

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
February 9, 2022

ROLL CALL

All Board Members were present. Director Ramos-Evinger arrived during closed session.

OPEN SESSION

President Kreeger called the Open Session to order.

ADJOURN TO CLOSED SESSION

President Kreeger read the closed session items and adjourned to Closed Session.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (one (1) potential case) (Threat of litigation from Winn Williams, dated January 20, 2022)

CONFERENCE WITH LABOR NEGOTIATORS

Meet with Board appointed negotiators (Fire Chief Dave Williams, Finance Director Steve Heide, and Interim Human Resources Director Andrew Tse regarding negotiations between the Teamsters Local 1932, Non-Safety Unit employees and the Chino Valley Fire District per Government Code Section 54957.6.

CONFERENCE WITH LABOR NEGOTIATORS

Meet with Board appointed negotiators (Fire Chief Dave Williams, Finance Director Steve Heide and Interim Human Resources Director Andrew Tse regarding negotiations between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Fire District per Government Code Section 54957.6.

President Kreeger asked if there were any requests to speak from the Public.

Acting Clerk of the Board Arredondo stated that there were no requests to speak from the Public.

RE-OPEN TO OPEN SESSION

President Kreeger re-opened to Open Session at 6:00 p.m.

ROLL CALL

All Board Members were present.

REPORT OUT OF CLOSED SESSION

President Kreeger reported that there was no reportable action out of Closed Session.

FLAG SALUTE

Director Harvey Luth.

INVOCATION

Marco Miranda, Fire District Chaplain.

CHANGES TO THE AGENDA

President Kreeger asked Acting Clerk of the Board Arredondo if there were any changes to the agenda.

Acting Clerk of the Board Arredondo stated that there are no changes.

PRESENTATIONS / ANNOUNCEMENTS

Proclamation – American Heart Month

President Kreeger read the summary of the proclamation and informed the public that the complete copy of the proclamation was available on the Fire District's website.

Employee Service Awards

Engineer Chris Greene – 15 Years

President Kreeger recognized Engineer Greene for his 15 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Engineer Greene on his 15 years of service.

Engineer Jared Mitchell – 15 Years

President Kreeger recognized Engineer Mitchell for his 15 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Engineer Mitchell on his 15 years of service.

Employee Recognition

Battalion Chief Bryan Turner

President Kreeger thanked Battalion Chief Turner for his service as EMS Captain and presented him with a plaque.

Fire Chief Williams thanked Chief Turner for his service.

Employee of the Year – Human Resources Specialist Angelica De La Torre

President Kreeger recognized and announced Human Resources Specialist Angelical De La Torre as Employee of the Year. He also presented her with a plaque.

Fire Chief Dave Williams congratulated Human Resources Specialist De La Torre on being chosen as Employee of the Year.

Firefighter of the Year – Engineer Jeff Anderson

President Kreeger recognized and announced Engineer Jeff Anderson as Firefighter of the Year. He also presented him with a plaque.

Fire Chief Dave Williams congratulated Engineer Anderson on being chosen as Firefighter of the Year.

Chaplain Recognition – Chaplain Robert Lewis

President Kreeger congratulated Chaplain Lewis on his retirement from the Chaplain Program and thanked him for his service.

Chief Dave Williams said a few words and thanked Chaplain Lewis for his service to the Fire District and community.

Chaplain Lewis thanked the District for the opportunity to serve.

PUBLIC HEARING

PUBLIC HEARING – PUBLIC TO PROVIDE INPUT REGARDING THE COMPOSITION OF THE DIVISIONS AND TO CONSIDER DIVISION BOUNDARIES FOR FIRE DISTRICT TRANSITION FROM AT-LARGE TO BY-DIVISION ELECTIONS AND ADOPTION OF BOUNDARY MAP

Purpose is to provide the public with an overview of the Fire District's plan to transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes, and review draft maps with the proposed boundary lines.

