

# **CHINO VALLEY INDEPENDENT FIRE DISTRICT**

*Regular Meeting of the Board of Directors*

*Wednesday, June 14, 2023*

*5:00 p.m. Closed Session*

*6:00 p.m. Open Session*

*Fire District Administrative Headquarters*

*14011 City Center Drive*

*Chino Hills, CA 91709*

## **MINUTES**

### **CALL TO ORDER**

The regular meeting of the Board of Directors was called to order at 5:00 p.m. by Vice President Luth.

### **ROLL CALL**

Present: Vice President Harvey Luth, Director Sarah Ramos-Evinger, Director Tom Haughey and Director Mike Kreeger.

Absent: President John DeMonaco.

Also present: Fire Chief Dave Williams, Acting Deputy Chief Dean Smith, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

### **CLOSED SESSION**

Vice President Luth announced and read the Closed Session item.

#### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (One (1) or more potential cases)

There were no requests from the public to speak on the item.

### **ADJOURN TO CLOSED SESSION**

Vice President Luth adjourned the Open Session to Closed Session at 5:01 p.m.

### **REOPEN TO OPEN SESSION**

Vice President Luth reopened to Open Session at 6:00 p.m.

### **ROLL CALL**

Present: Vice President Harvey Luth, Director Sarah Ramos-Evinger, Director Tom Haughey and Director Mike Kreeger.

Absent: President John DeMonaco.

Also present: Fire Chief Dave Williams, Acting Deputy Chief Dean Smith, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

### **REPORT OUT OF CLOSED SESSION**

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session item.

### **FLAG SALUTE**

Vice President Luth led the assembly in reciting the Pledge of Allegiance.

### **INVOCATION**

Keith Roby, Fire District Chaplain led the invocation.

### **CHANGES TO THE AGENDA**

Clerk of the Board Robles reported no changes to the agenda.

### **PRESENTATIONS / ANNOUNCEMENTS**

#### **Employee Service Year Awards**

##### **15 Years of Service**

Vice President Luth accompanied by Chief Williams recognized Captain Klement for 15 years of service with the Fire District and presented him with a service pin and award.

Vice President Luth announced that Captain Matthew Gonsalves was not able to attend the meeting. He congratulated Captain Matthew Gonsalves for 15 years of service with the Fire District.

Vice President Luth accompanied by Chief Williams recognized Firefighter/ Paramedic Ian Haddad for 15 years of service with the Fire District and presented him with a service pin and award.

## **20 Years of Service**

Vice President Luth announced that Captain Tom Lemoine was not able to attend the meeting. He congratulated Captain Tom Lemoine for 20 years of service with the Fire District.

Vice President Luth accompanied by Chief Williams recognized Engineer Matthew Heckmann for 20 years of service with the Fire District and presented him with a service pin and award.

Vice President Luth accompanied by Chief Williams recognized Firefighter/Paramedic Keith Ceccarelli for 20 years of service with the Fire District and presented him with a service pin and award.

The Board of Directors recessed at 6:16 p.m. and reconvened the meeting at 6:26 p.m.

## **Presentation on Digital Dashboard**

Chino Valley Fire District Acting Deputy Chief Dean Smith introduced Acting Battalion Chief Jon Cripe who gave a presentation on the Digital Dashboard. Acting Battalion Chief Cripe provided an overview of the device and features that allow for the ability to disseminate information to crews, increase situational awareness, status of the fleet, as well as display training opportunities and statistical information.

## **PUBLIC HEARING**

### **ADOPT RESOLUTION NO. 2023- 08 APPROVING THE 2023-24 ORIGINAL BUDGET**

Purpose is for the Board to review, approve and adopt Resolution No. 2023-08, adopting the 2023-24 Original Budget.

Vice President Luth opened the Public Hearing for the 2023-24 Original Budget.

Report By: Finance Director Mark Shaker

Finance Director Mark Shaker provided an overview of the proposed original budget.

**RECOMMENDATION:** It is recommended that the Board review, approve and adopt Resolution No. 2023-08 adopting the 2023-24 Original Budget.

There were no requests from the public to speak on this item.

Vice President Luth closed the Public Hearing.

The Board of Directors thanked Finance Director Shaker and Chief Williams for the presentation and thanked staff for their efforts in preparing the Budget.

**Moved by Director Haughey, seconded by Director Ramos-Evinger, carried by a 4-0 voice vote for the Board of Directors to review, approve and adopt Resolution No. 2023-08 adopting the 2023-24 Original Budget.**

**AYES: BOARD MEMBERS: Luth, Kreeger, Haughey, and Ramos-Evinger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

**PROPERTIES DECLARED FOR WEED ABATEMENT**

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

Vice President Luth opened the Public Hearing for Weed Abatement.

