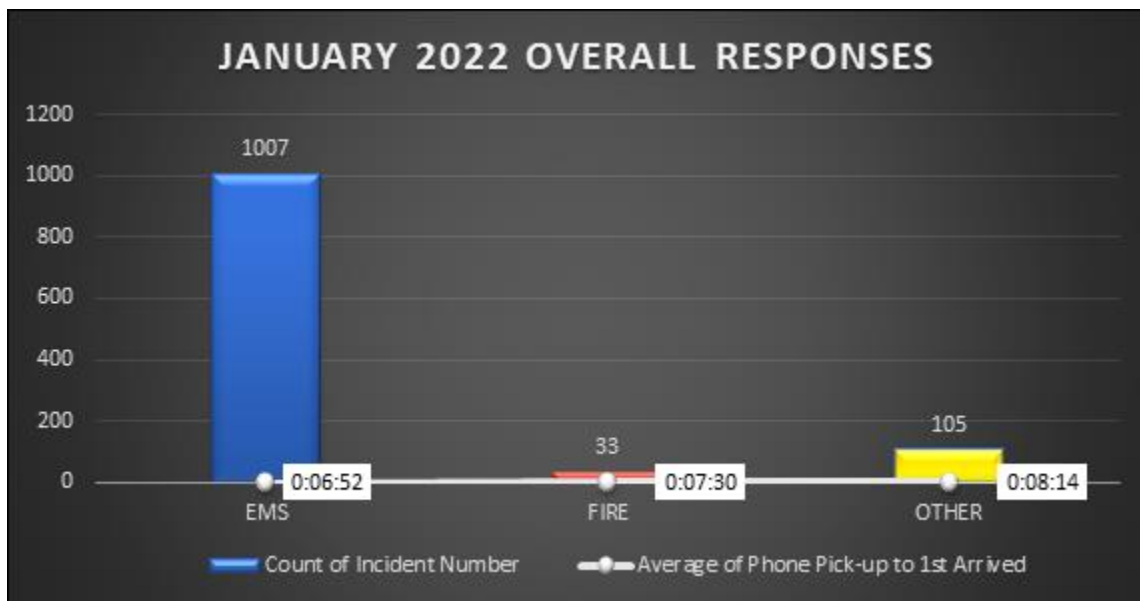
I. Operations:

- Incident Response Data

CHINO VALLEY FIRE DISTRICT

INCIDENT BASED RESPONSE TIME DATA JANUARY 2022

Response times are calculated as an average from the time the call taker picked up the phone to the time of first unit arrival.



| | |
|--|-------------|
| Total number of incident responses for January 2022: | <u>1145</u> |
| | ~ |
| FIRE: | 33 |
| EMS: | 1007 |
| OTHER: | 105 |

JANUARY 2022

II Community Risk Reduction:

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction



Permit Revenue Summary Report

Payments as of 01/31/2022

Summary Listing

| MONTH | YEAR | TOTAL FEES RECEIVED |
|--------------|-------|---------------------|
| January | 2022 | \$96,717.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Year To Date | Total | \$96,717.00 |



License Revenue Summary Report

Payments as of 01/31/2022

Summary Listing

| MONTH | YEAR | TOTAL FEES RECEIVED |
|--------------|-------|---------------------|
| January | 2022 | \$25,935.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Year To Date | Total | \$25,935.00 |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| PROJECT NAME | PROJECT# TRACT | LOCATION | CITY | DEVELOPER/ CONTRACTOR | DESIGN REVIEW | APPROVED | CONST PERMIT | OCCUP |
|--|--|---|--------------------|--|------------------|----------|-----------------|-------|
| Assisted living and memory care facility 100,000 sq. ft. | Proj. 2019-00004 | 13255 Serenity Trail | Chino (Co-Area) | Summerland Senior Living | X | X | | |
| 183 SFD/Vila Borba Montarra & Serena | TR 15989 | Butterfield (West of Avenida De Portugal) | C.H. | Lennar | X | X | X | |
| Vila Borba Multifamily Sites - 19 Lots | TR 16413 | Butterfield (South of Avenida De Portugal) | C.H. | Lennar | X | X | | |
| Vila Borba (PA4) Townhomes/Condos 220 Multifamily Units | 19SPR04 TR 16414 | NEC Butterfield & Avenida De Portugal | C.H. | Lennar | X | X | | |
| 149 SFD/Vila Borba Montarra II | TR 16388 | Butterfield/Pine | C.H. | Lennar | X | X | X | |
| 95 Unit Condo Development Lago Los Serranos | 05SPR01 TR 17362 | Birdfarm Rd & Country Club Dr. | C.H. | Twen Ma Arch. | X | X | X | |
| Subdivide 6.7 acres into 13 lots Existing home will remain | TR 16959 | 2294 Carbon Canyon Rd. | C.H. | Richard Meaglia | X | X | | |
| The Commons at Chino Hills/Major 3; Shops 6 and 9 | 06SPR02 | 4655/4575/4675 Chino Hills Pkwy. | C.H. | | X | X | | |
| Coptic Orthodox Church | 15CUP04 15SPR04 | 14715 Peyton Dr. | C.H. | Ramy Awad | X | X | | |
| The Rincon (Imaging Center; Holiday Inn; Wendy's) | 15SPR03 Amendment TPM 19846 | 15855/15851/15931 Soquel Cyn. Rd | C.H. | Philip Lee | X | X | X | |
| Rancho Cielito PM 4562/Formerly PM 4562; now 20343 | PM 20343 17SPR02 | 15303 Country Club Dr. N/Los Serranos/Valle Vista Dr.; S/Lake Los Serranos (btwn Pipeline/Ramona) | C.H. | Rolling Ridge Ranch Jack Greening Jr. | X | | | |
| Proposed 130,149 sf. Three story self-storage facility. The Storage District@Fairfield Ranch Bus. Park | 18SPR01 18CUP05 | 15443 Fairfield Ranch Rd. | C.H. | SORSIRS, Inc | X | X | X | |

**NEW CONSTRUCTION WORKSHEET
JANUARY 2022**

| | | | | | | | | |
|--|--|---|-------|---------------------|----------|-------------------|------------|------------|
| Costco Gas Station Expansion/Relocation; Car wash and warehouse Expansion | 19CUP04 | 13111 Peyton Dr. | CH | MG2 Architects | X | | | |
| 159 SFDs on 130 Acres; Development to include Comm. Rec. Center, private streets & designated open spaces. | 19CUP06 TTM 20317 | Shadyview | CH | Trumark Homes | X | | | |
| Development & Operation of landscape supply business. | 19SPR01 | SWC Pomona Rincon Rd/Enslor Ln | CH | Rosario Rios | X | | | |
| Chino Hills Condominiums | 19SPR02 | E. Pomona Rincon Rd/S. of Los Serranos Rd | CH | William Ashley Inc | X | | | |
| 52 Lot subdivision "Paradise Ranch" | 19SPR03 TTM 20286 | Canyon Hills Rd. (Gentile Property) | CH | True Life Companies | X | | | |
| Development of 4,077 sq. ft. multi-tenant Bldg, including Drive-thru Burger King Rest. Of 2,281 sq. ft. | 19SDP03 | 3170 Chino Ave. | CH | John Dodson | X | X | X | X |
| Hidden Oaks **On hold until 10/21** | TR 18869 SP10-01 | Carbon Canyon Rd. | C.H. | J.P. Weber Group | X | | | |
| Proposal to subdivide vacant lot into 2 lots; 5.097 gross acres; 5,091 gross acres | TPM 15262 | Old Carbon Canyon Rd | CH | Bill Estanislau | X | X | N/A | N/A |
| 2 parcel residential subdivision (DR#473) | TPM 20037 2019-1425 | NC Intersection Pomona Rincon Rd/Bird Farm | C.H. | Umesh Patel | X | X | N/A | N/A |
| Micro brewery; outdoor patio; I & I Brewing | 20MUP03 | 4020 Chino Hills Pkwy | C.H. | I & I Brewery | X | PH 9/21/21 | | |
| 2 Sites consisting of 6 Planning Areas; Site 1 = 724 units, Site 2 = 52 units | 21SPR01 | SW Portion of LSGC & vacant lot @ NEC Los Serranos Rd. & CC Drive | C.H. | Greening Trust | X | | | |
| U.S. Bowling Corp.: Phase IV McCalla Center | SA 96-09 (R1) | 13609, 13613, 13619, 13625 Central Ave. | Chino | Alston Construction | X | X | X | |
| 183 Units/Open space amenities Turnleaf | PL12-0513-15 PL17-0077 TR 18858 | N/O Bickmore, E/O Mayhew | Chino | KB Homes | X | X | X | X |

**NEW CONSTRUCTION WORKSHEET
JANUARY 2022**

| | | | | | | | | |
|---|--|---|-------|--|----------|----------------------------|-----------------------------------|----------|
| 92 SFR units & Private Rec. Center. Orchard Square | PL14-0685/0686 TR18924 | E/s Central; N/o Francis | Chino | Meritage Homes (Stratham Homes) | X | X | X | X |
| 2 Story warehouse bldg. & office; 46,560 s.f | PL 14-1133 (SA) APN 102136113 | NWC Central/Eucalyptus | Chino | Ever Sun Investments LLC | X | X June 2018 | | |
| Kimball Business Park (Kimball Street 12 Bldgs. remaining - 10 bldgs. now completed 8522 - 8778 Kimball) | PL15-0527 PL15-0528 PL15-0529 PL15-0530 | 8522/8544/8576/8614/ 8624/8652/8688 8716/8746/8778/8820 Kimball Ave; 15666 Hellman Ave. | Chino | SRG Acquisition | X | X | X (TE#01 02/09/22) | |
| Heirloom @ Harvest - 104 Residential Units | PL16-0166 TR 19947 TR19950 | Pine Ave. Lots 2 & 6 | Chino | Richmond American Homes of Maryland, Inc. | X | X | X | X |
| Honda T.I to existing office warehouse; Partial conversion of truck trailer parking | PL16-0245 | 14141 Yorba Ave | Chino | Withee Malcolm Arch. | X | X | | |
| Proposed 4-story (62 units), 49,711 sq.ft. Senior Apartment Building | PL16-0347 PL16-0357 | 11930 Central Ave. | Chino | Komar Investments | X | X (PH 09/20/21) | | |
| Harvest Olive Grove - 57 SFD | PL16-0675 PL14-1141 TR 19946 TR 19948 | NWC Pine/Hellman | Chino | Lennar Homes | X | X | X | X |
| Andy's Burger's 5,800 sq.ft. drive through restaurant | PL16-0671 | 4616 Riverside Dr. | Chino | John Wyka | X | X | X | |
| Euclid Commerce Center - 6 Industrial Bldgs. | PL16-0701 PL16-0702 PL16-0703 PL17-0048 | 15801; 15841; 15881; 15921; 15893; 15915 Euclid Ave. | Chino | Euclid/Kimball Partners LLP | X | X | X | |
| Farmer Boys - 3,218 sq.ft.Restaurant | PL16-0772 PL16-0773 | 7031 Kimball Ave. | Chino | HHI San Bernardino, LLC | X | X | X | X |
| Utilize existing 14,720 sq.ft. facility for Islamic Center | PL16-0704 TPM 18903 | 4711 Chino Ave. | Chino | Chino Valley Islamic | X | X | | |
| Altitude Business Center (Kimball & Mayhew) Commercial Development - 220,000 sq.ft. Warehouse/Multi- Tenant Bldg. 30,000 sf.ft. | PL16-0456 PL16-0457 TPM 19756 | 15865, 15791 Quality Way; 15790, 15771, 15825, 15881 Terminal Ct. | Chino | Richland Communities | X | X | | |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| | | | | | | | | |
|---|--|--|-------|-------------------|---|--------------------------|-------------------------|-----|
| Distribution Facility for In-N-Out | PL17-0042 PL17-0044 PL19-0048 PL19-0049 PL19-0091 PL19-0092 | 16000 Quality Way | Chino | In-N-Out Burger | X | X | X | |
| Fairfield Inn & Suites 4-story Hotel 58,940 sq.ft. | PL17-0060 PL17-0061 | 14705 Ramona Ave. (Rancho Del Chino) | Chino | JS Hotel Dev. | X | X | X | |
| 2,117 S.F. office space & driveway for trucking co. | PL17-0081 PL17-0082 | 14085 Magnolia Ave | Chino | LGS Engineering | X | X | X | |
| 2 Industrial Bldgs.: Bldg. 1 - 136,200 sq. ft.; Bldg. 2; 80,753 sq. ft. / Yorba II Modification Filed 1/2021 | PL17-0092 PL17-0093 PL17-0094 PL17-0121 | 14522 & 14628 Yorba Ave. | Chino | HPA Arch./Fullmer | X | X | X | |
| Time Extention for TTM 18856 - Rancho Miramonte | PL17-0106 TTM 18856 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | X (TE#1 06/09/21) | | |
| Reconstruction of CHS Campus w/ 1 & 2 story bldgs; parking lots; play fields; plazas | PL17-0113 | 5472 Park Pl. | Chino | WLC Architects | X | X | N/A | N/A |
| Install Temporary Mobile Office | PL18-0028 | 7780&7802 Kimball Ave. | Chino | Superior Sod | X | X | | |
| Industrial Bldg. - 8,854 sq.ft.- Warehouse for packaging materials | PL18-0034 | 5199 F St. | Chino | Moksud Rahman | X | X | | |
| Proposed Addition of 14,265 sq. ft. - Wing Lee Poultry | PL18-0038 | 13625 Yorba Ave. | Chino | Austin Co. | X | X (TE#01 02/09/22) | | |
| 3,200 S.F. Conv. Store w/a 1,600 S.F. Rest./1,563 S.F. detached carwash; 3,000 S.F. Gas station island | PL18-0047 PL18-0048 | El Prado/Central | Chino | Kaykel Investment | X | X | X (TE#2 08/09/21) | |
| 55 Residential Dwellings - Harvest @ The Preserve - Olive Grove II | PL18-0039 TR 19952 | NWC Bickmore/Alpine Pine Ave. Lot 8 | Chino | Lennar Homes | X | X | X | X |
| Watson Industrial Park - 3 Industrial Bldgs - 267K - 560K sq.ft.; Bldgs. 847, 848, 849; 8975 & 9129 Remington- Complete | PL18-0040 PL18-0041 | SWC/SEC Remington/Hellman 8841 Remington | Chino | Watson Land Co. | X | X | X | |

