

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
October 12, 2022

ROLL CALL

All Board Members were present.

OPEN SESSION

President Kreeger called the Open Session to order.

FLAG SALUTE

Director Harvey Luth

INVOCATION

Marco Miranda, Fire District Chaplain.

CHANGES TO THE AGENDA

President Kreeger asked Acting Clerk of the Board Escudero if there were any changes to the agenda.

Acting Clerk of the Board Escudero stated that there were no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

New Employee Introduction

Human Resources Director Anthony Arroyo

President Kreeger read Human Resources Director Anthony Arroyo's bio and welcomed Anthony to the Fire District.

Employee Service Awards

Engineer Justin Nuber – 10 Years

President Kreeger recognized Justin Nuber for 10 years of service to the Fire District and thanked Justin for years of service.

Engineer Adam Barker – 10 Years

President Kreeger recognized Adam Barker for 10 years of service to the Fire District and thanked Adam for years of service.

Fire Chief Williams congratulated Adam Barker for 10 years of service.

Firefighter/Paramedic Vincent Myers – 10 Years

President Kreeger recognized Vincent Myers for 10 years of service to the Fire District and thanked Vincent for years of service.

Fire Chief Williams congratulated Vincent on 10 years of service.

Chaplain Recognition

Outgoing Chaplain Ruben Estrada

President Kreeger read Chaplain Estrada's biography and thanked Ruben for service upon concluding the role as Chaplain with the Fire District

Fire Chief Williams thanked Chaplain Estrada for years of service.

Employee Recognition

Fire Chief Dave Williams – Completion of U.S. Fire Administration National Fire Academy Executive Fire Officer Program.

President Kreeger read a summary of the accomplishment Fire Chief Williams achieved in the U.S. Fire Administration National Fire Academy Executive Fire Officer Program and presented Fire Chief Williams with a certificate.

Suzette Dang, representing Chairman of the Board San Bernardino County 4th District, presented a certificate and congratulated Fire Chief Williams on the accomplishment achieved.

Council Member Walt Pocock, City of Chino, presented a certificate and congratulated Fire Chief Williams on the accomplishment achieved.

Council Member Art Bennett, City of Chino Hills, presented a certificate and congratulated Fire Chief Williams on the accomplishment achieved.

President Kreeger presented certificates from Congresswoman Norma Torres, 35th Congressional District, Congresswoman Young Kim 39th Congressional District, State Senator Josh Newman, 29th Senate District, Assembly Member Freddie Rodriguez, 52nd Assembly District, and Assembly Member Phillip Chen, 55th District were presented to Fire Chief Williams for the completion of the U.S. Fire Administration National Fire Academy Executive Fire Officer Program.

The Fire Board congratulated Fire Chief Williams and the hard work that was put into the program.

Fire Chief Williams thanked those that presented Certificates and said a few words regarding the program and the people who helped in the achievement.

PUBLIC HEARING

FIRE CODE LOCAL AMENDMENTS AND ORDINANCE ADOPTION – 2022 CALIFORNIA FIRE CODE AND 2021 INTERNATIONAL FIRE CODE

Purpose is for the Board of Directors to allow public comment, conduct a second reading, by title only and adopt Ordinance No. 2022-03, adopting the 2022 California Fire Code, based on the 2021 International Fire Code, with local amendments to be effective January 1, 2023.

RECOMMENDATION: It is recommended that the Board of Directors allow public comment, conduct a second reading of Ordinance No. 2022-03 adopting the 2022 California Fire Code, based on the 2021 International Fire Code with local amendments; approve waiving the reading of the entire Ordinance and read the Ordinance by number and title only; advise the public that a complete copy of Ordinance and a copy of the 2022 California Fire Code and 2021 International Fire Code are available for public inspection at Fire District Headquarters; and adopt Ordinance No. 2022-03 to be effective January 1, 2023.

President Kreeger opened the Public Hearing.