President Kreeger opened the Public Hearing.

Acting Clerk of the Board Arredondo stated that today is the fourth required public hearing for the Districting process. She further stated that two public hearings were held for the purpose of providing information and soliciting input before any maps were drawn.

Acting Clerk of the Board Arredondo stated that a third public hearing was held for the purpose of providing the public with information, collecting additional input and reviewing draft maps. She also stated that this public hearing is the fourth.

Acting Clerk of the Board Arredondo stated that Jeff Simonetti from National Demographics Corporation (NDC) was again at the meeting to present revised and additional draft maps. She further stated that draft maps presented tonight were attached to the staff report and also available on the Fire District's website.

RECOMMENDATION: It is recommended that the Board of Directors conduct a fourth Public Hearing to provide an opportunity for the public to receive an overview of the Fire District's plan to transition from at-large to by-division elections and adoption of a boundary map pursuant to the California Voting Rights Act (CVRA) and associated statutes, and review and provide input on draft maps with the proposed boundary lines.

Jeff Simonetti with NDC presented a PowerPoint overview on the redistricting process, its key dates, next steps and encouraged input.

President Kreeger asked Acting Clerk of the Board Arredondo if there was public comment.

There was no public comment.

President Kreeger closed the Public Hearing.

President Kreeger asked for Board comment.

Each Board Member had the opportunity to ask questions and/or make comments. NDC bring back Map 104 and Map 105 without changes to the Board Meeting on March 9, 2022 for review and final selection of a map for approval and adoption. Maps will be posted to the Fire District Website 7 days prior to the Board Meeting as required.

Moved by Director Ramos-Evinger seconded by President Kreeger carried by a 5-0 voice vote for the Board of Directors to select maps 104 and 105 for further review at the March 9, 2022 Regular Board Meeting.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

VEGETATION MANAGEMENT ORDINANCE 2022-01

Purpose is for the Board of Directors to receive public comment, conduct a second reading by title only of Ordinance 2022-01 and adopt said Ordinance.

President Kreeger opened the Public Hearing.

Fire Marshal Danielle O'Toole stated that Ordinance 2022-01 was previously introduced and a first reading by title only was conducted at the regular Board of Directors meeting on January 12, 2022.

Fire Marshal O'Toole stated that attached to this report is proposed Ordinance 2022-01 outlining various requirements that would prohibit the accumulation of combustible vegetation that is capable of being ignited and endangering life, property and the environment. She further stated that Ordinance 2022-01 is intended to protect lives and property from the threat of wildfire, while increasing community safety and the level of protection for habitable structures throughout the District, and clarifying the process by which the District can enforce vegetation management and defensible space standards.

Fire Marshal O'Toole stated that for approximately the past 21 years, the District has had a Weed and Hazard Abatement Program with the respective cities that we serve. She further stated that the proposed Ordinance will refine our current process by formally declaring native vegetation within the Fire District as a seasonal and recurrent nuisance, allowing an annual Resolution to be brought before the Board of Directors, which will ensure more efficiency in the noticing to property owners in violation of relevant vegetation management authorities, and will mitigate the increased risk of fires as a result.

Fire Marshal O'Toole stated that Ordinance 2022-01 outlines specific definitions related to what constitutes combustible vegetation and a fire hazard; sets forth minimum general requirements for compliance, including defensible space; and outlines the due process for actions by the District relating to abatement, including providing for the right to appeal and for the collection of cost recovery. She further stated that the proposed Ordinance has been reviewed and approved by Fire District legal counsel and advertised as required by law.

RECOMMENDATION: It is recommended that the Board of Directors receive public comment, conduct a second reading of Ordinance No. 2022-01; approve waiving the reading of the entire Ordinance and read the Ordinance by number and title only; advise the public that a complete copy of said Ordinance is available for public inspection at Fire District Headquarters; and adopt Ordinance No. 2022-01 to be effective March 12, 2022.

