

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Board of Directors Regular Board Meeting

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Wednesday, September 13, 2023

AGENDA

4:30 p.m. - Closed Session

6:00 p.m. - Open Session

Director Mike Kreeger will join via teleconference pursuant to Government Code Section 54953(b) from:
JW Marriott Desert Springs
74-855 Country Club Drive
Palm Desert, CA 92260

ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (Two (2) or more potential cases)

OPEN SESSION

FLAG SALUTE

INVOCATION

Chaplain Henry Aguilar

PRESENTATIONS/ANNOUNCEMENTS

Proclamations

"If You See Something, Say Something" National Awareness Day - September 25, 2023

Breast Cancer Awareness Month - October 2023

Fire Prevention Week - October 8-14, 2023

New Employee Introduction - Office Technician Kelly O'Toole

Employee Service Award - Deputy Fire Marshal Ryan Dacko for 20 Years of Service

Reserve Fire Inspector Recognition - Kevin Haines

Retirement Recognition - Permit Technician Caroline Murray for 16 Years of Service

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to 3 minutes.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Suzette Dang, San Bernardino County 4th District

Mayor Pro Tem Karen Comstock, City of Chino

Council Member Art Bennett, City of Chino Hills

President Mark Bozek, Chino Valley Fire Foundation

Chair Charlie Blank, Fire Safe Council

Vice President Jonathan E. Monroe, Chino Valley Unified School District

Director Steven Elie, Inland Empire Utilities Agency

CONSENT CALENDAR

1. MINUTES

Minutes - August 8, 2023 - Regular Meeting

2. MONTHLY DISTRICT REPORT

Month of July 2023

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report - August 2023

4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report - July 2023

5. WARRANTS

Warrants for August 2023 #57911 through #58093

6. BOARD MEETINGS/TRAVEL - AUTHORIZATION TO ATTEND
CONFERENCE, MEETING OR TRAINING.

None.

7. ANNUAL REVIEW OF INVESTMENT POLICY STATEMENT

Purpose is for the Board of Directors to conduct an annual review of the District's Investment Policy.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 7 as presented.

PC _____ M _____ S _____ RC _____

OLD BUSINESS - None

NEW BUSINESS

8. CHINO VALLEY FIRE DISTRICT SECTION 115 TRUST ANNUAL REPORT

Purpose is to review, discuss and approve the 2022-23 Annual Report for the Section 115 Trust.

Report By: Finance Director Mark Shaker

RECOMMENDATION: It is recommended that the Board of Directors review and discuss and approve the Annual Report for the Chino Valley Fire District Section 115 Trust.

PC _____ M _____ S _____ RC _____

9. AGREEMENT NO. 2023-14 WITH ATKINSON ANDELSON LOYA RUUD AND

ROMO

Purpose is for the Board of Directors to review, approve and authorize the Fire Chief to execute Agreement No. 2023-14 with Atkinson Andelson Loya Ruud & Romo to provide labor counsel for the Chino Valley Fire District.

Report By: Human Resources Director Anthony Arroyo

RECOMMENDATION: It is also recommended the Board of Directors approve the agreement with Atkinson Andelson Loya Ruud & Romo in the amount of \$90,000 to conduct labor negotiations with safety, non-safety, unrepresented, and part-time employee groups.

10. PURCHASE OF SPARTAN TYPE 1 FIRE ENGINE

Purpose is for the Board of Directors to review and discuss the proposed purchase of one new Spartan Emergency Response WUI Type I fire engine.

Report By: Acting Deputy Chief Dean Smith

RECOMMENDATION: It is recommended that the Board of Directors review and discuss Agreement No. 2023-12 for the proposed purchase of a new Spartan Emergency Response WUI Type I Engine, in the amount of \$1,132,378.14 with 10% contingency for a total consideration of \$1,245,615.95 and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

11. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) COMMITTEES

Purpose is for the Board of Directors to consider Board Member participation in CSDA Committees for calendar year 2024.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors approve Fire District Board Member representation on CSDA Committees and Expert Feedback Teams as appointed by CSDA for 2024.

FIRE CHIEF'S COMMENTS

BOARD COMMITTEE REPORTS/BOARD COMMENTS

ADJOURNMENT

The meeting will be adjourned to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, October 11, 2023, at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Angela Robles, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m., on Friday, September 8, 2023 at the following locations below.

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

JW Marriott Desert Springs
74-855 Country Club Drive
Palm Desert, CA 92260

Angela Robles

Angela Robles, Clerk of the Board

PRESENTATIONS/ANNOUNCEMENTS

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Proclamations

"If You See Something, Say Something" National Awareness Day - September 25, 2023

Breast Cancer Awareness Month - October 2023

Fire Prevention Week - October 8-14, 2023

ATTACHMENTS:

National Awareness Day Proclamation

National Breast Cancer Awareness Month Proclamation

Fire Prevention Week Proclamation



CHINO VALLEY FIRE DISTRICT *PROCLAMATION*

CHINO VALLEY FIRE DISTRICT PROCLAIMS

SEPTEMBER 25, 2023

AS

“IF YOU SEE SOMETHING, SAY SOMETHING ®” NATIONAL AWARENESS DAY

***WHEREAS**, in July 2010, the U.S. Department of Homeland Security (DHS) launched a national campaign to recognize behaviors and indicators of terrorism and terrorism-related crime, as well as the importance of reporting suspicious activity to state and local law enforcement; and*

***WHEREAS**, DHS provides valuable resources to communities because an informed, alert community plays a critical role in keeping their community and our nation safe; and*

***WHEREAS**, the National Awareness Campaign works with partners year round to inspire, empower and educate the public on suspicious activities and potential threats; and*

***WHEREAS**, the Fire District established “Bleed Safe Chino Valley” a program designed to increase survivability from potentially preventable causes of death due to trauma; and*

***WHEREAS**, “Bleed Safe Chino Valley” provides valuable training, enabling community members to evaluate their state of readiness and empowering them to take action in a traumatic incident; and*

***WHEREAS**, by being watchful and reporting unusual activity such as unattended vehicles, abandoned backpacks and packages to your local law enforcement; and*

***WHEREAS**, the Fire District will continue to build upon the relationships established with local law enforcement and city officials, and continue to support those members of the Chino Valley Fire District serving in a Terrorism Liaison Officer (TLO) position to maintain public safety; and*

***NOW, THEREFORE, BE IT PROCLAIMED**, that the Chino Valley Fire District Board of Directors proclaim September 25, 2023 as:*

“IF YOU SEE SOMETHING, SAY SOMETHING ®” NATIONAL AWARENESS DAY

PRESENTED at a Regular Meeting held on the 13th day of September 2023.

John DeMonaco, President



CHINO VALLEY FIRE DISTRICT **PROCLAMATION**

CHINO VALLEY FIRE DISTRICT PROCLAIMS

OCTOBER 2023
AS
NATIONAL BREAST CANCER AWARENESS MONTH

***WHEREAS**, breast cancer touches the lives of Americans from every background and in every community across our Nation, and*

***WHEREAS**, more than 200,000 women and approximately 2600 men will be diagnosed with Breast Cancer this year in the United States, and tens of thousands are expected to lose their lives to the disease, and*

***WHEREAS**, during National Breast Cancer Awareness Month, we honor those we have lost, lend our strength to those who carry on the fight, and pledge to educate ourselves and our loved ones about the tragic disease, and*

***WHEREAS**, though the exact causes of Breast Cancer are unknown, understanding its risk factors is essential to prevention. Women and those who have a personal or family history of Breast Cancer are among those at greater risk of developing the illness, and*

***WHEREAS**, early detection is key in the fight against Breast Cancer, and*

***WHEREAS**, this month we stand with those who have been affected by Breast Cancer, and*

***WHEREAS**, we recognize the ongoing efforts of dedicated advocates, researchers, and health care providers who strive each day to defeat this terrible disease. Inspired by the resilience of those living with the disease and in memory of loved ones lost, let us together strengthen our resolve toward a future free from cancer in all its forms, and*

***NOW, THEREFORE, BE IT PROCLAIMED** that the Chino Valley Fire District Board of Directors proclaim the month of October as:*

“NATIONAL BREAST CANCER AWARENESS MONTH”

PRESENTED at a Regular Meeting held on the 13th day of September 2023.

John DeMonaco, President



CHINO VALLEY FIRE DISTRICT **PROCLAMATION**

CHINO VALLEY FIRE DISTRICT PROCLAIMS

THE WEEK OF OCTOBER 8 – 14, 2023 FIRE PREVENTION WEEK

***WHEREAS,** this week commemorates the Great Chicago Fire of 1871, which killed more than 250 people, left 100,000 homeless, destroyed more than 17,400 buildings and burned more than 2,000 acres; and*

***WHEREAS,** in 2021, home fires killed more than 2,800 people and fire departments in the United States responded to 338,00 home fires, according to the National Fire Protection Association® (NFPA®); and*

***WHEREAS,** two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and*

***WHEREAS,** cooking is the leading cause of home fires in the United States and fire departments responded to more than 166,400 annually between 2016 and 2020; and*

***WHEREAS,** the 2023 Fire Prevention Week™ theme, “Cooking safety starts with YOU. Pay attention to Fire Prevention™” effectively serves to remind us to stay alert and use caution when cooking, to reduce the risk of kitchen fires; and*

***WHEREAS,** the Chino Valley Independent Fire District is committed to the safety of life and property from devastating effects of fire; and*

***WHEREAS,** the Chino Valley Independent Fire District is joined by the City of Chino, City of Chino Hills, County of San Bernardino, and the Chino Valley Fire Foundation, as well as other emergency service providers, businesses, schools, service clubs, and organizations in their fire safety efforts; and*

***WHEREAS,** the Chino Valley Independent Fire District calls upon the people of the Chino Valley to participate in fire safety and preparedness activities at home, work and school, and to take the steps needed to make their homes and families safe from fire; and*

***WHEREAS,** the Chino Valley Independent Fire District will hold its annual Open House on Saturday, October 21, 2023, 9 a.m. to 12 p.m.*

***NOW, THEREFORE, BE IT PROCLAIMED** that the Chino Valley Independent Fire District proclaims the week of October 8 – 14, 2023 as:*

“FIRE PREVENTION WEEK”

PRESENTED at a Regular Meeting held on the 13th day of September 2023.

John DeMonaco, President

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Minutes - August 8, 2023 - Regular Meeting

ATTACHMENTS:

Minutes - August 8, 2023 - Regular Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, August 9, 2023

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 6:00 p.m. by President DeMonaco.

ROLL CALL

Present: President DeMonaco, Vice President Harvey Luth, Director Sarah Ramos-Evinger, Director Tom Haughey and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Carlos Skibar, Deputy Chief Jeremy Ault, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

FLAG SALUTE

President DeMonaco led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Henry Aguilar, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Proclamation

President DeMonaco read a summary of the Proclamation declaring September 11, 2023 as National Day of Service and Remembrance and presented it to CVFD Engineer Jeff Tytula.

Reserve Fire Inspector Recognitions:

President DeMonaco accompanied by Fire Chief Williams recognized David Fitz for his accomplishments at the Chino Valley Fire District and congratulated him on being hired by the Riverside County Fire Department.

President DeMonaco accompanied by Fire Chief Williams recognized Armando Reyes for his accomplishments at the Chino Valley Fire District and congratulated him on being hired by the Riverside County Fire of Moreno Valley.

Employee Service Year Awards

30 Years of Service

President DeMonaco announced that Captain Pete Morales was not able to attend the meeting. He congratulated Captain Pete Morales for 30 years of service with the Fire District.

President DeMonaco recognized three individuals who lost their lives in the line of duty fighting a wildfire in Riverside County, they are Cal Fire Assistant Chief Josh Bischof, Cal Fire Captain Tim Rodriguez, and contract pilot Tony Sousa.

The Board of Directors recessed at 6:13 p.m. and reconvened the meeting at 6:20 p.m.

ASSESSMENT HEARING

CONFIRMATION AND RECOVERY OF COSTS FOR WEED ABATEMENT SERVICES

Purpose of this report is for the Board of Directors to review, approve and adopt Resolution No. 2023-09 allowing the Fire District to recover costs for weed abatement services for Spring 2022, Fall 2022 and round-one inspections for Spring 2023.

President DeMonaco opened the Assessment Hearing.

Report By: Fire Marshal Danielle O'Toole

Fire Marshal O'Toole presented to the Board of Directors Resolution 2023-09 that included the cost reports for all parcels that the District has taken action on related to weed abatement for Spring and Fall 2022 and part of Spring 2023.

Fire Marshal O'Toole explained that all property owners were afforded the opportunity to pay the District directly, but have not done so. The fees are for the District's administrative costs and actual costs for abatement by the District's private contractor. Resolution 2023-09 allows for the posting of the cost report, the assessment hearing and the ability to collect costs owed to the District through the assessment of said properties.

Fire Marshal O'Toole stated that the cost reports were attached and posted for at least three (3) days prior to the August 9th Board meeting. Once adopted, Resolution 2023-09 will be forwarded to the County Auditor/Controller office so the costs may be placed on this year's tax roll.

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2023-09 allowing the Fire District to recover costs for weed abatement services for Spring 2022, Fall 2022 and round-one inspections for Spring 2023.

Charlie Blank addressed the Board and inquired about the District's cost recovery process for weed abatement. In response to Mr. Blank, it was explained that an assessment lien is placed on the property for cost recovery.

President DeMonaco closed the Assessment Hearing.

In response to questions from the Board, Fire Marshal O'Toole provided clarification related to the inspections and timing of the invoices, allowing for an allotment of 30 days for payment. Additionally, she clarified the deadline to submit the report to the County Assessor's office is August 10, 2023 by 5:00 p.m.

There was general discussion regarding the District's current fee schedule that includes weed abatement costs.

Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to review, approve and adopt Resolution No. 2023-09 allowing the Fire District to recover costs for weed abatement services for Spring 2022, Fall 2022 and round-one inspections for Spring 2023.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

PUBLIC HEARING

PROPERTIES DECLARED FOR WEED ABATEMENT

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

Report By: Fire Marshal Danielle O'Toole

Fire Marshal O'Toole reported that at the April 12th Board meeting, Resolution 2023-06 was adopted, allowing the Fire District to issue notices related to weed abatement.

The initial spring inspections were conducted in early May and based on regrowth from the second round of reinspections in July, additional properties have been found to be noncompliant. The additional noted property owners have been sent a notice outlining the actions they need to take, as well as the consequences for failing to act. In accordance with the resolution, the public hearing was scheduled to allow property owners to address the Board on this matter.

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

There were no requests from the public to speak.

President DeMonaco closed the Public Hearing.

Moved by Director Ramos-Evinger, seconded by Director Haughey, carried by a 5-0 voice vote for the Board of Directors to review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

PUBLIC COMMUNICATIONS

There were no requests to speak.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Representative Suzette Dang from San Bernardino County 4th District provided information on Supervisor Curt Hagman's upcoming events: Document Shredding event on September 30th at Upland Memorial Park from 9:00 a.m. to 12:00 noon; and, call for applications to fill a vacancy on the Senior Affairs Commission. Ms. Dang expressed her gratitude to Director Ramos-Evinger, Deputy Chief Ault, and Deputy Chief Skibar for including her in the National Night Out event.

Vice President Jeff Tytula, Chino Valley Fire Foundation announced the Foundation has secured November 2nd for a fundraising event at Top Golf. He also thanked the Board for taking a moment of silence for the first responders and pilot who lost their lives in Riverside County fire.

CONSENT CALENDAR

1. **MINUTES**

Minutes - July 12, 2023 Regular Meeting

2. **MONTHLY DISTRICT REPORT**

Month of June 2023

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – July 2023

4. MONTHLY TREASURER’S REPORT

Monthly Treasurer’s Report – June 2023
(*Pulled from Consent Calendar for separate action.*)

5. WARRANTS

Warrants for July 2023 #57766 through #57910

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None.

7. RESOLUTION NO. 2023-10 OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT APPROVING THE ADDITION OF FISCAL YEAR 2022-23 ITEMS NOT COMPLETED AS OF JUNE 30, 2023 TO THE FISCAL YEAR 2023-24 AMENDED BUDGET AS BUDGET AMENDMENT NO. 1

Purpose is to review and approve Resolution No. 2023-10 adding Fiscal Year 2022-23 items not completed as of June 30, 2023 to the Fiscal Year 2023-24 Amended Budget as Budget Amendment No. 1

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 7 as presented.

Moved by Director Ramos-Evinger, seconded by Vice President Luth, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 3, as well as 5 through 7, as presented. Item 4 was pulled from the Consent Calendar for separate action.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

ITEMS PULLED FROM CONSENT CALENDAR

4. Monthly Treasurer’s Report – June 2023

In response to questions from the Board, Finance Director Mark Shaker explained that investment types are regularly examined in consultation with the District’s investment advisor. Staff along with the District’s investment advisor will continue to monitor the investments and as they mature possibly repurchase them at a higher interest rate and for a longer period of time.

Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to receive and file the Monthly Treasurer's Report for June 2023 as presented.

**AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.**

OLD BUSINESS

None.

NEW BUSINESS

UPDATE TO THE CVFD STANDARDS OF COVER ASSESSMENT AND STRATEGIC PLAN

Purpose is to present, review and discuss an update to the current CVFD Standards of Cover Assessment and develop a Strategic Plan in accordance with GFOA requirements and standards.

Report By: Chief Dave Williams and Deputy Chief Jeremy Ault

Chief Williams introduced the item. Deputy Chief Ault stated the report is a preliminary presentation of the plan to update the CVFD Strategic Plan. It is anticipated that further discussion on the plan would occur at a future Board Workshop.

RECOMMENDATION: It is recommended that the Board review and discuss an update to the current CVFD Standards of Cover Assessment and the development of a Strategic Plan, in accordance with GFOA requirements and standards.

There were no requests from the public to speak on this item.

Vice President Luth asked if the key difference between the last standard of cover assessment (SOC) and the upcoming SOC is the additional component of a strategic plan.

Deputy Chief Ault explained that Citygate will make recommendations on how the District can move forward. Citygate will assist the District with creating the plan based on the District goals. This process will also include an assessment of the goals.

No action taken on this item; receive and file.

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- On July 19th, Human Resources Director Arroyo provided a Supervisors Training Class to the California Code of Enforcement Offices.
- Only July 27th, California State Senator Kelly Seyarto presented Deputy Chief Ault with the 2023 Chino Valley Leadership Award, on behalf of the Chino Valley Chamber of Commerce.

Board Activities/Public Relations:

- On July 8th Several Board members and Staff attended the annual Open House BBQ hosted by Assembly member Freddie Rodriguez.
- On August 1st, Command Staff and several Board Members participated in the National Night Out Community event.

CONFIRE Items of Interest:

- Interim Director Cooke continues to negotiate potential terms of the request for proposal of ambulance services with the San Bernardino County Board of Supervisors.
- The District is hopeful to hear the outcome of the negotiation by August or September.

Organizational Items of Interest:

- On July 12-14th Fire Chief Williams attended the Fire Chief's Summit in Orlando, Florida.
- On July 18th, Vice President Luth and CVFD staff presented Chino Police Chief Wes Simmons with a plaque in honor of his retirement.
- On July 20th, Deputy Chief Skibar, Deputy Chief Ault, and members of the CVFD Peer Support Team attended a regional Peer Support meeting at the San Bernardino Sheriff's Headquarters. He stated that a presentation about the Peer Support Program will be provided at a future Board Meeting which will add value to the District's personnel.
- July 24th was the Finance Committee Meeting.
- On August 1st, Executive Management Team and various Suppression and Support Staff members attended the first annual National Morning Out event spearheaded by the Chino Police department as a precursor to National Night out.
- Also, on August 1st the District conducted their Agenda Review Committee Meeting.
- On August 2nd the Legislative Committee Meeting met and received an update from the Rojas Communication Group.
- On August 3rd, the 49th Community Access AED was installed at the Buffalo Wild Wings, in Chino Hills and "Hands-only CPR" instruction was provided to employees and community members. Donations for the AED was raised by the Chino Valley Fire Foundation.
- In July, Fire Personnel completed training on Firefighter Survival and Rapid Intervention Crew Activation and EMS Quality Improvement.

EMS:

- In the month of July, CVFD Personnel provided mutual aid on the Bonnie Incident and the Rabbit Incident, both fires were in Riverside County.
- On July 1st CVFD staffed one medic cart and staffed a booth at the Chino Fireworks Spectacular.
- On July 3rd CRR Team hosted a booth at the City of Chino Hills Concert in the Park.
- On July 18th the District's Fire Marshal, PIO, and a Battalion Chief participated in a Table Top exercise conducted by the Army Corp of Engineers. The event was held in the City of Yorba Linda.
- On July 29th, several Suppression and Administrative staff participated in the Backpack and School supply giveaway at the Chino Community Building.

Upcoming Events:

- Police Chief Wes Simmons Walk of Honor at Chino Police Department Headquarters on August 10th.
- Fire Chief Williams and Deputy Chief Ault will attend a round table discussion related to wildland impacts with Congresswoman Norma Torres.
- Also, on August 10th, CVFD Staff will have representation at a following Community Funding Projects Application Review meeting hosted by Congresswoman Torres's Office.
- Finance Committee Meeting on Monday, August 21st.
- CONFIRE Administrative Committee Meeting on Tuesday, August 22nd.
- San Bernardino County Fire Chief's Association Meeting on August 24th.
- From August 28th-August 30th the Fire Board and the Fire Chief will be attending the CSDA Conference in Monterey.
- Labor Day is on September 4th.
- 9/11 Memorial Service will be at Fire Station 66 on September 11th.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Ramos-Evinger

Director Ramos-Evinger reported on meetings and events attended since the last meeting that included Chino Council meetings; monthly meeting with the Fire Chief; Board mandated trainings; and National Night Out event.

Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that National Night Out event; monthly meeting with the Fire Chief; Chino Valley Unified School District meetings; Chino Hills Council meetings; and the Legislative Committee meeting.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Chino Hills Council meetings and monthly meeting with the Fire Chief.

Vice President Luth

Vice President Luth reported on meetings and events attended since the last meeting that included Chino Council meetings; General Plan Committee meeting for the City of Chino, Agenda Review meeting; Finance Committee meeting; National Night Out event; National Morning Out event; and monthly meeting with the Fire Chief.

President DeMonaco

President DeMonaco reported on meetings and events attended since the last meeting that included IEUA meeting; San Bernardino County Board of Supervisors meeting; CSDA Legislative Committee meeting; Finance Committee meeting; Legislative Committee meeting, Agenda Review meeting; and monthly meeting with the Fire Chief. He also announced that the State of the Fire District is scheduled for October 25, 2023.

The Board of Directors congratulated all service award recipients and the Reserve Fire Inspectors. The Board of Directors expressed condolences to the families of the first responders and pilot who perished in the Riverside County fire.

ADJOURNMENT

The meeting was adjourned in memory of Cal Fire Assistant Chief Josh Bischof, Cal Fire Captain Tim Rodriguez, and contract pilot Tony Sousa. The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, September 13, 2023 at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 13TH DAY OF SEPTEMBER 2023.