Report By: Fire Marshal Danielle O'Toole

Fire Marshal O'Toole reported that at the April 12, 2023 Board of Directors meeting, Resolution No. 2023-06 was approved and adopted, identifying properties throughout the District to be noticed in accordance with Ordinance 2022-01 for weed abatement.

She explained that after the initial Spring inspections, all property owners in violation of the aforementioned Ordinance received a Notice to Destroy, as prescribed in said Ordinance. As stated in each respective notice, property owners were given until June 14, 2023 to abate the noted hazard. Failure to abate the noted hazard is subject to an Administrative Citation and action by the Chino Valley Fire District to abate the property utilizing the District's private contractor. Chino Valley Fire District Inspectors will begin reinspection's on June 15, 2023 and will take the noted actions to bring properties into compliance. In accordance with the resolution, a public hearing is held to allow property owners to address the Board on this matter.

**RECOMMENDATION:** It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

There were no requests from the public to speak on this item.

Vice President Luth closed the Public Hearing.

There were no comments from the Board on this item.

**Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 4-0 voice vote for the Board of Directors to review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.**

**AYES: BOARD MEMBERS: Luth, Kreeger, Haughey and Ramos-Evinger.**  
**NOES: BOARD MEMBERS: None.**  
**ABSTAIN: BOARD MEMBERS: None.**  
**ABSENT: BOARD MEMBERS: DeMonaco.**

### **PUBLIC COMMUNICATIONS**

There were no requests to speak.

### **LIAISON REPORTS TO FIRE DISTRICT (County 4<sup>th</sup> District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)**

Representative Suzette Dang from San Bernardino County 4<sup>th</sup> District thanked the Chino Valley Fire District and Chino Valley Professional Firefighters Association for their support and participation at Supervisor Curt Hagman's Summer Open House. Also, she provided information on Supervisor Hagman's upcoming Job Fair and Clearing Event in Ontario hosted by the County on June 15.

### **CONSENT CALENDAR**

1. **MINUTES** (*Pulled from Consent Calendar to be brought back on July 12, 2023*)

Minutes - May 10, 2023 Regular Meeting  
Minutes - May 25, 2023 Special Board Meeting/ Workshop

2. **MONTHLY DISTRICT REPORT**

Month of April 2023

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – May 2023

4. **MONTHLY TREASURER'S REPORT**

Monthly Treasurer's Report – April 2023

5. **WARRANTS**

Warrants for May 2023 #57429 through #57581

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

7. AGREEMENT NO. 2023-08 - AMERICAN TECHNOLOGIES, INC. DBA ATI RESTORATION

Purpose is for the Board of Directors to review and approve Agreement No. 2023-08 with ATI Restoration, which provided the necessary cleanup and restoration of the District's facilities building as a result of the fire that occurred on May 3, 2023. *(Pulled from Consent Calendar for staff presentation.)*

8. PURCHASE OF 3M™ SCOTT™ EMERGENCY BREATHING SAFETY SYSTEM (EBSS) PARTS

Purpose is for the Board of Directors to review and approve Agreement No. 2023-07 for the proposed encumbrance of funds for purchase of 3M™ SCOTT™ Emergency Breathing Safety System (EBSS) parts to comply with 2018 - NFPA 1981 standard for universal connection for the amount of \$124,273.95 and authorize the Fire Chief to execute the necessary documents on behalf of the Fire District.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

Item number 1 and 7 were pulled from the Consent Calendar for separate action.

**Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 4-0 voice vote for the Board of Directors to approve the Consent Calendar items 2 through 6 and item 8, as presented.**

**AYES: BOARD MEMBERS: Luth, Kreeger, Haughey and Ramos-Evinger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

**ITEMS PULLED FROM CONSENT CALENDAR**

The Board of Directors voted to bring back Item 1 - Minutes to the next regular Board meeting in July for consideration of approval.

**Moved by Director Kreeger, seconded by Director Haughey, carried by a 4-0 voice vote for the Board of Directors bring back Item 1 - Minutes to the July 12, 2023, Board meeting.**

**AYES: BOARD MEMBERS: Luth, Kreeger, Haughey and Ramos-Evinger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

Director Kreeger asked for a staff report on Item 7. Agreement No. 2023-08 – American Technologies, Inc. dba ATI Restoration.

Human Resources Director Anthony Arroyo expressed the need for the Board of Directors to approve Agreement No. 2023-08 and subsequent agreement with ATI Restoration to provide the necessary cleanup and restoration of the District's facilities building and vehicles affected as a result of the fire that occurred on May 3, 2023. Staff is working through SDRMA (Special District Risk Management Authority), which serves as the District's insurance provider, to process the claim and reimbursement.