President Kreeger asked Acting Clerk of the Board Arredondo if there was public comment.

There was no public comment.

President Kreeger closed the Public Hearing.

President Kreeger asked for Board comment.

Director Williams asked Fire Marshal Barnes if she has been with the District for 21 years and if the District has had this program since then.

Fire Marshal Barnes stated that for 21 years, the Fire District has had some form of vegetation management program. She further stated that in 1995, the District entered into an agreement with the City of Chino Hills and the following year with the City of Chino to do vegetation management weed abatement inspections.

Moved by Vice President DeMonaco seconded by Director Ramos-Evinger carried by a 5-0 voice vote for the Board of Directors to approve to adopt Ordinance No. 2022-01, as presented.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

Acting Clerk of the Board Arredondo read the Ordinance by number and title only as approved by majority vote.

PUBLIC COMMUNICATIONS

President Kreeger asked if there were any requests to speak from the Public.

Acting Clerk of the Board Arredondo stated that there were no requests to speak from the Public.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District

Acting Clerk of the Board Arredondo announced that San Bernardino County 4th District Representative Suzette Dang was present.

Representative Suzette Dang from San Bernardino County 4th District gave a summary of the events taking place around San Bernardino County.

Acting Clerk of the Board Arredondo announced that City of Chino Hills Council Member Art Bennett Was present.

Council Member Bennett thanked the Fire District for their participation in the Mayor's Prayers Breakfast.

Council Member Bennett commented on new Fire Station 68.

Chief Williams thanked Council Member Bennett for his support on Station 68.

Council Member Bennett gave a summary of the events taking place in the City of Chino Hills.

Acting Clerk of the Board Arredondo announced that Chino Valley Unified School District Board Member Donald L. Bridge was present.

Board Member Bridge announced the reorganization of the Board Members of the Chino Valley Unified School District at the December meeting.

Board Member Bridge commented that the school board selected a new School District Trustee area election map.

Board Member Bridge announced the new start times for all the schools in the Chino Valley Unified School District.

CONSENT CALENDAR

1. **MINUTES**

Minutes – January 12, 2022 – Regular Board Meeting

2. **MONTHLY DISTRICT REPORT**

Month of December 2021

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – January 2022

4. **MONTHLY TREASURER’S REPORT**

Monthly Treasurer’s Report – December 2021

5. **WARRANTS**

Warrants for November 2021 #54714 through #54860

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

7. **FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361**

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361.

8. 2021-22 MID-YEAR BUDGET REVIEW AND ANALYSIS

Purpose is to conduct a mid-year budget review for discussion purposes.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

President Kreeger asked Acting Clerk of the Board Arredondo if there were any public comments on the Consent Calendar.

Acting Clerk of the Board Arredondo stated that there were no public comments.

President Kreeger asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

No items were pulled.

Moved by Director Ramos-Evinger seconded by Director Luth carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items #1-8, as presented.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

9. SIDE LETTER BETWEEN THE TEAMSTERS LOCAL 1932 NON-SAFETY UNIT AND THE CHINO VALLEY INDEPENDENT FIRE DISTRICT RE: VALUE OF UNIFORMS REPORTED TO CALPERS FOR CLASSIC EMPLOYEES

Purpose is for the Board of Directors to provide approval for a side letter between the Teamsters, Local 1932 Non-Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

Finance Director Steve Heide stated that this item was discussed earlier in Closed Session and presented for Board action in Open Session.

RECOMMENDATION: It is recommended that the Board of Directors provide authority to the Fire Chief to enter into a side letter agreement as presented between Teamsters, Local 1932 Non-Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comment.

Vice President DeMonaco asked if this item has already been voted on by the Non-Safety Unit.

Finance Director Heide stated that he believes that this is in process and there is a tentative agreement with labor. He further stated that they are waiting for Fire Chief to enter into the agreement.