Angela Robles, Clerk of the Board

John DeMonaco, President

MONTHLY DISTRICT REPORT 2.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Month of July 2023

ATTACHMENTS:

Monthly District Report July 2023

CHINO VALLEY FIRE DISTRICT



MONTHLY REPORT JULY 2023

TABLE OF CONTENTS

I. Operations

- Incident Response Data

II. Community Risk Reduction

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction

JULY 2023

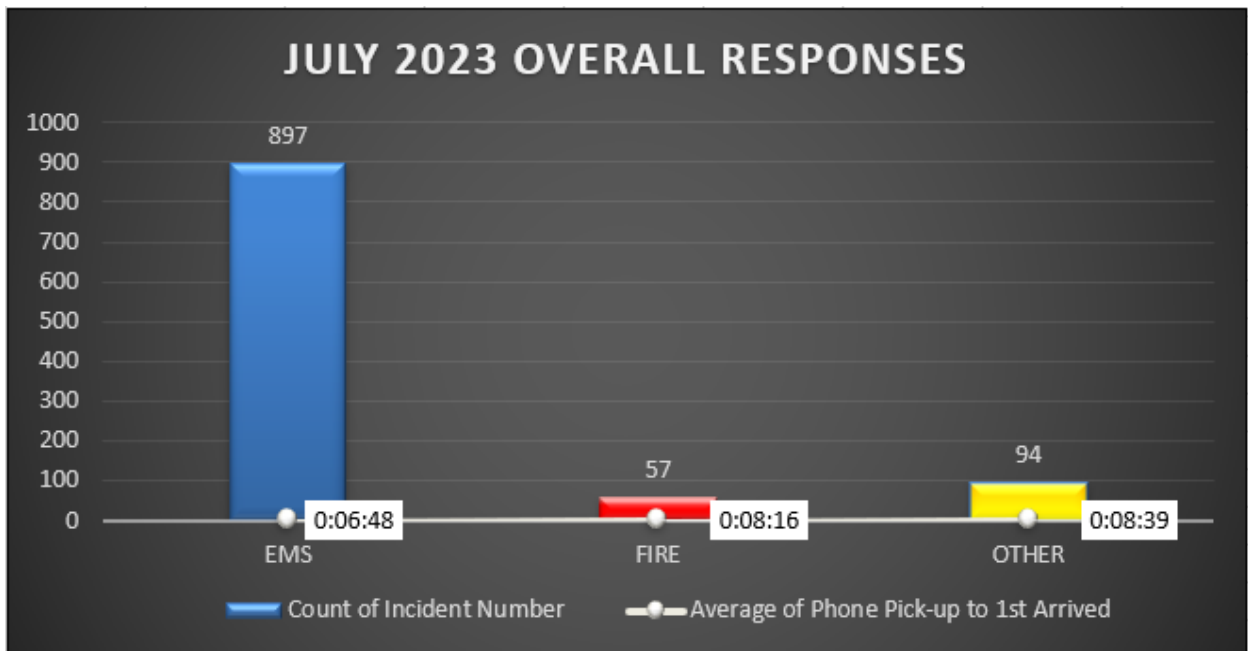
I. Operations:

- Incident Based Response Time Data

CHINO VALLEY FIRE DISTRICT

INCIDENT BASED RESPONSE TIME DATA JULY 2023

Response times are calculated as an average from the time the call taker picked up the phone to the time of first unit arrival.



Total number of incident responses for July 2023: 1048

FIRE:	57
EMS:	897
OTHER:	94

JULY 2023

II Community Risk Reduction:

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction



Permit Revenue Summary Report

Payments as of 07/31/2023

Summary Listing

MONTH	YEAR	TOTAL FEES RECEIVED
January	2023	\$104,607.00
February	2023	\$70,723.00
March	2023	\$175,035.00
April	2023	\$154,880.00
May	2023	\$170,552.00
June	2023	\$119,559.00
July	2023	\$120,842.00
Year To Date	Total	\$916,198.00



License Revenue Summary Report

Payments as of 07/31/2023

Summary Listing

MONTH	YEAR	TOTAL FEES RECEIVED
January	2023	\$27,919.00
February	2023	\$24,813.00
March	2023	\$35,617.00
April	2023	\$23,717.00
May	2023	\$23,897.00
June	2023	\$10,545.00
July	2023	\$8,307.00
Year To Date	Total	\$154,815.00

NEW CONSTRUCTION WORKSHEET
JULY 2023

PROJECT NAME	PROJECT# TRACT	LOCATION	CITY	DEVELOPER/ CONTRACTOR	DESIGN REVIEW	APPROVED	CONST PERMIT	OCCUP
100,000 sq. ft. Assisted living and memory care facility	Proj. 2019-00004	13255 Serenity Trail	Chino (Co-Area)	Summerland Senior Living	X	X	X	
183 SFD/Vila Borba Montarra & Serena	TR 15989	Butterfield (West of Avenida De Portugal)	C.H.	Lennar	X	X	X	
Vila Borba Multifamily Sites - 19 Lots	TR 16413	Butterfield (South of Avenida De Portugal)	C.H.	Lennar	X	X		
Vila Borba (PA4) Townhomes/Condos 220 Multifamily Units	19SPR04 TR 16414	NEC Butterfield & Avenida De Portugal	C.H.	Lennar	X	X		
149 SFD/Vila Borba Montarra II	TR 16388	Butterfield/Pine	C.H.	Lennar	X	X	X	
Subdivide 6.7 acres into 13 lots Existing home will remain	TR 16959	2294 Carbon Canyon Rd.	C.H.	Richard Meaglia	X	X		
Stonefield 28 Lot SFD	TTM 18393 23EXT01	No. of Carbon Cyn/E. of Fairway Dr	CH	NDM Engineering	X	X		
The Commons at Chino Hills/Major 3; Shops 6 and 9	06SPR02	4655/4575/4675 Chino Hills Pkwy.	C.H.		X	X		
BIZPARK - 187,000 sq. ft. Business Park (Office/Commercial/Warehouse)	TPM 20201 07SPR02	Pomona Rincon Rd	CH	Heritage LLC	X			
Coptic Orthodox Church	15CUP04 15SPR04	14715 Peyton Dr.	C.H.	Ramy Awad	X	X	X	
The Rincon (Imaging Center; Holiday Inn; Wendy's)	15SPR03 Amendment TPM 19846	15855/15851/15931 Soquel Cyn. Rd	C.H.	Philip Lee	X	X	X	
Rancho Cielito PM 4562/Formerly PM 4562; now PM 20343	17SPR02 PM 20343	15303 Country Club Dr. N/Los Serranos/Valle Vista Dr.; S/Lake Los Serranos (btwn Pipeline/Ramona)	C.H.	Rolling Ridge Ranch Jack Greening Jr.	X	PH 01/18/22 X		

**NEW CONSTRUCTION WORKSHEET
JULY 2023**

Costco Gas Station Expansion/Relocation; Car wash and warehouse expansion	19CUP04	13111 Peyton Dr.	CH	MG2 Architects	X			
159 SFDs on 130 Acres; Development to include Comm. Rec. Center, private streets & designated open spaces	19CUP06 TTM 20317	Shadyview	CH	Trumark Homes	X	PH 09/06/22 X		
Development & Operation of landscape supply business.	19SPR01	SWC Pomona Rincon Rd/Enslor Ln	CH	Rosario Rios	X			
Chino Hills Condominiums	19SPR02	E. Pomona Rincon Rd/S. of Los Serranos Rd	CH	William Ashley Inc	X			
52 Lot subdivision "Paradise Ranch"	19SPR03 TTM 20286	Canyon Hills Rd. (Gentile Property)	CH	True Life Companies	X	PC 05/02/23		
I & I Brewing	20MUP03	4020 Chino Hills Pkwy	C.H.	I & I Brewery	X	X	X	
2 Sites consisting of 6 Planning Areas; Site 1 = 724 units, Site 2 = 52 units	21SPR01	SW Portion of LSGC & vacant lot @ NEC Los Serranos Rd. & CC Drive	CH	Greening Trust	X			
378.65 Acres to include 135 SFD & 163 Townhomes Canyon Estates	21PAR01 TTM20019	3300 Woodview Rd	CH	GGF, LLC	X			
Western Hills Residences 187 unit residential development	22SPR01	So. Portion of WHGC/Fairway Dr./CC Rd.	CH	Lewis Land Developers	X			
Hydrogen Fuel Facility w/2 fuel dispensers	22SPR02 22CUP01	3260 Chino Ave.	CH	Fiedler Group	X	PH 11/15/22 X		
Golftec - 3,376 sq. ft. Bldg.	22SPR04	15656 Yorba Ave	CH	Golftec	X			
Bliss Carwash Modification of existing carwash to automated	23ZCR01	14694 Pipeline Ave	CH	PM Design Group	X			
Carwash	23SPR02 23CUP01	SWC Chino Hills Pkwy/Ramona Ave	CH	Elias Bashoura	X			

**NEW CONSTRUCTION WORKSHEET
JULY 2023**

8,819 sq. ft. 2-story Commercial Bldg.	23SPR03	W of Pomona Rincon Rd/ Adj. to 16258 Prado Rd.	CH	New Song	X			
GoStoreIt - 115,740 sq. ft. 6 story self-storage bldg.	22SPR03 22CUP03	SEC Chino Hills Pkwy/Monte Vista Ave	Chino	Alston Construction	X	PH 02/07/23 X		
U.S. Bowling Corp.: Phase IV McCalla Center	SA 96-09 (R1)	13609, 13613, 13619, 13625 Central Ave.	Chino	Alston Construction	X	X	X	X
5,357 sq. ft. office retail & restaurant bldg.	PL10-0709	SEC Euclid Ave/Kimball Ave	Chino	Ben McBride	X			
2 Story warehouse bldg. & office; 46,560 s.f	PL 14-1133 (SA) APN 102136113	5240/5280 Eucalyptus Ave.	Chino	Ever Sun Investments LLC	X	X	X	
Kimball Business Park (Kimball Street 12 Bldgs. remaining - 10 bldgs. now completed 8522 - 8778 Kimball)	PL15-0527 PL15-0528 PL15-0529 PL15-0530	8522/8544/8576/8614/ 8624/8652/8688 8716/8746/8778/8820 Kimball Ave; 15666 Hellman Ave.	Chino	SRG Acquisition	X	X	X (TE#01 02.09.22)	
Proposed 4-story (62 units), 49,711 sq.ft. Senior Apartment Building	PL16-0347 PL16-0357	11930 Central Ave.	Chino	Komar Investments	X	X (PH 09/20/21)		
Andy's Burgers 5,800 sq.ft. drive through restaurant	PL16-0671	4616 Riverside Dr.	Chino	John Wyka	X	X	X	
Euclid Commerce Center - 6 Industrial Bldgs.	PL16-0701 PL16-0702 PL16-0703 PL17-0048	15801; 15841; 15881; 15921; 15893; 15915 Euclid Ave.	Chino	Euclid/Kimball Partners LLP	X	X	X	
Utilize existing 14,720 sq.ft. facility for Islamic Center	PL16-0704 TPM 18903	4711 Chino Ave.	Chino	Chino Valley Islamic	X	X	X	X
Altitude Business Centre (Kimball & Mayhew) Commercial Development - 220,000 sq.ft. Warehouse/Multi-Tenant Bldg. 30,000 sf.ft.	PL16-0456 PL16-0457 TPM 19756	15865, 15791 Quality Way; 15790, 15825, 15881 Terminal Ct.	Chino	Fullmer Construction	X	X	X	
Altitude Business Centre - Bldg. 6 48,650 sq. ft.	PL16-0456 PL16-0457 TPM 19756	15771 Terminal Ct	Chino	Fullmer Construction	X	X	X	

**NEW CONSTRUCTION WORKSHEET
JULY 2023**

Distribution Facility for In-N-Out	PL17-0042 PL17-0044 PL19-0048 PL19-0049 PL19-0091 PL19-0092	16000 Quality Way	Chino	In-N-Out Burger	X	X	X	
Fairfield Inn & Suites 4-story Hotel 58,940 sq.ft.	PL17-0060 PL17-0061	14705 Ramona Ave. (Rancho Del Chino)	Chino	JS Hotel Dev.	X	X	X	
Time Extension for TTM 18856 - Rancho Miramonte	PL17-0106 TTM 18856	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	X (TE#2 11/16/22)		
Install Temporary Mobile Office	PL18-0028	7780&7802 Kimball Ave.	Chino	Superior Sod	X	X		
8,854 sq. ft. Industrial Bldg. Warehouse for packaging materials	PL18-0034	5199 F St.	Chino	Moksud Rahman	X	X	X	
Proposed Addition of 14,265 sq. ft. Wing Lee Poultry	PL18-0038	13625 Yorba Ave.	Chino	Austin Co.	X	PH 02/09/22		
3,200 S.F. Conv. Store w/a 1,600 S.F. Rest./1,563 S.F. detached carwash; 3,000 S.F. Gas station island	PL18-0047 PL18-0048	15191 Central Ave	Chino	Western States Const.	X	X	X	
Watson Ind. Park - 3 Industrial Bldgs - 267K - 560K sq.ft.; Bldgs. 847, 848, 849; 8975 & 9129 Remington- Complete	PL18-0040 PL18-0041	SWC/SEC Remington/Hellman 8841 Remington	Chino	Watson Land Co.	X	X	X	
Assisted living facility - 72 units	PL18-0057 PL18-0058	Guardian Way btwn 10th & Vernon Ave	Chino	Source Architecture Inc	X	X (TE # 06/08/22)		
SFD attached duplex & triplex development - 106 units Morning Sun	PL18-0059 TTM 20231	APN 1055-451-03 LOT 11	Chino	Lennar	X	X	X	91 OF 106
Subdivide land into 5 parcels for single family homes - Monte Vista Village	PL18-0063 PL18-0064 PL18-0065 TTM 20227	12948 Monte Vista	Chino	Global Wood Solutions	X	X	N/A	N/A
8 Manufacturing/Warehouse bldgs. Ranging btwn 12k sq.ft. - 205k sq.ft.	PL18-0070 PL18-0071 PL18-0072	NEC Bickmore/Euclid Ave.	Chino	Alere Property Group LLC	X	X		

NEW CONSTRUCTION WORKSHEET
JULY 2023

The Landings - 200 homesites w/SFD & Townhomes (Waypoint & Crossings)	PL18-0073 TR 20008	N/o Bickmore; w/o Rincon Meadows	Chino	Lennar Homes	X	X	X	
Addition to existing bldg. and construction of 2 shade canopies	PL18-0086 PL18-0087	13677 Yorba Ave.	Chino	Gerald Mele & Associates	X			
Two proposed warehouse bldgs. Totaling 2,080k sq.ft.	PL18-0090 PL18-0091 PL18-0118 PL18-0119 PL18-0120 TPM 20071	16195 Mountain Ave.	Chino	Majestic Realty	X	TE #2 (04/19/23)		
SFD - 26 units	PL18-0094 TTM 20169	Pine/Meadowhouse	Chino	Chino Preserve Dev. Corp.	X			
Construct building for light industrial use	PL18-0099 PL18-0100 PL18-0101	SEC Moon /Remington Ave.	Chino	HIP So-Cal Properties LLC	X	X		
Proposed Industrial project	PL18-0102	12438 East End Ave.	Chino	Overton Moore Properties	X	X	X	
Warehouse Bldg. 61,023 sq.ft.	PL18-0103 PL18-0099 PL20-0010	9261 Remington Ave.	Chino	Steve Hong	X	X	X	
23,850 sq. ft. Commercial Center "Chino Pipeline Center"	PL18-0035 PL18-0105 TTM 20028	4076 Chino Ave	Chino	Creative Design Assoc	X	PH 10/17/22		
Expansion of Existing Veterinary Bldg. 2,999 sq. ft.	PL18-0106	3415 Chino Ave.	Chino	Steven Dunbar	X	X	X	X
Two concrete tilt-up warehouse/office buildings TPM 20058	PL18-0112 PL18-0113	14468 Central Ave.	Chino	OC Engineering	X	X		
Eagles Nest V & VI Aviation Business Park 158,490 sq. ft. Bus. Park - 4 executive hangars	PL18-0114 Prev. SA05-33	7000 Merrill Ave. (NEC) APN 1026-081-10 to12	Chino	Chino Dev. League	X	X		
Relocating existing day spa to a new location	PL18-0125	14516 Pipeline Ave.	Chino	John R. DeWorken	X	X		

NEW CONSTRUCTION WORKSHEET
JULY 2023

16,950 S.F. warehouse/office	PL19-0003	15022 La Palma Dr.	Chino	Homtomi C01 Partners LP	X	Public Hearing 7/20/2020 (TE #1 6/23/21)		
New Garage/storage/porch/patio	PL19-0020	11645 Vernon Ave.	Chino	Javier Hernandez	X	X		
3 Housing products - 68 detached dwelling units and auto courts; 28 attached duplexes and 72 attached triplexes (Lily/Lotus)	PL19-0021 PL19-0022 TTM 20247	NEC Bickmore Ave./Mayhew Ave.	Chino	Richland Ventures LLC	X	X	X	90 of 165
Construction of self-service carwash	PL19-0085 PL19-0084	5526 Philadelphia St	Chino	PM Design Group	X			
Proposed 3 acre park with restrooms & shade structure	PL19-0046	NEC Discovery Park Ave/Innovation	Chino	Chino Preserve Dev.	X			
15 Single Family Detached Homes (TTM 20235) "Francis Crossing"	PL19-0055	5084 Francis Ave	Chino	Kevin L Cramer	X			
Storage Units w/Office Space	PL19-0059	13381 11th St.	Chino	Mike/Debbie Boyle	X			
Conversion of residential to office	PL19-0068	13132-13138 9th St.	Chino	Jianyun Wang	X			
Homecoming Phase 5 - 187 Homes incl. 14 live/work units; Main St. Apartments - 172 Units	PL19-0071 PL19-0089 PL20-0007 TTM 20326	16300 E. Preserve Loop	Chino	Chino Preserve Dev	X	X	X	
116 Detached Condominium Community (Block 4) Voyage @ Discovery Park	PL19-0072 TR 20167 TR 20248	Market St./ Discovery Park Ave.	Chino	Lennar	X	X	X	54 of 116
123 Condominiums "Bungalows"; Delia @ The Preserve (MSA PL 18-0010/ PL 18-0011)	PL19-0073 TR 20171	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Tri Pointe Homes	X	X	X	104 of 123
76 Single-Family units (Monarch) (MSA PL 18-0010/ PL 18-0011)	PL19-0074 TR 20172	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Pulte Homes	X	X	X	71 of 76
116 Detached Condos - Gardenside (Liberty Deluxe) (MSA PL 18-0010/ PL 18-0011)	PL19-0075 TR 20170 TR 20270	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Richmond America	X	X	X	86 of 116

**NEW CONSTRUCTION WORKSHEET
JULY 2023**

123-unit living/memory care facility; 2 Office Bldgs. And 2 Rest. Pads (PH 12.07.20)	PL19-0079 PL19-0080	Btwn Central Ave/ Benson Ave	Chino	Clover Estates	X	X (TE#1 12/08/21)		
Town Center @ The Preserve; 146,648 sq. ft. Commercial Center	PL19-0082 PL20-0016 (TPM) 20333) PL2017-0017 PL20-0018	Pine Ave. & Main St.	Chino	Lewis Retail Centers	X	X	X	
Construction of 3, 500 sq. ft. self-service car wash	PL19-0085 PL19-0084	5526 Philadelphia St	Chino	PM Design Group	X	X (TE#1 07/07/21)		
4 Warehouse/Comm. Bldgs	PL19-0086 PL19-0103	NWC East End/ County Rd	Chino	Clark Neuhoff	X	X	X	
Indoor RC car racetrack & baseball/softfall training and Rec Fac.	PL19-0105	13871 Oaks Ave.	Chino	The Field 3 LLC	X	X		
Convert existing warehouse into medical office	PL19-0090	5143 D Street	Chino	Youkun Nie	X	X	X	
Single Story commercial Bldg.	PL19-0101	6903 Schaefer Ave.	Chino	Architects McDonald, Soutar & Paz, Inc.	X	X	X	
Three Tilt-up Bldgs. (Previously PR-PL19-0014)	PL20-0003 PL20-0004 PL20-0005	12040 East End Ave	Chino	Lankershim Industrial Inc.	X			
Parklin@Discovery Park (Block 4) 68 detached auto courts residential units	PL20-0006 TPM 20168 TTM 20164 Lot 2 & 3	SWC Hellman/Market Mountain Ave/ Satterfield Way	Chino	Richmond American Homes	X	X	X	62 of 68
Proposed Accessory Structure (garage/storage)	PL20-0008	6010 Walnut Ave.	Chino	Water Living Church	X			
Proposed K-8 school, park, community center, and library	PL20-0014 (MSA) PL21-0026	Market St./ Main St./ E. Preserve Loop/ Legacy Park	Chino	Chino Holding Co.	X			
Proposed 28,153 S.F. lot subdivision into 2 residential lots	PL20-0019 TPM 20207	13515 Monte Vista Ave.	Chino	KG Investments LLC	X	TE01 09/19/22 X	N/A	N/A
295,300 sq.ft. one story tilt-up bldg.with 15,000 sq. ft. office/mezzanine	PL20-0026 PL20-0027 PL20-0028 PL20-0029	13404 Yorba Ave 13461 Ramona Ave.	Chino	Brandi Smith	X	TE01		

NEW CONSTRUCTION WORKSHEET
JULY 2023

2 Commercial/Retail buildings	PL20-0039 PL20-0040 PL20-0041 PL20-0042	NWC Kimball/Hellman	Chino	Orbis LCG Kimball LLC	X	X PH 03/01/21		
Multi-Family Condo Dev N1 - Rancho Miramonte; 1 10 bldgs w/6 dwelling units per bldg.	PL20-0046	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
Detached Condo Dev. - N2 - Rancho Miramonte; 67 detached buildings	PL20-0047	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 7/19/21		
Multi-Family Condo Dev. - N3 Rancho Miramonte; 12 Bldgs w/6 dwelling units	PL20-0048	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
SFD - 110 units N4 - Rancho Miramonte	PL20-0051	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 7/19/21		
76 detached condos; N9 - Rancho Miramonte	PL20-0052	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 8/16/21		
55 Dwelling Units N7 - Rancho Miramonte	PL20-0056	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
26,474 sq. ft Parcel division; (1) 9,820 sq. ft.; (2) 8,611 sq. ft.; (3) 8043 sq. ft. TPM 20280	PL20-0058 PL20-0059	12308 Fern Ave	Chino	Truong Dong	X			
163 Two-story homes	PL20-0060	Mountain Ave/Merrimack St	Chino	Lennar Homes	X			
Subdivide parcel into singe lot tract for condo purposes; total of 209 MFD	PL20-0062 PL21-0021 TTM 20380	Academy/Legacy	Chino	Chino Holding Co.	X	PH 03/21/22		
1,400 sq. ft. Custom Designed Accessory structure	PL20-0065	4231 Walnut Ave.	Chino	Brian Hoogeveen	X			
1,732 sq. ft. detached workshop	PL20-0066	4114 Hacienda Ln.	Chino	Roberto Graciano	X	X PH 03/01/21		
68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units	PL20-0071	Bickmore Ave/Mayhew	Chino	KB Homes Costal Inc.	X	PH 9/20/21		
3.7 acre Rec center & 1.4 acre park "Rancho Miramonte 68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units	PL20-0072	Chino Corona Rd /Cucamonga Ave	Chino	The Miramonte Investors	X			

NEW CONSTRUCTION WORKSHEET
JULY 2023

Two story 16,000 sq. ft. Bldg. on 45,000 sq. ft. lot	PL21-0001 PL21-0002	13779 Central Ave.	Chino	TZC LLC	X			
3.74 Acres proposed Commercial/Retail/Restaurant "The Campus at College Park"	PL21-0004 PL21-0005	14209, 14227, 14253 Oaks Ave & 5974 Eucalyptus Ave.	Chino	United Trust Realty Corp	X	PH 09/06/22 X		
Commercial Development w/car wash; drive-thru restaurant & retail	PL21-0011 PL21-0012	6132 Riverside Dr.	Chino	Pacif Rim Arch.	X			
79 Single Family Detached Units - Block 4 (Greenway)	PL21-0013 TR 20165	N/O Legacy Park St. E/O Discovery Park Ave.	Chino	Century Communities	X	X	X	73 of 79
69 detached homes (Driftstone)	PL21-0023 TR 20166	NEC Hellman/ Legacy Park St	Chino	KB Homes	X	X	X	22 of 69
56 Dwellings Units; Previously approved as part of MSA PL18-0012 (Parklin II)	PL21-0027 TR 20249	NWC Discovery Park/Legacy Park	Chino	Chino Preserve Dev.	X	X		
Modification of Master Site Approval south of Pine Ave.	PL21-0031 PL21-0032 TR 16420	Market St/Main St/E. Preserve Loop/Legacy Park	Chino	Chino Holding Co.	X	PH 02/23/22 X	N/A	N/A
Commercial Development consisting of approx. 18 bldgs.; MSA for Altitude	PL21-0036 PL21-0037 PL21-0038	Kimball Ave/Quality Way	Chino	Richland Ventures LLC	X	X	N/A	N/A
Baseball/Softball Academy "Line Drive Academy"	PL21-0039	15642 Dupont Ave	Chino	Mike Brocki	X	X		
Proposed amendment of EBSP; land use change from Business Park to Manufacturing	PL21-0042	4331 Eucalyptus Ave	Chino	Eucalyptus LPIV 5 LLC	X			
Renewal of (1) existing modular office trailer for occasional meeting use	PL20-0035 PL21-0044	14005 S. Benson Ave	Chino	Maricela Gutierrez	X			
21.90 Acre MSA - 114 SFD	PL21-0045 PL21-0057 (TTM 20446)	8340 Chino Corona Rd	Chino	Chino Preserve Dev. Corp	X	PH 09/19/22 X	N/A	N/A
Proposed Animal Hospital	PL21-0047 PL21-0048	3959 Grand Ave	Chino	Cool Theel	X	PH 01/19/22 X		
Design guidelines for Fallon Crest	PL21-0049	8424 Bickmore Ave	Chino	Fallon Crest Farms	X	PH 10/17/22	N/A	N/A

