

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, June 27, 2022
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President Kreeger opened the meeting at 8:00 a.m. and stated that in accordance with AB361, the Chino Valley Fire District will hold the Special Committee meetings of the Board of Directors remotely. He explained the process for members of the public to participate in the meeting and provide public comment. President Kreeger also announced that the meeting would be recorded.

ROLL CALL

President Mike Kreeger
Vice President John DeMonaco
Fire Chief Dave Williams
Deputy Chief Nathan Cooke
Deputy Chief Carlos Skibar
Deputy Chief Jeremy Ault
Finance Director Steve Heide
Finance Director Mark Shaker
Clerk of the Board Sandra Heney
Administrative Secretary Cisneros

FLAG SALUTE

President Mike Kreeger

INVOCATION

Chaplain Henry Aguilar

CHANGES TO THE AGENDA

President Kreeger asked Clerk of the Board Sandra Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes.

PUBLIC COMMUNICATIONS

None.

MINUTES

1. Minutes – May 23, 2022 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINESS

None.

NEW BUSINESS

2. RESOLUTION NO. 2022-13 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2021-22 ITEMS NOT COMPLETED AS OF JUNE 30, 2022 TO THE FISCAL YEAR 2022-23 AMENDED BUDGET AS BUDGET AMENDMENT NO. 1

Purpose is to review Resolution No. 2022-13 adding Fiscal Year 2021-22 items not completed as of June 30, 2022 to the Fiscal Year 2022-23 Amended Budget as Budget Amendment No. 1.

Finance Director Mark Shaker stated that budget carry forwards are used to carry forward budgeted expenditures from the current fiscal year into the next fiscal year budget after it's determined that the expenditure will likely not be completed by the end of the current fiscal year.

Finance Director Mark Shaker stated that staff has conducted a review of ongoing expenditures in the current year and has identified one expenditure to be carried forward into the 22-23 year for the purchase of the fourth ambulance previously approved by the board of directors last September.

Finance Director Mark Shaker stated that Resolution 2022-13 and accompanying Budget Amendment No. 1 would carry forward \$370,276 from 21-22 year budget to the 22-23 year budget to allow the expenditure to be completed in the 22-23 year.

It is recommended that the Finance Committee review Resolution No. 2022-13, adding Fiscal Year 2021-22 carryover budget items totaling \$ 370,276.00 to the Fiscal Year 2022-23 Amended Budget as Budget Amendment No. 1.

President Kreeger asked Clerk of the Board Heney if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

Vice President Demonaco stated he had no questions.

President Kreeger asked if they are planning on not spending \$370,000 on the last remaining ambulance.

Fire Chief Williams stated that is correct, they are not.

President Kreeger asked if after the final figure will the left over money be put back into the emergency fund

Finance Director reported that if they use less than the \$370,00 the remaining will roll back into the fund balance.

President Kreeger asked if there is a timeline for the fourth ambulance.

Deputy Chief Skibar stated that they have an order but due to supply chain issues the company has not been able to secure a chassis. He reported they are working on it.

Deputy Chief Skibar reported that they put an order in with a different ambulance company which is roughly costing \$220,000 for that ambulance.

The Finance Committee agreed to move this item to the Full Board for approval as a consent item.

3. PURCHASE OF TRACTOR DRAWN AERIAL (TDA) FOR FIRE STATION 68

Purpose is for the Finance Committee to review and discuss the proposed encumbrance of funds associated with the purchase of a new Pierce Tractor Drawn Aerial.

Battalion Chief Dean Smith stated that the projected opening of Fire Station 68 in Chino Hills is estimated to be during the winter of 2024. Staff and the Board have agreed that a Tractor Drawn Aerial (TDA) is the necessary apparatus that will be needed for Fire Station 68. The TDA will serve as a multi-disciplined firefighting apparatus, also known as all risk firefighting platform, and provide additional heavy operational equipment to the south side of the District.

Battalion Chief Dean Smith reported that the new TDA will be built with direct initial fire attack capabilities that will assist us in adding redundancy and resiliency having that second piece of apparatus. He stated that it is composed of a firefighting pump, hoses, a water tank, as well as a 107' Aerial Ladder. He stated that the ladder offers high points for water ways and also meets the industrial needs of the district.

Battalion Chief Dean Smith stated that the staff and apparatus committee have come together to choose the best quality tractor, as a result they chose the Arrow XT Tractor Drawn Aerial by Pierce Manufacturing.

Batallion Chief Dean Smith reported that the price of the Arrow XT totals to \$1,931,804.86 with the taxes included. He also stated that the build out time is 810-840 days which is due to the supply chain having issues.

Batallion Chief Dean Smith stated that they anticipate the build out and acceptance of that rig would be somewhere between 2024-2025 fiscal year and the district funds for the purchase would be legally encumbered upon signing of the contract and purchase order.

Batallion Chief Dean Smith stated that the staff has evaluated the purchasing options weighing the pros and cons of utilizing the pre-purchase option discount. He also reported that the cost savings of \$71,206 are a little bit under, 4%, would be better to allow those funds to be invested and achieve more return for our investment during the 800 day slot.

He also reported that staff would work with legal to ensure that the purchase agreement preserves all of the appropriate rights and protections for the District. Therefore, staff further recommends that the Fire Chief be designated the authority by the Board to execute the purchase agreement and related legal and contractual documents.

It is recommended that the Finance Committee review and discuss the proposed encumbrance of funds associated with purchasing a new Pierce Tractor Drawn Aerial for Fire Station 68. The Fire Chief, with approval, will be designated authority to execute the purchase agreement and related contractual documents for the purchase and provide direction to staff.

President Kreeger asked Clerk of the Board Heney if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

Vice President DeMonaco wondered if there was any need to out bid on the contract or if there is a way to do this build with a sole source contractor or builder.

Batallion Chief Dean Smith stated that the sole source provision would protect and satisfy the needs of the district.

Batallion Chief Dean Smith reported that the terms of deciding whether this is a sole source is that with entering it into an agreement with Pierce, is because this is a consistent platform with many of the other engines that we have in district right now. He also stated that they are also tagging on with Fountain Valley under a purchase order that allows for the build out time to be decreased to the 800 day build time.

Finance Committee Meeting Minutes

June 27, 2022

Page 5 of 5

President Kreeger asked Battalion Chief Dean Smith if there were any sort of picture of the apparatus or what they think it might look like, just so we know what we're going to be giving a visual of what we're spending \$2 million on.

Battalion Chief Dean Smith stated that he will provide language in the staff report in terms of piggy backing on the Fountain Valley contract and a little bit further description as well as a photo.

The Finance Committee agreed to move this item to the Full Board for approval as a new business item.

ADJOURNMENT

The meeting was adjourned at 8:16 a.m.