

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, October 24, 2022

8:00 a.m. - Open Session

AGENDA

**** TELECONFERENCE MEETING INFORMATION ****

In accordance with AB 361 this meeting will be conducted remotely.

In order to participate in this meeting, please follow the following instructions.

Current Meeting GoToWebinarURL:

<https://attendee.gotowebinar.com/register/3334583898059561998>

Please be aware that when you join the meeting real-time, your screen name will appear on the GoToWebinar screen.

For ADA accommodations, please contact the Clerk of the Board at (909) 315-8805 or by email at clerk@chofire.org 48 hours prior to the meeting.

REAL-TIME AND RECORDED PUBLIC VIEWING OF COMMITTEE MEETINGS
The Committee will use the platform GoToWebinar to hold Committee Meetings. Register using the GoToWebinar URL listed on the Committee meeting agenda.

Upon entering the meeting, you will be in listen-only mode and muted until called on.

For telephone real-time listen-only mode, registration is not required. Please follow the instructions below:

1. Call: 1 (866) 901-6455
2. Enter attendee number: 987-160-740
3. Select the # key: 919-260-915

PUBLIC COMMENTS

The public will have the option to either submit a public comment by email to be read into the record by the Clerk of the Board at the requested time during the Committee Meeting, or participate real-time at the appropriate requested time during the meeting by registering for the meeting and selecting the “raise hand” feature and the appropriate time.

PUBLIC COMMENT – To be read by the Clerk of the Board during Committee Meeting:

- Email your comments to clerk@chofire.org
- Email subject line should read: “Public Comment – Read by Clerk of the Board.” List date of meeting. The body of the email should include the public comment exactly as it should be read by the Clerk of the Board during the meeting. Specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, please provide a topic description. If the comment is on a specific item on the agenda, please clearly describe the location of the item on the agenda such as New Business and state the number of the agenda item.
- Comments read by the Clerk of the Board must be limited to 300 words.
- Submit emails 1 hour prior to the start time of the Committee Meeting.
- Please note that your name will be read into the record.

PUBLIC COMMENT – Real-time public participation during Committee Meeting:

If you wish to provide a real-time public comment, please register at GoToWebinar URL:
<https://attendee.gotowebinar.com/register/3334583898059561998>

When registering for a real-time public comment, specify if the comment is on a topic not on the agenda. If the topic is not on the agenda, provide a topic description. If the comment is on a specific item on the agenda, clearly describe the location of the item on the agenda such as New Business and state the number of the agenda item. You may also use the “raise hand” feature at the appropriate time and you will be called upon and unmuted.

- Log on to GoToWebinar with the URL link provided on the Committee agenda 15 minutes prior to the start of the meeting. Upon entering the meeting you will be muted.
- Registered attendees will be unmuted at the time of the public comment.
- Attendees may also need to “unmute” their own devices to be heard.
- When your name is called, begin the public comments by stating your name and address (optional) for the record.
- Comments must be limited to 5 minutes.

ROLL CALL

INVOCATION

Chaplain Henry Aguilar

FLAG SALUTE

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Committee about subjects that do not appear elsewhere on the agenda. The public may address items on the agenda at the time addressed by the Committee.

Due to Board policy and Brown Act requirements, action may not be taken on any issue on the agenda. When you address the Committee, please state your name and address (optional) prior to making your remarks. Please limit your comments to 5 minutes.

MINUTES

1. Minutes - August 29, 2022 Meeting

OLD BUSINESS - None

NEW BUSINESS

2. APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23

Purpose is for the committee to review the method for computing the Fire District's appropriations limit and to review, approve and adopt Resolution No. 2022-17 establishing the annual appropriation limit.

ADJOURNMENT

I, Sandra Escudero, Acting Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m., on Friday, October 21, 2022.



Sandra Escudero, Acting Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Minutes - August 29, 2022 Meeting

ATTACHMENTS:

Minutes - August 29, 2022 Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, August 29, 2022
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President Kreeger opened the meeting at 8:00 a.m. and stated that in accordance with AB361, the Chino Valley Fire District will hold the Special Committee meetings of the Board of Directors remotely. He explained the process for members of the public to participate in the meeting and provide public comment. President Kreeger also announced that the meeting would be recorded.

