



# Chino Valley Fire District

14011 City Center Drive, Chino Hills, CA 91709  
(909) 902-5280 Option #2 Office (909) 902-5250 Fax  
[www.chinovalleyfire.org](http://www.chinovalleyfire.org)

## PLAN REVIEW SUBMITTAL PROCESS

Prior to plan submission to our office, plans shall be reviewed by one of our approved Plan Check Consultants, except for 4 specific plan types. (Please reference in-house plan review information)

Chino Valley Fire accepts electronic plans; however, you may be required to submit a hard copy set of plans to the consultant. This initial review process will require fee(s) to be paid directly to the Consultant for services rendered.

Once the plans are reviewed and stamped recommended for approval by the consultant, plans and all pertinent documents shall be submitted to our office in a PDF format. The plans shall be named in the following manner: Project Address\_Project Name, if applicable. (Example: 14011 City Center Drive\_Chino Valley Fire)

### CONTRACTORS:

Plans shall be submitted via the online permit portal, located on our website at [www.chinovalleyfire.org](http://www.chinovalleyfire.org).

Please note: If you do not have an account set-up, you will need to set-up an account first. Information is located on the home page of the permit portal, as well as on the Permits and Plan Review webpage.

### ARCHITECTS/ENGINEERS/ PERMIT RUNNERS:

Plans shall be submitted directly to our office. An application is required to be submitted along with the electronic plans, in PDF format on a flash drive.

Office hours: Monday through Friday, 8:00 a.m. to 5:00 p.m. Questions can be directed to (909) 902-5280 Option #2 or by e-mail [permits@chofire.org](mailto:permits@chofire.org).

The plans will have a final review by our office. Our plan review process time is 7 to 10 business days. There will be an associated fee collected at the time of submittal. This fee covers our final plan check review, permit and required inspection(s). Fees are due at time of submittal or as outlined in the terms and conditions. All fees are non-refundable.

When required by a projects conditions of approval, a separate detailed site plan shall also be submitted, in accordance with CVFD Standard 143. Please note: All new tracts and/or developments require this submittal. Failure to submit this at the time of plan check will cause a delay in the review process.

### IN-HOUSE PLAN REVIEW:

- Single Family Dwelling Construction, including tracts and additions, regardless of the percentage to the original structure. Submittal shall include a current fire flow. Please note: Fees for additions are paid at time of pick-up due to fee review determination.
- Photovoltaic &/or Back-up Battery System for PV.
- Fire Sprinklers - 19 heads or less
- Fire Alarm - Communications alteration

PLANNING		
Code	Description	Fee
1020	Administrative Review	\$233.00
1050	Tract Application	\$1,398.00
1080	Site Approval (Single Bldg.)	\$1,048.00
1090	Site Approval (Multiple Bldgs.)	\$1,398.00
1100	Conditional Use Permit	\$1,383.00
1130	Parcel Map	\$1,165.00
1160	Planning Time Extension	\$58.00

FIRE SPRINKLER		
Code	Description	Fee
1345	Fire Pump – Per Pump	\$1,122.00
1355	Underground Fire Main (1 <sup>st</sup> Riser) Each Additional is \$168.00	\$444.00
Multifamily Residential, Commercial & Industrial		
1430	New Sprinkler System (100 hds., or more; 1 <sup>st</sup> riser) Each Additional riser is \$452.00	\$1,238.00
1435	New Sprinkler System ( <100 hds.; per riser)	\$787.00
1440	Sprinkler Alteration (>19 hds.; per riser)	\$ 561.00
1450	Sprinkler Alternation (<19hds.; per riser)	\$393.00
1490	SFD Sprinkler Master Plan (Per Model) or Custom SFD	\$1,122.00
1495	Sprinkler Tract Phase Review Per Lot	\$889.00
1540	Special Extinguishing System (Per System)	\$670.00
1570	Standpipe System Plan (Per Riser)	\$561.00

HIGH-PILED STORAGE		
Code	Description	Fee
1730	HPS up to 25,000 sq.ft.	\$561.00
1740	HPS 25,000 to 100,000 sq.ft.	\$670.00
1750	HPS each additional 100,000 sq.ft.	\$444.00

PHOTOVOLTAIC		
Code	Description	Fee
1810	Residential	\$280.00
1820	Commercial or Industrial	\$561.00

NEW CONSTRUCTION		
Code	Description	Fee
1200	Fire Flow Review (Review only / No Inspection)	\$58.00
1203	SFD Addition/Improvement (SFD w/ Fire Sprinklers)	\$208.00
1205	Master Model Plan/Model or Custom SFD	\$452.00
1210	Tract Phase Plan Review Per Lot	\$335.00
1290	T.I. Improvement <25,000 sq.ft.	\$452.00
1291	T.I. Improvement 25k-100k sq.ft.	\$677.00
1292	T.I. Improvement >100,000 sq.ft.	\$1,355.00
Multifamily Residential, Commercial & Industrial		
1300	New Construction <25,000 sq.ft.	\$452.00
1301	New Construction 25k-100k sq.ft.	\$677.00
1302	New Construction >100,000 sq.ft.	\$1,355.00

FIRE ALARM		
Code	Description	Fee
1610(a)	FA Master Plan (Manual/Automatic No Evac) Sprinkler Monitoring System Each Bldg. Plan \$335.00	\$670.00
1610(b)	FA (Manual/Automatic with Evac)	\$1,122.00
1610(c)	FA Master Alteration (No evac) Sprinkler Monitoring Each Bldg. or Plan \$335.00	\$506.00
1610(d)	FA Alteration (System with Evac.)	\$561.00
1610(e)	FA Pull Station (SFD Care Facility)	\$280.00

MISCELLANEOUS		
Code	Description	Fee
1170	Plan Review/Permit Extension/Permit Change	\$58.00
1180	Temporary C of O	\$1,238.00
1620	Special Equipment (Batteries, Ovens, Dust, Etc.)	\$339.00
1625	Gas Systems, Industrial, Medical, or LPG >2,000 gallons	\$452.00
1628	Generator	\$393.00
1650	Spray Booth/Other Booth (Per Booth)	\$452.00
1725	Flammable or Combustible Liquid Tank Removal (Per Tank)	\$452.00
1760	Hazardous Materials	\$684.00

## Approved Consultant List

<b>Company Name</b>	<b>Address</b>	<b>City</b>	<b>Zip Code</b>	<b>Telephone Number</b>
Code Consulting Group, LLC	417 S. Associated Rd. Suite 320	Brea	92821	(714) 223-0074
Jensen Hughes	2099 S. State College Blvd. Suite 540	Anaheim	92806	(714) 450-1700

It is recommended that you contact the consultant company to discuss any questions you have regarding your submittal.

Once your plans have been reviewed and recommended for approval by one of the aforementioned plan review consultants, plans must be submitted to our office for final review and approval. Please see page 1 for detailed information about the submittal process.