

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
April 13, 2022

ROLL CALL

All Board Members were present. Director Williams was absent.

OPEN SESSION

President Kreeger called the Open Session to order.

FLAG SALUTE

Director Harvey Luth.

INVOCATION

Ruben Estrada, Fire District Chaplain.

CHANGES TO THE AGENDA

President Kreeger asked Clerk of the Board Sandra Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were two changes to the agenda.

Clerk of the Board Heney stated that the first change is to item number 15 under new business. Staff has submitted redlined amendments to both attachments. Copies have been provided to the Board and copies are available for the public.

Clerk of the Board Heney stated that the second change is to item number 16 under new business. Staff has added an addendum. A copy has been provided to the Board and copies are available to the public.

PRESENTATIONS / ANNOUNCEMENTS

Proclamation – Wildfire Awareness Month

President Kreeger announced the proclamation and informed the public that the complete copy of the proclamation was available on the Fire District's website.

Proclamation – Trauma Awareness Month and EMS Week

President Kreeger announced the proclamation and informed the public that the complete copy of the proclamation was available on the Fire District's website.

PUBLIC COMMUNICATIONS

President Kreeger asked if there were any requests to speak from the Public.

Clerk of the Board Heney stated that there were no requests to speak from the Public.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District

Clerk of the Board Heney announced that San Bernardino County 4th District Representative Suzette Dang was present.

Representative Suzette Dang from San Bernardino County 4th District gave a summary of the events taking place around San Bernardino County.

CONSENT CALENDAR

1. MINUTES

Minutes – March 9, 2022 – Regular Board Meeting

2. MONTHLY DISTRICT REPORT

Month of February 2022

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – March 2022

4. MONTHLY TREASURER’S REPORT

Monthly Treasurer’s Report – February 2022

5. WARRANTS

Warrants for March 2022 #55017 through #55200

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None.

7. FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361.

8. RESOLUTION NO. 2022-05 ALLOCATING SURPLUS FUNDS FROM UNASSIGNED FUND BALANCE TO REDUCE PENSION LIABILITIES THROUGH BUDGET AMENDMENT NUMBER 5 FOR FISCAL YEAR 2021-22

Purpose is to review and approve Resolution No. 2022-05 for the allocation of FY21 budget surplus funds from Unassigned Fund Balance toward reduction of pension liabilities as Budget Adjustment Number 5.

9. RESOLUTION NO. 2022-06 APPROVING MID-YEAR BUDGET ADJUSTMENTS AS BUDGET AMENDMENT NUMBER 6 FOR FISCAL YEAR 2021-22

Purpose is to review and approve Resolution No. 2022-06, approving mid-year budget adjustments as Budget Amendment Number 6 for FY22.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 9 as presented.

President Kreeger asked Clerk of the Board Heney if there were any public comments on the Consent Calendar.

Clerk of the Board Heney stated that there were no public comments.

President Kreeger asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

No items were pulled.

Moved by Director Ramos-Evinger seconded by Vice President DeMonaco carried by a 4-0 voice vote for the Board of Directors to approve the Consent Calendar items #1-9, as presented.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

OLD BUSINESS

None.

NEW BUSINESS

10. **RESOLUTION NO. 2022-07 ALLOCATING UNASSIGNED FUND BALANCE FOR ONE-TIME PREMIUM PAY FOR COVID-19 ESSENTIAL WORKERS THROUGH BUDGET AMENDMENT NUMBER 7 FOR FISCAL YEAR 2021-22**

Purpose is to review, discuss and approve Resolution No. 2022-07 for a proposed allocation from Unassigned Fund Balance for one-time premium pay for COVID-19 essential workers as Budget Adjustment Number 7.

Finance Director Steve Heide stated that in March of 2020, the governor issued an executive order directing all residents to heed the state public health directives to stay home, except as needed to maintain continuity of operations for essential critical infrastructure sectors and additional sectors and designated as critical certain personnel to protect the health and well-being of all Californians.

