

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, March 27, 2023

8:00 a.m. - Open Session

AGENDA

ROLL CALL

FLAG SALUTE

INVOCATION

Chaplain Marco Miranda

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Committee about subjects that do not appear elsewhere on the agenda. The public may address items on the agenda at the time addressed by the Committee.

Due to Board policy and Brown Act requirements, action may not be taken on any issue on the agenda. When you address the Committee, please state your name and address (optional) prior to making your remarks. Please limit your comments to 3 minutes.

MINUTES

1. Minutes - February 27, 2023 - Meeting

OLD BUSINESS - None

NEW BUSINESS

2. RESOLUTION NO. 2023-04 APPROVING MID-YEAR BUDGET ADJUSTMENTS AS BUDGET AMENDMENT NUMBER 2 FOR FISCAL YEAR 2022-23

Purpose is to review and discuss Resolution No. 2023-04, approving mid-year budget adjustments as Budget Amendment Number 2 for FY23.

3. RESOLUTION NO. 2023-05 ALLOCATING SURPLUS FUNDS TO REDUCE PENSION LIABILITIES THROUGH BUDGET AMENDMENT NUMBER 3 FOR FISCAL YEAR 2022-23

Purpose is to review and discuss Resolution No. 2023-05 for the proposed allocation of FY22 budget surplus funds toward reduction of pension liabilities as Budget Adjustment Number 3.

ADJOURNMENT

I, Angela Robles, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m., on Friday, March 24, 2023.

Angela Robles

Angela Robles, Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Minutes - February 27, 2023 - Meeting

ATTACHMENTS:

Minutes - February 27, 2023 - Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, February 27, 2023
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President DeMonaco opened the meeting at 8:00 a.m. and stated that in accordance with AB361, the Chino Valley Fire District will hold the Special Committee meetings of the Board of Directors remotely. He explained the process for members of the public to participate in the meeting and provide public comment. President DeMonaco also announced that the meeting would be recorded.

ROLL CALL

President John DeMonaco
Vice President Harvey Luth
Fire Chief Dave Williams
Finance Director Mark Shaker
Human Resources Director Anthony Arroyo
Clerk of the Board Angela Robles
Deputy Clerk of the Board Ariana Cisneros

FLAG SALUTE

President John DeMonaco led the flag salute.

INVOCATION

Chaplain Henry Aguliar provided the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles stated that there were no changes.

PUBLIC COMMUNICATIONS

None.

MINUTES

1. Minutes – January 23, 2023 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINESS

None.

NEW BUSINESS

2. SOLE SOURCE JUSTIFICATION REQUEST FOR AIR EXCHANGE INC. FOR THE PURCHASE AND INSTALLATION OF PLYMOVENT EXHAUST SYSTEMS

Purpose is to review and discuss a Sole Source Justification and Agreement with Air Exchange Inc. for the purchase and installation of Plymovent Exhaust Systems at the District Fire Stations for an amount not to exceed \$330,131.76 and authorize the Fire Chief to execute the necessary documents on behalf of the Fire District.

Report by Finance Director Mark Shaker.

Finance Director Shaker reported the District had been granted an Assistance to Firefighters Grant (AFG) in the amount of \$301,483.41, with a requirement that the District contribute \$30,148.35, making the total amount of the grant award \$331,631.76.

As way of background, the Board of Directors accepted the grant at their regular meeting held on January 11, 2023. The next step in the grant process is approval of an agreement with Air Exchange, Inc. in the amount of \$330,131.76 to supply and install the Plymovent Exhaust Systems. Under Section 3.12.270 of the District's Purchasing Policy, staff is requesting approval through the sole source provisions. Moreover, Air Exchange has provided a letter stating that Air Exchange, Inc. is eligible for the District's Purchasing Policy's exception because it is the sole dealer of Plymovent Exhaust Systems in California. Finance Director Shaker stated that the Mid-Year Budget Adjustment, which will be presented at the April Board meeting, will include the grant amount as well as the mandatory District match of 10%.

President DeMonaco asked if there was Public comment.

There was no request from the public to speak on this item.

President DeMonaco asked for Committee comment.

There was no Board comment.

The Finance Committee agreed to place this item on the Consent Calendar for approval by the Board of Directors at the next regular meeting.