Fire Marshal O'Toole stated that Ordinance No. 2022-03 was previously introduced and a first reading by title only was conducted at the regular meeting of the Board of Directors on September 14, 2022.

Fire Marshal O'Toole stated that the final draft of the Ordinance was presented in the Agenda Packet. Section 3 of the ordinance outlines the proposed amendments and are identified by italicized text.

Fire Marshal O'Toole reported that the proposed changes to the 2022 California Fire Code ensure continuous regulations remain in place and once adopted, the 2022 California Fire Code would become effective on January 1, 2023. It was also reported that a copy of the new code and the proposed Ordinance was available at Fire District Headquarters for review.

Fire Marshal O'Toole stated that the proposed Ordinance had been reviewed and approved by the District's legal counsel and advertised as required by law.

Fire Marshal O'Toole reported that after the District's adoption, the Ordinance was required by State regulation to also be ratified by the cities and county served. It was also reported that Building Officials for the City of Chino, the City of Chino Hills and the County of San Bernardino had reviewed and were in concurrence with the District's local amendments and will ratify the District's Ordinance in the coming months.

Fire Marshal O'Toole stated that once ratified, the Ordinance would be filed with the State Department of Housing and Community Development as required by law.

President Kreeger asked Acting Clerk of the Board Escudero if there were any requests to speak from the Public.

Acting Clerk of the Board Escudero stated Chair Charlie Blank requested to speak.

Chair Blank asked if the Ordinance and the 2022/2021 International Fire Code can be found online as well as a hard copy at the Administration building.

Fire Marshal O'Toole stated the documents could be found online in the Board Meeting's Agenda Packet as well as a hard copy in the Administration building.

President Kreeger asked Acting Clerk of the Board Escudero if there were any more requests to speak from the Public.

Acting Clerk of the Board Escudero stated there were no more requests to speak from the Public.

President Kreeger closed the Public Hearing.

President Kreeger asked for Board comments

There was no Board Comment.

Moved by Director Ramos-Evinger seconded by Vice President DeMonaco carried by a 5-0 voice vote for the Board of Directors allow public comment, conduct a second reading of Ordinance No. 2022-03 adopting the 2022 California Fire Code, based on the 2021 International Fire Code with local amendments; approve waiving the reading of the entire Ordinance and read the Ordinance by number and title only; advise the public that a complete copy of Ordinance and a copy of the 2022 California Fire Code and 2021 International Fire Code are available for public inspection at Fire District Headquarters; and adopt Ordinance No. 2022-03 to be effective January 1, 2023.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

Acting Clerk of the Board Escudero read the Ordinance by number and title only.

RESOLUTION 2022-09 PROPERTIES DECLARED FOR FALL WEED ABATEMENT

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

President Kreeger opened the Public Hearing.

Fire Marshal O'Toole stated that at the regular Board meeting in April, Resolution No. 2022-08 was approved and adopted and said resolution allowed for the identifying of properties within the District that either had the presence of, or the potential of, a fire hazard due to weeds.

Fire Marshal O'Toole reported that Community Risk Reduction conducted a new round of inspections in early September. It was also stated that properties that met the criteria were mailed a notice on September 9th and as stated in each respective notice, property owners were given until October 12, 2022 to abate the noted hazard.

Fire Marshal O'Toole stated that failure to take corrective action was subject to an Administrative Citation and further action by the District office to abate the hazard utilizing the District's private contractor. It was also stated that the Community Risk Reduction department would begin reinspections on October 13, and would take the noted actions to bring properties into compliance.

Fire Marshal O'Toole reported that in accordance with Resolution No. 2022-08, the District had to hold a public hearing allowing property owners to address the Board on this matter.

President Kreeger asked Acting Clerk of the Board Escudero if there were any requests to speak from the Public.

Acting Clerk of the Board Escudero stated there were no requests to speak from the Public.

President Kreeger closed the Public Hearing.

President Kreeger asked for Board comments.