Finance Director Heide stated that in accordance with this order, the State Public Health Officer designated a list of Essential Critical Infrastructure Workers to help state, local, tribal, and industry partners as they worked to protect communities, while ensuring continuity of functions critical to public health and safety, as well as economic and national security.

Finance Director Heide stated that the Essential Workers list included emergency medical service workers and critical government workers, in essence, all District staff. Safety and administrative personnel were deemed essential service workers since the outset of the pandemic, and District personnel have continued to provide critical services to the public throughout these two plus years of the pandemic, often at great personal risk of COVID-19 exposure.

Finance Director Heide stated that the American Rescue Plan Act (ARPA) specifies that workers performing essential work during the COVID-19 public health emergency may be provided premium pay for performing such essential work.

Finance Director Heide stated that during the last two years, in addition to providing life-saving emergency medical services, fire protection and fire prevention services, the District filled an important void in the community by expanding services to provide critical emergency patient transport in a public-private partnership with American Medical Response. From the August 2021 inception of this new emergency transport partnership through March 31, 2022, District personnel had responded to in excess of 4,900 medical aid calls and transported close to 2,100 patients.

Finance Director Heide stated that during the height of the pandemic, District personnel also established the Serving our Seniors (SOS) program to enable members of the community at high risk of contracting COVID-19 to self-isolate. The SOS program facilitated an important need to allow seniors and others classified as high risk in the Chino Valley to receive food, medication and essential services in-home without bearing unnecessary risk of COVID exposure.

Finance Director Heide stated that in recognition of the tremendous and continuous efforts of the District's dedicated essential workforce during these past two years plus of the COVID-19 pandemic, premium pay in the form of one-time amounts of \$6,000 for safety personnel, \$4,000 for full-time administrative and \$2,400 for part-time administrative staff, is being proposed for all eligible employees, about 132 staff members in all, at a total estimated cost of just under \$750,000.

Finance Director Heide stated that in order to be eligible for premium pay, employees would need to have been continuously employed at the District prior to January 1, 2022 and through the pay date of the one-time premium payment which would be anticipated to be roughly in mid-May.

RECOMMENDATION: It is recommended that the Board review and approve Resolution No. 2022-07 for the allocation of up to \$750,000 from Unassigned Fund Balance for one-time premium pay for COVID-19 essential workers as Budget Adjustment Number 7.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comment.

Vice President DeMonaco asked if there any CalPERS cost associated with this.

Finance Director Heide stated that because of the one-time discretionary nature of these payments, they would not be subject to being pensionable.

Moved by Director Ramos-Evinger seconded by Director Luth, carried by a 4-0 voice vote for the Board of Directors to approve Resolution No. 2022-07 for the allocation of up to \$750,000 from Unassigned Fund Balance for one-time premium pay for COVID-19 essential workers as Budget Adjustment Number 7.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

11. SPECIAL DISTRICTS ELECTION FOR REGULAR LAFCO MEMBER AND ALTERNATE LAFCO MEMBER

Purpose is for the Board of Directors to review and discuss participation in the current LAFCO official voting process for the position of Regular LAFCO Member and Alternate LAFCO Member.

Clerk of the Board Heney stated that we received ballots for the LAFCO current election, one ballot for the alternate special district member and one for the regular special district member.

Clerk of the Board Heney stated that the incumbent for the regular district member is not running but the alternate has applied for the regular district member. She further stated that there is an incumbent for the regular and no incumbent for the alternate position

Clerk of the Board Heney stated that each District may vote for one candidate for each position. A copy of the information provided by the candidates was included in the staff report.

Clerk of the Board Heney stated that the ballots must be received in the LAFCO by April 18, 2022. She further stated that twenty-six (26) ballots are required to be received to establish a quorum for selection of either the Regular or Alternate Special District Member position.

RECOMMENDATION: It is recommended that the Board of Directors participate in the current LAFCO official voting process by casting a vote for a candidate for one Regular LAFCO Member and one Alternate LAFCO Member positions.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

The Board voted to elect Steven Farrell from the Crestline Village Water District for the Regular Special District Member position and Kevin Kenley from the Cucamonga Valley Water District as the Alternate Special District Member.