NEW CONSTRUCTION WORKSHEET
JULY 2023

852 sq. ft. Exterior refrigeration enclosure for existing Ind. Bldg.	PL21-0050	12290 Colony Ave	Chino	The Ziegenfelder Co	X	X	X	
Block 11 - MSA Proposed mix of 4 residential product types, totaling 305 units and Rec Center (Block 11)	PL21-0056	SEC Legacy Park/ E Preserve Loop Rd/ Chino Corona Rd	Chino	Chino Preserve Dev. Corp	X	PH 09/19/22 X	N/A	N/A
50,000 sq. ft. Ind. Bldg. (Part of Altitude Business Centre)	PL21-0061	15771 Terminal Ct	Chino	Link Logistics R.E.	X	X	X	
Pine Tree Motel expansion; 13,696 sq. ft. two-story addition with 31 rooms; 320 sq. ft. fitness room/48 parking spaces (Previous PL18-0020/PL18-0021)	PL21-0063 PL21-0064	12018 Central Ave.	Chino	J.C. Mann Arch.	X	PH 08/15/22 X		
149 Condo Units; TR 20161 (Zinnia)	PL21-0071 PL21-0072 TTM 20173	Meadow House/ Desert Holly	Chino	Beazer Homes Holding, LLC	X	X		
Request to subdivide one parcel into two	PL21-0074 TPM 20432	11841 Telephone Ave.	Chino	Frank Borges	X		N/A	N/A
Massage Establishment	PL21-0076	5420 Philadelphia St. Ste. F	Chino	Bao Xin Jin	X	X	X	
188 Condos on 23.60 acres (MSA/SA PL2011/12) Fallconcrest - Tripointe	PL22-0002 PL22-0003 TR 20312	NEC Pine Ave/E. Preserve Loop	Chino	Tri Pointe Homes	X	X		
Proposed use of RV dealership APN 1025-211-29	PL22-0014	So. Side of Corporate Center Dr./W of Ramona Ave	Chino	Crystal Cardona/ Andersen Arch	X	PH 04/17/23 X		
Construct new industrial Bldgs (8,880 sq. ft)	PL22-0016	5437 Chino Ave	Chino	MNM Construction	X			
Proposed one-story Wienerschnitzel	PL22-0019	15713 Euclid Ave	Chino	Andersen Arch.	X			
Exterior T.I. project; 26,032 sq. ft. courtyard space	PL22-0020	4201 Eucalyptus Ave	Chino	Matthew Decker	X			
Old School House Museum and site improvement project	PL22-0025	5493 B Street	Chino	City of Chino	X	PH 07/18/22 X		
24,891 sq. ft. industrial building	PL22-0027	Oaks Ave/Schaefer Ave	Chino	John Cataldo	X			
Industrial Bldg. in Preserve Specific Plan area Proposed 925,362 sq. ft. Industrial Bldg.	PL22-0028 PL22-0029 PL22-0030	8711 Remington Ave	Chino	Majestic Realty	X	PH 03/20/23 X		

NEW CONSTRUCTION WORKSHEET
JULY 2023

K-9 Private Christian School	PL22-0032	12765 Oaks Ave.	Chino	Joel Hendley	X			
New Construction of 5 Bldgs; total 42,668 sq. ft.	PL22-0033 PL22-0034	11910 Benson Ave.	Chino	Creative Design Assoc	X			
197 Units (Cottages/Cluster Homes - Falloncrest) APN 105542161/105561101 (Previously PL20-0053/PL20-0054)	PL22-0036 TR20369	Pine Ave/ E. Preserve Loop	Chino	KB Homes	X	PH 11/16/22 X		
9.75 Acre Public Park (Town Center Park)	PL22-0037	SEC Main St/Market St	Chino	Chino Preserve Dev	X			
Subdivide 2 parcels into 4 parcels for commercial office condo units & office bldgs.	PL22-0040 TTM 20570	5578, 5592, 5624, 5632 Philadelphia St.	Chino	Chino Villa LLC	X	PH 08/15/22 X		
Subdivide one parcel creating two parcels	PL22-0043 TPM 20570	13674 San Antonio Ave.	Chino	Gilbert Salazar	X	PH 10/17/22 X	N/A	NA
Preserve Town Center; Proposed Chipotle	PL22-0048	8363 Pine Ave	Chino	John Dugan Arch	X			
1,500 sq. ft. non-habitable ADU/Barn/RV Storage	PL22-0050	6145 Joaquin St	Chino	Shiv Talwar	X	PH 01/18/23 X		
TPM 20593 to merge 2 existing parcels and subdivide to create 3 parcels	PL22-0070 TPM 20539	6699 Riverside Dr.	Chino	MM Development Inc	X			
Petco full service veterinary clinic	PL22-0072	3820 Grand Ave	Chino	Michelle Slayden	X			
Orbis Commercial Center	PL22-0074 PL22-0075	NWC Euclid Ave/Schaefer Ave	Chino	Clark Schaefer Partners, LLC	X			
Site Developed into a trailer truck parking lot used for storage of vehicles, trailers & equipment	PL22-0081	2220 Mills Ave	Chino	Harry Heady	X			
300 Apartment Units in 2 buildings on 9.74 acres	PL22-0096 PL23-0002 (TPM 20693)	0 Chino Hills Pkwy	Chino	Chino Valley Investments, LP	X			
Retail Restaurant; trash enclosure, drive-thru; Panera Bread	PL22-0102	8931 Pine Ave	Chino	Gerald Koh	X			
Change of use from pre-school to church & addition; Existing Bldg. 2,685 sq. ft; addition 833 sq. ft.	PL23-0006 PL23-0005	5135 Walnut Ave.	Chino	Leo D. Cho	X			

NEW CONSTRUCTION WORKSHEET
JULY 2023

Public Park for Fallon Crest (76.78 acres)	PL23-0029	8424 Bickmore Ave	Chino	Tri Pointe Homes	X			
Parking lot expansion for Calvary Chapel	PL23-0113 PL23-0032	14015 Pipeline Ave	Chino	KPRS	X			
2 speculative shell warehouse buildings w/office space, totaling 305,00 sq. ft.	PL23-0034	13610 Yorba Ave.	Chino	Lovette Industrial, LLC.	X			
MSA and TTM 20632 for 40 acre parcel in The Preserve	PL23-0043 PL23-0044 TTM 20632	W of Main St (Btwn W Preserve Loop/Market St)	Chino	Chino Preserve Dev. Corp.	X			
Specifc Plan Amendment (SPA) T.I. to establish a private school - Heights Christian Schools	PL23-0057 PL23-0058	14670 Ramona Ave	Chino	Heights Christian Schools	X			
2 Speculative tilt-up Bldgs. With 2-story office; 4.66 acres	PL23-0059	13575 Benson Ave	Chino	Doug Franz Arch.	X			
TPM 20739 for commercial condominium purposes	PL23-0060	5143 D Street	Chino	MKNZ, LLC	X			
Redevelopment of 6.98 acre property to include warehouse facility	PL23-0061	13925 Benson Ave	Chino	Rexford Industrial	X			
SCUP for massage establishment	PL23-0062	5266 Francis Ave	Chino	Serenity Medical Enterprises, LLC	X			
83 6-pack detached condos - Block 11	PL23-0071	8340 Chino Corona Rd	Chino	Chino Preserve Dev	X			
42 4-pack detached condos - Block 11	PL23-0072	8340 Chino Corona Rd	Chino	Chino Preserve Dev	X			
1,129 sq. ft. Addition of caretaker's quarters on 2nd floor of Ste. A	PL23-0082 PL10-0709	7231 Kimball Ave	Chino	Heady Design	X			
288 SFD lots; Block 1 Preserve	PL23-0083 PL23-0085 TTM 20633	S/O Pine Ave	Chino	Chino Preserve Dev.	X			

MONTHLY FINANCIAL REPORT 3.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY FINANCIAL REPORT - AUGUST 2023

PURPOSE:

The purpose is to present the Chino Valley Fire District's financial activity for the month ended August 31, 2023, and for the fiscal year-to-date in comparison to the Amended budget.

DISCUSSION:

This report provides revenue and expenditure information for the month of August 2023, and for the fiscal year in comparison to the 2023-24 amended budget and the prior year-to-date actual amounts.

Cyclical Nature of District Revenues and Year-End Adjustments

As District revenues are largely cyclical, the majority of District property tax revenues are received during the November/December and April/May timeframes. Readers of the District's monthly financial reports should be cautioned when drawing conclusions regarding total revenues minus total expenses in any given month. Generally, over time, a more meaningful comparison may be drawn between the current and prior year-to-date totals, as well as the year-to-date variances between budgeted and actual financial performance. Additionally, there are a number of required adjustments to the District's financial statements after each fiscal year-end which can have a significant impact on the final numbers for the fiscal year. Over the course of the fiscal year, the attached two-year revenue and expenditure comparison graphs are intended to provide a summary comparison of the District's total revenues and expenditures between the current and prior fiscal year-to-date.

RECOMMENDATION:

It is recommended that the Board of Directors of the Chino Valley Fire District receive and file this financial report.

ATTACHMENTS:

Monthly Financial Attachment August 2023



Chino Valley Fire District

Monthly Financial Report - Summary

As of July 31, 2023

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year-to- date Actual Amount	Variance From Prior Year
Funds 100/500							
REVENUE							
Property tax revenue	\$ -	\$ 998,381	\$ 40,101,420	\$ (39,103,039)	2%	\$ 865,806	\$ 132,575
Contract revenue	1,142,262	1,286,143	12,604,408	(11,318,265)	10%	1,508,870	(222,727)
Other revenue	198,701	415,050	2,567,164	(2,152,114)	16%	493,078	(78,028)
REVENUE TOTALS	\$ 1,340,963	\$ 2,699,574	\$ 55,272,992	\$ (52,573,418)	5%	\$ 2,867,754	\$ (168,180)
EXPENSE							
Salaries and benefits	\$ 3,185,636	\$ 9,360,322	\$ 46,461,904	\$ 37,101,582	20%	\$ 9,418,132	\$ (57,810)
Services and supplies	565,667	1,290,738	8,039,819	6,749,081	16%	1,238,794	51,944
Capital outlay	-	-	677,000	677,000	0%	335,223	(335,223)
EXPENSE TOTALS	\$ 3,751,303	\$ 10,651,060	\$ 55,178,723	\$ 44,527,663	19%	\$ 10,992,149	\$ (341,089)
Funds 100/500 - Totals							
REVENUE TOTALS	\$ 1,340,963	\$ 2,699,574	\$ 55,272,992	\$ (52,573,418)	5%	\$ 2,867,754	\$ (168,180)
EXPENSE TOTALS	\$ 3,751,303	\$ 10,651,060	\$ 55,178,723	\$ 44,527,663	19%	\$ 10,992,149	\$ (341,089)
Funds 100/500 - Net Gain (Loss)	\$ (2,410,340)	\$ (7,951,486)	\$ 94,269	\$ (8,045,755)	(8.435%)	\$ (8,124,395)	\$ 172,909
Transfers In - Capital Replacement	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
Fund 800 - Restricted Assets							
REVENUE							
Other revenue	-	-	-	-		-	-
REVENUE TOTALS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
EXPENSE							
Services and supplies	-	-	-	-		-	-
EXPENSE TOTALS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Fund 800 - Restricted Assets Totals							
REVENUE TOTALS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
EXPENSE TOTALS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Fund 800 - Restrictd Assets Net Gain	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Grand Totals, All Funds							
REVENUE TOTALS, INCL.	\$ 1,340,963	\$ 2,699,574	\$ 55,272,992	\$ (52,573,418)		\$ 2,867,754	\$ (168,180)
EXPENSE TOTALS	\$ 3,751,303	\$ 10,651,060	\$ 55,178,723	\$ 44,527,663		\$ 10,992,149	\$ (341,089)
Grand Total Net Gain (Loss)	\$ (2,410,340)	\$ (7,951,486)	\$ 94,269	\$ (8,045,755)		\$ (8,124,395)	\$ 172,909



Chino Valley Fire District Monthly Financial Report

As of August 31, 2023

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Funds 100/500							
REVENUE							
Property tax revenue							
Property tax - current secured	\$ -	\$ 998,381	\$ 36,079,723	\$ (35,081,342)	3%	\$ 865,806	\$ 132,575
Property tax - current unsecured	-	-	1,407,812	(1,407,812)	0%	-	-
Property tax - current utility	-	-	697,018	(697,018)	0%	-	-
Property tax - prior and penalty	-	-	905,202	(905,202)	0%	-	-
Property tax - home owner's exemption	-	-	328,658	(328,658)	0%	-	-
Property tax - supplemental	-	-	638,007	(638,007)	0%	-	-
Property tax - weed abatement	-	-	45,000	(45,000)	0%	-	-
Property tax revenue Totals	-	998,381	40,101,420	(39,103,039)	2%	865,806	132,575
Contract revenue							
Current services	1,142,262	1,286,143	12,604,408	(11,318,265)	10%	1,508,870	(222,727)
Contract revenue Totals	1,142,262	1,286,143	12,604,408	(11,318,265)	10%	1,508,870	(222,727)
Other revenue							
Permit and inspection fees	122,936	234,097	1,663,164	(1,429,067)	14%	281,900	(47,803)
Weed abatement	14,021	14,021	30,000	(15,979)	47%	9,318	4,703
Other sales	-	-	3,000	(3,000)	0%	-	-
Other revenue	24,175	120,722	90,000	30,722	134%	910	119,812
Mutual aid recoveries	31,401	31,401	500,000	(468,599)	6%	200,203	(168,802)
Grants	-	-	30,000	(30,000)	0%	-	-
Sale of fixed assets	-	-	-	-	+++	-	-
Donations	-	-	1,000	(1,000)	0%	-	-
Capital acquisitions	-	-	-	-	#DIV/0!	-	-
Interest revenue	6,169	14,810	250,000	(235,190)	6%	747	14,063
Other revenue Totals	198,701	415,050	2,567,164	(2,152,114)	16%	493,078	(78,028)
REVENUE TOTALS	\$ 1,340,963	\$ 2,699,574	\$ 55,272,992	\$ (52,573,418)	5%	\$ 2,867,754	\$ (168,180)



Chino Valley Fire District

Monthly Financial Report

As of August 31, 2023

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
EXPENSE							
Salaries and benefits							
Salaries regular	\$ 1,522,486	\$ 2,278,352	\$ 21,547,244	\$ 19,268,892	11%	\$ 2,325,959	\$ (47,607)
Salaries - part time	4,884	7,327	80,849	73,522	9%	8,352	(1,025)
Uniform allowance	-	200	48,850	48,650	0%	2,614	(2,414)
Coverage - training and support	60,668	90,482	1,111,207	1,020,725	8%	270,584	(180,102)
Coverage - emergency response and leave	591,041	821,681	4,975,477	4,153,796	17%	770,042	51,639
Coverage - worker's compensation	95,631	144,225	1,000,000	855,775	14%	93,427	50,798
Call back or standby	775	1,147	11,315	10,168	10%	1,333	(186)
Separation payments	5,228	5,228	278,000	272,772	2%	4,033	1,195
Special compensation	62,929	94,178	894,620	800,442	11%	90,729	3,449
Annual leave buyback	-	-	650,000	650,000	0%	-	-
PERS retirement	456,914	4,884,124	9,040,849	4,156,725	54%	4,911,167	(27,043)
Survivor's benefits	261	392	11,640	11,248	3%	411	(19)
Long term disability	1,387	2,774	33,940	31,166	8%	3,388	(614)
Unemployment insurance	-	-	17,024	17,024	0%	870	(870)
Health and dental insurance	246,856	493,418	3,607,282	3,113,864	14%	477,474	15,944
Social security medicare	33,640	50,703	355,398	304,695	14%	53,646	(2,944)
State disability insurance	2,547	3,985	32,596	28,611	12%	4,952	(967)
Worker's compensation expense	9,848	346,561	1,350,000	1,003,439	26%	270,174	76,386
Life insurance	6,560	9,734	89,427	79,693	11%	10,134	(400)
Deferred comp benefit	78,670	118,005	1,102,283	984,278	11%	111,498	6,507
Technology Allowance	5,310	7,807	71,403	63,596	11%	7,345	462
Tuition reimbursement	-	-	152,500	152,500	+++	-	-
Salaries and benefits Totals	3,185,636	9,360,322	46,461,904	37,101,582	20%	9,418,132	(57,810)



Chino Valley Fire District Monthly Financial Report

As of August 31, 2023

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Services and supplies							
Clothing	303	343	540,900	540,557	0%	20,311	(19,968)
Telephone	20,995	24,142	256,800	232,658	9%	12,413	11,729
Cellular phones	5,599	5,599	71,100	65,501	8%	9,888	(4,289)
Electronic equipment maintenance	43,949	77,955	595,373	517,418	13%	61,932	16,023
Food	333	333	13,750	13,417	2%	119	214
Memberships	1,060	3,165	46,090	42,925	7%	3,357	(192)
Publications	68	668	16,990	16,322	4%	68	600
Legal postings	812	1,276	12,400	11,124	10%	464	812
Small tools and equipment	10,881	10,881	307,582	296,701	4%	25,107	(14,226)
Inventory equipment	38,156	38,156	89,000	50,844	43%	38,022	133
Non-inventory equipment	9,037	9,037	303,683	294,646	3%	6,880	2,157
Special department expenses	631	655	80,955	80,300	1%	500	155
Training	46,774	60,135	423,924	363,789	14%	23,086	37,050
Utilities	40,988	41,879	333,000	291,121	13%	37,700	4,178
General liability insurance	-	581,470	604,101	22,631	96%	500,753	80,717
Office supplies	1,986	2,908	54,800	51,892	5%	3,791	(882)
Postage	1,083	1,120	15,000	13,880	7%	2,882	(1,762)
Printing	210	210	16,200	15,990	1%	43	167
Services - auditing	-	-	26,000	26,000	0%	-	-
County services	-	-	230,000	230,000	0%	-	-
Services - legal	14,684	14,684	300,000	285,316	5%	13,171	1,513
Services - dispatch	196,490	196,490	823,796	627,306	24%	172,213	24,277
Services - other	51,845	111,124	1,593,126	1,482,002	7%	114,816	(3,692)
General household expense	5,402	5,402	34,200	28,798	16%	7,567	(2,166)
Medical supplies	6,833	11,585	252,571	240,986	5%	46,685	(35,100)
Vehicle maintenance	13,994	16,225	238,400	222,175	7%	39,393	(23,168)
Equipment maintenance	887	1,779	141,803	140,024	1%	5,583	(3,805)
Fuel	31,102	33,446	250,000	216,554	13%	39,278	(5,832)
Structure maintenance	21,566	40,070	368,275	328,205	11%	52,794	(12,725)
Structure rent/lease	-	-	-	-	+++	(25)	25
Services and supplies Totals	565,667	1,290,738	8,039,819	6,749,081	16%	1,238,794	51,944



Chino Valley Fire District

Monthly Financial Report

As of August 31, 2023

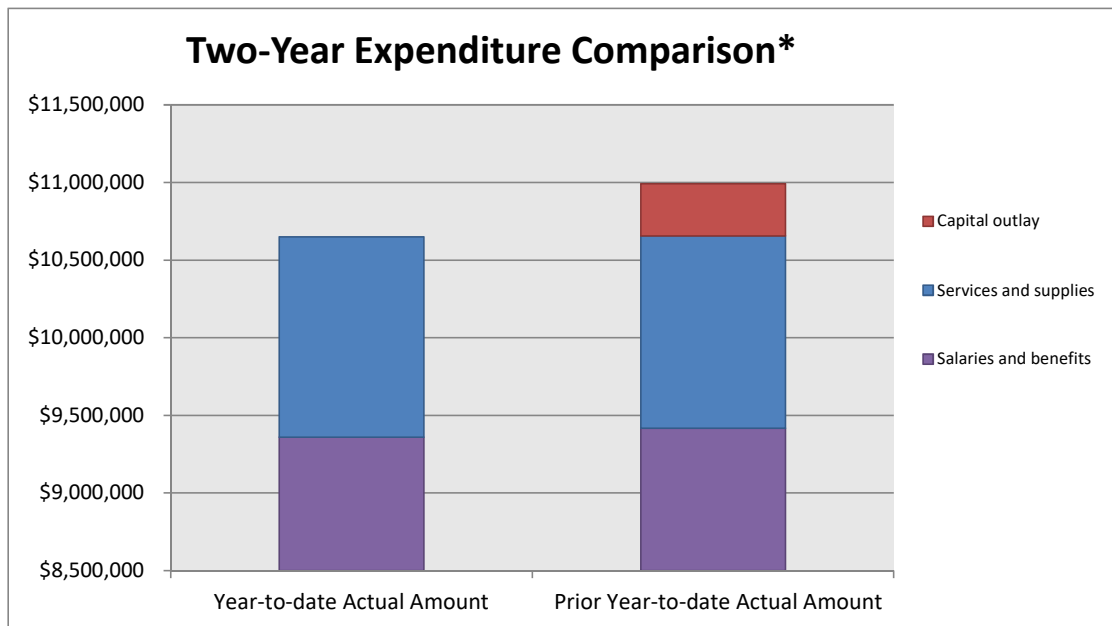
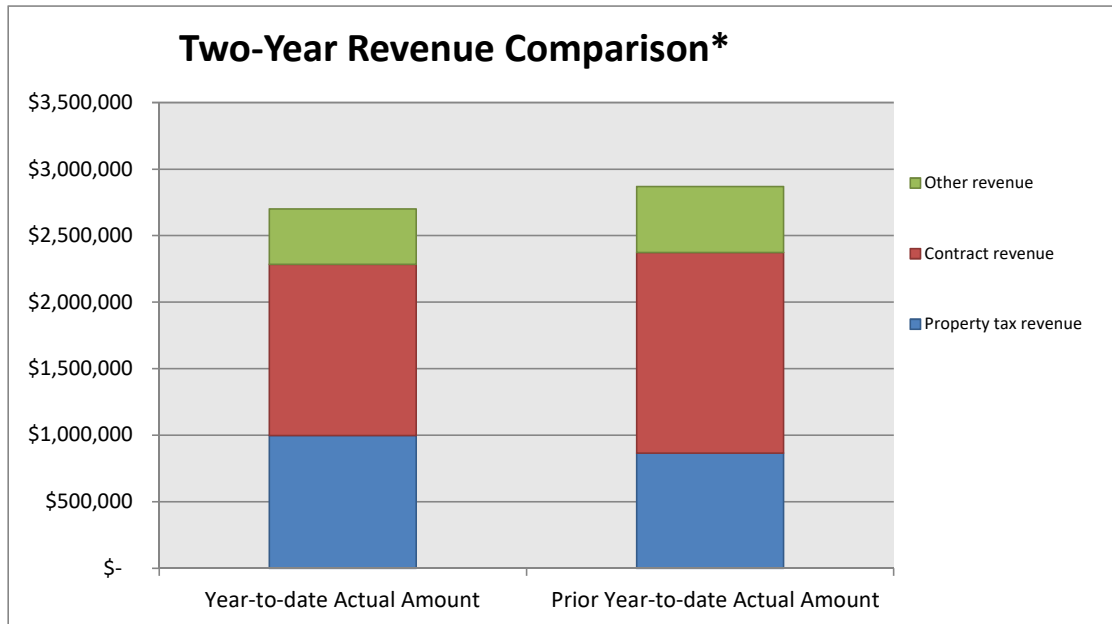
Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Capital outlay							
Capital - land	-	-	-	-	+++	-	-
Capital - structure improvements	-	-	429,000	429,000	0%	-	-
Capital - equipment	-	-	48,000	48,000	0%	269,225	(269,225)
Capital - vehicles	-	-	200,000	200,000	0%	65,998	(65,998)
Capital - lease purchase equipment	-	-	-	-	+++	-	-
Capital outlay Totals	-	-	677,000	677,000	0%	335,223	(335,223)
EXPENSE TOTALS	\$ 3,751,303	\$ 10,651,060	\$ 55,178,723	\$ 44,527,663	19%	\$ 10,992,149	\$ (341,089)
Funds 100/500 - Totals							
REVENUE TOTALS	\$ 1,340,963	\$ 2,699,574	\$ 55,272,992	\$ (52,573,418)	5%	\$ 2,867,754	\$ (168,180)
EXPENSE TOTALS	3,751,303	10,651,060	55,178,723	44,527,663	19%	10,992,149	(341,089)
Fund 100/500 - Net Gain (Loss)	\$ (2,410,340)	\$ (7,951,486)	\$ 94,269	\$ (8,045,755)	(8,435%)	\$ (8,124,395)	\$ 172,909
Transfers In - Capital Replacement	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
Fund 800 - Restricted Assets							
REVENUE							
Other revenue							
Restricted - Sec115 Trust Interest	-	-	-	-		-	-
REVENUE TOTALS	\$ -	\$ -				\$ -	\$ -
EXPENSE							
Services and supplies							
Restricted - Sec115 Trust Admin Expense	-	-	-	-		-	-
EXPENSE TOTALS	\$ -	\$ -				\$ -	\$ -
Fund 800 - Restricted Assets Totals							
REVENUE TOTALS	\$ -	\$ -				\$ -	\$ -
EXPENSE TOTALS	-	-				-	-
Fund 800 - Restrictd Assets Net Gain (Loss)	\$ -	\$ -				\$ -	\$ -
Grand Totals, All Funds							
REVENUE TOTALS, INCL. TRANSFERS IN	\$ 1,340,963	\$ 2,699,574	\$ 55,272,992	\$ (52,573,418)		\$ 2,867,754	\$ (168,180)
EXPENSE TOTALS	3,751,303	10,651,060	55,178,723	44,527,663		10,992,149	341,089
Grand Total Net Gain (Loss)	\$ (2,410,340)	\$ (7,951,486)	\$ 94,269	\$ (8,045,755)		\$ (8,124,395)	\$ 172,909



Chino Valley Fire District

Monthly Financial Report - Graphs

As of August 31, 2023



*Excludes restricted 115 Trust activity

MONTHLY TREASURER'S REPORT 4.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY TREASURER'S REPORT - JULY 2023

PURPOSE:

The purpose of this report is to inform the Board of Directors of current investment activities of the Chino Valley Fire District.