ADJOURNMENT

The meeting was adjourned at 8:09 a.m.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 27, 2023

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: RESOLUTION NO. 2023-04 APPROVING MID-YEAR BUDGET
ADJUSTMENTS AS BUDGET AMENDMENT NUMBER 2 FOR FISCAL
YEAR 2022-23**

PURPOSE:

Purpose is to review and discuss Resolution No. 2023-04, approving mid-year budget adjustments as Budget Amendment Number 2 for FY23.

DISCUSSION:

Budget development for the 2023-24 Original Budget is well under way. In the meantime, April 1 marks the beginning of the 4th quarter of the current fiscal year and this presents an opportunity to adjust the budget to reflect actual projected financial results for the remainder of the fiscal year.

The attached draft Resolution No. 2023-04 authorizes Budget Amendment Number 2, with a net favorable budget adjustment for FY23 of just under \$1.5 million, based on additional revenues of roughly \$3.2 million, compared to additional net expenditures of about \$1.7 million. The associated details are included in the attached Table One.

The most significant proposed budget adjustments are associated with unanticipated funds expected as a result of a property tax audit that will result in approximately \$1.9 million in favorable adjustments to the Fire District's property tax revenues as well as as a related expense of approximately \$500 thousand for the property tax audit contingency cost.

Funds received and associated overtime coverage expenditures as a result of the Assistance by Hire (ABH) agreement with American Medical Response for transport services through October 2022, which was also not contemplated during the original budget development process are also included in this budget adjustment. Additionally, higher than budgeted mutual aid revenue recoveries and coverage costs associated with out-of-area reimbursable incident responses are necessitating budget adjustment as well.

Also attached is the updated summary FY23 Amended Budget information, incorporating the impact of the aforementioned proposed mid-year adjustments, as well as previously approved budget amendments.

RECOMMENDATION:

It is recommended that the Finance Committee review and discuss the proposed Resolution No. 2023-04 approving Budget Amendment Number 2 for FY23, and provide direction to staff.

ATTACHMENTS:

Table One
Resolution 2023-04 Mid-Year Budget Adjustments
Mid-Year Budget Attachments

Table One

<u>ACCOUNT NUMBER & NAME</u>	<u>ADJUSTMENT DESCRIPTION</u>	<u>AMOUNT</u>
<u>REVENUES</u>		
4010 Current secured property tax	Property Tax Audit Adjustment	1,956,393.00
4015 Residual property tax	Routine adjustment to residual property tax	(167,370.00)
4110 Current services	Routine adjustments to Chino contract	233,300.00
4220 Mutual aid recoveries	Increase in out-of-area fire activity, ABH hours through October, Confire personnel contract	1,600,000.00
4225 Grants	AFG grant - Source capture exhaust systems	271,483.00
4240 Capital acquisition	Revenue recognition method for Chino Hills Contribution	(790,583.00)
4245 Interest earned	Trending favorably due to market conditions	115,000.00
	TOTAL REVENUES	\$ 3,218,223.00
<u>EXPENDITURES</u>		
6015 Part time salaries	COB interim	43,915.00
6035 Coverage - training & support	ABH contract thru October and Covid-related coverage	528,647.00
6036 Coverage - emergency response & leave	Increase in out-of-area fire activity	1,566,049.00
6037 Coverage - workers compensation	Decrease in workers compensation related injuries	(397,292.00)
6220 Health & dental insurance	Vacancies and unused benefits	(425,760.00)
7043 Electronic equipment maintenance	Trending higher than anticipated	29,700.00
7130 Non inventory equipment	Adjustment between accounts	57,600.00
7180 Utilities	Trending higher than anticipated	40,127.00
7450 Other services	HDL Property Tax Audit contingency fee & COB interim	522,164.00
7535 General household expense	Trending higher than anticipated	9,580.00
7570 Structure maintenance	Budgeted items will not be expended	(51,800.00)
8830.01 Capital - structure improvements	Survey & architectural fees for station 68	(347,900.00)
8830 Capital - structure improvements	AFG grant - Source capture exhaust systems	331,632.00
8840 Capital - equipment	Adjustment between capital accounts	(57,600.00)
8850 Capital - vehicle	Budgeted items less than anticipated	(127,354.00)
	TOTAL EXPENDITURES	\$ 1,721,708.00
<u>NET BUDGET ADJUSTMENT</u>		<u>\$ 1,496,515.00</u>