Moved by President Kreeger seconded by Director Ramos-Evinger, carried a 4-0 voice vote for the Board of Directors to participate in the current LAFCO official voting process by casting a vote for Steven Farrell from Crestline Village Water District as the Regular Special District Member position.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

Moved by President Kreeger seconded by Director Luth, carried a 4-0 voice vote for the Board of Directors to participate in the current LAFCO official voting process by casting a vote for Kevin Kenley from Cucamonga Valley Water District as the Alternate Special District Member position.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

12. RESOLUTION NO. 2022-08 PROPERTIES DECLARED FOR WEED ABATEMENT

Purpose of this report is for the Board of Directors to review, approve and adopt Resolution No. 2022-08 identifying properties throughout Chino Valley Fire District (“Fire District”) to be noticed in accordance with Ordinance 2022-01 for weed abatement.

Fire Marshal Danielle O’Toole stated that Ordinance 2022-01 prohibits the accumulation of cut and uncut weeds, grass, tumbleweeds, vines, trees, or other vegetation that is capable of being ignited and endangering property. It also declares all native vegetation within the Fire District to be a seasonal and recurrent nuisance. The Fire District’s jurisdictional area is in, or adjacent to, a mountainous/hilly region of southern California and includes areas designated as High Fire Hazard Areas or Very High Fire Hazard Severity Zones as defined by Cal Fire.

Fire Marshal O’Toole stated that attached Resolution 2022-08, including reference to the list of properties that are declared for weed abatement. Community Risk Reduction will begin Spring inspections of the referenced parcels in early May, and Fall inspections in early September. All property owners found to be non-compliant will be sent a Notice to Destroy Weeds, outlining the actions to be taken; the deadline for compliance; and the availability of a public hearing process to have any protests or mitigating circumstances addressed.

Fire Marshal O’Toole stated that the Fire District will hold three separate public hearings to allow property owners wishing to address the Board of Directors on this matter; (two separate hearings to protest the Notice to Destroy Weeds issued pursuant to Health and Safety Code section 14890 et seq.; and one to address any issues with the itemized report of the cost of abatement to be paid by the person in violation, pursuant to Health and Safety Code section 14905 et seq.). The public hearings will be held in conjunction with the specific deadlines outlined in each recipient’s notice.

Fire Marshal O’Toole stated that the Resolution also declares that the identified parcels contain seasonal and recurrent nuisances, as defined by Article II and regulated by Section 16 of Ordinance 2022-01. After an initial Notice to Destroy Weeds is issued and a public hearing is held or waived by the property owner, the Fire District may subsequently issue an abbreviated “post card” notice to the property owner identifying that seasonal and recurrent weeds are growing upon the property and may be abated by the Fire District without further hearing, pursuant to Health and Safety Code sections 14900.5 and 14900.6.

Fire Marshal O’Toole stated that all property owners failing to abate the noted hazard by the reinspection date will be subject to an administrative citation and clearance by the Fire District’s private contractor.

Fire Marshall O’Toole stated that included with Resolution 2022-08 is Exhibit “A,” which references the list of parcels within the Fire District’s jurisdiction that contain weeds or other vegetation that must be abated in accordance with Ordinance 2022-01 and state law. A full list of all parcels, including identifying information such as street address and assessor’s parcel numbers, will be available for viewing in person at the April 13, 2022 Board of Directors meeting or the Fire District offices, or online at any time by accessing the Fire District’s webpage.

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-08 regarding the declaring and noticing of property owners for weed abatement.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board Comments.

The Board of Directors had no comment.

Moved by Vice President DeMonaco seconded by Director Ramos-Evinger, carried a 4-0 voice vote for the Board of Directors to adopt Resolution No. 2022-08 regarding the declaring and noticing of property owners for weed abatement.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

13. ADOPTION OF RESOLUTION 2022-09 AND AGREEMENT NO. 2022-02 PROFESSIONAL SERVICES AGREEMENT WITH THE COMPLIANCE ENGINE, POWERED BY BRYCER, LLC

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2022-09 and approve Agreement Number 2022-02, a professional services agreement for a third-party inspection reporting system.