DISCUSSION:

Attached is a summary of the cash in bank and District investments. The information is displayed graphically as follows:

Chart 1: Presents a Two Year Overview of Cash Deposits and Unrestricted Investment Funds.

Chart 1A: Presents a One Year Overview of Restricted Investment Funds.

Chart 2: Presents an Overview of Total Cash and Unrestricted Investments beginning January 1996 to date.

Chart 3: Presents an Overview of the Rate of Return from the LAIF account beginning January 1996 to date.

As the District generally observes a "buy and hold" strategy, the District typically holds investments until maturity, unless called by the issuing agency, if applicable. Accordingly, fluctuating market values of the District's fixed instrument investments, while noted in this report, are only realized if these investments are liquidated prior to maturity. Government accounting standards require that the District account for market values below cost, if applicable.

In FY17, the District deposited \$5 million into a Section 115 Retirement Trust and another \$2.45 million after inception. Funds accumulated in the Trust are legally restricted for use in paying down pension obligations. Accordingly, 115 Trust funds are reported in the Treasurer's Report as restricted investments. Chart 1A also includes funds received in February 2022 from the City of Chino Hills under an agreement for construction of Fire Station 68 in Chino Hills. By agreement, these funds are

restricted for construction of the new fire station.

The Sweep earned a posted rate of return of 0.10% for July.

The monthly average rate of return on the LAIF account was 3.305% for July.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this Treasurer's Report for the period.

ATTACHMENTS:

Treasurer's Report July 2023

Chino Valley Independent Fire District
Cash & Investment Statement
TREASURER'S REPORT FOR THE PERIOD ENDING:
July 2023

	CASH ACCOUNTS		DISTRICT INVESTMENT PORTFOLIO - UNRESTRICTED					RESTRICTED			
	Citizens Business Bank	US Bank	Overnight Sweep	Other Investments	LAIF	Total Unrestricted Cash & Investments	Principal 115 Trust Investment*	Return on 115 Trust Investment (Cummulative)^	115 Trust Balance	Construction Funds Account (Fire Stn 68)	
Percent of Portfolio			6.8%	20.9%	72.2%	100%					
July 2023	\$ 1,357,338	\$ 36,309	\$ 1,884,602	\$ 5,771,912	\$ 19,928,150	\$ 28,978,311	\$ 7,454,287	\$ 2,240,535	\$ 9,694,822	\$ 3,555,623	
June 2023	\$ 1,617,842	\$ 32,731	\$ 1,804,632	\$ 5,749,297	\$ 26,965,324	\$ 36,169,826	\$ 7,454,287	\$ 2,038,119	\$ 9,492,406	\$ 3,555,320	
May 2023	\$ 1,828,748	\$ 29,751	\$ 1,003,446	\$ 5,754,898	\$ 29,465,324	\$ 38,082,167	\$ 7,454,287	\$ 1,732,717	\$ 9,187,004	\$ 3,958,778	
April 2023	\$ 1,549,518	\$ 26,113	\$ 1,536,572	\$ 5,765,123	\$ 31,465,324	\$ 40,342,650	\$ 7,454,287	\$ 1,829,788	\$ 9,284,075	\$ 3,958,420	
March 2023	\$ 1,819,044	\$ 23,687	\$ 2,775,282	\$ 5,748,647	\$ 20,812,282	\$ 31,178,942	\$ 6,417,137	\$ 1,762,345	\$ 8,179,482	\$ 3,958,116	
February 2023	\$ 1,779,879	\$ 16,854	\$ 701,032	\$ 5,714,910	\$ 22,812,282	\$ 31,024,957	\$ 6,417,137	\$ 1,594,905	\$ 8,012,042	\$ 3,957,780	
January 2023	\$ 1,727,287	\$ 16,803	\$ 759,864	\$ 5,722,350	\$ 25,312,282	\$ 33,538,586	\$ 6,417,137	\$ 1,810,836	\$ 8,227,973	\$ 3,957,476	
December 2022	\$ 1,839,548	\$ 15,246	\$ 14,941,934	\$ 5,697,380	\$ 11,954,987	\$ 34,449,095	\$ 6,417,137	\$ 1,373,327	\$ 7,790,464	\$ 3,957,129	
November 2022	\$ 1,718,771	\$ 14,371	\$ 2,187,912	\$ 5,668,242	\$ 11,954,987	\$ 21,544,283	\$ 6,417,137	\$ 1,587,088	\$ 8,004,225	\$ 3,956,804	
October 2022	\$ 1,786,759	\$ 13,067	\$ 1,828,877	\$ 5,650,255	\$ 8,954,986	\$ 18,233,944	\$ 6,417,137	\$ 1,172,538	\$ 7,589,675	\$ 3,956,479	
September 2022	\$ 1,748,565	\$ 11,531	\$ 718,330	\$ 5,665,974	\$ 12,393,298	\$ 20,537,698	\$ 6,417,137	\$ 915,438	\$ 7,332,575	\$ 3,956,143	
August 2022	\$ 1,559,973	\$ 5,699	\$ 894,990	\$ 3,236,491	\$ 16,393,298	\$ 22,090,451	\$ 6,417,137	\$ 1,488,946	\$ 7,906,083	\$ 3,955,818	
July 2022	\$ 1,614,948	\$ 5,663	\$ 746,126	\$ 3,253,474	\$ 18,893,298	\$ 24,513,509	\$ 6,417,137	\$ 1,762,683	\$ 8,179,820	\$ 3,955,460	
June 2022	\$ 1,593,232	\$ 4,135	\$ 637,584	\$ 3,243,223	\$ 26,842,137	\$ 32,320,311	\$ 6,417,137	\$ 1,399,947	\$ 7,817,084	\$ 3,955,146	
May 2022	\$ 1,775,043	\$ 3,274	\$ 271,834	\$ 3,267,588	\$ 29,592,137	\$ 34,909,876	\$ 6,417,137	\$ 1,989,739	\$ 8,406,876	\$ 3,954,821	
April 2022	\$ 1,885,033	\$ 1,992	\$ 1,577,739	\$ 3,260,529	\$ 30,342,137	\$ 37,067,430	\$ 6,417,137	\$ 2,047,340	\$ 8,464,477	\$ 3,954,474	
March 2022	\$ 1,829,618	\$ 572	\$ 2,494,572	\$ 3,287,639	\$ 20,323,821	\$ 27,936,222	\$ 6,103,369	\$ 2,343,114	\$ 7,893,114	\$ 4,000,405	
February 2022	\$ 1,723,025	\$ 3,151	\$ 1,426,473	\$ 2,846,127	\$ 23,523,821	\$ 29,522,597	\$ 5,550,000	\$ 2,468,218	\$ 8,018,218	\$ 4,000,066	
January 2022	\$ 1,706,170	\$ 3,106	\$ 1,312,415	\$ 2,899,825	\$ 24,523,821	\$ 30,445,337	\$ 5,550,000	\$ 2,296,178	\$ 7,846,178	\$ -	
December 2021	\$ 1,689,845	\$ 1,633	\$ 2,790,218	\$ 2,907,357	\$ 20,519,267	\$ 27,908,320	\$ 5,550,000	\$ 3,429,589	\$ 8,979,589	\$ -	
November 2021	\$ 1,789,397	\$ 252,759	\$ 4,904,304	\$ 2,411,321	\$ 7,019,267	\$ 16,377,048	\$ 5,550,000	\$ 2,811,804	\$ 8,361,804	\$ -	
October 2021	\$ 1,613,466	\$ 252,693	\$ 1,809,228	\$ 2,412,044	\$ 5,119,267	\$ 11,206,698	\$ 5,550,000	\$ 2,700,952	\$ 8,250,952	\$ -	
September 2021	\$ 1,451,973	\$ 2,166	\$ 527,655	\$ 2,665,302	\$ 8,910,481	\$ 13,557,577	\$ 5,550,000	\$ 2,781,925	\$ 8,331,925	\$ -	
August 2021	\$ 1,847,932	\$ 2,236	\$ 2,058,391	\$ 2,169,155	\$ 11,410,481	\$ 17,488,195	\$ 5,550,000	\$ 2,678,587	\$ 8,228,587	\$ -	

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
July 2023

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
12/31/2012	\$ 1,000,000	CalTRUST Investment Trust of CA	Pooled	\$ 1,000,000	\$ 1,138,794	\$ 1,143,316	\$ (47,537)	-0.38%	n/a	N/A	N/A			Funds available
Shares:	103,944.369	Medium Term Fund Local Agency Pool	Investment Funds	\$ 10.08	\$ 9.68	\$ 9.69								for withdrawal only after providing five days notice.
4/13/2021	\$ 249,000	BMO Harris Bank	Certificate	\$ 249,000	\$ 220,817	\$ 221,521	\$ (27,479)	1.00%	4/13/2026	621	7/10/2023			Callable quarterly
		5 year Certificate of Deposit - 1.00%	of Deposit							628	10/10/2023			
		CUSIP #: 05600XCP3								621	1/10/2024			
		FDIC Insured up to \$250,000								621	4/10/2024			
		Interest payable quarterly												
7/12/2021	\$ 500,000	Federal Home Loan Bank	Fixed	\$ 499,255	\$ 472,878	\$ 475,824	\$ (23,431)	0.40%	7/12/2024	875	7/12/2023			Callable Quarterly
		Bond - 0.35% Coupon, Purchased at 99.851	Income/							875	1/12/2024			
		Term: 3 Years	Government											
		CUSIP #: 3130AMV82	Agency											
		Rating S&P AA+	Bond											
		Interest Payable Semi-Annually												
9/23/2021	\$ 249,000	UBS Bank USA	Certificate	\$ 249,000	\$ 234,754	\$ 235,590	\$ (13,410)	0.65%	9/23/2024	135	Monthly			
		3 year Certificate of Deposit - 0.65%	of Deposit											
		CUSIP #: 90348JT42												
		FDIC Insured up to \$250,000												
		Interest payable semi-annually												
9/23/2021	\$ 248,000	Sallie Mae Bank	Certificate	\$ 248,000	\$ 216,510	\$ 217,390	\$ (30,610)	1.05%	9/22/2026	1,313	9/22/2023			
		5 year Certificate of Deposit - 1.05%	of Deposit							1,298	3/22/2024			
		CUSIP #: 795451AV5												
		FDIC Insured up to \$250,000												
		Interest payable monthly												
12/8/2021	\$ 250,000	Federal Home Loan Bank	Fixed	\$ 247,978	\$ 232,652	\$ 234,001	\$ (13,977)	1.00%	12/27/2024	913	10/27/2023			Callable quarterly
		Bond - 1.0% Coupon, Purchased at 99.191	Income/							913	4/27/2024			
		Term: 3 Years	Government											
		CUSIP #: 3130APK46	Agency											
		Rating S&P AA+	Bond											
		Interest Payable Semi-Annually												
12/13/2021	\$ 250,000	Federal Farm Credit Bureau	Fixed	\$ 250,000	\$ 244,492	\$ 245,451	\$ (4,549)	0.66%	12/13/2023	250,825	12/13/2023			Callable anytime
		Bond - 0.66% Coupon, Purchased at par	Income/											
		Term: 2 Years	Government											
		CUSIP #: 3133ENGW4	Agency											
		Rating S&P AA+	Bond											
		Interest Payable Semi-Annually												
3/4/2022	\$ 250,000	BMW Bank	Certificate	\$ 247,000	\$ 232,598	\$ 233,373	\$ (13,627)	1.80%	3/4/2025	2,241	9/4/2023			
		3 year Certificate of Deposit - 1.80%	of Deposit							2,217	3/4/2024			
		CUSIP #: 05580AK37												
		FDIC Insured up to \$250,000												
		Interest payable semi-annually												
3/9/2022	\$ 250,000	American Express National Bank	Certificate	\$ 247,000	\$ 232,623	\$ 233,243	\$ (13,757)	1.80%	3/10/2025	2,241	9/4/2023			
		3 year Certificate of Deposit - 1.80%	of Deposit							2,217	3/10/2024			
		CUSIP #: 02589ABP6												
		FDIC Insured up to \$250,000												
		Interest payable semi-annually												

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
July 2023

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
3/23/2022	\$ 500,000	United States Treasury 2 year U.S. Treasury Note - 2% CUSIP #: 91282CDM0 Interest payable semi-annually	Treasury Note	\$ 488,402	\$ 490,156	\$ 491,953	\$ 3,551	2.00%	11/30/2023	501,250	11/30/2023			114 days of accrued interest - \$782.97
3/16/2023	1,074,000	United States Treasury 6 Month U.S. Treasury Note - 5.19% CUSIP #: 912796YH6	Treasury Note	\$ 1,046,906	\$ 1,063,419	\$ 1,068,028	\$ 21,122	5.19%	9/7/2023	\$ 27,094	9/27/2023			
3/16/2023	\$ 248,000	Affinity Plus Federal Credit Union 3 year Certificate of Deposit - 5.05% CUSIP #: 00833AAC4 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 248,000	\$ 245,805	\$ 245,863	\$ (2,137)	5.05%	9/23/2024	\$ 1,064	Monthly			
3/16/2023	\$ 248,000	Technology Credit Union CA 3 year Certificate of Deposit - 5.00% CUSIP #: 87868YAL7 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 248,000	\$ 245,485	\$ 245,551	\$ (2,449)	5.00%	9/23/2024	\$ 1,325	Monthly			
3/16/2023	\$ 244,000	Morgan Stanley Bank NA 5 year Certificate of Deposit - 4.80% CUSIP #: 61690U3C2 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 244,000	\$ 239,157	\$ 240,404	\$ (3,596)	4.80%	9/23/2024	\$ 5,904	9/16/2023			
3/16/2023	\$ 244,000	Morgan Stanley Private Bank 5 year Certificate of Deposit - 4.80% CUSIP #: 61768EQQ9 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 244,000	\$ 239,157	\$ 240,404	\$ (3,596)	4.80%	9/23/2024	\$ 5,904	9/16/2023			

Current Month Investment Trading Activity:

NONE

	% of Portfolio ²	% Allowed per Policy	Investments At Cost ¹	Prior Month Market Value	Current Month Market Value
Pooled Investment Funds (JPA) ¹	4%	No limit	\$ 1,143,316	\$ 1,138,794	\$ 1,143,316
Certificates of Deposit ²	8%	30%	2,224,000	2,106,906	2,113,339
Federal Agency Obligations	4%	No limit	997,233	950,022	955,276
Treasury Bills	4%	No limit	1,046,906	1,063,419	1,068,028
Treasury Notes	2%	No limit	488,402	490,156	491,953
			\$ 5,899,857	\$ 5,749,297	\$ 5,771,912

¹Investment at cost value, plus unrealized losses (if any), and accrued interest

²Of total investment portfolio, including Sweep & LAIF Investments



Chart 1: Cash & Unrestricted Investment Balances Two Year Perspective

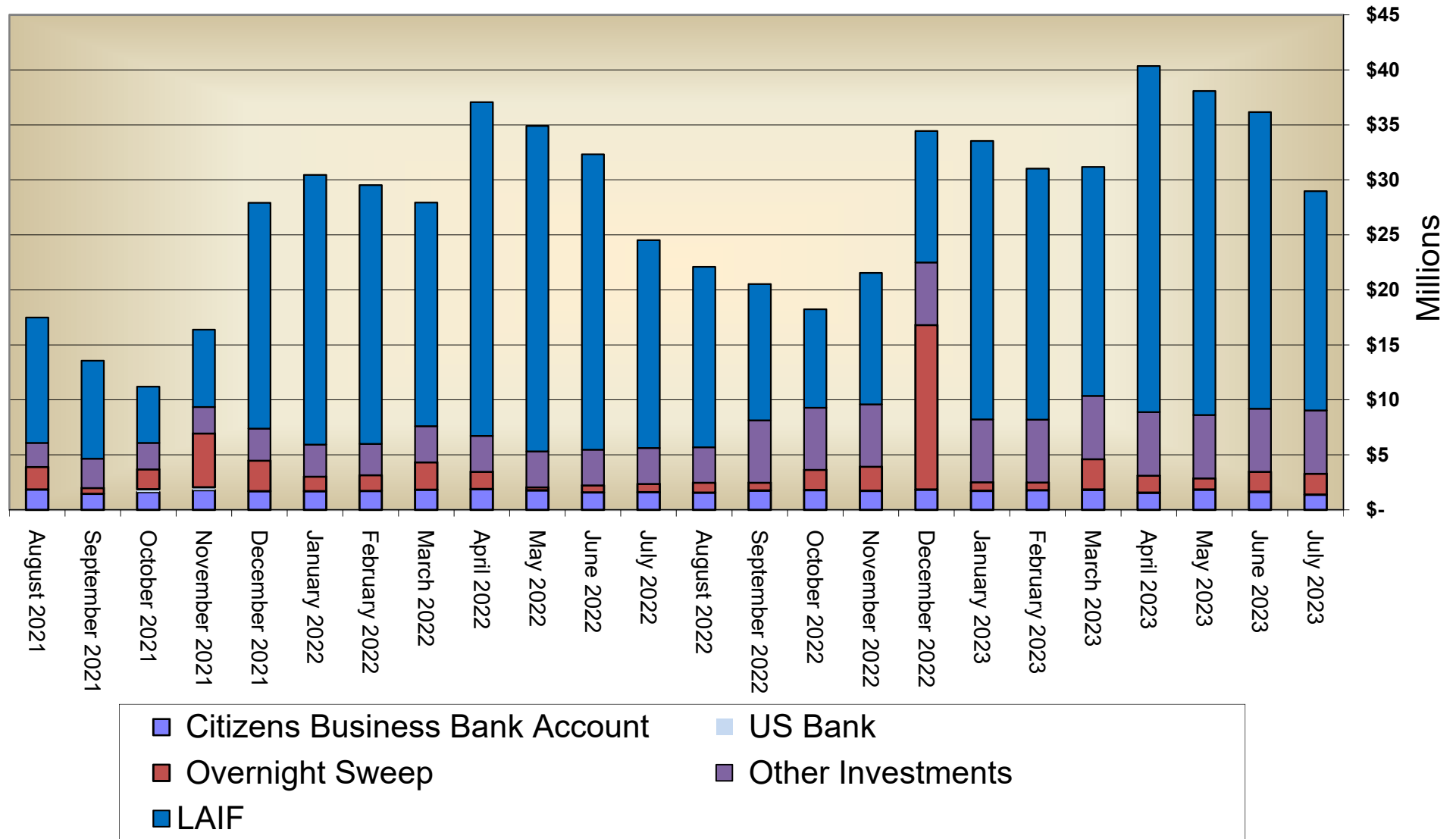




Chart 1A: Restricted Investment Balances Two Year Perspective

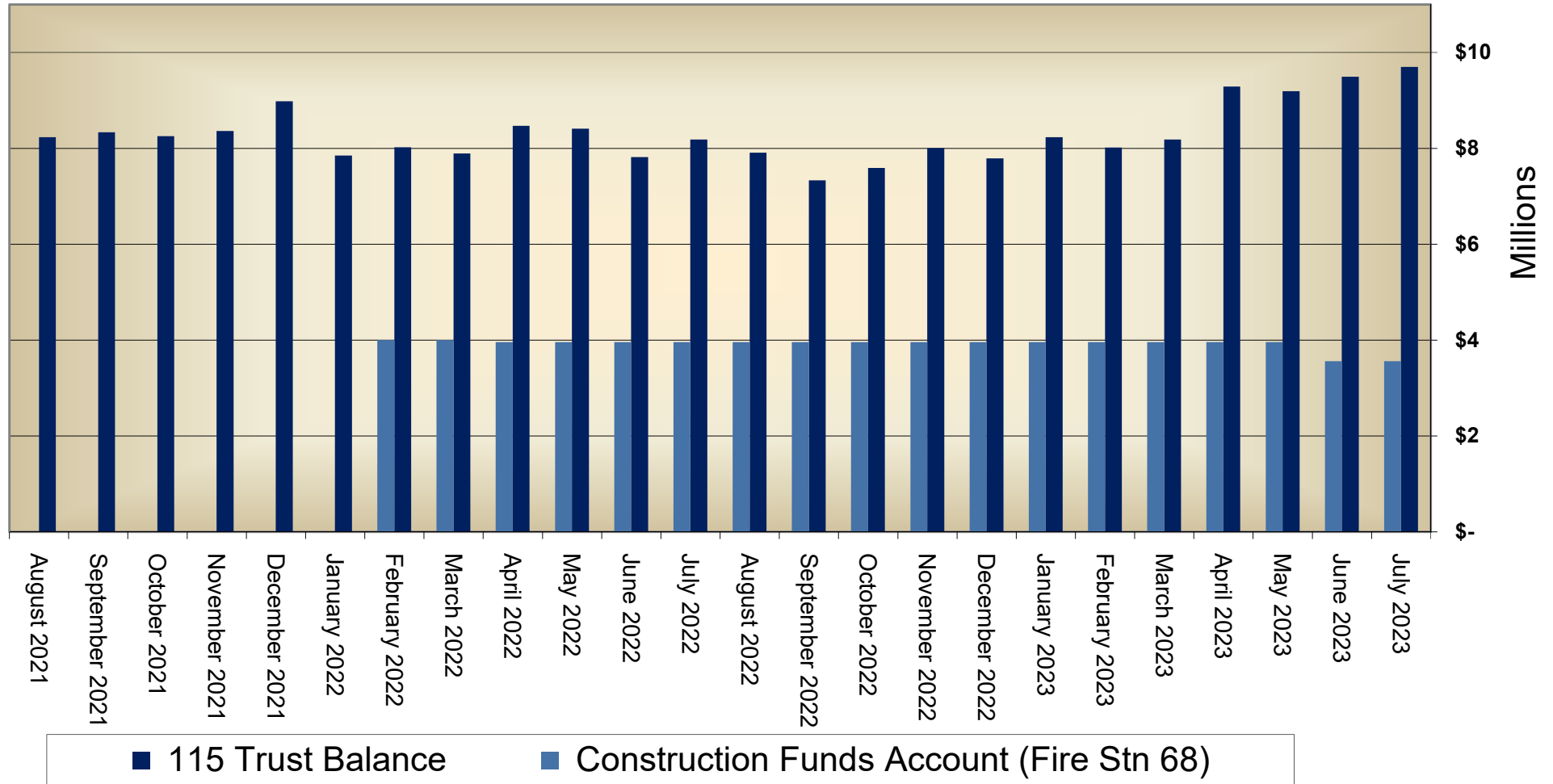
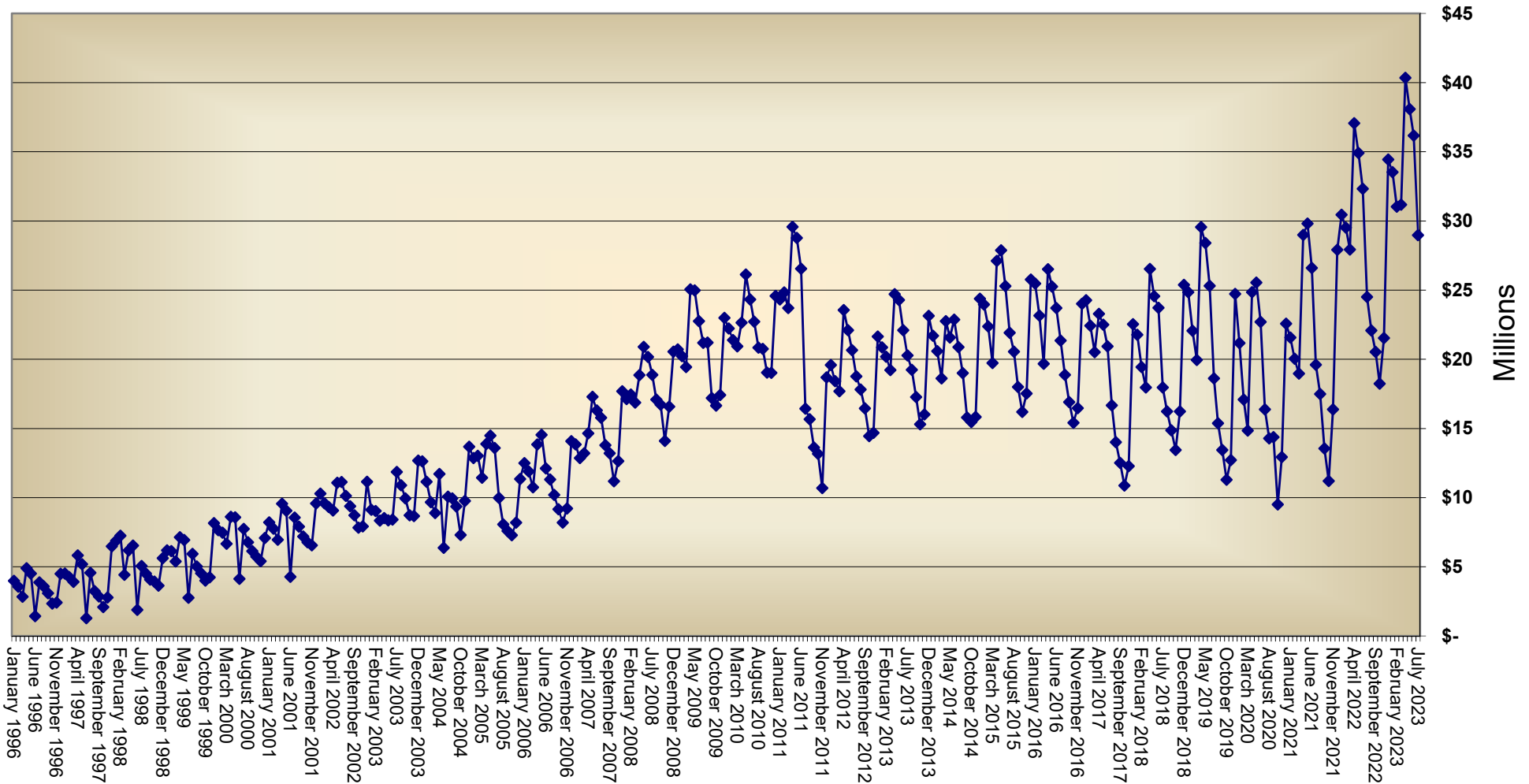