**NEW CONSTRUCTION WORKSHEET
JANUARY 2022**

| | | | | | | | | |
|---|--|--|-------|--|----------|--|----------|----------|
| Assisted living facility - 72 units | PL18-0057 PL18-0058 | Guardian Way btwn 10th & Vernon Ave | Chino | Source Architecture Inc | X | Public Hearing 7/20/2020 (TE #1 6/23/21) | | |
| SFD attached duplex & triplex development - 106 units Morning Sun | PL18-0059 TTM 20231 | APN 1055-451-03 LOT 11 | Chino | Lennar | X | X | X | |
| Subdivide land into 5 parcels for single family homes - Monte Vista Village | PL18-0063 PL18-0064 PL18-0065 TTM 20227 | 12948 Monte Vista | Chino | Global Wood Solutions | X | | | |
| Proposed Residential Development Summerfield @ Harvest -The Preserve 93 SFD | PL18-0067 TR19951 | NWC Bickmore/Alpine Meadows | Chino | Lennar Homes | X | X | X | X |
| 8 Manufacturing/Warehouse bldgs. - Ranging btwn 12k sq.ft. - 205k sq.ft. | PL18-0070 PL18-0071 PL18-0072 | NEC Bickmore/Euclid Ave. | Chino | Alere Property Group LLC | X | X | | |
| The Landings - 200 homesites w/SFD & Townhomes (Waypoint & Crossings) | PL18-0073 TR 20008 | N/o Bickmore; W/o Rincon Meadows | Chino | Lennar Homes | X | X | X | |
| Pineberry@ The Preserve - 78 SFD | PL18-0074 TR 19953/18479 TR 18480 | Pine Ave. Lots 10 & 12 | Chino | Richmond American Homes of Maryland, Inc. | X | X | X | X |
| Vineyard @ The Preserve - 73 SFD | PL18-0075 TR 19935 | Pine Ave. Lot 11 | Chino | Richmond American Homes of Maryland, Inc. | X | X | X | X |
| Addition to existing bldg. and construction of shade canopies (2) | PL18-0086 PL18-0087 | 13677 Yorba Ave. | Chino | Gerald Mele & Associates | X | | | |
| Two proposed warehouse bldgs. Totaling 2,080k sq.ft. | PL18-0090 PL18-0091 PL18-0118 PL18-0119 PL18-0120 TPM 20071 | 16195 Mountain Ave. | Chino | Majestic Realty | X | | | |
| SFD - 26 units | PL18-0094 TTM 20169 | Pine/Meadowhouse | Chino | Chino Preserve Dev. Corp. | X | | | |
| Two lots for Condos - 177 units | PL18-0096 TTM 20173 | Pine/Meadowhouse | Chino | Chino Preserve Dev. Corp. | X | | | |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| | | | | | | | | |
|---|--|---|-------|--|----------|--|----------|--|
| Construct building for light industrial use | PL18-0099 PL18-0100 PL18-0101 | SEC Moon /Remington Ave. | Chino | HIP So-Cal Properties LLC | X | X | | |
| Proposed Industrial project | PL18-0102 | NWC East End/ County Rd | Chino | Overton Moore Properties | X | | | |
| Warehouse Bldg. 61,023 sq.ft. | PL18-0103 PL18-0099 PL20-0010 | 9261 Remington | Chino | Steve Hong | X | X (TE#1 07/21/21) | X | |
| 23,850 sq. ft. Commercial Center "Chino Pipeline Center" | PL18-0035 PL18-0105 TTM 20028 | 4076 Chino Ave | Chino | Creative Design Assoc | X | | | |
| Expansion of Existing Veterinary Bldg. 2,999 sq. ft. | PL18-0106 | 3415 Chino Ave. | Chino | Steven Dunbar | X | | | |
| Two concrete tilt-up warehouse/office buildings TPM 20058 | PL18-0112 PL18-0113 | 14468 Central Ave. | Chino | OC Engineering | X | X | | |
| Eagles Nest V & VI Aviation Business Park 158,490 sq. ft. Bus. Park - 4 executive hangars | PL18-0114 Prev. SA05-33 | 7000 Merrill Ave. (NEC) APN 1026-081-10 to12 | Chino | Chino Dev. League | X | X | | |
| Relocating existing day spa to a new location | PL18-0125 | 14516 Pipeline Ave. | Chino | John R. DeWorken | X | | | |
| 16,950 S.F. warehouse/office | PL19-0003 | 15022 La Palma Dr. | Chino | Homtomi C01 Partners LP | X | Public Hearing 7/20/2020 (TE #1 6/23/21) | | |
| New Garage/storage/porch/patio | PL19-0020 | 11645 Vernon Ave. | Chino | Javier Hernandez | X | X | | |
| 3 Housing products - 68 detached dwelling units and auto courts; 28 attached duplexes and 72 attached triplexes | PL19-0021 PL19-0022 TTM 20247 | NEC Bickmore Ave./Mayhew Ave. | Chino | Richland Ventures LLC | X | X | | |
| Child Care Center 9,970 sq.ft. | PL19-0023 PL19-0024 | 6921 Schaefer Ave. | Chino | Architects McDonald, Soutar & Paz, Inc. | X | X | X | |
| Construction of self-service carwash | PL19-0085 PL19-0084 | 5526 Philadelphia St | Chino | PM Design Group | X | | | |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| | | | | | | | | |
|--|---|--|-------|----------------------|----------|----------------------------------|------------------------|--|
| Proposed 3 acre park with restrooms & shade structure | PL19-0046 | NEC Discovery Park Ave/Innovation | Chino | Chino Preserve Dev. | X | | | |
| 15 Single Family Detached Homes (TTM 20235) "Francis Crossing" | PL19-0055 | 5084 Francis Ave | Chino | Kevin L Cramer | X | | | |
| Storage Units w/Office Space | PL19-0059 | 13381 11th St. | Chino | Mike/Debbie Boyle | X | | | |
| Conversion of residential to office | PL19-0068 | 13132-13138 9th St. | Chino | Jianyun Wang | X | | | |
| Homecoming Phase 5 - 187 Homes incl. 14 live/work units; Main St. Apartments - 172 Units | PL19-0071 PL19-0089 PL20-0007 TTM 20326 | SWC Pine/East Preserve Loop | Chino | Chino Preserve Dev | X | X | X UG Permit | |
| 116 Detached Condominium Community (Block 4) Voyage @ Discovery Park | PL19-0072 TR 20167 TR 20248 | Market St./ Discovery Park Ave. | Chino | Lennar | X | X | X | |
| 123 Condominiums "Bungalows"; Delia @ The Preserve (MSA PL 18-0010/ PL 18-0011) | PL19-0073 TR 20171 | N/O Pine, S/O Bickmore, at Meadowhouse | Chino | Tri Pointe Homes | X | X | X | |
| 76 Single-Family units (Amelia) (MSA PL 18-0010/ PL 18-0011) | PL19-0074 TR 20172 | N/O Pine, S/O Bickmore, at Meadowhouse | Chino | Pulte Homes | X | X | X | |
| 116 Detached Condos - Gardenside (Liberty Deluxe) (MSA PL 18-0010/ PL 18-0011) | PL19-0075 TR 20170 TR 20270 | N/O Pine, S/O Bickmore, at Meadowhouse | Chino | Richmond America | X | X | X | |
| 123-unit living/memory care facility; 2 Office Bldgs. And 2 Rest. Pads (PH 12.07.20) | PL19-0079 PL19-0080 | Btwn Central Ave/ Benson Ave | Chino | Clover Estates | X | X (TE#1 12/08/21) | | |
| Town Center @ The Preserve; 146,648 sq. ft. Commercial Center. | PL19-0082 PL20-0016 (TPM) 20333) PL2017-0017 PL20-0018 | Pine Ave. & Main St. | Chino | Lewis Retail Centers | X | PH 04/05/21 | | |
| Construction of self-service carwash | PL19-0085 PL19-0084 | 5526 Philadelphia St | Chino | PM Design Group | X | X (TE#1 07/07/21) | | |
| 4 Warehouse/Comm. Bldgs | PL19-0086 PL19-0103 | NWC East End/ County Rd | Chino | Clark Neuhoff | X | X (TE#1 06/09/21) | | |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| | | | | | | | | |
|--|--|---|-------|---|----------|------------------------------|----------|--|
| Indoor RC car racetrack & baseball/softfall training and Rec Fac. | PL19-0105 | 13871 Oaks Ave. | Chino | The Field 3 LLC | X | X | | |
| Convert existing warehouse into medical office | PL19-0090 | 5143 D Street | Chino | Youkun Nie | X | X | | |
| Single Story commercial Bldg. | PL19-0101 | 6903 Schaefer Ave. | Chino | Architects McDonald, Soutar & Paz, Inc. | X | X | X | |
| Three Tilt-up Bldgs. (Previously PR-PL19-0014) | PL20-0003 PL20-0004 PL20-0005 | 12040 East End Ave | Chino | Lankershim Industrial Inc. | X | | | |
| Discovery Park @ The Preserve(Block 4) 68 detached auto courts residential units | PL20-0006 TPM 20168 TTM 20164 Lot 2 & 3 | SWC Hellman/Market Mountain Ave/ Satterfield Way | Chino | Richmond American Homes | X | X | X | |
| Proposed Accessory Structure (garage/storage) | PL20-0008 | 6010 Walnut Ave. | Chino | Water Living Church | X | | | |
| Proposed K-8 school, park, community center, and library | PL20-0014 (MSA) PL21-0026 | Market St./ Main St./ E. Preserve Loop/ Legacy Park | Chino | Chino Holding Co. | X | | | |
| Proposed 28,153 S.F. lot subdivision into 2 residential lots | PL20-0019 TPM 20207 | 13515 Monte Vista Ave. | Chino | KG Investments LLC | X | X | | |
| Fast Food Restaurant w/drive-thru; 2,400 s.f. (Modify SCUP PL05-0033) El Pollo Loco | PL05-0033 PL20-0025 | 6969 Schaefer Ave. | Chino | McDonald, Soutar & Paz Inc. | X | X | | |
| 295,300 sq.ft. one story tilt-up bldg.with 15,000 sq. ft. office/mezzanine | PL20-0026 PL20-0027 PL20-0028 PL20-0029 | 13404 Yorba Ave 13461 Ramona Ave. | Chino | Brandi Smith | X | PH 7/19/21 | | |
| 2 Commercial/Retail buildings | PL20-0039 PL20-0040 PL20-0041 PL20-0042 | NWC Kimball/Hellman | Chino | Orbis LCG Kimball LLC | X | X PH 03/01/21 | | |
| Multi-Family Condo Dev N1 - Rancho Miramonte;1 10 bldgs w/6 dwelling units per bldg. | PL20-0046 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | | | |
| Detached Condo Dev. - N2 - Rancho Miramonte; 67 detached buildings | PL20-0047 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | PH 7/19/21 | | |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| | | | | | | | | |
|--|--|-----------------------------------|-------|-------------------------|----------|------------------------------|----------|--|
| Multi-Family Condo Dev. - N3 Rancho Miramonte; 12 Bldgs w/6 dwelling units | PL20-0048 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | | | |
| SFD - 110 units N4 - Rancho Miramonte | PL20-0051 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | PH 7/19/21 | | |
| 76 detached condos; N9 - Rancho Miramonte | PL20-0052 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | PH 8/16/21 | | |
| 203 MDR & 4 Lettered Lots | PL20-0053 PL20-0054 TTM 20369 | NEC Pine/E. Preserve Loop | Chino | Fallon Crest Farm | X | | | |
| 60 Dwelling Units N6 - Rancho Miramonte | PL20-0055 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | PH 8/16/21 | | |
| 55 Dwelling Units N7 - Rancho Miramonte | PL20-0056 | Chino Corona Rd/Cucamonga Ave | Chino | Trumark Homes | X | | | |
| 26,474 sq. ft Parcel division; (1) 9,820 sq. ft.; (2) 8,611 sq. ft.; (3) 8043 sq. ft. TMP20280 | PL20-0058 PL20-0059 | 12308 Fern Ave | Chino | Truong Dong | X | | | |
| 163 Two-story homes | PL20-0060 | Mountain Ave/Merrimack St | Chino | Lennar Homes | X | | | |
| Subdivide parcel into singe lot tract for condo purposes; total of 210 MFD | PL20-0062 PL21-0021 TTM 20380 | Academy/Legacy | Chino | Chino Holding Co. | X | | | |
| Custom designed 1,400 sq. ft. Accessory structure. | PL20-0065 | 4231 Walnut Ave. | Chino | Brian Hoogeveen | X | | | |
| 1,732 sq. ft. detached workshop | PL20-0066 | 4114 Hacienda Ln. | Chino | Roberto Graciano | X | X PH 03/01/21 | | |
| Raising Cane Chicken - Drive Thru | PL20-0067 | 3919 Grand Ave | Chino | PM Design Group | X | X | X | |
| 68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units | PL20-0071 | Bickmore Ave/Mayhew | Chino | KB Homes Costal Inc. | X | PH 9/20/21 | | |
| 3.7 acre Rec center & 1.4 acre park "Rancho Miramonte 68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units | PL20-0072 | Chino Corona Rd /Cucamonga Ave | Chino | The Miramonte Investors | X | | | |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| | | | | | | | | |
|--|--|--|-------|-----------------------------|----------|-----------------------------|--|--|
| Two story 16,000 sq. ft. Bldg. on 45,000 sq. ft. lot | PL21-0001 PL21-0002 | 13779 Central Ave. | Chino | TZC LLC | X | | | |
| 3.74 Acres proposed Commercial/Retail/Restaurant "The Campus at College Park" | PL21-0004 PL21-0005 | Eucalyptus/Oaks/ Notre Dame | Chino | United Trust Realty Corp | X | | | |
| Commercial Development w/car wash; drive- thru restaurant & retail | PL21-0011 PL21-0012 | 6132 Riverside Dr. | Chino | Pacif Rim Arch. | X | | | |
| 79 Single Family Detached Units - Block 4 | PL21-0013 TR 20165 | N/O Legacy Park St. E/O Discovery Park Ave. | Chino | Century Communities | X | PH 7/19/21 | | |
| Construction of 2 ADUs | PL21-0018 | 5395 Locust St | Chino | Wheeler & Wheeler Arch. | X | PH 9/20/21 | | |
| Develop of 69 detached homes | PL21-0023 (TR 20166) | NEC Hellman/ Legacy Park St | Chino | KB Homes | X | PH 9/20/21 | | |
| 56 Dwellings Units; Previously approved as part of MSA PL18-0012 | PL21-0027 TR 20249 | NWC Discovery Park/Legacy Park | Chino | Chino Preserve Dev. | X | | | |
| Modification of Master Site Approval for K-8 school; Comm. Center, Library, Public Park and High Density Residential | PL21-0031 PL21-0032 TR 16420 | Market St/Main St/E. Preserve Loop/Legacy Park | Chino | Chino Holding Co. | X | | | |
| Commercial Development consisting of approx. 18 bldgs. | PL21-0036 PL21-0037 PL21-0038 | Kimball Ave/Quality Way | Chino | Richland Ventures LLC | X | | | |
| Baseball/Softball Academy "Line Drive Academy" | PL21-0039 | 15642 Dupont Ave | Chino | Mike Brocki | X | | | |
| Proposed amendment of EBPSP; land use change from Business Park to Manufacturing | PL21-0042 | 4331 Eucalyptus Ave | Chino | Eucalyptus LPIV 5 LLC | X | | | |
| Renewal of (1) existing modular office trailer for occasional meeting use | PL20-0035 PL21-0044 | 14005 S. Benson Ave | Chino | Maricela Gutierrez | X | | | |
| MSA "Block 3" for 168 Units and Park | PL21-0045 PL21-0057 (TTM 20446) PL21-0058 (TTM 20447) | SEC Legacy Park/ E Preserve Loop Rd/ Corona Rd | Chino | Chino Preserve Dev. Corp | X | | | |

NEW CONSTRUCTION WORKSHEET
JANUARY 2022

| | | | | | | | | |
|---|--|--|-------|---------------------------|----------|--|--|--|
| Proposed Animal Hospital | PL21-0047 PL21-0048 | SEC of the Preserve | Chino | Cool Theel | X | | | |
| Design guidelines for Fallon Crest | PL21-0049 | 8424 Bickmore Ave | Chino | Fallon Crest Farms | X | | | |
| 852 sq. ft. Exterior refrigeration enclosure for existing Ind. Bldg. | PL21-0050 | 12290 Colony Ave | Chino | The Ziegenfelder Co | X | | | |
| Block 11 - MSA Proposed mix of 4 residential product types, totaling 305 units and Rec Center (Block 11) | PL21-0056 PL21-0075 TTM 20445 | SEC Legacy Park/ E Preserve Loop Rd/ Corona Rd | Chino | Chino Preserve Dev. Corp | X | | | |
| 50,000 sq. ft. Ind. Bldg. (Part of Altitude Business Centre) | PL21-0061 | Kimball Ave/Quality Way | Chino | Link Logistics R.E. | X | | | |
| Pine Tree Motel expansion; 13,696 sq. ft. two-story addition with 31 rooms; 320 sq. ft. fitness room/48 parking spaces (Previous PL18-0020/PL18-0021) | PL21-0063 PL21-0064 | 12018 Central Ave. | Chino | J.C. Mann Arch. | X | | | |
| 149 Condo Units; TR 20161 - The Meadows | PL21-0071 PL21-0072 TTM 20173 | Meadow House/Desert Holly | Chino | Beazer Homes Holding, LLC | X | | | |
| Request to subdivide one parcel into two | PL21-0074 TPM 20432 | 11841 Telephone Ave. | Chino | Frank Borges | X | | | |
| Massage Establishment | PL21-0076 | 5420 Philadelphia St. Ste. F | Chino | Bao Xin Jin | X | | | |
| 188 Condos on 23.60 acres | PL22-0002 PL22-0003 | NEC Pine/E. Preserve Loop | Chino | Tri Pointe Homes | X | | | |

MONTHLY FINANCIAL REPORT 3.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY FINANCIAL REPORT - FEBRUARY 2022

PURPOSE:

Purpose is to present the Chino Valley Fire District's financial activity for the month ended February 28, 2022, and for the fiscal year-to-date in comparison to the Amended budget.

DISCUSSION:

This report provides revenue and expenditure information for the month of February 2022 and the fiscal year-to-date in comparison to the 2021-22 Amended budget and prior year amounts for the fiscal year-to-date.

Cyclical Nature of District Revenues and Year-End Adjustments

As District revenues are largely cyclical, the majority of District property tax revenues are received during the November/December and April/May timeframes. Readers of the District's monthly financial reports should be cautioned when drawing conclusions regarding total revenues minus total expenses in any given month. Generally, over time, a more meaningful comparison may be drawn between the current and prior year-to-date totals, as well as the year-to-date variances between budgeted and actual financial performance. Additionally, there are a number of required adjustments to the District's financial statements after each fiscal year-end which can have a significant impact on the final numbers for the fiscal year. Over the course of the fiscal year, the attached two-year revenue and expenditure comparison graphs are intended to provide a summary comparison of the District's total revenues and expenditures between the current and prior fiscal year-to-date.

RECOMMENDATION:

It is recommended that the Board of Directors of the Chino Valley Fire District receive and file this

financial report.

ATTACHMENTS:

Monthly Financial Report for February 2022



Chino Valley Fire District Monthly Financial Report - Summary

As of February 28, 2022

| Account Description | Monthly Actual Amount | Year-to-date Actual Amount | Annual Budget Amount | Variance From Budget | % of Budget | Prior Year-to- date Actual Amount | Variance From Prior Year |
|--|-----------------------------|-------------------------------|----------------------------|----------------------------|-------------------|---|--------------------------------|
| Funds 100/500 | | | | | | | |
| REVENUE | | | | | | | |
| Property tax revenue | \$ 1,906,312 | \$ 21,983,070 | \$ 36,283,011 | \$ (14,299,941) | 61% | \$ 20,461,337 | \$ 1,521,733 |
| Contract revenue | 101,678 | 6,506,133 | 11,431,147 | (4,925,014) | 57% | 6,964,785 | (458,652) |
| Other revenue | 1,490,678 | 8,641,911 | 2,145,300 | 6,496,611 | 403% | 2,121,887 | 6,520,024 |
| REVENUE TOTALS | \$ 3,498,668 | \$ 37,131,114 | \$ 49,859,458 | \$ (12,728,344) | 74% | \$ 29,548,009 | \$ 7,583,105 |
| EXPENSE | | | | | | | |
| Salaries and benefits | \$ 2,859,922 | \$ 28,427,651 | \$ 40,893,317 | \$ 12,465,666 | 70% | \$ 26,281,481 | \$ 2,146,170 |
| Services and supplies | 229,667 | 3,300,176 | 6,788,864 | 3,488,688 | 49% | 3,051,937 | 248,239 |
| Capital outlay | 48,164 | 800,452 | 1,510,380 | 709,928 | 53% | 3,452,828 | (2,652,376) |
| EXPENSE TOTALS | \$ 3,137,753 | \$ 32,528,279 | \$ 49,192,561 | \$ 16,664,282 | 66% | \$ 32,786,246 | \$ (257,967) |
| Funds 100/500 - Totals | | | | | | | |
| REVENUE TOTALS | \$ 3,498,668 | \$ 37,131,114 | \$ 49,859,458 | \$ (12,728,344) | 74% | \$ 29,548,009 | \$ 7,583,105 |
| EXPENSE TOTALS | 3,137,753 | 32,528,279 | 49,192,561 | 16,664,282 | 66% | 32,786,246 | (257,967) |
| Funds 100/500 - Net Gain (Loss) | \$ 360,915 | \$ 4,602,835 | \$ 666,897 | \$ 3,935,938 | 690% | \$ (3,238,237) | \$ 7,841,072 |
| Transfers In - Capital Replacement | \$ - | \$ 6,043 | \$ 150,135 | \$ 144,092 | 4% | | |
| Fund 800 - Restricted Assets | | | | | | | |
| REVENUE | | | | | | | |
| Other revenue | 172,790 | (104,197) | - | (104,197) | | 1,079,084 | (1,183,281) |
| REVENUE TOTALS | \$ 172,790 | \$ (104,197) | \$ - | \$ (104,197) | | \$ 1,079,084 | \$ (1,183,281) |
| EXPENSE | | | | | | | |
| Services and supplies | 750 | 5,264 | - | 5,264 | | 5,250 | 14 |
| EXPENSE TOTALS | \$ 750 | \$ 5,264 | \$ - | \$ 5,264 | | \$ 5,250 | \$ 14 |
| Fund 800 - Restricted Assets Totals | | | | | | | |
| REVENUE TOTALS | \$ 172,790 | \$ (104,197) | \$ - | \$ (104,197) | | \$ 1,079,084 | \$ (1,183,281) |
| EXPENSE TOTALS | 750 | 5,264 | - | 5,264 | | 5,250 | 14 |
| Fund 800 - Restrictcd Assets Net Gain | \$ 172,040 | \$ (109,461) | \$ - | \$ (109,461) | | \$ 1,073,834 | \$ (1,183,295) |
| Grand Totals, All Funds | | | | | | | |
| REVENUE TOTALS, INCL. | \$ 3,671,458 | \$ 37,032,960 | \$ 50,009,593 | \$ (12,976,633) | | \$ 30,627,093 | \$ 6,399,824 |
| EXPENSE TOTALS | 3,138,503 | 32,533,543 | 49,192,561 | 16,659,018 | | 32,791,496 | (257,953) |
| Grand Total Net Gain (Loss) | \$ 532,955 | \$ 4,499,417 | \$ 817,032 | \$ 3,682,385 | | \$ (2,164,403) | \$ 6,657,777 |



