

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, July 24, 2023

8:00 a.m. - Open Session

AGENDA

ROLL CALL

FLAG SALUTE

INVOCATION

Chaplain Marco Miranda

PUBLIC COMMUNICATIONS

This is the time and place for the general public to address the Committee about subjects that do not appear elsewhere on the agenda. The public may address items on the agenda at the time addressed by the Committee.

Due to Board policy and Brown Act requirements, action may not be taken on any issue on the agenda. When you address the Committee, please state your name and address (optional) prior to making your remarks. Please limit your comments to 3 minutes.

MINUTES

1. Minutes - May 22, 2023 - Meeting

OLD BUSINESS - None

NEW BUSINESS

2. RESOLUTION NO. 2023-10 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2022-23 ITEMS NOT COMPLETED AS OF JUNE 30, 2023 TO THE FISCAL YEAR 2023-24 AMENDED BUDGET AS BUDGET AMENDMENT NO. 1

Purpose is to review Resolution No. 2023-10 adding Fiscal Year 2022-23 items not completed as of June 30, 2023 to the Fiscal Year 2023-24 Amended Budget as Budget Amendment No. 1.

ADJOURNMENT

I, Angela Robles, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m., on Friday, July 21, 2023.

Angela Robles

Angela Robles, Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Minutes - May 22, 2023 - Meeting

ATTACHMENTS:

Minutes - May 22, 2023 - Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting - Standing Committee Meeting
Finance Committee

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Monday, May 22, 2023
8:00 a.m. Committee Meeting

MINUTES

TELECONFERENCE MEETING ANNOUNCEMENT

President DeMonaco opened the meeting at 8:00 a.m. He explained the process for members of the public to participate in the meeting and provide public comment.

ROLL CALL

President John DeMonaco
Vice President Harvey Luth
Fire Chief Dave Williams
Deputy Chief Carlos Skibar
Acting Deputy Chief Dean Smith
Finance Director Mark Shaker
Clerk of the Board Angela Robles
Deputy Clerk of the Board Ariana Cisneros
Captian Casey May

FLAG SALUTE

President John DeMonaco led the flag salute.

INVOCATION

Chaplain Henry Aguilar provided the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles stated that there were no changes.

PUBLIC COMMUNICATIONS

None.

MINUTES

1. Minutes – Mach 27, 2023 Meeting

The Committee agreed to file the minutes, as presented.

OLD BUSINESS

None.

NEW BUSINESS

2. RESOLUTION NO. 2023-07 APPROVING CAL FIRE FY 2023-24 CONTRACT AGREEMENT NO. 2023-06

Purpose is for the Finance Committee to review Resolution No. 2023-07 and Agreement No. 2023-06 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2023, through June 30, 2024.

Report by Deputy Chief Carlos Skibar.

Deputy Chief Carlos Skibar reported on the District's proposed contract with Cal Fire for supplemental wildland fire protection in Chino and Chino Hills. Cal Fire will assume primary financial responsibility for preventing and suppressing wildfires within, or threatening, the contract area.

Contract #3CA06323 between Cal Fire and the District is proposed to cover 12,003 acres, at a total cost of \$490,054.22. The rates from the previous year have increased from \$32.85 per acre, to \$36.45 per acre, due to an increase in Cal Fire suppression cost. The admin rate remains the same from FY22-23, at 12.01%. The total protection rate with administrative rates for FY22-23 equates to \$40.83 per acre.

President DeMonaco asked if there was Public comment.

There was no request from the public to speak on this item.

President DeMonaco asked for Committee comment.

The Committee discussed and suggested to staff about seeking future opportunities to decrease the amount of acres paid by the District by looking into State Park boundaries.

The Finance Committee agreed to place this item on New Business for approval by the Board of Directors at the next regular meeting.

3. PURCHASE OF 3M™ SCOTT™ EMERGENCY BREATHING SAFETY SYSTEM (EBSS) PARTS

Purpose is for the Finance Committee to review and discuss Agreement No. 2023-07 for the proposed encumbrance of funds for purchase of 3M™ SCOTT™ Emergency Breathing Safety System (EBSS) parts to comply with 2018 - NFPA 1981 standard for universal connection for the amount of \$124,273.95 and authorize the Fire Chief to execute the necessary documents on behalf of the Fire District.

Report by Acting Deputy Chief Dean Smith.

Acting Deputy Chief Dean Smith reported that staff is seeking Finance Committee direction to authorize funds in the amount of \$124,273.95 for the purchase of all equipment needed to upgrade of all SCBA packs in need of NFPA 1981, 2018 standard UEBSS upgrade.