Human Resources Director Arroyo explained that due to the urgent need to provide a safe and secure work environment for employees, and in accordance with the District's procurement policy, the Fire Chief was authorized to secure the services of ATI for the necessary cleanup and restoration services. The cost of the cleanup was estimated for an amount not to exceed \$185,000. Earlier today, the District received an estimate of \$70,000 for the restoration of the Carter Building. As such, staff is seeking authorization for up to \$255,000 to ATI for cleanup and restoration services.

**Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 4-0 voice vote for the Board of Directors to approve Agreement No. 2023-08 with ATI Restoration in the amount of \$185,000 and an additional \$70,000 (Agreement No. 2023-10) for the restoration of the Carter Building, for a total amount of \$255,000 to ATI Restoration.**

**AYES: BOARD MEMBERS: Luth, Kreeger, Haughey and Ramos-Evinger.**  
**NOES: BOARD MEMBERS: None.**  
**ABSTAIN: BOARD MEMBERS: None.**  
**ABSENT: BOARD MEMBERS: DeMonaco.**

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

9. **RESOLUTION NO. 2023-07 APPROVING CAL FIRE FY 2023-24 CONTRACT AGREEMENT NO. 2023-06**

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2023-07, approving Agreement No. 2023-06 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2023, through June 30, 2024.

Report by: Deputy Chief Carlos Skibar

Deputy Chief Carlos Skibar reported on the District's proposed contract with Cal Fire for supplemental wildland fire protection in Chino and Chino Hills. Cal Fire will assume primary financial responsibility for preventing and suppressing wildfires within, or threatening the contract area.

Contract #3CA06323 between Cal Fire and the District is proposed to cover 12,003 acres, at a total cost of \$490,054.22. The rates from the previous year have increased from \$32.85 per acre, to \$36.45 per acre, due to an increase in Cal Fire suppression cost. The admin rate remains the same from FY22-23, at 12.01%. The total protection rate with administrative rates for FY22-23 equates to \$40.83 per acre.

**RECOMMENDATION:** It is recommended that the Board review, approve and adopt Resolution No. 2023-07, approving Agreement No. 2023-06 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2023 through June 30, 2024, authorizing the Board President to sign and execute the agreement on behalf of the District, and provide direction to staff.

There were no requests from the public to speak on this item.

Discussion was held regarding seeking out future opportunities to decrease the number of acres paid by the District.

**Moved by Director Haughey, seconded by Director Ramos-Evinger, carried by a 4-0 voice vote for the Board of Directors to approve and adopt Resolution No. 2023-07, approving Agreement No. 2023-06 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2023 through June 30, 2024, authorizing the Board President to sign and execute the agreement on behalf of the District, and provide direction to staff.**

**AYES: BOARD MEMBERS: Luth, Kreeger, Haughey and Ramos-Evinger.**

**NOES: BOARD MEMBERS: None.**

**ABSTAIN: BOARD MEMBERS: None.**

**ABSENT: BOARD MEMBERS: DeMonaco.**

### **FIRE CHIEF'S COMMENTS**

#### Personnel Development Activities:

- Chino Valley Fire hosted the San Bernardino County Interagency Wildland Preparedness Exercise in May.
- ACLS (Advance Cardiac Life Support) recertification was completed for all affected EMS (Emergency Medical Services) personnel.
- Training and EMS staff attended the annual CFED (California Fire, EMS, and Disaster) conference and Chief Summit in Indian Wells.
- Command Staff attended the San Bernardino County Chiefs' Association summit in Lake Arrowhead.
- Several members of the Command Staff and staff from Chino Police Department attended Leadership Staff Rides in Antietam and Gettysburg National Military Parks.
- Deputy Chief Carlos Skibar completed his PhD.
- On May 16<sup>th</sup> the Board and Chief attended CSDA (California Special Districts) Legislative Days in Sacramento and met with representatives to discuss items of mutual interest.
- On May 17<sup>th</sup> the 115 Investment Trust Committee meeting was held.
- On May 22<sup>nd</sup> the Finance Committee meeting was held.
- On May 25<sup>th</sup> the Fire Board held its annual Budget Workshop.
- On May 31<sup>st</sup> the Fire Board, Fire Chief, and staff attended the Chino Hills State of the City Event.
- On May 31<sup>st</sup> the Board President, Vice President and Fire Chief attended the quarterly meeting with City of Chino representatives to discuss items of mutual interest.