Fire Marshal O'Toole stated that all fire departments are required by law to enforce the requirements of Title 19, Public Safety, Division 1, State Fire Marshal regulations, which specifically requires contractors or other testing and maintenance companies to submit their testing and maintenance reports related to fire protection systems to the building owner and the local fire authority.

Fire Marshal O'Toole stated that historically, the Fire District requests said reports at the time of fire inspection to ensure testing and maintenance is occurring. Typically, these reports are either not onsite or it has been determined that no testing or maintenance has occurred, resulting in the issuance of a violation on a correction notice to the business for failing to comply with maintenance requirements. As the authority having jurisdiction, it appears that a large portion of building owners wait to receive correction notices before maintaining their system(s). A key fire prevention goal is to reduce community risk in an efficient and cost-effective manner. The current practice is both higher risk and inefficient, as the Fire District spends time conducting follow-up to ensure that systems are tested and maintained.

Fire Marshal O'Toole stated that The Compliance Engine (TCE), powered by Brycer, LLC, is a third-party vendor that has established an internet-based tool to help fire authorities track and drive code compliance for fire protection system maintenance. TCE runs reports to find out whether system(s) are overdue and contacts businesses until required testing reports are submitted. TCE solution provides both risk reduction and efficiency for a small reporting fee. TCE accepts all reports for \$17 fee per report, submitted by said contractor/testing company, which means there will be no direct fiscal impact to the District.

Fire Marshal O'Toole stated that TCE is a proactive compliance solution application and service and it is believed that this solution will strengthen fire protection and safety throughout our community.

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-09 and approve Agreement No. 2022-02, a professional services agreement with The Compliance Engine, powered by Brycer, LLC, authorizing the Fire Chief to enter into said agreement on behalf of the District.

President Kreeger asked if there was any Public comment.

Fire Safe Council Chair Charlie Blank asked Fire Marshal O'Toole about time efficiency for CRR to focus on other projects.

Fire Marshal O'Toole stated that it would help maintain the systems as the way they're intended to be maintained and to help cut back on re-inspection time frames.

President Kreeger asked for Board Comments.

Director Luth asked about noticing the property owner or occupant of the building that needs to be inspected.

Fire Marshal O'Toole informed Director Luth on the processes of fire inspections on sites.

Director Luth asked about the process of TCE service.

Fire Marshal O'Toole stated that TCE will be sending out reminders notice but will not replace our fire inspectors going out to do an actual fire inspection. She also stated that TCE will have no enforcement authority.

Director DeMonaco asked how TCE will get paid.

Fire Marshal O'Toole stated that the company makes their money from the contractor who has to submit the seventeen-dollar contract fee per report.

Legal Counsel Jeff Ballinger stated that the fee is voluntary on the part of the property owner or the business owner. If the District decides to make the service mandatory, the District must codify the fee as a direct District fee.

Vice President DeMonaco asked how long is our obligation with this agreement.

Fire Marshal O'Toole stated the agreement is for three years but if we're unhappy with them within a year, we can stop using their service.

Moved by Director Luth seconded by Director Ramos-Evinger, carried a 4-0 voice vote for the Board of Directors to adopt Resolution No. 2022-09 and approve Agreement No. 2022-02, a professional services agreement with The Compliance Engine, powered by Brycer, LLC, authorizing the Fire Chief to enter into said agreement on behalf of the District.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

14. AUTHORIZE AN ADDITIONAL SIX (6) FIREFIGHTER/PARAMEDIC POSITIONS

Purpose is for the Board of Directors to review, discuss, and approve staff to increase the overall staffing of the districts by an additional six (6) Firefighter/Paramedics. This will bring the total number of fire suppression staff from ninety-nine (99) to one hundred five (105) full-time positions.