Chino Valley Fire District Monthly Financial Report

As of February 28, 2022

| Account Description | Monthly Actual Amount | Year-to-date Actual Amount | Annual Budget Amount | Variance From Budget | % of Budget | Prior Year Year-to-date Actual Amount | Variance From Prior Year |
|---------------------------------------|-----------------------------|----------------------------------|----------------------------|----------------------------|-------------------|---|--------------------------------|
| Funds 100/500 | | | | | | | |
| REVENUE | | | | | | | |
| Property tax revenue | | | | | | | |
| Property tax - current secured | \$ 1,514,641 | \$ 19,289,367 | \$ 32,958,402 | \$ (13,669,035) | 59% | \$ 17,860,164 | \$ 1,429,203 |
| Property tax - current unsecured | 4,291 | 1,294,669 | 1,380,609 | (85,940) | 94% | 1,234,838 | 59,831 |
| Property tax - current utility | 350,797 | 447,431 | 400,541 | 46,890 | 112% | 450,320 | (2,889) |
| Property tax - prior and penalty | 38,862 | 688,764 | 800,000 | (111,236) | 86% | 657,109 | 31,655 |
| Property tax - home owner's exemption | - | 120,513 | 300,962 | (180,449) | 40% | 122,263 | (1,750) |
| Property tax - supplemental | (2,279) | 122,570 | 397,497 | (274,927) | 31% | 97,403 | 25,167 |
| Property tax - weed abatement | - | 19,756 | 45,000 | (25,244) | 44% | 39,240 | (19,484) |
| Property tax revenue Totals | 1,906,312 | 21,983,070 | 36,283,011 | (14,299,941) | 61% | 20,461,337 | 1,521,733 |
| Contract revenue | | | | | | | |
| Current services | 101,678 | 6,506,133 | 11,431,147 | (4,925,014) | 57% | 6,964,785 | (458,652) |
| Contract revenue Totals | 101,678 | 6,506,133 | 11,431,147 | (4,925,014) | 57% | 6,964,785 | (458,652) |
| Other revenue | | | | | | | |
| Permit and inspection fees | 125,134 | 979,400 | 1,316,800 | (337,400) | 74% | 846,812 | 132,588 |
| Weed abatement | - | 1,112 | 30,000 | (28,888) | 4% | 3,370 | (2,258) |
| Other sales | - | 2,011 | 3,000 | (990) | 67% | 801 | 1,210 |
| Other revenue | 814 | 29,249 | 90,000 | (60,751) | 32% | 38,713 | (9,464) |
| Mutual aid recoveries | 1,369,534 | 4,304,329 | 500,000 | 3,804,329 | 861% | 1,185,109 | 3,119,220 |
| Grants | - | 3,325,209 | 79,500 | 3,245,709 | 4183% | - | 3,325,209 |
| Sale of fixed assets | - | - | - | - | +++ | - | - |
| Donations | - | 300 | 1,000 | (700) | 30% | 1,000 | (700) |
| Interest revenue | (4,804) | 302 | 125,000 | (124,698) | 0% | 46,082 | (45,780) |
| Other revenue Totals | 1,490,678 | 8,641,911 | 2,145,300 | 6,496,611 | 403% | 2,121,887 | 6,520,024 |
| REVENUE TOTALS | \$ 3,498,668 | \$ 37,131,114 | \$ 49,859,458 | \$ (12,728,344) | 74% | \$ 29,548,009 | \$ 7,583,105 |



Chino Valley Fire District Monthly Financial Report

As of February 28, 2022

| Account Description | Monthly Actual Amount | Year-to-date Actual Amount | Annual Budget Amount | Variance From Budget | % of Budget | Prior Year Year-to-date Actual Amount | Variance From Prior Year |
|---|-----------------------------|----------------------------------|----------------------------|----------------------------|-------------------|---|--------------------------------|
| EXPENSE | | | | | | | |
| Salaries and benefits | | | | | | | |
| Salaries regular | \$ 1,355,732 | \$ 11,034,366 | \$ 18,486,576 | \$ 7,452,210 | 60% | \$ 10,625,410 | \$ 408,956 |
| Salaries - part time | 8,294 | 58,967 | 117,103 | 58,136 | 50% | 56,811 | 2,156 |
| Uniform allowance | - | 43,879 | 46,450 | 2,571 | 94% | 42,971 | 908 |
| Coverage - training and support | 322,389 | 2,031,874 | 738,139 | (1,293,735) | 275% | 707,189 | 1,324,685 |
| Coverage - emergency response and leave | 296,182 | 3,500,275 | 4,499,104 | 998,829 | 78% | 4,732,395 | (1,232,120) |
| Coverage - worker's compensation | 88,981 | 849,110 | 900,000 | 50,890 | 94% | 562,916 | 286,194 |
| Call back or standby | 868 | 6,882 | 11,315 | 4,433 | 61% | 5,590 | 1,292 |
| Separation payments | - | 216,940 | 320,000 | 103,060 | 68% | 129,056 | 87,884 |
| Special compensation | 51,754 | 426,051 | 776,760 | 350,709 | 55% | 421,527 | 4,524 |
| Annual leave buyback | - | 70,641 | 600,000 | 529,359 | 12% | 31,606 | 39,035 |
| PERS retirement | 292,366 | 6,319,915 | 7,696,386 | 1,376,471 | 82% | 5,536,248 | 783,667 |
| Survivor's benefits | 246 | 2,035 | 11,401 | 9,366 | 18% | 2,025 | 10 |
| Long term disability | 1,715 | 13,376 | 29,144 | 15,768 | 46% | 13,096 | 280 |
| Unemployment insurance | 533 | 14,716 | 16,016 | 1,300 | 92% | 14,820 | (104) |
| Health and dental insurance | 228,836 | 1,789,800 | 3,319,815 | 1,530,015 | 54% | 1,676,702 | 113,098 |
| Social security medicare | 30,756 | 262,937 | 313,117 | 50,180 | 84% | 247,669 | 15,268 |
| State disability insurance | 2,590 | 19,582 | 36,714 | 17,132 | 53% | 17,600 | 1,982 |
| Worker's compensation expense | 107,895 | 1,169,365 | 1,900,000 | 730,635 | 62% | 968,652 | 200,713 |
| Life insurance | 6,056 | 49,935 | 84,317 | 34,382 | 59% | 46,912 | 3,023 |
| Deferred comp benefit | 60,276 | 509,250 | 858,000 | 348,750 | 59% | 442,286 | 66,964 |
| Technology Allowance | 4,453 | 37,374 | 65,460 | 28,086 | 57% | - | 37,374 |
| Tuition reimbursement | - | 381 | 67,500 | 67,119 | +++ | - | 381 |
| Salaries and benefits Totals | 2,859,922 | 28,427,651 | 40,893,317 | 12,465,666 | 70% | 26,281,481 | 2,146,170 |



Chino Valley Fire District Monthly Financial Report

As of February 28, 2022

| Account Description | Monthly Actual Amount | Year-to-date Actual Amount | Annual Budget Amount | Variance From Budget | % of Budget | Prior Year Year-to-date Actual Amount | Variance From Prior Year |
|----------------------------------|-----------------------------|----------------------------------|----------------------------|----------------------------|-------------------|---|--------------------------------|
| Services and supplies | | | | | | | |
| Clothing | 8,359 | 60,341 | 506,871 | 446,530 | 12% | 26,971 | 33,370 |
| Telephone | 22,014 | 144,632 | 262,436 | 117,804 | 55% | 152,363 | (7,731) |
| Cellular phones | 5,078 | 41,310 | 41,100 | (210) | 101% | 67,448 | (26,138) |
| Electronic equipment maintenance | 4,405 | 250,341 | 485,812 | 235,471 | 52% | 303,266 | (52,925) |
| Food | 155 | 4,574 | 12,750 | 8,176 | 36% | 3,062 | 1,512 |
| Memberships | - | 16,107 | 32,210 | 16,103 | 50% | 18,076 | (1,969) |
| Publications | - | 3,019 | 12,180 | 9,161 | 25% | 2,561 | 458 |
| Legal postings | 2,088 | 4,812 | 10,800 | 5,988 | 45% | 5,133 | (321) |
| Small tools and equipment | 260 | 46,961 | 191,950 | 144,989 | 24% | 83,903 | (36,942) |
| Inventory equipment | - | 26,933 | 82,200 | 55,267 | 33% | 54,957 | (28,024) |
| Non-inventory equipment | 955 | 55,919 | 126,335 | 70,416 | 44% | 186,196 | (130,277) |
| Special department expenses | 2,223 | 25,230 | 64,025 | 38,795 | 39% | 21,746 | 3,484 |
| Training | 5,608 | 74,608 | 288,541 | 213,933 | 26% | 37,579 | 37,029 |
| Utilities | 19,864 | 173,454 | 281,796 | 108,342 | 62% | 163,568 | 9,886 |
| General liability insurance | - | 427,002 | 430,100 | 3,098 | 99% | 343,186 | 83,816 |
| Office supplies | 1,676 | 23,367 | 53,200 | 29,833 | 44% | 20,000 | 3,367 |
| Postage | 913 | 6,727 | 20,000 | 13,273 | 34% | 6,551 | 176 |
| Printing | 7,294 | 10,543 | 29,700 | 19,157 | 35% | 3,150 | 7,393 |
| Services - auditing | - | 18,905 | 20,475 | 1,570 | 92% | 18,905 | - |
| County services | - | - | 250,000 | 250,000 | 0% | - | - |
| Services - legal | 24,348 | 166,098 | 350,000 | 183,902 | 47% | 92,633 | 73,465 |
| Services - dispatch | - | 474,504 | 645,148 | 170,644 | 74% | 429,554 | 44,950 |
| Services - other | 41,902 | 309,993 | 1,106,184 | 796,191 | 28% | 232,899 | 77,094 |
| General household expense | 3,378 | 16,829 | 24,000 | 7,171 | 70% | 13,528 | 3,301 |
| Medical supplies | 2,111 | 145,071 | 174,671 | 29,600 | 83% | 109,696 | 35,375 |
| Vehicle maintenance | 39,110 | 323,448 | 533,550 | 210,102 | 61% | 333,375 | (9,927) |
| Equipment maintenance | 1,786 | 26,958 | 106,800 | 79,842 | 25% | 24,370 | 2,588 |
| Fuel | 12,347 | 131,623 | 200,000 | 68,377 | 66% | 93,785 | 37,838 |
| Structure maintenance | 23,628 | 289,547 | 444,050 | 154,503 | 65% | 203,476 | 86,071 |
| Structure rent/lease | 165 | 1,320 | 1,980 | 660 | 67% | - | 1,320 |
| Services and supplies Totals | 229,667 | 3,300,176 | 6,788,864 | 3,488,688 | 49% | 3,051,937 | 248,239 |



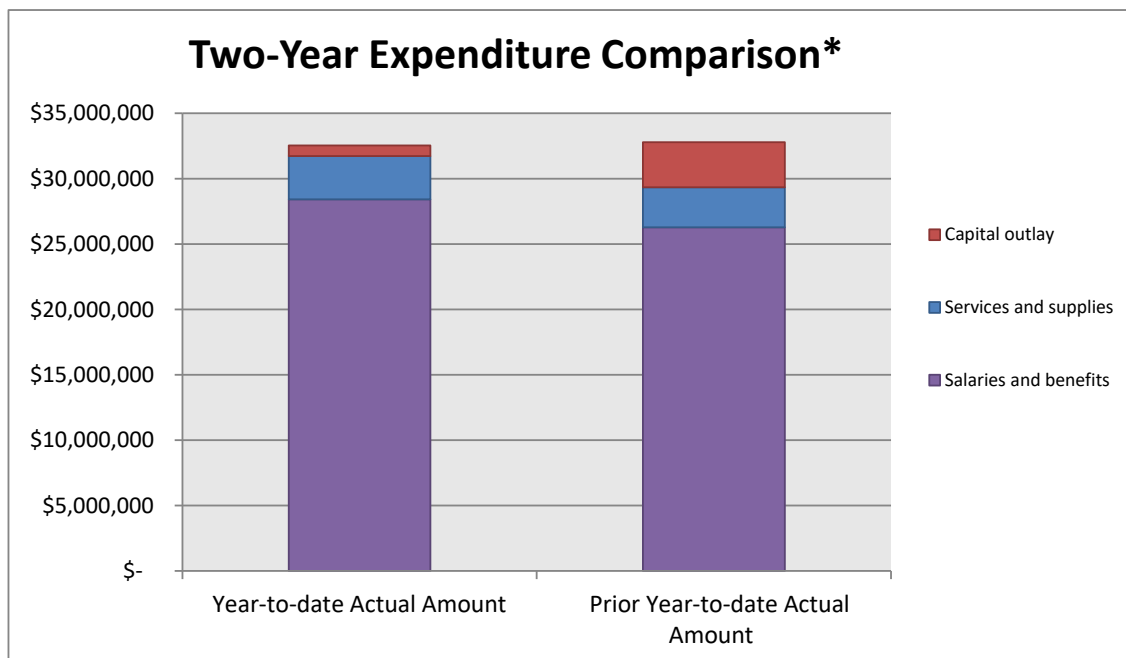
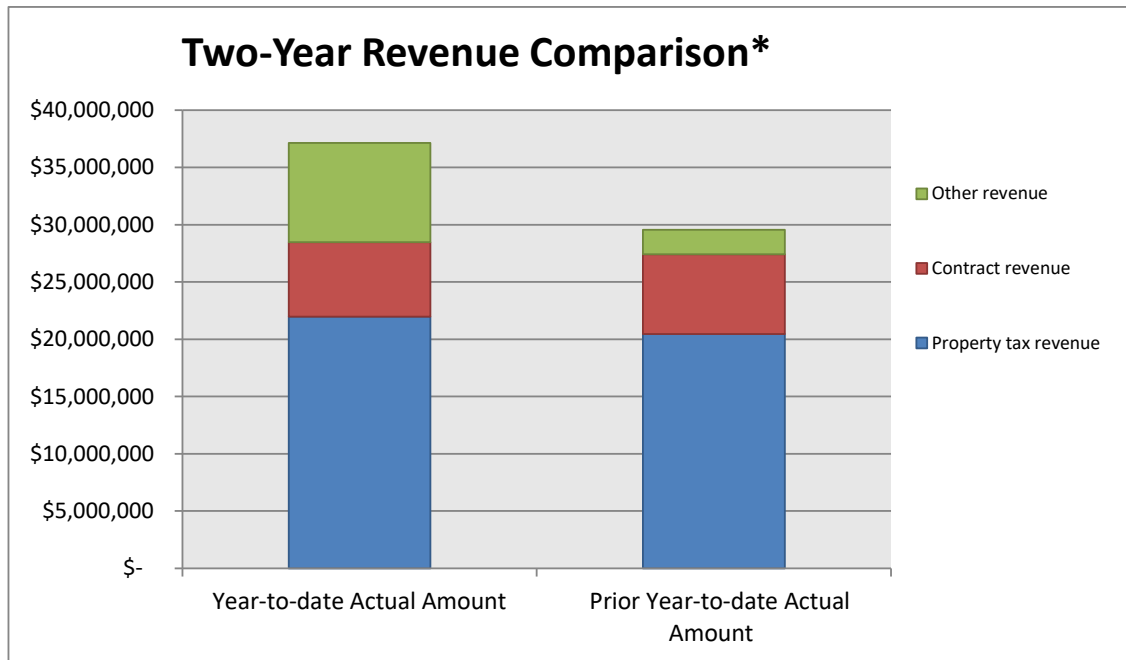
Chino Valley Fire District Monthly Financial Report

As of February 28, 2022

| Account Description | Monthly Actual Amount | Year-to-date Actual Amount | Annual Budget Amount | Variance From Budget | % of Budget | Prior Year Year-to-date Actual Amount | Variance From Prior Year |
|--|-----------------------------|----------------------------------|----------------------------|----------------------------|-------------------|---|--------------------------------|
| Capital outlay | | | | | | | |
| Capital - land | - | - | - | - | +++ | - | - |
| Capital - structure improvements | - | 19,398 | 206,500 | 187,102 | 9% | 288,049 | (268,651) |
| Capital - equipment | - | 79,760 | 213,880 | 134,120 | 37% | 48,718 | 31,042 |
| Capital - vehicles | 48,164 | 701,294 | 1,090,000 | 388,706 | 64% | 3,116,061 | (2,414,767) |
| Capital - lease purchase equipment | - | - | - | - | +++ | - | - |
| Capital outlay Totals | 48,164 | 800,452 | 1,510,380 | 709,928 | 53% | 3,452,828 | (2,652,376) |
| EXPENSE TOTALS | \$ 3,137,753 | \$ 32,528,279 | \$ 49,192,561 | \$ 16,664,282 | 66% | \$ 32,786,246 | \$ (257,967) |
| Funds 100/500 - Totals | | | | | | | |
| REVENUE TOTALS | \$ 3,498,668 | \$ 37,131,114 | \$ 49,859,458 | \$ (12,728,344) | 74% | \$ 29,548,009 | \$ 7,583,105 |
| EXPENSE TOTALS | 3,137,753 | 32,528,279 | 49,192,561 | 16,664,282 | 66% | 32,786,246 | (257,967) |
| Fund 100/500 - Net Gain (Loss) | \$ 360,915 | \$ 4,602,835 | \$ 666,897 | \$ 3,935,938 | 690% | \$ (3,238,237) | \$ 7,841,072 |
| Transfers In - Capital Replacement | \$ - | \$ 6,043 | \$ 150,135 | \$ 144,092 | 4% | | |
| Fund 800 - Restricted Assets | | | | | | | |
| REVENUE | | | | | | | |
| Other revenue | | | | | | | |
| Restricted - Sec115 Trust Interest | 172,790 | (104,197) | | | | 1,079,084 | (1,183,281) |
| REVENUE TOTALS | \$ 172,790 | \$ (104,197) | | | | \$ 1,079,084 | \$ (1,183,281) |
| EXPENSE | | | | | | | |
| Services and supplies | | | | | | | |
| Restricted - Sec115 Trust Admin Expense | 750 | 5,264 | | | | 5,250 | 14 |
| EXPENSE TOTALS | \$ 750 | \$ 5,264 | | | | \$ 5,250 | \$ 14 |
| Fund 800 - Restricted Assets Totals | | | | | | | |
| REVENUE TOTALS | \$ 172,790 | \$ (104,197) | | | | \$ 1,079,084 | \$ (1,183,281) |
| EXPENSE TOTALS | 750 | 5,264 | | | | 5,250 | 14 |
| Fund 800 - Restrcted Assets Net Gain (Loss) | \$ 172,040 | \$ (109,461) | | | | \$ 1,073,834 | \$ (1,183,295) |
| Grand Totals, All Funds | | | | | | | |
| REVENUE TOTALS, INCL. TRANSFERS IN | \$ 3,671,458 | \$ 37,032,960 | \$ 50,009,593 | \$ (12,976,633) | | \$ 30,627,093 | \$ 6,405,867 |
| EXPENSE TOTALS | 3,138,503 | 32,533,543 | 49,192,561 | 16,659,018 | | 32,791,496 | 257,953 |
| Grand Total Net Gain (Loss) | \$ 532,955 | \$ 4,499,417 | \$ 817,032 | \$ 3,682,385 | | \$ (2,164,403) | \$ 6,663,820 |



Chino Valley Fire District Monthly Financial Report - Graphs As of February 28, 2022



*Excludes restricted 115 Trust activity

MONTHLY TREASURER'S REPORT 4.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY TREASURER'S REPORT – JANUARY 2022

PURPOSE:

Purpose of this report is to inform the Board of Directors of current investment activities of the Chino Valley Fire District.

