

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Board of Directors Regular Board Meeting

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Wednesday, March 13, 2024

4:30 p.m. - Closed Session
6:00 p.m. - Open Session

AGENDA

ROLL CALL

CLOSED SESSION

1. PUBLIC EMPLOYEE

Pursuant to Government Code Section 54957 - Public Employee
Dismissal/Release/Retirement

2. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Negotiators: Fire Chief Dave Williams; Human Resources Director Anthony Arroyo; and Finance Director Mark Shaker.

Employee Organizations: Chino Valley Professional Firefighters Local 3522 Safety Unit; Teamsters Local 1932 Non-Safety Unit; and Unrepresented Management, Confidential, and Part-Time employees.

3. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Negotiator: President Harvey Luth
Title: Fire Chief

RE-OPEN TO OPEN SESSION

FLAG SALUTE

INVOCATION

Chaplain Ted Wong

PRESENTATIONS/ANNOUNCEMENTS

New Employee Introductions:

Fire Apparatus and Fleet Mechanic David Diaz
Office Technician Martha Militello
Fire Inspector Jason T. Watts

Fred L. Burns Award - Steve Elie

PUBLIC HEARING

ORDINANCE NO. 2024-01 (SECOND READING) INCREASING THE
COMPENSATION OF THE BOARD OF DIRECTORS

Purpose is to conduct the public hearing and adopt Ordinance No. 2024-01 increasing the compensation of the Board of Directors effective July 1, 2024.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors conduct the public hearing; adopt Ordinance No. 2024-01 increasing the compensation of the Board of Directors effective July 1, 2024; advise the public that a complete copy of Ordinance No. 2024-01 is available for public inspection at Fire District Headquarters; and direct staff to provide public notice as required by law.

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to 3 minutes.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Suzette Dang, San Bernardino County 4th District
Mayor Pro Tem Karen Comstock, City of Chino

Vice Mayor Art Bennett, City of Chino Hills
President Mark Bozek, Chino Valley Fire Foundation
Chair Charlie Blank, Fire Safe Council
Vice President Jonathan E. Monroe, Chino Valley Unified School District
Vice President Steven Elie, Inland Empire Utilities Agency

CONSENT CALENDAR

1. MINUTES

MINUTES

2. MONTHLY DISTRICT REPORT

Month of January 2024

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report - January 2024

4. MONTHLY TREASURER'S REPORT

Monthly Treasurer's Report - January 2024

5. WARRANTS

Warrants for February 2024 #58791 through #58949

6. BOARD MEETINGS/TRAVEL - AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING.

Sacramento, CA - Meet with Legislators to discuss items of interest to Chino Valley Fire District (Legislative Ad Hoc Committee - Director Kreeger and Director Haughey)

7. INFORMATION

Receive and File Letter of Support for Senate Bill 1034 (Seyarto) California Public Records Act, State of Emergency.

8. PURCHASE OF FIREFIGHTER'S PROTECTIVE CLOTHING SYSTEMS

The purpose is for the Board of Directors to review and approve the proposed purchase of firefighter protective clothing systems from Municipal Emergency Services, Inc. in the amount not to exceed \$235,000.00 and authorize the the Fire Chief to execute all related purchase documents on behalf of the Fire District.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 8 as presented.

PC _____ M _____ S _____ RC _____

OLD BUSINESS - None

NEW BUSINESS

9. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR NOMINATIONS FOR BOARD OF DIRECTOR SEAT A - ELECTION

Purpose is for the Board of Directors to review and discuss the CSDA call for nominations for a seat by election on the CSDA Board and determine Fire District participation.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the California Special Districts Association call for nominations for a seat by election on the CSDA Board and either vote to submit a nomination or decline to participate.

PC _____ M _____ S _____ RC _____

10. LOCAL AGENCY FORMATION COMMISSION (LAFCO) NOMINATION FOR THE POSITION OF REGULAR SPECIAL DISTRICT MEMBER

Purpose is for the Board of Directors to review and discuss the call for nomination to the position of LAFCO Regular Special District Member and determine Fire District participation.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the option of nominating a Fire District Board Member as candidate for the current LAFCO Regular Special District Member vacancy and either vote to submit a nomination or decline to participate.

PC _____ M _____ S _____ RC _____

11. FIRST AMENDMENT TO FIRE CHIEF EMPLOYMENT AGREEMENT

Purpose is for the Board of Directors to review and consider approving the attached, negotiated First Amendment to Fire Chief Dave Williams's existing employment agreement ("First Amendment"), following an oral report summarizing the salaries, salary schedules or compensation paid in the form of fringe benefits consistent with the Brown Act.

Report By: District Legal Counsel Isaac Rosen

RECOMMENDATION: It is recommended that the Board of Directors review and consider approving the attached First Amendment to Fire

Chief Dave Williams's existing employment agreement.

PC _____ M _____ S _____ RC _____

FIRE CHIEF'S COMMENTS

BOARD COMMITTEE REPORTS/BOARD COMMENTS

ADJOURNMENT

The meeting will be adjourned to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, April 10, 2024, at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Angela Robles, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda was posted by 6:00 p.m., on Friday, March 8, 2024.

Angela Robles

Angela Robles, Clerk of the Board

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 13, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: ORDINANCE NO. 2024-01 (SECOND READING) INCREASING THE
COMPENSATION OF THE BOARD OF DIRECTORS**

PURPOSE:

Purpose is to conduct the public hearing and adopt Ordinance No. 2024-01 increasing the compensation of the Board of Directors effective July 1, 2024.

BACKGROUND:

Health and Safety Code section 13857, as part of the Fire Protection District Law of 1987, sets forth the provisions controlling compensation for members of the District's Board of Directors pursuant to Chapter 2 of Division 10 of the California Water Code, section 20202 et seq., or its successor statutes. The Fire District Policy and Procedures for Board of Directors calls for review and consideration of Board Member compensation, at the beginning of each even year, to determine if any adjustments are appropriate.

DISCUSSION:

Board Member compensation is currently set at \$175.00 per meeting, as adopted by Ordinance No. 2022-02. As currently permitted by State law and the Fire District Board Policy and Procedures, the maximum allowable current increase per meeting could be \$17.50 (based on the 5% statutory limit on increases per year x the current \$175.00 compensation per meeting x 2 calendar year following the last adjustment), which would amount to a total maximum allowable compensation of \$192.50 per meeting.

During the Board of Directors' January 10, 2024 regular Board meeting, the majority of the Board voted and directed staff to prepare an ordinance for further consideration to increase Board compensation by 2.5% annually, resulting in a total increase of 5% over two calendar years. The proposed new per meeting amount of \$183.86 stated on the record by District staff and incorporated into the formal motion by the Board, includes a slight escalation to reflect that 2.5% compounding between calendar year 1 and calendar year 2. That

escalation is only a matter of cent and remains lower than the maximum allowed per meeting amount of \$192.50. With the escalation, the increase per meeting is \$8.86, whereas without it, the increase would have been \$8.75. Ordinance No. 2024-01 reflects the \$8.86 increase, bringing the total per meeting amount to \$183.86.

At the February 14, 2024 regular Board meeting, the majority of the Board of Directors approved the introduction of Ordinance No. 2024-01 for first reading by title only and waiving further reading of the ordinance and allowed for public comment. The public hearing date was set for March 13, 2024 for consideration of adoption of Ordinance No. 2024-01 and the required public notices were reviewed by legal counsel and published accordingly.

The proposed schedule for adoption of Ordinance No. 2024-01 is as follows:

1. First Reading (Introduction) of Ordinance – February 14, 2024.
2. Public Hearing and Second Reading (Adoption) of Ordinance – March 13, 2024.
3. Ordinance effective July 1, 2024 in compliance with Fire District Policy and Procedures for Board of Directors.

RECOMMENDATION:

It is recommended that the Board of Directors conduct the public hearing; adopt Ordinance No. 2024-01 increasing the compensation of the Board of Directors effective July 1, 2024; advise the public that a complete copy of Ordinance No. 2024-01 is available for public inspection at Fire District Headquarters; and direct staff to provide public notice as required by law.

ATTACHMENTS:

Ordinance No. 2024-01

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, INCREASING THE COMPENSATION OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT BOARD OF DIRECTORS

WHEREAS, California Health and Safety Code section 13857(b) authorizes the Board of Directors ("Board") of the Chino Valley Independent Fire District to increase the compensation of the Board pursuant to an ordinance adopted pursuant to Chapter 2 of Division 10 of the California Water Code (Wat. Code, §§ 20200 et seq.); and

WHEREAS, Health and Safety Code section 13861(h) authorizes the Board to adopt ordinances following the procedures of Article 7 of Chapter 1 of Part 2 of Division 2 of Title 3 of the Government Code (Gov. Code, §§ 25120 et seq.); and

WHEREAS, on March 9, 2022 the Board adopted Ordinance No. 2022-02 that established Board Member compensation of one hundred and seventy-five dollars (\$175.00) per meeting; and

WHEREAS, the Board now desires, through the adoption of this Ordinance, to increase the compensation of Board Members by \$8.86 per meeting following the effective date of the last adjustment as contained in Ordinance No. 2022-02, thus increasing pay from \$175.00 to a total amount to \$183.86 per day, for each day's attendance at meetings of the Board, or for each day's service rendered as a Member of the Board as approved by the Board, which is within the allowable limit of a five percent (5%) increase per calendar year; and

WHEREAS, pursuant to Water Code section 20203, at least one public hearing was held before the Board concerning this Ordinance; and

WHEREAS, pursuant to Water Code section 20203, notice of the hearing was given by publication in a newspaper of general circulation pursuant to Government Code section 6066 at least once a week for two successive weeks prior to the hearing; and

WHEREAS, all other prerequisites to the adoption of this Ordinance have occurred.

THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT ORDAINS AS FOLLOWS:

SECTION 1. Purpose.

This Ordinance is enacted pursuant to Health and Safety Code section 13857(b) and Water Code section 20202 and increases compensation for members of the Board of Directors of the Chino Valley Independent Fire District.

SECTION 2. Board Member Compensation.

Compensation for each Member of the District's Board of Directors shall be one hundred and eighty-three dollars and eighty-six cents (\$183.86) per day for each day's attendance at meetings of the Board, or for each day's service rendered as a Member of the Board as approved by the Board. No Member shall receive compensation for more than a total of ten (10) days in any calendar month. Any such future increase in compensation received by Members of the Board shall be authorized by an ordinance adopted pursuant to Chapter 2 of Division 10 of the California Water Code (Wat. Code, §§ 20200 et seq.) or its successor statute(s) in compliance with Policy 1050.0 ("Remuneration and Reimbursement") of the Policies and Procedures for the Board of Directors, or any successor policy thereto. Only one per diem per day will be paid, regardless of how many meetings are attended. When a Member is authorized to attend a conference, seminar or other function on behalf of the District a day consisting solely of travel may be interpreted as a day of service rendered as a Member of the Board.

SECTION 3. Effective Date.

This Ordinance shall become effective July 1, 2024.

SECTION 4. Publication.

The Clerk of the Board shall certify to the adoption of this Ordinance and cause it, or a summary of it, to be published within fifteen (15) days after its passage at least once in a newspaper of general circulation printed and published within the Chino Valley Independent Fire District.

SECTION 5. CEQA.

Pursuant to the California Environmental Quality Act (Pub Resources Code, §§ 21000 et seq.) ("CEQA") and the CEQA Guidelines (Title 14, Cal. Code Regs., §§ 15000 et seq.) ("Guidelines"), the Board has determined that the adoption of this Ordinance is not a "project" within the meaning of CEQA because pursuant to Guidelines 15378(b)(4) it involves only a government fiscal activity that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment (see also CEQA Guidelines sections 15060(c)(3), 15061(b)(3).)

SECTION 6. Severability.

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable. The Board of Directors hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof.

REVIEWED, APPROVED, AND ADOPTED at a regular meeting of the Board of Directors on this 13th day of March, 2024, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Harvey Luth, President

I, Angela Robles, Clerk of the Board of the Chino Valley Independent Fire District, hereby certify that foregoing Ordinance No. 2024-01 was duly introduced and placed upon its first reading at a regular meeting of the Board of Directors of the Chino Valley Independent Fire District on the 14th day of February 2024, and that thereafter, said Ordinance was duly reviewed, approved and adopted, at a regular meeting of the Board of Directors of the Chino Valley Independent Fire District on the 13th day of March, 2024.

ATTEST:

Angela Robles, Clerk of the Board

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

MINUTES

- a. February 14, 2024 - Regular Meeting
- b. February 15, 2024 - Special Meeting
- c. March 4, 2024 - Special Meeting

ATTACHMENTS:

Minutes - February 14, 2024 Regular Meeting

Minutes - February 15, 2024 Special Meeting

Minutes - March 4, 2024 Special Meeting

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, February 14, 2024

4:30 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 4:30 p.m. by Board President Luth.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

CLOSED SESSION

President Luth announced and read the Closed Session item.

1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Negotiators: Special Legal Counsel John Bakhit, Atkinson Andelson Loya Ruud & Romo; Fire Chief Dave Williams; Human Resources Director Anthony Arroyo; and Finance Director Mark Shaker.

Employee Organizations: Chino Valley Professional Firefighters Local 3522 Safety Unit; Teamsters Local 1932 Non-Safety Unit; and Unrepresented Management, Confidential, and Part-Time employees.

There were no requests from the public to speak on the item.

ADJOURN TO CLOSED SESSION

President Luth adjourned the Open Session to Closed Session at 4:31 p.m.

REOPEN TO OPEN SESSION

President Luth reopened to Open Session at 6:01 p.m.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, Finance Director Mark Shaker, and Human Resources Director Anthony Arroyo.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session item.

FLAG SALUTE

President Luth led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Henry Aguilar, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Proclamation – American Heart Month

President Luth read a summary of the Proclamation declaring February 2023 as “American Heart Month.”

Firefighter of the Year – Engineer Ethan Sanders

President Luth accompanied by Fire Chief Williams recognized Engineer Ethan Sanders for being selected as the 2023 Firefighter of the Year and presented him with the Firefighter of the Year plaque.

Employee of the Year – Donna Rohrer, Administrative Assistant

President Luth accompanied by Fire Chief Williams recognized Administrative Assistant Donna Rohrer for being selected as the 2023 Employee of the Year and presented her with the Employee of the Year plaque.

Fire District Wellness Program - Therapy Dog

President Luth accompanied by Fire Chief Williams recognized Captain Matt Gonsalves as a coordinator for the Wellness Program and presented CVFD’s therapy canine Riley with a badge. A video featuring the new program was shown during the meeting.

The Board of Directors took a recess at 6:20 p.m. and reconvened the meeting at 6:30 p.m.

PUBLIC COMMUNICATIONS

There were no requests to speak.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Representative Suzette Dang from San Bernardino County 4th District provided information on Supervisor Curt Hagman’s upcoming events: Document Shredding on March 16th from 9:00 a.m. to 12:00 p.m. at the Montclair City Hall parking lot, and San Bernardino County Animal Care Department free pet adoption program for senior citizens and veterans.

Council Member Chris Flores from the City of Chino reported on the following community events: Annual DairyAire 5K on March 2nd at 8:00 a.m., Annual Chino Days Festival on March 16th from 2:00 p.m. to 8:00 p.m. and March 17th from 11:00 a.m. to 5:00 p.m. at the Chino Civic Center, and Measure V to be voted on at the March 5, 2024 Presidential Primary Election.

Vice President Jeff Tytula from the Chino Valley Fire Foundation provided information regarding upcoming events: Brewfest on March 9th from 3:00 p.m. to 7:00 p.m. at the Chino Hills Shoppes, and Annual Car Show on May 18th from 10:00 a.m. to 2:00 p.m. at the Chino Hills Shoppes.

CONSENT CALENDAR

1. MINUTES

Minutes – January 10, 2024 Regular Meeting

2. MONTHLY DISTRICT REPORT

Month of December 2023

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – December 2023

4. MONTHLY TREASURER’S REPORT

Monthly Treasurer’s Report – December 2023

5. WARRANTS

Warrants for January 2024 #58659 through #58790

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 6 as presented.

Moved by Vice President Ramos-Evinger, seconded by Director Kreeger, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 6 as presented.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

7. FIRE STATION 68 PROJECT UPDATE

Purpose is to provide the Board of Directors with an update and report of activities regarding the Fire Station 68 project, in the city of Chino Hills.

Report By: Deputy Chief Jeremy Ault

RECOMMENDATION: It is recommended that the Board of Directors receive and file the Fire Station 68 update.

Deputy Chief Ault introduced Lisa Cox, from PBK, as the new architect that will be working on the Station 68 Project.

Lisa Cox introduced herself and shared information about her background and experience in the field of architecture and design.

Deputy Chief Ault reviewed the milestones that have been achieved for the Station 68 project as well as future goals and target dates for the construction of Station 68.

Director Haughey asked for clarification regarding the groundbreaking ceremony.

Deputy Chief Ault confirmed the groundbreaking ceremony is scheduled for May 30, 2024.

There were no requests from the public to speak on this item.

The Board of Directors received and filed the information presented.

8. ORDINANCE NO. 2024-01 INCREASING THE COMPENSATION OF THE BOARD OF DIRECTORS

Purpose is to introduce and solicit public comment on Ordinance No. 2024-01 increasing the compensation of the Board of Directors for first reading by title only and waive further reading.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors solicit public input; approve the introduction of Ordinance No. 2024-01 increasing the compensation of the Board of Directors, to be read by title and number only and waive further reading of the Ordinance; advise the public that a complete copy of Ordinance No. 2024-01 is available for public inspection at Fire District Headquarters; set a Public Hearing for March 13, 2024 for the Second Reading and Adoption of Ordinance No. 2024-01; and direct staff to provide public notice as required by law.

Clerk of the Board Robles reported that at the January 10th Board meeting the Board of Directors considered adjustments to the Board compensation amounts under the authority of Board Policy 1050. The Board of Directors voted and directed staff to bring forward an ordinance to reflect the suggested compensation change.

There were no requests from the public to speak on this item.

District Legal Counsel Isaac Rosen stated the Public Hearing and adoption of Ordinance No. 2024-01 will occur at the Regular Board Meeting on March 13, 2024.

Moved by Director Kreeger, seconded by Vice President Ramos-Evinger, carried 4-1 voice vote for the Board of Directors to solicit public input; approve the introduction of Ordinance No. 2024-01 increasing the compensation of the Board of Directors, to be read by title and number only and waive further reading of the Ordinance; advise the public that a complete copy of Ordinance No. 2024-01 is available for public inspection at Fire District Headquarters; set a Public Hearing for March 13, 2024 for the Second Reading and Adoption of Ordinance No. 2024-01; and direct staff to provide public notice as required by law.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, Haughey, and Kreeger.

NOES: BOARD MEMBERS: DeMonaco.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

9. RESOLUTION NO. 2024-02 ADOPTING FIRE DISTRICT POLICY AND PROCEDURES

Purpose is for the Board of Directors to review and consider proposed changes to the Board of Directors Policy and Procedures as presented in redlined format and approve Resolution No. 2024-02 adopting the revised Board Policy and Procedures.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and approve Resolution No. 2024-02 rescinding Resolution No. 2023-03 and adopting the amended Policy and Procedures for Board of Directors.

Clerk of the Board Robles stated the staff report included in the agenda packet provides a summary of the proposed changes to the Board Policy document. Additionally, copies of the revision log and Board Member benefits was placed at the dais for the Board of Directors review and reference.

There were no requests from the public to speak on this item.

Moved by Director Haughey, seconded by Vice President Ramos-Evinger, carried 5-0 voice vote for the Board of Directors review and approve Resolution No. 2024-02 rescinding Resolution No. 2023-03 and adopting the amended Policy and Procedures for Board of Directors.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

10. SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) NOTICE OF DIRECTOR VACANCY AND CALL FOR NOMINATIONS FOR BOARD OF DIRECTORS

Purpose is for the Board of Directors to review and discuss the SDRMA notice of Director vacancy and call for nominations for the SDRMA Board of Directors and determine Fire District participation.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the Special District Risk Management Authority (SDRMA) call for nominations to fill a vacancy on the SDRMA Board of Directors for a term ending December 31, 2025 and consider approval of Resolution 2024-03 nominating a Fire District Board Member as a candidate or decline to participate.

Clerk of the Board Robles reviewed the notice the Fire District received regarding a vacant Director's seat on the SDRMA Board of Directors for a term ending December 31, 2025.

There were no requests from the public to speak on this item.

The Board of Directors unanimously agreed not to submit a candidate nomination for the vacancy on SDRMA Board of Directors.

11. ASSOCIATION OF SAN BERNARDINO COUNTY SPECIAL DISTRICTS (ASBCSD) CALL FOR (ASBCSD) CALL FOR NOMINATIONS FOR BOARD OF DIRECTORS

Purpose is for the Board of Directors to review and discuss the call for nominations for the ASBCSD Board of Directors and determine Fire District participation.

Report By: Clerk of the Board Angela Robles

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the Association of San Bernardino County Special Districts (ASBCSD) call for nominations for a seat by election on the ASBCSD Board of Directors and nominate Fire District Board Member as candidate and authorize a letter of support or decline to participate.

Clerk of the Board Robles reviewed the notice the Fire District received regarding a call for nomination and election to the ASBCSD Board of Directors. It was noted that all of the incumbents have expressed an interest in being reelected.

There were no requests from the public to speak on this item

The Board of Directors expressed their support towards the four incumbents seeking reelection to the ASBCSD Board of Directors.

The Board of Directors unanimously agreed not to submit a candidate nomination for the ASBCSD Board of Directors election.

