

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, February 27, 2023
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President DeMonaco opened the meeting at 8:00 a.m. and stated that in accordance with AB361, the Chino Valley Fire District will hold the Special Committee meetings of the Board of Directors remotely. He explained the process for members of the public to participate in the meeting and provide public comment. President DeMonaco also announced that the meeting would be recorded.

ROLL CALL

President John DeMonaco
Vice President Harvey Luth
Fire Chief Dave Williams
Finance Director Mark Shaker
Human Resources Director Anthony Arroyo
Clerk of the Board Angela Robles
Deputy Clerk of the Board Ariana Cisneros

FLAG SALUTE

President John DeMonaco led the flag salute.

INVOCATION

Chaplain Henry Aguliar provided the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles stated that there were no changes.

PUBLIC COMMUNICATIONS

None.

MINUTES

1. Minutes – January 23, 2023 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINESS

None.

NEW BUSINESS

2. SOLE SOURCE JUSTIFICATION REQUEST FOR AIR EXCHANGE INC. FOR THE PURCHASE AND INSTALLATION OF PLYMOVENT EXHAUST SYSTEMS

Purpose is to review and discuss a Sole Source Justification and Agreement with Air Exchange Inc. for the purchase and installation of Plymovent Exhaust Systems at the District Fire Stations for an amount not to exceed \$330,131.76 and authorize the Fire Chief to execute the necessary documents on behalf of the Fire District.

Report by Finance Director Mark Shaker.

Finance Director Shaker reported the District had been granted an Assistance to Firefighters Grant (AFG) in the amount of \$301,483.41, with a requirement that the District contribute \$30,148.35, making the total amount of the grant award \$331,631.76.

As way of background, the Board of Directors accepted the grant at their regular meeting held on January 11, 2023. The next step in the grant process is approval of an agreement with Air Exchange, Inc. in the amount of \$330,131.76 to supply and install the Plymovent Exhaust Systems. Under Section 3.12.270 of the District's Purchasing Policy, staff is requesting approval through the sole source provisions. Moreover, Air Exchange has provided a letter stating that Air Exchange, Inc. is eligible for the District's Purchasing Policy's exception because it is the sole dealer of Plymovent Exhaust Systems in California. Finance Director Shaker stated that the Mid-Year Budget Adjustment, which will be presented at the April Board meeting, will include the grant amount as well as the mandatory District match of 10%.

President DeMonaco asked if there was Public comment.

There was no request from the public to speak on this item.

President DeMonaco asked for Committee comment.

There was no Board comment.

The Finance Committee agreed to place this item on the Consent Calendar for approval by the Board of Directors at the next regular meeting.

ADJOURNMENT

The meeting was adjourned at 8:09 a.m.