DISCUSSION:

Attached is a summary of the cash in bank and District investments. The information is displayed graphically as follows:

Chart 1: Presents a Two Year Overview of Cash Deposits and Unrestricted Investment Funds.

Chart 1A: Presents a One Year Overview of Restricted Investment Funds.

Chart 2: Presents an Overview of Total Cash and Unrestricted Investments beginning January 1996 to date.

Chart 3: Presents an Overview of the Rate of Return from the LAIF account beginning January 1996 to date.

As the District generally observes a "buy and hold" strategy, the District typically holds investments until maturity, unless called by the issuing agency, if applicable. Accordingly, fluctuating market values of the District's fixed instrument investments, while noted in this report, are only realized if these investments are liquidated prior to maturity. Government accounting standards require that the District account for market values below cost, if applicable.

In FY17, the District deposited \$5 million into a Section 115 Retirement Trust and another \$550,000 has been contributed to the Trust since that time, including \$170,000 in FY21. Funds accumulated in the Trust are legally restricted for use in paying down pension obligations. Accordingly, 115 Trust funds are reported in the Treasurer's Report as restricted investments. Chart 1A has been modified to distinguish between the cumulative principal investments and the cumulative return on investment.

The Sweep earned a posted rate of return of 0.10% as of January 31.

The monthly average rate of return on the LAIF account was 0.234 for January. The daily yield as of January 31 was 0.260%.

FINDING:

NONE.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this Treasurer's Report for the period.

ATTACHMENTS:

Monthly Treasurer's Report for January 2022

Chino Valley Independent Fire District
Cash & Investment Statement
TREASURER'S REPORT FOR THE PERIOD ENDING:
JANUARY 2022

| | | CASH ACCOUNTS | | DISTRICT INVESTMENT PORTFOLIO - UNRESTRICTED | | | | RESTRICTED | | |
|----------------------|--------|------------------------|------------|--|-------------------|---------------|---------------------------------------|----------------------|-------------------------------------|--------------------|
| | | Citizens Business Bank | US Bank | Overnight Sweep | Other Investments | LAIF | Total Unrestricted Cash & Investments | Principal Investment | Return on Investment (Cummulative)^ | 115 Trust Balance* |
| Percent of Portfolio | | | | 4.6% | 10.1% | 85.3% | 100% | | | |
| January 2022 | \$ | 1,706,170 | \$ 3,106 | \$ 1,312,415 | \$ 2,899,825 | \$ 24,523,821 | \$ 30,445,337 | \$ 5,550,000 | \$ 2,296,178 | \$ 7,846,178 |
| December 2021 | *** \$ | 1,689,845 | \$ 1,633 | \$ 2,790,218 | \$ 2,907,357 | \$ 20,519,267 | \$ 27,908,320 | \$ 5,550,000 | \$ 3,429,589 | \$ 8,979,589 |
| November 2021 | \$ | 1,789,397 | \$ 252,759 | \$ 4,904,304 | \$ 2,411,321 | \$ 7,019,267 | \$ 16,377,048 | \$ 5,550,000 | \$ 2,811,804 | \$ 8,361,804 |
| October 2021 | \$ | 1,613,466 | \$ 252,693 | \$ 1,809,228 | \$ 2,412,044 | \$ 5,119,267 | \$ 11,206,698 | \$ 5,550,000 | \$ 2,700,952 | \$ 8,250,952 |
| September 2021 | \$ | 1,451,973 | \$ 2,166 | \$ 527,655 | \$ 2,665,302 | \$ 8,910,481 | \$ 13,557,577 | \$ 5,550,000 | \$ 2,678,587 | \$ 8,228,587 |
| August 2021 | \$ | 1,847,932 | \$ 2,236 | \$ 2,058,391 | \$ 2,169,155 | \$ 11,410,481 | \$ 17,488,195 | \$ 5,550,000 | \$ 2,678,587 | \$ 8,228,587 |
| July 2021 | \$ | 1,749,009 | \$ 2,339 | \$ 516,157 | \$ 2,168,852 | \$ 15,160,481 | \$ 19,596,838 | \$ 5,550,000 | \$ 2,577,679 | \$ 8,127,679 |
| June 2021 | \$ | 1,581,439 | \$ 1,786 | \$ 1,110,884 | \$ 1,668,133 | \$ 22,242,163 | \$ 26,604,405 | \$ 5,550,000 | \$ 2,577,679 | \$ 8,127,679 |
| May 2021 | \$ | 1,583,230 | \$ 1,854 | \$ 2,306,466 | \$ 1,669,791 | \$ 24,242,163 | \$ 29,803,504 | \$ 5,550,000 | \$ 2,411,841 | \$ 7,961,841 |
| April 2021 | ** \$ | 1,586,526 | \$ 1,976 | \$ 495,208 | \$ 1,169,434 | \$ 25,742,163 | \$ 28,995,307 | \$ 5,380,000 | \$ 2,189,419 | \$ 7,569,419 |
| March 2021 | \$ | 1,627,467 | \$ 500,000 | \$ 449,093 | \$ 1,169,046 | \$ 15,224,309 | \$ 18,969,915 | \$ 5,380,000 | \$ 2,101,482 | \$ 7,481,482 |
| February 2021 | \$ | 1,550,087 | | \$ 596,570 | \$ 1,169,635 | \$ 16,724,309 | \$ 20,040,601 | \$ 5,380,000 | \$ 2,207,989 | \$ 7,587,989 |
| January 2021 | \$ | 1,647,639 | | \$ 2,027,914 | \$ 1,171,382 | \$ 16,724,309 | \$ 21,571,244 | \$ 5,380,000 | \$ 1,569,681 | \$ 6,949,681 |
| December 2020 | \$ | 1,596,269 | | \$ 3,103,257 | \$ 1,170,782 | \$ 16,710,683 | \$ 22,580,991 | \$ 5,380,000 | \$ 1,834,708 | \$ 7,214,708 |
| November 2020 | \$ | 1,597,836 | | \$ 2,947,233 | \$ 1,170,102 | \$ 7,210,683 | \$ 12,925,854 | \$ 5,380,000 | \$ 1,371,968 | \$ 6,751,968 |
| October 2020 | \$ | 1,552,375 | | \$ 74,467 | \$ 1,169,364 | \$ 6,710,683 | \$ 9,506,889 | \$ 5,380,000 | \$ 1,371,968 | \$ 6,751,968 |
| September 2020 | \$ | 1,656,213 | | \$ 159,240 | \$ 1,169,537 | \$ 11,383,015 | \$ 14,368,005 | \$ 5,380,000 | \$ 1,444,046 | \$ 6,824,046 |
| August 2020 | \$ | 1,549,308 | | \$ 175,704 | \$ 1,169,223 | \$ 11,383,015 | \$ 14,277,250 | \$ 5,380,000 | \$ 1,369,565 | \$ 6,749,565 |
| July 2020 | \$ | 1,543,390 | | \$ 874,273 | \$ 1,168,470 | \$ 12,783,815 | \$ 16,369,948 | \$ 5,380,000 | \$ 1,369,565 | \$ 6,749,565 |
| June 2020 | \$ | 1,026,356 | | \$ 203 | \$ 1,166,153 | \$ 20,513,650 | \$ 22,706,362 | \$ 5,380,000 | \$ 1,134,155 | \$ 6,514,155 |
| May 2020 | \$ | 1,638,118 | | \$ 1,823,724 | \$ 1,163,695 | \$ 20,913,650 | \$ 25,539,187 | \$ 5,380,000 | \$ 1,001,691 | \$ 6,381,691 |
| April 2020 | \$ | 1,546,663 | | \$ 1,231,054 | \$ 1,157,763 | \$ 20,913,650 | \$ 24,849,130 | \$ 5,380,000 | \$ 805,310 | \$ 6,185,310 |
| March 2020 | \$ | 1,595,631 | | \$ 264,882 | \$ 1,149,315 | \$ 11,831,556 | \$ 14,841,384 | \$ 5,380,000 | \$ 325,754 | \$ 5,705,754 |
| February 2020 | \$ | 1,629,710 | | \$ 779,361 | \$ 1,147,483 | \$ 13,531,556 | \$ 17,088,110 | \$ 5,380,000 | \$ 913,253 | \$ 6,293,253 |

^Net of expenses

*Note: The District deposited \$5 million into an IRS Section 115 Retirement Trust in April 2017, \$380,000 in February 2019, and \$170,000 in April 2021.

**Account at US Bank funded in late March 2021, and CDs purchases in April 2021. In error, the March and April reports did not reflect this activity.

***The 115 Trust account balance included \$744,400 in money market transfers which reversed in the following month.

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
JANUARY 2022

| Purchase Date | Par Value/ Shares | Asset Description | Investment Type | Purchase Price/ Initial Share Price | Prior Month Market Value/ Share Price | Current Month Market Value/ Share Price | Unrealized Gain/ (Loss) | Current Market Yield | Maturity Date | Accrued Interest/ Est. Interest | Coupon Date(s) Next Year | Sale/ Redemption Date | Proceeds | Comments |
|---------------|----------------------|---|------------------|--|---|---|----------------------------|----------------------------|------------------|------------------------------------|--------------------------------|-----------------------------|----------|---------------------|
| 12/31/2012 | \$ 1,000,000 | CalTRUST Investment Trust of CA | Pooled | \$ 1,000,000 | \$ 1,164,124 | \$ 1,156,592 | \$ (7,997) | 0.39% | n/a | \$ 465 | N/A | | | Funds available |
| Shares: | 103,944.369 | Medium Term Fund Local Agency Pool | Investment Funds | \$ 10.08 | \$ 10.19 | \$ 10.12 | | | | | | | | for withdrawal only |
| | | | | | | | | | | | | | | after providing |
| | | | | | | | | | | | | | | five days notice. |
| 4/13/2021 | \$ 249,000 | BMO Harris Bank | Certificate | \$ 249,000 | \$ 247,077 | \$ 244,026 | \$ (4,974) | 1.00% | 4/13/2026 | 614 | 4/10/2022 | | | Callable quarterly |
| | | 5 year Certificate of Deposit - 1.00% | of Deposit | | | | | | | 621 | 7/10/2022 | | | |
| | | CUSIP #: 05600XCP3 | | | | | | | | 628 | 10/10/2022 | | | |
| | | FDIC Insured up to \$250,000 | | | | | | | | 628 | 1/10/2023 | | | |
| | | Interest payable quarterly | | | | | | | | | | | | |
| 7/12/2021 | \$ 500,000 | Federal Home Loan Bank | Fixed | \$ 499,255 | \$ 494,201 | \$ 489,842 | \$ (9,413) | 0.40% | 7/12/2024 | 875 | 7/12/2022 | | | Callable Quarterly |
| | | Bond - 0.35% Coupon, Purchased at 99.851 | Income/ | | | | | | | 875 | 1/12/2023 | | | |
| | | Term: 3 Years | Government | | | | | | | | | | | |
| | | CUSIP #: 3130AMV82 | Agency | | | | | | | | | | | |
| | | Rating S&P AA+ | Bond | | | | | | | | | | | |
| | | Interest Payable Semi-Annually | | | | | | | | | | | | |
| 9/23/2021 | \$ 249,000 | UBS Bank USA | Certificate | \$ 249,000 | \$ 247,774 | \$ 245,337 | \$ (3,663) | 0.65% | 9/23/2024 | \$ 135 | Monthly | | | |
| | | 3 year Certificate of Deposit - 0.65% | of Deposit | | | | | | | | | | | |
| | | CUSIP #: 90348JT42 | | | | | | | | | | | | |
| | | FDIC Insured up to \$250,000 | | | | | | | | | | | | |
| | | Interest payable semi-annually | | | | | | | | | | | | |
| 9/23/2021 | \$ 248,000 | Sallie Mae Bank | Certificate | \$ 248,000 | \$ 245,561 | \$ 242,133 | \$ (5,867) | 1.05% | 9/22/2026 | \$ 1,291 | 3/22/2022 | | | |
| | | 5 year Certificate of Deposit - 1.05% | of Deposit | | | | | | | 1,313 | 9/22/2022 | | | |
| | | CUSIP #: 795451AV5 | | | | | | | | | | | | |
| | | FDIC Insured up to \$250,000 | | | | | | | | | | | | |
| | | Interest payable monthly | | | | | | | | | | | | |
| 12/8/2021 | \$ 250,000 | Federal Home Loan Bank | Fixed | \$ 247,978 | \$ 247,672 | \$ 245,240 | \$ (2,738) | 1.00% | 12/27/2024 | \$ 913 | 4/27/2022 | | | Callable quarterly |
| | | Bond - 1.0% Coupon, Purchased at 99.191 | Income/ | | | | | | | 913 | 10/27/2022 | | | |
| | | Term: 3 Years | Government | | | | | | | | | | | |
| | | CUSIP #: 3130APK46 | Agency | | | | | | | | | | | |
| | | Rating S&P AA+ | Bond | | | | | | | | | | | |
| | | Interest Payable Semi-Annually | | | | | | | | | | | | |
| 12/13/2021 | \$ 250,000 | Federal Farm Credit Bureau | Fixed | \$ 250,000 | \$ 249,241 | \$ 247,456 | \$ (2,544) | 0.66% | 12/13/2023 | \$ 825 | 6/13/2022 | | | Callable anytime |
| | | Bond - 0.66% Coupon, Purchased at par | Income/ | | | | | | | 825 | 12/13/2022 | | | |
| | | Term: 2 Years | Government | | | | | | | | | | | |
| | | CUSIP #: 3133ENGW4 | Agency | | | | | | | | | | | |
| | | Rating S&P AA+ | Bond | | | | | | | | | | | |
| | | Interest Payable Semi-Annually | | | | | | | | | | | | |

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
JANUARY 2022

| Purchase Date | Par Value/ Shares | Asset Description | Investment Type | Purchase Price/ Initial Share Price | Prior Month Market Value/ Share Price | Current Month Market Value/ Share Price | Unrealized Gain/ (Loss) | Current Market Yield | Maturity Date | Accrued Interest/ Est. Interest | Coupon Date(s) Next Year | Sale/ Redemption Date | Proceeds | Comments |
|--|----------------------|-------------------|--------------------|---|---|---|----------------------------|----------------------------|------------------|------------------------------------|--------------------------------|-----------------------------|----------|----------|
| Current Month Investment Trading Activity: | | | | | | | | | | | | | | |

NONE

| | % of Portfolio ² | % Allowed per Policy | | Investments At Cost | Prior Month Market Value | Current Month Market Value |
|--|--------------------------------|-------------------------|----|------------------------|-----------------------------|-------------------------------|
| Pooled Investment Funds (JPA) ¹ | 4% | No limit | \$ | 1,156,592 | \$ 1,164,124 | \$ 1,156,592 |
| Certificates of Deposit ² | 3% | 30% | | 746,000 | 740,412 | 731,496 |
| Federal Agency Obligations | 3% | No limit | | 997,233 | 494,201 | 982,538 |
| | | | \$ | 2,899,825 | \$ 2,398,737 | \$ 2,870,626 |

