

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Regular Meeting of the Board of Directors*

**MINUTES**  
*July 13, 2022*

**ROLL CALL**

All Board Members were present.

**OPEN SESSION**

President Kreeger called the Open Session to order.

**FLAG SALUTE**

President Kreeger.

**INVOCATION**

Marco Miranda, Fire District Chaplain.

**CHANGES TO THE AGENDA**

President Kreeger asked Clerk of the Board Sandra Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes to the agenda.

**PRESENTATIONS / ANNOUNCEMENTS**

**Employee Service Awards**

Captain Shaun Higgins – 15 Years (Not present)

President Kreeger recognized Captain Higgins for his 15 years of service to the Fire District and thanked him for his service.

Fire Chief Williams congratulated Captain Higgins on his 15 years of service.

Firefighter/Paramedic J.R. Ryan – 15 Years (Not present)

President Kreeger recognized Firefighter/Paramedic Ryan for his 15 years of service to the Fire District and thanked him for his service.

Fire Chief Williams congratulated recognized Firefighter/Paramedic Ryan for his 15 years of service.

Permit Technician Caroline Murray – 15 Years (Not present)

President Kreeger recognized Permit Technician Caroline Murray for her 15 years of service to the Fire District and thanked her for her service.

Fire Chief Williams congratulated Permit Technician Caroline Murray for her 15 years of service.

Firefighter/Paramedic – Jeffrey Heringer – 30 Years

President Kreeger recognized Firefighter/Paramedic Heringer for his 30 years of service to the Fire District and thanked him for his service and presented him with his service award.

Fire Chief Williams congratulated Firefighter/Paramedic Heringer on his 30 years of service.

### **New Hire Introductions**

Finance Director Mark Shaker

President Kreeger read Finance Director Mark Shaker's bio and welcomed Mark to the Fire District.

Office Technician Emily Geddes

President Kreeger read Office Technician Emily Geddes' bio and welcomed Mark to the Fire District.

### **Hometown Hero Award**

President Kreeger asked Deputy Chief Jeremy Ault to come up to the front.

Deputy Chief Ault called up Firefighter Ryan Pourhassanian up to provide an overview of the lifesaving incident and described the role of all those involved.

President Kreeger presented community members Mark Cardoza and Laura Chan Lane their Hometown Hero Awards.

Firefighter/Paramedic Ryan Pourhassanian announced that July 13<sup>th</sup> marked a monumental moment for the Chino Valley Fire District. He stated that as of today, the Chino Valley Fire District's Sudden Cardiac Arrest survivor display would reside in the board room of administration building. The display serves as a reminder to each and every individual that make up the Chino Valley Fire District, collective efforts are making a tangible difference in the communities served.

Firefighter/Paramedic Ryan Pourhassanian presented Mr. James Albers, most recent survivor to place his challenge coin on the survivor display.

Mr. James Albers, the resident that was rendered lifesaving care, was also present at the meeting and assisted in handing out the District's challenge coin to two (2) Dispatchers from CONFIRE, two (2) Emergency department staff members from Pomona Valley Medical Center and to the Chino Valley Fire District crew who responded to the call that day.

Firefighter/Paramedic Ryan Pourhassanian announced that also present from Zoll Medical was representative Bryan Pank. He also stated that Zoll has been a long-standing leader in Emergency Medical Services equipment and technology.

Zoll representative Bryan Pank announced that he would like to present each individual recognized in rendering lifesaving care to Mr. Albers with the Zoll Save Certificate and challenge coin as well.

President Kreeger thanked the Mr. Bryan Pank and Zoll medical for their continual partnership and support.

## **PUBLIC HEARING**

### **PROPERTIES DECLARED FOR WEED ABATEMENT**

Purpose is for the public to comment on the declaring and noticing of property owner(s) for weed abatement.

President Kreeger opened the public hearing.

Deputy Chief Ault stated that at the April 13, 2022 Board of Directors meeting, Resolution No. 2022-08 was approved and adopted, identifying properties throughout the District to be noticed in accordance with Ordinance 2022-01 for weed abatement.

He also reported that during the Spring reinspections it was determined that several properties were found to be in violation of the aforementioned Ordinance. Following said inspections those noted property owners were sent a Notice to Destroy, as prescribed in said Ordinance. As stated in each respective notice, property owners were given until July 13, 2022 to abate the noted hazard. Failure to abate the noted hazard is subject to an Administrative Citation and action by our office to abate the property utilizing our private contractor. He also stated that the District would begin reinspections on July 14, 2022 and will take the noted actions to bring properties into compliance.

He further reported that in accordance with the District's resolution, we are to hold a public hearing allowing property owners to address the Board on this matter.

**RECOMMENDATION:** It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

President Kreeger asked Clerk of the Board Heney if there was public comment.

Clerk of the Board Heney stated that there were no requests to speak from the Public.

President Kreeger closed the Public Hearing.

President Kreeger asked for Board comment.

The Board of Directors had no comment.

Legal Council Isaac Rosen stated a vote was required to proceed.