Deputy Chief Nathan Cooke stated that the Board of Directors has given staff the approval to design and build Fire Station 68. Once the construction is completed, Station 68 will be staffed with fire suppression personnel and will become operational. As the Board is aware, the purpose of adding Fire Station 68 to our deployment model was due to a significant geographical coverage issue in the southwest portion of the Fire District and to increase the All-Risk Fire Suppression/Emergency Medical Services coverage in this portion of the District. This increased coverage will help decrease response times to emergency incidents, which can help improve patient outcomes, increase survivability for fire victims, and lead to quicker suppression efforts, thereby limiting the potential for property damage.

Deputy Chief Cooke stated that Members of the Board, staff and the Standards of Cover report (completed by City Gate) have all demonstrated a need for additional coverage in Fire Station 68's proposed area of responsibility for a number of years now. In lieu of waiting for Fire Station 68 to be completely built before deploying additional suppression personnel, staff recommends an additional two (2) Firefighter/Paramedics are deployed daily, beginning July 1, 2022. The two (2) additional daily Firefighter/Paramedics would staff another paramedic unit (ambulance, paramedic squad etc.) in the District, until the ambulance crisis has been resolved or until Fire Station 68 is open and staffed. This would equate to a total of six (6) additional Firefighter/Paramedics being added to the overall number of fire suppression personnel. This would increase the total number of personnel from ninety-nine (99) to one hundred five (105).

Deputy Chief Cooke stated that the fiscal impact is based on Step-B of the Firefighter/Paramedic salary scale. This is the step that lateral candidates are typically appointed to and we anticipate a majority of the six (6) proposed positions will be filled by lateral employees. Total compensation for six (6) fully burdened B-Step Fighter/Paramedics is estimated to be approximately \$955,600, per fiscal year. Staff is recommending these positions be authorized and funding will be requested during the budget cycle for Fiscal Year 2022-2023.

RECOMMENDATION: It is recommended that the Board of Directors review, discuss and approve this request.

President Kreeger asked if there was any Public comment.

Fire Safe Council Chair Charlie Blank asked if these were new positions and if once Station 68 is built, will there be a need for additional staff.

Deputy Chief Cooke stated that yes these were new positions and they will help facilitate the openings of Station 68.

President Kreeger asked for Board Comments.

The Board of Directors stated they support this agenda item.

Moved by President Kreeger seconded by Vice President DeMonaco, carried a 4-0 voice vote for the Board of Directors to approve staff to increase the overall staffing of the district by an additional six (6) Firefighter/Paramedics, bringing the total number of fire suppression staff from ninety-nine (99) to one hundred five (105) full-time positions.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

15. CLASSIFICATION SPECIFICATION AND SALARY RANGE-FULL-TIME FIRE EQUIPMENT MECHANIC POSITIONS

Purpose is to review and discuss the classification specifications and salary ranges for a Fire Equipment Mechanic and a Lead Fire Equipment Mechanic.

Battalion Chief Gabel stated that based on the continual heightening operational needs of the organization and the necessity of minimizing single points of failure, the District identified the demand for a feasibility study of its Fleet Maintenance Program.

