

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, October 11, 2023

5:00 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 5:00 p.m. by President DeMonaco. President DeMonaco announced that Vice President Luth is participating via teleconference from the location listed on the posted agenda - 407 N Virginia Street, Reno, NV 89501.

ROLL CALL

Present: President DeMonaco, Vice President Harvey Luth, Director Sarah Ramos-Evinger, Director Tom Haughey and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Acting Deputy Chief Dean Smith, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

CLOSED SESSION

President DeMonaco announced and read the Closed Session item.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (Two (2) or more potential cases)

There were no requests from the public to speak on the item.

ADJOURN TO CLOSED SESSION

President DeMonaco adjourned the Open Session to Closed Session at 5:01 p.m.

REOPEN TO OPEN SESSION

President DeMonaco reopened to Open Session at 6:00 p.m.

ROLL CALL

Present: President John DeMonaco, Vice President Harvey Luth, Director Sarah Ramos-Evinger, Director Tom Haughey and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Acting Deputy Chief Dean Smith, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session items.

FLAG SALUTE

President DeMonaco led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Adam Houde, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Employee Service Year Awards

30 Years of Service

President DeMonaco accompanied by Fire Chief Williams recognized and congratulated Battalion Chief Joe DeSoto for 30 years of service with the Fire District.

President DeMonaco accompanied by Fire Chief Williams recognized and congratulated Deputy Chief Carlos Skibar for 30 years of service with the Fire District.

Presentations

Employee Wellness Program

Captain Matt Gonsalves provided an overview of the Chino Valley Fire District Employee Wellness program and services.

The Board of Directors recessed at 6:28 p.m. and reconvened the meeting at 6:37 p.m.

PUBLIC HEARING

PROPERTIES DECLARED FOR WEED ABATEMENT

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

President DeMonaco opened the Public Hearing.

Report By: Fire Marshal Danielle O'Toole

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

Fire Marshal Danielle O'Toole reported that during initial fall inspections, it was determined that several properties were found to be in violation of Resolution 2023-06 and the Vegetation Management Ordinance. Property owners were mailed a notice and given until October 11th to abate the hazard.

Fire Marshal Danielle O'Toole stated the Community Risk Reduction Department will start reinspection on October 12th.

Fire Safe Council, Chair Charlie Blank asked if there was leniency towards the timeframe in which it takes Santa Ana Watershed Association (SAWA) to abate the vegetation and weeds.

Fire Marshal Danielle O'Toole encouraged Chair Blank to email Deputy Fire Marshal Austin Ott to request an extension.

President DeMonaco closed the Public Hearing.

Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.
NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

PUBLIC COMMUNICATIONS

There were no requests to speak.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Representative Suzette Dang from San Bernardino County 4th District provided information on Supervisor Curt Hagman's upcoming events: Annual Veteran Claims event on November 8th from 10:00 a.m. to 2:00 p.m. at Supervisor Hagman's District Office; and, Christmas Open House on December 7th from 5:30 p.m. to 7:30 p.m. at the Chino Hills City Hall Lobby.

Mayor Pro Tem Karen Comstock, City of Chino reported on the following community events and workshops: Chino Residential Community Cleanup on October 14th from 8:00 a.m. to 1:00 p.m.; Household Waste Collection held on the second and fourth Saturdays of the month; Annual Business Expo on October 28th from 10:00 a.m. to 2:00 p.m. at the Chino Hills Shoppes; Halloween Spooktacular on October 31st from 4:00 p.m. to 9:00 p.m. at Ruben S. Ayala Park; and, Splash Pad extended hours.

Council Member Art Bennett, City of Chino Hills congratulated staff for 30 years of service with the District, and reported on the following community events: Chino Hills Shoppes Halloween event from 3:00 p.m. to 5:00 p.m. at the Shoppes; CIW and CIM Halloween events; Chino Hills Historical Society meeting on October 16th at 7:00 p.m. at the Old Schoolhouse Museum; and recognized the tragic events occurring in Israel.

Vice President Pete Roebuck, Chino Valley Fire Foundation reminded the District that the Foundation is hosting a fundraising event on November 2, 2023 from 6:00 p.m. to 9:00 p.m. at Top Golf.

Chair Charlie Blank, Fire Safe Council reported on the success of the Semiannual Brush pickup on October 7th.

CONSENT CALENDAR

1. **MINUTES**

Minutes – September 13, 2023 Regular Meeting
Minutes – September 28, 2023 Special Board Meeting

2. **MONTHLY DISTRICT REPORT**

Month of August 2023

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – September 2023

4. MONTHLY TREASURER’S REPORT

Monthly Treasurer’s Report – August 2023

5. WARRANTS

Warrants for September 2023 #58094 through #58225

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None.

