

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, January 11, 2023

5:00 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 5:00 p.m. by President DeMonaco.

ROLL CALL

Present: President John DeMonaco; Vice President Harvey Luth; Director Sarah Ramos-Evinger; Director Mike Kreeger; and Director Tom Haughey.

Also present: Fire Chief Dave Williams; Deputy Chief Jeremy Ault; Deputy Chief Carlos Skibar; Acting Deputy Chief Dean Smith; Legal Counsel Jeff Ballinger; Clerk of the Board Angela Robles; Finance Director Mark Shaker; and Human Resources Director Anthony Arroyo.

CLOSED SESSION

President DeMonaco announced and read the Closed Session item.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION -Pursuant to Government Code Section 54957.
Title: Fire Chief

There were no requests from the public to speak on this item.

ADJOURN TO CLOSED SESSION

President DeMonaco adjourned the Open Session to Closed Session at 5:01 p.m.

REOPEN TO OPEN SESSION

President DeMonaco reopened to Open Session at 6:00 p.m.

ROLL CALL

Present: President John DeMonaco; Vice President Harvey Luth; Director Sarah Ramos-Evinger; Director Mike Kreeger; and Director Tom Haughey.

Also present: Fire Chief Dave Williams; Deputy Chief Jeremy Ault; Deputy Chief Carlos Skibar; Acting Deputy Chief Dean Smith; Legal Counsel Jeff Ballinger; Clerk of the Board Angela Robles; Finance Director Mark Shaker; and Human Resources Director Anthony Arroyo.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Jeff Ballinger reported that there was no reportable action taken on the Closed Session item.

FLAG SALUTE

President DeMonaco led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Adam Houde, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

New Employee Introductions

President DeMonaco accompanied by Fire Chief Williams welcomed and introduced Clerk of the Board Angela Robles.

President DeMonaco accompanied by Fire Chief Williams welcomed and introduced Assistant to the Fire Chief Rita Pro.

Employee Recognitions

President DeMonaco accompanied by Fire Chief Williams and Deputy Chief Ault recognized Acting Battalion Chief Jon Cripe for his service as the Fire Districts Training Captain for the 2021-2022 rotation and presented him with a plaque.

President DeMonaco accompanied by Fire Chief Williams recognized Captain Pete Roebuck for his service as the Fire District EMS Training Captain for the 2021-2022 rotation and presented him with a plaque.

The Board of Directors recessed at 6:19 p.m. and reconvened the meeting at 6:28 p.m.

PUBLIC COMMUNICATIONS

Resident Winn Williams spoke about being invited to a labor union event and being uninvited later as not being a dues paying member. Resident Winn Williams expressed how this disappointed him and provided information as to why he does not pay dues.

Resident Winn Williams requested the last four years of board invoices for all Board Members while he was in office as a Board Member.

Chino Valley Professional Firefighters Local 3522 President Pete Roebuck addressed resident Winn Williams during the public comment. He explained how the invites were sent out and after verification, only dues paying members were allowed to attend. He further reported that it was not a personal matter.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Representative Suzette Dang from San Bernardino County 4th District congratulated re-elected Board Member Mike Kreeger and newly elected Board Member Tom Haughey. Representative Suzette Dang gave a summary of the events taking place around San Bernardino County.

President Pete Roebuck from Chino Valley Professional Firefighters thanked the Board, Management and staff for all their support in the holiday community events.

CONSENT CALENDAR

1. **MINUTES**

Minutes – December 14, 2022 – Regular Board Meeting

2. **MONTHLY DISTRICT REPORT**

Month of November 2022

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – December 2022

4. **MONTHLY TREASURER'S REPORT**

Monthly Treasurer's Report – November 2022

5. **WARRANTS**

Warrants for December 2022 #56635 through #56747

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

7. FINDINGS TO CONDUCT BOARD AND COMMITTEE MEETINGS VIRTUALLY UNDER ASSEMBLY BILL 361

Purpose is for the Board of Directors to state its finding considering the circumstances of the current proclaimed state of emergency; and state finding that state or local officials have imposed or recommended measures to promote social distancing; and as a result, the Fire District may hold regular and special board meetings and regular and special committee meetings virtually by videoconference, in accordance with AB 361.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 7 as presented.