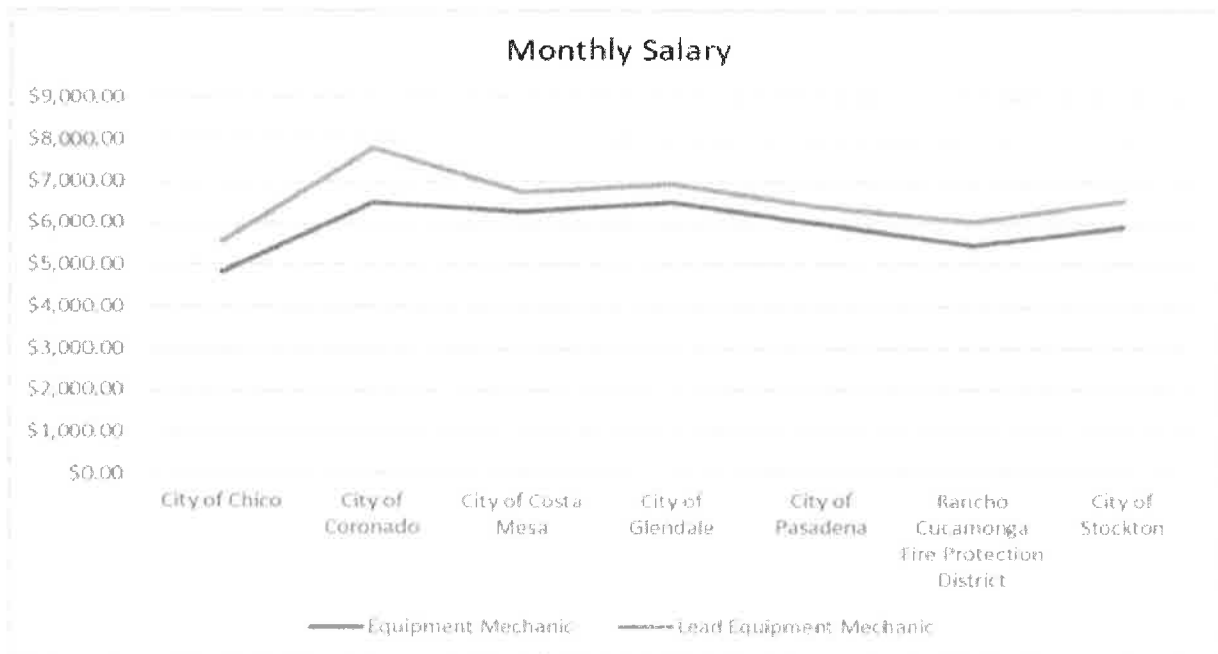
Battalion Chief Gabel stated that the District currently has thirty-five apparatus that are considered heavy fleet with an additional 41 light fleet units totaling 76 district vehicles. The third-party vendor that currently services the District's light and heavy fleet. He further stated that the California Fire Mechanics Association recommends a thirty to one staffing ratio.

Battalion Chief Gabel stated that the District study suggests that two full-time mechanics would be appropriate to effectively and efficiently service and maintain its heavy and light fleet while maintaining a two to one safety factor. One of the positions will serve as the lead fire equipment mechanic and a fire equipment mechanic for the overall fleet maintenance.

Battalion Chief Gabel stated that the proposed monthly base salary range is for the Fire Equipment Mechanic is \$5,117 - \$6,219 (\$61,404 - \$74,628 annual). The proposed salary range for the Lead Fire Equipment Mechanic is \$5,629 - \$6,842 (\$67,548 - \$82,104 annual).

Battalion Chief Gabel stated that the new proposed positions will result in an estimated annual financial savings of approximately \$75,000 compared to the contract service fees the District currently pays the third-party vendors. This salary range reflects the current market for similar positions with comparable fire organizations in California.

Battalion Chief Gabel stated the following graph depicts the results of a salary survey:



Battalion Chief Gabel stated that a cost analysis was performed regarding labor costs for maintaining the District's heavy and light fleet vehicles. The following table outlines these costs for the last four years, including the current fiscal year:

<u>TOTAL COSTS</u>					
<u>LIGHT/HEAVY FLEET VENDOR</u>					
	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>	<u>FISCAL YEAR</u>
<u>VENDOR</u>	<u>2017/2018</u>	<u>2018/2019</u>	<u>2019/2020</u>	<u>2020/2021</u>	<u>2021/2022</u>
<u>Light Fleet</u>	<u>\$33,064.00</u>	<u>\$13,488.15</u>	<u>\$13,586.69</u>	<u>\$26,797.85</u>	<u>\$15,935.43</u>
<u>Heavy Fleet</u>	<u>\$219,419.53</u>	<u>\$181,772.51</u>	<u>\$216,108.61</u>	<u>\$235,832.35</u>	<u>\$173,896.72</u>
<u>TOTAL FY COST</u>	<u>\$252,483.53</u>	<u>\$254,721.86</u>	<u>\$229,695.30</u>	<u>\$262,630.20</u>	<u>\$189,832.15</u>

RECOMMENDATION: It is recommended that the Board of Directors authorize this request for the classification specification for the Fire Equipment Mechanic and the Lead Fire Equipment Mechanic and coinciding salary ranges.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board Comments.

