

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, March 28, 2022

4:00 p.m. - Open Session

AGENDA

**** TELECONFERENCE MEETING INFORMATION ****

In accordance with AB 361 this meeting will be conducted remotely.

In order to participate in this meeting, please follow the following instructions.

Current Meeting GoToWebinarURL:

<https://attendee.gotowebinar.com/register/8834162934368557581>

Please be aware that when you join the meeting real-time, your screen name will appear on the GoToWebinar screen.

For ADA accommodations, please contact the Clerk of the Board at (909) 315-8805 or by email at clerk@chofire.org 48 hours prior to the meeting.

REAL-TIME AND RECORDED PUBLIC VIEWING OF COMMITTEE MEETINGS
The Committee will use the platform GoToWebinar to hold Committee Meetings. Register using the GoToWebinar URL listed on the Committee meeting agenda.

Upon entering the meeting, you will be in listen-only mode and muted until called on.

For telephone real-time listen-only mode, registration is not required. Please follow the instructions below:

1. Call: 1 (877) 309-2074
2. Enter attendee number: 275-640-083
3. Select the # key: 208-814-203

PUBLIC COMMENTS

The public will have the option to either submit a public comment by email to be read into the record by the Clerk of the Board at the requested time during the Committee Meeting, or participate real-time at the appropriate requested time during the meeting by registering for the meeting and selecting the “raise hand” feature and the appropriate time.

PUBLIC COMMENT – To be read by the Clerk of the Board during Committee Meeting:

- Email your comments to clerk@chofire.org
- Email subject line should read: “Public Comment – Read by Clerk of the Board.” List date of meeting. The body of the email should include the public comment exactly as it should be read by the Clerk of the Board during the meeting. Specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, please provide a topic description. If the comment is on a specific item on the agenda, please clearly describe the location of the item on the agenda such as New Business and state the number of the agenda item.
- Comments read by the Clerk of the Board must be limited to 300 words.
- Submit emails 1 hour prior to the start time of the Committee Meeting.
- Please note that your name will be read into the record.

PUBLIC COMMENT – Real-time public participation during Committee Meeting:

If you wish to provide a real-time public comment, please register at GoToWebinar URL:

<https://attendee.gotowebinar.com/register/8834162934368557581>

When registering for a real-time public comment, specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, provide a topic description. If the comment is on a specific item on the agenda, clearly describe the location of the item on the agenda such as New Business and state the number of the agenda item. You may also use the “raise hand” feature at the appropriate time and you will be called upon and unmuted.

- Log on to GoToWebinar with the URL link provided on the Committee agenda 15 minutes prior to the start of the meeting. Upon entering the meeting you will be muted.
- Registered attendees will be unmuted at the time of the public comment.
- Attendees may also need to “unmute” their own devices to be heard.
- When your name is called, begin the public comments by stating your name and address (optional) for the record.
- Comments must be limited to 5 minutes.

ROLL CALL

FLAG SALUTE

INVOCATION

Chaplain Henry Aguilar

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Committee about subjects that do not appear elsewhere on the agenda. The public may address items on the agenda at the time addressed by the Committee.

Due to Board policy and Brown Act requirements, action may not be taken on any issue on the agenda. When you address the Committee, please state your name and address (optional) prior to making your remarks. Please limit your comments to 5 minutes.

MINUTES

1. Minutes - February 28, 2022 Meeting

OLD BUSINESS - None

NEW BUSINESS

2. RESOLUTION NO. 2022-05 ALLOCATING SURPLUS FUNDS TO REDUCE PENSION LIABILITIES THROUGH BUDGET AMENDMENT NUMBER 5 FOR FISCAL YEAR 2021-22

Purpose is to review and discuss Resolution No. 2022-05 for the proposed allocation of FY21 budget surplus funds toward reduction of pension liabilities as Budget Adjustment Number 5.

3. RESOLUTION NO. 2022-06 APPROVING MID-YEAR BUDGET ADJUSTMENTS AS BUDGET AMENDMENT NUMBER 6 FOR FISCAL YEAR 2021-22

Purpose is to review and discuss Resolution No. 2022-06, approving mid-year budget adjustments as Budget Amendment Number 6 for FY22.

4. CLASS 3 FIREFIGHTING UNIT FOR STATION 63

Purpose is for the Finance Committee to review and discuss the proposed purchase of one (1) Class 3 Firefighting Unit for Fire Station 63 in cooperation with San Bernardino County.

ADJOURNMENT

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m. on March 25, 2022.