7. ANNUAL WORKERS COMPENSATION ALTERNATIVE DISPUTE RESOLUTION (ADR) AGREEMENT

Purpose is for the Board of Directors to review and approve the Workers' Compensation Alternative Dispute Resolution (ADR) agreement between the Chino Valley Fire District and the Chino Valley Firefighters Association, Local 3522.

8. TITLE CHANGE FOR ADMINISTRATIVE SECRETARY

Purpose is for the Board of Directors to review and approve the job title change from Administrative Secretary to Administrative Assistant.

9. TITLE CHANGE FOR AUXILIARY WORKER

Purpose is for the Board of Directors to review and approve the job title change from Auxiliary Worker to Support Services Technician.

10. AMENDING THE FIRE INSPECTOR JOB CLASSIFICATION

Purpose is for the Board of Directors to review and approve the amendments to the job description for Fire Inspector.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 10 as presented.

Item 7 was pulled from the consent calendar for separate action.

Moved by Director Ramos-Evinger, seconded by Director Haughey, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 6 and items 8 through 10, as presented. Item no. 7 was pulled from the Consent Calendar for separate action.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

ITEMS PULLED FROM CONSENT CALENDAR

7. **ANNUAL WORKERS COMPENSATION ALTERNATIVE DISPUTE RESOLUTION (ADR) AGREEMENT**

Purpose is for the Board of Directors to review and approve the Workers' Compensation Alternative Dispute Resolution (ADR) agreement between the Chino Valley Fire District and the Chino Valley Firefighters Association, Local 3522.

RECOMMENDATION: Given that CVFD staff and the fire association are in mutual agreement with the terms of the ADR MOU, it is recommended that the Board of Directors approve said MOU. Upon approval of the Board, the MOU will be sent to the California Department of Industrial Relations, Workers' Compensation Division for approval. It is estimated this process will take approximately six weeks.

Director Kreeger asked for more clarification and details regarding the ADR Agreement.

Human Resources Director Anthony Arroyo reported that California law allows for management and Union representatives to create the alternative dispute resolution to amend the Workers Compensation Program.

The Human Resources staff and the Fire Association met to discuss the proposed changes, and the agreed changes include a streamlined process for work-related injuries, provides for a nurse case manager to be assigned early in the process should one be needed, and if necessary use of the mediation process that could reduce the cost of any disputed claims. Doctors with specialties have been identified and will be able to quickly see our Firefighters to address their injuries more quickly than the District is currently used to.

Human Resources Director Arroyo noted that with the agreed changes, it is anticipated the District's injured workers will return to work faster, which should reduce the cost of the state-mandated injury pay and overtime.

Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to that the Board of Directors approve said MOU. Upon approval of the Board, the MOU will be sent to the California Department of Industrial Relations, Workers' Compensation Division for approval.

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

11. **PURCHASE OF 2 PIERCE FIRE ENGINES**

Purpose is for the Board of Directors to review and discuss the proposed purchase of two (2) Pierce Type I Engines.

Report By: Acting Deputy Chief Dean Smith

RECOMMENDATION: It is recommended that the Board of Directors approve Agreement No. 2023-15 for the proposed encumbrance of funds associated with the purchase of two (2) Pierce replacement Type I Engines. Proposed as stated herein for the two (2) Type I Pierce Enforcer PUC Fire Engines would be in the amount of \$2,320,704.40 with a 10% contingency for a total consideration of \$2,552,774.84 and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

Acting Deputy Chief Dean Smith gave a presentation and report on the purchasing of two Pierce Type I Engines.

There were no requests from the public to speak on this item.

Director Kreeger inquired as to why the District is not choosing another vendor with a shorter manufacturing timeframe than Pierce.

Acting Deputy Chief Smith stated the Pierce Engines have more compartmental space and the District is not in a state of urgency to acquire the two replacement engines that will be needed in a few years, which allows the District to be able to contract with Pierce.

Director Kreeger addressed Finance Director Shaker and asked if the authorization of the two Pierce Engines would preclude the District from asking for State and Federal funds.

Finance Director Shaker stated that the District can ask for State and Federal funds as long as the District is transparent about the purchases towards the engines.

Director Haughey asked if the contract would include a cancellation clause.

Acting Deputy Chief Smith reported the contract includes three phases to the cancellation policy, meaning the closer to the manufacturing date, the more the District will have to pay for the percentage of the total purchase.

President DeMonaco inquired about what would happen if the company does not deliver within the timeframe given.

Acting Deputy Chief Smith stated the vendor is conservative in their estimations for time delivery. Although contract terms apply, a payment on delivery option does not include a service bond.

Moved by Director Kreeger, seconded by Director Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to approve Agreement No. 2023-15 for the proposed encumbrance of funds associated with the purchase of two (2) Pierce replacement Type I Engines. Proposed as stated herein for the two (2) Type I Pierce Enforcer PUC Fire Engines would be in the amount of \$2,320,704.40 with a 10% contingency for a total consideration of \$2,552,774.84 and authorize the Fire Chief to execute all related purchase documents on behalf of the District.

**AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Haughey and Ramos-Evinger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.**

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- September 25th – Staff assisted the Chino Valley Fire Foundation in distributing the 50th AED and 413th trauma kit in the Chino Valley.
- September 27th – Fire District High Performance CPR cadre in partnership with Pomona Valley Hospital Medical Center held a Learn Hands-Only CPR at the Shoppes.
- September 29th - Staff participated in the YMCA stair climb at the US Bank Tower in downtown Los Angeles.
- October 3rd – Board and Management staff attended the Smart Leadership seminar with Mark Miller at the Chino Hills Community Center.
- Last week Chino Valley Firefighters attended a week-long river and flood rescue course held in Blyth, CA.

CONFIRE Items of Interest:

- Nurse Parham assisted Confire and they successfully hired several ECNS Nurses.
- Interim Director Nathan Cooke continues to negotiate potential terms of the request for proposal of ambulance services with the San Bernardino County Board of Supervisors.

Organizational Items of Interest:

- On September 18th, held a Human Resources Committee meeting.
- September 25th, held a Finance Committee meeting.
- On October 2nd, held the Agenda Review Committee meeting.

Upcoming Meetings/Events:

- October 18th and 19th, Special Board Meeting Workshop.
- October 21st, Chino Valley Fire District's Open House from 9:00 a.m. to 12:00 p.m. at Station 61 in Chino.
- October 24th, Papachino's will honor First Responders with an appreciation breakfast.
- October 24th, Executive staff will attend a Confire Administrative Committee meeting.
- October 25th, State of the Fire District 11:30 a.m. to 1:00 p.m. at Station 61.

- October 26th, Command staff will attend the monthly San Bernardino County Fire Association meeting.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Ramos-Evinger

Director Ramos-Evinger reported on meetings and events attended since the last meeting that included Chino Cares Emergency Preparedness Fair, Human Resources Committee meeting; Chino Council meetings; Fire Safe Council meetings; monthly meeting with Fire Chief; Special Board Meeting, Chino Hills Emergency Preparedness Workshop, Smart Leadership seminar with Mark Miller, CSDA Member Services Committee, and CSDA Professional Development Committee.

Director Ramos-Evinger invited the community to attend the 100 anniversary of Sleepy Hollow presentation by local historian Paul Spitzzeri on October 16 at the Chino Hills Community Center. Also, the Carbon Canyon Trunk or Treat event on October 29 beginning at 4:30 p.m. and sponsored by the Fire Safe Council.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Chino Cares Emergency Preparedness Fair, Human Resources Committee meeting; Chino Hills Council meetings; monthly meeting with the Fire Chief; State of the County event; Special Board Meeting; CIW and CIM meetings; and Smart Leadership seminar with Mark Miller.

Director Kreeger

Director Kreeger reported on the Fire Rescue International Conference that showcased the European-style fire helmets and Electric Rosenbauer Fire Engine as well as topics focused on one fire service working together, mental health, and cancer prevention. Director Kreeger reported on meetings and events attended since the last meeting that included Chino Hills Council meetings; Chino Valley Unified School District School Board meeting; monthly meeting with the Fire Chief; Soroptimist fundraiser; and Chino Hills Emergency Preparedness Workshop.

Vice President Luth

Vice President Luth reported on meetings and events attended since the last meeting that included Chino Cares Emergency Preparedness Fair; Chino Hills Emergency Preparedness Workshop; Chino Council meetings; Airport Commission meeting; Finance Committee meeting; Agenda Review meeting; Special Board Meeting; State of the County event; and Smart Leadership seminar with Mark Miller.

President DeMonaco

President DeMonaco reported on meetings and events attended since the last meeting that included the IEUA meeting; county meetings; Finance Committee meeting; Agenda Review meeting; Special Board Meeting; Chino Cares Emergency Preparedness Fair; and Chino Hills Emergency Preparedness Workshop.

The Board of Directors congratulated Battalion Chief Joe DeSoto and Deputy Chief Carlos Skibar for 30 years of service to the Fire District. Also, they thanked Captain Gonsalves for the Employee Wellness Program presentation and everyone involved in promoting the health and welfare of the District.

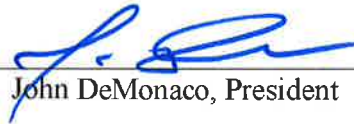
ADJOURNMENT

The meeting was adjourned at 7:33 p.m. in memory of former City of Chino Council Member Glenn Duncan and Chino Community Liaison Donna DeBie. The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, November 8, 2023 at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 8th DAY OF NOVEMBER, 2023.



Melania Arredondo, Acting Clerk of the Board



John DeMonaco, President