President Kreeger asked about the \$75,000 savings.

Battalion Chief Gabel stated that the savings is on the fully burdened cost of these employees.

President Kreeger asked about light fleet versus heavy fleet.

Battalion Chief Gabel stated that the heavy fleet are considered all emergency apparatus such as anything that responds to a code 3 call with lights and sirens. He further stated that the light fleet consists of our staff vehicles.

Moved by Director Ramos-Evinger seconded by Vice President DeMonaco, carried a 4-0 voice vote for the Board of Directors to authorize the request for the classification specification for the Fire Equipment Mechanic and the Lead Fire Equipment Mechanic and coinciding salary ranges as presented.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

16. CLASS 3 FIREFIGHTING UNIT FOR STATION 63

Purpose is for the Board of Directors to review and discuss the proposed purchase of one (1) Class 3 Firefighting Unit for Fire Station 63 in cooperation with San Bernardino County.

Deputy Chief Carlos Skibar stated that the Deputy Chief of Support Services, the Fleet/Facilities Coordinator, and the Apparatus/ Equipment Committee met in December to evaluate the need to increase firefighting capabilities at Chino Airport and the surrounding areas. As a result, the Fire District returned Foam 63 to San Bernardino County Airports in March 2021 due to its lack of sufficient firefighting capacities and capabilities. Foam 63 was a 1992 Chevy P/U flatbed with 150 lbs. of dry chemical and 50 gallons of Class B (flammable liquids) pre-mixed foam. The capacity of Foam 63 did not provide adequate firefighting capabilities for the safety of personnel and aircraft rescue.

Deputy Chief Skibar stated that the increasing demand for service in Fire Station 63's area also creates the need for the appropriate apparatus. After further research, Staff and the Apparatus Committee concluded that a Class 3 ARFF (Aircraft Rescue & Firefighting) unit will meet the needs of the airport and surrounding area. The Class 3 ARFF unit contains 750 gallons of water, 100 gallons of Class B Foam, and 500lbs of Dry Chemical. These increased capabilities provide a more effective firefighting tool for the safety of both personnel and potential aircraft fires and rescues. The Class 3 Unit would also benefit the District due to its versatility in response to incidents requiring large amounts of foam and dry chemical.

Firefighting Unit	Water/Class B Foam	Dry Chemical
Foam 63	0/50 Gal.	150lbs
Class C ARFF	750/100 Gal.	500lbs

Deputy Chief Skibar stated that the San Bernardino County has agreed to a cost for the Class 3 Firefighting Unit with the District. The apparatus amounts to **\$574,025.13**. The District and San Bernardino County Board of Supervisors would split the cost. The District's portions of **\$287,012.56** from the Unassigned Fund Balance and cost-sharing responsibilities with the County of San Bernardino for the other half of **\$287,012.56**. The purchase of the Class 3 apparatus would be subject to final approval by the San Bernardino County Board of Supervisors.

The county of San Bernardino has submitted a cost share contract required by the County for the shared purchase. The contract has been added as an addendum to the staff report. District Legal Counsel has reviewed the document and a copy was provided to the Fire Board. A copy was also posted to the Fire District website and copies are available to the public. Staff is proposing a modification to the recommendation to clarify that the Board approval will include both the cost share purchase and the required cost share contract by the County of San Bernardino.

RECOMMENDATION: It is recommended that the Board of Directors review and approve the proposed cost share purchase with San Bernardino County for one (1) Class 3 Firefighting Unit and provide direction to staff.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

Director Luth asked if the use of this equipment would affect our staffing level in terms of training requirements.

Deputy Chief Skibar stated no required training or special certification needed.

Vice President DeMonaco commented that the District does not have a written contract with the county to provide protection to the airport.

Vice President DeMonaco asked who maintains ownership of the vehicle.

Deputy Chief Skibar stated that the District maintains ownership of the vehicle.