Sandra Heney, Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Minutes - February 28, 2022 Meeting

ATTACHMENTS:

Minutes - February 28, 2022 Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, February 28, 2022
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President Kreeger opened the meeting at 8:02 a.m. and stated that in accordance with AB361, the Chino Valley Fire District will hold the Special Committee meetings of the Board of Directors remotely. He explained the process for members of the public to participate in the meeting and provide public comment. President Kreeger also announced that the meeting would be recorded.

ROLL CALL

President Mike Kreeger
Vice President John DeMonaco
Fire Chief Dave Williams
Deputy Chief Nathan Cooke
Deputy Chief Carlos Skibar
Deputy Chief Jeremy Ault
Finance Director Steve Heide
Clerk of the Board Sandra Heney
Administrative Secretary Cisneros

FLAG SALUTE

President Mike Kreeger

INVOCATION

Chaplain Henry Aguilar

CHANGES TO THE AGENDA

President Kreeger asked Clerk of the Board Sandra Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes.

PUBLIC COMMUNICATIONS

None.

MINUTES

1. Minutes – January 24, 2022 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINESS

None.

NEW BUSINESS

2. ALLOCATION OF COVID-19 SPECIAL DISTRICT RELIEF FUNDS

Purpose is for the Finance Committee to discuss options for allocation of funds received from the state COVID-19 Special District Relief Fund.

Finance Director Steve Heide stated that the 2021 California State Budget Act appropriated \$100 million one-time state General Funds to provide fiscal relief to independent special districts for revenue losses and or unanticipated costs incurred due to the COVID-19 public health emergency.

Finance Director Heide stated that the California Department of Finance (DoF), in consultation with the California Special Districts Association (CSDA), developed a methodology to allocate these funds to independent special districts. Each qualifying district that applied received an allocation based on its proportionate share of the total unanticipated costs and revenue losses incurred by all districts during the following eligible periods:

1. Revenue Losses—Revenue losses, from all fund sources, incurred due to the COVID-19 public health emergency during the 2020-21 state fiscal year, compared to the revenue from all fund sources in the 2018-19 state fiscal year (July 1 through June 30—which serves as the base period to which the revenues will be compared).
2. Unanticipated Costs—Unanticipated costs incurred due to the COVID-19 public health emergency during the period starting March 4, 2020 and ending June 15, 2021. This aligns with similar federal fiscal reporting timeframes.

Finance Director Heide stated that while the District was unable to apply for funding under the revenue losses eligibility test, we were able to seek reimbursement for significant unanticipated costs during the public health emergency, for the period from March of 2020 through mid-June of 2021.

Finance Director Heide stated that the District received notification of the opening of the DoF online application period. He further stated that in mid-December, the District was notified that our application had been approved for an award of \$3,320,209, and in early January we received the funds.

Finance Director Heide stated that while there are no restrictions on the use of the funds and since these reimbursements received are associated with expenditures in prior fiscal years, staff is seeking direction regarding the Board's desire to allocate these unbudgeted funds toward specific purposes. He further stated that at this time, staff is proposing that the total award be allocated equally among the following important purposes:

1. Emergency contingency fund replenishment – ambulance purchases
2. Station 68 construction project – contingency funding
3. Pension obligations – paydown of unfunded actuarial liabilities in current fiscal year

Finance Director Heide stated that in August, the Board approved up to \$1,035,000 in unbudgeted funds from the emergency contingency fund for the purchase and equipping of four critically needed ambulances necessary for emergency patient transport.

Finance Director Heide stated that in February, the District entered into an agreement with the City of Chino Hills for construction of Fire Station 68 in Chino Hills. He further stated that unprecedented inflation, continuing supply chain issues, and labor shortages contribute to significant uncertainty associated with the overall project budget. In addition to facility construction, the District will also need to acquire additional apparatus, as well as other equipment and supplies for the new station as part of the project. The project timeline is likely to be 18 to 24 months from project award. The project is anticipated to go out for bid in the next several months.

Finance Director Heide stated that advanced pension payments result in significant long-term interest savings and ensure that pension liabilities are not deferred to future generations of taxpayers.

Finance Director Heide stated that staff will also be presenting a recommendation to the Board regarding the allocation of funds from the FY21 budget surplus toward pension obligations, as per policy, in April.

It is recommended that the Finance Committee discuss the proposed allocation of COVID-19 Special District Relief Funds, and provide direction to staff.

President Kreeger asked Clerk of the Board Heney if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

Vice President DeMonaco asked Finance Director Heide about the 1/3 of the amount going to pension obligations.