Moved by Vice President DeMonaco seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to provide authority to Fire Chief to enter into a side letter agreement with the Non-Safety Unit as presented on the staff report.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

10. SIDE LETTER BETWEEN THE CHINO VALLEY PROFESSIONAL FIREFIGHTERS, LOCAL 3522 (CVPF) SAFETY UNIT

Purpose is for the Board of Directors to provide approval a side letter between the Chino Valley Professional Firefighters, Local 3522(CVPF) Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

Finance Director Steve Heide stated that this item was discussed earlier in Closed Session and presented for Board action in Open Session.

RECOMMENDATION: It is recommended that the Board provide authority to the Fire Chief to enter into a side letter agreement as presented between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Independent Fire District re: value of uniforms reported to CalPERS for Classic employees.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

There were no Board comments

Moved by Vice President DeMonaco seconded by Director Luth, carried a 5-0 voice vote for the Board of Directors to provide authority to Fire Chief to enter into a side letter agreement with the Safety Unit as presented on the staff report.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

11. LOCAL AGENCY FORMATION COMMISSION (LAFCO) NOMINATION FOR THE POSITIONS OF REGULAR SPECIAL DISTRICT MEMBER AND ALTERNATE SPECIAL DISTRICT MEMBER

Purpose is for the Board of Directors to review and discuss the option of nominating a Fire District Board Member as candidate for the position of LAFCO Regular Special District Member or Alternate Special District Member.

Acting Clerk of the Board Arredondo stated that the Fire District has received a letter from LAFCO officially opening the nomination period for a regular special district member and/or an alternate special district board member. The term of office for the current positions are scheduled to expire May 2, 2022. The positions are both 4-year terms. The nomination forms are due to LAFCO by 5:00 p.m. on February 14, 2022.

Acting Clerk of the Board Arredondo stated that if the Board of Directors would like to submit a candidate nomination, it must be done by official Board action. If LAFCO receives only one candidate nomination for each position, the sole candidates shall be deemed selected with no further vote required. If more than one candidate nomination is received for the positions, a mail ballot will be sent out to all participating agencies.

Acting Clerk of the Board Arredondo stated that earlier this evening we received notice from LAFCO that Jim Curatalo (Cucamonga Valley Water District) is no longer seeking to run for re-election as the incumbent for the regular voting member position. She further stated that the District received notice from LAFCO that Steven Farrell (Crestline Village Water District) who is the current incumbent for the alternate voting member position is now seeking election for the regular member position and both seats are open for nomination.

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the option of nominating a Fire District Board Member as candidate for the current LAFCO Regular Special District Member vacancy and/or the alternate Special District Member vacancy and take action accordingly.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board Comments.

The Board of Directors declined participation.

No action was taken.

12. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR NOMINATIONS FOR BOARD OF DIRECTOR SEAT B-VACANCY

Purpose is for the Board of Directors to review and discuss the CSDA call for nominations for a seat on the CSDA Board and determine Fire District participation.

Acting Clerk of the Board Arredondo stated CSDA is currently accepting nominations for a CSDA Director seat for the Southern Network. This seat is a three-year term expiring in 2025. The Fire District is eligible to nominate one person, such as a Fire District Board Member or managerial employee, for election as a CSDA Director.

Acting Clerk of the Board Arredondo stated that the incumbent for Seat B in the Southern Network is Don Bartz, General Manager with Phelan Pinion Hills Community Services District. The incumbent has expressed a desire to run for re-election.

Acting Clerk of the Board Arredondo stated that if the Fire District Board of Directors elects to submit a nomination, a copy of the Fire District's minute action and Candidate Information Sheet must be submitted to CSDA by March 31, 2022.