¹Investment at cost value, plus unrealized losses (if any), and accrued interest

²Of total investment portfolio, including Sweep & LAIF Investments



Chart 1: Cash & Unrestricted Investment Balances Two Year Perspective

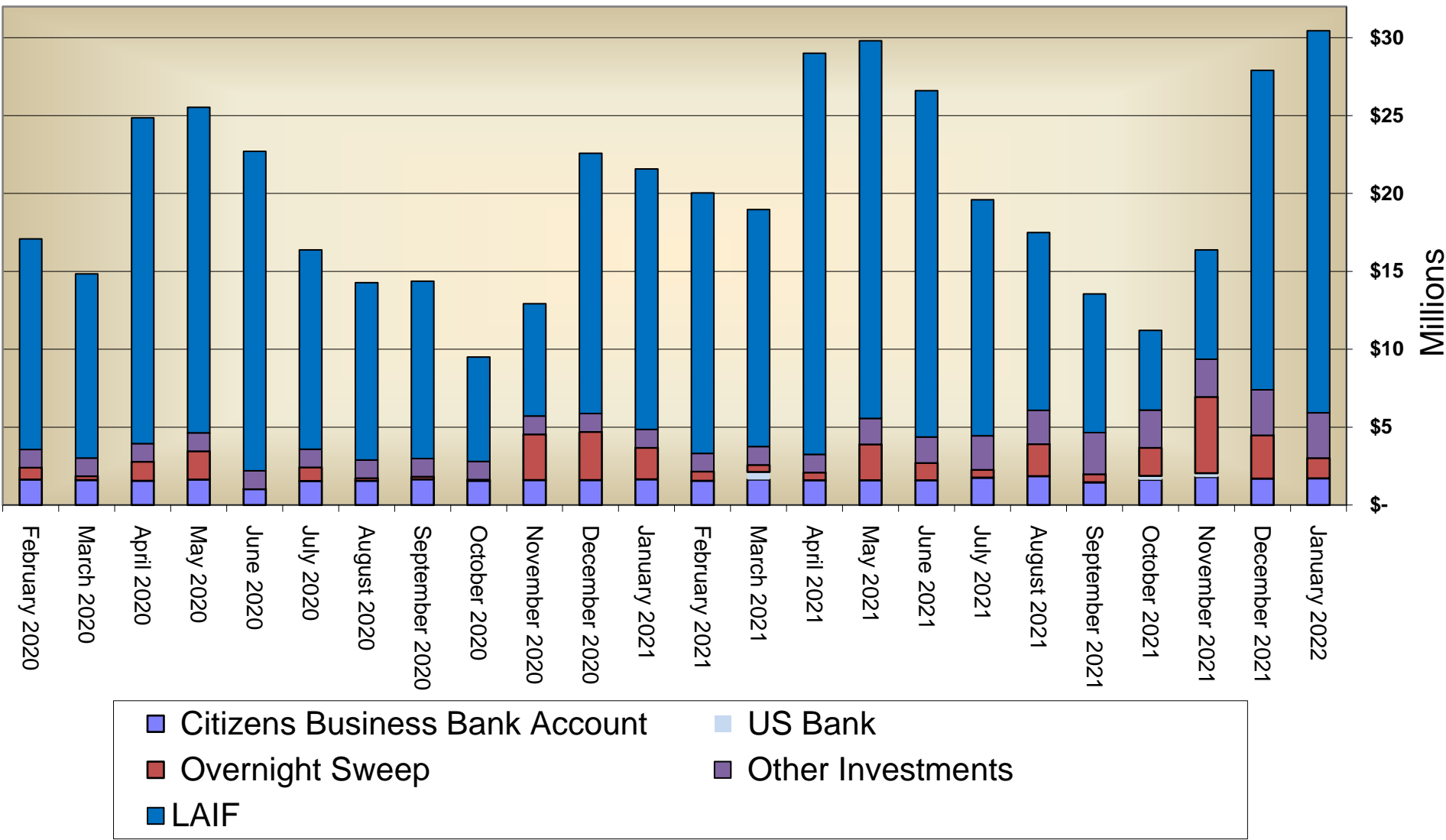
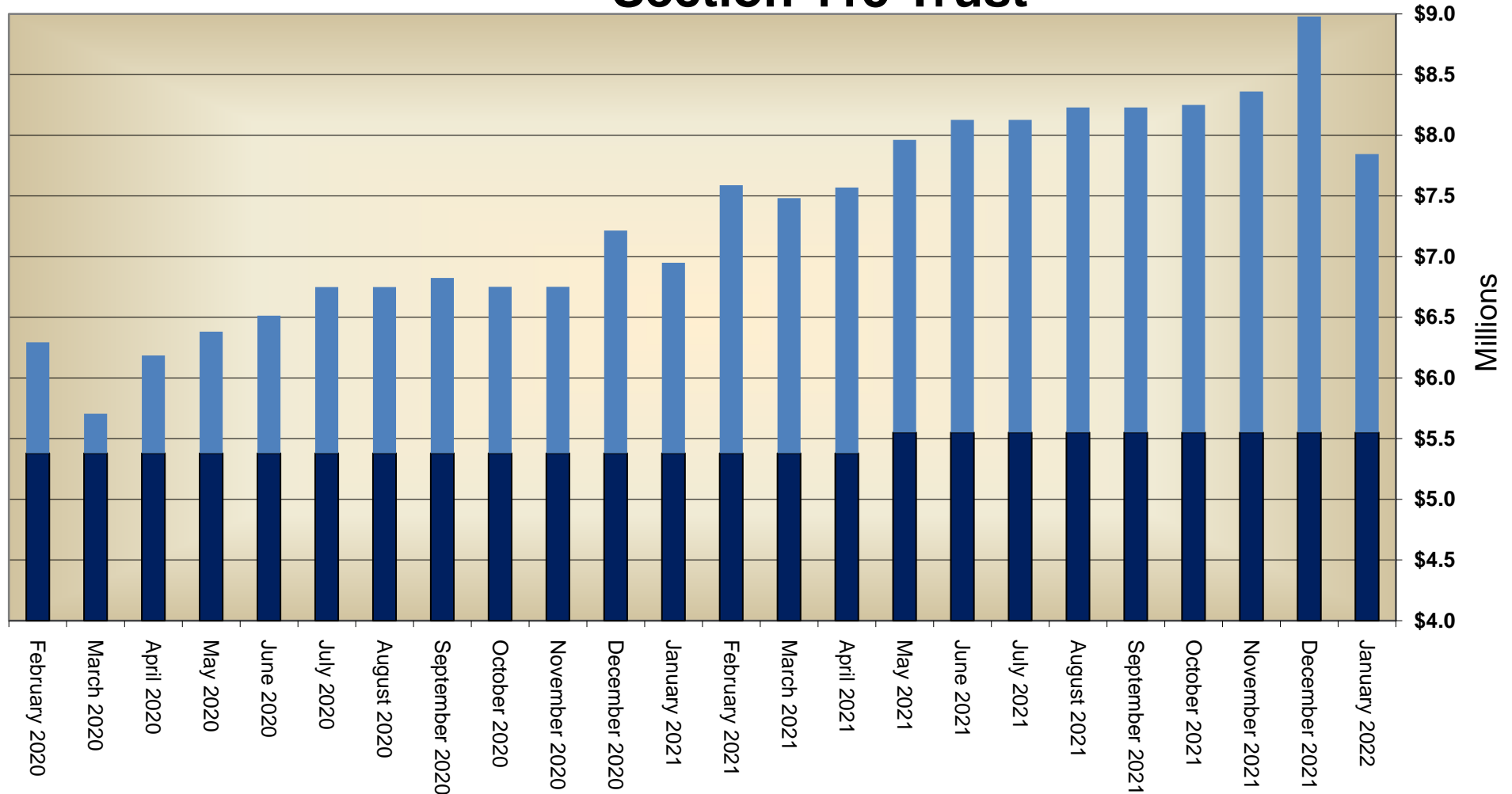




Chart 1A: Restricted Investment Balances - Section 115 Trust*



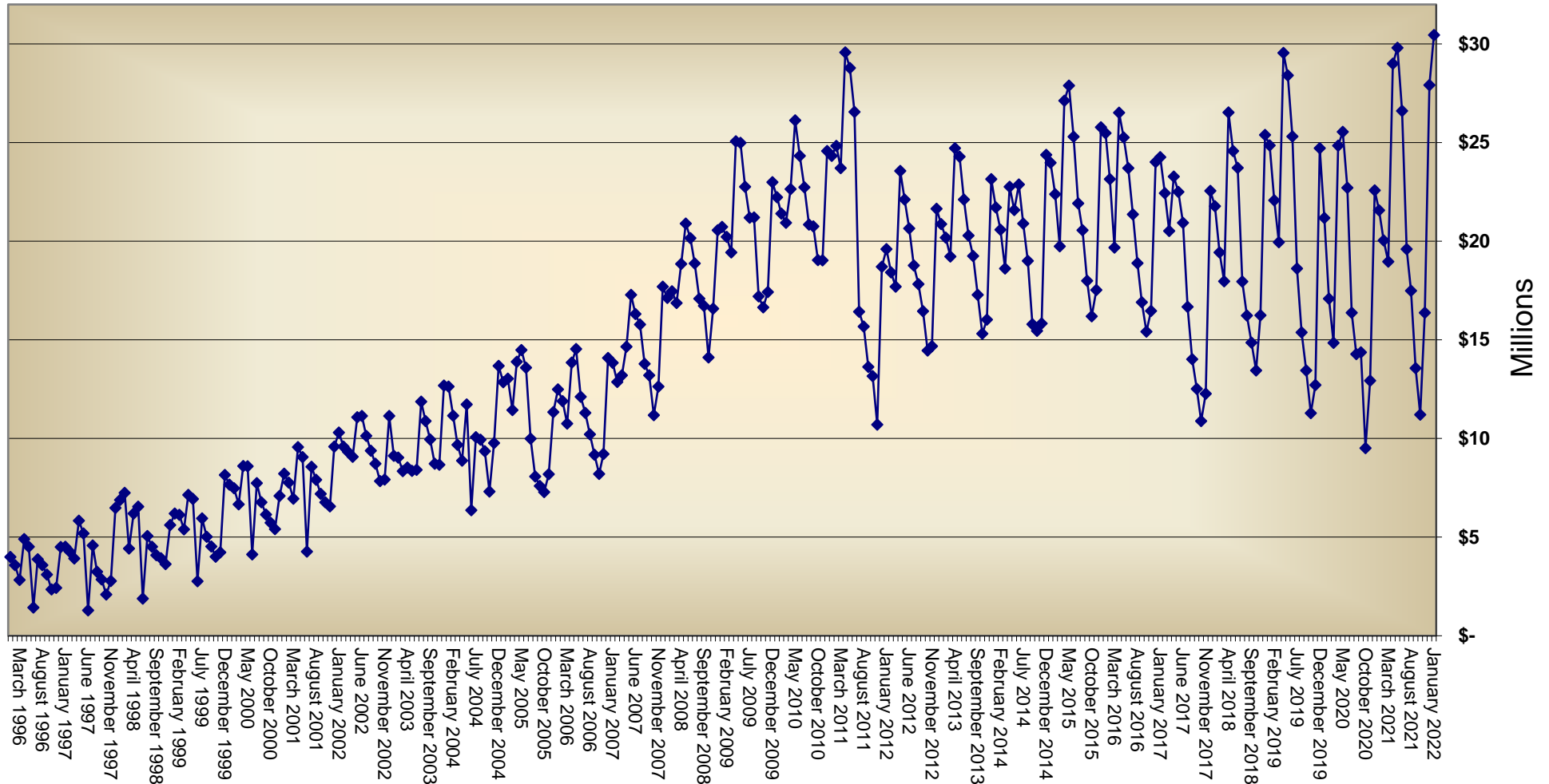
*The District deposited \$5 million into an IRS Section 115 Retirement Trust in April 2017 and an additional \$380,000 in February 2019.

^Return is net of expenses. These funds are legally restricted for use only to pay down pension liabilities.

■ Principal Investment ■ Return on Investment (Cumulative)^



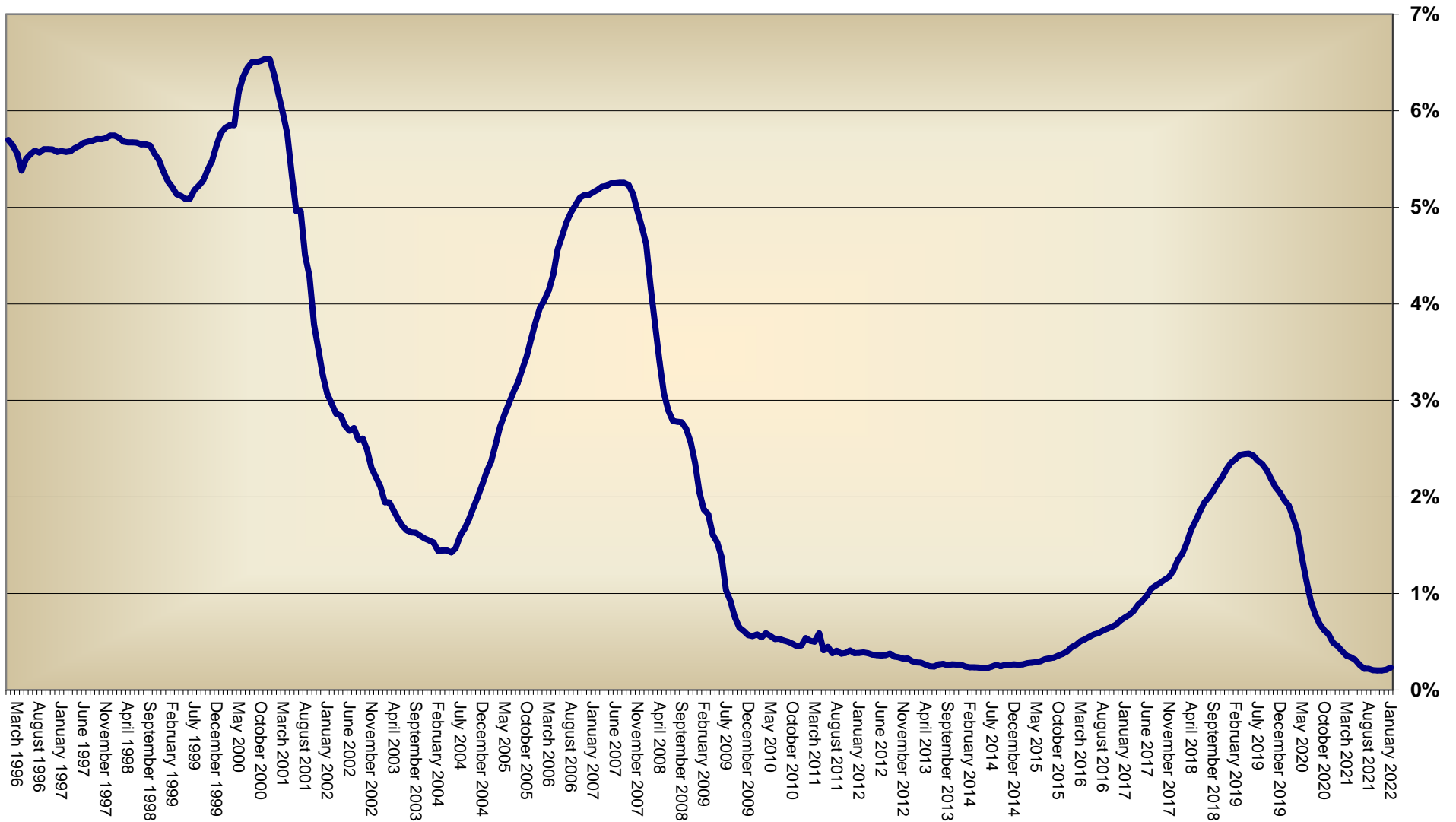
Chart 2: Total Cash & Unrestricted Investments January 1996 to date*



*Note: The District paid off pension side-fund obligations totaling approximately \$4.75 million in July, 2011 & deposited \$5 million into a IRS Section 115 Retirement Trust in April 2017. Funds in the 115 Trust are legally restricted to fund pension obligations.



Chart 3: LAIF Historical Rate of Return January 1996 to date



**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: WARRANTS FOR FEBRUARY 2022 #54861 THROUGH #55016

PURPOSE:

I have reviewed the warrants below and recommend approval.

| <u>NUMBER</u> | <u>WARRANTS</u> | <u>DATE</u> | <u>AMOUNT</u> |
|----------------------|------------------------|--------------------|----------------------|
| 2022-434 | 54861 – 54894 | 02/02/2022 | \$113,248.53 |
| 2022-443 | 54895 – 54949 | 02/09/2022 | 104,002.65 |
| 2022-456 | 54950 – 55016 | 02/23/2022 | 160,528.95 |
| VOIDS: | | TOTAL | \$377,780.13 |

RECOMMENDATION:

Expenses as audited are within budget for warrants 54861 through 55016 and are hereby submitted for approval.

ATTACHMENTS:

Warrants for February 2022

Chino Valley Fire District
February 2, 2022 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/02/2022

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---|------------|------------------------|---|------------------|--------------------|
| Bank Account: A/P - Accounts Payable Checking | | | | | |
| Check | 02/02/2022 | 54861 Accounts Payable | 360 DEEP CLEANING LLC | | 4,700.00 |
| Check | 02/02/2022 | 54862 Accounts Payable | BACK TO PERFECTION, INC. | | 1,019.70 |
| Check | 02/02/2022 | 54863 Accounts Payable | CALIFORNIA TOOL & WELDING SUPPLY | | 533.30 |
| Check | 02/02/2022 | 54864 Accounts Payable | CHAMPION PUBLICATIONS INC | | 1,653.00 |
| Check | 02/02/2022 | 54865 Accounts Payable | CHARTER COMMUNICATIONS | | 6,596.94 |
| Check | 02/02/2022 | 54866 Accounts Payable | CHINO HILLS FORD | | 707.87 |
| Check | 02/02/2022 | 54867 Accounts Payable | CHINO MINI STORAGE INC | | 165.00 |
| Check | 02/02/2022 | 54868 Accounts Payable | CHINO TIRE & MUFFLER | | 3,390.79 |
| Check | 02/02/2022 | 54869 Accounts Payable | CHINO VALLEY FIRE FOUNDATION | | 474.10 |
| Check | 02/02/2022 | 54870 Accounts Payable | CHINO VALLEY UNIFIED SCHOOL DISTRICT | | 7,135.53 |
| Check | 02/02/2022 | 54871 Accounts Payable | CITY OF CHINO | | 600.76 |
| Check | 02/02/2022 | 54872 Accounts Payable | CITY OF CHINO HILLS | | 494.97 |
| Check | 02/02/2022 | 54873 Accounts Payable | CONCENTRA MEDICAL CENTERS | | 705.00 |
| Check | 02/02/2022 | 54874 Accounts Payable | COOKE, NATHAN | | 250.00 |
| Check | 02/02/2022 | 54875 Accounts Payable | COUNSELING TEAM INC | | 1,800.00 |
| Check | 02/02/2022 | 54876 Accounts Payable | H & S MOBILE FIRE EQUIP REPAIR | | 4,720.00 |
| Check | 02/02/2022 | 54877 Accounts Payable | HULL & SONS INC | | 6,700.00 |
| Check | 02/02/2022 | 54878 Accounts Payable | MCFADDEN-DALE HARDWARE | | 70.08 |
| Check | 02/02/2022 | 54879 Accounts Payable | PAPER RECYCLING & SHREDDING SPCLTS INC | | 102.00 |
| Check | 02/02/2022 | 54880 Accounts Payable | PFM ASSET MANAGEMENT INC | | 2,253.17 |
| Check | 02/02/2022 | 54881 Accounts Payable | SAFE-ENTRY INC | | 597.16 |
| Check | 02/02/2022 | 54882 Accounts Payable | SAM BROWN SHIELDS, INC. | | 74.34 |
| Check | 02/02/2022 | 54883 Accounts Payable | SAM'S CLUB DIRECT | | 788.08 |
| Check | 02/02/2022 | 54884 Accounts Payable | SB COUNTY-DEPT OF INNOVATION AND TECHNOLOGY | | 11,909.22 |
| Check | 02/02/2022 | 54885 Accounts Payable | SEDGWICK CMS INC | | 275.00 |
| Check | 02/02/2022 | 54886 Accounts Payable | SPRANG, GREGORY | | 70.00 |
| Check | 02/02/2022 | 54887 Accounts Payable | STAPLES BUSINESS ADVANTAGE | | 83.99 |
| Check | 02/02/2022 | 54888 Accounts Payable | STRYKER MEDICAL DIVISION | | 48,164.25 |
| Check | 02/02/2022 | 54889 Accounts Payable | SUEZ WTS SERVICES USA, INC. | | 378.87 |
| Check | 02/02/2022 | 54890 Accounts Payable | SUN BADGE COMPANY INC | | 1,307.07 |
| Check | 02/02/2022 | 54891 Accounts Payable | U.S. PRINTING INC | | 43.09 |
| Check | 02/02/2022 | 54892 Accounts Payable | VERIZON WIRELESS | | 756.24 |

User: Dawn Burns

Pages: 1 of 2

2/2/2022 1:35:50 PM

Chino Valley Fire District
February 2, 2022 Warrants
Bank Account: A/P - Accounts Payable Checking
Batch Date: 02/02/2022

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---------------------------------------|------------|------------------------|-----------------------|------------------|---------------------|
| Check | 02/02/2022 | 54893 Accounts Payable | VERIZON WIRELESS | | 3,617.43 |
| Check | 02/02/2022 | 54894 Accounts Payable | WEST COAST FIRE SALES | | 1,111.58 |
| A/P Accounts Payable Checking Totals: | | | Transactions: 34 | | <u>\$113,248.53</u> |
| Checks: | | 34 | \$113,248.53 | | |

