

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, May 10, 2023

5:00 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 5:00 p.m. by President DeMonaco.

ROLL CALL

Present: President John DeMonaco; Vice President Harvey Luth; Director Sarah Ramos-Evinger and Director Mike Kreeger.

Absent: Director Tom Haughey.

Also present: Fire Chief Dave Williams; Deputy Chief Carlos Skibar; Deputy Chief Jeremy Ault; Legal Counsel Isaac Rosen; Clerk of the Board Angela Robles; Finance Director Mark Shaker; and Human Resources Director Anthony Arroyo.

CLOSED SESSION

President DeMonaco announced and read the Closed Session item.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957. Title: Legal Counsel

There were no requests from the public to speak on the item.

ADJOURN TO CLOSED SESSION

President DeMonaco adjourned the Open Session to Closed Session at 5:01 p.m.

REOPEN TO OPEN SESSION

President DeMonaco reopened to Open Session at 6:00 p.m.

ROLL CALL

Present: President John DeMonaco; Vice President Harvey Luth; Director Sarah Ramos-Evinger and Director Mike Kreeger.

Absent: Director Tom Haughey.

Also present: Fire Chief Dave Williams; Deputy Chief Carlos Skibar; Deputy Chief Jeremy Ault; Legal Counsel Isaac Rosen; Clerk of the Board Angela Robles; Finance Director Mark Shaker; and Human Resources Director Anthony Arroyo.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session item.

FLAG SALUTE

President DeMonaco led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Henry Aguilar, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Uniform and Equipment Committee Recognition of Captain Rich Cramton

President DeMonaco accompanied by Chief Williams recognized Captain Rich Cramton for his nearly three decades of dedication to the Chino Valley Fire District's Uniform and Equipment Committee and presented him with a plaque.

Employee Service Year Awards

5 Years of Service

President DeMonaco accompanied by Chief Williams recognized Engineer Michael Age for 5 years of service with the Fire District and presented him with a service pin.

President DeMonaco announced that Firefighter/ Paramedic Kevin Biacsi was not able to attend the meeting. He congratulated Firefighter/ Paramedic Kevin Biacsi for 5 years of service with the Fire District.

President DeMonaco accompanied by Chief Williams recognized Firefighter/ Paramedic Joshua Chronister for 5 years of service with the Fire District and presented him with a service pin.

President DeMonaco accompanied by Chief Williams recognized Firefighter/ Paramedic Eric Englehardt for 5 years of service with the Fire District and presented him with a service pin.

President DeMonaco accompanied by Chief Williams recognized Firefighter/ Paramedic Peter Morales for 5 years of service with the Fire District and presented him with a service pin.

President DeMonaco announced that Firefighter/ Paramedic Luis Ruvalcaba was not able to attend the meeting. He congratulated Firefighter/ Paramedic Luis Ruvalcaba for 5 years of service with the Fire District.

President DeMonaco announced that Firefighter/ Paramedic Daniel Soto was not able to attend the meeting. He congratulated Firefighter/ Paramedic Daniel Soto for 5 years of service with the Fire District.

President DeMonaco accompanied by Chief Williams recognized Firefighter/ Paramedic Christopher Yu for 5 years of service with the Fire District and presented him with a service pin.

15 Years of Service:

President DeMonaco accompanied by Chief Williams recognized Captain Casey May for 15 years of service with the Fire District and presented him with an award.

25 Years of Service:

President DeMonaco accompanied by Chief Williams recognized Engineer Mike Rabehl for 25 years of service with the Fire District and presented him with an award.

The Board of Directors recessed at 6:26 p.m. and reconvened the meeting at 6:45 p.m.

Unmanned Aerial Vehicle (UAV)/Drone Presentation

Chino Valley Fire District Engineer Jeff Anderson provided an overview of the Unmanned Aerial Vehicle (UAV)/Drone that was acquired by the District. He reported on the drone parameters and specifications as well as the Fire District's program. The drone was on display for public viewing in the Board Room during the presentation.

PUBLIC COMMUNICATIONS

Resident Charlie Blank expressed his support for Director Tom Haughey who was recently elected to the Fire District Board of Directors and stated Director Haughey is an experienced elected official who previously served on the Chino City Council for many years.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Representative Suzette Dang from San Bernardino County 4th District provided information on Supervisor Curt Hagman's upcoming events: Summer Open House on June 7; Document Shredding event in Chino on June 3; and Job Fair and Clearing Event in Ontario hosted by the County on June 15.

Vice President Jeff Tytula, Chino Valley Fire Foundation extended an invitation to the Board and community to attend the Chino Valley Fire Foundation Car Show on May 20 at the Shoppes at Chino Hills.

Chair Charlie Blank, Fire Safe Council reported that the Vegetation Project funded by County Supervisor Curt Hagman has been completed with the exception of the Sleepy Hallow neighborhood. Residents of Sleepy Hallow are working with the Santa Ana Watershed Project Authority and potentially with the City of Chino Hills to complete the project. Additionally, he reported the Fire Safe Council conducted the semi-annual Brush Pickup on April 29 and collected two dumpster bins of brush weighing approximately 4,000 pounds.