There were no requests to pull an item from the Consent Calendar for discussion.

Moved by Director Ramos-Evinger seconded by Director Haughey carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items #1-7, as presented.

AYES: BOARD MEMBERS: DeMonaco, Luth, Haughey, Kreeger and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

8. BOARD OF DIRECTORS ANNUAL INDIVIDUAL MEMBERSHIP REVIEW

Purpose is for the Board of Directors to review and approve individual annual memberships for Board Members in accordance with Board Policy 1090.

RECOMMENDATION: It is recommended that the Board of Directors review and approve memberships in associations for Board Members presented in per Board Policy 1090.

Staff report by Clerk of the Board Angela Robles.

Clerk of the Board Robles reported that per Board Policy 1090.0 encourages participating in associations, service clubs and fraternal organizations for Board Members in good standing and provides for reimbursement of the direct and reasonable cost of said membership upon annual Board of Directors review and approval.

She also reported the below submittals from Board Members for individual memberships for approval consideration.

President John DeMonaco

Chino Rotary
American Legion

Vice President Harvey Luth

Kiwanis Club of Chino

Director Tom Haughey

Rancho Del Chino Rotary Club

Clerk of the Board Robles reported that Board Members are limited to reimbursement for two such memberships. She also reported that it should be noted that individual memberships may occur throughout the year.

There were no requests from the public to speak on this item.

Moved by Director Kreeger seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors review and approve memberships in associations for Board Members presented in accordance with Board Policy 1090.

AYES: BOARD MEMBERS: DeMonaco, Luth, Haughey, Kreeger and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

9. FEMA ASSISTANCE TO FIREFIGHTERS GRANT

Purpose is for the Board of Directors to review, approve and authorize the Fire Chief to accept the FEMA Grant (AFG) in the amount of \$301,483.41 with a required District match of \$30,148.35 for a total project of \$331,631.76.

RECOMMENDATION: It is It is recommended that the Board of Directors review, approve and authorize the Fire Chief to accept the FEMA Grant (AFG) in the amount of \$301,483.41 with a required District match of \$30,148.35 for a total project of \$331,631.76.

Staff report by Finance Director Mark Shaker.

Finance Director Mark Shaker reported that the District has been awarded the Assistance to Firefighters Grant (AFG) in the amount of \$301,483.41 with a required District match of \$30,148.35 for a total project of \$331,631.76. He also reported that Since 2001, the AFG has helped firefighters and other first responders obtain critically needed equipment, protective gear, emergency vehicles, training and other resources necessary for protecting the public and emergency personnel from fire and related hazards.

Finance Director Mark Shaker further reported that the District applied for the Assistance to Firefighters Grant through FEMA for Source Capture Exhaust Systems for the District Fire Stations. Source Capture Exhaust Systems allow apparatus to safely vent diesel smoke which is a carcinogen. Modern systems are highly effective at removing harmful exhaust when apparatus are running in the bays. The District's fire stations are each equipped with Source Capture Exhaust Systems that are all in excess of 12 years of age and are failing. He reported that this grant will fund the replacement of the aged systems with new, up to date and NFPA 1500 compliant systems.

Finance Director Mark Shaker reported that the District is required match of \$30,148.35 as well as the total project costs and grant reward will be included in the fiscal year 2022-23 budget through the mid-year amendment process.

There were no requests from the public to speak on this item.

Discussion was held among the Board regarding the FEMA Grant (AFG) and how the funds will be used.

Moved by Director Kreeger seconded by Director Ramos-Evinger carried by a 5-0 voice vote for the Board of Directors to review, approve and authorize the Fire Chief to accept the FEMA Grant (AFG) in the amount of \$301,483.41 with a required District match of \$30,148.35 for a total project of \$331,631.76.

**AYES: BOARD MEMBERS: DeMonaco, Luth, Haughey, Kreeger and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.**

FIRE CHIEF'S COMMENTS

Fire Chief Williams reported on Board Activities and Public Relations as follows:

- December 16th, Board Members and Chief attended the Black Hawk Fire and Rescue Helicopter VIP Demo at Prado Helitack Base in Chino.
- December 16th, Board Members, staff and Chief participated in the Chino Hills Boat Parade.
- December 19th, Board Members and Chief attended the Chino Hills Quarterly Meeting with the Mayor Rogers and City Manager Montgomery.