12. APPOINTMENT OF CVFD REPRESENTATIVE AND ALTERNATE TO CONFIRE BOARD CONFIRE BOARD OF DIRECTORS

President Luth appointed Director Kreeger as the Fire District representative to CONFIRE Board of Directors. President Luth directed the Clerk of the Board to amend the 2024 list of Committee/Liaison/JPA assignments and to notify CONFIRE of this change.

President Luth and Members of the Board expressed their appreciation and thanked Director DeMonaco for his dedication and years of service as the District's representative on the CONFIRE Board of Directors.

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- January 11th, CONFIRE EMS Sub Committee Meeting.
- January 16th, Chino City Council Meeting.
- January 16th, CONFIRE Board of Director's Meeting.
- January 22nd, Legislative Committee Meeting.
- January 22nd, Finance Committee Meeting.
- January 23rd, CONFIRE Administrative Committee Meeting.
- January 23rd, Chino Hills City Council Meeting.
- February 5th Chino City Council Meeting.

Board Activities/Public Relations:

- January 22nd, ASBCSD Membership Meeting.
- January 23rd, San Bernardino County Chief's Meeting.
- January 25th, Chino Valley Fire District Stations 63 Lease Agreement Renewal.
- February 3rd, Run for Russ 5K Walk/Run
- February 5th CVFD and Chino Hills Quarterly Meeting

Human Resources Update:

- Fire Recruit/Firefighter Paramedic, 75 applicants applied to fill 8 vacancies and 10 applicants were placed on the Eligibility List.
- Battalion Chief, Interviews on February 6th.
- CRR Office Technician, Fire Inspector, and Fire Apparatus and Fleet Mechanic started with the District.

Upcoming Meetings/Events:

- February 15th, Special Board Meeting
- February 19th, District Office Closure due to President's Day.
- February 21st, Section 115 Committee Meeting
- February 21st, Meeting with Assembly Member Rodriguez.
- February 22nd, San Bernardino County Fire Chief's Association Meeting.
- February 22nd, Meeting with Senator Rubio.
- February 23rd, Chino Youth Boxing Foundation Dinner.
- February 26th, Chino Valley Fire District will be hosting the monthly ASBCSD Meeting.
- February 27th, Chino Valley's Mayor Prayer Breakfast.
- March 4th Agenda Review Meeting.
- March 7th, West End JPA Meeting.
- March 12th, CONFIRE EMS Subsidiary Meeting.

- March 12th, Chino City Council Meeting.

CONFIRE Items of Interest:

- During the Ambulance RFP Workshop/CONFIRE discussed the County Ambulance Deployment Plan Overview, and is accepting applications for an Executive Director.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director DeMonaco

Director DeMonaco congratulated Engineer Ethan Sanders on receiving the Firefighter of the Year Award and Administrative Assistant Donna Rohrer on receiving the Employee of the Year Award, as well as welcomed Riley as the District's therapy canine. Director DeMonaco thanked the Board Members for their support while he served as the District's representative on the CONFIRE Board.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Chino Council meetings; monthly meeting with the Fire Chief; Legislative Committee meeting; Washington DC visit to meet with elected officials and staff; and Run for Russ 5K event.

Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that included the Chino Hills Council meetings; Washington DC visit to meet with elected officials and staff; Run for Russ 5K event; Chino Valley Unified School District School Board meeting; and monthly meeting with the Fire Chief.

Vice President Ramos-Evinger

Vice President Ramos-Evinger reported on meetings and events attended since the last meeting that included the Agenda Review meeting; Chino Hills Council meetings; Fire Safe Council meeting; meeting with the Fire Chief; Ad Hoc Committee meetings; Rotary Club meeting; Fred L. Burns Committee meeting; CSDA Professional Development and Education meeting; quarterly meeting with Chino Hills representatives; and Run for Russ 5K event.

President Luth

President Luth reported on meetings and events attended since the last meeting that included Ad Hoc Committee meetings; meeting with Mike Messina and District Legal Counsel; Chino Council meetings; Airport Commission meeting; Vellano HOA presentation of check to the Fire Foundation; meeting with San Bernardino County Airport Director; Run for Russ 5K; Agenda Review meeting; quarterly meeting with Chino Hills representatives; monthly meeting with Fire Chief; and meeting with CIW.

The Board of Directors congratulated Engineer Ethan Sanders on receiving the Firefighter of the Year Award and Administrative Assistant Donna Rohrer on receiving the Employee of the Year Award, as well as welcomed Riley as the District's therapy canine.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m. The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, March 13, 2024 at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 13TH DAY OF MARCH, 2024.

Angela Robles, Clerk of the Board

Harvey Luth, President

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Special Meeting of the Board of Directors

Thursday, February 15, 2024

8:00 a.m. Open Session

Closed Session to Follow

Ayres Hotel

4785 Chino Hills Parkway

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The special meeting of the Board of Directors was called to order at 8:00 a.m. by Board President Harvey Luth.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Legal Counsel Isaac Rosen, and Clerk of the Board Angela Robles.

FLAG SALUTE

President Luth led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Henry Aguilar, Fire District Chaplain led the invocation.

PUBLIC COMMUNICATIONS

There were no requests to speak.

CLOSED SESSION

President Luth announced and read the Closed Session items.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: Fire Chief

2. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency Designated Negotiator: President Harvey Luth
Title: Fire Chief

There were no requests from the public to speak on the Closed Session items.

ADJOURN TO CLOSED SESSION

President Luth adjourned the Open Session to Closed Session at 8:03 p.m.

REOPEN TO OPEN SESSION

President Luth reopened to Open Session at 2:38 p.m.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session items.

BOARD COMMENTS

There were no Board comments.

ADJOURNMENT

The meeting adjourned at 2:39 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, March 13, 2024 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 13TH DAY OF MARCH 2024.

Angela Robles, Clerk of the Board

Harvey Luth, President

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Special Meeting of the Board of Directors

Monday, March 4, 2024

5:30 p.m. Open Session

Closed Session to Follow

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The special meeting of the Board of Directors was called to order at 5:30 p.m. by Board President Harvey Luth.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Legal Counsel Isaac Rosen, and Clerk of the Board Angela Robles.

FLAG SALUTE

President Luth led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Keith Roby, Fire District Chaplain led the invocation.

PUBLIC COMMUNICATIONS

There were no requests to speak.

CLOSED SESSION

President Luth announced and read the Closed Session items.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: Fire Chief

2. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section 54957.6
Agency Designated Negotiator: President Harvey Luth
Title: Fire Chief

There were no requests from the public to speak on the Closed Session items.

ADJOURN TO CLOSED SESSION

President Luth adjourned the Open Session to Closed Session at 5:03 p.m.

REOPEN TO OPEN SESSION

President Luth reopened to Open Session at 7:03 p.m.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen reported that there was no reportable action taken on the Closed Session items.

BOARD COMMENTS

There were no Board comments.

ADJOURNMENT

The meeting adjourned at 7:04 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, March 13, 2024 at 6:00 p.m. at District Headquarters located at 14011 City Center Drive, Chino Hills, CA 91709.

APPROVED AND ADOPTED THIS 13TH DAY OF MARCH 2024.

Angela Robles, Clerk of the Board

Harvey Luth, President

MONTHLY DISTRICT REPORT 2.

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Month of January 2024

ATTACHMENTS:

Monthly District Report January 2024

CHINO VALLEY FIRE DISTRICT



MONTHLY REPORT JANUARY 2024

TABLE OF CONTENTS

I. Operations

- Incident Response Data

II. Community Risk Reduction

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction

JANUARY 2024

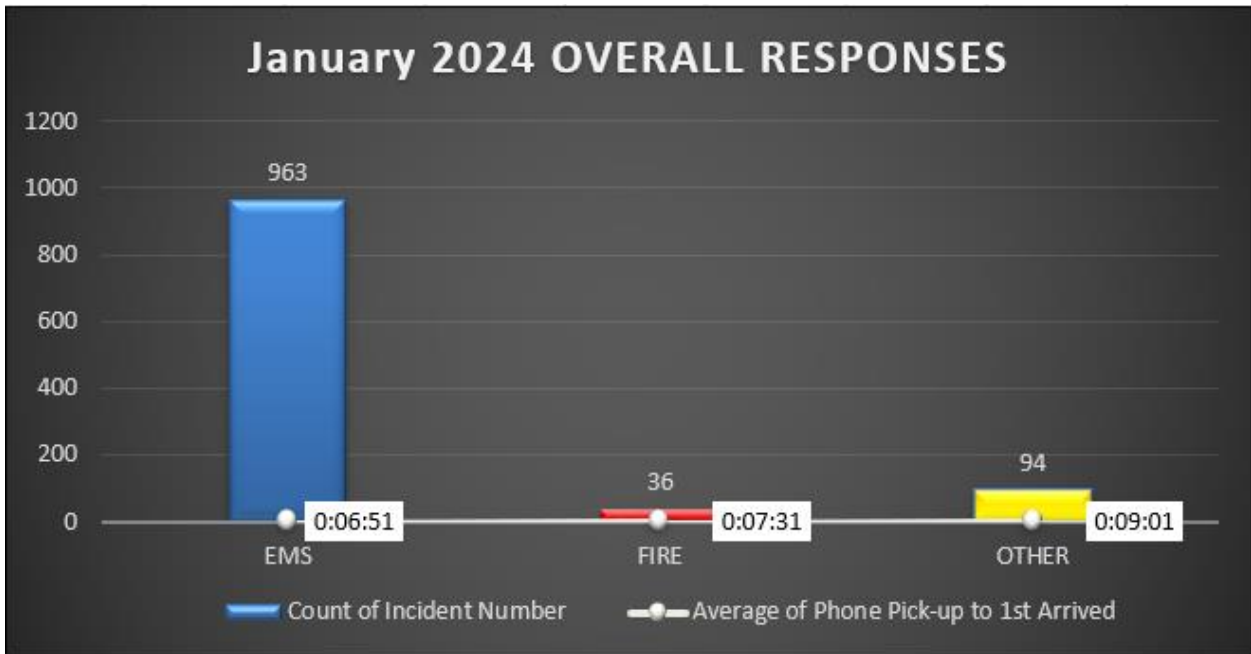
I. Operations:

- Incident Response Data

CHINO VALLEY FIRE DISTRICT

INCIDENT BASED RESPONSE TIME DATA JANUARY 2024

Response times are calculated as an average from the time the call taker picked up the phone to the time of first unit arrival.



Total number of incident responses for January 2024: 1093

EMS: 963
FIRE: 36
OTHER: 94

JANUARY 2024

II Community Risk Reduction:

- Permit Revenue Summary Report
- License Revenue Summary Report
- New Construction



Permit Revenue Summary Report

Payments as of 01/31/2024

Summary Listing

MONTH	YEAR	TOTAL FEES RECEIVED
January	2024	\$70,090.00
Year To Date	Total	\$70,090.00



License Revenue Summary Report

Payments as of 01/31/2024

Summary Listing

MONTH	YEAR	TOTAL FEES RECEIVED
January	2024	\$9,560.00
Year To Date	Total	\$9,560.00

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

PROJECT NAME	PROJECT# TRACT	LOCATION	CITY	DEVELOPER/ CONTRACTOR	DESIGN REVIEW	APPROVED	CONST PERMIT	OCCUP
100,000 sq. ft. Assisted living and memory care facility	Proj. 2019-00004	13225 Serenity Trail	Chino (Co-Area)	Summerland Senior Living	X	X	EXPIRED	
Battery Energy Storage Project	Proj. 2022-00139	3730 Francis Ave	Chino	Tetra Tech	X			
Auction/Vehicle Storage	Proj. 2022-00169	11708 East End Ave	Chino	Allan Hatkins	X			
183 SFD/Vila Borba Montarra & Serena	TR 15989	Butterfield (West of Avenida De Portugal)	C.H.	Lennar	X	X	X	X
Vila Borba Multifamily Sites - 19 Lots	TR 16413	Butterfield (South of Avenida De Portugal)	C.H.	Lennar	X	X		
Vila Borba (PA4) Townhomes/Condos 220 Multifamily Units	19SPR04 TR 16414	NEC Butterfield & Avenida De Portugal	C.H.	Lennar	X	X TE 2024-0001		
149 SFD/Vila Borba Montarra II	TR 16388	Butterfield/Pine	C.H.	Lennar	X	X	X	X
Subdivide 6.7 acres into 13 lots Existing home will remain	TR 16959 23PAR02	2294 Carbon Canyon Rd.	C.H.	Yuan Yun Fan	X			
Stonefield 25 Lot SFD (23EXT01-24 Mo. Time Ext)	TTM 18393 23EXT01	No. of Carbon Cyn/E. of Fairway Dr	CH	NDM Engineering	X	X TE06/20/23		
The Commons at Chino Hills/Major 3; Shops 6 and 9	06SPR02	4655/4575/4675 Chino Hills Pkwy.	C.H.		X	X		
BIZPARK - 187,000 sq. ft. Business Park (Office/Commercial/Warehouse)	TPM 20201 07SPR02	Pomona Rincon Rd	CH	HG Fenton	X	X		
Coptic Orthodox Church	15CUP04 15SPR04	14715 Peyton Dr.	C.H.	Ramy Awad	X	X	X	

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

PROJECT NAME	PROJECT# TRACT	LOCATION	CITY	DEVELOPER/ CONTRACTOR	DESIGN REVIEW	APPROVED	CONST PERMIT	OCCUP
100,000 sq. ft. Assisted living and memory care facility	Proj. 2019-00004	13225 Serenity Trail	Chino (Co-Area)	Summerland Senior Living	X	X	EXPIRED	
Battery Energy Storage Project	Proj. 2022-00139	3730 Francis Ave	Chino	Tetra Tech	X			
Auction/Vehicle Storage	Proj. 2022-00169	11708 East End Ave	Chino	Allan Hatkins	X			
183 SFD/Vila Borba Montarra & Serena	TR 15989	Butterfield (West of Avenida De Portugal)	C.H.	Lennar	X	X	X	X
Vila Borba Multifamily Sites - 19 Lots	TR 16413	Butterfield (South of Avenida De Portugal)	C.H.	Lennar	X	X		
Vila Borba (PA4) Townhomes/Condos 220 Multifamily Units	19SPR04 TR 16414	NEC Butterfield & Avenida De Portugal	C.H.	Lennar	X	X TE 2024- 0001		
149 SFD/Vila Borba Montarra II	TR 16388	Butterfield/Pine	C.H.	Lennar	X	X	X	X
Subdivide 6.7 acres into 13 lots Existing home will remain	TR 16959 23PAR02	2294 Carbon Canyon Rd.	C.H.	Yuan Yun Fan	X			
Stonefield 25 Lot SFD (23EXT01-24 Mo. Time Ext)	TTM 18393 23EXT01	No. of Carbon Cyn/E. of Fairway Dr	CH	NDM Engineering	X	X TE06/20/23		
The Commons at Chino Hills/Major 3; Shops 6 and 9	06SPR02	4655/4575/4675 Chino Hills Pkwy.	C.H.		X	X		
BIZPARK - 187,000 sq. ft. Business Park (Office/Commercial/Warehouse)	TPM 20201 07SPR02	Pomona Rincon Rd	CH	HG Fenton	X	X		
Coptic Orthodox Church	15CUP04 15SPR04	14715 Peyton Dr.	C.H.	Ramy Awad	X	X	X	

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

The Rincon (Imaging Center; Holiday Inn; Wendy's)	15SPR03 Amendment TPM 19846	15855/15851/15931 Soquel Cyn. Rd	C.H.	Philip Lee	X	X	X	X
Rancho Cielito PM 4562/Formerly PM 4562; now PM 20343	17SPR02 PM 20343	15303 Country Club Dr. N/Los Serranos/Valle Vista Dr.; S/Lake Los Serranos (btwn Pipeline/Ramona)	C.H.	Rolling Ridge Ranch Jack Greening Jr.	X	X PH 01/18/22		
Costco Gas Station Expansion/Relocation; Car wash and warehouse expansion	19CUP04	13111 Peyton Dr.	CH	MG2 Architects	X	X		
159 SFDs on 130 Acres; Development to include Comm. Rec. Center, private streets & designated open spaces	19CUP06 TTM 20317	Shadyview	CH	Trumark Homes	X	X PH 09/06/22		
Development & Operation of landscape supply business.	19SPR01	SWC Pomona Rincon Rd/Enslor Ln	CH	Rosario Rios	X			
Chino Hills Condominiums	19SPR02	E. Pomona Rincon Rd/S. of Los Serranos Rd	CH	William Ashley Inc	X			
52 Lot subdivision "Paradise Ranch"	19SPR03 TTM 20286	Canyon Hills Rd. (Gentile Property)	CH	True Life Companies	X	X		
I & I Brewing	20MUP03	4020 Chino Hills Pkwy	C.H.	I & I Brewery	X	X	X	
2 Sites consisting of 6 Planning Areas; Site 1 = 724 units, Site 2 = 52 units	21SPR01	SW Portion of LSGC & vacant lot @ NEC Los Serranos Rd. & CC Drive	CH	Greening Trust	X			
378.65 Acres to include 135 SFD & 163 Townhomes Canyon Estates	21PAR01 TTM20019	3300 Woodview Rd	CH	GGF, LLC	X			
Western Hills Residences 187 unit residential development	22SPR01	So. Portion of WHGC/Fairway Dr./CC Rd.	CH	Lewis Land Developers	X			
Hydrogen Fuel Facility w/2 fuel dispensers	22SPR02 22CUP01	3260 Chino Ave.	CH	Fiedler Group	X	X	X	
Golftec - 3,376 sq. ft. Bldg.	22SPR04	15656 Yorba Ave	CH	Golftec	X	X		

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

Bliss Carwash Modification of existing carwash to automated	23ZCR01	14694 Pipeline Ave	CH	PM Design Group	X	X		
Primewash Express	23SPR02 23CUP01	SWC Chino Hills PkwY/Ramona Ave	CH	Elias Bashoura	X	X PH 01/16/24		
8,819 sq. ft. 2-story Commercial Bldg.	23SPR03	W of Pomona Rincon Rd/ Adj. to 16258 Prado Rd.	CH	New Song	X			
GoStoreIt - 115,740 sq. ft. 6 story self-storage bldg.	22SPR03 22CUP03	SEC Chino Hills PkwY/Monte Vista Ave	Chino	Alston Construction	X	X PH 02/07/23		
U.S. Bowling Corp.: Phase IV McCalla Center	SA 96-09 (R1)	13609, 13613, 13619, 13625 Central Ave.	Chino	Alston Construction	X	X	X	X
5,357 sq. ft. office retail & restaurant bldg.	PL10-0709	SEC Euclid Ave/Kimball Ave	Chino	Ben McBride	X			
2 Story warehouse bldg. & office; 46,560 s.f	PL 14-1133 (SA) APN 102136113	5240/5280 Eucalyptus Ave.	Chino	Ever Sun Investments LLC	X	X	X	X
Kimball Business Park (Kimball Street 12 Bldgs. remaining - 10 bldgs. now completed 8522 - 8778 Kimball)	PL15-0527 PL15-0528 PL15-0529 PL15-0530	8522/8544/8576/8614/ 8624/8652/8688 8716/8746/8778/8820 Kimball Ave; 15666 Hellman Ave.	Chino	SRG Acquisition	X	X	X	X
Proposed 3-story (62 units), 49,711 sq.ft. Senior Apartment Building	PL16-0347 PL16-0357	11930 Central Ave.	Chino	Komar Investments	X	X (PH 09/20/21) TE#03 - 12/20/23		
Andy's Burgers 5,800 sq.ft. drive through restaurant	PL16-0671	4616 Riverside Dr.	Chino	John Wyka	X	X	X	
Euclid Commerce Center - 6 Industrial Bldgs.	PL16-0701 PL16-0702 PL16-0703 PL17-0048	15801; 15841; 15881; 15921; 15893; 15915 Euclid Ave.	Chino	Euclid/Kimball Partners LLP	X	X	X	X
Altitude Business Centre (Kimabl & Mayhew) Commercial Development - 220,000 sq.ft. Warehouse/Multi-Tenant Bldg. 30,000 sf.ft.	PL16-0456 PL16-0457 TPM 19756	15865, 15791 Quality Way; 15790, 15825, 15881 Terminal Ct.	Chino	Fullmer Construction	X	X	X	

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

Altitude Business Centre - Bldg. 6 48,650 sq. ft.	PL16-0456 PL16-0457 TPM 19756	15771 Terminal Ct	Chino	Fullmer Construction	X	X	X	
Fairfield Inn & Suites 4-story Hotel 58,940 sq.ft.	PL17-0060 PL17-0061	14705 Ramona Ave. (Rancho Del Chino)	Chino	JS Hotel Dev.	X	X	X	
Time Extension for TTM 18856 - Rancho Miramonte	PL17-0106 TTM 18856	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	X (TE#2 11/16/22)		
Install Temporary Mobile Office	PL18-0028	7780&7802 Kimball Ave.	Chino	Superior Sod	X	X		
8,854 sq. ft. Industrial Bldg. Warehouse for packaging materials	PL18-0034	5199 F St.	Chino	Moksud Rahman	X	X	X	
1 Story Medical Office Bldg.; 23,580 sq. ft. Chino Pipeline Cener	PL18-0035 PL18-0105 TTM 20028	4076 Chino Ave	Chino	Creative Design Assoc. Kenneth Pang	X	X TE#01- 10/04/23		
Proposed Addition of 14,265 sq. ft. Wing Lee Poultry	PL18-0038	13625 Yorba Ave.	Chino	Austin Co.	X	PH 02/09/22		
3,200 S.F. Conv. Store w/a 1,600 S.F. Rest./1,563 S.F. detached carwash; 3,000 S.F. Gas station island	PL18-0047 PL18-0048	15191 Central Ave	Chino	Western States Const.	X	X	X	
Watson Ind. Park - 3 Industrial Bldgs - 267K - 560K sq.ft.; Bldgs. 847, 848, 849; 8975 & 9129 Remington- Complete	PL18-0040 PL18-0041	SWC/SEC Remington/Hellman 8841 Remington	Chino	Watson Land Co.	X	X	X	
Assisted living facility - 72 units	PL18-0057 PL18-0058	Guardian Way btwn 10th & Vernon Ave	Chino	Source Architecture Inc	X	X (TE # 06/08/22)		
SFD attached duplex & triplex development - 106 units Morning Sun	PL18-0059 TTM 20231	APN 1055-451-03 LOT 11	Chino	Lennar	X	X	X	100 OF 106
Subdivide land into 5 parcels for single family homes - Monte Vista Village	PL18-0063 PL18-0064 PL18-0065 TTM 20227	12948 Monte Vista	Chino	Global Wood Solutions	X	X	N/A	N/A
8 Manufacturing/Warehouse bldgs. Ranging btwn 12k sq.ft. - 205k sq.ft.	PL18-0070 PL18-0071 PL18-0072	NEC Bickmore/Euclid Ave.	Chino	Alere Property Group LLC	X	X		