- On June 7<sup>th</sup> the Board, Fire Chief and staff attended Supervisor Curt Hagman's Open House and Resource Fair. Fire Chief Williams recognized the Professional Firefighters Union who provided and prepared the food for this event.
- On June 8<sup>th</sup> the Board President, Vice President and Fire Chief attended the quarterly meeting with City of Chino Hills representative to discuss items of mutual interest.

Legislative Update:

Provided an update on the Legislative Committee meeting held on June 6, 2023.

- Discussed Senate Bill 252 (Gonzalez) that would require CalPERS to divest pension funds from fossil fuel companies. Legislative Committee directed staff to submit a letter of opposition to SB 252.
- Committee reviewed the CSDA Legislative Committee Agenda for June 2023 and of particular note was Assembly Bill 944 (Irwin) pertaining to fire station alternative power. This bill requires fire stations to have an alternative power source for at least 96 hours during power outages. Chief Williams reported that District Fire Stations are already equipped with alternative power sources.
- Committee received a status update on the Fire Grants and Safety Act.
- Committee received an update from Rojas Communications Group regarding state and federal matters of interest.

CONFIRE Items of Interest:

Fire Chief Williams reported that with CONFIRE's recent newly hired staff, they have effectively been able to increase Emergency Medical Dispatching. CONFIRE currently has 4 ECNS Nurses in backgrounds with the goal of having 2 ECNS Nurses on staff during peak hours of service. CONFIRE continues to make progress on its CAD to CAD project.

Organizational Items of Interest:

- On May 5<sup>th</sup> the Chino Police Office Reception area opened at Fire Station 3.
- Fire District Training for June will be a live-burn structural firefighting, with simulated burn victims and taking place at the Training Center.
- 4<sup>th</sup> of July holiday:
  - CVFD launched a fireworks complaint platform. Residents who would like to report the illegal use of fireworks within the district can visit the District website at [chinovalleyfire.org](http://chinovalleyfire.org), where they will find the link on the home page.
  - CRR will be conducting two inspections per day for each fireworks booth in the city of Chino between July 1<sup>st</sup> through July 4<sup>th</sup>. On July 4<sup>th</sup>, CRR will have 4 team members on duty to assist law enforcement, as well as sort and package confiscated fireworks.
- Fire Chief Williams wished everyone a happy Father's Day.

Upcoming Events:

- On June 30<sup>th</sup> and July 1<sup>st</sup>, the City of Chino will host its Fireworks Spectacular- A salute to Our Armed Forces Heroes event is taking place at Ayala Park.
- On July 3<sup>rd</sup> the City of Chino Hills will host an Independence Day Celebration at Veteran's Park.
- On July 12<sup>th</sup> through July 14<sup>th</sup> Fire Chief Williams will be attending the Fire Chief's Summit in Florida.

## **BOARD COMMITTEE REPORTS/BOARD COMMENTS**

### Director Ramos-Evinger

Director Ramos-Evinger reported on meetings and events attended since the last meeting that included CSDA Legislative Days in Sacramento; Fire Foundation Bike and Hot Rod Show; monthly meeting with the Fire Chief; CSDA Professional Development Services meeting; Chino Hills State of the City; CSDA Members Services meeting; Chino Council meetings; and Fire Safe Council meetings.

### Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that included the Fire Foundation Bike and Hot Rod Show; Supervisor Hagman's Open House; Chino Valley Unified School District meetings; Chino Hills Council meetings; ASBCSD meeting; Legislative Committee meeting; monthly meeting with the Fire Chief; and Chino Hills State of the City.

### Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Chino State of the City; CSDA Legislative Days in Sacramento; Fire Foundation Bike and Hot Rod Show; ASBCSD meeting; Chino Hills Council meetings; Fire Board Budget Workshop; Chino American Legion Memorial Day Service; Chino Hills State of the City; County Supervisor Hagman's Open House; and CIW meeting.

### Vice President Luth

Vice President Luth reported on meetings and events attended since the last meeting that include Chino Council meetings; CSDA Legislative Days in Sacramento; Fire Foundation Bike and Hot Rod Show; Finance Committee meeting; ASBCSD meeting; Fire Board Budget Workshop; Chino and Chino Hills quarterly meetings; Chino Hills State of the City; County Supervisor Hagman's Open House; monthly meeting with the Fire Chief; and CIM meeting.

### President DeMonaco

President DeMonaco was absent.

The Fire Board of Directors congratulated all service award recipients and wished everyone a happy Father's Day and 4<sup>th</sup> of July celebration. The Board of Directors also thanked District staff for the Budget and Digital Dashboard presentations.

**ADJOURNMENT**

The meeting adjourned at 7:15 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, July 12, 2023 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 12TH DAY OF JULY 2023.



Angela Robles, Clerk of the Board



John DeMonaco, President