Acting Clerk of the Board Arredondo stated that a CSDA Board Member is expected to attend all Board Meetings, usually 4-5 times a year at the Sacramento office and also serve on at least one CSDA committee. Committees meet 3-5 times a year in Sacramento. Board Members are also requested to attend the CSDA Annual Conference and Special Districts Legislative Days, and complete all four modules of CSDA's Special District Leadership Academy within two (2) years. CSDA does not provide reimbursement for conferences and academy expenses.

Acting Clerk of the Board Arredondo stated that all qualified nominees received by CSDA will be placed on the election ballot. CSDA has a web-based online voting system. Electronic ballots will be emailed to the Fire District by June 2, 2022 with a voting deadline date of July 8, 2022.

RECOMMENDATION:

It is recommended that the Board of Directors review and discuss the California Special Districts Association call for nominations for a seat on the CSDA Board and either vote to submit a nomination or decline to participate.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

The Board of Directors declined to participate.

No action was taken.

13. ORDINANCE 2022-02 INCREASING THE COMPENSATION OF THE BOARD OF DIRECTORS

Purpose is to review a proposed increase in the compensation of the Board of Directors and conduct a First Reading (Introduction) of Ordinance No. 2022-02.

Acting Clerk of the Board Arredondo stated that the Fire District Policy and Procedures for Board of Directors calls for review and consideration of Board Member compensation, at the beginning of each even year, to determine if any adjustments are appropriate.

Acting Clerk of the Board Arredondo stated that at the January 9, 2022 Board Meeting, the majority of the Board voted to adopt an ordinance to increase Board compensation by \$10.00 per meeting. Attached to your staff report is Ordinance No. 2022-02 which reflects a \$10.00 increase for a total of \$175 per meeting.

Acting Clerk of the Board Arredondo stated that the effective date for the ordinance would be July 1, 2022. The proposed schedule for the adoption of Ordinance No. 2022-02 is as follows:

1. First Reading – February 09, 2022 - Today
2. Second Reading and Public Hearing (Adoption) of Ordinance – March 9, 2022
3. Ordinance effective July 1, 2022 in compliance with Fire District Policy and Procedures for Board of Directors

RECOMMENDATION: It is recommended that the Board of Directors approve the proposed increase to Board Member compensation. If approved, it is recommended that the Board of Directors conduct a First Reading and Introduction of Ordinance No. 2022-02 increasing the compensation of the Board of Directors effective July 1, 2022; approve waiving the reading of the entire Ordinance No. 2022-02 and read the Ordinance by number and title only; advise the public that a complete copy of Ordinance No. 2022-02 is available for public inspection at Fire District Headquarters; set a Public Hearing for March 9, 2022 for the Second Reading and Adoption of Ordinance No. 2022-02; and direct staff to provide public notice as required by law.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

The Board of Directors had no comment.

Moved by President Kreeger seconded by Director Williams, carried a 3-2 voice vote for the Board of Directors to approve the proposed increase to Board Member compensation.

AYES: BOARD MEMBERS: Kreeger, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: DeMonaco and Luth.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

Acting Clerk of the Board Arredondo read the Ordinance by number and title only as approved by majority vote.

14. RECLASSIFICATION OF PART-TIME OFFICE TECHNICIAN POSITION (EMS/TRAINING) TO FULL-TIME ADMINISTRATIVE SECRETARY (EMS/TRAINING)

Purpose is for the Board of Directors to review and discuss the proposed reclassification of the part-time Office Technician (EMS/Training) position to full-time Administrative Secretary (EMS/Training).

Deputy Chief Jeremy Ault stated that the EMS/Training division is responsible for managing several key programs that directly impact the mission of the Fire District. This would include Emergency Medical Services Administration, managing and directing all aspects of training for District personnel, as well as coordinating the activities at the Training Center. Additionally, the MS/Training staff are tasked with tracking, evaluating, and synthesizing data to determine our current operational effectiveness, which drives organizational growth and improvement. Currently, the EMS/Training Division is supported by one part-time Office Technician.