RESOLUTION NO. 2023-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY
INDEPENDENT FIRE DISTRICT ADJUSTING THE FISCAL YEAR 2022-23
AMENDED BUDGET AS BUDGET AMENDMENT NO. 2**

WHEREAS, the Chino Valley Independent Fire District monitors, analyzes and evaluates the annual budget throughout the fiscal year; and

WHEREAS, it is desirable to ensure that the budget is adjusted as necessary to reflect, in all material respects, the projected actual financial results for the fiscal year based upon the best available information; and

WHEREAS, staff has conducted a thorough analysis and has incorporated the fiscal impacts of known and anticipated material budget variances for the balance of Fiscal Year 2022-23 into this budget amendment; and

NOW, THEREFORE, BE IT RESOLVED: by the Board of Directors of the Chino Valley Independent Fire District as follows:

SECTION 1. Budget Amendment No. 2 to the FY23 Amended Budget shall be in the net favorable amount of \$1,496,515 comprised of revenue adjustments totaling \$3,218,223, and expenditure adjustments aggregating to \$1,721,708.

SECTION 2. A schedule of said budget adjustments is hereby attached to this resolution.

REVIEWED, APPROVED AND ADOPTED at a Regular Board Meeting held on the 12th day of April 2023, by the following vote, to wit:

AYES:	BOARD	MEMBERS:
NOES:	BOARD	MEMBERS:
ABSENT:	BOARD	MEMBERS:
ABSTAIN:	BOARD	MEMBERS:

JOHN DEMONACO, PRESIDENT

ATTEST:

ANGELA ROBLES, CLERK OF THE BOARD

CHINO VALLEY FIRE DISTRICT

Budget Summary - Multi-Year Comparison

	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Original Budget	2023 Amended Budget
Fund: 100 / 500 General Fund					
Revenue					
4000 - Property tax revenue	\$ 30,904,228	\$ 32,907,802	\$ 37,073,112	\$ 38,242,619	\$ 40,031,642
4100 - Contract revenue	9,976,808	10,236,270	11,255,485	11,788,511	12,021,811
4200 - Other revenue	3,068,599	2,277,003	13,955,785	3,142,180	4,338,080
Prior Year Encumbrance Rollovers	-	-	-	-	-
Revenue Totals	\$ 43,949,635	\$ 45,421,075	\$ 62,284,382	\$ 53,173,310	\$ 56,391,533
Expenditures					
6000 - Salaries and benefits	\$ 35,600,510	\$ 36,806,449	\$ 44,558,818	\$ 44,332,516	\$ 45,648,075
7000 - Services and supplies	5,938,153	5,583,169	6,248,248	7,622,839	8,230,210
8000 - Capital outlay	2,828,500	1,040,230	1,093,859	1,216,375	1,385,429
Prior Year Encumbrance Rollovers (net)	-	-	-	-	-
Expenditure Totals	\$ 44,367,163	\$ 43,429,848	\$ 51,900,924	\$ 53,171,730	\$ 55,263,714
Net Change in Fund Balance	\$ (417,528)	\$ 1,991,227	\$ 10,383,458	\$ 1,580	\$ 1,127,819
Transfers In - Capital Replacement	\$ 89,000	\$ 2,010,749	\$ -	\$ 63,722	\$ 63,722
Net Operating Revenue	\$ (328,528)	\$ 4,001,976	\$ 10,383,458	\$ 65,302	\$ 1,191,541