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

Addition to existing bldg. and construction of 2 shade canopies	PL18-0086 PL18-0087	13677 Yorba Ave.	Chino	Gerald Mele & Associates	X			
Two proposed warehouse bldgs. Totaling 2,080k sq.ft.	PL18-0090 PL18-0091 PL18-0118 PL18-0119 PL18-0120 TPM 20071	16195 Mountain Ave.	Chino	Majestic Realty	X	TE #2 (04/19/23)		
Construct building for light industrial use	PL18-0099 PL18-0100 PL18-0101	SEC Moon /Remington Ave.	Chino	HIP So-Cal Properties LLC	X	X		
Proposed Industrial project	PL18-0102	12438 East End Ave.	Chino	Overton Moore Properties	X	X	X	X
Warehouse Bldg. 61,023 sq.ft.	PL18-0103 PL18-0099 PL20-0010	9261 Remington Ave.	Chino	Steve Hong	X	X	X	X
Expansion of Existing Veterinary Bldg. 2,999 sq. ft.	PL18-0106	3415 Chino Ave.	Chino	Steven Dunbar	X	X	X	X
Two concrete tilt-up warehouse/office buildings TPM 20058	PL18-0112 PL18-0113	14468 Central Ave.	Chino	OC Engineering	X	X		
Eagles Nest V & VI Aviation Business Park 158,490 sq. ft. Bus. Park - 4 executive hangars	PL18-0114 Prev. SA05-33	7000 Merrill Ave. (NEC) APN 1026-081-10 to12	Chino	Chino Dev. League	X	X		
Relocating existing day spa to a new location	PL18-0125	14516 Pipeline Ave.	Chino	John R. DeWorken	X	X		
16,950 S.F. warehouse/office	PL19-0003	15022 La Palma Dr.	Chino	Homtomi C01 Partners LP	X	Public Hearing 7/20/2020 (TE #1 6/23/21)		
New Garage/storage/porch/patio	PL19-0020	11645 Vernon Ave.	Chino	Javier Hernandez	X	X		
3 Housing products - 68 detached dwelling units and auto courts; 28 attached duplexes and 72 attached triplexes (Lily/Lotus)	PL19-0021 PL19-0022 TTM 20247	NEC Bickmore Ave./Mayhew Ave.	Chino	Richland Ventures LLC	X	X	X	126 of 165

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

Construction of self-service carwash	PL19-0085 PL19-0084	5526 Philadelphia St	Chino	PM Design Group	X			
Proposed 3 acre park with restrooms & shade structure	PL19-0046	NEC Discovery Park Ave/Innovation	Chino	Chino Preserve Dev.	X			
15 Single Family Detached Homes (TTM 20235) "Francis Crossing"	PL19-0055	5084 Francis Ave	Chino	Kevin L Cramer	X			
Storage Units w/Office Space	PL19-0059	13381 11th St.	Chino	Mike/Debbie Boyle	X			
Conversion of residential to office	PL19-0068	13132-13138 9th St.	Chino	Jianyun Wang	X			
Homecoming Phase 5 - 187 Homes incl. 14 live/work units; Main St. Apartments - 172 Units	PL19-0071 PL19-0089 PL20-0007 TTM 20326	16300 E. Preserve Loop	Chino	Chino Preserve Dev	X	X	X	
116 Detached Condominium Community (Block 4) Voyage @ Discovery Park	PL19-0072 TR 20167 TR 20248	Market St./ Discovery Park Ave.	Chino	Lennar	X	X	X	56 of 116
123 Condominiums "Bungalows"; Delia @ The Preserve (MSA PL 18-0010/ PL 18-0011)	PL19-0073 TR 20171	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Tri Pointe Homes	X	X	X	X
76 Single-Family units (Monarch) (MSA PL 18-0010/ PL 18-0011)	PL19-0074 TR 20172	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Pulte Homes	X	X	X	71 of 76
116 Detached Condos - Gardenside (Liberty Deluxe) (MSA PL 18-0010/ PL 18-0011)	PL19-0075 TR 20170 TR 20270	N/O Pine, S/O Bickmore, at Meadowhouse	Chino	Richmond America	X	X	X	108 of 116
Modify a 3-story assisted living facility to a 2-story building	PL19-0079 PL19-0080	5592 Philadelphia St	Chino	Chino Villa LLC	X	X (TE#1 12/08/21)		
Town Center @ The Preserve; 146,648 sq. ft. Commercial Center	PL19-0082 PL20-0016 (TPM) 20333 PL2017-0017 PL20-0018	Pine Ave. & Main St.	Chino	Lewis Retail Centers	X	X	X	
Construction of 3, 500 sq. ft. self-service car wash	PL19-0085 PL19-0084	5526 Philadelphia St	Chino	PM Design Group	X	X (TE#1 07/07/21)		

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

4 Warehouse/Comm. Bldgs	PL19-0086 PL19-0103	NWC East End/ County Rd	Chino	Clark Neuhoff	X	X	X	X
Indoor RC car racetrack & baseball/sofffall training and Rec Fac.	PL19-0105	13871 Oaks Ave.	Chino	The Field 3 LLC	X	X		
Convert existing warehouse into medical office	PL19-0090	5143 D Street	Chino	Youkun Nie	X	X	X	
Single Story commercial Bldg.	PL19-0101	6903 Schaefer Ave.	Chino	Architects McDonald, Soutar & Paz, Inc.	X	X	X	
Three Tilt-up Bldgs. (Previously PR-PL19-0014); TPM 20174	PL20-0003 PL20-0004 PL20-0005	12040 East End Ave	Chino	Lankershim Industrial Inc.	X	X PC 07/19/23		
Parklin@Discovery Park (Block 4) 68 detached auto courts residential units	PL20-0006 TPM 20168 TTM 20164 Lot 2 & 3	SWC Hellman/Market Mountain Ave/ Satterfield Way	Chino	Richmond American Homes	X	X	X	65 of 68
Proposed Accessory Structure (garage/storage)	PL20-0008	6010 Walnut Ave.	Chino	Water Living Church	X			
Proposed K-8 school, park, community center, and library	PL20-0014 (MSA) PL21-0026	Market St./ Main St./ E. Preserve Loop/ Legacy Park	Chino	Chino Holding Co.	X			
Proposed 28,153 S.F. lot subdivision into 2 residential lots	PL20-0019 TPM 20207	13515 Monte Vista Ave.	Chino	KG Investments LLC	X	TE01 09/19/22 X	N/A	N/A
295,300 sq.ft. one story tilt-up bldg.with 15,000 sq. ft. office/mezzanine	PL20-0026 PL20-0027 PL20-0028 PL20-0029	13402 Yorba Ave 13461 Ramona Ave.	Chino	Brandi Smith	X	X	X	
2 Commercial/Retail buildings	PL20-0039 PL20-0040 PL20-0041 PL20-0042	NWC Kimball/Hellman	Chino	Orbis LCG Kimball LLC	X	X TE01 01/24/22		
Multi-Family Condo Dev N1 - Rancho Miramonte;1 10 bldgs w/6 dwelling units per bldg.	PL20-0046	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
Detached Condo Dev. - N2 - Rancho Miramonte; 67 detached buildings	PL20-0047	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 7/19/21		

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

Multi-Family Condo Dev. - N3 Rancho Miramonte; 12 Bldgs w/6 dwelling units	PL20-0048	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
SFD - 110 units N4 - Rancho Miramonte	PL20-0051	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 7/19/21		
76 detached condos; N9 - Rancho Miramonte	PL20-0052	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X	PH 8/16/21		
55 Dwelling Units N7 - Rancho Miramonte	PL20-0056	Chino Corona Rd/Cucamonga Ave	Chino	Trumark Homes	X			
26,474 sq. ft Parcel division; (1) 9,820 sq. ft.; (2) 8,611 sq. ft.; (3) 8043 sq. ft. TPM 20280	PL20-0058 PL20-0059	12308 Fern Ave	Chino	Truong Dong	X			
163 Two-story homes	PL20-0060	Mountain Ave/Merrimack St	Chino	Lennar Homes	X			
Subdivide parcel into single lot tract for condo purposes; total of 209 MFD	PL20-0062 PL21-0021 TTM 20380	Academy/Legacy	Chino	Chino Holding Co.	X	X PH 03/21/22		
1,400 sq. ft. Custom Designed Accessory structure	PL20-0065	4231 Walnut Ave.	Chino	Brian Hoogeveen	X			
1,732 sq. ft. detached workshop	PL20-0066	4114 Hacienda Ln.	Chino	Roberto Graciano	X	X PH 03/01/21		
68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units; Lilly/Lotus	PL20-0071 TR 20247	Bickmore Ave/Mayhew	Chino	KB Homes Costal Inc.	X	X	X	
3.7 acre Rec center & 1.4 acre park "Rancho Miramonte 68 SFD detached auto-court; 28 duplex condo unites; 72 triplex condo units	PL20-0072	Chino Corona Rd /Cucamonga Ave	Chino	The Miramonte Investors	X			
Two story 16,000 sq. ft. Bldg. on 45,000 sq. ft. lot	PL21-0001 PL21-0002	13779 Central Ave.	Chino	TZC LLC	X			
3.74 Acres proposed Commercial/Retail/Restaurant "The Campus at College Park"	PL21-0004 PL21-0005	14209, 14227, 14253 Oaks Ave & 5974 Eucalyptus Ave.	Chino	United Trust Realty Corp	X	X PH 09/06/22		
Commercial Development w/car wash; drive-thru restaurant & retail	PL21-0011 PL21-0012	6132 Riverside Dr.	Chino	Pacif Rim Arch.	X			

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

79 Single Family Detached Units - Block 4 (Greenway)	PL21-0013 TR 20165	N/O Legacy Park St. E/O Discovery Park Ave.	Chino	Century Communities	X	X	X	78 of 79
69 detached homes (Driftstone)	PL21-0023 TR 20166	NEC Hellman/ Legacy Park St	Chino	KB Homes	X	X	X	48 of 69
56 Dwellings Units; Previously approved as part of MSA PL18-0012 (Parklin II)	PL21-0027 TR 20249	NWC Discovery Park/Legacy Park	Chino	Richmond America	X	X	X	
Modification of Master Site Approval south of Pine Ave.	PL21-0031 PL21-0032 TR 16420	Market St/Main St/E. Preserve Loop/Legacy Park	Chino	Chino Holding Co.	X	X	N/A	N/A
Commercial Development consisting of approx. 18 bldgs.; MSA for Altitude	PL21-0036 PL21-0037 PL21-0038	Kimball Ave/Quality Way	Chino	Richland Ventures LLC	X	X	N/A	N/A
Baseball/Softball Academy "Line Drive Academy"	PL21-0039	15642 Dupont Ave	Chino	Mike Brocki	X	X		
Proposed amendment of EBSPS; land use change from Business Park to Manufacturing	PL21-0042	4331 Eucalyptus Ave	Chino	Eucalyptus LPIV 5 LLC	X			
Renewal of (1) existing modular office trailer for occasional meeting use	PL20-0035 PL21-0044	14005 S. Benson Ave	Chino	Maricela Gutierrez	X			
21.90 Acre MSA - 114 SFD	PL21-0045 PL21-0057 (TTM 20446)	8340 Chino Corona Rd	Chino	Chino Preserve Dev. Corp	X	X PH 09/19/22	N/A	N/A
Proposed Animal Hospital	PL21-0047 PL21-0048	3959 Grand Ave	Chino	Cool Theel	X	X PH 01/19/22		
Design guidelines for Fallon Crest	PL21-0049	8424 Bickmore Ave	Chino	Fallon Crest Farms	X	X PH 10/17/22	N/A	N/A
852 sq. ft. Exterior refrigeration enclosure for existing Ind. Bldg.	PL21-0050	12290 Colony Ave	Chino	The Ziegenfelder Co	X	X	X	
Block 11 - MSA Proposed mix of 4 residential product types, totaling 305 units and Rec Center (Block 11)	PL21-0056 PL21-0057 TTM 20445	SEC Legacy Park/ E Preserve Loop Rd/ Chino Corona Rd	Chino	Chino Preserve Dev. Corp	X	X		
50,000 sq. ft. Ind. Bldg. (Part of Altitude Business Centre)	PL21-0061	15771 Terminal Ct	Chino	Link Logistics R.E.	X	X	X	

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

Pine Tree Motel expansion; 13,696 sq. ft. two-story addition with 31 rooms; 320 sq. ft. fitness room/48 parking spaces (Previous PL18-0020/PL18-0021)	PL21-0063 PL21-0064	12018 Central Ave.	Chino	J.C. Mann Arch.	X	X PH 08/15/22		
149 Condo Units; TR 20161 (Zinnia)	PL21-0071 PL21-0072 TTM 20173	Meadow House/ Desert Holly	Chino	Beazer Homes Holding, LLC	X	X		
Request to subdivide one parcel into two	PL21-0074 TPM 20432	11841 Telephone Ave.	Chino	Frank Borges	X		N/A	N/A
Massage Establishment	PL21-0076	5420 Philadelphia St. Ste. F	Chino	Bao Xin Jin	X	X	X	
188 Condos on 23.60 acres (MSA/SA PL2011/12) Fallconcrest - Sage/Cedar	PL22-0002 PL22-0003 TR 20312	NEC Pine Ave/E. Preserve Loop	Chino	Tri Pointe Homes	X	X	X	
Proposed use of RV dealership APN 1025-211-29 "RV READY"	PL22-0014	So. Side of Corporate Center Dr./W of Ramona Ave	Chino	Crystal Cardona/ Andersen Arch	X	X PH 04/17/23		
Construct new industrial Bldgs (8,880 sq. ft)	PL22-0016	5437 Chino Ave	Chino	MNM Construction	X			
Proposed one-story Wienerschnitzel	PL22-0019	15713 Euclid Ave	Chino	Andersen Arch.	X			
Exterior T.I. project; 26,032 sq. ft. courtyard space	PL22-0020	4201 Eucalyptus Ave	Chino	Matthew Decker	X			
Old School House Museum and site improvement project	PL22-0025	5493 B Street	Chino	City of Chino	X	X	X	
24,891 sq. ft. Industrial Building	PL22-0027	13787 Oaks Ave	Chino	John Cataldo	X	X	X	
Industrial Bldg. in Preserve Specific Plan area Proposed 925,362 sq. ft. Industrial Bldg.	PL22-0028 PL22-0029 PL22-0030	8711 Remington Ave	Chino	Majestic Realty	X	X	X	
K-9 Private Christian School	PL22-0032	12765 Oaks Ave.	Chino	Joel Hendley	X			
New Construction of 5 Bldgs; total 42,668 sq. ft. for cultural and educational uses / TPM 20806	PL22-0033 PL22-0034 PL23-0121	11910 Benson Ave.	Chino	Creative Design Assoc	X			
197 Units- Falloncrest APN 105542161/105561101 - Monet/Rembrandt (Previously PL20-0053/PL20-0054)	PL22-0036 TR20369	Pine Ave/ E. Preserve Loop	Chino	KB Homes	X	X	X	

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

9.75 Acre Public Park (Town Center Park)	PL22-0037	SEC Main St/Market St	Chino	Chino Preserve Dev	X			
Subdivide 2 parcels into 4 parcels for commercial office condo units & office bldgs.	PL22-0040 TTM 20570	5578, 5592, 5624, 5632 Philadelphia St.	Chino	Chino Villa LLC	X	X PH 08/15/22		
Subdivide one parcel creating two parcels	PL22-0043 TPM 20570	13674 San Antonio Ave.	Chino	Gilbert Salazar	X	X PH 10/17/22	N/A	NA
Preserve Town Center; Proposed Chipotle	PL22-0048	8363 Pine Ave	Chino	John Dugan Arch	X	X		
1,500 sq. ft. non-habitable ADU/Barn/RV Storage	PL22-0050	6145 Joaquin St	Chino	Shiv Talwar	X	X PH 01/18/23		
TPM 20593 to merge 2 existing parcels and subdivide to create 3 parcels	PL22-0070 TPM 20539	6699 Riverside Dr.	Chino	MM Development Inc	X			
Petco full servie veterinary clinic	PL22-0072	3820 Grand Ave	Chino	Michelle Slayden	X			
Orbis Commercial Center; 5 Bldg. MFD w/gym, recreational area, entertainment area	PL23-0111 PL22-0074 PL22-0075	NWC Euclid Ave/Schaefer Ave	Chino	Clark Schaefer Parners, LLC	X			
Site Developed into a trailer truck parking lot used for storage of vehicles, trailers & equipment (Osterkamp Dist)	PL22-0081	2220 Mills Ave	Chino	Harry Heady	X	X		
298 Apartment Units in 2 buildings on 9.74 acres Chino Creek Apartments	PL22-0096 PL23-0002 (TPM 20693)	0 Chino Hills Pkwy	Chino	Chino Valley Investments, LP	X	X PH 01/17/24		
Retail Restaurant; trash enclosure, drive-thru; Panera Bread	PL22-0102	8391 Pine Ave	Chino	Gerald Koh	X	X	X	
Change of use from pre-school to church & addition; Existing Bldg. 2,685 sq. ft; addition 833 sq. ft.	PL23-0006 PL23-0005	5135 Walnut Ave.	Chino	Leo D. Cho	X	X PC 07/19/23		
Public Park for Fallon Crest (76.78 acres)	PL23-0029	8424 Bickmore Ave	Chino	Tri Pointe Homes	X			
Parking lot expansion for Calvary Chapel	PL23-0113 PL23-0032	14015 Pipeline Ave	Chino	KPRS	X			
2 speculative shell warehouse buildings w/office space, totaling 305,00 sq. ft.	PL23-0034	13610 Yorba Ave.	Chino	Lovette Industrial, LLC.	X PH 12/20/23			

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

MSA & Subdivision for 40 acres of land within Block 8	PL23-0043 PL23-0044 TTM 20632	W of Main St (Btwn W Preserve Loop/Market St)	Chino	Chino Preserve Dev. Corp.	X		N/A	N/A
Specific Plan Amendment (SPA) T.I. to establish a private school - Heights Christian Schools	PL23-0057 PL23-0058	14670 Ramona Ave	Chino	Heights Christian Schools	X	X PH 11/15/23		
2 Speculative tilt-up Bldgs. With 2-story office; 4.66 acres	PL23-0059	13575 Benson Ave	Chino	Doug Franz Arch.	X			
TPM 20739 for commercial condominium purposes	PL23-0060 TPM 20739	5143 D Street	Chino	MKNZ, LLC	X	X	N/A	N/A
SCUP for massage establishment	PL23-0062	5266 Francis Ave	Chino	Serenity Medical Enterprises, LLC	X	X PC 07/19/23		
83 6-pack detached condos - Block 11	PL23-0071	8340 Chino Corona Rd	Chino	Chino Preserve Dev	X			
42 4-pack detached condos - Block 11	PL23-0072	8340 Chino Corona Rd	Chino	Chino Preserve Dev	X			
1,129 sq. ft. Addition of caretaker's quarters on 2nd floor of Ste. A	PL23-0082 PL10-0709	7231 Kimball Ave	Chino	Heady Design	X	X		
288 SFD lots; Block 1 Preserve	PL23-0083 PL23-0085 TTM 20633	S/O Pine Ave	Chino	Chino Preserve Dev.	X			
Redevelopment of 6.98 acre property to include warehouse facility	PL23-0061 PL23-0091	13925 Benson Ave	Chino	Rexford Industrial	X			
2,500 sq. ft. RV Garage	PL23-0088 PL23-0089	13241 Pipeline Ave	Chino	Emery Shen	X			
MFD 95 units with gym, recreation center, etc.	PL23-0090 (PR)	NWC Euclid Ave/Schaefer Ave	Chino	Eric Fikse	X			
Proposed Industrial dev. to include 394,042 sq. ft. bldg	PL23-0098	5088 Edison Ave	Chino	Prologis	X			
Proposed battery storage facility	PL23-0100	13951 Magnolia Ave	Chino	AYPA Power Dev., LLC	X			
Private K-9 school on existing church site (PL23-0105 PR) 1 new building	PL23-0140 PL23-0141	4201 Eucalyptus Ave	Chino	Bergman KPRS	X			

NEW CONSTRUCTION WORKSHEET
JANUARY 2024

Franklin Center Redevelopment	PL23-0109(PR)	12400-12490 Central Ave	Chino	Land Eng. Consultants	X			
77 SFD/ Block 11	PL23-0120 PL23-0122	SW of Legacy Park	Chino	Chino Preserve Development	X			
Day care use in a commercial building, requiring tenant improvement.	PL23-0123 PL23-0134	12479 Central Ave	Chino	RS Academy, LLC	X			
Proposed 9,994 sq. ft. auto body shop w/offices on 28,952 sq. ft. lot	PL23-0124	4510 Carter Ct	Chino	Risk Buildings @ Chino, LLC	X			
Proposed residential property subdivided to 4 lots w/private driveway	PL23-0138(PR)	3rd St	Chino	T.J.Build LLC	X			
Lot Split - 2 lots	PL24-0007	13229 Oaks Ave	Chino	Equity Land Co.	X		N/A	N/A
New 394,230 sq. ft. Distribution Bldg.	PL24-0008	5088 Edison Ave	Chino	Prologis	X			

MONTHLY FINANCIAL REPORT 3.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: MARCH 13, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY FINANCIAL REPORT - JANUARY 2024

PURPOSE:

The purpose is to present the Chino Valley Fire District's financial activity for the month ended January 31, 2024, and for the fiscal year-to-date in comparison to the Amended budget.