Deputy Chief Ault stated that management of Emergency Medical Services and Training in the District requires significant administrative support. Scheduling classes, managing and tracking certifications and credentials, as well as supporting critical programs such as the District's Cardiac Care Program are supported by the part-time office technician. The increase in demand for administrative support has outpaced the capacity and scope of one part-time Office Technician.

Deputy Chief Ault stated that the Training Center has become a hub for all internal department District training. It is often the host location for county and regional meetings and training events, home to the Mt. San Antonio Fire Academy, and is used by many partner agencies from various municipalities. While the District is proud and honored to host these numerous entities, the additional activity increases the demand on the part-time Office Technician responsible for scheduling, managing, and tracking these various events.

Deputy Chief Ault stated that staff has conducted a review and study of the current job descriptions for Office Technician and an Administrative Secretary. Staff has determined that the current and future needs of the District at the Training Center align with the job description of an Administrative Secretary and support a reclassification of the current part-time Office Technician position to a full-time Administrative Secretary.

Deputy Chief Ault stated that the differential between the salary schedule of the current position (part-time Office Technician) and the proposed reclassification (full-time Administrative Secretary) would result in a fully burdened annual cost increase of approximately \$56,445. This increase is reflective of the salary increase and the addition of benefits. Assuming an April 1 effective date,

the prorated fiscal impact for the remainder of the current fiscal year would be approximately \$14,111. If approved, the fiscal impact of the reclassification for Fiscal '21-22 could be absorbed in the board-approved budget and would not require a budget adjustment at this time.

RECOMMENDATION: It is recommended that the Board of Directors review, discuss and approve the request for reclassification of the part-time Office Technician position (EMS/Training) to full-time Administrative Secretary.

President Kreeger asked if there was any Public comment.

There was no public comment.

President Kreeger asked for Board comments.

Director DeMonaco stated that this has been a long time coming especially with the growth of the District and another Fire Station.

Director DeMonaco asked Deputy Ault if this position is establishing a promotion.

Deputy Chief Ault stated that whenever an internal promotion is done as part of our rules process when we conduct either an external test or internal promotion for a testing process, an eligibility list is established as part of the process.

Director Williams asked if the part-time office technician will try to go full-time.

Deputy Chief Ault stated that he believes that person would be interested in the full-time position and that there are multiple office technicians that would be eligible to apply.

Director Ramos-Evinger had no comment.

Moved by Vice President DeMonaco seconded by Director Ramos-Evinger, carried a 5-0 voice vote for the Board of Directors to approve the reclassification of the part-time Office Technician position (EMS/Training) to full-time Administrative Secretary.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

FIRE CHIEF'S COMMENTS

Fire Chief Williams stated that it appears as if the latest COVID wave, has quickly passed through our suppression personnel without significant long term affects and or impacts. As a result, we have moved back into staffing levels that have created a stable atmosphere.

Fire Chief Williams stated that our suppression personnel continue to staff 2 ambulances 24-hours a day, 7 days a week. AMR is starting to rebuild their daily staffing levels due to the COVID numbers declining as well. With this change, AMR has stated to respond to calls again in the district. In the event that AMR is projected to have a response time that is longer than 9 minutes and 59 seconds, a Chino Valley ambulance is deployed to the incident in lieu of AMR, at the time of dispatch.

Fire Chief Williams stated that during the month of January, our ambulances responded to 274 incidents in the district and transported 116 patients to the hospital. The average response time of our ambulances during this time-frame was 8 minutes and 24 seconds. Since July 3rd, our ambulances have responded to 4,687 incidents and transported 1,964 patients to the hospital.

Fire Chief Williams stated that on February 5th, he and staff attended the Run for Russ Memorial 5K Run and Community Walk in Chino.

Fire Chief Williams stated that on February 8th, he and staff attended the Chino Valley Mayor's Prayer Breakfast at Los Serranos Country Club.

HR Consultant Andrew Tse gave a recruitment update.

