

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, November 28, 2022
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President Kreeger called the meeting to order at 8:02 a.m. and announced that in accordance with AB361, the Chino Valley Fire District will hold the Special Committee meetings of the Board of Directors remotely. He explained the process for members of the public to participate in the meeting and provide public comment. President Kreeger also announced that the meeting would be recorded.

ROLL CALL

President Mike Kreeger
Vice President John DeMonaco
Fire Chief Dave Williams
Deputy Chief Carlos Skibar
Deputy Chief Jeremy Ault
Acting Deputy Chief Dean Smith
Finance Director Mark Shaker
Human Resources Director Anthony Arroyo
Acting Clerk of the Board Sandra Escudero
Deputy Clerk of the Board Ariana Cisneros

FLAG SALUTE

Vice President John DeMonaco led the flag salute.

INVOCATION

Chaplain Keith Roby provided the invocation.

CHANGES TO THE AGENDA

Acting Clerk of the Board Escudero stated there were no changes to the agenda.

PUBLIC COMMUNICATIONS

There were no requests to speak.

MINUTES

1. Minutes – October 24, 2022 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINESS

None.

NEW BUSINESS

2. 2023-24 BUDGET DEVELOPMENT PROCESS AND CALENDAR

Purpose is for the Finance Committee to review the Fiscal Year 2023-24 budget calendar.

Report by Finance Director Mark Shaker.

Finance Director Shaker reviewed the tentative FY2023-24 budget calendar as presented in the staff report. He noted that upon adoption of the FY2023-24 Budget by the Board of Directors, staff will submit the budget document to the Government Finance Officers Association for the Distinguished Budget Presentation Award.

There were no requests from the public to speak on this item.

The Finance Committee agreed to schedule the FY2023-24 Budget Development Process and Calendar item on the Consent Calendar for consideration and approval by the Board of Directors at the next regular meeting.

3. FY 2021-22 DRAFT AUDIT REPORTS

Purpose is to present the Fiscal Year 2021-22 draft Annual Comprehensive Financial Report and related draft disclosure letters to the Finance Committee for review.

Report by Finance Director Mark Shaker.

Finance Director Shaker reviewed the information as outlined in the staff report. The staff recommendation is that the Finance Committee review the FY2021-22 District draft Annual Comprehensive Financial Report and related draft disclosure letters as presented and provide direction to staff.

There were no requests from the public to speak on this item.

Vice President DeMonaco thanked staff for their efforts and contributions in preparing the report and materials. He looks forward to the presentation at the Board of Directors meeting by staff and audit partner.

Chief Williams also recognized Finance Director Shaker and the Finance staff for their efforts.

President Kreeger also recognized Finance Director Shaker and Finance staff for their efforts. He reserved his comments and questions until after the presentation at the Board of Directors meeting.

The Finance Committee agreed to schedule the FY 2021-22 DRAFT AUDIT REPORTS item on New Business for consideration and approval by the Board of Directors at the next regular meeting.

ADJOURNMENT

The meeting adjourned at 8:13 a.m.