DISCUSSION:

This report provides revenue and expenditure information for the month of January 2024, and for the fiscal year in comparison to the 2023-24 amended budget and the prior year-to-date actual amounts.

Cyclical Nature of District Revenues and Year-End Adjustments

As District revenues are largely cyclical, the majority of District property tax revenues are received during the November/December and April/May timeframes. Readers of the District's monthly financial reports should be cautioned when drawing conclusions regarding total revenues minus total expenses in any given month. Generally, over time, a more meaningful comparison may be drawn between the current and prior year-to-date totals, as well as the year-to-date variances between budgeted and actual financial performance. Additionally, there are a number of required adjustments to the District's financial statements after each fiscal year-end which can have a significant impact on the final numbers for the fiscal year. Over the course of the fiscal year, the attached two-year revenue and expenditure comparison graphs are intended to provide a summary comparison of the District's total revenues and expenditures between the current and prior fiscal year-to-date.

RECOMMENDATION:

It is recommended that the Board of Directors of the Chino Valley Fire District receive and file this financial report.

ATTACHMENTS:

Monthly Financial Attachment January 2024



Chino Valley Fire District Monthly Financial Report - Summary

As of January 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year-to- date Actual Amount	Variance From Prior Year
Funds 100/500							
REVENUE							
Property tax revenue	\$ 696,438	\$ 23,401,030	\$ 40,101,420	\$ (16,700,390)	58%	\$ 21,588,211	\$ 1,812,819
Contract revenue	1,395,000	7,250,191	12,604,408	(5,354,217)	58%	7,400,484	(150,293)
Other revenue	575,720	3,196,558	2,567,164	629,394	125%	2,502,067	694,491
REVENUE TOTALS	\$ 2,667,158	\$ 33,847,779	\$ 55,272,992	\$ (21,425,213)	61%	\$ 31,490,762	\$ 2,357,017
EXPENSE							
Salaries and benefits	\$ 3,092,495	\$ 26,007,017	\$ 46,461,904	\$ 20,454,887	56%	\$ 25,596,931	\$ 410,087
Services and supplies	298,100	3,380,113	8,039,819	4,659,706	42%	3,237,015	143,097
Capital outlay	153,836	160,878	677,000	516,122	24%	639,580	(478,702)
EXPENSE TOTALS	\$ 3,544,431	\$ 29,548,008	\$ 55,178,723	\$ 25,630,715	54%	\$ 29,473,526	\$ 74,482
Funds 100/500 - Totals							
REVENUE TOTALS	\$ 2,667,158	\$ 33,847,779	\$ 55,272,992	\$ (21,425,213)	61%	\$ 31,490,762	\$ 2,357,017
EXPENSE TOTALS	3,544,431	29,548,008	55,178,723	25,630,715	54%	29,473,526	74,482
Funds 100/500 - Net Gain (Loss)	\$ (877,274)	\$ 4,299,771	\$ 94,269	\$ 4,205,502	4,561%	\$ 2,017,236	\$ 2,282,535
Transfers In - Capital Replacement	\$ -	\$ -	\$ -	\$ -	#DIV/0!		
Fund 800 - Restricted Assets							
REVENUE							
Other revenue	12,839	540,539	-	540,539		(22,113)	562,652
REVENUE TOTALS	\$ 12,839	\$ 540,539	\$ -	\$ 540,539		\$ (22,113)	\$ 562,652
EXPENSE							
Services and supplies	750	5,250	-	5,250		4,506	744
EXPENSE TOTALS	\$ 750	\$ 5,250	\$ -	\$ 5,250		\$ 4,506	\$ 744
Fund 800 - Restricted Assets Totals							
REVENUE TOTALS	\$ 12,839	\$ 540,539	\$ -	\$ 540,539		\$ (22,113)	\$ 562,652
EXPENSE TOTALS	750	5,250	-	5,250		4,506	744
Fund 800 - Restricted Assets Net Gain	\$ 12,089	\$ 535,289	\$ -	\$ 535,289		\$ (26,619)	\$ 561,908
Grand Totals, All Funds							
REVENUE TOTALS, INCL.	\$ 2,679,997	\$ 34,388,318	\$ 55,272,992	\$ (20,884,674)		\$ 31,468,649	\$ 2,919,669
EXPENSE TOTALS	3,545,181	29,553,258	55,178,723	25,625,465		29,478,032	75,226
Grand Total Net Gain (Loss)	\$ (865,185)	\$ 4,835,060	\$ 94,269	\$ 4,740,791		\$ 1,990,617	\$ 2,844,443



Chino Valley Fire District Monthly Financial Report

As of January 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Funds 100/500							
REVENUE							
Property tax revenue							
Property tax - current secured	\$ 531,336	\$ 20,251,263	\$ 36,079,723	\$ (15,828,460)	56%	\$ 19,076,894	\$ 1,174,369
Property tax - current unsecured	16,601	1,609,699	1,407,812	201,887	114%	1,359,509	250,190
Property tax - current utility	47	101,664	697,018	(595,354)	15%	101,997	(333)
Property tax - prior and penalty	47,130	1,065,109	905,202	159,907	118%	736,734	328,375
Property tax - home owner's exemption	77,088	110,126	328,658	(218,532)	34%	113,020	(2,894)
Property tax - supplemental	6,902	210,477	638,007	(427,530)	33%	196,560	13,917
Property tax - weed abatement	17,334	52,692	45,000	7,692	117%	3,497	49,195
Property tax revenue Totals	696,438	23,401,030	40,101,420	(16,700,390)	58%	21,588,211	1,812,819
Contract revenue							
Current services	1,395,000	7,250,191	12,604,408	(5,354,217)	58%	7,400,484	(150,293)
Contract revenue Totals	1,395,000	7,250,191	12,604,408	(5,354,217)	58%	7,400,484	(150,293)
Other revenue							
Permit and inspection fees	85,090	658,560	1,663,164	(1,004,604)	40%	752,110	(93,550)
Weed abatement	-	29,842	30,000	(158)	99%	34,956	(5,114)
Other sales	-	64	3,000	(2,936)	2%	1,102	(1,038)
Other revenue	35,911	170,542	90,000	80,542	189%	38,595	131,946
Mutual aid recoveries	278,800	1,416,591	500,000	916,591	283%	1,535,241	(118,650)
Grants	-	313,483	30,000	283,483	1045%	-	313,483
Donations	-	-	1,000	(1,000)	0%	-	-
Capital acquisitions	-	-	-	-	#DIV/0!	-	-
Interest revenue	175,918	468,320	250,000	218,320	187%	140,063	328,257
Other revenue Totals	575,720	3,196,558	2,567,164	629,394	125%	2,502,067	694,491
REVENUE TOTALS	\$ 2,667,158	\$ 33,847,779	\$ 55,272,992	\$ (21,425,213)	61%	\$ 31,490,762	\$ 2,357,017



Chino Valley Fire District Monthly Financial Report

As of January 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
EXPENSE							
Salaries and benefits							
Salaries regular	\$ 1,523,442	\$ 10,727,771	\$ 21,547,244	\$ 10,819,473	50%	\$ 10,702,875	\$ 24,897
Salaries - part time	5,088	34,954	80,849	45,895	43%	81,780	(46,826)
Uniform allowance	45,050	45,550	48,850	3,300	93%	49,914	(4,364)
Coverage - training and support	35,345	622,035	1,111,207	489,172	56%	982,083	(360,048)
Coverage - emergency response and leave	388,874	3,280,940	4,975,477	1,694,537	66%	2,912,134	368,806
Coverage - worker's compensation	93,814	541,925	1,000,000	458,075	54%	391,807	150,119
Call back or standby	837	5,394	11,315	5,921	48%	6,107	(713)
Separation payments	-	75,368	278,000	202,632	27%	120,537	(45,169)
Special compensation	64,331	448,204	894,620	446,416	50%	425,281	22,923
Annual leave buyback	-	13,763	650,000	636,237	2%	-	13,763
PERS retirement	493,862	6,909,242	9,040,849	2,131,607	76%	6,644,534	264,708
Survivor's benefits	260	1,827	11,640	9,813	16%	1,890	(62)
Long term disability	1,655	11,279	33,940	22,661	33%	10,416	863
Unemployment insurance	14,932	15,156	17,024	1,868	89%	17,173	(2,017)
Health and dental insurance	233,817	1,702,953	3,607,282	1,904,329	47%	1,709,578	(6,625)
Social security medicare	30,909	227,440	355,398	127,958	64%	225,956	1,485
State disability insurance	3,301	15,804	32,596	16,792	48%	18,399	(2,595)
Worker's compensation expense	66,833	695,842	1,350,000	654,158	52%	701,364	(5,522)
Life insurance	6,538	45,613	89,427	43,814	51%	46,911	(1,297)
Deferred comp benefit	78,163	548,661	1,102,283	553,622	50%	513,592	35,070
Technology Allowance	5,445	37,294	71,403	34,109	52%	34,602	2,692
Tuition reimbursement	-	-	152,500	152,500	+++	-	-
Salaries and benefits Totals	3,092,495	26,007,017	46,461,904	20,454,887	56%	25,596,931	410,087



Chino Valley Fire District Monthly Financial Report

As of January 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Services and supplies							
Clothing	11,432	24,758	540,900	516,142	5%	65,531	(40,773)
Telephone	18,635	114,453	256,800	142,347	45%	131,195	(16,742)
Cellular phones	4,949	32,570	71,100	38,530	46%	41,739	(9,169)
Electronic equipment maintenance	10,270	397,524	595,373	197,849	67%	324,819	72,705
Food	24	1,604	13,750	12,146	12%	1,151	453
Memberships	1,310	16,638	46,090	29,452	36%	17,843	(1,206)
Publications	284	1,903	16,990	15,087	11%	6,120	(4,217)
Legal postings	-	2,320	12,400	10,080	19%	4,410	(2,090)
Small tools and equipment	5,353	100,182	307,582	207,400	33%	93,493	6,689
Inventory equipment	-	43,044	89,000	45,956	48%	97,002	(53,958)
Non-inventory equipment	3,275	190,910	303,683	112,773	63%	31,795	159,115
Special department expenses	1,727	27,388	80,955	53,567	34%	19,929	7,459
Training	5,094	185,799	423,924	238,125	44%	139,203	46,596
Utilities	23,182	190,111	333,000	142,889	57%	175,062	15,049
General liability insurance	-	581,470	604,101	22,631	96%	502,392	79,078
Office supplies	129	12,146	54,800	42,654	22%	22,273	(10,128)
Postage	-	5,646	15,000	9,354	38%	8,591	(2,945)
Printing	3,557	7,514	16,200	8,686	46%	1,235	6,279
Services - auditing	25,425	25,425	26,000	575	98%	20,500	4,925
County services	-	-	230,000	230,000	0%	-	-
Services - legal	7,944	79,927	300,000	220,073	27%	29,419	50,508
Services - dispatch	-	395,630	823,796	428,166	48%	536,033	(140,403)
Services - other	104,675	424,956	1,593,126	1,168,170	27%	340,981	83,975
General household expense	5,105	20,020	34,200	14,180	59%	19,074	946
Medical supplies	9,131	64,531	252,571	188,040	26%	118,263	(53,732)
Vehicle maintenance	17,544	133,280	238,400	105,120	56%	151,126	(17,845)
Equipment maintenance	1,539	14,029	141,803	127,774	10%	25,749	(11,719)
Fuel	22,860	128,348	250,000	121,652	51%	147,694	(19,345)
Structure maintenance	14,657	157,987	368,275	210,288	43%	164,419	(6,432)
Structure rent/lease	-	-	-	-	+++	(25)	25
Services and supplies Totals	298,100	3,380,113	8,039,819	4,659,706	42%	3,237,015	143,097



Chino Valley Fire District Monthly Financial Report

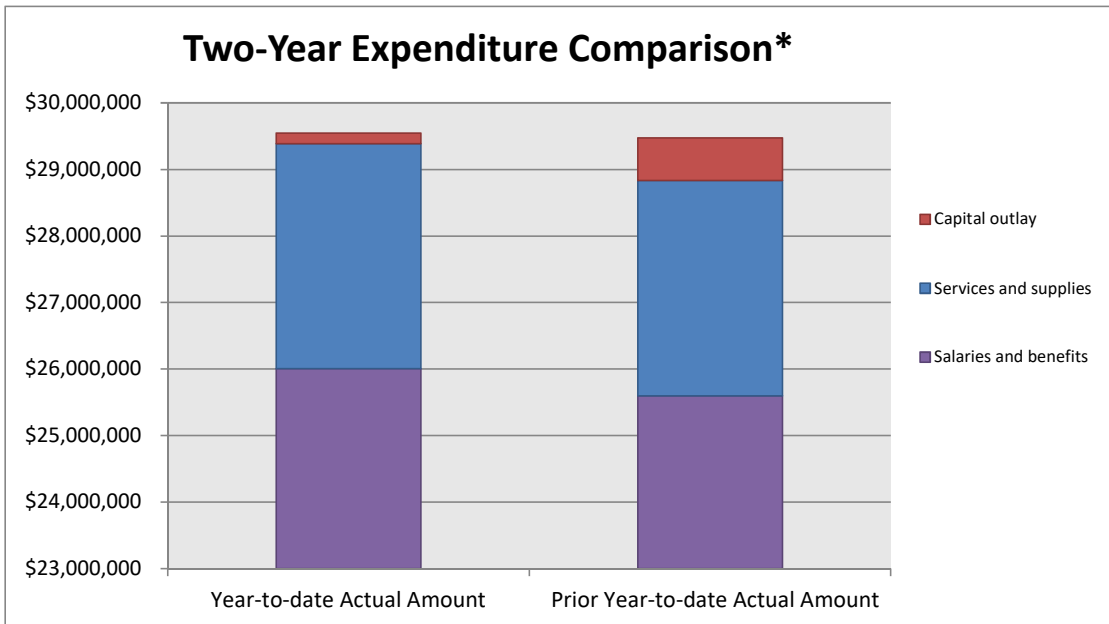
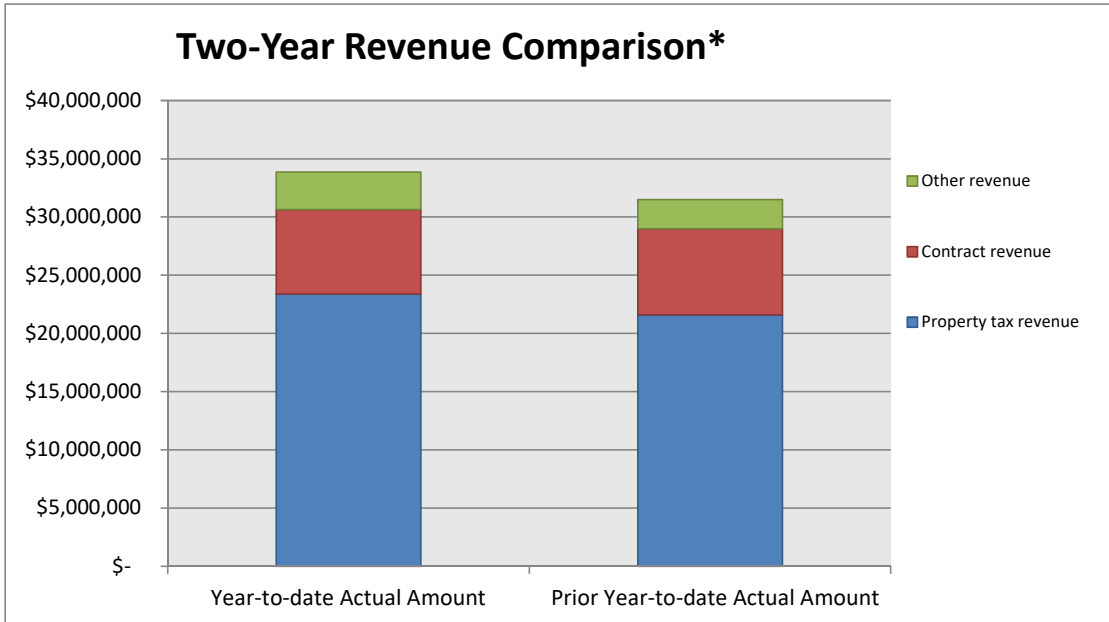
As of January 31, 2024

Account Description	Monthly Actual Amount	Year-to-date Actual Amount	Annual Budget Amount	Variance From Budget	% of Budget	Prior Year Year-to-date Actual Amount	Variance From Prior Year
Capital outlay							
Capital - land	-	-	-	-	+++	-	-
Capital - structure improvements	-	-	429,000	429,000	0%	9,470	(9,470)
Capital - equipment	74,547	81,589	48,000	(33,589)	170%	323,466	(241,877)
Capital - vehicles	79,289	79,289	200,000	120,711	40%	306,644	(227,355)
Capital - lease purchase equipment	-	-	-	-	+++	-	-
Capital outlay Totals	<u>153,836</u>	<u>160,878</u>	<u>677,000</u>	<u>516,122</u>	<u>24%</u>	<u>639,580</u>	<u>(478,702)</u>
EXPENSE TOTALS	<u>\$ 3,544,431</u>	<u>\$ 29,548,008</u>	<u>\$ 55,178,723</u>	<u>\$ 25,630,715</u>	<u>54%</u>	<u>\$ 29,473,526</u>	<u>\$ 74,482</u>
Funds 100/500 - Totals							
REVENUE TOTALS	\$ 2,667,158	\$ 33,847,779	\$ 55,272,992	\$ (21,425,213)	61%	\$ 31,490,762	\$ 2,357,017
EXPENSE TOTALS	3,544,431	29,548,008	55,178,723	25,630,715	54%	29,473,526	74,482
Fund 100/500 - Net Gain (Loss)	<u>\$ (877,274)</u>	<u>\$ 4,299,771</u>	<u>\$ 94,269</u>	<u>\$ 4,205,502</u>	<u>4,561%</u>	<u>\$ 2,017,236</u>	<u>\$ 2,282,535</u>
Transfers In - Capital Replacement	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>#DIV/0!</u>		
Fund 800 - Restricted Assets							
REVENUE							
Other revenue							
Restricted - Sec115 Trust Interest	12,839	540,539				(22,113)	562,652
REVENUE TOTALS	<u>\$ 12,839</u>	<u>\$ 540,539</u>				<u>\$ (22,113)</u>	<u>\$ 562,652</u>
EXPENSE							
Services and supplies							
Restricted - Sec115 Trust Admin Expense	750	5,250				4,506	744
EXPENSE TOTALS	<u>\$ 750</u>	<u>\$ 5,250</u>				<u>\$ 4,506</u>	<u>\$ 744</u>
Fund 800 - Restricted Assets Totals							
REVENUE TOTALS	\$ 12,839	\$ 540,539				\$ (22,113)	\$ 562,652
EXPENSE TOTALS	750	5,250				4,506	744
Fund 800 - Restricted Assets Net Gain (Loss)	<u>\$ 12,089</u>	<u>\$ 535,289</u>				<u>\$ (26,619)</u>	<u>\$ 561,908</u>
Grand Totals, All Funds							
REVENUE TOTALS, INCL. TRANSFERS IN	\$ 2,679,997	\$ 34,388,318	\$ 55,272,992	\$ (20,884,674)		\$ 31,468,649	\$ 2,919,669
EXPENSE TOTALS	3,545,181	29,553,258	55,178,723	25,625,465		29,478,032	(75,226)
Grand Total Net Gain (Loss)	<u>\$ (865,185)</u>	<u>\$ 4,835,060</u>	<u>\$ 94,269</u>	<u>\$ 4,740,791</u>		<u>\$ 1,990,617</u>	<u>\$ 2,844,443</u>



Chino Valley Fire District Monthly Financial Report - Graphs

As of January 31, 2024



*Excludes restricted 115 Trust activity

MONTHLY TREASURER'S REPORT 4.

CHINO VALLEY INDEPENDENT FIRE DISTRICT STAFF REPORT

DATE: MARCH 13, 2024

TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: MONTHLY TREASURER'S REPORT - JANUARY 2024

PURPOSE:

The purpose of this report is to inform the Board of Directors of current investment activities of the Chino Valley Fire District.

DISCUSSION:

Attached is a summary of the cash in bank and District investments. The information is displayed graphically as follows:

Chart 1: Presents a Two Year Overview of Cash Deposits and Unrestricted Investment Funds.

Chart 1A: Presents a One Year Overview of Restricted Investment Funds.

Chart 2: Presents an Overview of Total Cash and Unrestricted Investments beginning January 1996 to date.

