

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, June 27, 2022

8:00 a.m. - Open Session

AGENDA

**** TELECONFERENCE MEETING INFORMATION****

In accordance with AB 361 this meeting will be conducted remotely.

In order to participate in this meeting, please follow the following instructions.

Current Meeting GoToWebinarURL:

<https://attendee.gotowebinar.com/register/6515877853601748491>

Please be aware that when you join the meeting real-time, your screen name will appear on the GoToWebinar screen.

For ADA accommodations, please contact the Clerk of the Board at (909) 315-8805 or by email at clerk@chofire.org 48 hours prior to the meeting.

REAL-TIME AND RECORDED PUBLIC VIEWING OF COMMITTEE MEETINGS

The Committee will use the platform GoToWebinar to hold Committee Meetings. Register using the GoToWebinar URL listed on the Committee meeting agenda. Upon entering the meeting, you will be in listen-only mode and muted until called on.

For telephone real-time listen-only mode, registration is not required. Please follow the instructions below:

1. Call: 1 (866) 901-6455
2. Enter attendee number: 198-173-730

3. Select the # key: 551-676-787

PUBLIC COMMENTS

The public will have the option to either submit a public comment by email to be read into the record by the Clerk of the Board at the requested time during the Committee Meeting, or participate real-time at the appropriate requested time during the meeting by registering for the meeting and selecting the “raise hand” feature and the appropriate time.

PUBLIC COMMENT – To be read by the Clerk of the Board during Committee Meeting:

- Email your comments to clerk@chofire.org
- Email subject line should read: “Public Comment – Read by Clerk of the Board.” List date of meeting. The body of the email should include the public comment exactly as it should be read by the Clerk of the Board during the meeting. Specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, please provide a topic description. If the comment is on a specific item on the agenda, please clearly describe the location of the item on the agenda such as New Business and state the number of the agenda item.
- Comments read by the Clerk of the Board must be limited to 300 words.
- Submit emails 1 hour prior to the start time of the Committee Meeting.
- Please note that your name will be read into the record.

PUBLIC COMMENT – Real-time public participation during Committee Meeting:

If you wish to provide a real-time public comment, please register at GoToWebinar

URL: <https://attendee.gotowebinar.com/register/6515877853601748491>

When registering for a real-time public comment, specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, provide a topic description. If the comment is on a specific item on the agenda, clearly describe the location of the item on the agenda such as New Business and state the number of the agenda item. You may also use the “raise hand” feature at the appropriate time and you will be called upon and unmuted.

- Log on to GoToWebinar with the URL link provided on the Committee agenda 15 minutes prior to the start of the meeting. Upon entering the meeting you will be muted.
- Registered attendees will be unmuted at the time of the public comment.
- Attendees may also need to “unmute” their own devices to be heard.
- When your name is called, begin the public comments by stating your name and address (optional) for the record.
- Comments must be limited to 5 minutes.

ROLL CALL

FLAG SALUTE

INVOCATION

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Committee about subjects that do not appear elsewhere on the agenda. The public may address items on the agenda at the time addressed by the Committee.

Due to Board policy and Brown Act requirements, action may not be taken on any issue on

the agenda. When you address the Committee, please state your name and address (optional) prior to making your remarks. Please limit your comments to 5 minutes.

MINUTES

1. Minutes - May 23, 2022, Meeting

OLD BUSINESS - None

NEW BUSINESS

2. RESOLUTION NO. 2022-13 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2021-22 ITEMS NOT COMPLETED AS OF JUNE 30, 2022 TO THE FISCAL YEAR 2022-23 AMENDED BUDGET AS BUDGET AMENDMENT NO. 1

Purpose is to review Resolution No. 2022-13 adding Fiscal Year 2021-22 items not completed as of June 30, 2022 to the Fiscal Year 2022-23 Amended Budget as Budget Amendment No. 1.

3. PURCHASE OF TRACTOR DRAWN AERIAL (TDA) FOR FIRE STATION 68

Purpose is for the Finance Committee to review and discuss the proposed encumbrance of funds associated with the purchase of a new Pierce Tractor Drawn Aerial.

ADJOURNMENT

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m. on June 24, 2022.



Sandra Heney, Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Minutes - May 23, 2022, Meeting

ATTACHMENTS:

Minutes - May 23, 2022, Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, May 23, 2022
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President Kreeger opened the meeting at 8:00 a.m. and stated that in accordance with AB361, the Chino Valley Fire District will hold the Special Committee meetings of the Board of Directors remotely. He explained the process for members of the public to participate in the meeting and provide public comment. President Kreeger also announced that the meeting would be recorded.