**Moved by Director Harvey Luth seconded by Director Sarah Ramos-Evinger carried by a 5-0 voice vote for the Board of Directors to approve the declaring and noticing of property owner(s) for weed abatement regarding the proposed removal of weeds and said charges.**

**AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

### **PUBLIC COMMUNICATIONS**

President Kreeger asked if there were any requests to speak from the Public.

Clerk of the Board Heney stated that there were no requests to speak from the Public.

### **LIAISON REPORTS TO FIRE DISTRICT (County 4<sup>th</sup> District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District**

Clerk of the Board Heney announced that Council Member Art Bennett was present.

Council Member Bennett commented on the Hometown Hero Award.

Council Member Bennett gave an update on events taking place in the City of Chino Hills.

### **CONSENT CALENDAR**

1. **MINUTES**

Minutes – June 8, 2022 – Regular Board Meeting

2. **MONTHLY DISTRICT REPORT**

Month of May 2022

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – June 2022 (Preliminary)

4. **MONTHLY TREASURER’S REPORT**

Monthly Treasurer’s Report – May 2022

5. **WARRANTS**

Warrants for June 2022 #55538 through #55765

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None.

7. FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361.

8. RESOLUTION NO. 2022-13 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2021-22 ITEMS NOT COMPLETED AS OF JUNE 30, 2022 TO THE FISCAL YEAR 2022-23 AMENDED BUDGET AS OF BUDGET AMENDMENT NO. 1

Purpose is for the Board of Directors to review and approve Resolution No. 2022-13 adding Fiscal Year 2021-22 items not completed as of June 30, 2022 to the Fiscal Year 2022-23 Amended Budget as Budget Amendment No. 1.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

President Kreeger asked Clerk of the Board Heney if there were any public comments on the Consent Calendar.

Clerk of the Board Heney stated that there were no public comments.

President Kreeger asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

No items were pulled.

**Moved by Director Ramos-Evinger seconded by Vice President DeMonaco carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items #1-8, as presented.**

**AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: None.**

**OLD BUSINESS**

None.

**NEW BUSINESS**

9. PURCHASE OF TRACTOR DRAWN AERIAL (TDA) FOR FIRE STATION 68

Purpose is for the Board of Directors to review and approve the proposed encumbrance of funds associated with the purchase of a new Pierce Tractor Drawn Aerial.

Acting Deputy Chief Dean Smith stated that the projected opening of Fire Station 68 in Chino Hills is estimated to be during the winter of 2024. Staff and the Board have agreed that a Tractor Drawn Aerial (TDA), also known as a Tiller truck, is the necessary apparatus that will be needed for Fire Station 68. The TDA will serve as a multidisciplinary firefighting apparatus and provide additional heavy operational equipment to the southern portion of the District. The new TDA will be built with direct initial fire attack capabilities and a 107' Aerial Ladder. The TDA will respond in Station 68's area, responding to all 911 calls as a Medic Truck. This multifaceted emergency response vehicle is projected to decrease the response times for a truck company in the southern part of the District by 12-14 minutes.

Acting Deputy Chief Smith also reported that staff and the Apparatus Committee have worked together to find the best quality TDA at the most competitive price point per specifications and manufacturer's reputation. As a result, the group has made a recommendation to purchase the Arrow XT Tractor Drawn Aerial by Pierce Manufacturing. The Pierce Arrow XT cab is similar to most of the Type 1 fire engines in the District's fleet. Staff recognized that the consistency in manufacturer platforms across the fleet allows fire engineers and certified drivers a common operating platform which improve performance on emergency scenes. In addition, it is anticipated that the redundancy of similarly manufactured vehicles will be easier to service and maintain by the CVFD mechanics and Support Services.

Acting Deputy Chief Smith further reported that due to supply chain issues, it is estimated that the build-out time for the TDA will be between 810-840 days. The delivery date of the TDA is anticipated to be in the 2024-2025 fiscal year and would be included as part of the 2024-2025 Budget. District funds for the purchase would be legally encumbered upon signing the contract and purchase order with the vendor.

There are two options for payment and purchase of the TDA. Option 1 seen below consists of a prepayment option coupled with a performance bond. Option 2 allows the District to be invoiced and pay for the TDA upon delivery allowing the District to maintain funds in current investment opportunities.

Option 1: 100 % Pre-payment  
\$1,859,472.49 Including Performance Bond and taxes

Option 2: Payment Due at Delivery  
\$1,931,804.96 Includes taxes

Acting Deputy Chief Smith reported that staff has evaluated the purchasing options weighing the pros and cons of utilizing the pre-purchase option discount. The staff's recommendation is to order the TDA without prepayment due to the significant delays in the build-out time and expected delivery. Additionally, this option would allow the District to utilize the funds in its investments rather than prepay 810-840 days in advance. It is in the best interest of the District to maintain the cash in its own investment pool rather than prepay due to the extensive amount of time required for the TDA build out.