Chart 3: Presents an Overview of the Rate of Return from the LAIF account beginning January 1996 to date.

As the District generally observes a "buy and hold" strategy, the District typically holds investments until maturity, unless called by the issuing agency, if applicable. Accordingly, fluctuating market values of the District's fixed instrument investments, while noted in this report, are only realized if these investments are liquidated prior to maturity. Government accounting standards require that the District account for market values below cost, if applicable.

In FY17, the District deposited \$5 million into a Section 115 Retirement Trust and another \$2.45 million after inception. Funds accumulated in the Trust are legally restricted for use in paying down pension obligations. Accordingly, 115 Trust funds are reported in the Treasurer's Report as restricted investments. Chart 1A also includes funds received in February 2022 from the City of Chino Hills under an agreement for construction of Fire Station 68 in Chino Hills. By agreement, these funds are

restricted for construction of the new fire station.

The Sweep earned a posted rate of return of 0.10% as of June 30.

The monthly average rate of return on the LAIF account was 4.012% for the month of January 2024.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this Treasurer's Report for the period.

ATTACHMENTS:

Treasurer's Report January 2024

Chino Valley Independent Fire District
Cash & Investment Statement
TREASURER'S REPORT FOR THE PERIOD ENDING:
January 2024

	CASH ACCOUNTS		DISTRICT INVESTMENT PORTFOLIO - UNRESTRICTED				RESTRICTED			
	Citizens Business Bank	US Bank	Overnight Sweep	Other Investments	LAIF	Total Unrestricted Cash & Investments	Principal 115 Trust Investment*	Return on 115 Trust Investment (Cummulative)^	115 Trust Balance	Construction Funds Account (Fire Stn 68)
<i>Percent of Portfolio</i>			2.5%	15.6%	81.9%	100%				
January 2024	\$ 1,862,611	\$ 73,072	\$ 959,625	\$ 5,937,565	\$ 31,268,709	\$ 40,101,582	\$ 7,454,287	\$ 2,573,408	\$ 10,027,695	\$ 3,449,218
December 2023	\$ 1,393,268	\$ 66,315	\$ 3,357,516	\$ 5,894,198	\$ 30,104,395	\$ 40,815,692	\$ 7,454,287	\$ 2,561,319	\$ 10,015,606	\$ 3,448,906
November 2023	\$ 1,354,361	\$ 570,011	\$ 2,572,698	\$ 5,335,628	\$ 17,104,395	\$ 26,937,093	\$ 7,454,287	\$ 2,105,773	\$ 9,560,060	\$ 3,448,632
October 2023	\$ 1,770,515	\$ 63,425	\$ 2,411,387	\$ 5,796,095	\$ 12,104,395	\$ 22,145,817	\$ 7,454,287	\$ 1,464,246	\$ 8,918,533	\$ 3,448,349
September 2023	\$ 1,769,785	\$ 38,464	\$ 1,592,273	\$ 5,784,671	\$ 14,428,150	\$ 23,613,343	\$ 7,454,287	\$ 1,690,508	\$ 9,144,795	\$ 3,556,207
August 2023	\$ 1,571,447	\$ 38,464	\$ 1,592,273	\$ 5,788,123	\$ 15,928,150	\$ 24,918,457	\$ 7,454,287	\$ 2,043,139	\$ 9,497,426	\$ 3,555,924
July 2023	\$ 1,357,338	\$ 36,309	\$ 1,884,602	\$ 5,771,912	\$ 19,928,150	\$ 28,978,311	\$ 7,454,287	\$ 2,240,535	\$ 9,694,822	\$ 3,555,623
June 2023	\$ 1,617,842	\$ 32,731	\$ 1,804,632	\$ 5,749,297	\$ 26,965,324	\$ 36,169,826	\$ 7,454,287	\$ 2,038,119	\$ 9,492,406	\$ 3,555,320
May 2023	\$ 1,828,748	\$ 29,751	\$ 1,003,446	\$ 5,754,898	\$ 29,465,324	\$ 38,082,167	\$ 7,454,287	\$ 1,732,717	\$ 9,187,004	\$ 3,958,778
April 2023	\$ 1,549,518	\$ 26,113	\$ 1,536,572	\$ 5,765,123	\$ 31,465,324	\$ 40,342,650	\$ 7,454,287	\$ 1,829,788	\$ 9,284,075	\$ 3,958,420
March 2023	\$ 1,819,044	\$ 23,687	\$ 2,775,282	\$ 5,748,647	\$ 20,812,282	\$ 31,178,942	\$ 6,417,137	\$ 1,762,345	\$ 8,179,482	\$ 3,958,116
February 2023	\$ 1,779,879	\$ 16,854	\$ 701,032	\$ 5,714,910	\$ 22,812,282	\$ 31,024,957	\$ 6,417,137	\$ 1,594,905	\$ 8,012,042	\$ 3,957,780
January 2023	\$ 1,727,287	\$ 16,803	\$ 759,864	\$ 5,722,350	\$ 25,312,282	\$ 33,538,586	\$ 6,417,137	\$ 1,810,836	\$ 8,227,973	\$ 3,957,476
December 2022	\$ 1,839,548	\$ 15,246	\$ 14,941,934	\$ 5,697,380	\$ 11,954,987	\$ 34,449,095	\$ 6,417,137	\$ 1,373,327	\$ 7,790,464	\$ 3,957,129
November 2022	\$ 1,718,771	\$ 14,371	\$ 2,187,912	\$ 5,668,242	\$ 11,954,987	\$ 21,544,283	\$ 6,417,137	\$ 1,587,088	\$ 8,004,225	\$ 3,956,804
October 2022	\$ 1,786,759	\$ 13,067	\$ 1,828,877	\$ 5,650,255	\$ 8,954,986	\$ 18,233,944	\$ 6,417,137	\$ 1,172,538	\$ 7,589,675	\$ 3,956,479
September 2022	\$ 1,748,565	\$ 11,531	\$ 718,330	\$ 5,665,974	\$ 12,393,298	\$ 20,537,698	\$ 6,417,137	\$ 915,438	\$ 7,332,575	\$ 3,956,143
August 2022	\$ 1,559,973	\$ 5,699	\$ 894,990	\$ 3,236,491	\$ 16,393,298	\$ 22,090,451	\$ 6,417,137	\$ 1,488,946	\$ 7,906,083	\$ 3,955,818
July 2022	\$ 1,614,948	\$ 5,663	\$ 746,126	\$ 3,253,474	\$ 18,893,298	\$ 24,513,509	\$ 6,417,137	\$ 1,762,683	\$ 8,179,820	\$ 3,955,460
June 2022	\$ 1,593,232	\$ 4,135	\$ 637,584	\$ 3,243,223	\$ 26,842,137	\$ 32,320,311	\$ 6,417,137	\$ 1,399,947	\$ 7,817,084	\$ 3,955,146
May 2022	\$ 1,775,043	\$ 3,274	\$ 271,834	\$ 3,267,588	\$ 29,592,137	\$ 34,909,876	\$ 6,417,137	\$ 1,989,739	\$ 8,406,876	\$ 3,954,821
April 2022	\$ 1,885,033	\$ 1,992	\$ 1,577,739	\$ 3,260,529	\$ 30,342,137	\$ 37,067,430	\$ 6,417,137	\$ 2,047,340	\$ 8,464,477	\$ 3,954,474
March 2022	\$ 1,829,618	\$ 572	\$ 2,494,572	\$ 3,287,639	\$ 20,323,821	\$ 27,936,222	\$ 6,103,369	\$ 2,343,114	\$ 7,893,114	\$ 4,000,405
February 2022	\$ 1,723,025	\$ 3,151	\$ 1,426,473	\$ 2,846,127	\$ 23,523,821	\$ 29,522,597	\$ 5,550,000	\$ 2,468,218	\$ 8,018,218	\$ 4,000,066

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
January 2024

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
12/31/2012	\$ 1,000,000 Shares: 103,944.369	CalTRUST Investment Trust of CA Medium Term Fund Local Agency Pool	Pooled Investment Funds	\$ 1,000,000 \$ 10.08	\$ 1,176,866 \$ 9.82	\$ 1,180,978 \$ 9.82	\$ (30,802)	1.36%	n/a	N/A	N/A		Funds available for withdrawal only after providing five days notice.	
4/13/2021	\$ 249,000	BMO Harris Bank 5 year Certificate of Deposit - 1.00% CUSIP #: 05600XCP3 FDIC Insured up to \$250,000 Interest payable quarterly	Certificate of Deposit	\$ 249,000	\$ 228,459	\$ 230,965	\$ (18,035)	1.00%	4/13/2026	628 621 621	10/10/2023 1/10/2024 4/10/2024		Callable quarterly	
7/12/2021	\$ 500,000	Federal Home Loan Bank Bond - 0.35% Coupon, Purchased at 99.851 Term: 3 Years CUSIP #: 3130AMV82 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 499,255	\$ 487,043	\$ 489,096	\$ (10,159)	0.40%	7/12/2024	875 500.875	1/12/2024 7/12/2024		Callable Quarterly	
9/23/2021	\$ 249,000	UBS Bank USA 3 year Certificate of Deposit - 0.65% CUSIP #: 90348JT42 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 249,000	\$ 240,982	\$ 242,146	\$ (6,854)	0.65%	9/23/2024	135	Monthly			
9/23/2021	\$ 248,000	Sallie Mae Bank 5 year Certificate of Deposit - 1.05% CUSIP #: 795451AV5 FDIC Insured up to \$250,000 Interest payable monthly	Certificate of Deposit	\$ 248,000	\$ 223,992	\$ 227,772	\$ (20,228)	1.05%	9/22/2026	1,298	3/22/2024			
12/8/2021	\$ 250,000	Federal Home Loan Bank Bond - 1.0% Coupon, Purchased at 99.191 Term: 3 Years CUSIP #: 3130APK46 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 247,978	\$ 239,746	\$ 240,557	\$ (7,421)	1.00%	12/27/2024	913 913	10/27/2023 4/27/2024		Callable quarterly	
12/13/2023	\$ 750,000	Federal Home Loan Bank Bond - 4.9% Coupon Term: 2 Years CUSIP #: 313AV7L0 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 750,000	\$ 752,010	\$ 752,168	\$ 2,168	4.90%	2/28/2025	18,750 18,750	2/13/2024 8/13/2024		Callable quarterly	
12/19/2023	\$ 340,000	Federal Home Loan Bank Bond - 4.65% Coupon Term: 2 Years CUSIP #: 3130A4CH3 Rating S&P AA+ Interest Payable Semi-Annually	Fixed Income/ Government Agency Bond	\$ 340,000	\$ 330,728	\$ 331,298	\$ (8,702)	4.65%	3/14/2025	4,038 4,038	3/14/2024 9/14/2024		Callable anytime	

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
January 2024

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
3/4/2022	\$ 250,000	BMW Bank 3 year Certificate of Deposit - 1.80% CUSIP #: 05580AK37 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 247,000	\$ 237,749	\$ 239,157	\$ (7,843)	1.80%	3/4/2025	2,217 2,241	3/4/2024 9/4/2024			
3/9/2022	\$ 250,000	American Express National Bank 3 year Certificate of Deposit - 1.80% CUSIP #: 02589ABP6 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 247,000	\$ 237,653	\$ 239,066	\$ (7,934)	1.80%	3/10/2025	2,217 2,241	3/10/2024 9/10/2024			
3/16/2023	\$ 248,000	Affinity Plus Federal Credit Union 3 year Certificate of Deposit - 5.05% CUSIP #: 00833AAC4 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 248,000	\$ 249,227	\$ 250,831	\$ 2,831	5.05%	9/23/2024	\$ 1,044	Monthly			
3/16/2023	\$ 248,000	Technology Credit Union CA 3 year Certificate of Deposit - 5.00% CUSIP #: 87868YAL7 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 248,000	\$ 248,986	\$ 250,620	\$ 2,620	5.00%	9/23/2024	\$ 1,325	Monthly			
3/16/2023	\$ 244,000	Morgan Stanley Bank NA 5 year Certificate of Deposit - 4.80% CUSIP #: 61690U3C2 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 244,000	\$ 245,249	\$ 250,608	\$ 6,608	4.80%	9/23/2024	\$ 5,840 \$ 5,904	3/16/2024 9/16/2024			
3/16/2023	\$ 244,000	Morgan Stanley Private Bank 5 year Certificate of Deposit - 4.80% CUSIP #: 61768EQQ9 FDIC Insured up to \$250,000 Interest payable semi-annually	Certificate of Deposit	\$ 244,000	\$ 245,249	\$ 250,608	\$ 6,608	4.80%	9/23/2024	\$ 5,840 \$ 5,904	3/16/2024 9/16/2024			
9/21/2023	\$ 248,000	Merrick Bank 4 year Certificate of Deposit - 4.65% CUSIP #: 59013KWW2 FDIC Insured up to \$250,000 Interest payable monthly	Certificate of Deposit	\$ 248,000	\$ 247,094	\$ 252,218	\$ 4,218	4.65%	9/21/2027	\$ 963	Monthly			
9/21/2023	\$ 248,000	CME Federal Credit Union 3 year Certificate of Deposit - 5.50% CUSIP #: 12574EAC4 FDIC Insured up to \$250,000 Interest payable monthly	Certificate of Deposit	\$ 248,000	\$ 250,441	\$ 251,290	\$ 3,290	5.50%	9/12/2025	\$ 1,137	Monthly			
9/26/2023	\$ 248,000	Greenstate Credit Union North Liberty 5 year Certificate of Deposit - 5.00% CUSIP #: 39573LEM6 FDIC Insured up to \$250,000	Certificate of Deposit	\$ 248,000	\$ 252,724	\$ 258,187	\$ 10,187	5.00%	9/26/2028	\$ 965	Monthly			

Chino Valley Independent Fire District
OTHER INVESTMENTS
TREASURER'S REPORT FOR THE PERIOD ENDING:
January 2024

Purchase Date	Par Value/ Shares	Asset Description	Investment Type	Purchase Price/ Initial Share Price	Prior Month Market Value/ Share Price	Current Month Market Value/ Share Price	Unrealized Gain/ (Loss)	Current Market Yield	Maturity Date	Accrued Interest/ Est. Interest	Coupon Date(s) Next Year	Sale/ Redemption Date	Proceeds	Comments
		Interest payable monthly												

Current Month Investment Trading Activity:

NONE

	% of Portfolio ²	% Allowed per Policy	Investments At Cost ¹	Prior Month Market Value	Current Month Market Value
Pooled Investment Funds (JPA) ¹	3%	No limit	\$ 1,180,978	\$ 1,176,866	\$ 1,180,978
Certificates of Deposit ²	8%	30%	2,968,000	2,907,805	2,943,468
Federal Agency Obligations	3%	No limit	1,087,233	1,809,527	1,813,119
			<u>\$ 5,236,211</u>	<u>\$ 5,894,198</u>	<u>\$ 5,937,565</u>

