

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, September 13, 2023

4:30 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 4:30 p.m. by President DeMonaco. President DeMonaco announced that Director Kreeger is participating via teleconference from the location listed on the posted agenda - JW Marriott Desert Springs, 74-855 Country Club Drive, Palm Desert, CA 92260.

ROLL CALL

Present: President DeMonaco, Vice President Harvey Luth, Director Sarah Ramos-Evinger, Director Tom Haughey and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Acting Deputy Chief Dean Smith, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

CLOSED SESSION

President DeMonaco announced and read the Closed Session item.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (Two (2) or more potential cases)

There were no requests from the public to speak on the item.

ADJOURN TO CLOSED SESSION

President DeMonaco adjourned the Open Session to Closed Session at 4:31 p.m.

REOPEN TO OPEN SESSION

President DeMonaco reopened to Open Session at 6:00 p.m.

ROLL CALL

Present: President John DeMonaco, Vice President Harvey Luth, Director Sarah Ramos-Evinger, Director Tom Haughey and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Acting Deputy Chief Dean Smith, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session items.

FLAG SALUTE

President DeMonaco led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Henry Aguilar, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Proclamation

President DeMonaco read a summary of the Proclamation declaring September 25, 2023 as “If You See Something, Say Something” National Awareness Day and presented it to Engineer Andrew Hubbard.

President DeMonaco read a summary of the Proclamation declaring October 2023 as “National Breast Cancer Awareness Month” and presented it to Director Sarah Ramos-Evinger.

President DeMonaco read a summary of the Proclamation declaring October 8-14, 2023 as “Fire Prevention Week” and presented it to Fire Marshal Danielle O’Toole.

New Employee Introduction

President DeMonaco accompanied by Fire Chief Williams introduced and welcomed Kelly O'Toole, Office Technician for the Chino Valley Fire District.

Employee Service Year Awards

20 Years of Service

President DeMonaco accompanied by Fire Chief Williams recognized and congratulated Deputy Fire Marshal Ryan Dacko for 20 years of service with the Fire District.

Fire Inspector Recognition

President DeMonaco recognized Reserve Fire Inspector Kevin Haines for his service and congratulated him on being hired by the City of Brea Fire Department. Reserve Fire Inspector Kevin Haines was not able to attend the meeting.

Retirement Recognition

President DeMonaco announced that Caroline Murray was not able to attend the meeting. He congratulated Caroline for 16 years of service with the Fire District.

The Board of Directors recessed at 6:15 p.m. and reconvened the meeting at 6:20 p.m.

PUBLIC COMMUNICATIONS

There were no requests to speak.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

On behalf of Representative Suzette Dang from San Bernardino County 4th District, Director Ramos-Evinger provided information on Supervisor Curt Hagman's upcoming events: Document Shredding event on September 30th at Upland Memorial Park from 9:00 a.m. to 12:00 noon; and, Veterans Claim event and BBQ on November 8th from 10:00 a.m. to 2:00 p.m. at the Chino Hills Civic Center.

Mayor Pro Tem Karen Comstock, City of Chino reported on the following community events and workshops: Chino Cares Emergency Preparedness Fair on September 16; Chino Photo Contest with submission due by September 29; Chino Community Garden Workshops; Splash Pad extended hours; and Soroptimist fundraising event on September 29. In response to a request, Mayor Pro Tem Comstock will provide the Board with an update on the 3 Bridges project in Chino.

Vice President Jeff Tytula, Chino Valley Fire Foundation announced that the Foundation is hosting a fundraising event on November 2, 2023 at Top Golf.

CONSENT CALENDAR

1. **MINUTES**

Minutes – August 9, 2023 Regular Meeting

2. **MONTHLY DISTRICT REPORT**

Month of July 2023

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – August 2023

4. **MONTHLY TREASURER’S REPORT**

Monthly Treasurer’s Report – July 2023

5. **WARRANTS**

Warrants for July 2023 #57911 through #58093

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

7. **ANNUAL REVIEW OF INVESTMENT POLICY**

Purpose is for the Board of Directors to conduct an annual review of the District’s Investment Policy.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 7 as presented.