Fire Chief Williams reported on CONFIRE Items of Interest as follows:

- December 27th, Chief attended a CONFIRE Administrative Committee Meeting in Loma Linda.
- January 9th, President DeMonaco and Chief attended a CONFIRE Board of Directors Meeting in Loma Linda.
 - 4 new hires and they anticipate being fully staffed in the next several months
 - Cad-to-Cad is live with Riverside County

- Under the newly established EMS Division, the cities of Ontario, Yucaipa, and Montclair are now part of the Confire EMS Division
- New Business:
 - Financial Audit Report: Third party consultant of Rogers, Anderson, Malody and Scott LLP conducted the financial audit and provided a Confire reported a clean and unmodified opinion with no management disagreements for Fiscal Year 2021-2022
 - Confire Board took action to approve a new Assistant Director position for future consideration as Confire develops and grows
 - EMS Enterprise Fund was established for the purpose of conducting financial transactions independent of Confire Funds
 - Confire Board elected officers and Ms. Lynn Kennedy, Mayor Pro Tem for the City of Rancho Cucamonga was elected as Chairperson and Mr. Phill Dupper, Mayor for the City of Loma Linda was elected Vice Chair
 - A subcommittee was created for the County Clarification Project for the purpose of clarifying future HR and financial services. The subcommittee consists of 3 Administrative Members and 2 designated Board Members. I am pleased to report that our very own President DeMonaco will serve on the subcommittee.

Fire Chief Williams reported on CONFIRE Items of Interest as follows:

- Administration Office will be closed on Monday, January 16th in observance of Martin Luther King Day.
- A Finance Committee Meeting is scheduled for January 23rd at 8:00 a.m.
- The ASBCSD Monthly Meeting is scheduled for January 23rd at 6:00 p.m. in Rancho Cucamonga.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Haughey

Director Haughey welcomed Clerk of the Board Angela Robles and Assistant to the Fire Chief Rita Pro. Director Haughey reported that he attended the Black Hawk Demo and attended the City of Chino Hills Council Meetings.

Director Kreeger

Director Kreeger welcomed Clerk of the Board Angela Robles and Assistant to the Fire Chief Rita Pro. He reported on meetings and events attended since the last meeting that included the Holiday events; Meeting with the Fire Chief; CVUSD Meetings; and the Black Hawk Demo.

Director Ramos-Evinger

Director Ramos-Evinger reported on meetings and events attended since the last meeting that included the Black Hawk Demo; the Fire Safe Council meeting; City of Chino Council meeting; the Fred L. Burns Committee Meeting; Monthly Meeting with the Fire Chief and the CVUSD Organizational

Meeting. Director Ramos-Evinger welcomed Clerk of the Board Angela Robles and Assistant to the Fire Chief Rita Pro.

Vice President Luth

Vice President Luth reported on meetings and events attended since the last meeting that include City of Chino Hills Council meetings; Monthly Meeting with the Fire Chief and agenda review meeting. Vice President Luth welcomed and congratulate Clerk of the Board Angela Robles and Assistant to the Fire Chief Rita Pro.

President DeMonaco

President DeMonaco reported on meetings and events attended since the last meeting that included a Monthly Meeting with the Fire Chief; IEUA; San Bernardino County Board of Directors meeting and the City of Chino Hills Quarterly Meeting. President DeMonaco welcomed and congratulated Clerk of the Board Angela Robles and Assistant to the Fire Chief Rita Pro. President DeMonaco also thanked CVPF Local 3522 President Pete Roebuck for all the work and support the union has provided at community events.

The entire Fire Board of Directors sent thoughts and prayers out to the Colonna Family for Milan Colonna's speedy recovery.

ADJOURNMENT

The meeting was adjourned at 6:52 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, February 8, 2023 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 8TH DAY OF FEBRUARY 2023.



Angela Robles, Clerk of the Board



John DeMonaco, President