Fire Chief Williams gave an update on Station 68 and stated that the District is now the official owner of the property located at Pipeline and Soquel Canyon Pkwy. Additionally, we will be turning over the keys to our former property at 4040 Eucalyptus Ave. Escrow has official closed and the County Recorder has accepted the grant deed for property transfer. The transfer of funds should occur in next few days.

Fire Chief Williams stated that on February 21st, Administration offices will be closed in observance of the President's Day Holiday.

Fire Chief Williams stated that the 2022 Chino State of the City Event will take place at the Planes of Fame Museum on February 22nd.

Fire Chief Williams stated that the Finance Committee Meeting is scheduled for February 28th at 8:00 a.m.

Fire Chief Williams stated that the ASBCSD Meeting will take place on February 28, 2022 in San Bernardino at 6:00 p.m.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Luth stated he attended Chino Council, SB Airport Commission meetings and the Mayor Prayers Breakfast event.

Director Luth congratulated the service award recipients, Battalion Chief Bryan Turner and Employee of the year Angelica De La Torre and Firefighter of the Year Jeff Anderson. He further congratulated Chaplain Lewis on his retirement.

Director Williams commented on an article regarding the City of Ontario.

Director Williams asked Legal Counsel Jeff Ballinger about the first closed session pertaining to himself.

Legal Counsel Ballinger stated that as the Board President had indicated earlier, there was no reportable action from any of the closed session items. He further stated to Director Williams that he is not going to disclose what was discussed in closed session with him the adversary.

Director Williams asked Legal Counsel Ballinger to show him where it says that board members can do sanctions on one of the board members and if it's legal.

Legal Counsel stated to Director Williams that he can ask.

Director Williams stated that he just wants his fellow board members to understand that he does not have animosity towards them and that he did not come on this board to be negative. He further stated that he is here for the right reason and hopes that they can start treating each other with respect and honesty.

Director Ramos-Evinger commented that her duty as an elected official does not involve discipline of an employee when they do something wrong. She further stated that is between the manager and employee on need to know basis.

Director Ramos-Evinger stated she attend the ASBCSD meeting, Chino Hills Council, monthly meeting with Fire Chief, Human Resources Committee, Fire Safe Council, Fred L. Burns Committee, CSDA Member Services meetings.

Director Ramos-Evinger congratulated Engineer Greene and Engineer Mitchell for the service awards, Employee of the Year Angelica De La Torre, Firefighter of the Year Jeff Anderson, Battalion Chief Bryan Turner. She also congratulated Chaplain Lewis on his retirement.

Director Ramos-Evinger thanked the union and the Fire District for representing at the Mayor's Prayer Breakfast.

Vice President DeMonaco stated that he attended Chino Council meeting and Chino Hills City Council as a resident. He further stated that he virtually attended IEUA and San Bernardino County Board of Supervisors meetings.

Vice President DeMonaco attended the ASBCSD meeting, CSDA Legislative Committee, agenda review, finance committee, Chino Quarterly and CONFIRE meetings. He stated he also attended the Mayor's Prayer Breakfast event.

Vice President DeMonaco congratulated Chaplain Lewis on his retirement and service award recipients Engineer Greene and Engineer Mitchell. He also congratulated Battalion Chief Turner for his hard work as EMS Captain and Firefighter of the Year Jeff Anderson and Employee of the Year Angelica De La Torre.

President Kreeger congratulated all the honorees for all the hard work they do.

President Kreeger stated that he attended Chino Valley Unified School District, Chino Hills Council meetings and the Mayor's Prayer Breakfast event.

President Kreeger thanked Fire Chief Williams for his diligence on Station 68.

ADJOURNMENT

The meeting was adjourned at 7:57 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, March 9, 2022 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 9TH DAY OF MARCH 2022



Ariana Cisneros, Acting Clerk of the Board



Mike Kreeger, President