

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Board of Directors Special Board Meeting*

**MINUTES**  
*July 27, 2022*

**ROLL CALL**

All Board Members were present. Vice president DeMonaco was absent.

**OPEN SESSION**

President Mike Kreeger called the Open Session to order.

**FLAG SALUTE**

Director Luth.

**INVOCATION**

Henry Aguilar, Fire District Chaplain.

**CHANGES TO THE AGENDA**

President Kreeger asked if there were any changes to the agenda.

Clerk of the Board Sandra Hency stated there were no changes to the agenda.

**ASSESSMENT HEARING**

**RESOLUTION NO. 2022-14 CONFIRMATION AND RECOVERY OF COSTS FOR WEED ABATEMENT SERVICES**

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2022-14 allowing the Fire District to recover costs for weed abatement services for Fall 2021.

Fire Marshal Danielle O'Toole reported that the District has concluded abatement of weeds and combustible vegetation related to the properties shown.

Fire Marshal Danielle O'Toole stated that she attached the cost reports for said parcels that have not paid incurred fees.

Fire Marshal Danielle O'Toole reported stated that the property owners are given the opportunity to pay us directly and the fees are for administrative costs and the actual costs for abatement by the Chino Valley Fire District's private contractor.

Fire Marshal Danielle O'Toole stated that under the authority of the Health and Safety Code, Resolution No. 2022-14 allows for the posting of a cost report, an assessment hearing, and the ability to collect costs owed to the District through assessment of the respective properties.

Fire Marshal Danielle O'Toole reported that the cost reports are attached and have been posted for at least three (3) days required prior to the current month's Board meeting.

Fire Marshal Danielle O'Toole stated that once adopted, Resolution No. 2022-14 will be forwarded to the County Auditor & Controller's office so the attached costs may be placed on this year's tax roll.

**RECOMMENDATION:** It is recommended that the Board of Directors review, approve and adopt Resolution No. 2022-14 allowing the Fire District to recover costs for weed abatement services for Fall

President Kreeger asked if there was any Public comment.

Clerk of the Board Hency stated there were no requests to speak.

President Kreeger closed the assessment hearing.

President Kreeger asked if the Board had any comments.

President Kreeger stated he was surprised that there were only three parcels on the list.

Fire Marshal Danielle O'Toole reported that normally during this time of year they do take Spring of the current year but they are behind on invoices because of the delay from the contractor.

Fire Marshal Danielle O'Toole stated that next August or July, the report will include Spring of 2022-Spring 2023.

**Moved by Director Ramos-Evinger seconded by Director Williams carried by a 4-0 voice vote for the Board of Directors to adopt Resolution No. 2022-14 allowing the Fire District to recover costs for weed abatement services for fall.**

**AYES: BOARD MEMBERS: Kreeger, Luth, Ramos-Evinger and Williams.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

### **PUBLIC COMMUNICATIONS**

President Kreeger asked if there was any Public comment.

Clerk of the Board Hency stated there were no requests to speak.

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. **REVIEW PROPOSED AMENDED FULL-TIME LEAD FIRE EQUIPMENT MECHANIC JOB DESCRIPTION**

Purpose is for the Board of Directors to review and approve a proposed amendment to the education requirements of the job description for the position of Lead Equipment Mechanic.

Battalion Chief Greg Gabel reported that the District recently held recruitment for a Full-Time Lead Fire Equipment Mechanic and experienced a minimal applicant pool.

Battalion Chief Greg Gabel stated that the District was in the process of hiring a Lead Fire Equipment Mechanic when the lead individual decided to retain his position with his current employer.

Battalion Chief Greg Gabel reported that during the process, staff determined that a specific education/certification requirement limited the number of qualified applicants.

Battalion Chief Greg Gabel stated that the certification (California Fire Mechanics Association Level II) was not reasonably attainable due to the COVID Pandemic shutdown.

Battalion Chief Greg Gabel reported that the staff has contacted State Fire Training and verified the limited availability of the certification classes.

Battalion Chief Greg Gabel stated that the job description has been amended to reflect the certification as highly desirable rather than a requirement at time of application.

Battalion Chief Greg Gabel stated that the amended job description further reflects a phased implementation of the requirements within a timeframe after appointment.

Battalion Chief Greg Gabel reported that the salary range is unmodified and presents no fiscal impacts to the District.

President Krogger asked if there was any Public comment.

Clerk of the Board Hency stated there were no requests to speak.

**Moved by Director Ramos-Evinger seconded by Director Luth carried by a 4-0 voice vote for the Board of Directors to adopt Resolution No. 2022-14 allowing the Fire District to recover costs for weed abatement services for Fall.**

**AYES: BOARD MEMBERS: Kreeger, Luth, Ramos-Evinger and Williams.**  
**NOES: BOARD MEMBERS: None.**  
**ABSTAIN: BOARD MEMBERS: None.**  
**ABSENT: BOARD MEMBERS: DeMonaco.**

**BOARD COMMITTEE REPORTS/BOARD COMMENTS**

President Kreeger asked for Board comments.

Director Luth stated that he had some concerns that he discussed with HR regarding the timeline and any issues that may come about regarding the quality of work.


Director Luth stated his questions were satisfied and agrees to move forward.

**ADJOURNMENT**

The meeting was adjourned at 4:16 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, August 10, 2022 at 6:00 p.m. at the Fire District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 10th DAY OF August 2022.

  
Sandra Escudero, Acting Clerk of the Board

  
Mike Kreeger, President