Finance Director Heide stated that any funds that go into the 115 Trust which is considered irrevocable but is able to serve as a contingency fund to take funds out of this

trust to use towards pension obligations. He further stated there are opportunities to redirect funds from the 115 Trust to relieve budget obligations associated with pension expense.

Vice President DeMonaco stated that he recommends to identify what amount goes into the 115 Trust and what amount goes to PERS so that the board is clear where the money is going.

Finance Director Heide stated that staff recommends a 50/50 allocation to PERS and the 115 Trust.

President Kreeger stated that he agrees with Vice President DeMonaco on the 50/50 allocation. He further recommended to Finance Director Heide to include it in the staff report for the full board.

The Finance Committee agreed to move this item to the Full Board for approval as a new business item.

3. ARCHITECTURAL SERVICES FOR FIRE STATION 68

Purpose is to provide information to the Finance Committee regarding architectural services currently being conducted for the proposed Fire Station 68 project.

Deputy Chief Carlos Skibar stated that the District entered into an agreement with the City of Chino Hills for the future development of the proposed Fire Station 68 project located on Pipeline and Soquel Canyon. He further stated that as part of the agreement, the Fire District acquired 3.6 acres of open property, including the transfer of 4040 Eucalyptus to Chino Hills. On February 8th, 2022, escrow closed between the City of Chino Hills and the Chino Valley Fire District finalizing, the agreement.

Deputy Chief Skibar stated that on January 26th, 2022, staff posted a Request for Proposal (RFP) through PlanetBids regarding Architectural Services. PlanetBids sent out 320 bid notifications inviting prospective bidders to register and 42 prospective bidders registered for the Fire Station 68 project. He further stated that a non-mandatory site visit was conducted for those prospective bidders on February 9th from 0900-1200. A total of 7 Architects/representatives attended and walked the property with personnel.

Deputy Chief Skibar stated that after the RFP closes on February 28th, 2022, at 2:00 P.M., staff will conduct a review on the received proposals. The evaluation period will be completed by March 3rd, 2022. He further stated that additionally, staff will conduct additional interviews to determine the most qualified and responsible proposers. Once the evaluation is complete, staff will bring forward a final recommendation for consideration to the Board of Directors on March 9th at the Regular Fire Board Meeting.

It is recommended that the Finance Committee review and provide direction to staff.

President Kreeger asked Clerk of the Board Heney if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

Vice President DeMonaco thanked staff for their hard work.

The Finance Committee agreed to move this item to the Full Board for approval as a new business item.

4. QUOTE NO. 2022-02 – TRIENNIAL FIREFIGHTER CLASS B UNIFORM REPLACEMENT

Purpose is for the Finance Committee to review the quotes received for RFQ No. 2022-02 – Triennial Firefighter Class B Uniform Replacement.

Deputy Chief Carlos Skibar stated that uniform specifications were developed, and a Request for Quote (RFQ) was issued to purchase replacement Class B uniforms for all uniformed personnel. He further stated that notice of RFQ No.2022-02 was published in a local newspaper of general circulation in the District, and the RFQ was posted on PlanetBid for interested vendors.

Deputy Chief Skibar stated that the deadline for submitting quotes in response to this RFQ was February 23, 2022, at 2:00 pm. One quote was received in response to Quote No.2022-02, as follows:

Vendor	Vendor Location *	Bid Amount
2 Hot Uniforms, Inc.	Murrieta, CA.	\$142,869.00

Deputy Chief Skibar stated that district policies specify that the award should be made to the lowest responsible bidder. Therefore, as the District conducts regular business with 2 Hot Uniforms, Inc., it is recommended to accept them as the sole responsible bidder.

Deputy Chief Skibar stated that the 21/22 Budget allocation for Triennial Uniform Replacement is \$140,000 (60-62-7025 pg.134). The quote received by 2 Hot Uniforms totals \$142,869.00, which is over budget by \$2,869.00. He further stated that the difference may be appropriated from the Unassigned Fund Balance in the amount of \$2,869.00 for uniform replacement, which accounts for all safety and non-safety uniformed personnel.

It is recommended that the Finance Committee review the quote received in response to Quote No. 2022-02 and provide direction to staff.

President Kreeger asked Clerk of the Board Heney if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

The Finance Committee had no comment.

The Finance Committee agreed to move this item to the Full Board for approval as a consent item.