CONSENT CALENDAR

1. **MINUTES**

Minutes – April 12, 2023 – Regular Board Meeting

2. **MONTHLY DISTRICT REPORT**

Month of March 2023

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – April 2023

4. **MONTHLY TREASURER'S REPORT**

Monthly Treasurer's Report – March 2023

5. **WARRANTS**

Warrants for April 2023 #57258 through #57428

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

7. **AGREEMENT NO. 2023-04 FOR AUTOMATIC AID AND MUTUAL AID BETWEEN CHINO VALLEY FIRE DISTRICT AND CITY OF ONTARIO**

Purpose is for the Board of Directors to review and authorize the Fire Chief to execute the Automatic Aid and Mutual Aid Agreement between Ontario Fire Department and the Chino Valley Fire District.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 7 as presented.

There were no requests to pull an item from the Consent Calendar for discussion.

Moved by Director Ramos-Evinger, seconded by Director Kreeger, carried by a 4-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 7, as presented.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: Haughey.

OLD BUSINESS

None.

NEW BUSINESS

8. **CONSIDERATION OF A DISTRICT STANDALONE COMMUNITY SUPPORT FUND POLICY**

Purpose is for the Board of Directors to review and consider adopting a standalone Fire District Community Support Fund Policy.

Report By: District Legal Counsel Isaac Rosen

District Legal Counsel highlighted the following details of the proposed Policy: Board of Directors would vote annually to determine the total amount of Community Support Funds disbursed each fiscal year; each Board Member may disburse up to one fifth of the total amount allocated per fiscal year in contributions to eligible nonprofit organizations of their own choosing that further the public purposes of providing fire protection services, mitigating fire risk for District residents, or supporting all-risk emergency services provided by the Fire District; and recipients would be required to enter into a grant agreement with the District outlining the duties and responsibilities of the recipient.

RECOMMENDATION: It is recommended the Board of Directors review and consider approving the standalone Community Support Fund Policy or provide alternative direction to District staff.

There were no requests from the public to speak on this item.

Discussion was held among the Board of Directors regarding the benefits that the Policy offered to the community. Additionally, concerns regarding the distribution of District collected revenues and public funds was discussed.

Director Kreeger moved to amend Section 2.3 of the standalone Community Support Fund Policy by adding "for the welfare and benefit of the community" and to approve the policy as amended. Motion not seconded; motion failed.

Moved by President DeMonaco, seconded by Director Ramos-Evinger, carried by a 3-1 voice vote for the Board of Directors to deny the standalone Community Support Fund Policy as presented.

AYES: BOARD MEMBERS: DeMonaco, Luth and Ramos-Evinger.
NOES: BOARD MEMBERS: Kreeger.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: Haughey.

9. AGREEMENT NO. 2023-05 MT. SAN ANTONIO COLLEGE

Purpose is for the Board of Directors to review and approve the agreement with Mt. San Antonio College to host their Regional Fire Academy at the District's Training Facility, authorizing the Fire Chief to execute the agreement on behalf of the District.

Report By: Deputy Chief Jeremy Ault

Deputy Chief Ault provided the Board of Directors with the key terms of the agreement. He also reported that the agreement will be in effect until June 30, 2025. The agreement would not exceed four full academies for a fee of fifteen thousand dollars (\$15,000.00) per academy.

RECOMMENDATION: It is recommended the Board of Directors approve Agreement No. 2023-05 with Mt. San Antonio College to host their Regional Fire Academy at the Fire District's Training Facility and authorize the Fire Chief to execute the agreement on behalf of the District.

There were no requests from the public to speak on this item.

Discussion was held among the Board of Directors regarding the shortened term and benefits of the agreement as well as support for the academy. Also, discussion was held regarding Mt. San Antonio's initial request for a short-term agreement until the College was able to find a permanent facility to host their Regional Fire Academy.

President DeMonaco commented on the financial impact this program places on the District and potential challenges to training opportunities.

Moved by Director Ramos-Evinger, seconded by Vice President Luth, carried by a 3-1 voice vote for the Board of Directors to approve Agreement No. 2023-05 with Mt. San Antonio College to host their Regional Fire Academy at the Fire District's Training Facility and authorize the Fire Chief to execute the agreement on behalf of the District.

AYES: BOARD MEMBERS: Luth, Kreeger and Ramos-Evinger.
NOES: BOARD MEMBERS: DeMonaco.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: Haughey.

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- On April 17 – 19 Chino Valley Fire District conducted an internal promotional process for the position of Fire Captain. Fire Chief Williams also announced that there are 8 candidates on the eligibility list.
- On April 16 – 20 Board Members Kreeger and Haughey along with the Fire Chief attended legislative outreach in Washington DC.
- Human Resources staff attended 6 different training workshops this past month:
 - SDRMA Spring Education Day
 - IEPMA Lunch and Learn
 - LCW California Public Records Act Training
 - Peer Support Training
 - AFSS Educational Forum
 - Tyler Connect (New World)

CONFIRE Items of Interest:

CONFIRE's top priority remains focused on ensuring full-staffing for its Dispatch centers. As CONFIRE continues to hire new call-takers and dispatchers, they continue to experience a 25% fail rate with the new hires completing their mandatory training. This is consistent with the industry standard, and they continue to look for opportunities to modify and enhance their training programs.