There were no Board comments

Moved by Director Ramos-Evinger seconded by Vice President DeMonaco carried by a 5-0 voice vote for the Board of Directors to review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

PUBLIC COMMUNICATIONS

President Kreeger asked Acting Clerk of the Board Escudero if there were any requests to speak from the Public.

Acting Clerk of the Board Escudero stated that there were no requests to speak from the Public.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Acting Clerk of the Board Escudero announced that San Bernardino County 4th District Representative Suzette Dang was in attendance.

Representative Dang gave a summary of the events taking place around San Bernardino County.

Acting Clerk of the Board Escudero announced that Council Member Walt Pocock was in attendance.

Council Member Pocock gave a summary of the events taking place around Chino.

Acting Clerk of the Board Escudero announced that Council Member Art Bennett was in attendance.

Council Member Bennet gave a summary of the events taking place around Chino Hills.

Acting Clerk of the Board Escudero announced that President Mark Bozek of the Chino Valley Fire Foundation was in attendance.

President Bozek gave a summary of the upcoming events that are being organized by the Chino Valley Fire Foundation.

Acting Clerk of the Board Escudero announced Chair Charlie Blank was in attendance.

Chair Blank gave a summary of the upcoming events that have been organized by the Fire Safe Council.

CONSENT CALENDAR

1. MINUTES

Minutes – September 14, 2022 – Regular Board Meeting

2. MONTHLY DISTRICT REPORT

Month of August 2022

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – September 2022

4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report – August 2022

5. WARRANTS

Warrants for August 2022 #56137 through #56296

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None.

7. FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361.

8. SIDE LETTER AGREEMENT BETWEEN THE CHINO VALLEY PROFESSIONAL FIREFIGHTERS, LOCAL 3522 (CVPF) SAFETY UNIT

Purpose is for the Board of Directors to review and approve the side letter agreement between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Independent Fire District re: minimum staffing of on-duty personnel and “out of District responses.”

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

President Kreeger asked Acting Clerk of the Board Escudero if there were any public comments on the Consent Calendar.

Acting Clerk of the Board Escudero stated that there were no public comments.

President Kreeger asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

No items were pulled.

Moved by Director Ramos-Evinger seconded by Director Luth carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items #1-8, as presented.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

9. **RESOLUTION NO. 2022-16 – ADOPTING THE AMENDED FIRE DISTRICT CONFLICT OF INTEREST CODE**

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2022-16, approving the amended Conflict of Interest Code (the "Code") for the Chino Valley Independent Fire District.

RECOMMENDATION:

It is recommended that the Board of Directors review, approve and adopt Resolution No. 2020-16, approving the amended Conflict of Interest Code for the Chino Valley Independent Fire District and forward a copy of the amended Code to the San Bernardino County Board of Supervisors for review and approval.

Acting Clerk of the Board Escudero stated the Political Reform Act (the "Act") required all public agencies to adopt and maintain a conflict of interest code and review the Code biennially.

Acting Clerk of the Board Escudero stated that because the District had jurisdiction within San Bernardino County, the County Board of Supervisors was the District's code-reviewing body.

Acting Clerk of the Board Escudero reported when new positions are created or changed an existing job description, it was the responsibility of the Fire District to conduct a review of the positions and determine if they fall within the designated position requirements of the Fire District's Conflict of Interest Code.

Acting Clerk of the Board Escudero stated if there were changes in the Code, that revised Code must be submitted to the Board of Supervisors for approval.

Acting Clerk of the Board Escudero stated changed circumstances include, but are not limited to, the establishment of new positions that must be designated and revised titles of existing positions.

Acting Clerk of the Board Escudero reported revisions to the Code must be submitted to the code-reviewing body within 90 days after the date of filing the statement of review with the Clerk of the Board of Supervisors.

Acting Clerk of the Board Escudero stated attached was a redlined version of the proposed amended Conflict of Interest Code that showed the changes to be made. It was also stated that the revised establishment of new positions, the revised assignment of disclosure categories based on position duties and the non-substantive revisions of language of the incorporation page and the Code Appendix provided by the Fair Political Practices Commission to help clarify requirements.