ADJOURNMENT

The meeting was adjourned at 8:26 a.m.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 28, 2022

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: RESOLUTION NO. 2022-05 ALLOCATING SURPLUS FUNDS TO REDUCE
PENSION LIABILITIES THROUGH BUDGET AMENDMENT NUMBER 5
FOR FISCAL YEAR 2021-22**

PURPOSE:

Purpose is to review and discuss Resolution No. 2022-05 for the proposed allocation of FY21 budget surplus funds toward reduction of pension liabilities as Budget Adjustment Number 5.

DISCUSSION:

In FY17, the District adopted The Chino Valley Fire District 115 Retirement Trust, an irrevocable Internal Revenue Service Code Section 115 trust for accelerated pension funding. In conjunction with the adoption of the retirement trust, a funding policy was approved which specified that up to one-third (1/3rd) of annual excess revenues, or budget surplus, shall be allocated toward the accelerated reduction of pension liabilities.

The retirement funding policy specifies that fiscal year excess revenues earmarked for accelerated pension funding may be contributed to the District's retirement trust, directly to the California Public Employees Retirement System (CalPERS) on behalf of the District's employees, or in combination to these two funding vehicles.

The District's annual audit was completed and the related Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2021, was accepted and approved by the Board in December. The District's FY21 ACFR reported annual excess revenues (budget surplus) of \$3,326,131. Of this amount, \$1,443,524 is attributable to restricted net investment earnings associated with the 115 Retirement Trust. Adjusted for these restricted activities, unrestricted excess revenues for FY21 amounted to \$1,882,607.

In accordance with the surplus policy, the one-third (1/3rd) calculation would generate \$627,536 in additional pension funding this fiscal year. Staff is proposing a 50/50 split of this amount, with 50%

directly to CalPERS as an additional discretionary retirement fund payment, and the other half to The Chino Valley Fire District 115 Retirement Trust. The attached Resolution No. 2022-05 would authorize the funding of these amounts from Unassigned Fund Balance as Budget Amendment Number 5.

RECOMMENDATION:

It is recommended that the Finance Committee review and discuss Resolution No. 2022-05 for the proposed allocation of FY21 budget surplus funds toward reduction of pension liabilities as Budget Adjustment Number 5, and provide direction to staff.

ATTACHMENTS:

Reso No. 2022-05

RESOLUTION NO. 2022-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY
INDEPENDENT FIRE DISTRICT APPROVING AN ALLOCATION OF \$627,536 FROM
UNASSIGNED GENERAL FUND BALANCE TOWARD THE REDUCTION OF PENSION
LIABILITIES FROM THE FISCAL YEAR 2021-22 AMENDED BUDGET AS BUDGET
AMENDMENT NO. 5**

WHEREAS, the Chino Valley Independent Fire District has closed its books, completed its annual independent audit, and prepared its Annual Comprehensive Financial Report for the fiscal year ending June 30, 2021; and

WHEREAS, the District has determined that its unrestricted net General fund revenues for the fiscal year ended June 30, 2021 amounted to \$1,882,607 and, in accordance with its surplus policy, the District shall contribute approximately one-third (1/3rd) of this amount toward pension obligations; and

WHEREAS, it was not possible to determine these amounts during the budget development process in order to provide for a corresponding budget encumbrance in the Fiscal Year 2021-22 Original Budget; and

WHEREAS, the District has determined that there are sufficient monies available from Unassigned Fund Balance to provide for this budget amendment; and

NOW, THEREFORE, BE IT RESOLVED: by the Board of Directors of the Chino Valley Independent Fire District as follows:

SECTION 1. Budget Amendment No. 5 in the amount of \$627,536 is hereby adopted in the Amended Budget for Fiscal Year 2020-21 for reduction of pension liabilities.

SECTION 2. Said funds shall be appropriated from Unassigned Fund Balance.

SECTION 3. Said funds shall be allocated as follows:

3.1 \$313,768 contributed directly to the California Public Employees Retirement System on behalf of District employees, and,

3.2 The remaining \$313,768 shall be deposited to the restricted Chino Valley Fire District 115 Retirement Trust.

REVIEWED, APPROVED AND ADOPTED at a Regular Board Meeting held on the 13th day of April 2022, by the following vote, to wit:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

MIKE KREEGER, PRESIDENT

ATTEST:

SANDRA HENEY, CLERK OF THE BOARD

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 28, 2022

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: RESOLUTION NO. 2022-06 APPROVING MID-YEAR BUDGET
ADJUSTMENTS AS BUDGET AMENDMENT NUMBER 6 FOR FISCAL
YEAR 2021-22**

PURPOSE:

Purpose is to review and discuss Resolution No. 2022-06, approving mid-year budget adjustments as Budget Amendment Number 6 for FY22.