ROLL CALL

President Mike Kreeger
Vice President John DeMonaco
Fire Chief Dave Williams
Deputy Chief Nathan Cooke
Deputy Chief Carlos Skibar
Deputy Chief Jeremy Ault
Finance Director Steve Heide
Finance Director Mark Shaker
Clerk of the Board Sandra Heney
Administrative Secretary Cisneros

FLAG SALUTE

President Mike Kreeger

INVOCATION

Chaplain Henry Aguilar

CHANGES TO THE AGENDA

President Kreeger asked Clerk of the Board Sandra Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes.

PUBLIC COMMUNICATIONS

None.

MINUTES

1. Minutes – March 28, 2022 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINSESS

None.

NEW BUSINESS

2. RESOLUTION NO. 2022-11 APPROVING CAL FIRE FY 2022-23 CONTRACT AGREEMENT NO. 2022-05

Purpose is for the Finance Committee to review and approve Resolution No. 2022-11, approving Agreement No. 2022-05 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2022 through June 30, 2023.

Deputy Chief Nathan Cooke stated that the District maintains a contract with Cal Fire for supplemental wildland fire protection, designated hazardous fire areas in Chino and Chino Hills.

Deputy Chief Cooke stated that through this contract, Cal Fire assumes primary financial responsibility for preventing and suppressing wildfires within our threatening contract area. He further stated that in the event of a significant wildfire in the contract area, fire suppression costs would likely quickly exceed the cost of the proposed contract.

Deputy Chief Cooke stated that the contract between Cal Fire and the district is proposed to cover at 12,003 acres at a total cost of \$414,361.35. He further stated that the proposed contract will remain consistent and acreage to the 2021-2022 agreement, the rates from the previous year have decreased slightly from \$33.55 per acre to \$32.85 per acre due to a decrease in Cal Fire suppression costs. The admin rate remains the same for fiscal year 21-22 at 12.01%.

It is recommended that the Finance Committee review Resolution No. 2022-11, approving Agreement No. 2022-05 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2022, through June 30, 2023.

President Kreeger asked Clerk of the Board Heney if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

Vice President DeMonaco stated that he would like to recommend that we establish this as a priority to investigate in the future how we can without consequence, eliminate the SRA area, the state owned area from our obligations within this contract.

President Kreeger stated that they need to figure out a way to carve that out through the legislative committee to engage in that and continue to talk about it.

President Kreeger asked Deputy Chief Cooke about the cost of the last big fire that Cal Fire took over operational control.

Deputy Chief Cooke stated that the Blue Ridge fire was approximately \$13 million dollars to suppress. He further stated that we did a cost sharing agreement with the County of Orange in the Cal Fire contract. He further stated that the majority of the fire was on the Chino Valley Fire District's local responsibility area under the contract.

Deputy Chief Cooke stated that State Park does not fall under SRA and all of the area where the fire was in LRA. Which is local responsibility area which is Chino Valley Fire District.

Deputy Chief Cooke stated that the only current SRA land that is on a map, per Cal Fire and rechecked in Sacramento, is just outside the district's border, basically in the unincorporated Orange County areas just outside of Brea.

Vice President DeMonaco asked Deputy Chief Cooke what is Chino Hills State Park if it is not SRA.

Deputy Chief Cooke stated that per legal ruling from the State of California, that particular area due to the annexation ends up in the LRA, local responsibility area which would fall under the Chino Valley Fire District area of responsibility for fire protection.

Fire Chief Williams commented that the LRA is simply because the city drew the line around that part of their territory

The Finance Committee agreed to move this item to the Full Board for approval as a new business item.

ADJOURNMENT

The meeting was adjourned at 8:13 a.m.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JUNE 27, 2022

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: RESOLUTION NO. 2022-13 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2021-22 ITEMS NOT COMPLETED AS OF JUNE 30, 2022 TO THE FISCAL YEAR 2022-23 AMENDED BUDGET AS BUDGET AMENDMENT NO. 1

PURPOSE:

Purpose is to review Resolution No. 2022-13 adding Fiscal Year 2021-22 items not completed as of June 30, 2022 to the Fiscal Year 2022-23 Amended Budget as Budget Amendment No. 1.