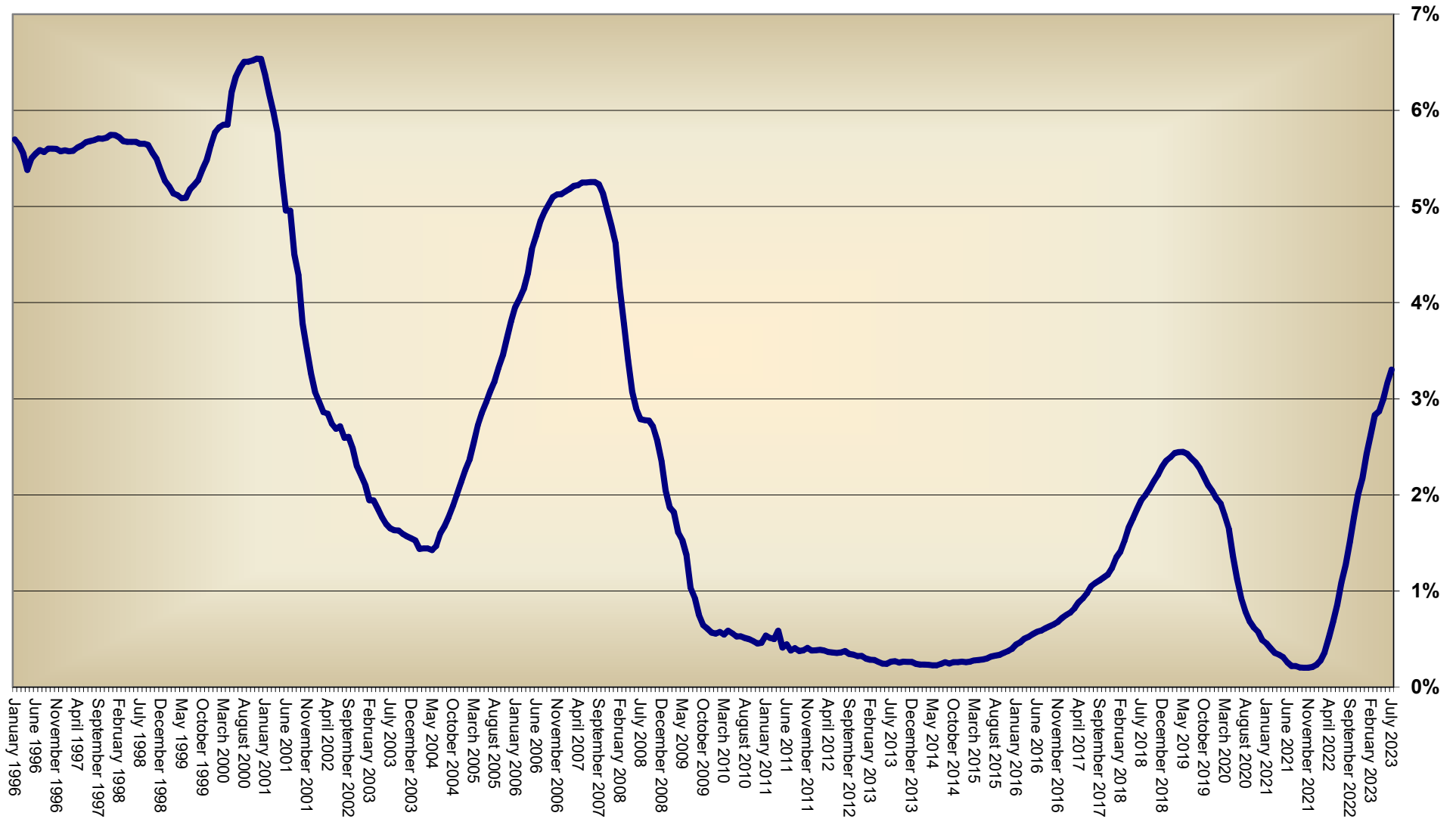
Chart 2: Total Cash & Unrestricted Investments January 1996 to date*



**Note: The District paid off pension side-fund obligations totaling approximately \$4.75 million in July, 2011 & deposited \$5 million into a IRS Section 115 Retirement Trust in April 2017. Funds in the 115 Trust are legally restricted to fund pension obligations.*



Chart 3: LAIF Historical Rate of Return January 1996 to date



**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: WARRANTS FOR AUGUST 2023 #57911 THROUGH #58093

PURPOSE:

I have reviewed the warrants below and recommend approval.

<u>NUMBER</u>	<u>WARRANTS</u>	<u>DATE</u>	<u>AMOUNT</u>
2024-066	57911 – 57935	08/02/2023	\$86,163.51
2024-075	57936 – 57969	08/09/2023	96,665.95
2024-083	57970 – 58018	08/16/2023	403,404.73
2024-099	58019 – 58067	08/23/2023	119,620.73
2024-110	58068 - 58093	08/30/2023	213,969.07
VOIDS:		TOTAL	\$919,823.99

RECOMMENDATION:

Expenses as audited are within budget for warrants 57911 through 58093 and are hereby submitted for approval.

ATTACHMENTS:

Warrants for August 2023

Chino Valley Fire District
August 2, 2023 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 08/02/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	08/02/2023	57911 Accounts Payable	360 DEEP CLEANING LLC		1,195.00
Check	08/02/2023	57912 Accounts Payable	B & B LOCK & SECURITY INC		157.32
Check	08/02/2023	57913 Accounts Payable	CHARTER COMMUNICATIONS INC		119.97
Check	08/02/2023	57914 Accounts Payable	CITY OF CHINO		495.36
Check	08/02/2023	57915 Accounts Payable	CITY OF CHINO HILLS		1,893.54
Check	08/02/2023	57916 Accounts Payable	COLLIN TAYLOR ELECTRIC LLC		1,573.00
Check	08/02/2023	57917 Accounts Payable	FLYERS ENERGY, LLC		6,916.90
Check	08/02/2023	57918 Accounts Payable	HUNTER'S HEATING & AIR CONDITIONING INC		460.00
Check	08/02/2023	57919 Accounts Payable	INLAND OVERHEAD DOOR COMPANY INC		649.00
Check	08/02/2023	57920 Accounts Payable	KIMCO STAFFING SERVICES INC.		1,156.36
Check	08/02/2023	57921 Accounts Payable	L N CURTIS & SONS INC		1,251.96
Check	08/02/2023	57922 Accounts Payable	MYERS, VINCENT		320.00
Check	08/02/2023	57923 Accounts Payable	PFM ASSET MANAGEMENT INC		2,068.58
Check	08/02/2023	57924 Accounts Payable	PRO PACIFIC PEST CONTROL INC		953.00
Check	08/02/2023	57925 Accounts Payable	RUVALCABA, LUIS		320.00
Check	08/02/2023	57926 Accounts Payable	SAM'S CLUB DIRECT		952.65
Check	08/02/2023	57927 Accounts Payable	SAN BERNARDINO & RIVERSIDE COUNTIES FIRE EQPT INC		140.02
Check	08/02/2023	57928 Accounts Payable	SB COUNTY FIRE PROTECTION DISTRICT		455.00
Check	08/02/2023	57929 Accounts Payable	STEELCLAD, INC		10,335.83
Check	08/02/2023	57930 Accounts Payable	U.S. BANK CORPORATE PAYMENT SYSTEM		43,837.89
Check	08/02/2023	57931 Accounts Payable	VEOLIA ES TECH SOLUTIONS-NORTH AMERICA INC		128.49
Check	08/02/2023	57932 Accounts Payable	VEOLIA WTS SERVICES USA, INC.		494.88
Check	08/02/2023	57933 Accounts Payable	VERIZON WIRELESS		766.35
Check	08/02/2023	57934 Accounts Payable	VERIZON WIRELESS		9,202.41
Check	08/02/2023	57935 Accounts Payable	VISCIONI, CASEY		320.00
A/P Accounts Payable Checking Totals:			Transactions: 25		\$86,163.51
Checks: 25			\$86,163.51		

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Pages: 1 of 1

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Chino Valley Fire District
August 9, 2023 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 08/09/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	08/09/2023	57936 Accounts Payable	360 DEEP CLEANING LLC		2,900.00
Check	08/09/2023	57937 Accounts Payable	AFSS SOUTHERN DIVISION		60.00
Check	08/09/2023	57938 Accounts Payable	AMAZON CAPITAL SERVICES		618.79
Check	08/09/2023	57939 Accounts Payable	CALIFORNIA TOOL & WELDING SUPPLY		516.20
Check	08/09/2023	57940 Accounts Payable	CHINO VALLEY FIRE EXPLORERS		1,000.00
Check	08/09/2023	57941 Accounts Payable	CITY OF CHINO		527.05
Check	08/09/2023	57942 Accounts Payable	CITY OF CHINO HILLS		367.40
Check	08/09/2023	57943 Accounts Payable	COUNTY OF SAN BERNARDINO		2,238.44
Check	08/09/2023	57944 Accounts Payable	DATA TICKET INC		2,223.00
Check	08/09/2023	57945 Accounts Payable	EAN SERVICES LLC (ENTERPRISE)		398.57
Check	08/09/2023	57946 Accounts Payable	FEDERAL EXPRESS		14.55
Check	08/09/2023	57947 Accounts Payable	FIRE DISTRICTS ASSOCIATION OF CALIFORNIA (FDAC)		1,000.00
Check	08/09/2023	57948 Accounts Payable	FIRE PROTECTION CONTRACTOR		68.00
Check	08/09/2023	57949 Accounts Payable	FIREFIGHTERS SAFETY CENTER		746.90
Check	08/09/2023	57950 Accounts Payable	FIREHOUSEBEDS.COM INC		7,344.00
Check	08/09/2023	57951 Accounts Payable	GRIMMETT, BRANDON		94.82
Check	08/09/2023	57952 Accounts Payable	I CREATE PROFESSIONAL CONSULTANTS		3,250.00
Check	08/09/2023	57953 Accounts Payable	KIMCO STAFFING SERVICES INC.		908.57
Check	08/09/2023	57954 Accounts Payable	LASERZONE 1 INC.		962.94
Check	08/09/2023	57955 Accounts Payable	LOGICALIS, INC		12,856.29
Check	08/09/2023	57956 Accounts Payable	METLIFE		200.00
Check	08/09/2023	57957 Accounts Payable	NEXTREQUEST INC		8,268.75
Check	08/09/2023	57958 Accounts Payable	PAPER RECYCLING & SHREDDING SPCLTS INC		78.00
Check	08/09/2023	57959 Accounts Payable	PBK ARCHITECTS INC		28,751.42
Check	08/09/2023	57960 Accounts Payable	PYRO-COMM SYSTEMS INC		1,325.35
Check	08/09/2023	57961 Accounts Payable	RED HELMET TRAINING INC		1,200.00
Check	08/09/2023	57962 Accounts Payable	ROBERTS, CHRIS		3,325.47
Check	08/09/2023	57963 Accounts Payable	ROGUE FITNESS		5,546.02
Check	08/09/2023	57964 Accounts Payable	SEDGWICK CMS INC		6,043.24
Check	08/09/2023	57965 Accounts Payable	SOCAL GAS		951.66
Check	08/09/2023	57966 Accounts Payable	STAPLES BUSINESS ADVANTAGE		370.77
Check	08/09/2023	57967 Accounts Payable	TEAMSTERS LOCAL 1932		849.70

User: Dawn Burns

Pages: 1 of 2

8/10/2023 4:04:34 PM

Chino Valley Fire District
August 9, 2023 Warrants
Bank Account: A/P - Accounts Payable Checking
Batch Date: 08/09/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	08/09/2023	57968 Accounts Payable	VEOLIA WTS SERVICES USA, INC.		728.38
Check	08/09/2023	57969 Accounts Payable	WASTE MANAGEMENT OF THE INLAND EMPIRE INC		931.67
A/P Accounts Payable Checking Totals:			Transactions: 34		\$96,665.95
Checks:		34	\$96,665.95		

Mark Shaker 8-14-23

User: Dawn Burns

Pages: 2 of 2

8/10/2023 4:04:34 PM

Chino Valley Fire District
August 16, 2023 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 08/16/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	08/16/2023	57970 Accounts Payable	B & B LOCK & SECURITY INC		64.65
Check	08/16/2023	57971 Accounts Payable	BEST BEST & KRIEGER LLP		14,683.70
Check	08/16/2023	57972 Accounts Payable	BIACSI, KEVIN		320.00
Check	08/16/2023	57973 Accounts Payable	BURNS, STEVE		123.91
Check	08/16/2023	57974 Accounts Payable	CHAMPION NEWSPAPERS		812.00
Check	08/16/2023	57975 Accounts Payable	CHARTER COMMUNICATIONS INC		5,914.11
Check	08/16/2023	57976 Accounts Payable	CHARTER COMMUNICATIONS INC		507.74
Check	08/16/2023	57977 Accounts Payable	CHARTER COMMUNICATIONS INC		167.81
Check	08/16/2023	57978 Accounts Payable	CHINO HILLS FORD		474.87
Check	08/16/2023	57979 Accounts Payable	CHINO TIRE & MUFFLER		455.81
Check	08/16/2023	57980 Accounts Payable	CHINO VALLEY UNIFIED SCHOOL DSTRCT		1,092.60
Check	08/16/2023	57981 Accounts Payable	CINTAS CORPORATION #150		592.78
Check	08/16/2023	57982 Accounts Payable	CITY OF CHINO		1,355.57
Check	08/16/2023	57983 Accounts Payable	CITY OF CHINO HILLS		826.77
Check	08/16/2023	57984 Accounts Payable	CONFIRE JPA		196,490.10
Check	08/16/2023	57985 Accounts Payable	COUNTY TREASURER		30,000.00
Check	08/16/2023	57986 Accounts Payable	CRIFE, JONATHAN		108.13
Check	08/16/2023	57987 Accounts Payable	DELTA FIRE & SAFETY INC		2,715.30
Check	08/16/2023	57988 Accounts Payable	FARNSWORTH, JASON		1,157.11
Check	08/16/2023	57989 Accounts Payable	FLYERS ENERGY, LLC		8,776.36
Check	08/16/2023	57990 Accounts Payable	FRONTIER COMMUNICATIONS		257.63
Check	08/16/2023	57991 Accounts Payable	GoTO TECHNOLOGIES USA INC		1,048.40
Check	08/16/2023	57992 Accounts Payable	GUARDIAN - APPLETON		3,205.19
Check	08/16/2023	57993 Accounts Payable	HdL COREN & CONE INC		4,625.00
Check	08/16/2023	57994 Accounts Payable	I CREATE PROFESSIONAL CONSULTANTS		6,800.00
Check	08/16/2023	57995 Accounts Payable	KIMCO STAFFING SERVICES INC		1,211.43
Check	08/16/2023	57996 Accounts Payable	KRONOS INCORPORATED		24.74
Check	08/16/2023	57997 Accounts Payable	LIFE ASSIST		4,154.64
Check	08/16/2023	57998 Accounts Payable	McMASTER-CARR		23.57
Check	08/16/2023	57999 Accounts Payable	MESSAGE MEDIA USA INC		150.00
Check	08/16/2023	58000 Accounts Payable	MITCHELL, JARED		320.00
Check	08/16/2023	58001 Accounts Payable	MOUNTAIN VIEW URGENT CARE		3,210.00

User: Dawn Burns

Pages: 1 of 2

8/16/2023 1:52:27 PM

Chino Valley Fire District
August 16, 2023 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 08/16/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	08/16/2023	58002 Accounts Payable	NAPA AUTO PARTS		2,446.93
Check	08/16/2023	58003 Accounts Payable	PIERCE MANUFACTURING INC		22,680.00
Check	08/16/2023	58004 Accounts Payable	PRO PACIFIC PEST CONTROL INC		953.00
Check	08/16/2023	58005 Accounts Payable	PYRO-COMM SYSTEMS, INC		370.00
Check	08/16/2023	58006 Accounts Payable	READYREFRESH BY NESTLE INC		444.88
Check	08/16/2023	58007 Accounts Payable	ROAD AMERICA INC		339.04
Check	08/16/2023	58008 Accounts Payable	ROJAS COMMUNICATIONS GROUP INC		4,800.00
Check	08/16/2023	58009 Accounts Payable	SOUTH COAST EMERGENCY VEHICLE SVC INC		4,403.99
Check	08/16/2023	58010 Accounts Payable	STANDARD DENTAL		19,415.96
Check	08/16/2023	58011 Accounts Payable	STANDARD LIFE		6,991.45
Check	08/16/2023	58012 Accounts Payable	STATION AUTOMATION INC		20,232.61
Check	08/16/2023	58013 Accounts Payable	STEELCLAD, INC		13,832.00
Check	08/16/2023	58014 Accounts Payable	TANKNOLOGY INC.		4,618.49
Check	08/16/2023	58015 Accounts Payable	TOC PUBLIC RELATIONS		7,000.00
Check	08/16/2023	58016 Accounts Payable	VISION SERVICE PLAN - (CA)		2,752.97
Check	08/16/2023	58017 Accounts Payable	WINZER		133.49
Check	08/16/2023	58018 Accounts Payable	YU CHRISTOPHER		320.00

A/P Accounts Payable Checking Totals:

Transactions: 49

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\$403,404.73

Checks:

49

\$403,404.73

User: Dawn Burns

Pages: 2 of 2

8/16/2023 1:52:27 PM

Chino Valley Fire District
August 23, 2023 Warrants
Bank Account: A/P - Accounts Payable Checking
Batch Date: 08/23/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	08/23/2023	58019 Accounts Payable	10-8RETROFIT COM INC		260.94
Check	08/23/2023	58020 Accounts Payable	AFSS SOUTHERN DIVISION		30.00
Check	08/23/2023	58021 Accounts Payable	AGE, MICHAEL		1,690.00
Check	08/23/2023	58022 Accounts Payable	AT&T MOBILITY		849.16
Check	08/23/2023	58023 Accounts Payable	BRAVO BURGERS		333.07
Check	08/23/2023	58024 Accounts Payable	BUNAGUEN, CHRISTINE		1,979.50
Check	08/23/2023	58025 Accounts Payable	CITY OF CHINO		352.13
Check	08/23/2023	58026 Accounts Payable	COLONNA, KYLE		1,269.00
Check	08/23/2023	58027 Accounts Payable	COPE, JORDAN		400.00
Check	08/23/2023	58028 Accounts Payable	FEDERAL EXPRESS		5.38
Check	08/23/2023	58029 Accounts Payable	FELDMAN, FRANKIE		366.86
Check	08/23/2023	58030 Accounts Payable	FIRST ARRIVING IO INC		8,388.00
Check	08/23/2023	58031 Accounts Payable	FLYERS ENERGY, LLC		6,893.82
Check	08/23/2023	58032 Accounts Payable	FONTES, WAYNE		686.50
Check	08/23/2023	58033 Accounts Payable	FRONTIER COMMUNICATIONS		2,175.47
Check	08/23/2023	58034 Accounts Payable	GONSALVES, MATT		634.50
Check	08/23/2023	58035 Accounts Payable	GOODYEAR COMMERCIAL TIRE		1,466.05
Check	08/23/2023	58036 Accounts Payable	HACKBARTH, TYLER		389.51
Check	08/23/2023	58037 Accounts Payable	HAZZARD BACKFLOW INC.		50.00
Check	08/23/2023	58038 Accounts Payable	HOLROYD, CLARK		203.85
Check	08/23/2023	58039 Accounts Payable	HUBBARD, ANDREW		3,113.17
Check	08/23/2023	58040 Accounts Payable	HUNTER'S HEATING & AIR CONDITIONING INC		810.00
Check	08/23/2023	58041 Accounts Payable	KAVANAUGH, TOMMY		3,402.00
Check	08/23/2023	58042 Accounts Payable	KOESTER, STEVEN		735.00
Check	08/23/2023	58043 Accounts Payable	MAY, CASEY		230.00
Check	08/23/2023	58044 Accounts Payable	METLIFE		200.00
Check	08/23/2023	58045 Accounts Payable	MORALES, PETE C.		230.00
Check	08/23/2023	58046 Accounts Payable	MYSIDEWALK INC		1,500.00
Check	08/23/2023	58047 Accounts Payable	NUBER, JUSTIN		1,831.64
Check	08/23/2023	58048 Accounts Payable	RUVALCABA, LUIS		3,672.00
Check	08/23/2023	58049 Accounts Payable	SIMPSON, ANDREW		320.00
Check	08/23/2023	58050 Accounts Payable	SKIBAR, CARLOS		3,077.77
Check	08/23/2023	58051 Accounts Payable	SOUTH COAST AIR QUALITY		814.51