DISCUSSION:

Budget development for the 2022-23 Original Budget is well under way. In the meantime, April 1 marks the beginning of the 4th quarter of the current fiscal year and this presents an opportunity to adjust the budget to reflect actual projected financial results for the remainder of the fiscal year.

The attached draft Resolution No. 2022-06 authorizes Budget Amendment Number 6, with a net favorable budget adjustment for FY22 of just under \$4 million, based on additional revenues of roughly \$7.8 million, compared to additional net expenditures of about \$3.8 million. The associated details are included in Table One.

The most significant proposed budget adjustments are associated with the receipt of unanticipated funds received from the California COVID-19 Special District Relief Fund, as well as funds received and associated overtime coverage expenditures as a result of the initiation of the Assistance by Hire (ABH) agreement with American Medical Response for transport services, which was also not contemplated during the original budget development process. Additionally, higher than budgeted mutual aid revenue recoveries and coverage costs associated with out-of-area reimbursable incident responses are necessitating budget adjustment as well.

RECOMMENDATION:

It is recommended that the Finance Committee discuss the proposed Resolution No. 2022-06 approving Budget Amendment Number 6 for FY22, and provide direction to staff.

ATTACHMENTS:

Table One

Reso No. 2022-06

Mid-Year Budget Attachments

Table One

ACCOUNT NUMBER & NAME	ADJUSTMENT DESCRIPTION	AMOUNT
REVENUES		
4015 - Residual property tax	Trending favorably vs. budget	\$ 160,425
4110 - Current services	Rountine adjustments to Chino contract	(175,662)
4220 - Mutual aid recoveries	Significant increase in reimbursable out-of-area fire activity and unbudgeted ABH billings	4,568,599
4225 - Grants	State COVID relief grant funds	3,245,709
4240 - Capital acquisition	Revenue recognized for Sta 68 project expenses incurred	121,457
4245 - Interest earned	Low interest rate environment	(110,000)
TOTAL REVENUES		\$ 7,810,528
EXPENDITURES		
6035 - Coverage - training & support	COVID-related coverage and ABH staffing hours	\$ 2,300,000
6036 - Coverage - emergency response & leave	Significant increase in out-of-area fire activity	750,000
6037 - Coverage - workers compensation	Significant increase in illness and injuries this year in constant staffed positions	375,000
6125 - PERS retirement	Board approved payment to CalPERS - COVID relief funds	553,368
6220 - Health & dental insurance	Vacancies and unused benefits	(320,000)
7042 - Cellular phones	Additional cellular devices added to apparatus	21,000
7540 - Medical supplies	Significant increase due to ABH services	50,000
7570 - Structure maintenance	Budgeted items will not be expended	(14,000)
8830 - Capital - structure improvements	Survey & architectural fees for station 68	121,247
8840 - Capital - equipment	Adjustment between capital accounts	37,174
8850 - Capital - vehicle	Adjustment between capital accounts	(37,174)
TOTAL EXPENDITURES		\$ 3,836,615
NET BUDGET ADJUSTMENT		\$ 3,973,913

RESOLUTION NO. 2022-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY
INDEPENDENT FIRE DISTRICT ADJUSTING THE FISCAL YEAR 2021-22
AMENDED BUDGET AS BUDGET AMENDMENT NO. 6**

WHEREAS, the Chino Valley Independent Fire District monitors, analyzes and evaluates the annual budget throughout the fiscal year; and

WHEREAS, it is desirous to ensure that the budget is adjusted as necessary to reflect, in all material respects, the projected actual financial results for the fiscal year based upon the best available information; and

WHEREAS, staff has conducted a thorough analysis and has incorporated the fiscal impacts of known and anticipated material budget variances for the balance of Fiscal Year 2021-22 into this budget amendment; and

NOW, THEREFORE, BE IT RESOLVED: by the Board of Directors of the Chino Valley Independent Fire District as follows:

SECTION 1. Budget Amendment No. 6 to the FY22 Amended Budget shall be in the net favorable amount of \$3,973,913 comprised of revenue adjustments totaling \$7,810,528, and expenditure adjustments aggregating to \$3,836,615.

SECTION 2. A schedule of said budget adjustments is hereby attached to this resolution.