[Handwritten signature]
2/9/22

User: Dawn Burns

Pages: 2 of 2

2/2/2022 1:35:50 PM

Chino Valley Fire District
February 9, 2022 Warrants

Bank Account: A/P - Accounts Payable Checking
Batch Date: 02/09/2022

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---|------------|------------------------|---|------------------|--------------------|
| Bank Account: A/P - Accounts Payable Checking | | | | | |
| Check | 02/09/2022 | 54895 Accounts Payable | 10-8RETROFIT.COM INC | | 510.00 |
| Check | 02/09/2022 | 54896 Accounts Payable | 4IMPRINT, INC. | | 1,395.67 |
| Check | 02/09/2022 | 54897 Accounts Payable | AFSS NORTHERN DIVISION | | 375.00 |
| Check | 02/09/2022 | 54898 Accounts Payable | AIR EXCHANGE, INC | | 2,083.49 |
| Check | 02/09/2022 | 54899 Accounts Payable | BATTERY SYSTEMS, INC. | | 5,363.20 |
| Check | 02/09/2022 | 54900 Accounts Payable | BEST BEST & KRIEGER LLP | | 13,038.30 |
| Check | 02/09/2022 | 54901 Accounts Payable | BUNAGUEN, CHRISTINE | | 293.91 |
| Check | 02/09/2022 | 54902 Accounts Payable | CALIFORNIA STATE DISBURSEMENT UNIT | | 1,154.30 |
| Check | 02/09/2022 | 54903 Accounts Payable | CALIFORNIA STATE DISBURSEMENT UNIT | | 1,241.54 |
| Check | 02/09/2022 | 54904 Accounts Payable | CENTRAL SUPPLY INTERNATIONAL | | 301.94 |
| Check | 02/09/2022 | 54905 Accounts Payable | CHARTER COMMUNICATIONS | | 683.71 |
| Check | 02/09/2022 | 54906 Accounts Payable | CHINO HILLS FORD | | 191.48 |
| Check | 02/09/2022 | 54907 Accounts Payable | CHINO TIRE & MUFFLER | | 2,606.49 |
| Check | 02/09/2022 | 54908 Accounts Payable | CINTAS CORPORATION #150 | | 364.60 |
| Check | 02/09/2022 | 54909 Accounts Payable | CITY OF CHINO | | 457.00 |
| Check | 02/09/2022 | 54910 Accounts Payable | CONCENTRA MEDICAL CENTERS | | 1,410.00 |
| Check | 02/09/2022 | 54911 Accounts Payable | COOKE, NATHAN | | 70.00 |
| Check | 02/09/2022 | 54912 Accounts Payable | COUNSELING TEAM INC | | 675.00 |
| Check | 02/09/2022 | 54913 Accounts Payable | CRAFTSMAN LABEL- INC. | | 506.52 |
| Check | 02/09/2022 | 54914 Accounts Payable | CUMMINS CAL PACIFIC LLC | | 8.58 |
| Check | 02/09/2022 | 54915 Accounts Payable | DATA TICKET INC | | 300.00 |
| Check | 02/09/2022 | 54916 Accounts Payable | ESRI- INC | | 1,300.00 |
| Check | 02/09/2022 | 54917 Accounts Payable | FIRE LINE EQUIPMENT LLC | | 294.07 |
| Check | 02/09/2022 | 54918 Accounts Payable | FLYERS ENERGY, LLC | | 8,984.13 |
| Check | 02/09/2022 | 54919 Accounts Payable | FRONTIER COMMUNICATIONS | | 125.66 |
| Check | 02/09/2022 | 54920 Accounts Payable | GALLS INC. | | 423.55 |
| Check | 02/09/2022 | 54921 Accounts Payable | GOODYEAR COMMERCIAL TIRE | | 4,200.45 |
| Check | 02/09/2022 | 54922 Accounts Payable | GROUP 1 PRODUCTIONS | | 10,000.00 |
| Check | 02/09/2022 | 54923 Accounts Payable | H & S MOBILE FIRE EQUIP REPAIR | | 4,556.00 |
| Check | 02/09/2022 | 54924 Accounts Payable | HCI ENVIRONMENTAL & ENGINEERING SVC INC | | 433.38 |
| Check | 02/09/2022 | 54925 Accounts Payable | HOSE-MAN, INC | | 343.93 |
| Check | 02/09/2022 | 54926 Accounts Payable | INTERSTATE BILLING SERVICE INC | | 20.45 |

User: Dawn Burns

Pages: 1 of 2

2/9/2022 3:21:49 PM

Chino Valley Fire District
February 9, 2022 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/09/2022

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------|------------|------------------------|--|------------------|--------------------|
| Check | 02/09/2022 | 54927 Accounts Payable | KRONOS INCORPORATED | | 114.77 |
| Check | 02/09/2022 | 54928 Accounts Payable | L N CURTIS & SONS INC | | 5,658.67 |
| Check | 02/09/2022 | 54929 Accounts Payable | LIFE ASSIST | | 1,578.04 |
| Check | 02/09/2022 | 54930 Accounts Payable | LOGMEIN USA INC | | 1,040.40 |
| Check | 02/09/2022 | 54931 Accounts Payable | MCFADDEN-DALE HARDWARE | | 5.71 |
| Check | 02/09/2022 | 54932 Accounts Payable | MESSAGE MEDIA USA INC | | 150.00 |
| Check | 02/09/2022 | 54933 Accounts Payable | METLIFE | | 1,259.51 |
| Check | 02/09/2022 | 54934 Accounts Payable | MOUNTAIN VIEW URGENT CARE | | 9,095.00 |
| Check | 02/09/2022 | 54935 Accounts Payable | MV CHENG & ASSOCIATES INC | | 13,170.00 |
| Check | 02/09/2022 | 54936 Accounts Payable | ORANGE COUNTY FIRE AUTHORITY | | 584.81 |
| Check | 02/09/2022 | 54937 Accounts Payable | PATTY, AARON | | 250.00 |
| Check | 02/09/2022 | 54938 Accounts Payable | POLANCO, JASON HUMBERTO | | 200.00 |
| Check | 02/09/2022 | 54939 Accounts Payable | PRO PACIFIC PEST CONTROL INC | | 1,828.00 |
| Check | 02/09/2022 | 54940 Accounts Payable | PYRO-COMM SYSTEMS, INC | | 780.00 |
| Check | 02/09/2022 | 54941 Accounts Payable | ROYAL BATTERY DIST, INC | | 68.69 |
| Check | 02/09/2022 | 54942 Accounts Payable | SOUTH COAST EMERGENCY VEHICLE SVC INC | | 912.38 |
| Check | 02/09/2022 | 54943 Accounts Payable | STAPLES BUSINESS ADVANTAGE | | 1,434.77 |
| Check | 02/09/2022 | 54944 Accounts Payable | SUEZ WTS SERVICES USA, INC. | | 72.73 |
| Check | 02/09/2022 | 54945 Accounts Payable | SUNPOWER | | 840.00 |
| Check | 02/09/2022 | 54946 Accounts Payable | TEAMSTERS LOCAL 1932 | | 749.69 |
| Check | 02/09/2022 | 54947 Accounts Payable | TRACTION | | 312.23 |
| Check | 02/09/2022 | 54948 Accounts Payable | VALLEY POWER SYSTEMS INC | | 41.55 |
| Check | 02/09/2022 | 54949 Accounts Payable | VEOLIA ES TECH SOLUTIONS-NORTH AMERICA INC | | 143.35 |

A/P Accounts Payable Checking Totals: Transactions: 55 \$104,002.65

Checks: 55 \$104,002.65



2/9/2022 3:21:49 PM
 2/9/22

User: Dawn Burns

Pages: 2 of 2

Chino Valley Fire District
February 23, 2022 Warrants

Bank Account: A/P - Accounts Payable Checking
Batch Date: 02/23/2022

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---|------------|------------------------|---|------------------|--------------------|
| Bank Account: A/P - Accounts Payable Checking | | | | | |
| Check | 02/23/2022 | 54950 Accounts Payable | A TO Z CYLINDERS INC | | 1,042.70 |
| Check | 02/23/2022 | 54951 Accounts Payable | ACTIVE 911, INC | | 3,104.50 |
| Check | 02/23/2022 | 54952 Accounts Payable | AGUAYO, VERN | | 388.88 |
| Check | 02/23/2022 | 54953 Accounts Payable | AGUILAR, HENRY | | 171.13 |
| Check | 02/23/2022 | 54954 Accounts Payable | ASSN. OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS | | 70.00 |
| Check | 02/23/2022 | 54955 Accounts Payable | AT&T MOBILITY | | 848.16 |
| Check | 02/23/2022 | 54956 Accounts Payable | B & B LOCK & SECURITY INC | | 87.88 |
| Check | 02/23/2022 | 54957 Accounts Payable | BADGE FRAME INC | | 314.32 |
| Check | 02/23/2022 | 54958 Accounts Payable | BCN FINANCIAL INC | | 45.00 |
| Check | 02/23/2022 | 54959 Accounts Payable | BUNAGUEN, CHRISTINE | | 729.81 |
| Check | 02/23/2022 | 54960 Accounts Payable | BURNS, DAWN | | 291.14 |
| Check | 02/23/2022 | 54961 Accounts Payable | CAL FIRE | | 2,250.00 |
| Check | 02/23/2022 | 54962 Accounts Payable | CALIFORNIA STATE DISBURSEMENT UNIT | | 1,154.30 |
| Check | 02/23/2022 | 54963 Accounts Payable | CALIFORNIA STATE DISBURSEMENT UNIT | | 1,241.54 |
| Check | 02/23/2022 | 54964 Accounts Payable | CANON FINANCIAL SERVICES INC | | 743.57 |
| Check | 02/23/2022 | 54965 Accounts Payable | CASCADE FIRE EQUIPMENT | | 653.67 |
| Check | 02/23/2022 | 54966 Accounts Payable | CHAMPION PUBLICATIONS INC | | 435.00 |
| Check | 02/23/2022 | 54967 Accounts Payable | CHARTER COMMUNICATIONS | | 153.89 |
| Check | 02/23/2022 | 54968 Accounts Payable | CHINO HILLS FORD | | 203.88 |
| Check | 02/23/2022 | 54969 Accounts Payable | CHINO MFG. & REPAIR- INC. | | 192.55 |
| Check | 02/23/2022 | 54970 Accounts Payable | CHINO TIRE & MUFFLER | | 315.07 |
| Check | 02/23/2022 | 54971 Accounts Payable | CINTAS CORPORATION #150 | | 378.84 |
| Check | 02/23/2022 | 54972 Accounts Payable | CITY OF CHINO | | 937.85 |
| Check | 02/23/2022 | 54973 Accounts Payable | CITY OF CHINO HILLS | | 2,588.32 |
| Check | 02/23/2022 | 54974 Accounts Payable | COLLIN TAYLOR ELECTRIC LLC | | 329.00 |
| Check | 02/23/2022 | 54975 Accounts Payable | CONCENTRA MEDICAL CENTERS | | 2,146.00 |
| Check | 02/23/2022 | 54976 Accounts Payable | CW SLURRY SEAL INC | | 2,390.00 |
| Check | 02/23/2022 | 54977 Accounts Payable | FEDERAL EXPRESS | | 66.17 |
| Check | 02/23/2022 | 54978 Accounts Payable | FELDMAN, FRANKIE | | 388.86 |
| Check | 02/23/2022 | 54979 Accounts Payable | FLYERS ENERGY, LLC | | 3,363.14 |
| Check | 02/23/2022 | 54980 Accounts Payable | FRONTIER COMMUNICATIONS | | 2,329.02 |
| Check | 02/23/2022 | 54981 Accounts Payable | FUEL PROS INC | | 669.72 |

User: Dawn Burns

Pages: 1 of 3

2/23/2022 4:18:10 PM

Chino Valley Fire District
February 23, 2022 Warrants

Bank Account: A/P - Accounts Payable Checking
Batch Date: 02/23/2022

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|-------|------------|------------------------|---|------------------|--------------------|
| Check | 02/23/2022 | 54982 Accounts Payable | GALLS INC. | | 318.18 |
| Check | 02/23/2022 | 54983 Accounts Payable | GOODYEAR COMMERCIAL TIRE | | 117.82 |
| Check | 02/23/2022 | 54984 Accounts Payable | GUARDIAN - APPLETON | | 3,909.00 |
| Check | 02/23/2022 | 54985 Accounts Payable | H & S MOBILE FIRE EQUIP REPAIR | | 10,580.00 |
| Check | 02/23/2022 | 54986 Accounts Payable | HOLROYD, CLARK | | 205.85 |
| Check | 02/23/2022 | 54987 Accounts Payable | HUGHES, MARK | | 250.00 |
| Check | 02/23/2022 | 54988 Accounts Payable | HUNTER'S HEATING & AIR CONDITIONING INC | | 175.00 |
| Check | 02/23/2022 | 54989 Accounts Payable | KIMCO STAFFING SERVICES INC. | | 4,371.84 |
| Check | 02/23/2022 | 54990 Accounts Payable | KIRTON'S LANDSCAPE MAINTENANCE INC. | | 2,585.00 |
| Check | 02/23/2022 | 54991 Accounts Payable | KRONOS INCORPORATED | | 82.75 |
| Check | 02/23/2022 | 54992 Accounts Payable | LIEBERT CASSIDY WHITMORE | | 11,309.25 |
| Check | 02/23/2022 | 54993 Accounts Payable | LIN, LENA | | 801.64 |
| Check | 02/23/2022 | 54994 Accounts Payable | METLIFE | | 1,259.51 |
| Check | 02/23/2022 | 54995 Accounts Payable | NAPA AUTO PARTS | | 338.49 |
| Check | 02/23/2022 | 54996 Accounts Payable | PARKWAY POSTAL | | 218.20 |
| Check | 02/23/2022 | 54997 Accounts Payable | PATTY, AARON | | 70.00 |
| Check | 02/23/2022 | 54998 Accounts Payable | POURHASSANIAN, RYAN | | 320.00 |
| Check | 02/23/2022 | 54999 Accounts Payable | POWDERLY, JIM | | 1,089.66 |
| Check | 02/23/2022 | 55000 Accounts Payable | READYREFRESH BY NESTLE INC | | 368.40 |
| Check | 02/23/2022 | 55001 Accounts Payable | REPUBLIC SERVICES INC | | 465.08 |
| Check | 02/23/2022 | 55002 Accounts Payable | S D R M A | | 44,025.81 |
| Check | 02/23/2022 | 55003 Accounts Payable | SEDGWICK CMS INC | | 1,755.29 |
| Check | 02/23/2022 | 55004 Accounts Payable | SOCAL GAS | | 3,365.48 |
| Check | 02/23/2022 | 55005 Accounts Payable | SOUTH COAST AIR QUALITY MANAGEMENT | | 582.74 |
| Check | 02/23/2022 | 55006 Accounts Payable | SOUTHERN CALIFORNIA EDISON | | 10,432.07 |
| Check | 02/23/2022 | 55007 Accounts Payable | STANDARD DENTAL | | 18,468.80 |
| Check | 02/23/2022 | 55008 Accounts Payable | STANDARD LIFE | | 6,579.98 |
| Check | 02/23/2022 | 55009 Accounts Payable | STEWART, GLEN | | 368.86 |
| Check | 02/23/2022 | 55010 Accounts Payable | TEAMSTERS LOCAL 1932 | | 749.69 |
| Check | 02/23/2022 | 55011 Accounts Payable | TYLER TECHNOLOGIES INC | | 1,099.00 |
| Check | 02/23/2022 | 55012 Accounts Payable | VEOLIA ES TECH SOLUTIONS-NORTH AMERICA INC | | 118.12 |
| Check | 02/23/2022 | 55013 Accounts Payable | VERIZON BUSINESS | | 66.71 |

User: Dawn Burns

Pages: 2 of 3

2/23/2022 4:18:10 PM

Chino Valley Fire District
February 23, 2022 Warrants

Bank Account: A/P - Accounts Payable Checking
Batch Date: 02/23/2022

| Type | Date | Number Source | Payee Name | EFT Bank/Account | Transaction Amount |
|---------------------------------------|------------|------------------------|----------------------------|------------------|--------------------|
| Check | 02/23/2022 | 55014 Accounts Payable | VISION SERVICE PLAN - (CA) | | 2,741.84 |
| Check | 02/23/2022 | 55015 Accounts Payable | WEST COAST FIRE SALES | | 899.02 |
| Check | 02/23/2022 | 55016 Accounts Payable | WILLIAMS, WINN | | 500.00 |
| A/P Accounts Payable Checking Totals: | | | | | \$160,528.95 |
| Transactions: 67 | | | | | |
| Checks: | | | | | |
| 67 | | | | | |
| | | | | | \$160,528.95 |

Steve
Heide

Digitally signed by Steve Heide
DN: cn=Steve Heide, o=Chino
Valley Fire District, ou=Finance
Department,
email=sheide@chofire.org, c=US
Date: 2022.02.23 16:55:16 -08'00'

User: Dawn Burns

Pages: 3 of 3

2/23/2022 4:18:10 PM

BOARD MEETINGS/TRAVEL 6.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

None.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

**FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER
ASSEMBLY BILL 361**

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361

BACKGROUND:

Governor Newsom's Executive Orders N-29-20 and N-35-20, which relaxed some of the Brown Act's teleconferencing provisions during the COVID-19 pandemic, expired on September 30, 2021. On September 16, 2021, Governor Newsom signed AB 361, which amends sections of the Brown Act to allow legislative bodies to more easily hold teleconference meetings during a state of emergency.

In order to utilize these provisions of the Brown Act, the Fire District must find that it has considered the circumstances of the state of emergency, and either:

- (1) state or local officials have imposed or recommended measures to promote social distancing as a result of the proclaimed state of emergency, or
- (2) the state of emergency continues to directly impact the ability of the members to meet safely in person.

The Fire District must make these findings every 30 days for as long as the District is conducting virtual meetings under AB 361.

Fire District Legal Counsel has confirmed these findings. Although the Governor's Executive Orders dealing with virtual meetings have expired, the original state of emergency for COVID-19 is still in effect. In addition, the California Department of Public Health (CDPH) and the County of San Bernardino continue to recommend social distancing as a result of the COVID-19 state of emergency. As such, the Fire District Legal Counsel recommends that the Board of Directors make these findings at every regular Board meeting to meet the "every 30 days" requirement of AB 361. These findings will apply to all regular and special Board and committee meetings, to allow for virtual videoconference meetings under AB 361.

RECOMMENDATION:

It is recommended that the Board of Directors state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or

recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings remotely by videoconference, in accordance with AB 361.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: QUOTE NO. 2022-02 – TRIENNIAL FIREFIGHTER CLASS B UNIFORM
REPLACEMENT**

PURPOSE:

Purpose is for the Board of Directors to review and approve the award of RFQ No.2022-02 – Triennial Firefighter Class B Uniform Replacement.