¹Investment at cost value, plus unrealized losses (if any), and accrued interest

²Of total investment portfolio, including Sweep & LAIF Investments



Chart 1: Cash & Unrestricted Investment Balances Two Year Perspective

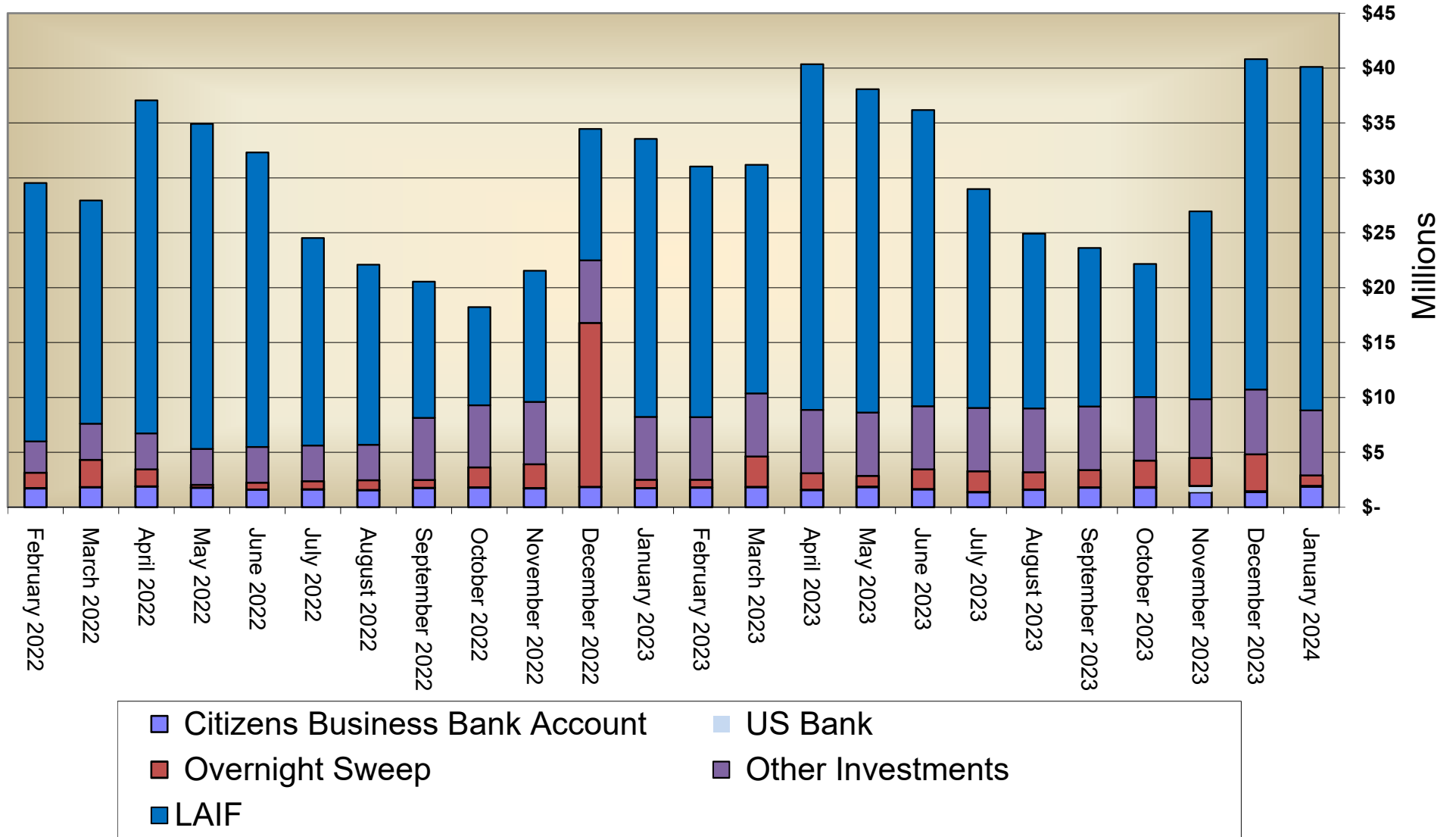




Chart 1A: Restricted Investment Balances Two Year Perspective

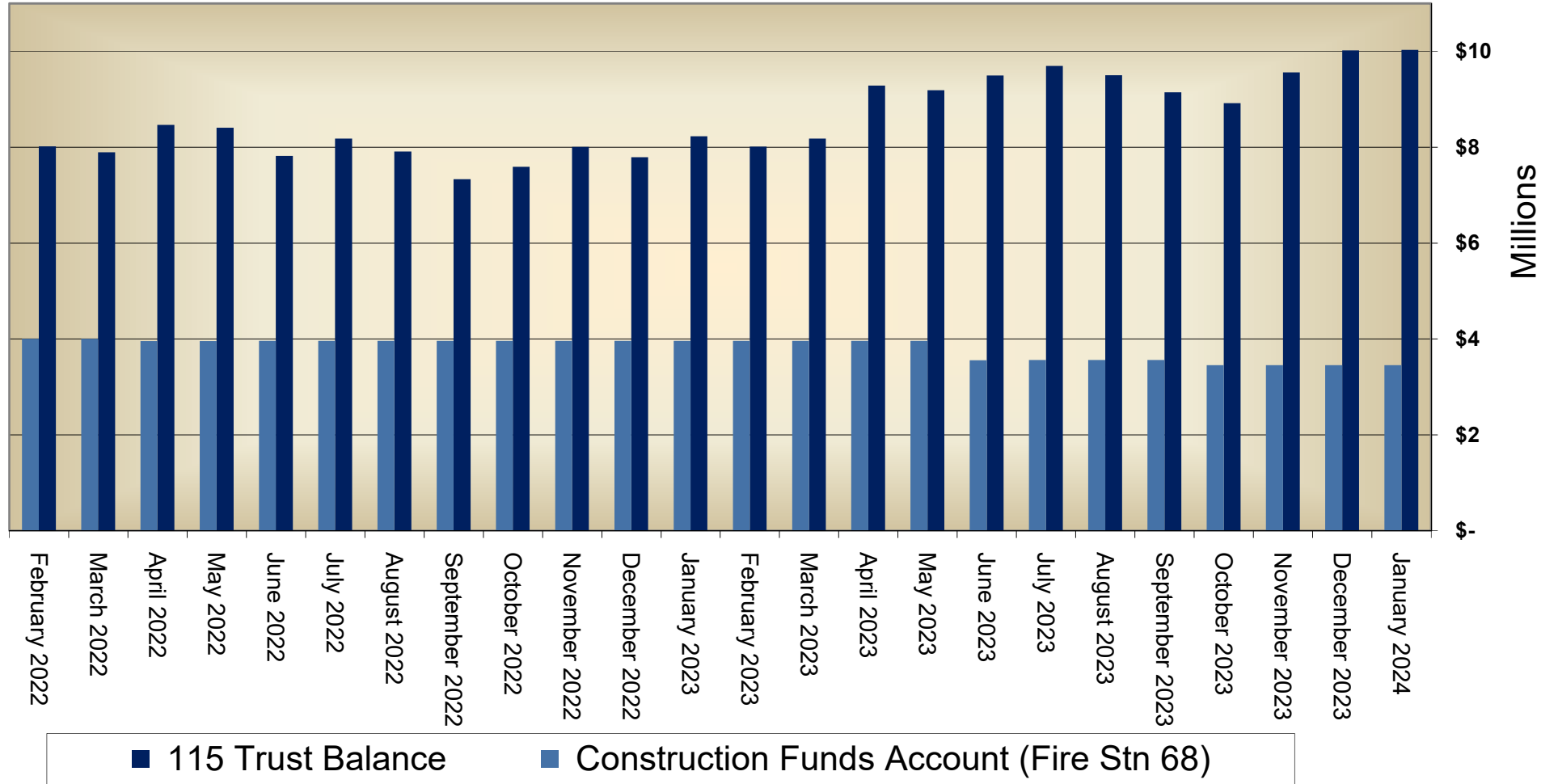
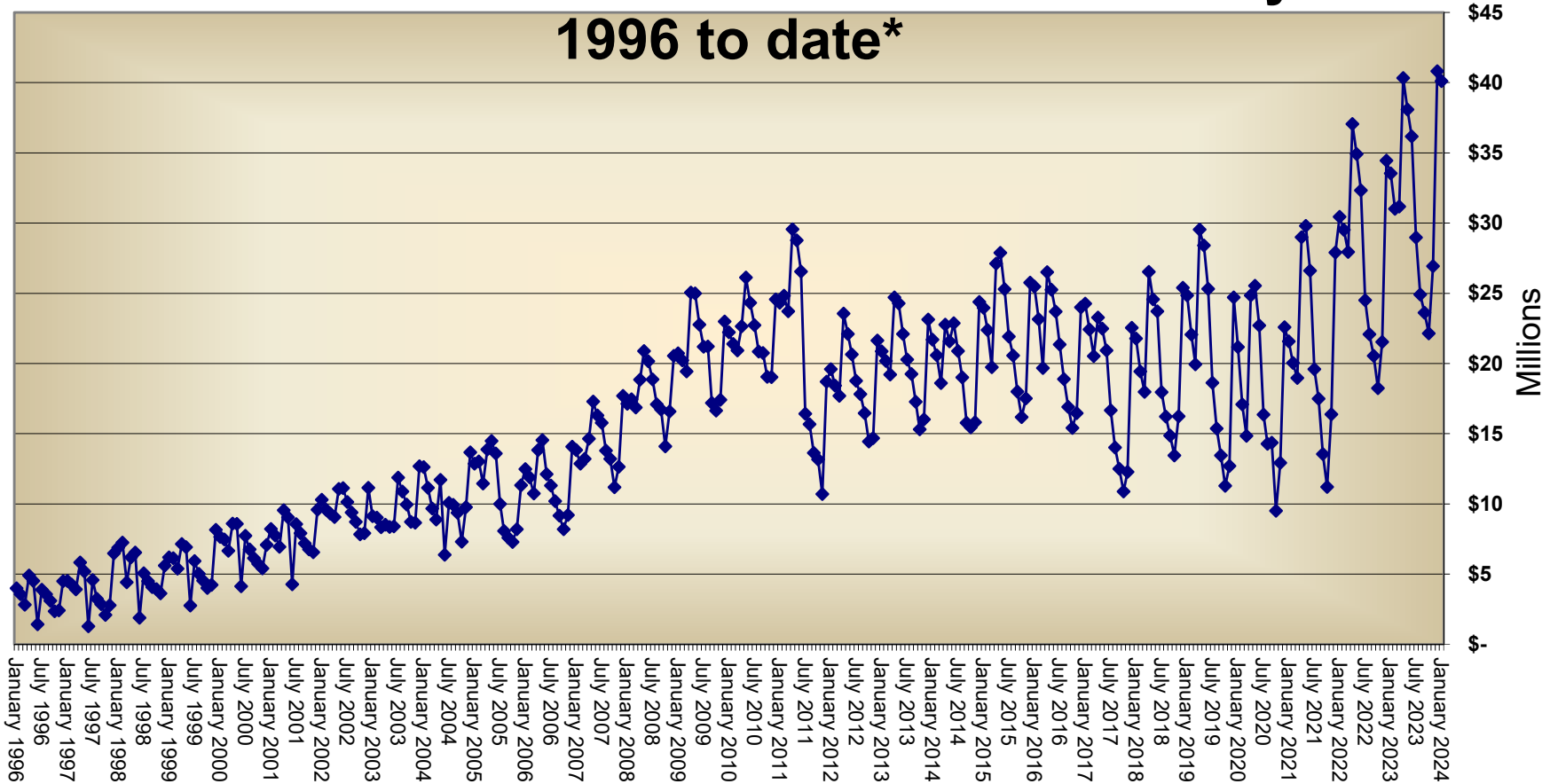




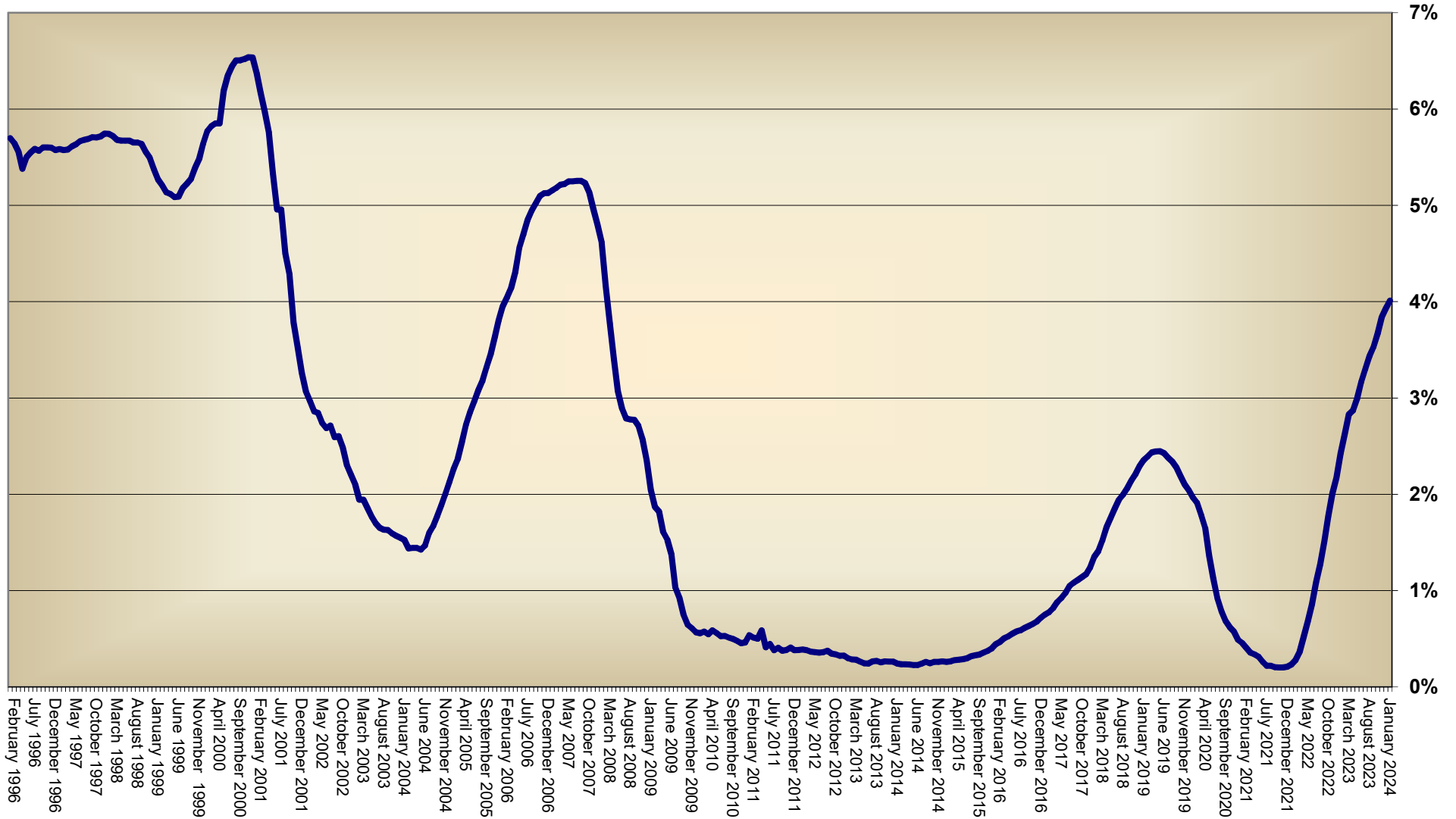
Chart 2: Total Cash & Unrestricted Investments January



**Note: The District paid off pension side-fund obligations totaling approximately \$4.75 million in July, 2011 & deposited \$5 million into a IRS Section 115 Retirement Trust in April 2017. Funds in the 115 Trust are legally restricted to fund pension obligations*



Chart 3: LAIF Historical Rate of Return January 1996 to date



**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 13, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: WARRANTS FOR FEBRUARY 2024 #58791 THROUGH #58949

PURPOSE:

I have reviewed the warrants below and recommend approval.

<u>NUMBER</u>	<u>WARRANTS</u>	<u>DATE</u>	<u>AMOUNT</u>
2024-466	58791 – 58836	02/07/2024	\$801,656.33
2024-476	58837 – 58880	02/14/2024	440,629.82
2024-490	58881 – 58919	02/21/2024	136,500.97
2024-498	58920 – 58949	02/28/2024	108,686.98
VOIDS:		TOTAL	\$1,487,474.10

RECOMMENDATION:

Expenses as audited are within budget for warrants 58791 through 58949 and are hereby submitted for approval.

ATTACHMENTS:

Warrants for February 2024

Chino Valley Fire District
February 7, 2024 Warrants
Bank Account: A/P - Accounts Payable Checking
Batch Date: 02/07/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	02/07/2024	58791 Accounts Payable	10-8RETROFIT.COM INC		950.00
Check	02/07/2024	58792 Accounts Payable	2 HOT UNIFORMS INC		967.59
Check	02/07/2024	58793 Accounts Payable	AFSS NORTHERN DIVISION		450.00
Check	02/07/2024	58794 Accounts Payable	ALL STAR FIRE EQUIPMENT INC		2,630.74
Check	02/07/2024	58795 Accounts Payable	BEST BEST & KRIEGER LLP		12,368.04
Check	02/07/2024	58796 Accounts Payable	CALIFORNIA TOOL & WELDING SUPPLY		857.41
Check	02/07/2024	58797 Accounts Payable	CANON FINANCIAL SERVICES INC		895.78
Check	02/07/2024	58798 Accounts Payable	CAVION, RANDALL		1,000.00
Check	02/07/2024	58799 Accounts Payable	CHARTER COMMUNICATIONS INC		499.96
Check	02/07/2024	58800 Accounts Payable	CHARTER COMMUNICATIONS INC		119.97
Check	02/07/2024	58801 Accounts Payable	CHINO HILLS FORD		156.52
Check	02/07/2024	58802 Accounts Payable	CHINO VALLEY CHAMBER OF COMMERCE		1,440.00
Check	02/07/2024	58803 Accounts Payable	CINTAS CORPORATION #150		630.26
Check	02/07/2024	58804 Accounts Payable	CITY OF CHINO		367.00
Check	02/07/2024	58805 Accounts Payable	CITY OF CHINO HILLS		1,861.29
Check	02/07/2024	58806 Accounts Payable	CONCENTRA MEDICAL CENTERS		320.00
Check	02/07/2024	58807 Accounts Payable	DATA TICKET INC		300.00
Check	02/07/2024	58808 Accounts Payable	DOMESTIC DIESEL AND AUTO SERVICE INC		7,219.77
Check	02/07/2024	58809 Accounts Payable	ENVOY, INC		3,013.92
Check	02/07/2024	58810 Accounts Payable	FIRE CONNECTION APPAREL INC		24.09
Check	02/07/2024	58811 Accounts Payable	FLICKER, TRAVIS		250.00
Check	02/07/2024	58812 Accounts Payable	FLYERS ENERGY, LLC		13,602.47
Check	02/07/2024	58813 Accounts Payable	FRONTIER COMMUNICATIONS		2,233.81
Check	02/07/2024	58814 Accounts Payable	HULL & SONS INC		350.00
Check	02/07/2024	58815 Accounts Payable	KINGDOM CALIBRATIONS, INC		3,636.48
Check	02/07/2024	58816 Accounts Payable	LIFE ASSIST		746.37
Check	02/07/2024	58817 Accounts Payable	METLIFE		300.00
Check	02/07/2024	58818 Accounts Payable	MOUNTAIN VIEW URGENT CARE		1,605.00
Check	02/07/2024	58819 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		1,423.98
Check	02/07/2024	58820 Accounts Payable	NIELSEN, ALMA		2,588.92
Check	02/07/2024	58821 Accounts Payable	ORANGE COUNTY FIRE AUTHORITY		662.27
Check	02/07/2024	58822 Accounts Payable	PAPER RECYCLING & SHREDDING		88.00

User: Dawn Burns

Pages: 1 of 2

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Chino Valley Fire District
February 7, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/07/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/07/2024	58823 Accounts Payable	SPCLTS INC		320.00
Check	02/07/2024	58824 Accounts Payable	PATTY, AARON		22,404.98
Check	02/07/2024	58825 Accounts Payable	PBK ARCHITECTS INC		4,700.16
Check	02/07/2024	58826 Accounts Payable	PROCOLOR COLLISION INC		585.00
Check	02/07/2024	58827 Accounts Payable	PYRO-COMM SYSTEMS, INC		444.88
Check	02/07/2024	58828 Accounts Payable	READYREFRESH BY NESTLE INC		393.55
Check	02/07/2024	58828 Accounts Payable	RODRIGUEZ, ALEX		687,548.82
Check	02/07/2024	58829 Accounts Payable	S D R M A		5,648.15
Check	02/07/2024	58830 Accounts Payable	SEDGWICK CMS INC		819.88
Check	02/07/2024	58831 Accounts Payable	TEAMSTERS LOCAL 1932		10,900.00
Check	02/07/2024	58832 Accounts Payable	THERMO SCIENTIFIC PORTABLE ANALYTICAL INST INC		65.04
Check	02/07/2024	58833 Accounts Payable	VEOLIA WTS SERVICES USA, INC.		770.35
Check	02/07/2024	58834 Accounts Payable	VERIZON WIRELESS		3,324.69
Check	02/07/2024	58835 Accounts Payable	VERIZON WIRELESS		171.19
Check	02/07/2024	58836 Accounts Payable	WASTE MANAGEMENT OF THE INLAND EMPIRE INC		
A/P Accounts Payable Checking Totals:			Transactions: 46		\$801,656.33
Checks:	46	\$801,656.33			

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Chino Valley Fire District
February 14, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/14/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	02/14/2024	58837 Accounts Payable	2 HOT UNIFORMS INC		2,256.70
Check	02/14/2024	58838 Accounts Payable	AMAZON CAPITAL SERVICES		2,291.11
Check	02/14/2024	58839 Accounts Payable	ARI-PHOENIX, INC		74,546.68
Check	02/14/2024	58840 Accounts Payable	BCN FINANCIAL INC		57.00
Check	02/14/2024	58841 Accounts Payable	BUNAGUEN, CHRISTINE		990.72
Check	02/14/2024	58842 Accounts Payable	BURNS, DAWN		964.48
Check	02/14/2024	58843 Accounts Payable	CHARTER COMMUNICATIONS INC		5,982.21
Check	02/14/2024	58844 Accounts Payable	CITY OF CHINO		499.33
Check	02/14/2024	58845 Accounts Payable	CITY OF CHINO HILLS		19.95
Check	02/14/2024	58846 Accounts Payable	COMPRESSED AIR SPECIALTIES- INC		102.51
Check	02/14/2024	58847 Accounts Payable	CONFIRE JPA		200,120.75
Check	02/14/2024	58848 Accounts Payable	CORKY'S PRO PACIFIC PEST CONTROL INC		890.00
Check	02/14/2024	58849 Accounts Payable	COUNTY OF SAN BERNARDINO		1,107.54
Check	02/14/2024	58850 Accounts Payable	CUMMINS CAL PACIFIC LLC		3,452.64
Check	02/14/2024	58851 Accounts Payable	DOMESTIC DIESEL AND AUTO SERVICE INC		12,587.63
Check	02/14/2024	58852 Accounts Payable	FITNESS TECH SPECIALTY LLC		1,300.00
Check	02/14/2024	58853 Accounts Payable	FRONTIER COMMUNICATIONS		124.74
Check	02/14/2024	58854 Accounts Payable	GOODYEAR COMMERCIAL TIRE		6,085.10
Check	02/14/2024	58855 Accounts Payable	GoTO TECHNOLOGIES USA INC		1,059.20
Check	02/14/2024	58856 Accounts Payable	GOVERNMENTJOBS.COM INC/NEOGOV		22,445.38
Check	02/14/2024	58857 Accounts Payable	HCI ENVIRONMENTAL & ENGINEERING SVC INC		371.46
Check	02/14/2024	58858 Accounts Payable	INLAND OVERHEAD DOOR COMPANY INC		1,085.75
Check	02/14/2024	58859 Accounts Payable	KRONOS INCORPORATED		29.48
Check	02/14/2024	58860 Accounts Payable	L N CURTIS & SONS INC		1,470.79
Check	02/14/2024	58861 Accounts Payable	LIFE ASSIST		9,336.25
Check	02/14/2024	58862 Accounts Payable	MESSINA AND ASSOCIATES INC		3,937.50
Check	02/14/2024	58863 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		2,922.96
Check	02/14/2024	58864 Accounts Payable	NAPA AUTO PARTS		1,026.46
Check	02/14/2024	58865 Accounts Payable	PATTY, AARON		641.36
Check	02/14/2024	58866 Accounts Payable	PFM ASSET MANAGEMENT INC		2,125.64

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Chino Valley Fire District
February 14, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/14/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/14/2024	58867 Accounts Payable	QAL-TEK ASSOCIATES LLC		1,391.62
Check	02/14/2024	58868 Accounts Payable	REDLINE GEAR CLEANING - ROCKY MTNS		34,100.00
Check	02/14/2024	58869 Accounts Payable	RODRIGUEZ, ALEX		272.89
Check	02/14/2024	58870 Accounts Payable	SAM'S CLUB DIRECT		2,858.50
Check	02/14/2024	58871 Accounts Payable	SB COUNTY FIRE PREVENTION OFFICERS ASSOC		80.00
Check	02/14/2024	58872 Accounts Payable	SBCTQA		50.00
Check	02/14/2024	58873 Accounts Payable	SHAMBAUGH & SON INC		3,880.00
Check	02/14/2024	58874 Accounts Payable	SOCAL GAS		2,663.05
Check	02/14/2024	58875 Accounts Payable	SOUTH COAST EMERGENCY VEHICLE SVC INC		192.55
Check	02/14/2024	58876 Accounts Payable	STAPLES BUSINESS ADVANTAGE		1,133.87
Check	02/14/2024	58877 Accounts Payable	U.S. BANK CORPORATE PAYMENT SYSTEM		26,609.61
Check	02/14/2024	58878 Accounts Payable	VARNES, VICKI		843.14
Check	02/14/2024	58879 Accounts Payable	WASTE MANAGEMENT OF THE INLAND EMPIRE INC		975.41
Check	02/14/2024	58880 Accounts Payable	ZOLL MEDICAL CORPORATION		5,747.86
A/P Accounts Payable Checking Totals:			Transactions: 44		\$440,629.82
Checks:		44	\$440,629.82		

*and 3/14
2-14-24*

Chino Valley Fire District
February 21, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/21/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	02/21/2024	58881 Accounts Payable	360 DEEP CLEANING LLC		2,900.00
Check	02/21/2024	58882 Accounts Payable	ALL STAR FIRE EQUIPMENT INC		1,715.53
Check	02/21/2024	58883 Accounts Payable	ALL STAR LIVE SCAN FINGERPRINTING		275.00
Check	02/21/2024	58884 Accounts Payable	AT&T MOBILITY		849.16
Check	02/21/2024	58885 Accounts Payable	BEST BEST & KRIEGER LLP		15,430.30
Check	02/21/2024	58886 Accounts Payable	CHARTER COMMUNICATIONS INC		168.27
Check	02/21/2024	58887 Accounts Payable	CHINO HILLS FORD		453.32
Check	02/21/2024	58888 Accounts Payable	CITY OF CHINO		1,314.03
Check	02/21/2024	58889 Accounts Payable	CITY OF CHINO HILLS		732.97
Check	02/21/2024	58890 Accounts Payable	CONCENTRA MEDICAL CENTERS		563.00
Check	02/21/2024	58891 Accounts Payable	DEPARTMENT OF JUSTICE		352.00
Check	02/21/2024	58892 Accounts Payable	FIREFIGHTERS SAFETY CENTER		884.42
Check	02/21/2024	58893 Accounts Payable	FLYERS ENERGY, LLC		2,988.26
Check	02/21/2024	58894 Accounts Payable	FRONTIER COMMUNICATIONS		2,413.21
Check	02/21/2024	58895 Accounts Payable	GUARDIAN - APPLETON		3,713.02
Check	02/21/2024	58896 Accounts Payable	HUGHES, MARK		320.00
Check	02/21/2024	58897 Accounts Payable	KIRTON'S LANDSCAPE MAINTENANCE INC.		2,745.00
Check	02/21/2024	58898 Accounts Payable	LAW OFFICE OF KATHY M. GANDARA		7,858.63
Check	02/21/2024	58899 Accounts Payable	LIEBERT CASSIDY WHITMORE		70.00
Check	02/21/2024	58900 Accounts Payable	MESSAGE MEDIA USA INC		150.00
Check	02/21/2024	58901 Accounts Payable	METLIFE		300.00
Check	02/21/2024	58902 Accounts Payable	MUNICIPAL EMERGENCY SERVICES INC		1,220.39
Check	02/21/2024	58903 Accounts Payable	NORTH NET FIRE TRAINING CENTER		900.00
Check	02/21/2024	58904 Accounts Payable	QUINN COMPANY INC		835.38
Check	02/21/2024	58905 Accounts Payable	RC PLUMBING		2,420.00
Check	02/21/2024	58906 Accounts Payable	REP FITNESS LLC		9,410.57
Check	02/21/2024	58907 Accounts Payable	ROJAS COMMUNICATIONS GROUP INC		4,800.00
Check	02/21/2024	58908 Accounts Payable	SAN BERNARDINO & RIVERSIDE COUNTIES FIRE EQPT INC		136.19
Check	02/21/2024	58909 Accounts Payable	SAN BERNARDINO COUNTY FIRE CHIEFS ASSOC INC		270.00
Check	02/21/2024	58910 Accounts Payable	SOUTHERN CALIFORNIA EDISON		13,538.75
Check	02/21/2024	58911 Accounts Payable	STANDARD DENTAL		20,568.08