REVIEWED, APPROVED AND ADOPTED at a Regular Board Meeting held on the 13th day of April 2022, by the following vote, to wit:

AYES:	BOARD	MEMBERS:
NOES:	BOARD	MEMBERS:
ABSENT:	BOARD	MEMBERS:
ABSTAIN:	BOARD	MEMBERS:

MIKE KREEGER, PRESIDENT

ATTEST:

SANDRA HENEY, CLERK OF THE BOARD

CHINO VALLEY FIRE DISTRICT

Budget Summary - Multi-Year Comparison

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Original Budget	2022 Amended Budget
Fund: 100 / 500 General Fund					
Revenue					
4000 - Property tax revenue	\$ 30,904,228	\$ 32,907,802	\$ 35,001,556	\$ 36,283,011	\$ 36,443,436
4100 - Contract revenue	9,976,808	10,236,270	11,042,545	11,431,147	11,255,485
4200 - Other revenue	3,068,599	2,277,003	5,237,353	2,145,300	9,971,065
Prior Year Encumbrance Rollovers	-	-	-	-	-
Revenue Totals	\$ 43,949,635	\$ 45,421,075	\$ 51,281,454	\$ 49,859,458	\$ 57,669,986
Expenditures					
6000 - Salaries and benefits	\$ 35,600,510	\$ 36,806,449	\$ 40,180,442	\$ 39,930,889	\$ 44,865,453
7000 - Services and supplies	5,938,153	5,583,169	5,399,428	6,676,364	6,845,864
8000 - Capital outlay	2,828,500	1,040,230	3,818,977	475,380	1,631,627
Prior Year Encumbrance Rollovers (net)	-	-	-	-	-
Expenditure Totals	\$ 44,367,163	\$ 43,429,848	\$ 49,398,847	\$ 47,082,633	\$ 53,342,944
Net Change in Fund Balance	\$ (417,528)	\$ 1,991,227	\$ 1,882,607	\$ 2,776,825	\$ 4,327,042
Transfers In - Capital Replacement	\$ 110,911	\$ 89,000	\$ 2,010,749	\$ 150,135	\$ 150,135
Net Operating Revenue	\$ (306,617)	\$ 2,080,227	\$ 3,893,356	\$ 2,926,960	\$ 4,477,177

Note: Excludes restricted 115 Trust activities

CHINO VALLEY FIRE DISTRICT

Revenue History

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Original Budget	2022 Amended Budget
Fund: 100 / 500 - General Fund					
Revenues					
4000 - Property tax revenue					
4010 Property tax - current secured	\$ 27,509,218	\$ 29,533,154	\$ 31,039,216	\$ 32,958,402	\$ 33,118,827
4020 Property tax - current unsecured	1,235,078	1,302,522	1,403,249	1,380,609	1,380,609
4030 Property tax - current utility	477,556	526,336	681,037	400,541	400,541
4040 Property tax - prior and penalty	789,938	785,199	964,168	800,000	800,000
4050 Property tax - home owner's exemption	252,102	252,503	244,526	300,962	300,962
4080 Property tax - supplemental	630,061	461,434	598,330	397,497	397,497
4090 Property tax - weed abatement	10,275	46,654	71,030	45,000	45,000
Account Classification Total: 4000 - Property tax revenue	\$ 30,904,228	\$ 32,907,802	\$ 35,001,556	\$ 36,283,011	\$ 36,443,436
4100 - Contract revenue					
4110 Current services	\$ 9,976,808	\$ 10,236,270	\$ 11,042,545	\$ 11,431,147	\$ 11,255,485
Account Classification Total: 4100 - Contract revenue	\$ 9,976,808	\$ 10,236,270	\$ 11,042,545	\$ 11,431,147	\$ 11,255,485
4200 - Other revenue					
4200 Permit and inspection fees	\$ 1,280,526	\$ 1,354,350	\$ 1,356,952	\$ 1,316,800	\$ 1,316,800
4205 Weed abatement	26,982	27,106	10,643	30,000	30,000
4210 Other sales	3,510	3,605	1,456	3,000	3,000
4215 Other revenue	90,749	119,330	90,650	90,000	90,000
4220 Mutual aid recoveries	923,753	377,934	3,665,909	500,000	5,068,599
4225 Grants	30,215	-	-	79,500	3,325,209
4230 Sale of fixed assets	238,758	43,749	27,450	-	-
4235 Donations	1,196	-	1,021	1,000	1,000
4240 Capital acquisitions	-	-	-	-	121,457
4245 Interest revenue	472,910	350,929	83,272	125,000	15,000
Account Classification Total: 4200 - Other revenue	\$ 3,068,599	\$ 2,277,003	\$ 5,237,353	\$ 2,145,300	\$ 9,971,065
Revenues Total	\$ 43,949,635	\$ 45,421,075	\$ 51,281,454	\$ 49,859,458	\$ 57,669,986