The Fire District remains focused on the county ambulance proposal as the District continues to plan and prepare for potential next steps. The county has pushed back the "notice of intent to negotiate," to May 15. The "notice of award to provider" is slated to occur on June 1, and the "last day to protest" is June 12. The final contract is anticipated be taken to the County Board of Supervisors for ratification on July 25.

Organizational Items of Interest:

- On April 14 – 16 Chino Valley Fire District collaborated with Chino Police Department to provide Community Emergency Response Team (CERT) Training for the Chino community.
- Chief Officers attended the Annual San Bernardino County Cooperators.
- Chief Officers attended the Annual Interagency Wildland Fire Management Conference in San Diego.
- Haz Mat Team trained on Grounding and Bonding for overturned big rigs.
- Medic Cart and Reserve Truck displayed American Flag at the Corn Feed Run and attended by 9 Explorers and 3 District Personnel.
- ICEMA (Inland Counties Emergency Medical Agency) Inspections completed for all ALS (Advance Life Support) units.
- The District now has 3 Admin personnel attending Peer Support classes.
- Staff participated in Chino High School's SADD (Students Against Destructive Decisions) event.

- Fire Chief Williams provided the Board of Directors with copies of the Chino Valley Fire District 2022 Annual Report.
- Fire Chief Williams wished everyone a Happy Mother's Day.

Upcoming Events:

- On May 16 – 17 the Board of Directors and Fire Chief Williams will attend the CSDA (California Special Districts Association) Legislative Days in Sacramento.
- On May 17 there is a Section 115 Trust Investment Committee Meeting scheduled at 10 a.m. at the Fire District Administration office.
- On May 20 the Chino Valley Fire Foundation Bike and Hot Rod Show will take place at the Shoppes at Chino Hills.
- On May 22 – 24 Command Staff, Training and several suppression personnel will attend CFED (California Fire, EMT, and Disaster) Conference.
- On May 22 there is a Finance Committee Meeting scheduled at 8 a.m. at the Fire District Administration office.
- On May 25 there is a Special Board Meeting/Budget Workshop scheduled at 4 p.m. at the Training Center in Chino.
- On May 31 the City Chino Hills will host their State of the City Event.
- On May 31 – June 2 the Deputy Chiefs and Fire Chief will attend the County Chief's Strategic Planning Retreat.
- On June 7 Supervisor Hagman will host an Open House and Resource Fair at his District Office in Chino Hills. The Professional Firefighters Union will be cooking and providing food for the event.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that included the City of Chino Hills Council meetings; Chino Valley Unified School District meetings; monthly meeting with the Fire Chief; Corn Feed Run; Bingo De Mayo; and the Legislative Outreach in Washington DC. He also announced that he would be attending the CSDA (California Special Districts Association) Legislative Conference in Sacramento.

Director Ramos-Evinger

Director Ramos-Evinger reported on meetings and events attended since the last meeting that included the City of Chino Council meetings; monthly meeting with the Fire Chief; Chino Neighborhood House Chamber Mixer; Fire Safe Council meeting; and the Cal-JAC (California Firefighters Joint Apprenticeship Committee) Conference. She expressed her appreciation to Waste Management for donating the dumpsters to the Fire Council for the Vegetation Brush Pickup Project.

Director Ramos-Evinger concluded her comments with heartfelt congratulations to her daughter who passed the bar exam to become a lawyer.

Vice President Luth

Vice President Luth reported on meetings and events attended since the last meeting that include the City of Chino Council meetings; Agenda Review meeting; monthly meeting with the Fire Chief; the SCAG (Southern California Association of Governments) Conference; Legal Counsel Ad Hoc Committee meeting; City of Chino Open House; Corn Feed Run; and City of Chino General Plan update.

President DeMonaco

President DeMonaco reported on meetings and events attended since the last meeting that included the Inland Empire of Utilities Agency meeting; San Bernardino County Board of Supervisors meeting; County Clarification Project Committee meeting through CONFIRE; Cal-JAC (California Firefighters Joint Apprenticeship Committee) Conference; CSDA (California Special Districts Association) Legislative Committee meeting; and Corn Feed Run.

Director Haughey

Director Haughey was absent.

The Fire Board of Directors congratulated all service award recipients and Captain Rich Crampon for his recognitions. They also expressed their appreciation to staff and to Fire District Engineer Jeff Anderson for the presentation of the Unmanned Aerial Vehicle (UAV)/Drone.

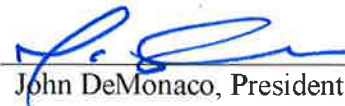
ADJOURNMENT

The meeting adjourned at 7:25 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, June 14, 2023 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 14TH DAY OF JUNE 2023.



Angela Robles, Clerk of the Board



John DeMonaco, President