DISCUSSION:

As of June 30, 2022, certain capital expenditures approved in the 2022-23 budget remain ongoing and have not been completed. The table below summarizes the proposed carryover items from the 2021-22 budget which are expected to be completed during the 2022-23 fiscal year. In an effort to more effectively account for and avoid having to re-budget, these items will be added to the Fiscal Year 2022-23 Amended Budget as Budget Amendment No. 1 per Resolution No. 2022-13.

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
100 60 62 000 8850	4 th Ambulance Purchase	\$370,276.00
	FY2022-23 BUDGET AMENDMENT NO. 1	\$370,276.00

RECOMMENDATION:

It is recommended that the Finance Committee review Resolution No. 2022-13, adding Fiscal Year 2021-22 carryover budget items totaling \$370,276.00 to the Fiscal Year 2022-23 Amended Budget as Budget Amendment No. 1.

ATTACHMENTS:

RESOLUTION 2022-13 FY2023 Budget Amendment No. 1

RESOLUTION NO. 2022-13

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY
INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR
2021-22 ITEMS NOT COMPLETED AS OF JUNE 30, 2022 TO THE FISCAL YEAR
2022-23 AMENDED BUDGET AS BUDGET AMENDMENT NO.1**

WHEREAS, certain capital expenditure items totaling \$370,276 were previously approved and encumbered by the Board of Directors in Fiscal Year 2021-22 and remain open as of June 30, 2022; and

WHEREAS, these items are anticipated to be completed in Fiscal Year 2022-23; and

WHEREAS, the Chino Valley Independent Fire District has determined that there are sufficient monies on hand to adequately fund these special project items in Fiscal Year 2022-23; and

NOW, THEREFORE, BE IT RESOLVED: by the Board of Directors of the Chino Valley Independent Fire District as follows:

SECTION 1. Budget Amendment No. 1 in the amount of \$370,276 is hereby adopted in the Amended Budget for Fiscal Year 2022-23 to reflect the aforementioned capital expenditures anticipated to be completed in Fiscal Year 2022-23.

SECTION 2. A schedule of said capital expenditure items is hereby attached to this resolution.

REVIEWED, APPROVED AND ADOPTED at a Regular Board Meeting held on the 13th day of July 2022, by the following vote, to wit:

**AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:**

MIKE KREEGER, PRESIDENT

ATTEST:

SANDRA HENEY, CLERK OF THE BOARD

**RESOLUTION NO. 2022-13
 FY2022-23 BUDGET AMENDMENT #1
 SCHEDULE OF SPECIAL PROJECT ITEMS FOR BUDGET CARRYOVER**

ACCOUNT NUMBER	DESCRIPTION	AMOUNT
100 60 62 000 8850	4 th Ambulance Purchase	\$370,276.00
	FY2022-23 BUDGET AMENDMENT NO. 1	\$370,276.00

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JUNE 27, 2022

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: PURCHASE OF TRACTOR DRAWN AERIAL (TDA) FOR FIRE STATION 68

PURPOSE:

Purpose is for the Finance Committee to review and discuss the proposed encumbrance of funds associated with the purchase of a new Pierce Tractor Drawn Aerial.

DISCUSSION:

The projected opening of Fire Station 68 in Chino Hills is estimated to be during the winter of 2024. Staff and the Board have agreed that a Tractor Drawn Aerial (TDA), also known as a Tiller truck, is the necessary apparatus that will be needed for Fire Station 68. The TDA will serve as a multi-disciplined firefighting apparatus and provide additional heavy operational equipment to the opposite side of the District. The new TDA will be built with direct initial fire attack capabilities and a 107' Aerial Ladder. The TDA will respond in Station 68's area, assuming all calls as a Medic Truck. An additional TDA would decrease the response times for a truck company in the southern part of the District by 12-14 minutes.

Staff and the Apparatus Committee have worked together to find the best quality TDA, price point per specifications, and manufacturer's reputation. As a result, the group has chosen the Arrow XT Tractor Drawn Aerial by Pierce Manufacturing. The Pierce Arrow XT cab is similar to most of the Type 1 engines in the District. The price for the Pierce-Arrow XT totals \$1,931,804.96, taxes included.

Due to supply chain issues, it is estimated that the build-out time for the TDA will be between 810-840 days. The delivery date of the TDA is anticipated to be in the 2024-2025 fiscal year and would be included as part of the 2024-2025 Budget. District funds for the purchase would be legally encumbered upon signing the contract and purchase order.