Currently, the District has thirteen SCBA's in compliance with the 2018 UEBSS standard. There are 87 Chino Valley Fire District SCBA's that are not in compliance with the NFPA recommendation. Chino Valley Fire District trained personnel technicians will perform all upgrades to the legacy equipment during the annual flow test period, limiting costs of the upgrade

President DeMonaco asked if there was Public comment.

There was no request from the public to speak on this item.

President DeMonaco asked for Committee comment.

The Committee discussed the need for purchase of 3M™ SCOTT™ Emergency Breathing Safety System (EBSS) parts for universal connection for the amount of \$124,273.95.

The Finance Committee agreed to place this item on Consent for board approval by the Board of Directors at the next regular meeting.

ADJOURNMENT

The meeting was adjourned at 8:20 a.m.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: JULY 24, 2023

TO: FINANCE COMMITTEE

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: RESOLUTION NO. 2023-10 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2022-23 ITEMS NOT COMPLETED AS OF JUNE 30, 2023 TO THE FISCAL YEAR 2023-24 AMENDED BUDGET AS BUDGET AMENDMENT NO. 1

PURPOSE:

Purpose is to review Resolution No. 2023-10 adding Fiscal Year 2022-23 items not completed as of June 30, 2023 to the Fiscal Year 2023-24 Amended Budget as Budget Amendment No. 1.

DISCUSSION:

As of June 30, 2023, certain expenditures approved in the 2022-23 budget remain ongoing and have not been completed. The table below summarizes the proposed carryover items from the 2022-23 budget which are expected to be completed during the 2023-24 fiscal year. In an effort to more effectively account for and avoid having to re-budget, these items will be added to the Fiscal Year 2023-24 Amended Budget as Budget Amendment No. 1 per Resolution No. 2023-10.

| ACCOUNT NUMBER | DESCRIPTION | AMOUNT |
|-----------------------|---|---------------------|
| 100 60 62 000 7120 | USAR Paratech Shoring Kit | \$22,370.00 |
| 100 60 62 000 7130 | UBESS SCBA Upgrade | 124,274.00 |
| | | |
| | | |
| | | |
| | FY2023-24 BUDGET AMENDMENT NO. 1 | \$146,644.00 |

RECOMMENDATION:

It is recommended that the Finance Committee review Resolution No. 2023-10, adding Fiscal Year 2022-23 carryover budget items totaling \$146,644.00 to the Fiscal Year 2023-24 Amended Budget as Budget Amendment No. 1.

ATTACHMENTS:

Resolution 2023-10 and Schedule

RESOLUTION NO. 2023-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2022-23 EXPENDITURE ITEMS NOT COMPLETED AS OF JUNE 30, 2023 TO THE FISCAL YEAR 2023-24 AMENDED BUDGET AS BUDGET AMENDMENT NO.1

WHEREAS, certain expenditure items totaling \$146,644.00 were previously approved and encumbered by the Board of Directors in Fiscal Year 2022-23 and remain open as of June 30, 2023; and

WHEREAS, these expenditure items are anticipated to be completed in Fiscal Year 2023-24; and

WHEREAS, the Chino Valley Independent Fire District has determined that there are sufficient monies on hand to adequately fund these expenditure items in Fiscal Year 2023-24; and

NOW, THEREFORE, BE IT RESOLVED: by the Board of Directors of the Chino Valley Independent Fire District as follows:

SECTION 1. Budget Amendment No. 1 in the amount of \$146,644.00 is hereby adopted in the Amended Budget for Fiscal Year 2023-24 to reflect the aforementioned expenditure items anticipated to be completed in Fiscal Year 2023-24.

SECTION 2. A schedule of said expenditure items is hereby attached to this resolution.

REVIEWED, APPROVED AND ADOPTED at a Regular Board Meeting held on the 9th day of August 2023, by the following vote, to wit:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

JOHN DEMONACO, PRESIDENT

ATTEST:

ANGELA ROBLES, CLERK OF THE BOARD

RESOLUTION NO. 2023-10
FY2023-24 BUDGET AMENDMENT #1
SCHEDULE OF EXPENDITURE ITEMS FOR BUDGET CARRYOVER

| ACCOUNT NUMBER | DESCRIPTION | AMOUNT |
|-----------------------|---|---------------------|
| 100 60 62 000 7120 | USAR Paratech Shoring Kit | \$22,370.00 |
| 100 60 62 000 7130 | UBESS SCBA Upgrade | 124,274.00 |
| | | |
| | | |
| | | |
| | FY2023-24 BUDGET AMENDMENT NO. 1 | \$146,644.00 |