Note: Excludes restricted 115 Trust activities

CHINO VALLEY FIRE DISTRICT

Expenditure History

		2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Original Budget	2022 Amended Budget
Fund: 100 / 500 - General Fund						
<u>Expenditures</u>						
6000 - Salaries and benefits						
6010	Salaries regular	\$ 16,667,434	\$ 16,562,545	\$ 17,259,108	\$ 17,892,806	\$ 18,486,576
6015	Salaries - part time	112,421	92,933	92,218	113,692	117,103
6030	Uniform allowance	48,900	47,079	46,643	46,450	46,450
6035	Coverage - training and support	496,570	547,614	938,410	713,763	3,038,139
6036	Coverage - emergency response and	5,068,526	4,620,833	6,331,289	4,499,104	5,249,104
6037	Coverage - worker's compensation	553,908	1,081,368	944,040	900,000	1,275,000
6040	Call back or standby	9,455	9,135	8,978	9,490	11,315
6045	Separation payments	149,483	337,183	215,698	320,000	320,000
6050	Special compensation	686,190	671,927	681,432	748,222	776,760
6090	Annual leave buyback	819,405	657,747	619,912	600,000	600,000
6125	PERS retirement	5,697,438	6,075,097	7,346,084	7,568,287	8,563,522
6130	Survivor's benefits	10,838	10,924	11,783	11,401	11,401
6210	Long term disability	18,128	18,807	19,500	29,144	29,144
6215	Unemployment insurance	16,618	17,444	16,066	16,016	16,016
6220	Health and dental insurance	2,728,875	2,883,945	3,087,629	3,232,215	2,999,815
6225	Social security medicare	338,709	351,923	387,720	304,449	313,117
6230	State disability insurance	24,110	28,576	34,439	35,773	36,714
6235	Worker's compensation expense	1,624,682	2,108,881	1,283,294	1,900,000	1,900,000
6240	Life insurance	79,040	80,608	78,208	84,317	84,317
6318	Deferred comp benefit	412,121	574,409	729,190	772,800	858,000
6340	Technology allowance	-	-	-	65,460	65,460
6350	Tuition reimbursement	37,659	27,471	48,801	67,500	67,500
Account Classification Total: 6000 - Salaries and benefits		\$ 35,600,510	\$ 36,806,449	\$ 40,180,442	\$ 39,930,889	\$ 44,865,453
7000 - Services and supplies						
7025	Clothing	\$ 489,607	\$ 178,131	\$ 176,010	\$ 506,871	\$ 506,871
7035	Telephone	277,880	260,865	258,103	262,436	262,436
7042	Cellular phones	56,107	91,448	112,255	41,100	62,100
7043	Electronic equipment maintenance	237,828	337,907	389,018	485,812	485,812
7070	Food	9,172	5,303	5,430	12,750	12,750
7075	Memberships	18,375	20,555	19,229	32,210	32,210
7080	Publications	6,153	8,805	5,369	12,180	12,180
7085	Legal postings	1,655	7,177	6,902	10,800	10,800
7120	Small tools and equipment	122,086	226,530	184,598	191,950	191,950
7125	Inventory equipment	58,959	85,896	93,459	82,200	82,200
7130	Non-inventory equipment	319,462	216,664	328,849	126,335	126,335
7135	Special department expenses	50,775	43,267	28,345	64,025	64,025
7140	Training	157,401	126,488	77,301	288,541	288,541
7180	Utilities	235,182	253,677	269,284	281,796	281,796
7250	General liability insurance	158,076	209,071	345,029	430,100	430,100
7305	Office supplies	38,901	38,774	38,858	53,200	53,200
7310	Postage	21,350	15,390	13,798	20,000	20,000
7323	Printing	18,301	8,685	11,296	29,700	29,700
7405	Services - auditing	24,020	10,020	18,905	20,475	20,475
7415	County services	231,481	241,454	298,024	250,000	250,000
7440	Services - legal	761,840	185,769	249,135	350,000	350,000
7445	Services - dispatch	680,460	934,197	572,740	645,148	645,148
7450	Services - other	964,982	874,965	668,866	993,684	1,106,184
7535	General household expense	29,581	41,419	24,422	24,000	24,000
7540	Medical supplies	104,402	82,277	152,514	174,671	224,671
7550	Vehicle maintenance	427,531	582,490	505,738	533,550	533,550
7555	Equipment maintenance	55,058	56,589	58,330	106,800	106,800
7560	Fuel	192,506	176,849	166,760	200,000	200,000
7570	Structure maintenance	189,022	262,507	319,968	444,050	430,050
7597	Structure rent/lease	-	-	893	1,980	1,980
Account Classification Total: 7000 - Services and supplies		\$ 5,938,153	\$ 5,583,169	\$ 5,399,428	\$ 6,676,364	\$ 6,845,864