DISCUSSION:

Uniform specifications were developed, and a Request for Quote (RFQ) was issued to purchase replacement Class B uniforms for all uniformed personnel. Notice of RFQ No.2022-02 was published in a local newspaper of general circulation in the District, and the RFQ was posted on PlanetBid for interested vendors.

The deadline for submitting quotes in response to this RFQ was February 23, 2022, at 2:00 pm. One quote was received in response to Quote No.2022-02, as follows:

| Vendor | Vendor Location * | Bid Amount |
|----------------------|-------------------|--------------|
| 2 Hot Uniforms, Inc. | Murrieta, CA. | \$142,869.00 |

District policies specify that the award should be made to the lowest responsible bidder. Therefore, as the District conducts regular business with 2 Hot Uniforms, Inc., it is recommended to accept them as the solely responsible bidder.

The 21/22 Budget allocation for Triennial Uniform Replacement is \$140,000 (60-62-7025 pg.134). The quote received by 2 Hot Uniforms totals \$142,869.00, which is over budget by \$2,869.00. The difference may be appropriated from the Unassigned Fund Balance in the amount of **\$2,869.00** for uniform replacement, which accounts for all safety and non-safety uniformed personnel. The Finance

Committee has reviewed and directed staff to place item on the agenda for full Board review.

RECOMMENDATION:

It is recommended that the Board of Directors review and approve Quote No. 2022-02 to 2 Hot Uniforms, Inc. in the amount of **\$142,869.00** with the overage of **\$2,869.00** appropriated from the Unassigned Fund Balance.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: RESOLUTION NO. 2022-02 ENTITLED: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT PROVIDING FOR THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS BY FIVE DIVISIONS, ESTABLISHING THE BOUNDARIES AND IDENTIFICATION NUMBER OF EACH DIVISION, AND ESTABLISHING THE ELECTION ORDER OF EACH DIVISION

PURPOSE:

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2022-02 adopting division boundaries for Fire District transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes.

BACKGROUND:

At the Regular Board meeting held on January 13, 2021, the Board of Directors adopted Resolution No. 2021-06 declaring its intention to transition from an at-large to a by-division electoral system to comply with the California Voting Rights Act.

At the Regular Board Meeting on October 13, 2021, a timeline was presented to the Board of Directors for the project. At that meeting, an overview was presented outlining specific steps and minimum requirements that the Fire District planned to undertake to achieve a successful transition.

One of the requirements presented to the Board was to hold two public hearings at which the public could provide input regarding the composition of the divisions and to consider division boundaries before National Demographics Corporation (NDC) prepared any draft maps of the proposed division boundaries. Those two public hearings have taken place. The first public hearing was held at a Special Board Meeting on November 17, 2021. The second public hearing was held at the Regular Board Meeting on December 8, 2021.

Two additional public hearings were scheduled for January 12, 2022 and February 9, 2022 for the

purpose of providing the public with information, collecting input and reviewing draft maps. Those public hearing were held on January 12, 2022 and February 9, 2022. At the public hearing on February 9, 2022 all draft maps were reviewed and the Board of Directors provided direction to NDC to present Map 104 and Map 105 for review and final approval consideration of one map at the Board Meeting scheduled for March 9, 2022.

Draft maps for presentation at the March 9, 2022 Board Meeting are attached to this staff report and also available on the Fire District's website at CVIFD.org.

Each map has accompanying demographic information and recommended sequencing of the Divisions to be placed on the ballot. As each of the maps recommends a different sequencing, that portion of the Resolution approving the final map appears blank, and will be completed upon selection of the final map option.

RECOMMENDATION:

It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-02 adopting division boundaries for Fire District transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes.

ATTACHMENTS:

Resolution 2022-02
CVIFD Draft Map 104 Demographics
CVIFD Draft Map 104
CVIFD Draft Map 105 Demographics
CVIFD Draft Map 105

RESOLUTION NO. 2022-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT PROVIDING FOR THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS BY FIVE DIVISIONS, ESTABLISHING THE BOUNDARIES AND IDENTIFICATION NUMBER OF EACH DIVISION, AND ESTABLISHING THE ELECTION ORDER OF EACH DIVISION

WHEREAS, Chino Valley Independent Fire District (“District”) currently elects five Board members using an at-large election system by which all of the voters within the District vote for each Director; and

WHEREAS, in the current at-large system, candidates may live in any part of the District, and each Board member is elected by the voters of the entire District; and

WHEREAS, pursuant to California Elections Code section 10650, the Board of Directors has determined to change the method of electing Members of the Board to a by-division system, where Board Members and candidates must reside within a specific geographical division of the District and only voters within that division may vote for candidates in that division; and

WHEREAS, pursuant to California Elections Code section 10650, the Board of Directors finds that this transition to by-division elections is in furtherance of the California Voting Rights Act; and

WHEREAS, the District engaged an expert demographic firm to assist the District with the process of analyzing the District’s population, developing draft electoral division maps, and gathering input from residents on the possible maps; and

WHEREAS, at public hearings conducted at the Board, held on November 17, 2021 and December 8, 2021, members of the public were invited to provide input regarding the composition of the District’s divisions before any draft maps were drawn, and the Board of Directors discussed and considered the same; and

WHEREAS, the demographer thereafter prepared five draft maps of electoral divisions, and based upon comments received at subsequent public hearings and District Board meetings, all five of which were published at least seven days in advance of the District’s Board Meeting conducted on March 9, 2022; and

WHEREAS, the Board conducted public hearings on January 12, 2022 and February 9, 2022, and a public meeting on March 9, 2022, during which all members of the public who wanted to provide input on the draft maps or the timing and sequencing of elections could do so; and

WHEREAS, following the conclusion of the March 9, 2022 public meeting, the Board of Directors has decided to approve the proposed division boundaries shown on Draft Map ____, placing Divisions _ and _ on the ballot for the District’s first general election of Board

members following adoption of this Resolution (November, 2022) with the remaining Divisions __, __, and __ on the ballot for the general election thereafter (November, 2024); and

WHEREAS, throughout the process, the District has reached out to the public for its input, and the Board of Directors has satisfied all legal prerequisites to the adoption of this Resolution; and

WHEREAS, the purpose of this Resolution is to change the District's existing at-large system of electing Directors to provide for the election of the members of Board of Directors by division in five single-member divisions as reflected on the Division Boundary Map attached to this Resolution;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of Chino Valley Independent Fire District as follows:

Section I. Incorporation of Recitals.

All of the foregoing recitals are true and correct, and the Board so finds and determines. The recitals set forth above are incorporated herein and made an operative part of this Resolution.

Section II. Completion of Public Hearings.

The Board conducted the fourth of four public hearings on February 9, 2022 and one public meeting on March 9, 2022, at 6:00 p.m.. at its Board room located at 14011 City Center Drive, Chino Hills, California, to receive oral and written testimony regarding the transition from an at-large system of electing Directors to a by-division system of electing Directors.

Section III Transition to By-Division Elections.

The District hereby orders that its election system shall be changed from at-large elections to by-division elections, beginning with its next regular election of members of the Board of Directors.

Section IV. Establishment of Divisions.

The District hereby establishes five Director divisions within Chino Valley Independent Fire District. The boundaries and identifying number of each division shall be as described on the Chino Valley Independent Fire District Division Boundary Map attached hereto as "Exhibit A," a copy of which shall also remain on file in the District's office.

Section V. Election Process.

A. Members of the Board of Directors shall be elected in the electoral divisions established by this Resolution, which may be subsequently reapportioned as provided for in State law. Elections shall take place "by division," meaning that one Director shall be elected from each division, by the voters of that division alone.

B. A Director elected or appointed to represent a division must reside in that division and be a registered voter in that division, and any candidate for the Board must reside in, and be a registered voter in, the division in which he or she seeks election at the time nomination papers are issued.

C. Termination of residency in a division by a Board Member shall create vacancy for that division unless a substitute residence within the division is immediately declared and established within thirty (30) days after the termination of residency.

D. Notwithstanding any other provision of this Resolution, each Director in office at the time this Resolution takes effect shall continue in office until the expiration of the term to which he or she was elected or appointed. In the event a vacancy occurs before the expiration of the term of a Director in office at the time this Resolution takes effect, a person who is appointed or elected by special election to fill such vacancy may reside anywhere within the corporate boundaries of the District.

E. The term of each Director elected to the Board of Directors shall remain four (4) years.

Section VI. Implementation.

The by-division election system shall be implemented beginning at the next regular election of the Board of Directors, as follows:

A. Members of the Board of Directors shall be elected in Divisions _ and _ beginning at the next general election of the Board of Directors, and every four years thereafter; and

B. At the next general election of the Board of Directors following the election of members of the Board of Directors in Divisions _ and _, members of the Board of Directors shall be elected in Divisions _, _, and _, and every four years thereafter.

Section VII. Adjustment of Boundaries.

Pursuant to Elections Code section 22000, as it may be amended from time to time, the Board of Directors shall adjust the boundaries of any or all of the divisions following each decennial federal census to ensure that the divisions are in compliance with all applicable provisions of law.

Section VIII. Exemption from CEQA.

The Board of Directors finds that this Resolution is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations, Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION IX. Severability. The provisions of this Resolution are severable and if any provision of this Resolution is held invalid, that provision shall be severed from the Resolution and the remainder of this Resolution shall continue in full force and effect, and not be affected by such invalidity.

SECTION X. Effective Date. This Resolution shall become effective upon its adoption. The President of the Board of Directors shall sign this Resolution and the Clerk of the Board of Directors shall attest thereto, and this Resolution shall be in full force and effect immediately upon its adoption. In addition, the Clerk of the Board of Director shall transmit a certified copy thereof to the Registrar of Voters for the County of San Bernardino, California.

REVIEWED, APPROVED, AND ADOPTED at a Regular Board Meeting held on the 9th of March, 2022, by the following vote, to wit:

| | |
|-----------------|-----------------------|
| AYES: | BOARD MEMBERS: |
| NOES: | BOARD MEMBERS: |
| ABSENT: | BOARD MEMBERS: |
| ABSTAIN: | BOARD MEMBERS: |

President

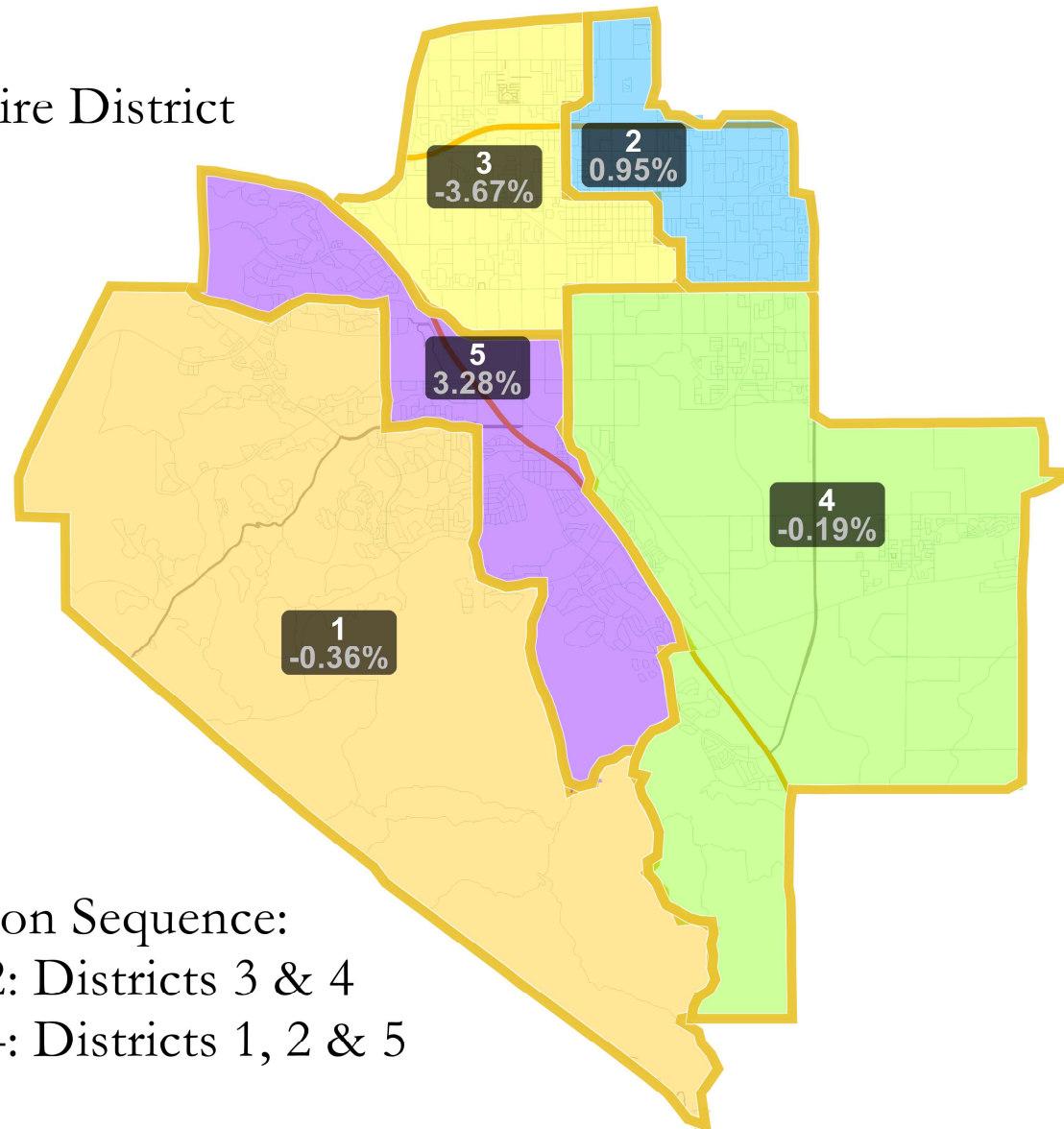
ATTEST:

Clerk of the Board

| Chino Valley Independent Fire District - Plan 104 Total Population Demographics | | | | | | | | | | | |
|---|---------------------|-----------|--------------|---------------|------------|---------------|-----------|--------------|------------|---------------|------------|
| District | District Population | Deviation | % Deviation | Hispanic | % Hispanic | White | %NH White | Black | % NH Black | Asian | % NH Asian |
| 1 | 34,019 | -123 | -0.36% | 7,982 | 23.46% | 8,894 | 26.14% | 1,283 | 3.77% | 15,104 | 44.40% |
| 2 | 34,465 | 323 | 0.95% | 19,476 | 57.25% | 7,438 | 21.87% | 1,420 | 4.18% | 4,969 | 14.61% |
| 3 | 32,889 | -1253 | -3.67% | 21,483 | 63.15% | 6,866 | 20.18% | 919 | 2.70% | 4,071 | 11.97% |
| 4 | 34,076 | -66 | -0.19% | 10,506 | 30.88% | 6,495 | 19.09% | 2,586 | 7.60% | 13,480 | 39.63% |
| 5 | 35,261 | 1119 | 3.28% | 11,253 | 33.08% | 7,243 | 21.29% | 1,660 | 4.88% | 13,099 | 38.50% |
| Totals | 170,710 | | 6.95% | 70,700 | | 36,936 | | 7,868 | | 50,723 | |

| Chino Valley Independent Fire District - Plan 104 Citizen Voting Age Population (CVAP) Demographics | | | | | | | | | |
|---|----------------|---------------|--------------|---------------|--------------|--------------|--------------|---------------|--------|
| District | Hispanic | | | | | | | Asian CVAP | |
| | CVAP | CVAP | Hisp. CVAP % | White CVAP | White CVAP % | Black CVAP | Black CVAP % | Asian CVAP | % |
| 1 | 31,256 | 7,776 | 24.88% | 12,452 | 39.84% | 992 | 3.17% | 9,424 | 30.15% |
| 2 | 27,069 | 13,985 | 51.66% | 8,819 | 32.58% | 1,145 | 4.23% | 2,766 | 10.22% |
| 3 | 26,325 | 15,050 | 57.17% | 7,784 | 29.57% | 822 | 3.12% | 2,398 | 9.11% |
| 4 | 29,095 | 8,660 | 29.76% | 8,213 | 28.23% | 2,658 | 9.14% | 9,072 | 31.18% |
| 5 | 30,554 | 9,463 | 30.97% | 9,571 | 31.32% | 1,639 | 5.37% | 9,567 | 31.31% |
| Totals | 144,299 | 54,933 | | 46,839 | | 7,257 | | 33,227 | |

Chino Valley Independent Fire District Draft Map 104



Proposed Election Sequence:
November 2022: Districts 3 & 4
November 2024: Districts 1, 2 & 5