President Kreeger asked if this vehicle can be taken off grounds.

Deputy Chief Skibar stated yes and that it would bolster our hazmat abilities.

Moved by Director Ramos-Evinger seconded by Director Luth, carried a 4-0 voice vote for the Board of Directors to approve the proposed cost share purchase with San Bernardino County for one (1) Class 3 Firefighting Unit and authorize execution of the cost share contract by Chief Williams in a form substantially similar to the attached, subject to minor revisions as may be required by the County, and designate Chief Williams as the primary point of contact for the County and Deputy Chief Skibar as the backup point of contact.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Williams.

FIRE CHIEF'S COMMENTS

Fire Chief Williams stated that the District continues to staff one ALS ambulance under the assistance by hire agreement with AMR. We continue to monitor the ambulance situation and have the ability to deploy additional ambulances in the event AMR has an extended ETA to an incident, involving a critical patient.

Fire Chief Williams stated that our suppression personnel staff the ambulance out of Station-66, 24-hours a day, 7 days a week. MA66 is deployed to medical-aids when it is the closest ambulance to an incident in the district.

Fire Chief Williams stated that during the month of March, our ambulances responded to 140 incidents in the District and transported 64 patients to the hospital. The average response time of our ambulances during this time-frame was 7 minutes and 22 seconds. Since July 3rd, our ambulances have responded to 4,927 incidents and transported 2,072 patients to the hospital.

Fire Chief Williams stated that the adopted map approve by the Board of Directors for the Districting process has officially been filed with the Registrar of Voter's office.

HR Consultant Andrew Tse gave a recruitment update.

Fire Chief Williams stated that the ASBCSD Meeting is scheduled for April 18th at 6:00 p.m. in Fontana.

Fire Chief Williams stated that the LifeStream Blood Drive Hosted by Assemblymember Rodriguez and Chino Valley Fire District will be held on April 22nd at 9:00 a.m. at the Training Center.

Fire Chief Williams stated that the Finance Committee Meeting is scheduled for April 25th at 8:00 a.m.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Luth stated he attended Chino Council meetings, ASBCSD meeting, Chief's Swearing in Event, Human Resources Committee Meeting and the Salute to Public Safety event.

Director Ramos-Evinger stated she attend the ASBCSD meeting, Chino Hills Council meeting, Human Resources Committee meeting, Fire Safe Council and the CIW CIC meeting.

Director Ramos-Evinger stated that the Fire Safe Council received the National Firewise USA Program Certificate of Recognition.

Director Ramos-Evinger asked Fire Safe Council Chair Charlie Blank about brush clearance.

Fire Safe Council Chair Blank stated that there was a delay in the brush clearance this year due to the City of Chino Hills' current negotiations for disposal service. Republic has previously provided the brush clearance bins as a donation.

Legal Counsel Ballinger stated that any further discussion beyond general comment should be brought back to the next Board Meeting for discussion.

Director Ramos-Evinger asked Chief to bring this topic back to the Board at the May board meeting for discussion if appropriate.

Director Ramos-Evinger congratulated Donna Rohrer on her promotion.

Vice President DeMonaco stated that he attended Chino Council meeting, IEUA meeting, CSDA Legislative Committee meeting, Finance Committee meeting, ASBCSD meeting, agenda review and Chief's Swearing-In Event and Salute to Public Safety Event.

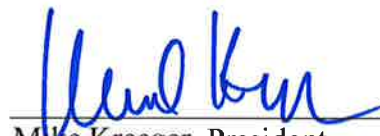
President Kreeger stated that he attended the Chief's Swearing-In Event, monthly meeting with Fire Chief, Finance Committee meeting, Chino Hills Council meeting, the Chino Valley Unified School District meeting and Salute to Public Safety Event.

ADJOURNMENT

The meeting was adjourned at 7:06 p.m. in memory of former Board Member David Voigt to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, May 11, 2022 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 11TH DAY OF MAY 2022


Sandra Heney, Clerk of the Board


Mike Kreeger, President