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Chino Valley Fire District
February 21, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/21/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/21/2024	58912 Accounts Payable	STANDARD LIFE		7,068.18
Check	02/21/2024	58913 Accounts Payable	SUN BADGE COMPANY INC		23,899.67
Check	02/21/2024	58914 Accounts Payable	TEAMSTERS LOCAL 1932		793.94
Check	02/21/2024	58915 Accounts Payable	U.S. PRINTING INC		495.65
Check	02/21/2024	58916 Accounts Payable	VALLEY TREE CARE		900.00
Check	02/21/2024	58917 Accounts Payable	VEOLIA WTS SERVICES USA, INC.:		260.86
Check	02/21/2024	58918 Accounts Payable	VERIZON BUSINESS		59.51
Check	02/21/2024	58919 Accounts Payable	VISION SERVICE PLAN - (CA)		2,727.68
A/P Accounts Payable Checking Totals:			Transactions: 39		\$136,500.97
Checks:	39	\$136,500.97			

*Mark 7/11
2-26-24*

Chino Valley Fire District
February 28, 2024 Warrants

Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/28/2024

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: A/P - Accounts Payable Checking					
Check	02/28/2024	58920 Accounts Payable	AFSS NORTHERN DIVISION		450.00
Check	02/28/2024	58921 Accounts Payable	AMERICAN PRINTING & PROMOTIONS		902.00
Check	02/28/2024	58922 Accounts Payable	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS		110.00
Check	02/28/2024	58923 Accounts Payable	CANON FINANCIAL SERVICES INC		980.80
Check	02/28/2024	58924 Accounts Payable	CHARTER COMMUNICATIONS INC		119.97
Check	02/28/2024	58925 Accounts Payable	CITY OF CHINO		298.23
Check	02/28/2024	58926 Accounts Payable	CITY OF CHINO HILLS		1,558.14
Check	02/28/2024	58927 Accounts Payable	COOKE, NATHAN		320.00
Check	02/28/2024	58928 Accounts Payable	COUNSELING TEAM INC		1,067.50
Check	02/28/2024	58929 Accounts Payable	CRIFE, JONATHAN		704.30
Check	02/28/2024	58930 Accounts Payable	DOMESTIC DIESEL AND AUTO SERVICE INC		5,367.86
Check	02/28/2024	58931 Accounts Payable	FELDMAN, FRANKIE		360.88
Check	02/28/2024	58932 Accounts Payable	GALLS INC.		1,509.99
Check	02/28/2024	58933 Accounts Payable	HOLROYD, CLARK		192.33
Check	02/28/2024	58934 Accounts Payable	MAJESTIC TROPHY INC		14.14
Check	02/28/2024	58935 Accounts Payable	MCKESSON MEDICAL SURGICAL		125.76
Check	02/28/2024	58936 Accounts Payable	R S. HUGHES COMPANY INC		4,665.36
Check	02/28/2024	58937 Accounts Payable	RC PLUMBING		7,900.00
Check	02/28/2024	58938 Accounts Payable	S D R M A		27,916.08
Check	02/28/2024	58939 Accounts Payable	SB COUNTY FIRE PROTECTION DISTRICT		1,010.00
Check	02/28/2024	58940 Accounts Payable	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/AER		2,389.38
Check	02/28/2024	58941 Accounts Payable	SOUTH COAST EMERGENCY VEHICLE SVC INC		1,699.31
Check	02/28/2024	58942 Accounts Payable	SPRANG, GREGORY		320.00
Check	02/28/2024	58943 Accounts Payable	STAPLES BUSINESS ADVANTAGE		256.91
Check	02/28/2024	58944 Accounts Payable	STEWART, GLEN		360.89
Check	02/28/2024	58945 Accounts Payable	U S. BANK CORPORATE PAYMENT SYSTEM		41,806.77
Check	02/28/2024	58946 Accounts Payable	VEOLIA WTS SERVICES USA, INC.		1,022.90
Check	02/28/2024	58947 Accounts Payable	VERIZON WIRELESS		3,754.67
Check	02/28/2024	58948 Accounts Payable	WESTERN HILLS GOLF & COUNTRY CLUB		212.78

User: Dawn Burns

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Chino Valley Fire District
February 28, 2024 Warrants
 Bank Account: A/P - Accounts Payable Checking
 Batch Date: 02/28/2024

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Check	02/28/2024	58848	Accounts Payable	WILLIAMS, WINN		500.00
A/P Accounts Payable Checking Totals:					Transactions: 30	\$108,888.98
Checks:		30		\$108,888.98		



Digitally signed by Mark Shaker
 DN: cn=Mark Shaker, o=Chino Valley Fire District, ou=Finance, email=mshaker@chofire.org, c=US
 Date: 2024.03.06 13:06:53 -08'00'

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

Sacramento, CA - Meet with Legislators to discuss items of interest to Chino Valley Fire District
(Legislative Ad Hoc Committee - Director Kreeger and Director Haughey)

CHINO VALLEY INDEPENDENT FIRE DISTRICT

NO STAFF REPORT

INFORMATION

Receive and File Letter of Support for Senate Bill 1034 (Seyarto) California Public Records Act, State of Emergency.

ATTACHMENTS:

Letter of Support for SB 1034 (Seyarto), California Public Records Act, State of Emergency



Chino Valley Fire District

14011 City Center Drive
Chino Hills, CA 91709
(909) 902-5260 Administration
(909) 902-5250 Fax
Chinovalleyfire.org

Board of Directors

Harvey Luth
President
Sarah Ramos-Evinger
Vice President
John DeMonaco
Tom Haughey
Mike Kreeger

Fire Chief
Dave Williams

February 28, 2024

The Honorable Kelly Seyarto
California State Senate
1021 O Street, Suite 7120
Sacramento, CA 95814

RE: SB 1034 (Seyarto): California Public Records Act: State of Emergency
Chino Valley Independent Fire District – Support

Dear Senator Seyarto,

The Chino Valley Fire District is pleased to provide a letter of support for SB 1034 that adds a clause to the “unusual circumstances” definition pertaining to a request of the California Public Records Act (Records Act). If the Governor proclaims a state of emergency, this qualifies as an “unusual circumstance” as defined in SB 1034, which extends the response time for a public records request to no more than 14 additional days.

A state of emergency can affect state and local agencies’ ability to timely respond to Records Act requests due to decreased staffing or closure of the agency’s facilities. Additionally, difficulties can include a combination of resource constraints, logistical hurdles, safety concerns, and the need to prioritize immediate needs. SB 1034 allows for an extension to the existing law which requires agencies to respond within 10 days of receiving the request, as the state of emergency proclaimed by the Governor falls under an “unusual circumstance”. The agency would now have an extension of not more than 14 days to respond. With an extension during a state of emergency this will allow agencies to prioritize urgent and life-threatening situations, instead of allocating resources to stay within the Records Act compliance.

SB 1034 allows agencies to focus on keeping their communities safe during a state of emergency. During a state of emergency agencies may face a surge in demand for their services while simultaneously experiencing resource constraints. These constraints can include shortages in staffing, equipment, and supplies, and immediate safety concerns, making it difficult to promptly respond to public record requests to stay within the compliance period. SB 1034 allows agencies to focus on keeping their communities safe in a state of emergency.

The Chino Valley Fire District applauds your leadership on this issue and is honored to support SB 1034.

Sincerely,

Mike Kreeger
Board Director

Tom Haughey
Board Director

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 13, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

SUBJECT: PURCHASE OF FIREFIGHTER'S PROTECTIVE CLOTHING SYSTEMS

PURPOSE:

The purpose is for the Board of Directors to review and approve the proposed purchase of firefighter protective clothing systems from Municipal Emergency Services, Inc. in the amount not to exceed \$235,000.00 and authorize the the Fire Chief to execute all related purchase documents on behalf of the Fire District.

DISCUSSION:

The National Fire Protection Association (NFPA) 1851 standard recommends replacement of firefighter protective clothing systems, also known as turnouts, every ten years. The District follows the NFPA recommendation and the Uniform and Equipment Committee has completed a comprehensive risk assessment and designed a specification that meets the NFPA 1851 standard. A segment of the District’s currently issued turnouts have exceeded their lifespan and must be replaced. Additionally, with the current recruitment of eight new Firefighter Paramedics, there is an opportunity to benefit from volume purchasing.

Staff has worked with Municipal Emergency Services (MES) to secure Sourcewell RFP pricing through the Fire Rescue Group Purchasing Organization (FRGPO). Sourcewell RFP pricing complies with District Purchasing Policy 3.12.270. MES is the authorized vendor for Honeywell First Responder Products (HFRP) and will facilitate the order.

The quotation from MES includes 60 complete protective clothing systems, which accounts for the required replacements and inventory for the new Firefighter Paramedics. Each firefighting protective clothing system consists of one coat and one pant:

Coats: 60 units @ \$2,140.37/ea = \$128,422.20
Pants: 60 units @ \$1,377.30/ea = \$82,638.00

Per MES quotation #QT1781941 (attached), the total for the order including tax and shipping is \$227,693.12. Per the vendor, tax and shipping are estimates and may be recalculated at time of shipment. Taking this into consideration, staff recommends approval of the total amount of the order not to exceed \$235,000.00.

The current amount budgeted for this item in the District FY 2023/2024 budget is \$260,000.00 in account 100-60-62-000-7025.

RECOMMENDATION:

It is recommended that the Board of Directors review and approve the proposed purchase of firefighter protective clothing systems from Municipal Emergency Services, Inc. in the amount not to exceed \$235,000.00 and authorize the the Fire Chief to execute all related purchase documents on behalf of the Fire District.

ATTACHMENTS:

MES Quotation # QT1781941



(877) 637-3473

Quote

Quote # QT1781941
Date 01/26/2024
Expires 03/31/2024
Sales Rep Meyer, Lisa
Shipping Method FedEx Ground
Customer CHINO VALLEY INDEPENDENT FIRE DIST.
Customer # C55157

Bill To

ACCOUNTS PAYABLE - DAWN BURNS
 CHINO VALLEY FIRE DISTRICT
 14011 City Center Drive
 Chino Hills CA 91709
 United States

Ship To

ATTN: Brett Mattson
 CHINO VALLEY FIRE DIST. FIRE STATION
 67
 5980 Riverside Dr.
 Chino CA 91710
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
HFRP Tail Coat	CACHIN00179		CACHIN00179 HFRP Tail Coat LTO 17BG Tail Khaki - CHINO VALLY INDEPEN-CA	60	\$2,140.37	\$128,422.20
HFRP Tail Pant	CACHIN00180		CACHIN00180 HFRP Tail Pant LTO 17BG Tail Pant Khaki	60	\$1,377.30	\$82,638.00

To place an order please contact Lisa Meyer at (951) 903-3749.
Thank you for doing business with MES!

Subtotal \$211,060.20
Shipping Cost \$275.75
Tax Total \$16,357.17
Total \$227,693.12

Sourcewell Member #194644
 Sourcewell RFP #032620 revision 9 Firefighting Personal Protective Equipment, Apparel, and Accessories, with Related Cleaning and Maintenance Equipment. EXPIRATION DATE AND EXTENSION. This Contract expires May 7, 2024, unless it is canceled sooner pursuant to Article 24. This Contract may be extended up to one additional one-year. Period upon request of Sourcewell and with written agreement by Vendor.

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1781941

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 13, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR
NOMINATIONS FOR BOARD OF DIRECTOR SEAT A - ELECTION**

PURPOSE:

Purpose is for the Board of Directors to review and discuss the CSDA call for nominations for a seat by election on the CSDA Board and determine Fire District participation.

DISCUSSION:

CSDA is currently accepting nominations for a CSDA Director seat for the Southern Network. This seat is a three-year term expiring in 2027. The Fire District is eligible to nominate one person, such as a Fire District Board Member or managerial employee, for election as a CSDA Director.

The CSDA Board of Directors is the governing body responsible for all policy decisions relating to CSDA's member services and legislative advocacy, education and resources. The Board represents the common interest of all California's special districts before the Legislature and the State Administration.

CSDA's Board of Directors is made up of six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Directors are nominated and elected by network. Chino Valley Fire District is included in the Southern Network which represents the counties of San Bernardino, Los Angeles, Orange, Riverside, San Diego and Imperial.

The incumbent for Seat A is Jo MacKenzie from Vista Irrigation District. The incumbent has expressed a desire to run for re-election.

If the Fire District Board of Directors elects to submit a nomination, a copy of the Fire District's minute action and Candidate Information Sheet must be submitted to CSDA by April 10, 2024.

A CSDA Board Member is expected to attend all Board Meetings and also serve on at least one

CSDA committee. Board Meetings are held every other month in Sacramento. Committees meet three to five times a year in Sacramento. Board Members are also requested to attend the CSDA Annual Conference and Special Districts Legislative Days, and complete all four modules of CSDA's Special District Leadership Academy within two (2) years. CSDA does not provide reimbursement for conferences and academy expenses.

All qualified nominees received by CSDA will be placed on the election ballot. The election ballots are now electronic and CSDA will begin accepting votes on June 10, 2024. All votes must be received through the system no later than 5:00 p.m. on July 26, 2024.

RECOMMENDATION:

It is recommended that the Board of Directors review and discuss the California Special Districts Association call for nominations for a seat by election on the CSDA Board and either vote to submit a nomination or decline to participate.

ATTACHMENTS:

2024 CSDA BOD Nomination Form

2024 CSDA Board Candidate Information Sheet



**California Special
Districts Association**
Districts Stronger Together

2024 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

April 10, 2024 at 5:00 p.m.



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 13, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DAVE WILLIAMS, FIRE CHIEF

**SUBJECT: LOCAL AGENCY FORMATION COMMISSION (LAFCO) NOMINATION
FOR THE POSITION OF REGULAR SPECIAL DISTRICT MEMBER**

PURPOSE:

Purpose is for the Board of Directors to review and discuss the call for nomination to the position of LAFCO Regular Special District Member and determine Fire District participation.

DISCUSSION:

The Fire District received a letter from LAFCO officially opening the nomination period for a regular special district member. The term of office for the current position is scheduled to expire May 6, 2024. The nomination forms are due to LAFCO by 5:00 p.m. on March 28, 2024.

If the Board of Directors would like to submit a candidate nomination, it must be done by official Board action. If LAFCO receives only one candidate nomination for each position, the sole candidates shall be deemed selected with no further vote required. If more than one candidate nomination is received for the position, a mail ballot will be sent out to all participating agencies.

Kimberly Cox of Mojave Water Agency is the incumbent for the regular voting member position and indicated her intention to run for reelection.

The LAFCO policies encourages balanced geographic representation of commission members with valley, desert and mountain. The position up for nomination is currently represented by the desert area.

RECOMMENDATION:

It is recommended that the Board of Directors review and discuss the option of nominating a Fire

District Board Member as candidate for the current LAFCO Regular Special District Member vacancy and either vote to submit a nomination or decline to participate.

ATTACHMENTS:

2024 LAFCO Nomination Form

**NOMINATION FOR
REGULAR SPECIAL DISTRICT MEMBER
OF THE
LOCAL AGENCY FORMATION COMMISSION**

The _____
(Name of District)

hereby nominates the following person for the position on the Local Agency
Formation Commission

_____ REGULAR SPECIAL DISTRICT MEMBER
(Name of Nominee)

I, _____, do hereby certify that at a
(Name of President or Designee of District)
scheduled meeting of _____, the Board of Directors voted to
nominate the above-identified candidate for the Regular Special District Member
of the Local Agency Formation Commission of San Bernardino County, by the
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____

Attach – Letter of Interest or Resume of Nominee

**CHINO VALLEY INDEPENDENT FIRE DISTRICT
STAFF REPORT**

DATE: MARCH 13, 2024

**TO: HARVEY LUTH, BOARD PRESIDENT
ALL MEMBERS OF THE BOARD**

FROM: DISTRICT LEGAL COUNSEL ISAAC ROSEN

SUBJECT: FIRST AMENDMENT TO FIRE CHIEF EMPLOYMENT AGREEMENT

PURPOSE:

Purpose is for the Board of Directors to review and consider approving the attached, negotiated First Amendment to Fire Chief Dave Williams’s existing employment agreement (“First Amendment”), following an oral report summarizing the salaries, salary schedules or compensation paid in the form of fringe benefits consistent with the Brown Act.

DISCUSSION:

The First Amendment contemplates several changes to the 2021, Board-approved Fire Chief Employee Services Agreement, which included a term that ran through December 31, 2024. The specific changes contemplated by the First Amendment are set forth below. All other provisions within the 2021 Fire Chief Employee Services Agreement will remain in place.

- **Extended Term.** The First Amendment would extend the term of the Fire Chief’s contract by three (3) years, to December 31, 2027.
- **Salary.** The First Amendment would leave the Fire Chief’s existing salary in place, and allows the Board to consider a discretionary salary increase, in the Board’s discretion, following the Fire Chief’s next annual performance evaluation.
- **Supplemental Benefits (effective July 1, 2024).** The First Amendment would amend the Fire Chief’s deferred compensation to be equal to that of current unrepresented management employees’ deferred compensation – plus \$200.00 – per month. The First Amendment would also provide a \$500.00 per month education stipend (above the \$250.00 currently available to unrepresented management employees pursuing higher education). These changes to the Fire Chief’s Supplemental Benefits would take effect July 1, 2024.

The attached First Amendment is to be considered by the Board of Directors in open session and approved by formal action, following an oral report by Legal Counsel pursuant to the Brown Act, Government Code section 54953.

RECOMMENDATION:

It is recommended that the Board of Directors review and consider approving the attached First Amendment to Fire Chief Dave Williams's existing employment agreement.

ATTACHMENTS:

First Amendment to Fire Chief Employee Services Agreement
2021 Fire Chief Employee Services Agreement

**FIRST AMENDMENT TO
FIRE CHIEF EMPLOYEE SERVICES AGREEMENT**

This First Amendment to the Fire Chief Employee Services Agreement (“First Amendment”) is by and between the Chino Valley Independent Fire District (“the District”) and Mr. David Williams (“Fire Chief”), effective as of the dates indicated below.

RECITALS

WHEREAS, the parties entered into the Fire Chief Employee Services Agreement effective December 31, 2021 (the “Agreement”), employing the services of Mr. David Williams as Fire Chief of the Chino Valley Independent Fire District; and

WHEREAS, the parties desire to make further amendments to the Agreement regarding term and benefits as set forth below.

NOW, THEREFORE, it is hereby agreed as follows:

TERMS

1. Section 1 is hereby amended, in part, as follows:

The first sentence is amended to read:

“The term of this Agreement shall be extended for three (3) years, with the term ending December 31, 2027 (“Extended Term”). The District will provide written notice to the Fire Chief six (6) months before the end of the Extended Term of its intent to offer to extend or renew this contract for an additional term.”

2. Section 3.D is added to read as follows:

D. *In connection with Fire Chief’s first annual evaluation following the approval of the First Amendment (to be conducted as close to January 31, 2025, as possible), the Board of Directors will consider whether Fire Chief, based on an overall assessment of his performance, is entitled to a discretionary salary increase.*

3. Effective July 1, 2024, Section 5 of the Agreement is hereby amended, in part, as follows:

5.D. The following language:

“Additional benefits include:

Current Management deferred compensation (\$950.00), plus

\$50.00 per month. The Board will review deferred compensation annually following the first year of service to determine if any increase is warranted in the Board’s discretion. Uniforms will be provided on an as needed basis.”

is amended to read:

“Additional benefits include:

The current Management deferred compensation amount, plus \$200.00 per month. Uniforms will be provided on an as needed basis. The education incentive shall be \$500.00 per month over the Extended Term.”