ROLL CALL

President Mike Kreeger
Vice President John DeMonaco
Fire Chief Dave Williams
Deputy Chief Carlos Skibar
Deputy Chief Jeremy Ault
Acting Deputy Chief Dean Smith
Finance Director Mark Shaker
Human Resources Director Anthony Arroyo
Acting Clerk of the Board Sandra Escudero
Administrative Secretary Ariana Cisneros

FLAG SALUTE

President Mike Kreeger

INVOCATION

Chaplain Henry Aguilar

CHANGES TO THE AGENDA

President Kreeger asked Acting Clerk of the Board Sandra Escudero if there were any changes to the agenda.

Acting Clerk of the Board Escudero stated that there were no changes.

PUBLIC COMMUNICATIONS

None.

MINUTES

1. Minutes – June 27, 2022 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINSESS

None.

NEW BUSINESS

2. REVIEW OF INVESTMENT POLICY STATEMENT

Purpose is for the Finance Committee to conduct an annual review of the District's Investment Policy.

Finance Director Mark Shaker stated that the District's Investment Policy specifies that this policy shall be subject to review at least annually. It was also stated that at that time only one policy would need a minor change to add language to include Federal Agricultural Mortgage Corporation (FAMCA) under Section 4.2.

Finance Director Mark Shaker stated that it was recommended that the District add them since they called out other Federal Agencies obligations by name. No further changes were recommended to the policy.

It is recommended that the Finance Committee review the proposed changes to the District's Investment Policy and provide direction to staff.

President Kreeger asked Acting Clerk of the Board Escudero if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

Vice President Demonaco asked about where Cal Trust was listed.

Finance Director Shaker stated that could be found under local Government investment pools under Section 4.13 and believed Cal Trust would fall under that Section. It was also stated that there was a new investment called Class that fell under LGIP as well.

President Kreeger asked if it was required to list all the Federal Agency obligations in the Board Policy.

Finance Director Shaker stated that it was not required to be called out specifically but the policies were designed that way to be consistent to look like that's how it was drafted originally.

Finance Director Shaker stated that District could revisit it in the future to make it more broad or general, but appreciated it more detailed for the audit purposes.

President Kreeger asked if changes would need to be brought back to the Board 30 day prior to making a change in an investment.

Finance Director Shaker stated that the District would take a look and make sure that the District could broaden the language. Finance Director Shaker stated that for transparency purposes the policy would be taken back to the Board.

Finance Director Shaker stated that the District would also try to maintain as much flexibility as possible.

Finance Director Shaker reported that the District is required to review this annually but could also review the policy at anytime the District wanted to make changes.

The Finance Committee agreed to move the item to the Full Board for approval as a consent item.

3. CHINO VALLEY FIRE DISTRICT SECTION 115 TRUST ANNUAL REPORT

Purpose is to review and discuss the Draft 2021-22 Annual Report for the Section 115 Trust.

Finance Director Mark Shaker stated that the Trust bylaws required that the annual report of the Trust be presented before the Board of Directors within 90 days of the Fiscal year end.

Finance Director Shaker reported that the Trust Fiscal year end was consistent with the District's year end.

Finance Director Shaker stated that the Draft Annual report would be presented to the Board at the September Regular Board Meeting and Ellen Clark from PFM would be there to go over the report in detail. It was also stated that the report was attached for review but Ellen would be at the meeting to go over the Annual report in detail and answer questions at that time.

It is recommended that the Finance Committee review and discuss the Draft Annual Report for the Chino Valley Fire District Section 115 Trust and provide direction to staff.

President Kreeger asked Acting Clerk of the Board Escudero if there was Public comment.

There was no public comment.

President Kreeger asked for Committee comment.

Vice President DeMonaco was looking forward to the presentation.

President Kreeger held comments and questions to be answered by Ellen Clark.