Moved by Director Haughey, seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 7 as presented.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

8. CHINO VALLEY FIRE DISTRICT SECTION 115 TRUST ANNUAL REPORT

Purpose is to review, discuss, and approve the 2022-23 Annual Report for the Section 115 Trust.

Report By: Finance Director Mark Shaker

RECOMMENDATION: It is recommended that the Board of Directors review and discuss and approve the Annual Report for the Chino Valley Fire District Section 115 Trust.

Finance Director Shaker introduced Mallory Sampson of PFM Asset Management LLC who gave a presentation on the 2022-23 Annual Report for the Section 115 Trust.

There were no requests from the public to speak on this item.

Moved by Director Ramos-Evinger, seconded by Vice President Luth, carried by a 5-0 voice vote for the Board of Directors to approve the Annual Report for the Chino Valley Fire District Section 115 Trust.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

9. AGREEMENT NO. 2023-14 WITH ATKINSON ANDELSON LOYA RUUD AND ROMO

Purpose is for the Board of Directors to review, approve and authorize the Fire Chief to execute Agreement No. 2023-14 with Atkinson Andelson Loya Ruud & Romo to provide labor counsel for the Chino Valley Fire District.

Report by: Human Resources Director Anthony Arroyo

RECOMMENDATION: It is recommended that the Board of Directors approve the agreement with Atkinson Andelson Loya Ruud & Romo in the amount of \$90,000 to conduct labor negotiations with safety, non-safety, unrepresented, and part-time employee groups.

There were no requests from the public to speak on this item.

Director Kreeger expressed his appreciation for everyone's efforts on this item and suggested the item be rescheduled to a future meeting date.

Moved by Director Kreeger, seconded by Director Haughey, carried by a 5-0 voice vote to bring this item back to the Board of Directors at a future meeting.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

10. PURCHASE OF SPARTAN TYPE I FIRE ENGINE

Purpose is for the Board of Directors to review and discuss the proposed purchase of one new Spartan Emergency Response WUI Type I fire engine.

Report by: Acting Deputy Chief Dean Smith

RECOMMENDATION: It is recommended that the Board of Directors review and discuss Agreement No. 2023-12 for the proposed purchase of a new Spartan Emergency Response WUI Type I Engine, in the amount of \$1,132,378.14 with 10% contingency for a total consideration of \$1,245,615.95 and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

Charlie Blank addressed the Board of Directors and asked about the utilization of the fire engine as well as the financial allocation. In response to his inquiries, President DeMonaco explained that the new engine will go into service and is replacing one that was lost in the fire that occurred earlier this year. Also, that the equipment replacement fund would be used for this purchase.

The Board discussed the pending claim filed with SDMRA, supply chain shortages that are causing delays, and the need for contingency funds.

Moved by Director Ramos-Evinger, seconded by President DeMonaco, carried by a 5-0 voice vote to approve Agreement No. 2023-12 for the proposed purchase of a new Spartan Emergency Response WUI Type I Engine, in the amount of \$1,132,378.14 with 10% contingency for a total consideration of \$1,245,615.95 and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

11. CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) COMMITTEES

Purpose is for the Board of Directors to consider Board Member participation in CSDA Committees for calendar year 2024.

Report by: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors approve Fire District Board Member representation on CSDA Committees and Expert Feedback Teams as appointed by CSDA for 2024.

There were no requests from the public to speak on this item.

President DeMonaco clarified that this item is to authorize Board Member participation in CSDA Committees for calendar year 2024.

Moved by Director Haughey, seconded by Director Ramos-Evinger, carried by a 5-0 voice vote to approve Fire District Board Member representation on CSDA Committees and Expert Feedback Teams as appointed by CSDA for 2024.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- August 10th – Staff attended Police Chief Wes Simmons Walk of Honor at Chino PD headquarters.
- August 10th - Deputy Chief Ault and Chief Williams attended a round table discussion with Congress Woman Norma Torres.
- Also, on August 10th - CVFD staff attended the Community Funding Projects Application Review meeting hosted by Representative Torres's Office.
- August 18th - Attended Senator Rubio's Open House and Blood Drive.
- August 21st – Attended Finance Committee Meeting.
- August 22nd – Attended the CONFIRE Administration Committee Meeting.
- August 23rd – Attended the Special Section 115 Trust Meeting.
- August 24th – Attended the SB County Fire Chiefs Association Meeting.
- August 28th – August 30th the Fire Board and I attended CSDA in Monterey.