Note: Excludes restricted 115 Trust activities

CHINO VALLEY FIRE DISTRICT

Revenue History

	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Original Budget	2023 Amended Budget (thru Feb)	2023 Amended Budget
Fund: 100 / 500 - General Fund						
Revenues						
4000 - Property tax revenue						
4010 Property tax - current secured	\$ 29,533,154	\$ 31,039,216	\$ 32,838,057	\$ 34,609,174	\$ 34,609,174	\$ 36,398,197
4020 Property tax - current unsecured	1,302,522	1,403,249	1,449,427	1,376,720	1,376,720	1,376,720
4030 Property tax - current utility	526,336	681,037	696,227	681,836	681,836	681,836
4040 Property tax - prior and penalty	785,199	964,168	966,240	800,000	800,000	800,000
4050 Property tax - home owner's exemption	252,503	244,526	241,027	314,505	314,505	314,505
4080 Property tax - supplemental	461,434	598,330	854,257	415,384	415,384	415,384
4090 Property tax - weed abatement	46,654	71,030	27,877	45,000	45,000	45,000
Account Classification Total: 4000 - Property tax revenue	\$ 32,907,802	\$ 35,001,556	\$ 37,073,112	\$ 38,242,619	\$ 38,242,619	\$ 40,031,642
4100 - Contract revenue						
4110 Current services	\$ 10,236,270	\$ 11,042,545	\$ 11,255,485	\$ 11,788,511	\$ 11,788,511	\$ 12,021,811
Account Classification Total: 4100 - Contract revenue	\$ 10,236,270	\$ 11,042,545	\$ 11,255,485	\$ 11,788,511	\$ 11,788,511	\$ 12,021,811
4200 - Other revenue						
4200 Permit and inspection fees	\$ 1,354,350	\$ 1,356,952	\$ 1,714,517	\$ 1,572,597	\$ 1,572,597	\$ 1,572,597
4205 Weed abatement	27,106	10,643	12,280	30,000	30,000	30,000
4210 Other sales	3,605	1,456	2,863	3,000	3,000	3,000
4215 Other revenue	119,330	90,650	91,930	90,000	90,000	90,000
4220 Mutual aid recoveries	377,934	3,665,909	5,141,522	500,000	500,000	2,100,000
4225 Grants	-	-	3,411,510	30,000	30,000	301,483
4230 Sale of fixed assets	43,749	27,450	-	-	-	-
4235 Donations	-	1,021	300	1,000	1,000	1,000
4240 Capital acquisitions	-	-	4,000,000	790,583	790,583	-
4245 Interest revenue	350,929	83,272	(419,137)	125,000	125,000	240,000
Account Classification Total: 4200 - Other revenue	\$ 2,277,003	\$ 5,237,353	\$ 13,955,785	\$ 3,142,180	\$ 3,142,180	\$ 4,338,080
Revenues Total	\$ 45,421,075	\$ 51,281,454	\$ 62,284,382	\$ 53,173,310	\$ 53,173,310	\$ 56,391,533