The Finance Committee agreed to move the item to the Full Board for approval as a new business item.

ADJOURNMENT

The meeting was adjourned at 8:09 a.m.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: OCTOBER 24, 2022

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23

PURPOSE:

Purpose is for the committee to review the method for computing the Fire District's appropriations limit and to review, approve and adopt Resolution No. 2022-17 establishing the annual appropriation limit.

DISCUSSION:

Pursuant to Article XIII B of the California State Constitution, the Fire Board must choose a method for the computation of the District's annual appropriations limit and adopt the limit by resolution.

As detailed on the attached worksheet, it is recommended that the Fire Board select that method of computation which uses a factor comprised of the annual change in population for Chino/Chino Hills, combined with the change in the local assessment roll due to the addition of local non-residential new construction. This method results in the highest increase in the Fire District's appropriations limit.

RECOMMENDATION:

It is recommended that the Finance Committee review the method for computing the Fire District's appropriations limit and the proposed Board Resolution No. 2022-17 for establishing the annual appropriations limit for Fiscal 2022-23, and provide direction to staff.

ATTACHMENTS:

Appropriations Limit Calculation and Resolution 2022-17

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
FISCAL YEAR 2022-23 CALCULATION OF APPROPRIATIONS LIMIT**

A. Price Factor:

- 1.) Percent change in California Personal Income for use in 2022-23 calculation is 7.55%.
- 2.) Percent change in local assessment roll due to the addition of local non-residential new construction is 8.9618%.

The District has the option of using the higher price factor rate of change, which is 8.9618% for fiscal year 2022-23.

B. Population Change:

- 1.) Annual percent change in population from January 2021 to January 2022 for the County of San Bernardino is 0.14%.
- 2.) Annual percent change in population from January 2021 to January 2022 for the weighted average of the change in the City of Chino and City of Chino Hills is 0.63%.

The District has the option of using the higher percentage change in population for Chino and Chino Hills, which is 0.63% for fiscal year 2022-23.

C. Appropriation Limit Calculation:

- 1.) Blending of Price Factor and Population Change: $1.089618 \times 1.0063 = 1.10$.
- 2.) Adopted appropriations limit from last year increased by the blended rate of change in the Price Factor and Population Change results in the Appropriation Limit for 2022-23.

$$\$427,887,122 \times 1.10 = \$470,675,834.$$

D. Appropriations subject to the Limit:

- 1.) Total budgeted appropriations less “non-tax” proceeds (see note below) equals appropriations subject to the limit:

$$\$53,173,310 - \$1,731,597 = \$51,441,713 \text{ (Appropriations Subject to Limit)}$$

Note: Non-tax proceeds include revenue sources that are not considered tax sources such as permits & inspections, charges for weed abatement, interest earnings, other revenue and donations.

RESOLUTION NO. 2022-17

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT
SETTING THE ANNUAL APPROPRIATIONS LIMIT
FOR THE FISCAL YEAR 2022-23**

WHEREAS, Article XIII B of the California Constitution requires the Legislative Body to establish its annual appropriations limit at a Board Meeting; and

WHEREAS, Section 7901 of the Government Code requires the governing body of each local jurisdiction to make certain determinations and thereafter establish its appropriations limit by resolution; and

WHEREAS, for fiscal year 2022-23, the appropriation limit has been computed using the percentage change in population for Chino/Chino Hills and the percent change in the local assessment roll due to the addition of local non-residential new construction.

NOW, THEREFORE, the Board of Directors of the Chino Valley Independent Fire District does resolve as follows:

SECTION 1. The appropriations limit for fiscal year 2022-23 is established at \$470,675,834; and

SECTION 2. That the Clerk shall certify to the adoption of this resolution and the same shall be in full force in effect immediately upon adoption.

REVIEWED, APPROVED AND ADOPTED at a Board Meeting held on the 9th day of November, 2022, by the following vote, to wit:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:

MIKE KREEGER, PRESIDENT

ATTEST:

SANDRA ESCUDERO, INTERIM CLERK OF THE BOARD