President Kreeger asked Acting Clerk of the Board Escudero if there were any requests to speak from the Public.

Acting Clerk of the Board Escudero stated that there were no requests to speak from the Public.

President Kreeger asked for Board Comments.

There were no Board comments.

Moved by Director Ramos-Evinger seconded by Director Williams, carried by a 5-0 voice vote for the Board of Directors to review, approve and adopt Resolution No. 2020-16, approving the amended Conflict of Interest Code for the Chino Valley Independent Fire District and forward a copy of the amended Code to the San Bernardino County Board of Supervisors for review and approval.

**AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.**

10. CALIFORNIA SPEICAL DISTRICTS ASSOCIATION (CSDA) COMMITTEES

Purpose is for the Board of Directors to approve Board Member participation in CSDA Committees for the Year 2023.

RECOMMENDATION: It is recommended that the Board of Directors approve Fire District Board Member representation on CSDA committee and Expert Feedback as appointed by CSDA for 2023.

Acting Clerk of the Board Escudero stated CSDA solicits interest forms annually for CSDA committees and Expert Feedback Teams. It was also stated that CSDA had six (6) active committees and seven (7) Expert Feedback Teams.

Acting Clerk of the Board Escudero reported that Vice President DeMonaco served on the Legislative Committee and the Fiscal Committee. It was also reported that Director Ramos-Evinger served on the Professional Development Committee and the Member Services Committee.

Acting Clerk of the Board Escudero stated that the CSDA's process for appointing to committees was to submit interest forms directly on CSDA's website. It was also stated that the notification of selected participants would take place by the end of November for 2022.

President Kreeger asked Acting Clerk of the Board Escudero if there were any requests to speak from the Public.

Acting Clerk of the Board Escudero stated that there were no requests to speak from the Public.

President Kreeger asked for Board comments.

The Board discussed and expressed Board Members participation on the CSDA Committee.

Moved by Director Luth seconded by Director Ramos-Evinger carried by a 5-0 voice vote for the Board of Directors to approve Fire District Board Member representation on CSDA committee and Expert Feedback as appointed by CSDA for 2023.

AYES: BOARD MEMBERS: Kreeger, DeMonaco, Luth, Ramos-Evinger and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

FIRE CHIEF'S COMMENTS

Human Resources Director Anthony Arroyo provided an update on how the recruitment process was going.

Human Resources Director Arroyo stated that the District had a Lead Equipment Mechanic in the background stage. It was also reported that Fire Inspector Brandon Grimmatt had been welcomed into the Chino Valley Fire District.

Human Resources Director Arroyo stated that the Clerk of the Board position has been closed and interviews would begin October 19th a total of 53 applicants qualified, but only the most qualified will be interviewed.

Fire Chief Williams reported, under personnel development activities, that Deputy Clerk of the Board Cisneros was a graduate of the California Technical Training Institute for Clerks and held a Professional Municipal Clerk certification from UC Riverside. It was also reported that Deputy Clerk of the Board Cisneros held the Internationally recognized title of Certified Municipal Clerk, which was a professional designation granted by the International Institute of Municipal Clerks after a rigorous program of education and professional development.

Fire Chief Williams stated during the month of September, CVFD personnel responded to 1,207 911 incidents in the Fire District. It was also stated that the Fire District continued to deploy one ambulance under an Assistance by Hire Agreement with AMR under the authority of the ICEMA.

Fire Chief Williams stated that CVFD's ambulance responded to 160 of the District's EMS and Rescue calls, transporting nearly 70 patients to local hospitals and CVFD ambulances had responded to just under 6,000 incidents and transported 2,500 of residents and visitors of the community.

Fire Chief Williams reported that the Fire District was hopeful to continue such services for the community members and was working with adjoining jurisdictions to position the District to meet the needs of the community at large in San Bernardino County.