Board Activities/Public Relations:

- On September 8th at 6pm, attended the Chino High School Salute to Service Night.
- On September 11th Board members and Staff hosted the Annual 9/11 Memorial Service at Fire Station 66.
- On September 12th attended Chino Valley Medical Center Board Meeting.

CONFIRE Items of Interest:

- Interim Director Cooke continues negotiate potential terms of the request for proposal of ambulance services with the San Bernardino County Board of Supervisors.

Organizational Items of Interest:

- August 21, staff attended the Funeral for Cal Fire Captain Tim Rodriguez and on Thursday, August 24th, staff attended the Funeral for Cal Fire Josh Bischof.
- September 5th, conducted the Agenda Review Committee Meeting.
- September 6th, staff held a Psychological Services Meeting.
- August 2nd, Legislative Committee met and received an update from the Rojas Communication Group.

Upcoming Meetings/Events:

- Chino Cares Emergency Preparedness Fair <https://www.msn.com/en-us/feedbeing> held on Saturday, September 16th at the Chino Civic Center from 10am – 2pm.
- The ASBCSD Monthly Meeting is being held at the Courtyard by Marriott in Hesperia on Monday, September 18th at 6pm.
- Next Finance Committee Meeting will be held on Monday, September 25th at 8am in the Administration Conference Room.
- San Bernardino County State of the County Event will be held on Wednesday, September 27th registration begins at 4:30 p.m. and main event begins at 5:30 p.m.
- City of Chino Hills Emergency Preparedness Workshop is being held on Thursday, September 28th from 7pm -8:30pm at the Chino Hills Community Center.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Kreeger

Director Kreeger congratulated Ryan Dacko for 20 years of service; Caroline Murray for 16 years of service and best wishes on her retirement; welcomed Kelly O’Toole, Office Technician; and extended well wishes to Reserve Fire Inspector Kevin Haines with the City of Brea.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Walk of Honor for retired Chino Police Chief Wes Simmons; Swearing-In Ceremony for Chino Police Chief Kevin Mensen; monthly meeting with the Fire Chief; CSDA Annual Conference; 9/11 Memorial Service at Fire Station 66; and Chino Hills City Council meeting.

Director Ramos-Evinger

Director Ramos-Evinger reported on meetings and events attended since the last meeting that included Walk of Honor for retired Chino Police Chief Wes Simmons; Swearing-In Ceremony for Chino Police Chief Kevin Mensen; CSDA Annual Conference; Chino Council meetings; Fire Safe Council meetings; monthly meeting with Fire Chief; Chino High School Salute to Service event; and 9/11 Memorial Service at Fire Station 66.

Vice President Luth

Vice President Luth reported on meetings and events attended since the last meeting that included Chino Council meetings; Walk of Honor for retired Chino Police Chief Wes Simmons; Swearing-In Ceremony for Chino Police Chief Kevin Mensen; CSDA Annual Conference; monthly meeting with Fire Chief; Airport Commission meeting; Finance Committee meeting; Agenda Review meeting; Chino High School Salute to Service event; and 9/11 Memorial Service at Fire Station 66.

President DeMonaco

President DeMonaco reported on meetings and events attended since the last meeting that included the IEUA meeting; county meetings; and 9/11 Memorial Service at Fire Station 66. He also announced that the State of the Fire District is scheduled for October 25, 2023.

The Board of Directors congratulated Ryan Dacko for his 20 years of service award; congratulated Caroline Murray on her retirement; welcomed Kelly O'Toole, Office Technician; and thanked Reserve Fire Inspector Kevin Haines for her service to the Fire District.

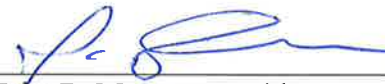
ADJOURNMENT

The meeting was adjourned at 7:15 p.m. The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, October 11, 2023 at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 11TH DAY OF OCTOBER, 2023.



Angela Robles, Clerk of the Board



John DeMonaco, President