Note: Excludes restricted 115 Trust activities

CHINO VALLEY FIRE DISTRICT

Expenditure History

		2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Original Budget	2023 Amended Budget
Fund: 100 / 500 - General Fund						
<u>Expenditures</u>						
6000 - Salaries and benefits						
6010	Salaries regular	\$ 16,562,545	\$ 17,259,108	\$ 18,786,859	\$ 20,723,832	\$ 20,723,832
6015	Salaries - part time	92,933	92,218	94,194	71,586	115,501
6030	Uniform allowance	47,079	46,643	46,714	48,850	48,850
6035	Coverage - training and support	547,614	938,410	2,914,730	1,073,826	1,602,473
6036	Coverage - emergency response and	4,620,833	6,331,289	5,308,946	3,997,468	5,563,517
6037	Coverage - worker's compensation	1,081,368	944,040	1,170,352	1,200,000	802,708
6040	Call back or standby	9,135	8,978	11,067	11,315	11,315
6045	Separation payments	337,183	215,698	342,811	404,000	404,000
6050	Special compensation	671,927	681,432	700,958	806,791	806,791
6090	Annual leave buyback	657,747	619,912	690,642	600,000	600,000
6125	PERS retirement	6,075,097	7,346,084	8,566,091	8,561,905	8,561,905
6130	Survivor's benefits	10,924	11,783	11,045	12,398	12,398
6210	Long term disability	18,807	19,500	19,668	33,468	33,468
6215	Unemployment insurance	17,444	16,066	15,975	17,024	17,024
6220	Health and dental insurance	2,883,945	3,087,629	3,087,776	3,625,760	3,200,000
6225	Social security medicare	351,923	387,720	430,310	339,068	339,068
6230	State disability insurance	28,576	34,439	35,085	38,160	38,160
6235	Worker's compensation expense	2,108,881	1,283,294	1,301,214	1,550,000	1,550,000
6240	Life insurance	80,608	78,208	83,780	91,141	91,141
6318	Deferred comp benefit	574,409	729,190	825,607	914,044	914,044
6340	Technology allowance	-	-	59,847	64,380	64,380
6350	Tuition reimbursement	27,471	48,801	55,147	147,500	147,500
Account Classification Total: 6000 - Salaries and benefits		\$ 36,806,449	\$ 40,180,442	\$ 44,558,818	\$ 44,332,516	\$ 45,648,075
7000 - Services and supplies						
7025	Clothing	\$ 178,131	\$ 176,010	\$ 371,920	\$ 303,287	\$ 303,287
7035	Telephone	260,865	258,103	263,328	274,080	274,080
7042	Cellular phones	91,448	112,255	66,408	74,160	74,160
7043	Electronic equipment maintenance	337,907	389,018	394,298	527,774	557,474
7070	Food	5,303	5,430	9,107	13,750	13,750
7075	Memberships	20,555	19,229	18,706	40,697	40,697
7080	Publications	8,805	5,369	7,946	16,140	16,140
7085	Legal postings	7,177	6,902	12,789	11,800	11,800
7120	Small tools and equipment	226,530	184,598	180,337	275,717	275,717
7125	Inventory equipment	85,896	93,459	64,680	190,050	190,050
7130	Non-inventory equipment	216,664	328,849	139,103	275,180	332,780
7135	Special department expenses	43,267	28,345	34,958	78,125	78,125
7140	Training	126,488	77,301	168,149	383,624	383,624
7180	Utilities	253,677	269,284	296,063	305,664	345,791
7250	General liability insurance	209,071	345,029	427,410	500,000	500,000
7305	Office supplies	38,774	38,858	40,536	56,000	56,000
7310	Postage	15,390	13,798	14,461	20,000	20,000
7323	Printing	8,685	11,296	12,292	42,700	42,700
7405	Services - auditing	10,020	18,905	18,905	21,000	21,000
7415	County services	241,454	298,024	202,432	370,000	370,000
7440	Services - legal	185,769	249,135	256,958	350,000	350,000
7445	Services - dispatch	934,197	572,740	632,826	704,588	704,588
7450	Services - other	874,965	668,866	1,082,317	1,193,378	1,715,542
7535	General household expense	41,419	24,422	28,378	27,420	37,000
7540	Medical supplies	82,277	152,514	187,998	259,827	259,827
7550	Vehicle maintenance	582,490	505,738	549,714	355,400	355,400
7555	Equipment maintenance	56,589	58,330	65,201	127,403	127,403
7560	Fuel	176,849	166,760	254,011	300,000	300,000
7570	Structure maintenance	262,507	319,968	445,037	525,075	473,275
7597	Structure rent/lease	-	893	1,980	-	-
Account Classification Total: 7000 - Services and supplies		\$ 5,583,169	\$ 5,399,428	\$ 6,248,248	\$ 7,622,839	\$ 8,230,210

CHINO VALLEY FIRE DISTRICT

Expenditure History

	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Original Budget	2023 Amended Budget
8000 - Capital outlay					
8805 Capital - land	\$ -	\$ -	\$ -	\$ -	\$ -
8830 Capital - structure improvements	101,321	620,342	132,916	810,583	794,315
8840 Capital - equipment	82,504	88,175	239,969	342,070	284,470
8850 Capital - vehicles	856,405	3,110,460	720,974	63,722	306,644
8970 Capital - lease purchase equipment			-	-	-
Account Classification Total: 8000 - Capital outlay	\$ 1,040,230	\$ 3,818,977	\$ 1,093,859	\$ 1,216,375	\$ 1,385,429
Expenditures Total	\$ 43,429,848	\$ 49,398,847	\$ 51,900,924	\$ 53,171,730	\$ 55,263,714

Note: Excludes restricted 115 Trust activities

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 27, 2023

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: RESOLUTION NO. 2023-05 ALLOCATING SURPLUS FUNDS TO REDUCE PENSION LIABILITIES THROUGH BUDGET AMENDMENT NUMBER 3 FOR FISCAL YEAR 2022-23

PURPOSE:

Purpose is to review and discuss Resolution No. 2023-05 for the proposed allocation of FY22 budget surplus funds toward reduction of pension liabilities as Budget Adjustment Number 3.