Fire Chief Williams reported, under Board activities and public relations, that CVFD hosted a Sharps Collection on Saturday, September 24th and collected 34 sharps containers from local residents. It was also reported that the staff working the event received many thanks for the District hosting valuable events.

Fire Chief Williams attended Wildland Preparedness Meet and Greet on September 24th with Congresswoman Young Kim.

Fire Chief Williams reported that Chino Valley Fire participated in the Annual Relay for Life Event at Ayala Park on October 1st and on October 5th; Board Members, Management staff and Fire Chief Williams attended the 2022 San Bernardino County State of the County Event at the Ontario Convention Center.

Fire Chief Williams attended the Chino Rotary Lobster Fest, participated in the dunk tank and thanked the Union for the contribution to the event.

Fire Chief Williams reported, under organizational items of interest, that the District's Hazmat Team completed and passed the State of California, Type II inspection process.

Fire Chief Williams stated that it had been a very long process that took a lot of effort and dedication from the District's Hazmat Team. It was also stated that by certifying with the State, the District's team had consistency with our surrounding typed agencies in regards to staffing, training and equipment.

Fire Chief Williams reported that the District would have the ability to respond to mutual aid requested for larger incidents within the state.

Fire Chief Williams congratulated Captain Lopez and the entire Hazmat Team for working through and completing the process.

Fire Chief Williams reported that the average process time was 3 hours and due to Captain Lopez's team's organization and forethought, the Hazmat team was able to bring the process time down to 45 minutes.

Fire Chief Williams thanked the District's Hazmat team's continued commitment to improving and meeting the expectations of our community is greatly appreciated.

Fire Chief Williams stated that the Chino Valley Fire District Open House is scheduled for October 15th, 9:00 a.m. to 12:00 p.m. at the Training Center.

Fire Chief Williams stated that the ASBCSD Monthly Meeting is scheduled for October 17th at 6:00 p.m. in Rancho Cucamonga and the Finance Committee Meeting is scheduled for October 24th at 8:00 a.m.

Fire Chief Williams asked Legal Counsel Jeff Ballinger if the District needed to address the Records Technician position.

Legal Counsel Ballinger stated the position does not require revision.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Williams asked if Fire Chief Williams could clarify on the AMR situation.

Fire Chief Williams asked Legal Counsel Ballinger if there was a legal requirement.

Legal Counsel Ballinger stated a brief answer was appropriate without getting into a discussion by the Board.

Fire Chief Williams reported the State had not sent back their requests for proposal but once that happens the District would be able to take the next steps.

Director Williams monitored the supervisors meeting and attended the State of the County meeting, regarding economy and real estate. It was also stated that Director Williams attended the CIW Meeting.

Director Luth attended the City of Chino meeting, San Bernardino Airport Commission Meeting, the Wine Walk, Foundation of Chino Hills.

Director Ramos-Evinger attended the Fire Safe Council Meeting and expanded on the trunk or treat event.

Director Ramos-Evinger attended a meeting regarding the Fred L. Burns award and provided a reminder that the committee would be seeking nominations. It was also stated that any information regarding the Fred L. Burns award could be found on the District's website.

Vice President DeMonaco stated he attended the Chino Council meetings, IEUA Board meeting, San Bernardino County Board of Supervisors, and San Bernardino County State of the County,

President Kreeger stated that he attended the Chino Quarterly Meeting, meeting with Fire Chief Williams, and City of Chino Hills Meetings.

President Kreeger attended the CVUSD meeting, Wine Walk, and Lobster Fest.

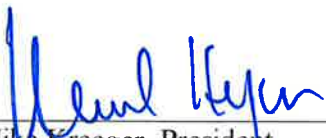
President Kreeger thanked the Fire Foundation for getting an AED secured at the Field of Dreams.

ADJOURNMENT

The meeting was adjourned at 7:11 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, November 9 2022 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 9TH DAY OF NOVEMBER 2022


Sandra Escudero, Acting Clerk of the Board


Mike Kreeger, President