CHINO VALLEY FIRE DISTRICT

Expenditure History

	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Original Budget	2022 Amended Budget
8000 - Capital outlay					
8805 Capital - land	\$ -	\$ -	\$ -	\$ -	\$ -
8830 Capital - structure improvements	1,476,393	101,321	620,342	206,500	327,747
8840 Capital - equipment	639,015	82,504	88,175	213,880	251,054
8850 Capital - vehicles	713,092	856,405	3,110,460	55,000	1,052,826
8970 Capital - lease purchase equipment			-	-	-
Account Classification Total: 8000 - Capital outlay	\$ 2,828,500	\$ 1,040,230	\$ 3,818,977	\$ 475,380	\$ 1,631,627
Expenditures Total	\$ 44,367,163	\$ 43,429,848	\$ 49,398,847	\$ 47,082,633	\$ 53,342,944

Note: Excludes restricted 115 Trust activities

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 28, 2022

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: CLASS 3 FIREFIGHTING UNIT FOR STATION 63

PURPOSE:

Purpose is for the Finance Committee to review and discuss the proposed purchase of one (1) Class 3 Firefighting Unit for Fire Station 63 in cooperation with San Bernardino County.

DISCUSSION:

Staff and the Apparatus/ Equipment Committee met in December to evaluate the need to increase firefighting capabilities at Chino Airport and the surrounding areas. As a result, the Fire District returned Foam 63 to San Bernardino County Airports in March 2021 due to its lack of sufficient firefighting capacities and capabilities. Foam 63 was a 1992 Chevy P/U flatbed with 150 lbs. of dry chemical and 50 gallons of Class B (flammable liquids) pre-mixed foam. The capacity of Foam 63 did not provide adequate firefighting capabilities for the safety of personnel and aircraft rescue.

The increasing demand for service in Fire Station 63's area also creates the need for the appropriate apparatus. After further research, Staff and the Apparatus Committee concluded that a Class 3 ARFF (Aircraft Rescue & Firefighting) unit will meet the needs of the airport and surrounding area. The Class 3 ARFF unit contains 750 gallons of water, 100 gallons of Class B Foam, and 500lbs of Dry Chemical. These increased capabilities provide a more effective firefighting tool for the safety of both personnel and potential aircraft fires and rescues. The Class 3 Unit would also benefit the District due to its versatility in response to incidents requiring large amounts of foam and dry chemical.

Firefighting Unit	Water/Class B Foam	Dry Chemical
Foam 63	0/50 Gal.	150lbs
Class C ARFF	750/100 Gal.	500lbs

The Class 3 Firefighting Unit would be fully outfitted with nozzles, hoses, SCBA's, Infra-red monitors, hand tools, hydraulic and power rescue tools. The build time may be approximately 10 months from time of commitment. The total cost for the Class 3 Firefighting Unit is **\$574,025.13**. The San Bernardino County Board of Supervisors has tentatively agreed to provide half of the funding required to purchase a Class 3 Firefighting unit. The District would be responsible for funding **\$287,012.56** from the Unassigned Fund Balance and cost-sharing responsibilities with the County of San Bernardino for the other half of **\$287,012.56**. The purchase of the Class 3 apparatus would be subject to final approval by the San Bernardino County Board of Supervisors.

RECOMMENDATION:

It is recommended that the Finance Committee review and discuss the proposed cost-share purchase with San Bernardino County for one (1) Class 3 Firefighting Unit for Fire Station 63 and provide direction to staff.

ATTACHMENTS:

Class 3 ARFF Information

Airwolf Class 3 ARFF

Informational Equipment Sheet



Truck	Rosenbauer Airwolf Class 3
Engine	330 hp diesel engine Tier 4 Final
Transmission	Allison EVS 3000 6-speed automatic
Capacity	750-Gal water/100-Gal Foam
Pump	500 GPM Darley Pump
Auxiliary Agent	450-550 lbs. (Dry Chemical)
Weight Loaded	36,000 lbs.
Acceleration	0-50 less than 30 seconds