Acting Deputy Chief Smith reported that staff is seeking approval for the purchase of the Pierce Tractor Drawn Aerial, and recommending that the Fire Chief be authorized to expend up to \$2,124,985.46, the full amount of the quoted price, inclusive of sales tax and a 10% contingency for change orders, and that the Fire Chief be further authorized to execute all related purchase documents on behalf of the District.

Acting Deputy Chief Smith stated that staff would work with legal to ensure that the purchase agreement preserves all of the appropriate rights and protections for the District. The Pierce Arrow XT Tractor Drawn Aerial purchase can be tagged to the Houston-Galveston Area Council (H-GAC) who established purchasing agreements with the vendor Pierce Manufacturing under either a competitive bid or competitive proposal process. This process of accepting the terms of contract established under the H-GAC meet the requirements of the current District's purchasing policy established August 11, 2021 based on the use of pre-competed bid pricing.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve the encumbrance of funds associated with the purchase of a new Pierce Tractor Drawn Aerial for Fire Station 68 in an amount not to exceed \$2,124,985.46, inclusive of sales tax and a 10% contingency for change orders and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

President Kreeger asked if there was any Public comment.

Council Member Bennett thanked District staff for working ahead to ensure the equipment that will be needed for station 68 well advanced. Also, for looking into the delays due to supply chain issues and the estimated build-out time for the TDA would be 810-840 days.

President Kreeger asked for Board comment.

Discussion was held among the Board regarding the proposed encumbrance of funds associated with the purchase of a new Pierce Tractor Drawn Aerial and options.

**Moved by Vice President DeMonaco seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to approve the encumbrance of funds associated with the purchase of a new Pierce Tractor Drawn Aerial for Fire Station 68 in an amount not to exceed \$2,124,985.46, inclusive of sales tax and a 10% contingency for change orders and authorize the Fire Chief to execute all related purchase documents on behalf of the District and select Option 2: Payment Due at Delivery \$1,931,804.96 Includes taxes.**

**AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: None.**

### **FIRE CHIEF'S COMMENTS**

Fire Chief Williams reported that the Fire District hosted a fireworks safe surrender event on Saturday, July 9th between 9:00 a.m. and 12:00 p.m. at the Training center. All fireworks were accepted, no questions asked.

Human Resources Consultant Andrew Tse provided a recruitment update.

Fire Chief Williams reported that Firefighter/Paramedic Gina Parlette participated in a Girls Empowerment Camp hosted by Orange County Fire Authority on June 25 and 26th. She was one of 50 female firefighter instructors from around California mentoring girls between the ages of 14-18 who are interested in the fire service. The camp provided girls with a hands-on overview of firefighting. Over 60 campers participated both days and were shown the basics of climbing ladders -including a 100 ft aerial ladder climb, search and rescue, fire hose handling and control, repelling, hands only CPR, Ventilation and chainsaws, and firefighter fitness. The girls were empowered to try new things and introduced to the process of becoming a firefighter.

Fire Chief Williams reported that the ASBCSD Monthly Meeting is scheduled for July 18<sup>th</sup> at 6:00 p.m. in Highland.

Fire Chief Williams reported that a Finance Committee Meeting is scheduled for July 25<sup>th</sup> at 8:00 a.m.

Fire Chief Williams reported that a Special Board Meeting is scheduled for July 27<sup>th</sup> at 4:00 p.m. here at Admin.



Fire Chief Williams reported that The National Night Out Event is scheduled for August 2<sup>nd</sup> from 5:00 p.m.- 9:00 p.m.

Fire Chief Williams reported that a Special Board Meeting / Workshop is scheduled for August 4<sup>th</sup> at 8:00 a.m.

### **BOARD COMMITTEE REPORTS/BOARD COMMENTS**

Director Ramos-Evinger stated she attended the Chino Hills Council Meeting, the City of Chino's 4<sup>th</sup> of July event.

Director Williams stated that he attended the City of Chino Hills 4<sup>th</sup> of July event, attend the CSDA meeting and the San Bernardino County Board of Supervisors meeting.

Director Luth stated he attended the City of Chino meetings and the San Bernardino Airport Commission Meeting.

Director Luth thanked District staff for their work and efforts during the 4<sup>th</sup> of July weekend. He also thanked District staff for their continued training and making it possible to see the Hometown Hero Award take place.

Vice President DeMonaco stated he attended the Chino Council meetings, IEUA Board meeting and the agenda review meeting.

He also thanked the cities law enforcement and District staff for working together during the 4<sup>th</sup> of July weekend. He also welcomed both Mark and Emily to the District.

President Kreeger stated that he attended City of Chino Hills Meetings, the Finance Committee Meeting, the CVUSD meeting and the agenda review meeting.

He also thanked District staff for their work during the 4<sup>th</sup> of July weekend.

### **ADJOURNMENT**

The meeting was adjourned at 7:35 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, August 10, 2022 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 10TH DAY OF AUGUST 2022

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Sandra Escudero, Acting Clerk of the Board

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Mike Kreeger, President