Staff has evaluated the purchasing options weighing the pros and cons of utilizing the pre-purchase option discount. The staff's recommendation is to order the TDA without prepayment due to the significant delays in the build-out time and expected delivery. Additionally, this option would allow the

District to utilize the funds in its investments rather than prepay 810-840 days in advance.

Staff would work with legal to ensure that the purchase agreement preserves all of the appropriate rights and protections for the District. Therefore, staff further recommends that the Fire Chief be designated the authority by the Board to execute the purchase agreement and related legal and contractual documents.

RECOMMENDATION:

It is recommended that the Finance Committee review and discuss the proposed encumbrance of funds associated with purchasing a new Pierce Tractor Drawn Aerial for Fire Station 68. The Fire Chief, with approval, will be designated the authority to execute the purchase agreement and related contractual documents for the purchase and provide direction to staff.

ATTACHMENTS:

Proposal 1

Proposal 2

PROPOSAL FOR FURNISHING FIRE APPARATUS

June 3, 2022

CHINO VALLEY INDEPENDENT FPD
 14011 City Center Drive
 Chino Hills, CA 91709



The undersigned is prepared to provide for you, our customer, upon an order being placed by you, for final acceptance by South Coast Fire Equipment, Inc., at its corporate office in Ontario, California, the apparatus and equipment herein named and for the following prices:

	Each	Extension
One (1) Arrow XT Tractor Drawn Aerial (TDA) per the enclosed proposal for delivery sum of	\$ 1,792,845.00	\$ 1,792,845.00
Sales Tax @ 7.750%	\$ 138,945.49	\$ 138,945.49
APPARATUS COST WITH TAX	\$ 1,931,790.49	\$ 1,931,790.49
Performance Bond Not Required	\$ -	\$ -
California Tire Fee	\$ 14.00	\$ 14.00
Consortium Fee Not Applicable	\$ -	\$ -
TOTAL PURCHASE PRICE	\$ 1,931,804.49	\$ 1,931,804.49

PLEASE NOTE THE FOLLOWING ABOUT THIS QUOTATION:

Payment options are available and are included under separate cover. One of these options may save your department a significant amount of money!

Said apparatus and equipment are to be built by the manufacturer and shipped in accordance with the specifications hereto attached, delays due to strikes, war or international conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about **810-840** calender days after receipt of this order and the acceptance thereof at our office in Ontario, California, and to be delivered to you at **Chino, CA.**

The specifications herein contained shall form a part of the final contract and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) guidelines for Automotive Fire Apparatus as published at time of bid, except as modified by customer specifications. Any increased costs incurred by the first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customer as an addition to the price set forth above. Unless accepted within 30 days from the specified date, the right is reserved to withdraw this proposition.

Respectfully Submitted,

South Coast Fire Equipment, Inc.

Tim Olley
 Sales Representative



CHINO VALLEY INDEPENDENT FPD

100% Pre-Payment Option
June 3, 2022

If a 100% pre-payment were made at contract signing, the following discount would be applied to the final invoice:

	Each	Extension
One (1) Arrow XT Tractor Drawn Aerial (TDA) per the enclosed proposal for delivery sum of	\$ 1,792,845.00	\$ 1,792,845.00
100% Prepayment Discount	\$ (71,206.00)	\$ (71,206.00)
APPARATUS COST	\$ 1,721,639.00	\$ 1,721,639.00
Sales Tax @ 7.750%	\$ 133,427.02	\$ 133,427.02
Performance Bond	\$ 4,392.47	\$ 4,392.47
California Tire Fee	\$ 14.00	\$ 14.00
Consortium Fee Not Applicable	\$ -	\$ -
TOTAL PREPAY PURCHASE PRICE	\$ 1,859,472.49	\$ 1,859,472.49
Less 100% pre-payment at Contract Signing	\$ 1,859,472.49	\$ 1,859,472.49
BALANCE DUE AT DELIVERY	\$0.00	\$0.00

100% PRE-PAYMENT DISCOUNT SHOWN ABOVE IS AVAILABLE IN TWO WAYS:

- a) If your department makes a 100% cash pre-payment at contract signing.
- b) If your department signs up for a lease-purchase with Pierce Financial Solutions. This would require no money down and no payments for one (1) year if desired.

* Discount for the 100% pre-payment option includes discounts for the chassis, interest, aerial (if applicable), and flooring charges.

* Any item added after this option is elected will come at additional cost and will be added to the final invoice.