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Pages: 1 of 2

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Chino Valley Fire District
August 23, 2023 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 08/23/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	08/23/2023	58052 Accounts Payable	MANAGEMENT		60.40
Check	08/23/2023	58053 Accounts Payable	STAPLES BUSINESS ADVANTAGE		366.86
Check	08/23/2023	58054 Accounts Payable	STEWART, GLEN		43.10
Check	08/23/2023	58055 Accounts Payable	SUNBELT RENTALS INC		3,012.50
Check	08/23/2023	58056 Accounts Payable	SYSTEMS SOURCE INC.		799.56
Check	08/23/2023	58057 Accounts Payable	TEAMSTERS LOCAL 1932		875.00
Check	08/23/2023	58058 Accounts Payable	TOC PUBLIC RELATIONS		3,186.00
Check	08/23/2023	58059 Accounts Payable	TURNER, BRYAN		26,941.96
Check	08/23/2023	58060 Accounts Payable	U.S. BANK CORPORATE PAYMENT SYSTEM		210.11
Check	08/23/2023	58061 Accounts Payable	U.S. PRINTING INC		1,070.00
Check	08/23/2023	58062 Accounts Payable	UNDERWOOD, BRETT		634.50
Check	08/23/2023	58063 Accounts Payable	VARNES, VICKI		130.47
Check	08/23/2023	58064 Accounts Payable	VEOLIA ES TECH SOLUTIONS-NORTH AMERICA INC		1,021.77
Check	08/23/2023	58065 Accounts Payable	VEOLIA WTS SERVICES USA, INC.		57.38
Check	08/23/2023	58066 Accounts Payable	VERIZON BUSINESS		32,351.29
Check	08/23/2023	58067 Accounts Payable	VERIZON WIRELESS		500.00
A/P Accounts Payable Checking Totals:			Transactions: 49		\$119,620.73
Checks: 49			\$119,620.73		

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Pages: 2 of 2

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Chino Valley Fire District August 30, 2023 Warrants

Bank Account: A/P - Accounts Payable Checking
Batch Date: 08/30/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	08/30/2023	58068 Accounts Payable	2 HOT UNIFORMS INC		84.58
Check	08/30/2023	58069 Accounts Payable	AFSS SOUTHERN DIVISION		30.00
Check	08/30/2023	58070 Accounts Payable	AIR EXCHANGE, INC		90,178.68
Check	08/30/2023	58071 Accounts Payable	ARCHIVE SOCIAL, INC		2,988.00
Check	08/30/2023	58072 Accounts Payable	BUNAGUEN, CHRISTINE		262.50
Check	08/30/2023	58073 Accounts Payable	CANON FINANCIAL SERVICES INC		886.87
Check	08/30/2023	58074 Accounts Payable	CODE 3 RESCUE		1,200.00
Check	08/30/2023	58075 Accounts Payable	COUNTY OF SAN BERNARDINO		831.25
Check	08/30/2023	58076 Accounts Payable	DATA TICKET INC		659.00
Check	08/30/2023	58077 Accounts Payable	FEDERAL EXPRESS		105.73
Check	08/30/2023	58078 Accounts Payable	FLYERS ENERGY, LLC		10,594.36
Check	08/30/2023	58079 Accounts Payable	GOODYEAR COMMERCIAL TIRE		3,330.02
Check	08/30/2023	58080 Accounts Payable	HADDAD, IAN		320.00
Check	08/30/2023	58081 Accounts Payable	I CREATE PROFESSIONAL CONSULTANTS		3,700.00
Check	08/30/2023	58082 Accounts Payable	IMS REFRIGERATION INC		410.33
Check	08/30/2023	58083 Accounts Payable	KALOUSEK, BRIAN		320.00
Check	08/30/2023	58084 Accounts Payable	KIMCO STAFFING SERVICES INC		2,165.88
Check	08/30/2023	58085 Accounts Payable	LOGICALIS, INC		37,422.99
Check	08/30/2023	58086 Accounts Payable	MISAC INC		1,150.00
Check	08/30/2023	58087 Accounts Payable	NETFILE INC		1,900.00
Check	08/30/2023	58088 Accounts Payable	PHENIX TECHNOLOGY, INC		382.78
Check	08/30/2023	58089 Accounts Payable	SB COUNTY-DEPT OF INNOVATION AND TECHNOLOGY		11,787.60
Check	08/30/2023	58090 Accounts Payable	SERVPRO OF EAST RIVERSIDE CITY INC		4,810.81
Check	08/30/2023	58091 Accounts Payable	SOUTHERN CALIFORNIA EDISON		33,622.58
Check	08/30/2023	58092 Accounts Payable	STATE INDUSTRIAL PRODUCTS		4,449.30
Check	08/30/2023	58093 Accounts Payable	VALLEY POWER SYSTEMS INC		375.81
A/P Accounts Payable Checking Totals:					
Transactions: 26					\$213,969.07

Checks: 26 \$213,969.07

Digitally signed by Mark Shaker
DN: cn=Mark Shaker, o=Chino Valley Fire District, ou=Finance, email=mshaker@chofire.org,

Mark Shaker

C=US
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Pages: 1 of 1

BOARD MEETINGS/TRAVEL 6.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

None.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: ANNUAL REVIEW OF INVESTMENT POLICY STATEMENT

PURPOSE:

Purpose is for the Board of Directors to conduct an annual review of the District's Investment Policy.

DISCUSSION:

The current Investment Policy is attached to this report. No changes are proposed to the Investment Policy Statement at this time. Changes were last made in September 2022.

RECOMMENDATION:

It is recommended that the Board review the Investment Policy.

ATTACHMENTS:

CVIFD Investment Policy



Chino Valley Independent Fire District

Investment Policy

September 14, 2022

1. PURPOSE

To provide guidelines for the prudent investment of the Chino Valley Independent Fire District's temporarily idle cash in selected investments as authorized by the California Government Code sections 53600, et. seq., with the ultimate goal of protecting the District's pooled cash while producing a reasonable rate of return on investments and maintaining the public trust.

2. POLICY

It is the policy of the District to invest public funds in a manner which will provide a sound investment return with maximum security, while meeting the daily cash flow demands of the District's operations and conforming to all state and local statutes governing the investment of public funds. The District's investment policy has four objectives:

- 2.1.** Protect principal
- 2.2.** Provide for liquidity needs
- 2.3.** Obtain reasonable rates of return on investment within the first two objectives
- 2.4.** Maintain the public trust by avoiding any investment transactions that might impair public confidence.

3. STANDARDS OF CARE

3.1. Prudent Investor Standard

- 3.1.1.** The standard of prudence to be used when managing the District's investments is California Government Code section 53600.3, the prudent investment standard.
- 3.1.2.** Investment officers acting in accordance with this Investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit or market risk, provided that deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

3.2. Ethics and Conflict of Interest

- 3.2.1.** All personnel responsible for authorizing the purchase of investments shall refrain from personal business activities which could conflict with the proper execution of the District's investment program and/or which could impair an investment officer's ability to make impartial investment decisions.
- 3.2.2.** All responsible investment personnel shall disclose to the Board of Directors any material financial interests in any financial institution which is associated with the District's investment program and shall further disclose any material personal investment or financial position which could compromise impartial investment decision making with respect to the District's investment portfolio.
- 3.2.3.** Investment personnel shall file State Fair Political Practices Commission's Statement of Economic Interests (Form 700) and make all disclosures required by the District's conflict of interest policies.

3.3. Delegation of Authority

- 3.3.1.** Management responsibility for the District's investment program is hereby delegated to the following District personnel:
 - 3.3.1.1.** Fire Chief
 - 3.3.1.2.** Finance Director
 - 3.3.1.3.** Administrative Manager/Clerk of the Board
 - 3.3.1.4.** Human Resources Director
 - 3.3.1.5.** Deputy Chief
- 3.3.2.** For purposes of this policy, personnel delegated authority for management responsibility of the District's investment program shall be referred to as investment officer or investment personnel.
- 3.3.3.** No person may execute investment transactions except as provided under the terms of this investment policy.
- 3.3.4.** Under the direction of the Fire Chief, primary day-to-day responsibility for managing the District's investment program shall rest with the Finance

Director, who shall establish procedures for the operation of the investment program, consistent with this Investment Policy.

3.3.5. Under the direction of the Fire Chief, the Finance Director is hereby delegated authority from the Board of Directors to:

3.3.5.1. Enter into agreements with a District depository in order to enable investment personnel to execute investment transactions that will involve charges and credits to District bank accounts.

3.3.5.2. Enter into banking arrangements with a third-party bank trust department to provide for the safekeeping and custody of District investment securities.

3.3.5.3. Establish operating procedures as deemed appropriate to operate an investment program consistent with this Investment Policy.

3.3.6. Upon approval of the Fire Chief, the District may engage the support services of outside investment advisors with respect to the District's investment program, provided that it can be demonstrated that such outside support services produce a net financial advantage or necessary financial protection of the District's financial resources.

3.3.7. Delegation of authority under this policy shall be reviewed annually by the Board of Directors.

4. AUTHORIZED INVESTMENTS

Code Section 53601 provides legal authorization for the investment of funds of government agencies. All investments of the District shall conform to the requirements of applicable law and District policy, whichever is more restrictive. Except for legally restricted funds governed by separate policy as specified in Section 15 below, the District is authorized by law to invest in the following types of securities:

4.1. United States Treasury Issues. U.S. Treasury Notes, Bonds, Bills or Certificates of Indebtedness, or those for which the faith and credit of the United States are pledged for payment of principal and interest. There is no percentage limitation of the portfolio which may be invested in this type of investment.

4.2. Federal Agency Obligations. Obligations issued by the Government National Mortgage Association (GNMA), the Federal Farm Credit System (FFCB), the Federal Home Loan Bank Board (FHLB), the Federal National Mortgage Association (FNMA), the Federal Home Loan Mortgage

Association (FHLMC), and the Federal Agricultural Mortgage Corporation (FAMCA). There is no percentage limitation of the portfolio which may be invested in this type of investment.

4.3. State of California Local Agency Investment Fund. Local Agency Investment Fund (LAIF) pooled money investment account of the State of California. Investment up to amount permitted by LAIF. There is no percentage limitation for the portfolio which may be invested in this type of investment.

4.4. Municipal Debt. Registered state warrants or treasury notes or bonds of the State of California or any of the other 49 states of the United States, including bonds payable solely out of revenues from a revenue-producing property owned, controlled, or operated by the state or a department, board, agency, or authority of this state or any other state of the United States.

Bonds, notes, warrants, or other evidences of indebtedness of any local agency within the State of California, including bonds payable solely out of revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency.

Purchases are limited to securities that have a long-term debt rating of at least "A" or its equivalent, by a Nationally Recognized Statistical Rating Organization (NRSRO) and/or have a short-term rating of at least "A-1" or its equivalent, by a NRSRO.

Investments shall be limited to no more than 25% of investment portfolio.

4.5. Bankers' Acceptances. Bankers' acceptances, otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Investment limited to 30% of investment portfolio. Banker's Acceptances purchased may not exceed 180 days to maturity.

4.6. Commercial Paper. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity issuing commercial paper shall meet all criteria as specified in Section 53601 of the California Government Code. Purchases of eligible commercial paper shall have a maximum maturity of 270 days and may not represent more than 10% of the outstanding paper of the issuing corporation, and the aggregate investment in commercial paper shall not exceed 25% of the District's portfolio.

- 4.7. Negotiable Certificates of Deposit.** Negotiable certificates of deposit issued by a nationally or state-chartered bank or state or federal savings association, or a state or federal credit union. Investments shall be limited to no more than 30% of investment portfolio.
- 4.8. Repurchase Agreements.** Repurchase agreements with a maximum maturity of 90 days. Market value of securities used as collateral for the repurchase agreements shall be valued at 102% or greater of the value of the repurchase agreement. A Master Repurchase Agreement must be executed with the bank or dealer prior to investing in a repurchase agreement. Investments of this type shall be limited to no more than 25% of investment portfolio.
- 4.9. Time Deposits.** Time deposits, non-negotiable and collateralized in accordance with California Government Code, may be purchased through banks, savings and loan associations, or credit unions, or a private sector entity that assists in the placement of time deposits, provided that the purchases of time deposits do not represent more than 25% of investment portfolio.
- 4.10. Guaranteed Investment Contracts.** Guaranteed Investment Contracts (GIC), providing that such contract(s) meet the requirements defined under Government Code Section 53601. GIC investments shall be utilized only for short-term investment of bond indenture or debt proceeds.
- 4.11. Money Market Mutual Funds.** Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.). Underlying investments in allowable money market funds shall be consistent with other allowable investments as set forth in this policy, to include: U.S. treasury instruments, federal government agency obligations, and/or repurchase agreements. To be eligible for investment pursuant to this policy these companies shall have either: (1) attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSRO, or, (2) retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years experience managing money market mutual funds with assets under management in excess of five hundred million dollars (\$500,000,000). Investments in money market mutual funds are further limited to 15% of investment portfolio.
- 4.12. Medium Term Corporate Notes.** Medium term corporate notes, with a maximum maturity of five years. Securities eligible for investment shall be

rated A or better by a nationally recognized rating agency. Purchase of medium term notes may not exceed 30% of investment portfolio.

4.13. Local Government Investment Pools. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 of the California Government Code that invests in securities and obligations eligible for investment by local agencies directly. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

4.13.1. The adviser is registered or exempt from registration with the Securities and Exchange Commission.

4.13.2. The adviser has not less than five years of experience investing in securities and obligations eligible for local agency investment.

4.13.3. The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

5. PROHIBITED INVESTMENTS

Except for legally restricted funds governed by separate policy as specified in Section 15 below, any security type or structure not specifically approved by this policy is hereby specifically prohibited. Security types which are prohibited include, but are not limited to:

5.1. Inverse floaters

5.2. Range notes

5.3. Mortgage-derived interest only strips

5.4. Any security which could result in zero interest accrual if held to maturity

6. GENERAL DIVERSIFICATION OF INVESTMENT

The District's investment portfolio shall be diversified to avoid incurring unreasonable and avoidable risks with regard to specific investment types. Within investment types, the District shall also maintain a mix of securities to avoid concentrations within individual financial institutions, geographic areas, industry types and maturity dates.

7. MAXIMUM MATURITY

- 7.1. State law requires that the maturity of any given investment instrument not exceed five years unless specifically approved by the Board of Directors.
- 7.2. Investment maturities shall be based on a projection of District cash flows. Subject to the policy provisions outlined in section 7.1, investment maturities shall be scheduled to permit the District to meet all projected obligations.

8. SALES PRIOR TO MATURITY

While sales of investments prior to maturity are permitted to achieve certain investment objectives, the District's general investment strategy shall be to hold investments to maturity.

9. COLLATERALIZATION

For Certificates of Deposit in excess of the amount federally insured, the general collateralization level shall be 110% of the amount invested. For repurchase agreements, the collateralization level shall be at least 102% of the market value of the agreement.

10. SAFEKEEPING AND CUSTODY

- 10.1. All investment transactions entered into by the District shall be conducted on a delivery vs. payment basis. The District shall pay for the securities when they are delivered either to the District or the District's third party custodian, if applicable.
- 10.2. Securities purchased, including collateral for repurchase agreements, shall be held by a third party custodian designated by the District whenever possible. These securities shall be held in the District's name and third party custody shall be evidenced by safekeeping receipts.

11. QUALIFIED BROKER/DEALERS AND INSTITUTIONS

- 11.1. A list of qualified broker/dealers and financial institutions shall be maintained by the District.
- 11.2. A copy of this Investment Policy shall be sent to all broker/dealers approved to do business with the District. Broker/dealer(s) shall provide certification of having read, understood and agreeing to comply with the District's Investment Policy, and are free of conflicts of interest.

- 11.3. An annual review of the financial condition and registrations of qualified broker/dealers shall be conducted by the Finance Director.
- 11.4. If the District chooses to engage an outside investment adviser to provide investment advisory services, investment advisor may use its own list of approved issuers, broker/dealers and financial institutions to execute investment orders on behalf of the District.

12. **INTERNAL CONTROLS**

The Finance Director shall be responsible for establishing a set of internal controls related to the investment program. The internal controls will be subject to annual review by independent auditors in conjunction with the District's annual audit.

13. **REPORTING REQUIREMENTS**

The Finance Director shall be responsible for providing a monthly Treasurer's Report to the Board of Directors which shall include all required elements prescribed by Government Code section 53646.

- 13.1. Treasurer's Report to the Board of Directors shall include the face amount and cost of investment, type of investment, name of the issuer, coupon rate of interest, maturity date, current market value and accrued interest for all securities, as applicable.
- 13.2. Treasurer's Report shall also state compliance of portfolio with Investment Policy, or manner in which portfolio is not in compliance, if applicable.

14. **ANNUAL POLICY REVIEW**

This Investment Policy shall be subject to review by the District's Board of Directors, as needed, but no less than annually.

15. **SECTION 115 TRUST**

The District maintains an IRS Section 115 irrevocable trust and those funds are legally restricted to provide for funding of retirement obligations. Chino Valley Fire District Section 115 Trust funds are governed by a separate investment policy.

16. **GLOSSARY OF TERMS**

Bankers' Acceptance (BA) - A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Broker - A broker brings buyers and sellers together for a commission.

Certificate of Deposit (CD) - A time deposit with a specific maturity evidenced by a certificate. Large-denomination CDs are typically negotiable. CD's may be eligible for FDIC insurance.

Collateral - Securities, evidence of deposit or pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public moneys.

Commercial Paper - Unsecured promissory note with a fixed maturity of 1 to 270 days. Commercial Paper is a money-market security issued by large banks and corporations to get money to meet short term debt obligations (for example, payroll), backed by an issuing bank or corporation's promise to pay the face amount on the maturity date specified on the note.

Corporate Note – A debt security issued by a corporation, also known as a corporate bond.

Custody - A banking service that provides safekeeping for the individual securities in a customer's investment portfolio under a written agreement which also calls for the bank to collect and pay out income, to buy, sell, receive and deliver securities when ordered to do so by the principal.

Delivery vs. Payment (DVP) - Delivery of securities with a simultaneous exchange of money for the securities.

Depository - Financial institution in United States, such as a savings bank, that is legally allowed to accept monetary deposits.

Diversification - Dividing investment funds among a variety of securities offering independent returns and risk profiles.

Federal Farm Credit System (FFCB) - The Federal Farm Credit System is a nationwide network of borrower-owned lending institutions and affiliated service entities that lends to agricultural and rural America. The System is the oldest Government-sponsored enterprise (GSE) created when Congress established authority for certain predecessor entities in 1916. For more than ninety years, the mission of the System has been to provide sound and dependable credit for agricultural producers, cooperatives, and certain farm related businesses.

Federal Home Loan Banks (FHLB) - Government sponsored wholesale banks which lend funds and provide correspondent banking services to member commercial banks, thrifty institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

Federal Home Loan Mortgage Corporation (FHLMC) – The FHLMC was created under the Federal Home Loan Mortgage Act, Title III of the Emergency Home Finance Act of 1970 as a stockholder owned government-sponsored enterprise. Freddie Mac, as the corporation is called, is charged with providing stability and assistance to the secondary home mortgage market by buying first mortgages and participation interests and reselling these securities in the form of guaranteed mortgage securities. Although agency obligations are not explicitly guaranteed by the federal government, the rating agencies believe that in the unlikely event of financial difficulties, the federal government will support the agency to the extent necessary to provide for full and timely payment on their securities.

Federal National Mortgage Association (FNMA) - FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Government National Mortgage Association (GNMA) – Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations and other institutions. Security holder is protected by the full faith and credit of the U.S. Government. Ginnie Mae securities, are backed by the FHA, VA, or FmHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

Government Sponsored Enterprises (GSE) - The government-sponsored enterprises (GSEs) are a group of financial services corporations created by the United States Congress. Their function is to enhance the flow of credit to targeted sectors of the economy and to make those segments of the capital market more efficient and transparent. The desired effect of the GSEs is to enhance the availability and reduce the cost of credit to the targeted borrowing sectors: agriculture, home finance and education. Congress created the first GSE in 1916 with the creation of the Farm Credit System; it initiated GSEs in the home finance segment of the economy with the creation of the Federal Home Loan Banks in 1932; and it targeted education when it chartered Sallie Mae in 1972 (although Congress allowed Sallie Mae to relinquish its government sponsorship and become a fully private institution via legislation in 1995). The residential mortgage borrowing segment is by far the largest of the borrowing segments in which the GSEs operate. GSEs hold or pool approximately \$5 trillion worth of mortgages.

Guaranteed Investment Contracts - Fixed rate deposits which are similar to CDs, except purchased from insurance companies.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Inverse Floaters - Securities structured to provide a rate of return equal to a fixed rate, less a multiple of a floating rate index," such as the London Interbank Offered Rate (LIBOR). Such securities are backed by collateralized mortgage obligations (CMOs), which in turn are derived from pools of mortgages. The holders of CMO-backed securities receive payments generated by the mortgages in the underlying collateral pool.

Liquidity - Refers to the ability to rapidly convert an investment into cash with minimal risk of losing some portion of principal and/or interest.

Master Repurchase Agreement - A written contract covering all future transactions between the parties to repurchase and/or reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

Maturity - The date upon which the principal or stated value of an investment becomes due and payable.

Money Market - The market in which short-term debt instruments (bills, commercial paper, banker's acceptances, etc.) are issued and traded.

Mortgage-Derived Interest Only Strips - A type of fixed-income security where the holder is only entitled to receive regular cash flows that are derived from splitting a mortgage-backed security into its interest and principal payments.

Mutual Fund - is an investment vehicle made up of a pool of money collected from many investors for the purpose of investing in securities such as stocks, bonds, money market instruments and other assets.

Nationally Recognized Statistical Rating Organization (NRSRO) - A credit rating agency that issues credit ratings that the U.S. Securities and Exchange Commission permits other financial firms to use for certain regulatory purposes.

Portfolio - Collection of securities held by an investor.

Prudent Investor Standard – Defined in California Government Code Section 53600.3, as follows: "When investing, reinvesting, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence

under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.”

Range Notes - Typically pay interest at an above-market rate if LIBOR stays within a specific range, which may change according to a schedule. If LIBOR moves outside of that range, these notes may revert to a lower interest rate or no interest at all.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Registered State Warrants – Interest bearing “IOUs” issued by the State of California, to be paid by the state when they mature or are called. Registered warrants drawn against unexhausted appropriations and otherwise issued in accordance with California law are extensions of credit to the state that constitute state general obligations.

Repurchase Agreement (RP or REPO) - A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

Risk - Degree of uncertainty of return on an asset.

Time Deposit - Deposit at a banking institution that cannot be withdrawn for a certain “term” or period of time. When the term is over it can be withdrawn or it can be held for another term. Generally differentiated from a CD by virtue of the fact that the associated interest rate for a time deposit is non-negotiable.

Treasury Bills – A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

Treasury Bonds - Long-term coupon-bearing U. S. Treasury securities issued as direct obligations of the U. S. Government and having initial maturities of more than ten years.

Treasury Certificate of Indebtedness - A short-term fixed income security issued by the U. S. Treasury that has a coupon, and typically matures in one year or less.

Treasury Notes - Medium-term coupon-bearing U. S. Treasury securities issued as direct obligations of the U. S. Government and having initial maturities from two to ten years.

Yield - The rate of annual income return on an investment, expressed as a percentage. It is obtained by dividing the current dollar income by the current market price of the security.

Yield to Maturity - The rate of income return on an investment, minus any premium or plus any discount, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond, expressed as a percentage.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: CHINO VALLEY FIRE DISTRICT SECTION 115 TRUST ANNUAL
REPORT**

PURPOSE:

Purpose is to review, discuss and approve the 2022-23 Annual Report for the Section 115 Trust.

DISCUSSION:

The 115 Trust bylaws require that an annual report of the Trust be presented to the District's Board of Directors within 90 days of fiscal year-end. The Trust's fiscal year end coincides with that of the District at June 30. A total of \$5 million was initially invested in the 115 Trust at the end of April 2017. Additional deposits totaling about \$2.45 million have made to the Trust since inception.

PFM is the Trust Administrator and also serves as the investment advisor. The five-member 115 Trust Investment Committee, comprised of District management and staff, meets quarterly to review Trust performance and discuss Trust management with PFM.

The Trust account balance at June 30, 2023 amounted to about \$9.5 million compared to about \$7.8 million at June 30, 2022.

The attached annual report was reviewed in detail with the 115 Trust Committee and a representative from PFM will present the annual report to the full Board. The Trust is subject to an annual independent audit, and it is anticipated that the results of the audit will be represented to the Board in December.

RECOMMENDATION:

It is recommended that the Board of Directors review and discuss and approve the Annual Report for the Chino Valley Fire District Section 115 Trust.

ATTACHMENTS:

Section 1115 Trust Annual Report 2023

Chino Valley Fire District

Section 115 Trust Annual Report Fiscal Year 2022-2023

September 13, 2023

Mallory Sampson
Director

pfmam.com

PFM Asset Management LLC

NOT FDIC INSURED : NO BANK GUARANTEE MAY LOSE VALUE

Agenda Board Meeting September 13, 2023 - Page 83 of 116

Purpose and Performance Objective of District's Section 115 Trust

- ▶ **Purpose:** To provide funding of District retirement benefits provided by CalPERS for those eligible employees.
- ▶ **Performance Objective:** Over five years or longer, achieve an average total annual rate of return that is equal to or greater than the Trust's stated total return objective of 5.5%.