DISCUSSION:

In FY17, the District adopted the Chino Valley Fire District 115 Retirement Trust, an irrevocable Internal Revenue Service Code Section 115 Trust for accelerated pension funding. In conjunction with the adoption of the retirement trust, a funding policy was approved which specified that up to one-third (1/3rd) of annual excess revenues, or budget surplus, shall be allocated toward the accelerated reduction of pension liabilities.

The retirement funding policy specifies that fiscal year excess revenues earmarked for accelerated pension funding may be contributed to the District's retirement trust, directly to the California Public Employees Retirement System (CalPERS) on behalf of the District's employees, or in combination to these two funding vehicles.

The District's annual audit was completed and the related Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2022, was accepted and approved by the Board in December. The District's FY22 ACFR reported annual excess revenues in the General Fund (budget surplus) of \$6,431,658. Of this amount, \$3,320,209 is attributable to one-time COVID Relief Funding received from the State of California which was partially allocated to reduce pension obligations in FY22. Adjusted for this one-time revenue, unrestricted excess revenues for FY22 amounted to \$3,111,449.

In accordance with the surplus policy, the one-third (1/3rd) calculation would generate \$1,037,150 in

additional pension funding this fiscal year. If approved, staff would recommend continuing the practice of a 50/50 split of this amount, with 50% directly to CalPERS as an additional discretionary retirement fund payment, and the other half to The Chino Valley Fire District 115 Retirement Trust. The attached Resolution No. 2023-05 would authorize the funding of these amounts from Unassigned Fund Balance as Budget Amendment Number 3.

RECOMMENDATION:

It is recommended that the Finance Committee review and discuss Resolution No. 2023-05 for the proposed allocation of FY23 budget surplus funds toward reduction of pension liabilities as Budget Adjustment Number 3 and provide direction to staff.

ATTACHMENTS:

Resolution 2023-05

RESOLUTION NO. 2023-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY
INDEPENDENT FIRE DISTRICT APPROVING AN ALLOCATION OF \$1,037,150 FROM
UNASSIGNED GENERAL FUND BALANCE TOWARD THE REDUCTION OF PENSION
LIABILITIES FROM THE FISCAL YEAR 2022-23 AMENDED BUDGET AS BUDGET
AMENDMENT NO. 3**

WHEREAS, the Chino Valley Independent Fire District has closed its books, completed its annual independent audit, and prepared its Annual Comprehensive Financial Report for the fiscal year ending June 30, 2022; and

WHEREAS, the District has determined that its unrestricted net General fund revenues for the fiscal year ended June 30, 2022 amounted to \$3,111,449 after adjusting for one-time revenues and, in accordance with its surplus policy, the District shall contribute approximately one-third (1/3rd) of this amount toward pension obligations; and

WHEREAS, it was not possible to determine these amounts during the budget development process in order to provide for a corresponding budget encumbrance in the Fiscal Year 2022-23 Original Budget; and

WHEREAS, the District has determined that there are sufficient monies available from Unassigned Fund Balance to provide for this budget amendment; and

NOW, THEREFORE, BE IT RESOLVED: by the Board of Directors of the Chino Valley Independent Fire District as follows:

SECTION 1. Budget Amendment No. 3 in the amount of \$1,037,150 is hereby adopted in the Amended Budget for Fiscal Year 2022-23 for reduction of pension liabilities.

SECTION 2. Said funds shall be appropriated from Unassigned Fund Balance.

SECTION 3. Said funds shall be allocated as follows:

3.1 \$518,575 contributed directly to the California Public Employees Retirement System on behalf of District employees, and,

3.2 The remaining \$518,575 shall be deposited to the restricted Chino Valley Fire District 115 Retirement Trust.

REVIEWED, APPROVED AND ADOPTED at a Regular Board Meeting held on the 12th day of April 2023, by the following vote, to wit:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

JOHN DEMONACO, PRESIDENT

ATTEST:

ANGELA ROBLES, CLERK OF THE BOARD