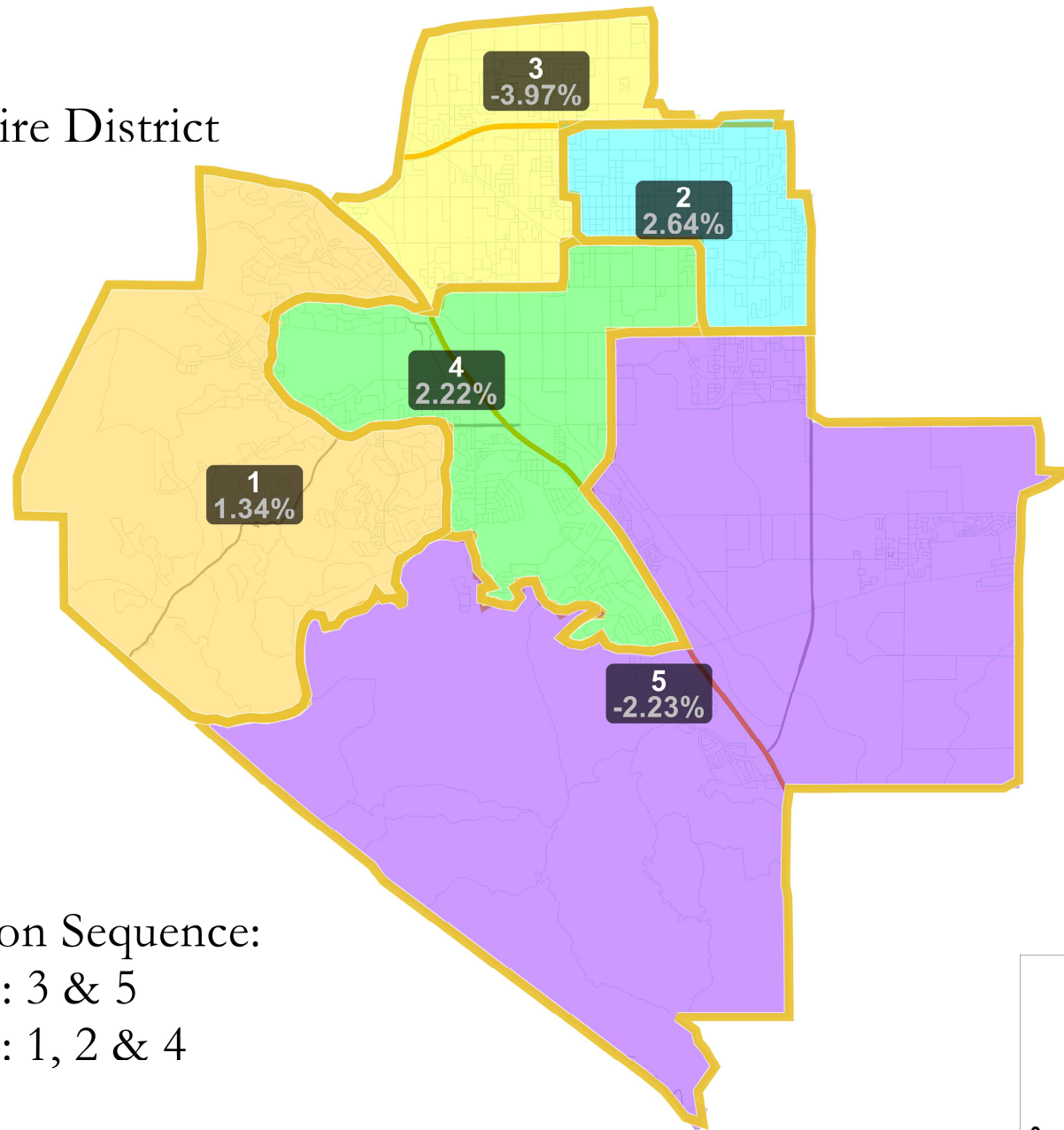


©2021 CALIPER

| Chino Valley Independent Fire District - Plan 105 Total Population Demographics | | | | | | | | | | | |
|---|---------------------|-----------|--------------|---------------|------------|---------------|-----------|--------------|------------|---------------|------------|
| District | District Population | Deviation | % Deviation | Hispanic | % Hispanic | White | %NH White | Black | % NH Black | Asian | % NH Asian |
| 1 | 34,598 | 456 | 1.34% | 8,030 | 23.21% | 8,628 | 24.94% | 1,436 | 4.15% | 15,738 | 45.49% |
| 2 | 35,044 | 902 | 2.64% | 21,002 | 60.70% | 6,949 | 20.09% | 1,256 | 3.63% | 4,714 | 13.63% |
| 3 | 32,788 | -1354 | -3.97% | 20,164 | 58.28% | 7,729 | 22.34% | 1,206 | 3.49% | 4,745 | 13.72% |
| 4 | 34,900 | 758 | 2.22% | 12,583 | 36.37% | 7,802 | 22.55% | 1,525 | 4.41% | 11,927 | 34.47% |
| 5 | 33,380 | -762 | -2.23% | 9,914 | 28.65% | 6,446 | 18.63% | 2,624 | 7.59% | 14,628 | 42.28% |
| Totals | 170,710 | | 6.61% | 71,693 | | 37,555 | | 8,047 | | 51,752 | |

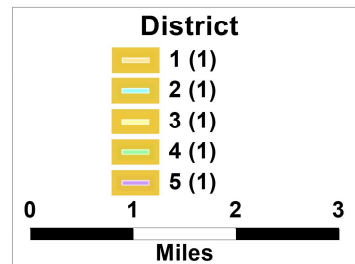
| Chino Valley Independent Fire District - Plan 105 Citizen Voting Age Population (CVAP) Demographics | | | | | | | | | |
|---|----------------|---------------|--------------|---------------|--------------|--------------|--------------|---------------|--------|
| District | Hispanic | | | | | | | Asian CVAP | |
| | CVAP | CVAP | Hisp. CVAP % | White CVAP | White CVAP % | Black CVAP | Black CVAP % | Asian CVAP | % |
| 1 | 32,211 | 7,528 | 23.37% | 12,190 | 37.85% | 1,141 | 3.54% | 10,798 | 33.52% |
| 2 | 27,689 | 15,283 | 55.19% | 8,317 | 30.04% | 981 | 3.54% | 2,796 | 10.10% |
| 3 | 26,199 | 13,777 | 52.59% | 8,397 | 32.05% | 1,068 | 4.08% | 2,632 | 10.05% |
| 4 | 29,048 | 10,177 | 35.04% | 9,432 | 32.47% | 1,323 | 4.55% | 7,731 | 26.62% |
| 5 | 29,192 | 8,143 | 27.89% | 8,531 | 29.22% | 2,761 | 9.46% | 9,290 | 31.82% |
| Totals | 144,340 | 54,908 | | 46,866 | | 7,274 | | 33,248 | |

Chino Valley
Independent Fire District
Draft Map 105



Proposed Election Sequence:
November 2022: 3 & 5
November 2024: 1, 2 & 4

©2021 CALIPER



**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: ALLOCATION OF COVID-19 SPECIAL DISTRICT RELIEF FUNDS

PURPOSE:

Purpose is to review, discuss and approve the allocation of funds received from the state COVID-19 Special District Relief Fund.

DISCUSSION:

Background

The 2021 California State Budget Act appropriated \$100 million one-time state General Funds to provide fiscal relief to independent special districts for revenue losses and or unanticipated costs incurred due to the COVID-19 public health emergency. Funds were reserved for districts that had not received other forms of COVID-19 fiscal relief directly from the state or federal government.

To be eligible to apply for an allocation, special districts had to meet the following criteria:

1. Designated as an independent special district by the State Controller's Office (SCO); and
2. Had not received other forms of COVID-19 fiscal relief directly from the state or federal government, excluding the receipt of Federal Emergency Management Agency (FEMA) reimbursements or the intent to apply for FEMA reimbursements.

The California Department of Finance (DoF), in consultation with the California Special Districts Association (CSDA), developed a methodology to allocate these funds to independent special districts. Each qualifying district that applied received an allocation based on its proportionate share of the total unanticipated costs and revenue losses incurred by all districts during the following eligible periods:

1. Revenue Losses—Revenue losses, from all fund sources, incurred due to the COVID-19 public health emergency during the 2020-21 state fiscal year, compared to the revenue from all fund sources in

the 2018-19 state fiscal year (July 1 through June 30—which serves as the base period to which the revenues will be compared).

2. Unanticipated Costs—Unanticipated costs incurred due to the COVID-19 public health emergency during the period starting March 4, 2020 and ending June 15, 2021. This aligns with similar federal fiscal reporting timeframes.

Application and Award

While the District was unable to apply for funding under the revenue losses eligibility test, we were able to seek reimbursement for significant unanticipated costs during the public health emergency, for the period from March of 2020 through mid-June of 2021.

The District received notification of the opening of the DoF online application period in early October. Our application to the Fund was submitted in mid-October, and after an initial extension of the deadline to apply, the application period closed near the end of October. In mid-December, the District was notified that our application had been approved for an award of \$3,320,209, and in early January we received the funds.

Proposed Allocation

While there are no restrictions on the use of the funds and since these reimbursements received are associated with expenditures in prior fiscal years, staff is seeking direction regarding the Board's desire to allocate these unbudgeted funds toward specific purposes. Staff is proposing that the total award be allocated equally among the following important purposes:

1. Emergency contingency fund replenishment – ambulance purchases
2. Station 68 construction project – contingency funding
3. Pension obligations – paydown of unfunded actuarial liabilities in current fiscal year: 50% to the California Public Employees Retirement System (CalPERS) and 50% to the Chino Valley Fire District Section 115 Trust

To the extent that costs associated with ambulance purchases or construction contingencies amount to less than the established allocation, the Board may opt to reallocate those funds toward other specific initiatives at a later date, or allow the flow of funds to default to unassigned fund balance.

Ambulance Purchases

In August, the Board approved up to \$1,035,000 in unbudgeted funds from the emergency contingency fund for the purchase and equipping of four critically needed ambulances necessary for emergency patient transport.

Construction Contingency

In February, the District entered into an agreement with the City of Chino Hills for construction of Fire Station 68 in Chino Hills. Unprecedented inflation, continuing supply chain issues, and labor shortages contribute to significant uncertainty associated with the overall project budget. In addition to facility construction, the District will also need to acquire additional apparatus, as well as other equipment and

supplies for the new station as part of the project. The project timeline is likely to be 18 to 24 months from project award.

The project is anticipated to go out for bid in the next several months.

Pension Obligations

The Board has established additional payments toward pension obligations as one of the District's highest strategic priorities. Advanced pension payments result in significant long-term interest savings and ensure that pension liabilities are not deferred to future generations of taxpayers.

In conjunction with mid-year budget adjustments, staff will also be presenting a recommendation to the Board regarding the allocation of funds from the FY21 budget surplus toward pension obligations, as per policy, in April.

This item was reviewed with Finance Committee and recommended for approval consideration by the full Board. Finance Committee provided direction to recommend the proposed 50/50 allocation of pension funding.

RECOMMENDATION:

It is recommended that the Board review and approve the allocation of COVID-19 Special District Relief Funds equally among emergency contingency fund replenishment, Fire Station 68 construction project contingency funding and pension obligations, with 50% of the allocation toward pension liabilities to CalPERS and the remaining 50% to the District's 115 Trust.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 9, 2022

**TO: MIKE KREEGER, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: AWARD OF RFP #2022-01 - ARCHITECTURAL SERVICES FOR FIRE
STATION 68**

PURPOSE:

Purpose is to discuss the bids received and approve the award of RFP #2022-01 - Architectural Services for Fire Station 68 to the lowest responsible bidder, encumbering the associated funds from Unassigned Fund Balance and authorizing the Fire Chief to enter into the associated agreement(s) on behalf of the District.

DISCUSSION:

The District entered into an agreement with the City of Chino Hills to develop the proposed Fire Station 68 project located on Pipeline and Soquel Canyon. As part of the agreement, the Fire District acquired 3.6 acres of open property, including the transfer of 4040 Eucalyptus to Chino Hills. On February 8th, 2022, escrow closed between the City of Chino Hills and the Chino Valley Fire District, finalizing the agreement.

On January 26th, 2022, staff posted a Request for Proposal (RFP) through Planetbids regarding Architectural Services. A non-mandatory site visit was conducted for those prospective bidders on February 9th from 0900-1200. The RFP closed **on February 28th, 2022, at 2:00 P.M.**

The RFP sought proposals from a qualified firm to provide design and engineering for a single-story fire station of approximately 10,000-11,880 square feet with four drive-through apparatus bays, one ½ bay, ten bedrooms, six full bathrooms, and one public restroom. The architectural firm had to meet the minimum qualifications to possess current state registrations, have a finished product, and be ready for construction bid advertisement to complete construction **by December 2023**. They also had to prove sufficient and experienced sub-consultants and staff. Fifteen years of design in essential service facilities, including completing a fire station design project within the last three years, was one of the main factors.

Basic architectural RFP components consist of Civil Engineering, Architectural Design, Structural Engineering,

Mechanical Engineering, Electrical Engineering, and Landscape Architecture. In addition, there are also job-specific fees that are not typical to the basic architectural fee structure, such as Geotechnical Investigation, Water quality management, hydrology studies, and hydromodification studies, to name a few. Some of the submitted proposals did not include specific fees such as those mentioned; however, they were included as optional. Those optional fees were added to the total bid to make all proposals comparable.

The District received four (4) proposals from architectural firms. An Evaluation Panel comprised of internal staff conducted an in-depth review of the received proposals to determine the lowest responsible bidder. The evaluation consisted of three areas: 1-Qualifications of Firm, 2-Technical Approach, and 3-Cost. Within each area were further grading criteria such as under 1- Qualifications of Firm (completion and compliance with the RFP, capabilities, resources, reputation, and experience with fire facilities) 2- Technical Approach (schedule validity, ability to meet standards in the RFP, and construction support) 3- Cost (reasonable and commensurate to work performed). Evaluation criteria were included in the RFP.

The architectural firms and costs of their proposals are as follows:

| <i>Architectural Firm</i> | <i>Cost as Proposed</i> | <i>Variance from Low Bid</i> |
|---------------------------|-------------------------|------------------------------|
| Westgroup Designs | \$677,000 | n/a |
| PBK | \$781,600 | \$104,600 |
| JKA Architecture | \$824,680 | \$147,680 |
| STK Architecture | \$1,019,849 | \$342,849 |

The Evaluation Panel concluded that PBK, formerly WLC, was the lowest responsible bidder for the proposed Fire Station 68 project. PBK has the most experience designing fire stations with over 200 builds on their resume. PBK has worked for the District designing Fire Stations 61, 62, 63, 67, Training Center, and the District's Admin lobby remodel. PBK has a proven track record of a quality product.

After the bid award, staff will determine the estimated portion of the contract award, which will be expended in the remainder of this fiscal year. A budget amendment will be proposed to the Board in April.

RECOMMENDATION:

It is recommended that the Board of Directors review and approve the award of RFP #2022-01-Architectural Services for Fire Station 68 to PBK as the lowest responsible bidder in the amount of \$781,600 from Unassigned Fund Balance, authorizing the Fire Chief to enter into the associated agreement(s) with PBK on behalf of the District.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

RESOLUTION NO. 2022-03 - UNREPRESENTED MANAGEMENT EMPLOYEES VALUE OF UNIFORMS REPORTED TO CALPERS FOR CLASSIC EMPLOYEES

Purpose is for the Board of Directors to review and approve Resolution No, 2022-03 for unrepresented uniformed management employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

RECOMMENDATION:

It is recommended that the Board approve Resolution No, 2022-03 for unrepresented uniformed management employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

ATTACHMENTS:

Reso No. 2020-03

RESOLUTION NO. 2022-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT FOR UNREPRESENTED MANAGEMENT EMPLOYEES RE: VALUE OF UNIFORMS REPORTED TO CALPERS FOR CLASSIC EMPLOYEES

WHEREAS, the job classifications of Fire Chief, Deputy Chief, Battalion Chief (Shift), Battalion Chief (Administrative), Fire Marshal and EMS Nurse are categorized as Management personnel who are eligible to receive uniforms from the time of hire and annually thereafter; and

WHEREAS, these classifications are not represented as a collective bargaining group; and

WHEREAS, CalPERS Office of Audit Services (OFAS) conducted an audit of the Chino Valley Independent Fire District ("District"). CalPERS OFAS reported its observations of the District's reporting of special compensation for uniform allowances in the applicable sections of its Retroactive Special Compensation Adjustments Review report; and

WHEREAS, CalPERS OFAS' observations explained that the District must identify the amount of the special compensation for uniform allowances as well as the conditions for payment in a labor policy or agreement; and

WHEREAS, the District has entered into side letters with Teamsters, Local 1932 ("Teamsters") and the Chino Valley Professional Firefighters, Local 3522 ("CVPF"), to address CalPERS OFAS' observations on a retroactive basis dating back to January 1, 2017 to June 30, 2021; and

WHEREAS, it is appropriate for the value of uniforms for unrepresented uniformed management classic employees to be reported on a basis consistent with that of similarly uniformed Teamsters and CVPF personnel; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

Section 1. The District shall report to CalPERS, for classic members, the monetary value of the District's cost of providing and maintaining each employee's uniform(s) in each year of employment. The minimum amount to be reported shall be \$680.75 and the maximum amount shall be \$3,700.00, excluding the monetary value for personal health and safety equipment. This amount is inclusive of the compensation provided for the maintenance of uniforms. The District will report the total uniform allowance special compensation as earned on a bi-weekly basis to CalPERS.

This provision does not apply to new members as defined by PEPR, and the value of uniforms and maintenance of uniforms provided by the District shall only be reported to CalPERS as special compensation for classic members.

March 9, 2022

Section 2. Except as specifically amended by this Resolution, all other provisions extended to these Management classifications shall remain in full force and effect unless and until repealed or superseded.

Section 3. This Resolution shall be effective retroactively dated back to January 1, 2017 to June 30, 2021.

REVIEWED, APPROVED AND ADOPTED this 9th day of March, 2022.

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

MIKE KREEGER, PRESIDENT

ATTEST:

SANDRA HENEY
CLERK OF THE BOARD

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

**RESOLUTION NO. 2022-04 - UNREPRESENTED PART-TIME EMPLOYEES VALUE OF
UNIFORMS REPORTED TO CALPERS FOR CLASSIC EMPLOYEES**

Purpose is for the Board of Directors to review and approve Resolution No. 2022-04 for unrepresented part-time employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

RECOMMENDATION:

It is recommended that the Board approve Resolution No. 2022-04 for unrepresented part-time employees associated with retroactive reporting to CalPERS for the value of uniforms for Classic employees.

ATTACHMENTS:

Reso No. 2020-04

RESOLUTION NO. 2022-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY
INDEPENDENT FIRE DISTRICT FOR UNREPRESENTED PART-TIME EMPLOYEES
RE: VALUE OF UNIFORMS REPORTED TO
CALPERS FOR CLASSIC EMPLOYEES**

WHEREAS, the job classifications of Public Education Specialist and Auxiliary Worker (Part-Time) are categorized as personnel who are eligible to receive uniforms from the time of hire and annually thereafter; and

WHEREAS, these classifications are not represented as a collective bargaining group; and

WHEREAS, CalPERS Office of Audit Services (OFAS) conducted an audit of the Chino Valley Independent Fire District (“District”). CalPERS OFAS reported its observations of the District’s reporting of special compensation for uniform allowances in the applicable sections of its Retroactive Special Compensation Adjustments Review report; and

WHEREAS, CalPERS OFAS’ observations explained that the District must identify the amount of the special compensation for uniform allowances as well as the conditions for payment in a labor policy or agreement; and

WHEREAS, the District has entered into side letters with Teamsters, Local 1932 (“Teamsters”) and the Chino Valley Professional Firefighters, Local 3522 (“CVPF”), to address CalPERS OFAS’ observations on a retroactive basis dating back to January 1, 2017 to June 30, 2021; and

WHEREAS, it is appropriate for the value of uniforms for unrepresented part-time classic employees to be reported on a 60% prorated basis to that of uniformed Teamsters and CVPF personnel; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

Section 1. The District shall report to CalPERS, for classic members, the monetary value of the District’s cost of providing and maintaining each employee’s uniform(s) in each year of employment. The minimum amount to be reported shall be \$408.45 and the maximum amount shall be \$2,220.00, excluding the monetary value for personal health and safety equipment. This amount is inclusive of the compensation provided for the maintenance of uniforms. The District will report the total uniform allowance special compensation as earned on a bi-weekly basis to CalPERS.

This provision does not apply to new members as defined by PEPR, and the value of uniforms and maintenance of uniforms provided by the District shall only be reported to CalPERS as special compensation for classic members.

March 9, 2022

Section 2. Except as specifically amended by this Resolution, all other provisions extended to these part-time classifications shall remain in full force and effect unless and until repealed or superseded.

Section 3. This Resolution shall be effective retroactively dated back to January 1, 2017 to June 30, 2021.

REVIEWED, APPROVED AND ADOPTED this 9th day of March, 2022.

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

MIKE KREEGER, PRESIDENT

ATTEST:

SANDRA HENEY
CLERK OF THE BOARD