Target Asset Allocation

PFMAM 60/40 Model	
Equity	60.0%
Domestic Equity	39.0%
International Developed Equity	15.0%
Emerging Markets Equity	6.0%
Fixed Income	40.0%
Core Fixed Income	20.0%
Investment Grade Corporate	10.0%
Emerging Markets Debt	5.0%
High Yield	5.0%
Intermediate-Term Assump. (5 Years)	
Expected Return	7.3%
Standard Deviation	10.6%
Probability of 5.5% Return	56.7%
Long-Term Assump. (30 Years)	
Expected Return	6.8%
Standard Deviation	10.6%
Probability of 5.5% Return	55.1%

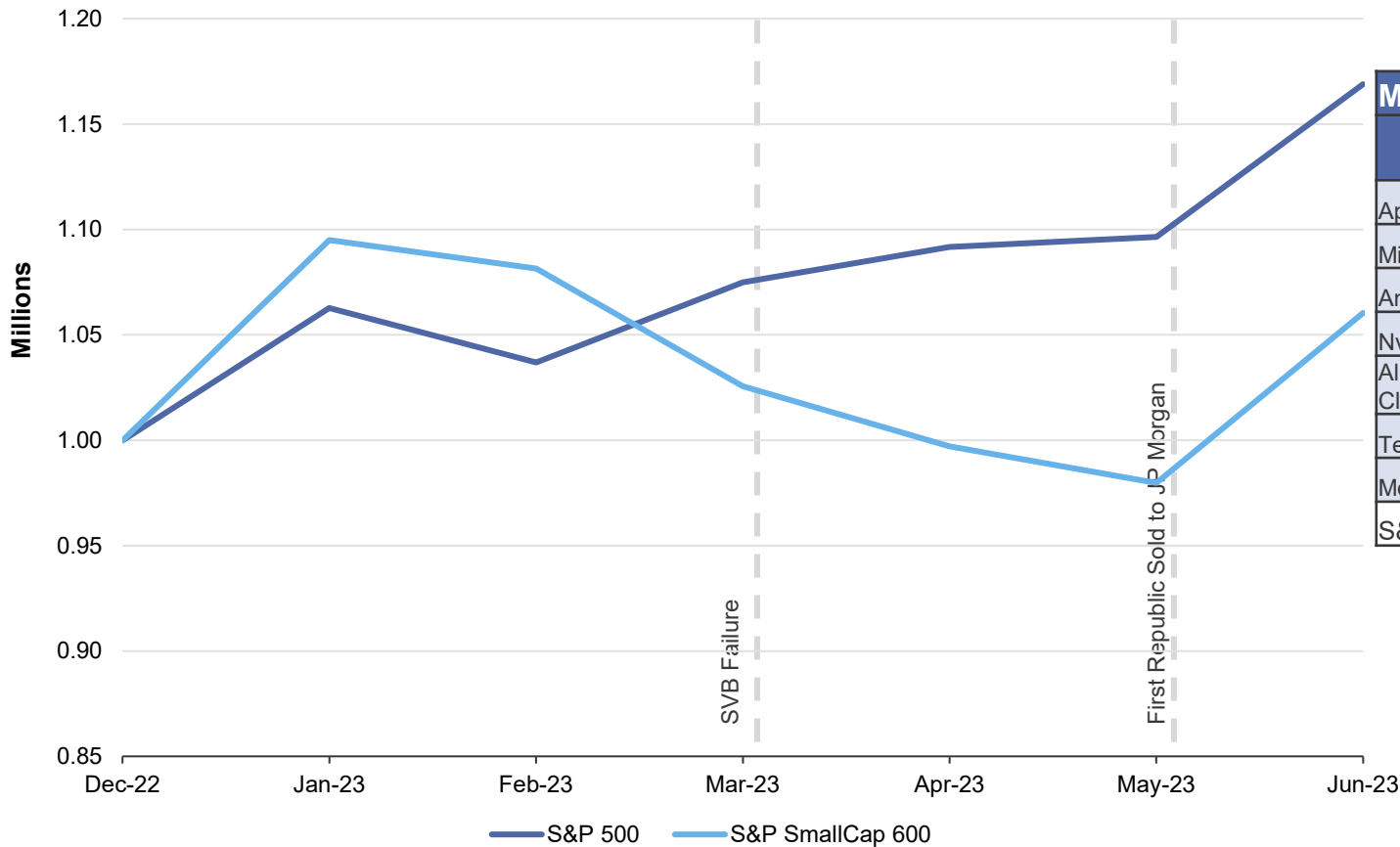
Equity and Fixed Income Market Indices

Market Index Performance as of 6/30/2023					
DOMESTIC EQUITY	QTD	YTD	1 Year	3 Years	5 Years
S&P 500	8.7%	16.9%	19.6%	14.6%	12.3%
Russell 1000 Index	8.4%	16.2%	18.9%	13.9%	11.4%
Russell 2000 Index	5.2%	8.1%	12.3%	10.8%	4.2%
Russell 3000 Index	8.6%	16.7%	19.3%	14.1%	11.9%
INTERNATIONAL EQUITY	QTD	YTD	1 Year	3 Years	5 Years
MSCI EAFE (net)	3.0%	11.7%	18.8%	8.9%	4.4%
MSCI AC World ex USA (Net)	2.4%	9.5%	12.7%	7.2%	3.5%
MSCI EM (net)	0.9%	4.9%	1.8%	2.3%	0.9%
ALTERNATIVES	QTD	YTD	1 Year	3 Years	5 Years
FTSE NAREIT Equity REIT Index	1.2%	3.0%	-4.4%	6.1%	4.8%
Bloomberg Commodity Index Total Return	-2.6%	-7.8%	-9.6%	17.8%	4.7%
FIXED INCOME	QTD	YTD	1 Year	3 Years	5 Years
Blmbg. U.S. Aggregate	-0.8%	2.1%	-0.9%	-4.0%	0.8%
Blmbg. Global Aggregate Ex USD	-2.2%	0.8%	-1.8%	-5.9%	-2.7%
Blmbg. U.S. Corp: High Yield	1.7%	5.4%	9.1%	3.1%	3.4%

Source: Investment Metrics, as of June 30, 2023.

U.S. Equity: Performance Dominated by Big Tech Names

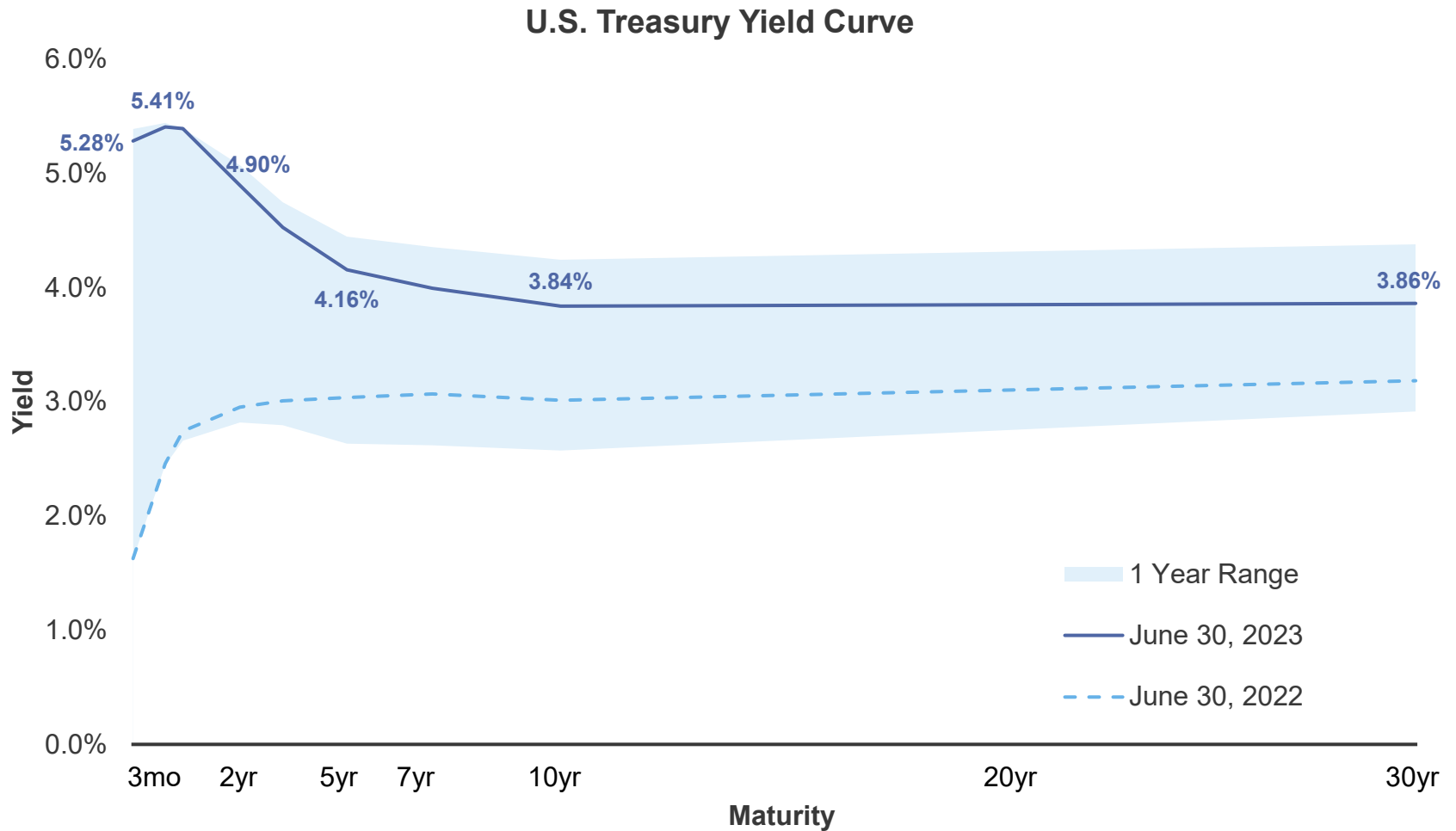
Growth of Million Dollars



Market Movers vs Index			
	12/31 Weight	6/30 Weight	YTD Returns
Apple	6.05%	7.69%	49.7%
Microsoft	5.57%	6.79%	42.7%
Amazon	2.32%	3.12%	55.2%
Nvidia	1.13%	2.81%	189.5%
Alphabet Class A	1.64%	1.91%	35.7%
Tesla	1.03%	1.89%	112.5%
Meta	0.84%	1.70%	138.5%
S&P 500			16.9%

Source: Left: InvestmentMetrics, as of June 30, 2023, Right: Returns Bloomberg as of June 30, 2023 Weights are based on the Vanguard S&P500 index fund for the respective dates.

Short-Term Rates Rise to Decade Highs



Source: Bloomberg, as of 06/30/2023.

Investment Strategy Overview

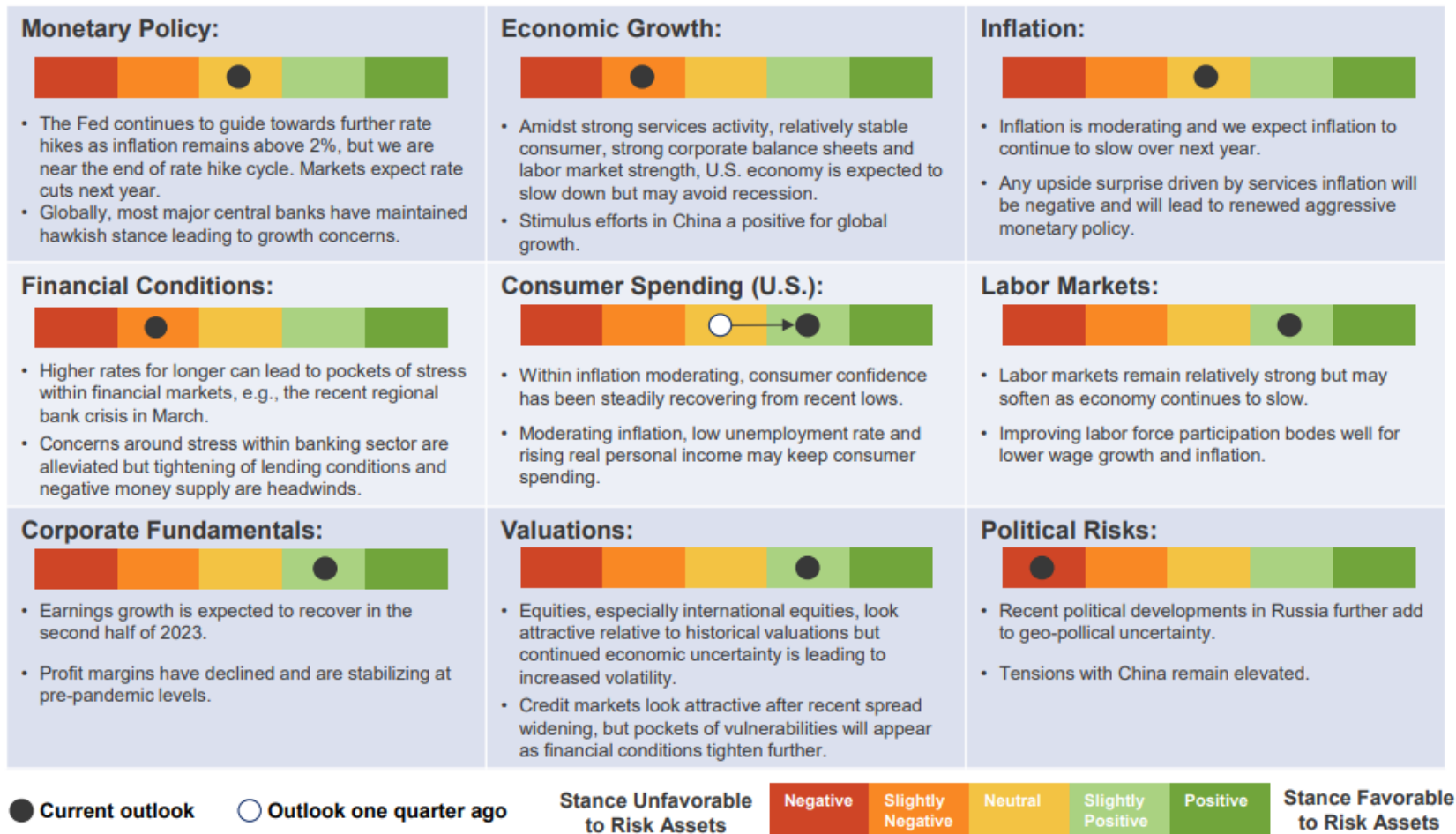
Asset Class	Our Q3 2023 Investment Outlook	Comments
U.S. Equities		<ul style="list-style-type: none"> Tighter financial conditions and a continuing hawkish Fed may lead to a correction in the near-term after a strong first half. But moderating inflation and avoidance of recession may likely result in further equity gains later in the year.
Large-Caps		
Mid-Caps		<ul style="list-style-type: none"> Mid- and small-caps began to underperform following issues in the banking sector, which led to investor risk aversion. While valuations are attractive, outperformance is unlikely until monetary policy becomes less hawkish and investor sentiment/earnings growth improves.
Small-Caps		
Non-U.S. Equities		<ul style="list-style-type: none"> International equities continue to trade at a discount to U.S. equities. Risks to the downside are reflected in these valuations, making them look attractive but sustained tightening in global financial conditions could weigh on return expectations near-term leading to a neutral view.
Developed Markets		<ul style="list-style-type: none"> EM equities also trade at attractive valuations despite relative economic growth expected to improve. These factors should lead to EM equity outperformance over the long-term. Currently, we remain equal weight due to near-term risk factors and continue to monitor for attractive points to further add to EM.
Emerging Markets		
International Small-Caps		<ul style="list-style-type: none"> International small caps provide exposure to local revenue streams and are trading at attractive valuations.
Fixed Income		<ul style="list-style-type: none"> Fed has guided to two more rate hikes before year-end, but are expected to pause if inflation continues to moderate.
Long-Duration, Interest Rate-Sensitive Sectors		<ul style="list-style-type: none"> We believe we are near the end of Fed rate hike cycle and are considering lengthening duration in the near-term as interest rates peak.
Credit-Sensitive Sectors		<ul style="list-style-type: none"> Credit markets remain attractive due to strong corporate fundamentals. We continue to seek diversified credit exposure and are closely watching signs for any distress in the corporate credit space.
Alternatives		<ul style="list-style-type: none"> Higher interest rates and rising foreclosure for office buildings are headwinds for real estate returns. We remain cautious in the near term
Real Estate		<ul style="list-style-type: none"> Private equity will likely face headwinds from higher leverage costs and more cautious capital markets. Debt strategies may benefit from banks' tighter lending standards, but risk is elevated as the economy continues to slow, which will likely lead to higher default rate.
Private Equity		
Private Debt		<ul style="list-style-type: none"> Commodities will be impacted by supply-demand dynamics as the global economy continues to slow but offset by improving growth prospects in China.
Commodities		

Current outlook Outlook one quarter ago

Negative Slightly Negative Neutral Slightly Positive Positive

The view expressed within this material constitute the perspective and judgement of PFM Asset Management LLC at the time of distribution (6/30/2023) and are subject to change.

Factors to Consider Over the Next 6-12 Months



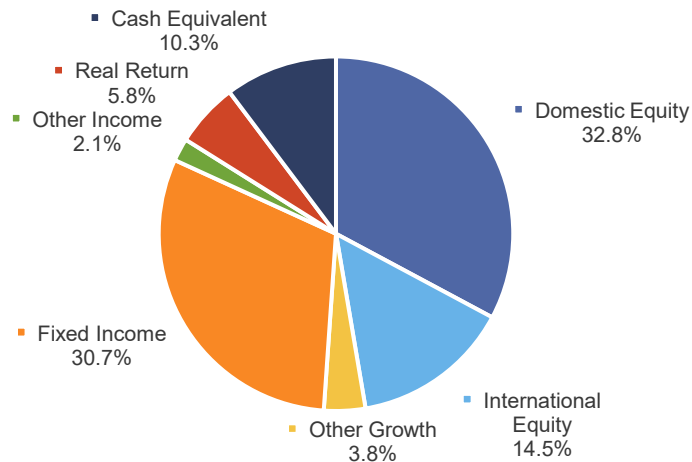
Statements and opinions expressed about the next 6-12 months were developed based on our independent research with information obtained from Bloomberg. The views expressed within this material constitute the perspective and judgment of PFM Asset Management LLC at the time of distribution (06/30/2023) and are subject to change. Information is obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness, or suitability.

Portfolio Update as of June 30, 2023

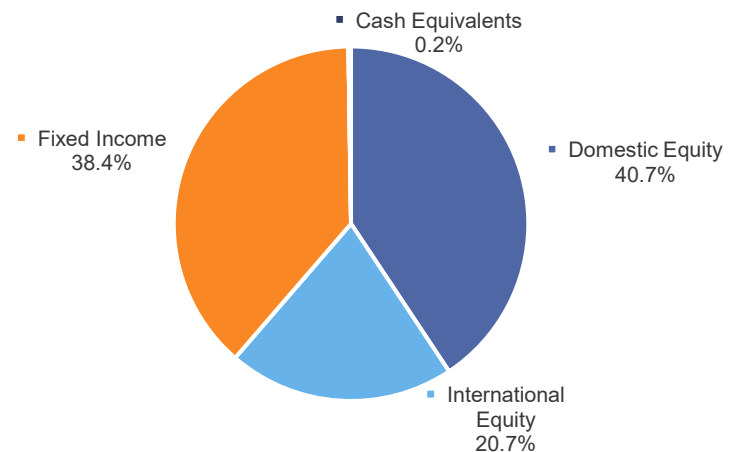
	Quarter	1 Year	3 Year	Since Inception ¹
Section 115 Performance	3.1%	8.0%	4.5%	5.6%
<i>Benchmark Performance²</i>	3.4%	9.7%	4.1%	5.4%

Assets as of June 30, 2023	
Total Market Value ¹	\$9,492,407

Trust Allocation
June 30, 2022



Trust Allocation
June 30, 2023



1. PFMAM began managing this portfolio in May 2017.

2. Blended benchmark consists of 39% Russell 3000 Index, 21% MSCI AC World Ex USA (net), 40% Bloomberg US Aggregate.

Domestic Equity – Neutral

- 2023 economic growth proving resilient, and 2024 growth expected to improve
- Corporate profit margins stabilizing to pre-pandemic levels
- Small-mid cap valuation more attractive but market sentiment remains cautious

International Equity – Neutral

- More attractive valuations compared to domestic equities
- Watching global financial conditions as this may impact future returns
- Emerging market equities poised for outperformance over the long-term, however China economy is lagging

Fixed Income – Neutral

- Rate hike cycle nearing peak with possibility of one more rate hike before year-end
- Credit products remain attractive due to strong corporate fundamentals



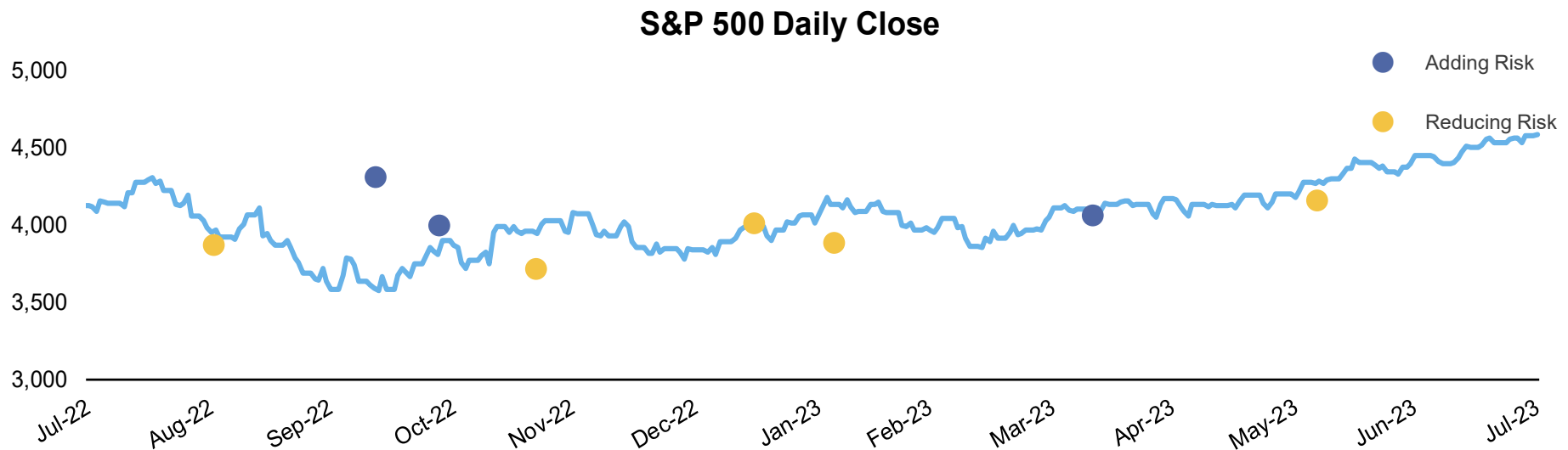
Appendix



	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
CVFD - Section 115 Trust - Total Fund	9,492,407	100.00	3.10	8.28	8.01	4.47	5.18	5.57	05/01/2017
<i>Policy Benchmark</i>			3.43	9.04	9.67	4.10	5.21	5.44	05/01/2017
Domestic Equity	3,860,479	40.67	6.99	13.65	15.96	12.57	11.03	11.64	05/01/2017
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	11.95	05/01/2017
<i>PFM Multi-Manager Domestic Equity Fund</i>	3,860,479	40.67	6.88	13.54	15.97	12.91	N/A	9.74	09/01/2018
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	10.26	09/01/2018
<i>Vanguard Total Stock Market ETF - 69.4%</i>			8.42	16.18	18.96	13.76	11.31	10.88	02/01/2020
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	10.98	02/01/2020
<i>Vaughan Nelson Select - 10.1% (^)</i>			6.50	16.17	18.23	18.08	13.63	13.71	06/01/2018
<i>Nuance All Cap Value - 7.5% (^)</i>			4.29	7.79	10.77	11.77	9.81	9.63	06/01/2018
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	10.26	09/01/2018
<i>Aristotle Atlantic Core Equity - 7.6%(^)</i>			9.10	14.80	16.94	N/A	N/A	-4.30	11/01/2021
<i>Russell 3000 Index</i>			8.39	16.17	18.95	13.89	11.39	-2.38	11/01/2021
<i>Champlain Mid Cap Core - 3.0% (^)</i>			4.49	10.12	13.04	8.94	9.77	9.68	06/01/2018
<i>S&P MidCap 400</i>			4.85	8.84	17.61	15.44	7.79	6.98	09/01/2018
<i>Jacobs Levy Small Cap - 2.1% (^)</i>			3.42	6.67	9.07	20.29	N/A	10.62	05/01/2019
<i>S&P SmallCap 600</i>			3.38	6.03	9.75	15.19	5.22	7.08	05/01/2019
International Equity	1,962,618	20.68	2.38	9.23	11.57	5.40	2.90	4.54	05/01/2017
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	4.61	05/01/2017
<i>PFM Multi-Manager International Equity Fund</i>	1,962,618	20.68	2.37	9.22	11.74	6.15	N/A	2.98	09/01/2018
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	3.59	09/01/2018
<i>iShares Core MSCI Total Int'l Stock ETF - 42.2%</i>			2.55	9.61	12.69	7.57	3.59	3.84	02/01/2020
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	3.57	02/01/2020
<i>WCM Focused Growth International - 12.5% (^)</i>			3.90	14.88	19.22	7.57	N/A	8.36	12/01/2019
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	3.84	12/01/2019
<i>Ninety One Int'l Dynamic Equity - 15.1% (^)</i>			1.49	8.55	12.20	N/A	N/A	-6.09	12/01/2021
<i>MSCI AC World ex USA (Net)</i>			2.44	9.47	12.72	7.22	3.52	-2.70	12/01/2021
<i>Acadian Non-U.S. Equity - 6.5% (^)</i>			1.35	5.20	11.81	8.77	N/A	4.16	01/01/2020
<i>MSCI EAFE (net)</i>			2.95	11.67	18.77	8.93	4.39	3.97	01/01/2020
<i>Aristotle International Equity - 12.8% (^)</i>			4.95	12.30	16.88	9.25	4.81	4.87	06/01/2018
<i>MSCI EAFE (net)</i>			2.95	11.67	18.77	8.93	4.39	4.44	09/01/2018
<i>Kayne Anderson International Small Cap - 1.0% (^)</i>			6.80	15.42	14.77	N/A	N/A	-8.81	05/01/2021
<i>MSCI AC World ex USA Small Cap (Net)</i>			2.05	6.84	10.93	8.15	2.62	-5.99	05/01/2021
<i>Schroders Global Emerging Markets - 9.7% (^)</i>			1.25	5.86	4.95	3.12	N/A	0.01	01/01/2020
<i>MSCI EM (net)</i>			0.90	4.89	1.75	2.32	0.93	-0.97	01/01/2020