- 5. Except as otherwise specifically set forth in this First Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

Dated: _____

CHINO VALLEY INDEPENDENT
FIRE DISTRICT

FIRE CHIEF

Harvey Luth
Board President

David Williams
Fire Chief

APPROVED AS TO FORM:

ATTEST:

Isaac Rosen
General Counsel

Angela Robles
Clerk of the Board

FIRE CHIEF EMPLOYEE SERVICES AGREEMENT

between the

Chino Valley Independent Fire District

and

Mr. David Williams

Effective December 31, 2021 through December 31, 2024

COPY

FIRE CHIEF EMPLOYEE SERVICES AGREEMENT
between the
CHINO VALLEY INDEPENDENT FIRE DISTRICT
and
MR. DAVID WILLIAMS

THIS EMPLOYEE SERVICES AGREEMENT "Agreement" is made and entered into and effective on December 31, 2021, even though executed on the dates set forth below, by and between the Chino Valley Independent Fire District, hereinafter referred to as "Employer," or "District" or "Board of Directors" and Mr. David Williams, hereinafter called the "Fire Chief," both of whom agree as follows:

RECITALS

WHEREAS, Employer desires to employ the services of Mr. David Williams as Fire Chief of the District in accordance with the provisions set forth herein; and

WHEREAS, Mr. David Williams desires to accept employment as Fire Chief of said District on the terms and conditions set forth herein:

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows.

SECTION 1: TERM

- A. The term of this Agreement shall be three (3) years, commencing on December 31, 2021 and ending on December 31, 2024 ("Initial Term"). The District will provide written notice to the Fire Chief six (6) months before the end of the Initial Term of its intent to offer to extend or renew this contract for an additional term. If extended or renewed, the District will inform the Fire Chief of the newly proposed term at the time of its offer. The Fire Chief must respond to an offer to extend or renew the Agreement within one week of the offered extension or renewal. Failure to provide timely written notice of an offer to extend or renew shall result in this Agreement terminated at the end of business on December 31, 2024. Of course, the absence of a timely notice or offer to extend or renew shall not prevent the parties from negotiating a new Employee Services Agreement.
- B. The Fire Chief shall at all times serve at the pleasure of the Board. This means the Fire Chief is an at-will employee. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the District to suspend or terminate the services of the Fire Chief at any time, subject only to the provisions set forth in Section 8 of this Agreement and provisions of the Firefighters Procedural Bill of Rights Act.
- C. The Fire Chief agrees to remain in the exclusive employ of District from December 31, 2021 through December 31, 2024.
- D. Notwithstanding Section 1 (C) above, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Fire Chief to resign at any time after March 1,

2022 from his position with Employer, upon sixty (60) calendar days advance written notice to Employer.

SECTION 2: DUTIES

- A. Employer hereby agrees to employ Fire Chief to perform the duties of such office as are presently constituted and described in the attached job description for Fire Chief (Exhibit "A") and such other duties as the District may from time to time assign.
- B. The Fire Chief is exempt from overtime pursuant to the Fair Labor Standards Act but is expected to engage in those hours of work that are necessary to fulfill the obligations of the Fire Chief's position. The Fire Chief does not have set hours of work as the Fire Chief is expected to be available at all times.
- C. The Fire Chief shall not be involved in any outside employment without written prior approval from the District. This includes, but is not limited to, teaching, consultant, speaking, independent contractor or any non-District connected activities for which he is compensated.
- D. The Fire Chief will maintain on file with the District his current place of residence and telephone number(s), and shall notify the District of any changes within twenty-four (24) hours. The Fire Chief shall maintain his personal residence within the boundaries of the District.
- E. In the event the Fire Chief becomes mentally or physically incapable of performing the Fire Chief's functions, the District will comply with the law in regard to separating the Fire Chief from employment.

SECTION 3: PERFORMANCE EVALUATION

- A. The Board will review and evaluate the performance of the Fire Chief on an ongoing basis and shall, at a minimum, complete a written performance review/evaluation annually. Fire Chief shall remind the Board of its obligations under this Section each year and shall work with the Board in finding an appropriate time to place his annual evaluation on the agenda. The review/evaluation shall be in accordance with specific criteria developed in the annual Fire Chief Evaluation Form. Said criteria may be added to or deleted from as the District may from time-to-time determine in consultation with the Fire Chief. The President of the Board shall provide the Fire Chief with a summary written statement of the findings of the District and provide an adequate opportunity for the Fire Chief to discuss his evaluation with the Board of Directors in Closed Session at a duly called meeting of the Board.
- B. The annual Fire Chief Evaluation Form may be changed at any time by the Board of Directors without opening or amending this agreement. In the event the Board of Directors approves a new or modified Fire Chief Evaluation Form, the new form immediately upon approval, becomes part of this agreement.
- C. Annually, (as close to 31 January as possible), the Board of Directors will define such goals and performance objectives which it determines necessary for the proper operation of the District and attainment of the Board of Director's policy objectives, and may further establish a relative priority among those various goals

and objectives. The Board of Directors shall have the final decision on the Fire Chief's specific goals and performance objectives. These goals and performance objectives will be key factors in the Fire Chief's performance evaluation.

SECTION 4: SALARY AND RETIREMENT

- A. Fire Chief's base salary shall be maintained at 15% above the top step of the Deputy Chief's salary range, effective the first day of the pay period following the August 11, 2021 adoption date. In the event Fire Chief's base salary is or becomes less than 15% above the top step of the Deputy Chief's salary range, the Board of Directors shall take action to raise the Fire Chief's base salary to at 15% above that top step. Any such adjustment shall be incorporated into this Agreement as an amendment thereto.
- B. CalPERS Retirement
- (1) Retirement Formula - The District contracts with CalPERS for retirement benefits. The Fire Chief will be entitled to retirement benefits pursuant to the terms of the contract between the District and CalPERS. The applicable retirement formula will be determined by CalPERS after the District has enrolled the Fire Chief into CalPERS. The District will take all appropriate action to support the Fire Chief's request for a determination that he is a classic member subject to the retirement formula applicable to the District's classic safety employees which is 3% @ 55.
- (2) Contributions to CalPERS – If the Fire Chief is deemed a classic member by CalPERS, the Fire Chief shall pay a contribution towards his retirement benefit equal to twelve percent (12%) of PERSable compensation consistent with the contribution paid by members of the Chino Valley Professional Firefighters Local 3522.

SECTION 5: OTHER TERMS AND CONDITIONS OF EMPLOYMENT

- A. **Sick Leave**
The Fire Chief shall accrue sick leave at the rate of 3.96 hours per pay period for 26 pay periods. Sick leave hours will be available for cash-out and/or deferral to a District 457 plan at Employee's base rate of pay in accordance with the provisions of the Chino Valley Professional Firefighters Memorandum of Understanding, and as granted to Unrepresented Management.
- B. **Vacation Leave**
The Fire Chief shall accrue vacation leave at the rate of 10.69 hours per pay period for 26 pay periods. The Fire Chief shall be allowed to accrue vacation leave up to a maximum of 688 hours, and may cash-out or defer unused vacation time to a District 457 deferred compensation plan in accordance with the provisions of the Chino Valley Professional Firefighters Memorandum of Understanding, and as granted to Unrepresented Management. Once the maximum amount of vacation has been accrued additional hours will be paid out at the Employee's base rate of pay.
- C. **Administrative Leave**
The Fire Chief shall be provided with 80 hours of administrative leave per calendar year, which shall be credited on 1 January of each year. The maximum number of hours that can be carried on the books is 80 hours. Upon 31 December of each year

any remaining hours will be forfeited, hours may not be carried over from year to year. Upon separation any remaining hours will be forfeited and have no cash value.

D. **Supplemental and Other Benefits**

All supplemental and other benefits as they exist for management employees on the effective date of this Agreement shall also apply to the Fire Chief.

Additional benefits include:

Current Management deferred compensation (\$950.00), plus \$50.00 per month. The Board will review deferred compensation annually following the first year of service to determine if any increase is warranted in the Board's discretion.
Uniforms will be provided on an as needed basis.

In the event of any increase in these benefits for management employees, as well as any changes to sick, vacation, and administrative leave that exceed the accrual rates and/or caps of the Agreement, such increases shall also apply to Fire Chief the same time as the effective date of said increases to management employee benefits, retroactive to the effective date of this contract, December 31, 2021.

The District makes no representation as to the tax and retirement consequences of any benefit provided in this Agreement. Rather, the tax and retirement consequences of such benefits will be determined by applicable law.

E. **All of the above benefits**

Except as expressly noted herein, the Fire Chief shall not be entitled to or eligible for any other benefit. In the event the Deputy Fire Chiefs obtain or receive a benefit not provided to the Fire Chief under this Agreement, the Board shall meet to discuss whether it is appropriate to extend such benefit to the Fire Chief and whether to seek an appropriate amendment to this Agreement.

F. **Wellness**

Employer will pay for an annual wellness exam for the Fire Chief in accordance with what is provided to all District employees. The Fire Chief is strongly encouraged to participate in this annual examination for his own well-being, and as an example to other employees. If the physician determines there are any work restrictions, those restrictions will be reported to the Fire District for consideration on how to proceed.

The Fire Chief agrees that he will remain tobacco free throughout the term of this agreement. Employee understands that this means he will not smoke or use any tobacco product, either on or off-duty.

G. The Fire Chief may cause to be established for himself prepaid life insurance plans, IRS §401(a), §457(b) or other alternative or supplemental retirement plans and may utilize any and all amounts paid as compensation hereunder to contribute to such at no cost to the District.

H. The Employer, in consultation with the Fire Chief, shall fix any such other terms and conditions of employment as it may determine from time-to-time, relating to the performance of Fire Chief, provided such terms and conditions are not inconsistent

with or in conflict with the provisions of this Agreement. Any such conditions shall be contained in an amendment to this Agreement.

- I. Any and all plans shall be implemented and administered subject to applicable state and federal law and regulations.

SECTION 6: AUTOMOBILE

- A. Employer agrees that the Fire Chief shall have the exclusive personal and business use at all times during this employment of an automobile provided by the Employer. Employer shall be responsible for providing liability, property damage and comprehensive insurance in coverage amounts as determined by the District's risk manager. The cost of all such insurance premiums shall be borne by the Employer. The Fire Chief shall assume all tax obligations, if any, with the exception of applicable state sales and/or vehicle licensing taxes.
- B. Employer shall be responsible for paying for the operation, repair and maintenance of said automobile. The Fire Chief shall pay for gasoline for personal use. Personal use shall be defined as transportation that is not for the sole purpose of driving to and from work and any driving other than for official District business. While reasonable personal use of the vehicle is acceptable, use of the vehicle solely for entertainment and vacation is not permitted. Further, the District makes no representation on the tax consequences arising from the Fire Chief's personal use of the automobile. Rather, such tax consequences shall be determined by applicable law.
- C. Use of the automobile is not permitted if the Fire Chief consumes alcohol and/or drugs (both prescription and nonprescription that may impair his ability to operate a motor vehicle). The Fire Chief is not permitted to use the automobile for any reason that may cause his mental or physical capacity to be altered.

SECTION 7: PROFESSIONAL DEVELOPMENT

- A. Employer agrees to pay for the reasonable professional dues and subscriptions of the Fire Chief in associations and organizations necessary and desirable for his continued professional participation, growth and advancement and for the good of the Employer.
- B. Employer hereby agrees to pay for reasonable and verified travel and subsistence expenses of the Fire Chief for professional and official travel, meeting and occasions necessary to continue his professional development and to perform official functions for Employer as budgeted and/or approved in advance by Board pursuant to reimbursement policies adopted by the Board.
- C. Employer recognizes that certain expenses of a non-personal and job-affiliated nature are incurred by the Fire Chief in conjunction with his responsibilities hereunder, and shall reimburse or pay said reasonable and certified general expenses in accordance with existing Travel and Reimbursable expense policy approved by the Board of Directors for other employees.

- D. Employer recognizes that the Fire Chief's membership and participation in certain associations and service clubs may have inherent value to the District and therefore encourages such participation. The Employer shall cover the costs associated for membership to one service club of the Fire Chief's choice.

SECTION 8: TERMINATION AND SEVERANCE PAY

- A. In the event the Fire Chief is terminated by the Board of Directors for reasons other than cause; and before expiration of the term of this Agreement, the Employer agrees to pay the Fire Chief a lump sum cash payment equal to twelve (12) months base salary. Notwithstanding, and in accordance with Government Code sections 3511.2 and 53260, this lump sum cash payment shall not exceed an amount equal to the monthly base salary of Employee multiplied by the number of months left on the unexpired term of this Agreement.
- B. The lump sum cash payment shall constitute full and complete settlement of this Agreement. The District shall deduct from the lump sum cash payment all applicable and required withholding taxes. The payment of severance shall release the Fire District from any further obligations under this Agreement and shall be deemed to be the Fire Chief's sole remedy for termination without cause. As a condition to the receipt of severance under this section, the Fire Chief shall execute a waiver and release agreement prepared by the Fire District.
- C. Severance shall only be paid if the Fire Chief is terminated prior to the end of the term of this Agreement. Severance shall not be paid to the Fire Chief in situations where the Fire Chief serves out the term of this Agreement or any Extension of the Term. The Fire District and the Fire Chief understand and agree that said severance payout shall not be reported to CalPERS as additional service credit.
- D. The District shall deduct from the lump sum cash payment all applicable and required withholding taxes.
- E. The Fire Chief shall also be compensated for any accrued leave benefits at his current rate of pay in accordance with the provisions of the Chino Valley Professional Firefighters Memorandum of Understanding, and as granted to Unrepresented Management. The District shall deduct from the accrued leave benefits payment all applicable and required withholding taxes.
- F. In the event the Board of Directors terminates the Fire Chief for cause, the Board of Directors may terminate this agreement immediately, and the Fire Chief shall be entitled to only the compensation accrued up to the date of termination. In the event of a termination for cause, the parties understand that the Fire Chief shall be entitled to his right to an administrative appeal as set forth in the Firefighters Procedural Bill of Rights Act and District Policy. If the outcome of any such administrative appeal establishes that the termination was not for good cause, Fire Chief shall only be entitled to the lump sum cash payment set forth in Section 8.A above and shall not be entitled to reinstatement or re-employment.
- G. Pursuant to Government Code sections 53243, 53243.1, and 53243.2, if the Fire Chief is convicted of a crime involving an abuse of his office or position, all of the

following shall apply: (1) if the Fire Chief is provided with administrative leave with pay pending an investigation, the Fire Chief shall be required to fully reimburse the District such amounts paid; (2) if the District pays for the criminal legal defense of the Fire Chief (which would be at its sole discretion, as it is generally not obligated to pay for any such criminal defense), the Fire Chief shall be required to fully reimburse the District for such amount paid; (3) if this Agreement is terminated, any lump sum cash payment under Section 8.A above or any other severance pay or severance benefits provided to the Fire Chief and related to the termination of this Agreement shall be fully reimbursed to the District or void if not yet paid to the Fire Chief. For purposes of this Section, abuse of office or position means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under color of authority; or (2) a crime against public justice, including but not limited to a crime described in Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

SECTION 9: CONFLICT OF INTEREST

- A. The Fire Chief shall not engage in any business or transaction or shall have a financial or other personal interest or association, direct or indirect, which is in conflict with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties. Personal as distinguished from financial interest includes an interest as arising from blood or marriage relationships or close business, personal or political affiliations.
- B. The Fire Chief shall also comply with the conflict of interest provisions of the California Government Code and any conflict of interest code applicable to the Fire Chief's employment.
- C. The Fire Chief is responsible for submitting to the District Clerk of the Board the appropriate Conflict of Interest Statements (including Form 700) at the time of appointment, annually thereafter, and at the time of separation from the position.

SECTION 10: INDEMNIFICATION

- A. In accordance with and to the extent provided by California's Tort Claim Act (Government Code Section 825 et seq.) and Government Code Sections 995-996.5, the District shall defend and indemnify the Fire Chief against and for all losses sustained by the Fire Chief in direct consequences of the discharge of the Fire Chief's duties on the District's behalf for the period of the Fire Chief's employment.
- B. Nothing in this agreement shall expand the District's defense and indemnification obligations beyond those provided in the California's Tort Claim Act (Government Code Section 825 et seq.) and Government Code Sections 995-996.5.

SECTION 11: GENERAL PROVISIONS

- A. The text herein shall constitute the entire Agreement between the parties and no promise, representation, warranty or covenant not included in this Agreement has been relied upon by any party hereto.

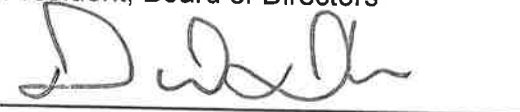
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Fire Chief. However, this Agreement is not assignable by either party.
- C. This Agreement shall be effective commencing December 31, 2021, shall be extended to December 31, 2024.
- D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable by a court of law, the remainder of this Agreement or portion thereof, shall be deemed severable, and shall remain in full force and effect. This Agreement shall be construed under California law.
- E. No waiver of any term or condition of the Agreement shall be considered a continuing waiver thereof.
- F. This agreement may be amended at any time by mutual agreement of the District and the employee. Any amendments are to be negotiated, put in writing and adopted by the Board of Directors.

IN WITNESS WHEREOF, the Board of Directors has caused this Agreement to be signed and executed in its behalf by its President and duly attested by the Clerk of the Board, and the Employee has signed and executed this Agreement, both in duplicate, effective on the day and year first above written.



Sarah Ramos-Evinger
President, Board of Directors

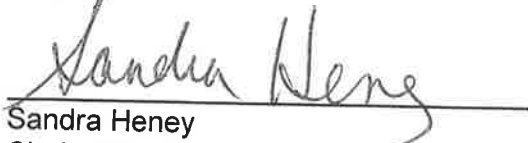
12/28/21
Date



David Williams
Fire Chief

12/28/2021
Date

ATTEST:



Sandra Heney
Clerk of the Board

12/28/2021
Date

Exhibit A



Fire Chief

Class Code:
CHIEF

Bargaining Unit: Management

CHINO VALLEY FIRE DISTRICT
Established Date: Aug 9, 2017
Revision Date: Aug 25, 2017

SALARY RANGE

\$20,151.56 - \$24,494.34 Monthly
\$241,818.72 - \$293,932.08 Annually

DESCRIPTION:

Position Summary

Under general direction of the Board of Directors, the Fire Chief is responsible for the effective and efficient operation of all aspects of the Fire District. The Fire Chief plans, organizes, coordinates and directs all activities of the Fire District in support of meeting Board policies, goals and legislative mandates.

Essential Job Functions

- Develops and proposes annual budget to the Board of Directors, ensures that acquisitions and expenditures are within District policy.
- Promotes positive relations with the Board of Directors, local elected officials, city staff, residents and personnel of the Fire District.
- Coordinates activities with other entities such as cities, counties, special districts and state agencies.
- Develops and implements District policies, rules and regulations and procedures.
- Enforces District policies, procedures, rules and regulations.
- Responsible for the recruitment, hiring, promotion and discipline of all Fire District personnel.
- Conducts research, makes recommendations and prepares and presents reports to the Board of Directors.
- Represents the District in the negotiations of cooperative agreements with other entities.
- Responds to major fires and other major emergency incidents at any time of the day, evaluates situations and resources; makes determination regarding command and may assume command of the incident when deemed necessary.
- Investigates complaints from the public and Fire District personnel and takes appropriate action.
- Represents and promotes the District's interest to local, state or federal officials, special interest groups, and the public, attends meetings or special functions after hours and on weekends which may require travel.
- Attends meetings of the Board of Directors, prepares and presents reports as necessary.
- Supervises, trains and evaluates assigned staff.
- Other related duties as assigned by the Board of Directors.

QUALIFICATIONS:**Qualifications**

- Principles and practices of public and community relations; municipal government, and fire administration.
- Modern principles, methods and practices of fire suppression and prevention, rescue operations, hazardous material response, and emergency medical services.
- Federal and state regulations and guidelines governing operations and activities of a Fire Department/Fire District.
- Structures, operations and roles with the National Incident Management System, Incident Command System; and Emergency Operating Center.
- Principles of municipal personnel management practices, budgeting, supervision and training.

EDUCATION AND EXPERIENCE REQUIREMENTS:**Education and Experience Requirements**

- A minimum of 10 years' experience in the fire service with at least five years of service at the Chief Officer level, including one year in an administrative capacity.
- A bachelor's degree in a job related or similar field.

Other Desirable Qualifications Include:

- A Master's degree.
- Completion of the National Fire Academy Executive Fire Officer Program.
- California State Fire Marshal (CSFM) Certification as: Fire Chief, Chief Officer or Executive Chief Fire Officer.
- California Special Districts Association (CSDA) Certification as a Special District Administrator.
- Experience in administration including special district governance, budget, finance and human resources.

Special Requirements:

- Possess and maintain a valid California driver's license and satisfactory driving record.
- Possess and maintain a minimum of Emergency Medical Technician certification.
- Residency within the District is strongly preferred.

PHYSICAL PROFILE:**Physical Profile**

Work is performed both outdoors and in a typical office environment and requires moderate

physical exertion associated with the ability to lift, carry, push, pull or climb with the following characteristics:

- Mobility – frequent use of keyboard; frequent sitting, standing and/or walking for long periods of time; occasional bending, squatting, lifting, carrying, pushing, pulling, climbing and walking on uneven surfaces, ladders, or surfaces that may be slippery from fire or water damage.
- Lifting – occasional lifting up to 75 pounds; frequent lifting, pushing and/or carrying of objects weighing up to 25 pounds.
- Vision – constant use of overall vision; frequent reading and close-up work as well as driving and other distance related activities; identification and distinguishing of colors and depth.
- Dexterity – frequent repetitive motion; frequent writing; frequent grasping, holding and reaching.
- Hearing/Talking – frequent hearing and talking, in person and on the telephone.
- Emotional/Psychological – frequent decision-making and concentration with periodic emergency operational decision-making under conditions of extreme physical and/or mental pressure; frequent public and/or co-worker contact; occasional working alone.
- Environmental – frequent exposure to all types of weather conditions and marked changes in temperatures; potential inhalation or contact with smoke, vapors, dust or gasses; possible exposure to potentially harmful chemical or biological agents; frequent exposure to computer screens and noise.