	Allocation		Performance(%)						
	Market Value (\$)	%	1 Quarter	Year To Date	1 Year	3 Years	5 Years	Since Inception	Inception Date
Fixed Income	3,647,100	38.42	-0.35	2.67	0.41	-2.90	1.00	0.90	05/01/2017
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.66	05/01/2017
PFM Multi-Manager Fixed-Income Fund	3,647,100	38.42	-0.41	2.67	0.44	-2.84	N/A	0.89	09/01/2018
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.65	09/01/2018
PGIM Core Fixed - 33.1% (^)			-0.61	2.44	-0.42	-3.63	1.01	0.96	06/01/2018
TIAA Core Fixed - 33.1% (^)			-0.90	2.47	-1.30	-3.52	1.12	1.08	06/01/2018
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	0.65	09/01/2018
iShares Core U.S. Aggregate Bond ETF - 11.8%			-0.85	2.26	-0.93	-3.97	0.74	-4.85	05/01/2021
<i>Blmbg. U.S. Aggregate</i>			-0.84	2.09	-0.94	-3.97	0.77	-4.85	05/01/2021
PineBridge IG Credit - 5.6% (^)			-0.20	2.55	0.20	-2.96	2.60	2.44	06/01/2018
<i>Blmbg. U.S. Credit Index</i>			-0.31	3.13	1.39	-3.38	1.65	1.45	09/01/2018
Brown Bros. Harriman Structured - 8.4% (^)			0.41	2.70	2.50	1.55	2.11	2.07	06/01/2018
ICE BofA Asset-Bckd Fxd & Fltng Rate AA-BBB Idx			0.41	3.42	2.45	0.99	1.73	1.66	09/01/2018
Brandywine Global High Yield - 3.9%			2.75	6.01	10.71	4.64	5.79	2.85	10/01/2020
<i>Blmbg. Ba to B U.S. High Yield</i>			1.35	4.83	8.85	2.64	3.74	1.36	10/01/2020
MainStay MacKay High Yield Corp Bond Fund - 3.9%			1.30	5.27	8.89	3.95	3.68	-0.27	06/01/2021
<i>ICE BofA High Yield Master II</i>			1.63	5.42	8.87	3.21	3.18	-1.75	06/01/2021
Cash Equivalent	22,209	0.23	1.21	2.28	3.64	1.25	1.43	1.37	05/01/2017
Allspring Government Money Market Fund	22,209	0.23	1.21	2.28	3.64	1.25	1.43	1.36	05/01/2017

Investment Committee Decision Timeline



- ▶ **June:** Increased exposure to domestic small and midcap equity, added MBS to fixed income allocation, while continuing to be defensive by maintaining a cash allocation and reducing exposure to some active international equity managers
- ▶ **Aug:** Reduced tactical allocation to cash, adding exposure to international equities and fixed income
- ▶ **Sept:** Reduced allocation to active international equity manager adding to passive international equities
- ▶ **Oct:** Removed tactical allocations to preferreds, allocating to domestic equity, international equity, fixed income, & cash
- ▶ **Dec:** Removed tactical cash allocation and brought fixed income to target allocation
- ▶ **Feb:** Increased allocation to domestic small and midcap equity, increased allocation to emerging market equity
- ▶ **March:** Decreased allocation to short duration fixed income
- ▶ **May:** Removed overweight to mid and small cap allocations within domestic equity and decreased allocation to short duration fixed income
- ▶ **August:** Increased exposure to international small/mid cap and emerging markets ex-China, removed dedicated low duration fund

Source: Bloomberg, as of August 31, 2023

PFMAM issued Portfolio Updates and notification explaining the change to the portfolio and rationale.

Regular Board Meeting - September 13, 2023 - Page 95 of 116

Disclaimer

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For more information regarding PFMAM’s services please visit www.pfmam.com.



**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: AGREEMENT NO. 2023-14 WITH ATKINSON ANDELSON LOYA RUUD
AND ROMO**

PURPOSE:

Purpose is for the Board of Directors to review, approve and authorize the Fire Chief to execute Agreement No. 2023-14 with Atkinson Andelson Loya Ruud & Romo to provide labor counsel for the Chino Valley Fire District.

DISCUSSION:

At an earlier Board of Directors meeting in 2023, an ad-hoc committee was formed to interview firms who specialize in labor negotiations whereby Directors Kreeger and Haughey were appointed to the committee. Three firms were solicited for interviews: Best Best and Krieger; Liebert Cassidy Whitmore; and Atkinson Andelson Loya Ruud & Romo.

On June 15, 2023, the ad-hoc committee interviewed attorneys from Liebert Cassidy Whitmore and Atkinson. After discussion on July 12, staff was instructed to negotiate an agreement with the firm of Atkinson Andelson Loya Ruud & Romo.

Staff negotiated the terms of an agreement with the Atkinson firm. Staff was able to negotiate a reduced hourly rate of \$5.00 per hour. The agreement is attached to this report.

The lead attorney for the negotiations will be Irma Rodriguez-Moisa or John Bakhit. Additional funds do not need to be budgeted at this time. Should additional funds be required, an adjustment can be made at mid-year.

RECOMMENDATION:

It is also recommended the Board of Directors approve the agreement with Atkinson Andelson Loya Ruud & Romo in the amount of \$90,000 to conduct labor negotiations with safety, non-safety, unrepresented, and part-time employee groups.

ATTACHMENTS:

Professional Services Agreement with Atkinson Loya Ruud and Romo

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
PROFESSIONAL SERVICES AGREEMENT**

This Agreement is made and entered into as of September 13, 2023 by and between the Chino Valley Independent Fire District, a public agency organized and operating under the laws of the State of California with its principal place of business at 14011 City Center Drive, Chino Hills, California 91709 ("District"), and Atkinson Andelson Loya Ruud & Romo, a CORPORATION with its principal place of business at 12800 Center Court Dr., Suite 300, Cerritos, CA 90703 (hereinafter referred to as "Consultant"). District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. District is a public agency of the State of California and is in need of professional services for the following project:

Labor negotiations with the Chino Valley Professional Firefighters Association, Local 3522, Teamsters Local 1932, and other units as desired by the Board of Directors (hereinafter referred to as "the Project").

B. Consultant is duly licensed and has the necessary qualifications to provide such services.

C. The Parties desire by this Agreement to establish the terms for District to retain Consultant to provide the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Services.

Consultant shall provide the District with services related to labor negotiations and other general employment matters, as requested by the District.

2. Compensation.

a. Subject to paragraph 2(b) below, the District shall pay for such services in accordance with the Schedule of Charges as set forth below:

Resource	Hourly Rates
Partner/Of Counsel	\$370 to \$445
Associates	\$280 to \$345
Paralegal/Law Clerk	\$210

b. In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed the sum of \$90,000 (**ninety thousand dollars**). This amount is to cover all printing and related costs, and the District will not pay any additional fees for printing expenses. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

3. Additional Work.

If changes in the work seem merited by Consultant or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed in the following manner: a letter outlining the changes shall be forwarded to the District by Consultant with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the District and executed by both Parties before performance of such services, or the District will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

4. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by Consultant and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by District.

5. Term.

The term of this Agreement shall be effective **September 13, 2023**. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Project. Consultant shall perform its services in a prompt and timely manner within the term of this Agreement and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed"). The Notice to Proceed shall set forth the date of commencement of work.

6. Delays in Performance.

a. Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; pandemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

b. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

7. Compliance with Law.

a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements.

b. If required, Consultant shall assist the District, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies.

c. If applicable, Consultant is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of his or her services or operations performed under this Agreement.

8. Standard of Care

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

9. Assignment and Subconsultant

Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the District, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement. Nothing contained herein shall prevent Consultant from employing independent associates, and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

10. Independent Contractor

Consultant is retained as an independent contractor and is not an employee of District. No employee or agent of Consultant shall become an employee of District. The work to be performed shall be in accordance with the work described in this Agreement, subject to such directions and amendments from District as herein provided.

11. Insurance. Consultant shall not commence work for the District until it has provided evidence satisfactory to the District it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

a. Commercial General Liability

(i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the District.

(ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:

(1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

(iii) Commercial General Liability Insurance must include coverage for the following:

(1) Bodily Injury and Property Damage

- (2) Personal Injury/Advertising Injury
- (3) Premises/Operations Liability
- (4) Products/Completed Operations Liability
- (5) Aggregate Limits that Apply per Project
- (6) Explosion, Collapse and Underground (UCX) exclusion deleted
- (7) Contractual Liability with respect to this Agreement
- (8) Property Damage
- (9) Independent Contractors Coverage

(iv) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(v) The policy shall give District, its officials, officers, employees, agents and District designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(vi) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the District, and provided that such deductibles shall not apply to the District as an additional insured.

b. Workers' Compensation/Employer's Liability

(i) Consultant certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(ii) To the extent Consultant has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the Consultant shall maintain full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein. Consultant shall require all subconsultants to obtain and maintain, for the period required by this Agreement, workers' compensation coverage of the same type and limits as specified in this section.

c. Professional Liability (Errors and Omissions)

At all times during the performance of the work under this Agreement the Consultant shall maintain professional liability or Errors and Omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to the District and in an amount indicated herein.

d. Minimum Policy Limits Required

(i) The following insurance limits are required for the Agreement:

Combined Single Limit

Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
Employer's Liability	\$1,000,000 per accident or disease
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

(ii) Defense costs shall be payable in addition to the limits.

(iii) Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

e. Evidence Required

Prior to execution of the Agreement, the Consultant shall file with the District evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

f. Policy Provisions Required

(i) Consultant shall provide the District at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Consultant shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Consultant shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the District at least ten (10) days prior to the effective date of cancellation or expiration.

(ii) The Commercial General Liability Policy shall each contain a provision stating that Consultant's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the District or any named insureds shall not be called upon to contribute to any loss.

(iii) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Consultant shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Consultant shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced

past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(iv) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the District and shall not preclude the District from taking such other actions available to the District under other provisions of the Agreement or law.

g. Qualifying Insurers

(i) All policies required shall be issued by acceptable insurance companies, as determined by the District, which satisfy the following minimum requirements:

(1) Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

h. Additional Insurance Provisions

(i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the District, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(ii) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may cancel this Agreement.

(iii) The District may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(iv) Neither the District nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

i. Subconsultant Insurance Requirements. Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the District that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the District as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by

Consultant, District may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.

12. Indemnification.

a. To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any negligent acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

b. If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

13. California Labor Code Requirements.

a. Responsibility. Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., and California Code of Regulations, Title 8, Section 16000, et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). Consultant acknowledges that Consultant alone shall assume any and all responsibility relating to, and be solely responsible for, determining whether or not Prevailing Wage Laws must be complied with for Consultant services. If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

b. If the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the

Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

c. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the District. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

d. **Waivers and Releases.** Consultant, on behalf of itself, its successors, and assigns, waives and releases District from any right of action that may be available to any of them pursuant to State Prevailing Wage Laws or applicable Federal law. Relative to the waivers and releases contained in this Section 13, Consultant acknowledges the protections of Civil Code section 1542, which reads as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

By initialing below, Consultant knowingly and voluntarily waives the provisions of Section 1542 solely in connection with the waivers and releases of this Section 13:

Initials of Authorized
Consultant Representative

14. Verification of Employment Eligibility.

By executing this Agreement, Consultant verifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time, and shall require all subconsultants and sub-subconsultants to comply with the same.

15. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Bernardino, State of California.

16 Termination or Abandonment

a. District has the right to terminate or abandon any portion or all of the work under this Agreement by giving ten (10) calendar days written notice to Consultant. In such event, District shall be immediately given title and possession to all original field notes, drawings and specifications, written reports and other documents produced or developed for that portion of the work completed and/or being abandoned. District shall pay Consultant the reasonable value of services rendered for any portion of the work completed prior to termination. If said termination occurs prior to completion of any task for the Project for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by District and Consultant of the portion of such task completed but not paid prior to said termination. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

b. Consultant may terminate its obligation to provide further services under this Agreement upon thirty (30) calendar days' written notice to District only in the event of substantial failure by District to perform in accordance with the terms of this Agreement through no fault of Consultant.

18 Documents. Except as otherwise provided in "Termination or Abandonment," above, all original field notes, written reports, Drawings and Specifications and other documents, produced or developed for the Project shall, upon payment in full for the services described in this Agreement, be furnished to and become the property of the District.

19. Organization

Consultant shall assign Irma Rodriguez-Moisa as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the District.

20. Limitation of Agreement.

This Agreement is limited to and includes only the work included in the Project described above.

21. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

DISTRICT:

Chino Valley Independent Fire District
14011 City Center Drive
Chino Hills, California 91709
Attn: Anthony Arroyo

CONSULTANT:

Irma Rodriguez-Moisa
AALRR
12800 Center Court Dr., Suite 300
Cerritos, CA 90703

and shall be effective upon receipt thereof.

22. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the District and the Consultant.

23. Equal Opportunity Employment.

Consultant represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

24. Entire Agreement

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.

25. Severability

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the remaining provisions unenforceable, invalid or illegal.

26. Successors and Assigns

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party to this Agreement. However, Consultant shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of District. Any attempted assignment without such consent shall be invalid and void.

27. Non-Waiver

None of the provisions of this Agreement shall be considered waived by either Party, unless such waiver is specifically specified in writing.

28. Time of Essence

Time is of the essence for each and every provision of this Agreement.

29. District's Right to Employ Other Consultants

District reserves its right to employ other consultants, including engineers, in connection with this Project or other projects.

30. Prohibited Interests

Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no director, official, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

[SIGNATURES ON FOLLOWING PAGE]

**SIGNATURE PAGE FOR PROFESSIONAL SERVICES AGREEMENT
BETWEEN CHINO VALLEY INDEPENDENT FIRE DISTRICT
AND ATKINSON ANDELSON LOYA RUUD & ROMO**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CHINO VALLEY INDEPENDENT
FIRE DISTRICT

ATKINSON ANDELSON LOYA RUUD & ROMO

By: _____
DAVID WILLIAMS
FIRE CHIEF

By: _____

Its: _____

Printed Name: _____

ATTEST:

By: _____
CLERK OF THE BOARD

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: PURCHASE OF SPARTAN TYPE 1 FIRE ENGINE

PURPOSE:

Purpose is for the Board of Directors to review and discuss the proposed purchase of one new Spartan Emergency Response WUI Type I fire engine.

DISCUSSION:

On May 3, 2023 the District suffered a significant loss due to a fire which occurred at the District Maintenance Facility during which a 2008 Smeal/Spartan Type I engine was significantly damaged. This unit was a designated reserve fire engine at Fire Station 64. As a result of the fire, the engine was deemed a total loss by the District's insurance carrier, SDRMA. The purchase of a replacement engine will position the District to maintain peak operational readiness.

Executive Staff and the Apparatus Committee have worked together to weigh all options that meet the needs of the District. This included an assessment of manufacturer capabilities, production timelines, supply chain shortages, and District fire engine specifications needs to serve our community. Additionally, it should be noted that Spartan is quoting a 550 days (1.51 years, March 2025) for construction and delivery.

Staff recommends the proposed purchase of a new Spartan Emergency Response WUI Type I fire engine. The apparatus will be equipped with all equipment, specifications recommendations and requirements listed under California O.E.S. Standards and NFPA 1901 for a Type I fire engine. Including a Metro Star enclosed cab, a Cummins IXS12 heavy duty diesel motor, a 1,500 GPM Type I fire rated pump, and unique added advantage of being a Wildland Urban Interface, WUI model. Furthermore, it is equipped with an additional Auxiliary Pump, increased approach and departure angles, and suspension clearances. The Spartan WUI Type I allows for on and off-road capabilities and offers the versatility and flexibility to navigate tight city streets as well as the ability to be used in

rugged rural terrain.

The anticipated delivery date of fire engine will be in the 2024-2025 budget year. If approved, the expense relating to the purchase will be included in the Fiscal Year 2024-2025 Budget. District funds for the purchase would be legally encumbered upon signing the contract and purchase order with the vendor.

There are two options for payment and purchase of the Spartan Type I WUI. Option 1 seen below consists of a prepayment option coupled with a performance bond. Option 2 allows the District to be invoiced and pay for the engine upon delivery allowing the District to maintain funds in current investment opportunities.

Option 1 (100 % Pre-payment): \$1,097,582.44 Including Performance Bond and taxes.

Option 2 (Payment Due at Delivery): \$1,132,378.14 Includes taxes.

Staff has evaluated the purchasing options weighing the pros and cons of utilizing the pre-purchase option discount. Staff's recommendation is to order the Spartan without prepayment allowing the District to utilize the funds in its own investments rather than prepay in advance allowing for better interest earnings, outpacing Spartan's discount.

The attached quotes are through Sourcewell who has established purchasing agreements with the vendor under either a competitive bid or competitive proposal process. The process of accepting the terms of contract established under Sourcewell meet the requirements of the District's purchasing policy based on the use of pre-competed bid pricing.

Staff will work with legal to ensure that the purchase agreement preserves all of the appropriate rights and protections for the District. Staff is further recommending that the Fire Chief be designated the authority by the Board to execute the purchase agreement and related legal and contractual documents.

Staff is seeking approval for the purchase of the 2024 Spartan Emergency Response WUI Type I Engine, and is recommending that the Fire Chief be authorized to expend up to \$1,245,615.96, the full amount of the quoted price, inclusive of sales tax and a 10% contingency for change orders.

RECOMMENDATION:

It is recommended that the Board of Directors review and discuss Agreement No. 2023-12 for the proposed purchase of a new Spartan Emergency Response WUI Type I Engine, in the amount of \$1,132,378.14 with 10% contingency for a total consideration of \$1,245,615.95 and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

ATTACHMENTS:

PROPOSAL 1
PROPOSAL 2



Vendor Contract #113021-RVG-4

August 16, 2023

Captain Jeff Brady
Chino Valley Fire District
14011 City Center Drive
Chino Hills, CA 92806

We are pleased to offer you a Spartan Emergency Response Type I Urban Interface Fire Apparatus through the Sourcewell cooperative contract. The apparatus will be completed in approximately 550 days based on the provided specifications and drawings.

	Qty	Each	Total
<i>Category ERV014 – Type I Urban Interface Engine</i>			
MSRP	1	\$1,110,256.00	
Sourcewell Discount		(\$59,409.00)	
Discount Percentage		5.35%	
Sourcewell Price		\$1,050,847	\$1,050,847.00
100% Prepayment Discount with Bond			(\$32,293.00)
Sales Tax (7.75%)			\$78,937.94
Doc Fee			\$80.00
Tire Fee			\$10.50
Total Purchase Price			\$1,097,582.44

We look forward to providing your agency with industry-leading emergency vehicles. Our legacy of expertise means we build your apparatus from the ground up on a foundation ready to handle your specific response equipment and route needs. We put first responders first.

Sincerely,

Travis Grinstead
President & CEO



Vendor Contract #113021-RVG-4

August 16, 2023

Captain Jeff Brady
Chino Valley Fire District
14011 City Center Drive
Chino Hills, CA 92806

We are pleased to offer you a Spartan Emergency Response Type I Urban Interface Fire Apparatus through the Sourcewell cooperative contract. The apparatus will be completed in approximately 550 days based on the provided specifications and drawings.

	Qty	Each	Total
<i>Category ERV014 – Type I Urban Interface Engine</i>			
MSRP	1	\$1,110,256.00	
Sourcewell Discount		(\$59,409.00)	
Discount Percentage		5.35%	
Sourcewell Price		\$1,050,847	\$1,050,847.00
Sales Tax (7.75%)			\$81,440.64
Doc Fee			\$80.00
Tire Fee			\$10.50
Total Purchase Price			\$1,132,378.14

We look forward to providing your agency with industry-leading emergency vehicles. Our legacy of expertise means we build your apparatus from the ground up on a foundation ready to handle your specific response equipment and route needs. We put first responders first.

Sincerely,

Travis Grinstead
President & CEO

EMERGENCY VEHICLE GROUP, INC.
2993 E. CORONADO ST | ANAHEIM, CA 92806

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: SEPTEMBER 13, 2023

**TO: JOHN DEMONACO, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)
COMMITTEES**

PURPOSE:

Purpose is for the Board of Directors to consider Board Member participation in CSDA Committees for calendar year 2024.

DISCUSSION:

CSDA solicits interest forms annually for volunteers to participate in CSDA Committees and Expert Feedback Teams. CSDA Committees are comprised of participants who provide expertise in directing the activities and policies of CSDA. Expert Feedback Teams provide input to CSDA advocacy staff on specific areas of public policy facing special districts.

Currently, President DeMonaco serves on the Legislative Committee and Fiscal Impact Committee. Director Ramos-Evinger serves on the Professional Development Committee and Member Services Committee.

The following is a list of current CSDA Committees and Expert Feedback Teams:

CSDA Committees

- Legislative Committee - Develops CSDA's legislative agenda.
- Professional Development Committee - Provides direction for professional development and events.
- Member Services Committee - Supports member recruitment and retention efforts.
- Audit Committee - Maintains and updates internal controls.
- Elections & Bylaws Committee - Conducts annual elections and occasional bylaws reviews.
- Fiscal Committee - Oversees the financial direction of the organization.

Expert Feedback Teams

- Environment
- Revenue
- Formation and Reorganization
- Governance
- Human Resources and Personnel
- Public Works and Facilities
- Legal

The CSDA appointment process requires submission of an interest form available online at www.csda.net/about-csda/get-involved. The interest forms are due to CSDA by October 6, 2023. The selection and ratification of CSDA's 2024 Committees will take place in November 2023 and selected participants will be notified.

RECOMMENDATION:

It is recommended that the Board of Directors approve Fire District Board Member representation on CSDA Committees and Expert Feedback Teams as appointed by CSDA for 2024.